

# CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE AGENDA

DATE: Wednesday, October 5, 2022  
TIME: 9:00 a.m.  
LOCATION: Wood County Courthouse – Room 114

1. Call meeting to order
2. Declaration of Quorum
3. Public Comments (*brief comments/statement regarding committee business*)
4. Review Correspondence.
5. Consent Agenda.
  - a. Approve minutes of previous meeting
  - b. Approve bills
  - c. Receive staff activity reports
6. Review items, if any, pulled from Consent Agenda.
7. Risk and Injury Report
8. Update on ARPA Funding.
9. Land & Water Conservation Department
  - a. Approve low bid for Paul Lippert's (Charnwood LLC) sand cell abandonment project.
  - b. Discuss Nonmetallic Mining fees and Financial Assurance
  - c. Committee Reports
    - i. Citizens Groundwater Group meeting.
    - ii. Health Committee report.
    - iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report.
    - iv. Golden Sands RC&D report.
10. Budget Discussion
11. Private Sewage
12. Land Records
13. County Surveyor
14. Planning
15. Economic Development
  - a. North Central Wisconsin Regional Plan Commission update.
  - b. Update from Town of Saratoga, Nepco Lake Rest Area and consider release of 2022 Economic Development Grant Funds
  - c. Update from C2 Makerspace and consider release of 2022 Economic Development Grant Funds
  - d. Update from City of Pittsville, Building Incentive Program & LED Message Board and consider release of 2022 Economic Development Grant Funds
16. Extension
  - a. General Office Update
  - b. Natural Resources Educator Update
  - c. Draft Extension Contract for 2023
17. The Committee may go into closed session pursuant to Wis. Stat. 19.85 (1)(f) to consider a leave of absence request
18. Return to open session
19. Requests for per diem for meeting attendants
20. Schedule next regular committee meeting
21. Agenda items for next meeting
22. Schedule any additional meetings if necessary
23. Adjourn

**Join by phone**

+1-408-418-9388 United States Toll  
Meeting number (access code): 2484 479 0709

**Join by WebEx App or Web**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m309b57104ce745d55cadcafa1fad12c4>  
Meeting number (access code): 2484 479 0709  
Meeting password: 100522

MINUTES  
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE  
WEDNESDAY, SEPTEMBER 7, 2022  
WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Bill Leichtnam, Dave LaFontaine, Tom Buttke, Laura Valenstein (via WebEx), Jake Hahn

Members Excused: Carmen Good

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Adam DeKleyn (via WebEx for part of meeting)  
Victoria Wilson and Paul Bernard (for part of meeting)  
Land & Water Conservation Staff: Shane Wucherpennig and Rod Mayer (for part of meeting)  
UW Extension Staff: Jason Hausler

Others Present (for part or all of the meeting): See attached list.

1. **Call to Order.** Chairperson Leichtnam called the CEED Meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chairperson Leichtnam declared a quorum.
3. **Public Comment.** None.
4. **Review Correspondence.** None.
5. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the August 3, 2022 CEED meeting, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Planning & Zoning, Land & Water Conservation and UW Extension offices.
  - a. Approve minutes of previous meeting. No additions or corrections needed.
  - b. Approve bills. No additions or corrections needed.
  - c. Receive Staff Activity Reports. No additions or corrections needed.

*Motion by Dave LaFontaine to approve and accept the August 3, 2022 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Second by Jake Hahn. Motion carried unanimously.*

6. **Review items, if any, pulled from Consent Agenda.** None.

**At this time with consensus from the Committee, items 15c and 15d were moved up on the agenda. See 15c and 15d.**

7. **Risk and Injury Report.** None.
8. **Discussion of ARPA Spending Priorities.**  
Bill Leichtnam gave an overview of the discussion from the September 6, 2022 ARPA Funding Adhoc committee meeting. Lance Pliml said decisions on ARPA spending will be held until after budgets are done. Other departments have already earmarked ARPA funding for projects they would like completed. Questions and answers took place.
9. **LiDAR Demonstration.**

Paul Bernard spoke about the benefits of the LiDAR project that was recently completed and introduced Adam Derringer from Ayres & Associates. Adam presented information on additional deliverables that are available to Wood County from the LiDAR flight that was done in the Spring. Questions and answers took place.

#### 10. Land & Water Conservation Department

a. \*\*Water Issues Countywide

Jason Weiker and Keith Luebke, residents of Edgewood Subdivision in the Town of Grand Rapids, expressed their frustration and concern with the lack of assistance they have received with the artificial groundwater removal system in their subdivision. There is no maintenance agreement in place and the system has failed recently due to the growth of roots into the system and a heavy rainfall. Jason provided a report from Lampert & Lee that contains recommendations on how to get the system back on track and for preventative maintenance. Discussion followed on what steps the Edgewood Subdivision residents should take to gain assistance with this situation. Bill Leichtnam will mention this issue to Lance Pliml, as chair of the ARPA Funding Adhoc committee, and suggested Jason Weiker and Keith Luebke return to the CEED committee in the future.

b. Review/approve the 2023 LWCD budgets

Shane gave an overview and history of the budgets that were included in the packet. Shane answered questions from the committee about the budgets.

*Motion by Dave LaFontaine to approve the budgets as presented. Second by Laura Valenstein. Motion carried unanimously.*

c. Review/approve resolution to amend the 2022 Mill Creek Grant budget

Shane gave an overview of the resolution's purpose to shift revenues from an approved grant, into the budget in order to spend those dollars.

*Motion by Tom Buttke to approve the 2022 Mill Creek Grant budget resolution. Second by Dave LaFontaine. Motion carried unanimously.*

d. Discuss/approve recommended changes to LWCD's Landowner Reimbursement Form

Shane brought a copy of the updated Landowner Reimbursement agreement. The agreement and reimbursement amounts have not been updated in over thirty years. He has recently updated the form and increased the amount of the reimbursements to the landowner. Short discussion took place.

*Motion by Jake Hahn to update the form and reimbursement amounts. Second by Bill Leichtnam. Motion carried unanimously.*

**At this time with the consensus of the committee, item 10g was moved up on the agenda. See item 10g.**

e. Open bids for Charnwood LLC waste storage closure project.

Shane gave an overview of this closure project. The waste storage facility is no longer functional. LWCD put a plan together to close that storage facility. The bidders were unable to get their bids in on time. Shane will bring the bids to the next CEED committee meeting.

f. Open/approve bids for Wisconsin River Cranberry and Glacial Lake Wilderness wildlife damage fences

Rod Mayer gave an overview of this project. Shane opened the following bids for the fence repair projects:

**Straightline Fencing LLC**  
Glacial Lake Wilderness: \$54,100

**Real Fence LLC**  
Glacial Lake Wilderness: \$54,600

Wisconsin River Cranberry: \$99,900

Wisconsin River Cranberry: \$103,800

The committee and LWCD staff agree that general practice is to accept the lowest bids.

*Motion by Dave LaFontain to accept the bids that are most advantageous to the county. Second by Tom Buttke. Motion carried unanimously.*

g. Discuss streamlining bid opening procedure

The committee discussed allowing LWCD staff to open the bids going forward.

*Motion by Jake Hahn to change the policy to allow LWCD staff to open bids. Second by Dave LaFontaine. Motion carried unanimously.*

h. Discuss Nonmetallic Mining fees and Financial Assurance

Shane gave an overview of the Nonmetallic Mining Fees. Shane feels it is time to increase the fees as Rod Mayer spends more time working in that program. LWCD will bring a proposal to the committee in October.

i. Discuss department proposal for ARPA funds.

Shane shared a handout with ARPA funding considerations from LWCD. Committee members reviewed the handout. Discussion ensued.

*Motion by Bill Leichtnam to increase the ARPA funding request from \$247,200 to \$255,000 in order to increase the cost of the drone request and forward the entire request to the ARPA Funding Adhoc committee. Second by Tom Buttke. Motion carried unanimously.*

j. Committee Reports:

i. Citizens Groundwater Group

Bill Leichtnam gave an overview of the CGG meeting on August 15, 2022. (Notes are included in the packet for this meeting.) Next meeting is Friday September 23, 2022 at 2:00pm in the Wood County Courthouse, Room 114.

ii. Health Committee report

Sue indicated that the water lab fees will likely be increasing.

iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report

Bill Leichtnam shared two significant items from the last meeting. Katrina Shankland had Act 223 passed. (<https://docs.legis.wisconsin.gov/2021/related/lcactmemo/act223.pdf>) Tammy Baldwin is sponsoring federal legislation called The Healthy Drinking Water Affordability Act, or The Healthy H2O Act and has bipartisan support for the act. Dr. Carla Romano has left to go to DATCP but she will still be available to this group for approximately four to six hours a week to continue work with us when we need her. Despite Dr. Romano's departure, there are a couple of other doctors that will lend their expertise to the six county collaborative. A monthly meeting will be held virtually in late September.

iv. Golden Sands RC&D report

Bill Leichtnam stated there will be a meeting on Thursday of this week.

**11. Private Sewage-2023 Budget discussion**

Jason Grueneberg gave an overview of the Private Sewage, Planning, Census and Surveyor's budget at this time. Jason indicated the Surveyor's budget has been increased to keep up with the rising costs of goods and materials.

*Motion by Dave LaFontaine to approve the Private Sewage, Planning, Census and Surveyor's budgets as presented. Second by Tom Buttke. Motion carried unanimously.*

## 12. Land Records

### a. 2023 Budget discussion

Paul gave an overview of the Land Records budget. Questions from the committee were answered by Paul Bernard and Jason Grueneberg. Jake Hahn suggested that Paul draw up a request for computers powerful enough to support ArcGIS and LiDAR programming to present for ARPA funding.

*Motion by Jake Hahn to approve the Land Records budget as presented. Second by Tom Buttke. Motion carried unanimously.*

The committee took a break from 11:40am to 11:45am.

## 13. County Surveyor-2023 Budget discussion

See agenda item #11

## 14. Planning and Zoning-2023 Budget discussion

See agenda item #11

## 15. Economic Development.

### a. 2023 Budget discussion

Jason Grueneberg gave an overview of the Transportation & Economic Development budget. This budget includes the Junior Fair, CDBG budget, and the Economic Development & REDI implementation grant budgets. Economic Development grant requests have increased resulting in an overall budget increase.

*Motion by Dave LaFontaine to approve the Transportation & Economic Development Budget as presented. Second by Jake Hahn. Motion carried unanimously.*

### b. North Central Wisconsin Regional Plan Commission Update

Jason did not have an update at this time other than his continued work with NCWRPC on programs for next year.

### c. Consider release of REDI Implementation funds for Wood County Parks Department Powers Bluff Improvements

Chad Schooley gave an overview of the need for updated and politically correct signage needs at Powers Bluff.

*Dave LaFontaine made a motion to release \$15,000 in REDI Implementation funding to Parks & Forestry for signage. Second by Tom Buttke. Motion carried unanimously.*

### d. Update from the Town of Dexter and consider release of 2022 Economic Development Grant Funds.

Diana and Dan Schooley gave an overview of the Town of Dexter informational Kiosks that were put up at Dexter Park and North Wood County Park.

*Jake Hahn made a motion to release \$2850 in grant funding to the Town of Dexter for informational kiosks. Second by Dave LaFontaine. Motion carried unanimously.*

## 16. Extension.

### a. General Office Update

Jason Hausler shared that Tami Swenson is now housed in the UW Extension office.

Jason further shared that he has taken a new position within their organization as Assistant Dean for the northern half of Wisconsin. He is optimistic to have his replacement hired by early December 2022.

b. Sale of Meadowbrook 4-H property

Jason presented a resolution to sell the Meadowbrook 4-H property.

*Dave LaFontaine made a motion to sell the Meadowbrook 4-H property. Second by Tom Buttke. Motion carried unanimously.*

c. Natural Resources Educator

Jason explained how this position is funded. The position was posted and recruited for. There are nine or ten applicants that will be screened later today.

d. Budget Discussion

Jason gave an overview of the UW Extension budget.

*Dave LaFontaine made a motion to approve the UW Extension budget as presented. Second by Tom Buttke. Motion carried unanimously.*

e. CEED Tour

Jason shared that Allison Jonjak is unable to attend the CEED tour. Jason and Matt intend to attend the CEED tour if their schedules allow.

**17. At 12:13 p.m., pursuant to Wis. Stat. 19.85 (1)(f), a motion by Dave LaFontaine and seconded by Tom Buttke to go into closed session to consider a leave of absence request. Motion carried unanimously.**

**At 12:16 p.m., a motion by Dave LaFontaine and seconded by Tom Buttke to return to open session. Motion carried unanimously.**

**18. Requests for per diem for meeting attendants. None.**

**19. Schedule next regular committee meeting.**

Wednesday October 5, 2022 at 9:00 a.m.

**20. Agenda items for next meeting.**

- a. Discuss Nonmetallic Mining fees and Financial Assurance
- b. Update on ARPA funding
- c. Open bids for Charnwood LLC waste storage closure project

**21. Schedule any additional meetings if necessary.**

None

**22. Adjourn**

Chair Bill Leichtnam declared the CEED Meeting adjourned @12:25 a.m.

Minutes by Victoria Wilson, Planning & Zoning Office and in draft form until approved at next meeting.

## Committee Report

County of Wood

Report of claims for: Extension

For the period of: September

For the range of vouchers: 30220094 - 30220110

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30220094	CARATTINI JACKIE	AUGUST EXPENSES	09/07/2022	\$284.38	P
30220095	YOUNG WENDY	AUGUST EXPENSES	09/07/2022	\$179.30	P
30220096	LIPPERT MATTHEW	AUGUST EXPENSES	09/07/2022	\$253.66	P
30220097	ROMBALSKI KAYLA-ROSE	ROMBALSKI AUGUST EXPENSES	09/07/2022	\$96.00	P
30220098	CARBAJAL JASMINE	CARBAJAL AUGUST EXPENSES	09/07/2022	\$498.26	P
30220099	JONJAK ALLISON	JONJAK JUNE-AUGUST EXPENSES	09/07/2022	\$664.44	P
30220100	HUBER LAURA	HUBER AUGUST EXPENSES	09/07/2022	\$260.00	P
30220101	AMAZON CAPITAL SERVICES		09/14/2022	\$34.98	P
30220102	US BANK	SEPTEMBER STATEMENT	09/21/2022	\$602.53	
30220103	AMAZON CAPITAL SERVICES	CREDIT FOR EDUC MATERIALS	09/21/2022	(\$21.99)	P
30220104	MULTI MEDIA CHANNELS	CLEAN SWEEP AD	09/21/2022	\$113.10	P
30220105	UW EXTENSION - CASHIER SERVICES	CWF DELEGATE PAYMENTS	09/21/2022	\$4,800.00	P
30220106	CARATTINI JACKIE	SEPTEMBER EXPENSES	09/28/2022	\$339.27	
30220107	CARBAJAL JASMINE	SEPTEMBER EXPENSES	09/28/2022	\$106.25	
30220108	HUBER LAURA	SEPTEMBER EXPENSES	09/28/2022	\$70.38	
30220109	LIPPERT MATTHEW	SEPTEMBER EXPENSES	09/28/2022	\$105.69	
30220110	ROMBALSKI KAYLA-ROSE	SEPTEMBER EXPENSES	09/28/2022	\$281.75	
<b>Grand Total:</b>				<b>\$8,668.00</b>	

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

# Committee Report

County of Wood

Report of claims for: Land & Water Conservation Dept

For the period of: September 2022

For the range of vouchers: 18220070 - 18220076

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18220070	AMAZON CAPITAL SERVICES	LWC - OFFICE SUPPLIES	08/31/2022	\$22.99	P
18220071	STAPLES ADVANTAGE	LC - OFFICE SUPPLIES	09/02/2022	\$11.99	P
18220072	BULGRIN TYLER	MC - CS RESIDUE MANAGEMENT	08/25/2022	\$1,380.10	P
18220073	BULGRIN TYLER	MC - CS RESIDUE MANAGEMENT	08/25/2022	\$5,106.00	P
18220074	STAPLES ADVANTAGE	LWC/WD OFFICE SUPPLIES	09/14/2022	\$147.08	P
18220075	US BANK	LWC/WD FENCE ENERGIZERS/WATER	09/19/2022	\$721.20	
18220076	HILGART RONALD D	SWRM - CS WELL DECOMMISSIONING	09/16/2022	\$312.50	
<b>Grand Total:</b>				<b>\$7,701.86</b>	

## Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

# Committee Report

County of Wood

Report of claims for: Planning & Zoning

For the period of: September 2022

For the range of vouchers: 22220063 - 22220068 38220013 - 38220013

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22220063	BOYER KEVIN	SU-September Contract Svcs	09/01/2022	\$833.00	P
22220064	INDUSTRY SERVICES DIVISION	PS-August Permit Fees	09/01/2022	\$1,800.00	P
22220065	US BANK	PS/LR Credit Card Charges	09/21/2022	\$235.10	
22220066	AMAZON CAPITAL SERVICES	PS-Office Supplies	09/21/2022	\$82.54	P
22220067	AMAZON CAPITAL SERVICES	PS-Office Supplies	09/14/2022	\$6.99	P
22220068	POSTMASTER - WISCONSIN RAPIDS	PS-Postage	09/20/2022	\$189.51	P
38220013	TOWN OF DEXTER	ED Grant	09/13/2022	\$2,850.00	P
<b>Grand Total:</b>				<b>\$5,997.14</b>	

## Signatures

Committee Chair:

\_\_\_\_\_

Committee Member:

\_\_\_\_\_



*We teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.*

## 4-H – Positive Youth Development

*Laura Huber, 4-H Program Educator*

*Jasmine Carbajal, 4-H Associate Educator (Marathon & Wood Counties)*

- Planning for a workshop series (Juntos Middle School) for youth and adults, where they learn about the successful transition to high school, higher education options, and making education a family goal. The goal of this effort is to give families knowledge, skills, and resources to successfully graduate from high school and pursue higher education. Laura Huber and Jackie Carattini built a partnership with First Presbyterian, Marshfield's Immigration Action Team to offer the Juntos Middle School Family Workshop series. We reached out to all of our local school districts, extending into Clark and Marathon counties, the 5-week series will be held in the fall of 2022.
- A live radio interview on local radio (WFHR) where the listeners learn about 4-H's positive youth development programs. These interviews help reach new audiences and help garner support for overall 4-H efforts.

## Agriculture

*Matt Lippert, Agriculture Educator*

- Live radio interviews on local radio stations where the listeners learned about current agriculture programs and issues. The purpose of this effort is to increase understanding of food production systems.
- Planning for a pasture walk program to be held for graziers to learn about pasture management for improved production and environmental sustainability

## Community Development

*Kayla Rombalski, Community Development Educator*

- Coordinated Wood County Clean Sweep in Marshfield. 151 residents (vehicles) dropped off hazardous waste materials for safe disposal.
- Planning Science by the River, a one-day event to engage children and families in hands-on science demonstrations and activities. Event is October 15, 2022.





- Joined Wood County Child Care Task Force as a facilitator. The group identified six strategies to address the childcare shortage in Wood County communities.
- Supporting the Pittsville Area School District and Business Coordination Group in their economic development efforts. The community was selected as a Community Economic Analysis for Rural Wisconsin Communities grant recipient.

## Cranberry Outreach

*Allison Jonjak, Cranberry Outreach Specialist*

- Yield samples were collected from two herbicide studies determining chemistries of promise for weed control in early season cranberry weeds and late season Cranberry weeds
- Yield samples were collected from three fungicide studies determining chemistries of promise for disease control in cranberries to avoid resistance
- Yield samples were collected from three insecticide trials determining promising methods of protecting cranberries from cranberry flea beetle and from adult and nymph blunt nose leaf hoppers
- Crop destruct performed on all the above trials
- Report developed for Chancellor detailing cranberry work
- Filmed 11 videos for Cranberry education for new hires to the cranberry industry to familiarize themselves with agronomy

## FoodWise

*Hannah Wendels, FoodWise Nutrition Educator*

- A Farmers Market tour for limited-resource audiences where food resources and information on how to use SNAP benefits were shared in order to increase SNAP and WIC redemptions at Farmers Market and improve community resilience.
- A Healthy Living series for teens (grades 9-12) at the alternative high school (River Cities), where students learn basic life skills such as food preparation and cooking skills, budgeting and finance skills, and mindfulness activities to better prepare them for their future and living on their own.

## Horticulture

*Janell Wehr, Horticulture Educator*

- An interactive web-based class for novice gardeners with limited resources, where participants learned proper garden sanitation, harvest, and storage techniques. This effort was designed to increase awareness and knowledge of resources to address environmental contamination and pollution due to overuse of horticulture chemicals in urban and suburban environments.



- An interactive web-based class for novice gardeners with limited resources, where participants learned UW-Madison Extension resources available to Wisconsin gardeners. This effort was designed to increase awareness and knowledge of resources to address environmental contamination and pollution due to overuse of horticulture chemicals in urban and suburban environments.
- A radio interview for WFHR Morning Magazine program where listeners learned about IPM based indoor gardening strategies. The goal of this effort is to reduce the use of chemical inputs/pesticides by home gardeners.
- A meeting for Wood County Master Gardener Board members, where volunteers in leadership roles continue to navigate changes to the Master Gardener model to maintain, improve, and strengthen community partnerships in the area of horticulture education.
- An in-person horticulture course where Wood County Master Gardener Trainees learn the fundamental principles of IPM based gardening to increase awareness and knowledge of resources to address environmental contamination and pollution due to overuse of horticulture chemicals in urban and suburban environments.

## Human Development and Relationships

*Jackie Carattini, Human Development and Relationships Educator*

- A Healthy Living series for teens (grades 9-12) at the alternative high school (River Cities), where students learn basic life skills such as food preparation and cooking skills, budgeting and finance skills, and mindfulness activities to better prepare them for their future and living on their own.
- A virtual 6-module course for incarcerated participants, where they learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords and manage housing expenses. Through this, homeless populations and those who have negative rental records are able to increase their ability to find and keep affordable housing, thereby increasing their stability and decreasing their reliance on public supports.
- In person, 6-module courses in WI Rapids and Marshfield for future renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords and manage housing expenses. Through this, homeless populations and those who have negative rental records are able to increase their ability to find and keep affordable housing, thereby increasing their stability and decreasing their reliance on public supports.
- A program for families and individuals, where participants learn to address their current financial situation by creating individual financial goals. The goal of this program is to enable participants to prepare for and take charge of household financial situations that occur due to changes in income or unforeseen hardships.



## UPCOMING PROGRAMS

- [StrongBodies | Tuesdays & Thursday, October 11-December 15; 9:00-10:15am](#)
- [Tips for Getting Landscape Plants Ready for Winter | Thursday, October 13; 12:00pm](#)
- [Protecting Young Trees from Animal and Other Damage Over Winter | Thursday, October 20; 12:00pm](#)
- [Maintaining Your Festive Houseplants | Thursday, October 27, 12:00pm](#)

## Staff Report for September

### Caleb Armstrong

- Worked on cost-share contracts with Glen Peplinski to cover his no-till drilling along with some fall cover crop applications.
- Delivered no-till drill to John Halverson where he interseeded a pasture forage mix into his rotational grazing system pastures.
- Had a cover crop demonstration that I worked with the Sheriff's office on. We used the drone to take video of a unique way of planting fall cover crops into standing soybeans with leaves on.
  - We used the drone to get multiple angles of the cover crops getting broadcasted on the plants, while also seeing the seed getting dispersed on the field.
    - Will be doing a field check later this week to see the cover crop start to germinate.
    - Will also be getting another drone footage when crops are being harvested so we can see the green vegetation underneath the soybean residue.
- Delivered no-till drill to Ralph Hamel where he is interseeding into an existing pasture.
- Shane and I had to do some work to the no-till drill as we had a leaking valve that needed some replacement parts for the rubber seals.
  - Drill is back up and running and still seeing heavy use.
- Helped Rod do inspections on reclamations of non-metallic mines and identifying species of plants growing along these sites.
- Presented at a grazing tour and talked to multiple farmers about the importance of having a good nutrient management plan on a rotational grazing farm even though there is no "crops" being planted.
- Rod and I started our crop damage appraisals on farms inspecting hundreds of acres for deer damage on corn silage before farmers start to harvest the corn.
  - Beans will be starting very soon as plants are starting to dry out.
- Working with George Gilbertson on implanting cover crops into his fields and getting cost-shared for them.
- Proceeded with the last one of the year Mill Creek water sampling.
  - Sampling will begin again next May
- Proceeded with the monthly streamflow monitoring of some of the creeks in southern Wood County.

## Activities Report for Emily Salvinski

*-September 2022-*

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- **Wednesday, September 7.** Took water samples from 4 locations throughout the Mill Creek Watershed. Worked on completing 2022 NMP shapefile for DATCP reporting.
- **Thursday, September 8.** Picked up Mill Creek contract from farmer. Worked on P reduction scenarios in Snapplus.
- **Monday, September 12.** Finished shapefile for DATCP NMP reporting and filled out/submitted their survey. Prepared materials for farmer interested in cover crop cost-sharing.
- **Tuesday, September 13.** Worked with DNR BITS person to understand program better for MDV vs TRM grants.
- **Wednesday, September 14.** Worked on adding cost-share agreement numbers, names and dates into BITS (DNR grant reporting system). Attended badger crop connect online.
- **Thursday, September 22.** Attended staff meeting. Made up contracts for 2 farmers for cover crops (added to gis, spreadsheets, snap plus reduction calculations for one). Met with farmer about cost-sharing.
- **Friday, September 23.** Made up contract for cover crop and no-till (added to spreadsheets, gis, snap plus reduction calculations) for farmer we just met with. Took stream flow measurements.

## Activities Report for Kyle Andrae – September, 2022

- September 1 – Richardson construction inspections
- September 2 – Richardson construction inspections, Borchert soil pits
- September 5 – Holiday
- September 6 – Borchert Survey, Richardson inspections/ damage assessment
- September 7 – Richardson repair determinations, Borchert design
- September 8 – Schill design review, Borchert design
- September 9 – Borchert cost estimate and design alternatives analysis
- September 12 – Borchert re-design
- September 13 – Borchert survey/ re-design
- September 14 – Borchert re-design
- September 15 – Borchert re-design/ site visit
- September 16 – Borchert re-design
- September 19 – Borchert re-design
- September 20 – Borchert re-design, Gust permitting
- September 21 – Borchert re-design, Nauman design
- September 22 – Borchert re-design, Nauman design
- September 23 – Nauman design, Richardson construction inspections/as built
- September 26 – Richardson as built, Borchert re-design, VOH Concrete meeting
- September 27 – Borchert re-design
- September 28 – Borchert test pits, Borchert re-design
- September 29 – Borchert re-design
- September 30 – Borchert re-design

***Activities Report for Lori Ruess  
September 2022***

- Answered phones and replied to emails.
- Reviewed payroll reports and payroll registers.
- Completed August sales tax report and forwarded to Finance.
- Attended September 22 staff meeting to discuss budgets.
- Completed change order and reimbursement request for manure storage closure and submitted to DATCP for reimbursement.
- Completed LWCD payroll percentages and forwarded to Finance prior to the September 8 and September 22 payroll.
- Worked on the LWCD office procedure manual.
- Verified general ledger and compiled information for the third quarter Wildlife Damage reimbursement request.
- Worked on articles for the Fall Conservation Connection newsletter.
- Worked on putting together the 2023 tree and shrub order form.
- Completed change order for well decommissioning project.
- Completed reimbursement request form for well decommissioning project and forwarded to DATCP for reimbursement.
- File and binder cleaning.
- Electronically submitted staff reports and packet materials to the County Clerk's office for CEED packet.
- Organized County Board packet and electronically submitted to the County Clerk's office.
- Vacation days – September 9, 23, 28, 29, & 30.

## ***Activities Report for Rod Mayer – August 2022***

- Additional crop damage tags issued to Urban – DNR correspondence – etc.
- NMM research and correspondence for change in form and bank for Verso mine site – changing company name.
- DNR storm water permit terminations research – correspondence with DNR.
- Created location maps for fence builds – large design maps, contacted marsh owners – Site visits to WI River Cranberry and Glacial Wilderness unit with contractor to go over projects prior to bidding. Followed with correspondence to contractors for bidding.
- New Act 82 crop damage shooting permits correspondence Weinfert-Jones. Field maps, field visit, enrollment paperwork, signatures, update database, sent to DNR.
- Processed Oelke Act 82 shooting permits for Oelke.
- New pond info sent to Heckel – wetland reviews.
- Set up Deer Donation program for Wood County: Printed binder updates & put together for processors, met with 2 processors and completed paperwork for enrollment, contacted 3 pantries and signed up to receive processed venison, sent packets to pantries, sent paperwork to DNR, completed advertising poster, etc.
- New Act 82 crop damage correspondence for Mueske. Field maps, field visit, enrollment signatures, update database, sent to DNR.
- Fence build bid opening – reviewed bids, accepted low bid, letters to contractors and marsh owners.
- Complete fence contracts for WI River Cranberry fence and Glacial Lake Wilderness Unit fence. (Parcel research, descriptions, exceptions, etc.)
- Met with WI River Cranberry to go over contract and notarize signature.
- New pond info sent to Grimm.
- WI river field visit with contractor – go over issue areas – exception – plans for the build.
- New pond info sent to Krueger.
- Act 82 correspondence sent to Hoffman.
- Discussions with Tetra Tech for Viola borrow site – waste facility expansion.
- Landowner culvert concerns on WI River Cran marsh – correspondence.
- Worked on 2022 crop prices spreadsheet – contacts – etc.
- Created packet for Nikolai Day Road mine site for DNR opinion (mine site vs fill site) – scanned reclamation plan, maps, notes, etc. Sent to DNR.
- Act 82 damage permits for Veedum Cranberry.
- Land sale of a mine site correspondence with new buyer over phone – future meeting.
- Prepared field maps and appraisal forms for corn inspections.
- Mine site reclamation inspections for Gabel and Pies mines. Print inspection maps – created veg. transect spreadsheet for field. Completed vegetative transect testing on sites.
- Corn Silage wildlife appraisals for Marti Farm (10 fields completed).
- Sent pond complaint possible NMM site in Saratoga letter to landowner.
- Issued additional wildlife tags to Hay Creek Cranberry.



*Activities Report for Shane Wucherpennig – September, 2022*

- **September 1** – Landowner visits, contracts
- **September 2** – Tracking and Database management, Test holes Adam Borchart, Meeting with Bill L. and Goulong Liang
- **September 3** – CEED Meeting, Field day at Marshfield Ag Research Station (MARS)
- **September 5** – Landowner visits, contracts
- **September 6** – Worked on designs and plan sets.
- **September 7** – Worked on designs and plan sets.
- **September 8** – Data base updates and data entry, Worked on designs and plan sets
- **September 9** – Jeff Wiernick survey
- **September 12** – Landowner visits, contracts
- **September 13** – Tracking and Database management
- **September 14** – Budget review with finance
- **September 15** – RC& D meeting
- **September 16**– Worked on designs and plan sets.
- **September 19** – Worked on designs and plan sets.
- **September 20**– Worked on designs and plan sets.
- **September 21**– Virtual meetings
- **September 22**– Staff meeting, field visits
- **September 23**– Worked on designs and plan sets.
- **September 26**– Worked on designs and plan sets.
- **September 27**– Worked on designs and plan sets.
- **September 28** – Site visits, site survey
- **September 29**– Worked on designs and plan sets.
- **September 30**– Worked on designs and plan sets.



# Wood County WISCONSIN

## OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director  
Adam DeKleyn, County Planner  
Paul Bernard, Land Records Coordinator  
Jeff Brewbaker, Code Administrator  
Scott Custer, Code Technician  
Victoria Wilson, Program Assistant  
Karoline Whitman, Program Assistant

RE: Staff Report for October 5, 2022

### 1. Economic Development (Jason Grueneberg)

**Jail Project Planning** – I have been continuing to assist with the Jail Project planning. This past month I have been working with the City of Wisconsin Rapids on the installation of pedestrian crossing lights on Baker Drive. I also drafted agreements for use of a portion of the city-owned Triangle Development for contractor parking, and use of County-owned property (Ebsen property) at the intersection of Saratoga St. and Jackson St. for use as a project staging area.

**REDI Plan** – The REDI (Rural Economic Development Innovation) Plan is Wood County’s Economic Development Strategy. In the past month Kayla Rombalski from UWEX and I have been contacting individuals to serve on REDI implementation teams.

**Central Wisconsin Economic Development (CWED) Fund** – As the Treasurer of the CWED fund that provides micro loans and gap financing for businesses, I have been working with the fund administrative services provider on establishing a budget for the year ahead. With the fiscal year closing out soon, I will be working with the CWED Finance Committee to perform an audit of the fund.

### 2. Planning & Zoning (Adam DeKleyn)

September was another productive month for P&Z. I provided land use planning and zoning assistance to several municipalities and community officials. Some highlights include: preparing a draft future land use plan and map for the City of Nekoosa; initiating a comprehensive plan update with the Town of Cameron; training the new Town of Grand Rapids ZA; and presenting zoning updates to the Town of Rudolph. [County Plat Review](#) has remained steady, with mostly CSMs submitted. We also closed out our first private well filling and sealing enforcement case with successful compliance. Reach out with any questions.

### 3. Land Records (Paul Bernard)

- a. Parcel Mapping as needed
- b. Address Mapping – getting data up to NG911 standards
- c. Working with highway and getting them set up for editing gis data
- d. Custom maps as needed

#### 4. **Code Administrator (Jeff Brewbaker)**

08-26- through 9/5/2022-Vacation

09-06-2022- Inspected replacement mound TN: 20

09-07-2022- Inspection report mound TN: 15, Inspection report conventional TN: 07

09-08-2022- Issued shoreland zoning permit for shed >300 to Lake Wazeecha TN: 07

09-09-2022- Inspected new A+0 mound TN: 15

09-12-2022- Several in office appointments regarding cranberry flooding and bad holding tanks

09-13-2022- Reviewed soil evaluation, mound plan, and sanitary permit issued TN: 06

09-14-2022- New mound inspection report TN: 20, Inspected replacement holding tank TN: 02

09-15-2022- Nasonville School aerobic startup, Holding tank inspection replacement

09-16-2022- Soil evaluation, A+4 mound plan review, and sanitary permit issued TN: 21, Inspected new A+0 mound TN: 01

09-15-2022- Inspected (2) mounds both A+0 TN: 21 & 20, Shoreland zoning onsite TN: 18, Soils on-site Nekoosa

09-19-2022- Soils On-site TN: 09, Meeting with realtor on-site well abandonment TN:18

09-20-2022- Soil evaluation, hydrograph, plan review, conventional permit issued TN: 07, Kimbell well hydrograph reading

09-21-2022- Mound replacement core TN: 21, A+4 mound inspection TN: 12, Shoreland rip-rap project TN: 02

09-22-2022- Holding tank plan review, permit issued TN: 10, Well location permit TN:19

09-23-2022- Inspected replacement A+4 mound TN: 15, Soils evaluation, plan review, issued permit replacement A+4 mound TN: 19

09-26-2022- Issued two shoreland zoning permits for repair work on Enbridge gas pipeline TN: 19 & TN: 13

09-27-2022- Inspected A+0 replacement mound TN:01, Complaint Investigation follow up with Health Dept., Inspected A+4 preplacement mound TN:16

#### 5. **Code Technician (Scott Custer)**

9-1-2022– Mound Plow TN-07. Conventional inspection TN-07. Mound plow TN-10. Holding tank inspection TN-03

9-2-2022 – Mound plow TN-06. Mound re-inspection TN-08. Mound re-inspection TN10. Mound re-inspection TN-06.

9-5-2022 – Labor Day

9-6-2022 – Mound plow TN-14. Mound re-inspection TN-14. Holding tank application review and approval TN-15.

9-7-2022 – Mound plow inspection TN-08. Well permit review and approval TN-07. Reconnect permit review and approval TN-15. Permit renewal TN-15.

9-8-2022 – Mound re-inspection TN-08. Permit/soil tests housekeeping in files. Well permit review and approval.

9-9-2022 – Mound plow inspection TN-01. Mound re-inspection TN-01. Assisted land owner in locating septic system TN-18.

9-12-2022 – Mound permit application review and approval TN-06 X 1. Mound permit application review and approval TN-02 X 1. Wisconsin Healthy Lakes and Rivers Shoreland project grant review.

9-13-2022 – Floodplain meeting with landowner TN-13\*. Shoreland meeting with landowner TN-13. Wood County Parks Department shoreland permit review and approval for Powers Bluff.

9-14-2022 – Reviewed and approved mound permit application TN-22. Setup new work phone.

9-15-2022 – Review and approve conventional permit application TN-18. Parcel research C-34.

9-16-2022 – Holding tank inspection TN-12. Shoreland permit review and approval TN-18. Holding tank permit review and approval. Well permit review and application X 2.

9-19-2022 – Mound inspection TN-08. New work phone setup.

9-20-2022 – Conventional inspection TN-07. Conventional inspection TN-18. Mound permit review and approval TN-16.

9-21-2022 – Mound plow inspection TN-12. Pumped conventional inspection TN-13. Well permit review and approval X 1.

9-22-2022 – Mound re-inspection TN-12 X 2. Mound Plow inspection TN-16. Geo-mat inspection TN-12.

9-23-2022 – Mound application review and approval TN-18. Mound re-inspection TN-16.

9-26-2022 – Mound plow inspection TN-21. Mound re-inspection TN-21. Well permit review and approval X 2. NEPCO lot impervious surface area review. Conventional permit review and approval TN-13 X 2. Conventional application review and approval TN-18.

9-27-2022 – Conventional inspection TN-18. Privy permit review and approval TN-13.

9-28-2022 – Mound permit application approval and review TN-12. Shoreland site plan review and approval TN-18.

## **6. Office Activity (Victoria Wilson & Karoline Whitman)**

- a. Monthly Sanitary and Well Permit Activity – There were 19 sanitary permits, 10 well permits and 5 shoreland permits issued in October 2022.
- b. Septic Maintenance Notices – Final (Second) Septic Maintenance notices were mailed out on Friday September 23<sup>rd</sup>. Of the 3,011 notices mailed out in April, 668 homeowners still have not had their maintenance done. These homeowners have until October 24<sup>th</sup> to have service reported.
- c. ArcGIS Pro Software Project – Victoria continues to assist Paul with Point of Interest projects. Paul is hoping to train Karoline on projects so she is able to assist as well.
- d. Attended the following meetings/trainings & activities:
  - i. September 7<sup>th</sup> CEED meeting (VW)
  - ii. September 23<sup>rd</sup> Operations Budget hearing (VW)
  - iii. September 23<sup>rd</sup> Citizen's Groundwater Group (KW & VW)

# Turtle Bay Public Access

### Stair System:

- Multiple Platforms with benches for resting kayakers and relaxing citizens looking for a scenic view
- Floating kayaking port for easy docking and re-launching, storage to accommodate multiple kayaks. (Not suitable for initial launch)
- Existing trees:
  - Keep unless unhealthy, in the way of structures, or construction process

### Aluminum Material:

- Sturdy, durable, & light weight compared to other materials (steel, wood)
- More expensive initially than wood but less maintenance overtime



# Dock Material

## Aluminum:

- Durable
  - Rust resistant and strong to withstand use outdoors and on the water
  - Sturdy and light compared to other material (steel, wood)
  - Won't need chemical treatments wood does
- Unique Look
  - Wood is traditional material for stair and dock systems. Using aluminum will be unique
- Initial Investment & Long-term Costs
  - More expensive initially but cheaper maintenance long term

## Wood:

- Initial Investment & Long-term Costs
  - Can be fairly affordable if locally sources
  - Treated wood usually costs twice as much as untreated wood
- Trouble Aging
  - Can rot, splinter, crack, and warp. Can become a safety hazard
  - Insects and moisture can be a problem
- Regular Maintenance
  - Pressure washing and treatment is essential for the longevity of a wood system
- Weight
  - Can become quite heavy when installing

# Kayak Launch

## Floating Dock System:

- Durable & Long-lasting
- Bay Area will be the first ice to melt in spring, minimizing the ice damage to the dock
- Open to locally sourced options

## Paddle Craft Launch Docks: Residential & Commercial Floating Launch Docks



**Residential Dock & Launch Systems** Our medium-duty aluminum floating launch system can be used as an independent launch dock, or as part of a complete dock system.

Find out more at: [www.thedockdoctors.com/dock-and-launch-residential](http://www.thedockdoctors.com/dock-and-launch-residential)

### Dock & Launch System

Medium Duty Residential

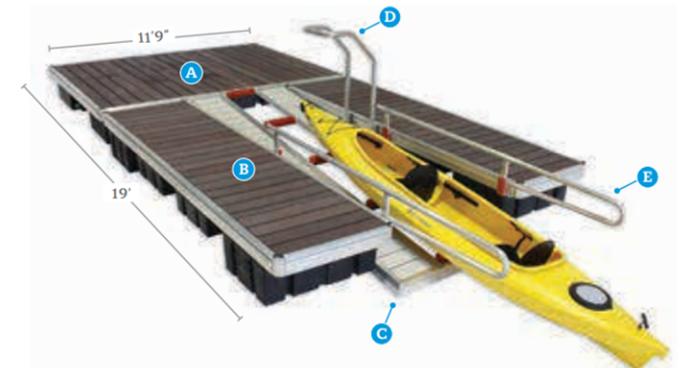
SURCHARGE NOTICE: Due to supply issues and cost increases, a 10% surcharge will be applied to all of our printed prices until further notice and is subject to change.

Featuring a 5" tall aluminum frame, and 19' x 11'9" overall size, our medium duty dock and launch system includes:

- A** (1) main frame (7' x 11' 9")
- B** (2) dock fingers (12' x 3' 6")
- C** Launch ramp (4' x 12') with built-in rollers & Sure-Step® non-skid decking
- D** Boarding handle
- E** Grab and launch rails

\* as low as \$ 14,950

\*Site conditions, anchoring & decking selection are necessary to determine final pricing. Please call for a free estimate.



# KAYAK STORAGE



## Storage Racks

MARINE GRADE  
ALUMINUM

SURCHARGE NOTICE: Due to supply issues and cost increases, a 10% surcharge will be applied to all of our printed prices until further notice and is subject to change.

Storage Rack Style	Craft Capacity	Unit Weight	(W x D x H) Dimensions	Arm Length	PRICE
<b>A</b> Double-Sided Rack	6-crafts	102 lbs.	80" x 69" x 67"	35"	<b>\$ 1,069</b>
<b>B</b> Single-Sided Rack	3-crafts	76 lbs.	49" x 69" x 67"	35"	<b>\$ 799</b>
<b>C</b> Mini Rack (double-sided)**	3-crafts	42 lbs.	43" x 56" x 38"	upper 34" lower 18"	<b>\$ 559</b>
<b>D</b> Wall-Mounted Rack	3-crafts	44 lbs.	var.† x 38" x 84"	35"	<b>\$ 595</b>
<b>E</b> Adjustable Feet (pair)	n/a	10 lbs.			<b>\$ 189</b>
<b>F</b> Additional Arms (pair)††	n/a	8 lbs.		35"	<b>\$ 132</b>
<b>G</b> Tie-Down Bungees (pair)	n/a	n/a			<b>\$ 24</b>

All racks include allen wrench for assembly and adjustment of arm positions. Shipping or Delivery additional - please call for pricing or visit our website. \*Assembly service available (additional charge) for racks that are picked-up or delivered only. \*\*Double-sided mini rack is designed as a space saver and requires crafts to be positioned slightly angled on the bottom of the rack. †Wall mount rack dimensions are as follows: Width is variable depending upon installation, Depth is from wall to end of arm. ††Additional arms not available for (C) Mini Rack.

**Note:** Paddle craft should be stored upside-down to prevent collection of water inside the craft.

# Envirolok Erosion Control

- Simple Installation
  - Quick & Easy Installation
- Flexible Coverage
  - Can follow existing landforms
  - Work around existing structures and trees
- Sustainable
  - Provides natural habitats
  - Promotes pollinators
  - Filters Runoff
- Low Impact
  - Can be installed without excessive footings, backfill and drainage systems
  - Minimal excavation allows for installation in limited areas



# Erosion Control Mixes for Dry Soils Seed Mix:

Rapid vegetative cover and long-term soil stability that use deep rooted perennials that establish quickly to hold soil on steep slopes.

Can be hydro seeded onto Envirolok Erosion System

## Native

- Smooth Aster
- White Aster
- Canada Milk Vetch
- Partridge Pea
- Lanceleaf Coreopsis
- Purple Prairie Clover
- Showy Sunflower
- Round Headed Bush Clover
- Lupine
- Bergamont
- Beardtongue
- Yellow Coneflower
- Brown & Black Eyed Susan
- Stiff Goldenrod
- Ohio Spiderwort
- Hoary Vervain
- Sideoats Grama
- Junegrass
- Prairie Dropseed
- Big Bluestem
- Canada Wild Rye
- Switchgrass
- Little Bluestem
- Indiangrass

# Native Plant Material

- Conserves local genetic diversity
- Provides food and shelter for native wildlife
- Improved health and vigor
- Increased survival rates for plantings
- Reduced maintenance costs

Can be planted through site to allow natural, low maintenance look throughout property

- Cost can vary depending on size of plants purchased

# No Mow Grass

- Excellent Drought Tolerance
- Low Nitrogen Requirement
- Cold & Shade Tolerant
- Low Mowing Frequency
- Medium Thatch Requirement



Can be planted through site to allow natural, low maintenance look throughout property

- \$4.75-7.95 per lb
- Requires 10 lbs per acre

# Low-Growing Meadows for Dry Soils Seed Mix:

## Native

- Lavender Hyssop
- Butterfly Weed
- Sky Blue Aster
- Smooth Aster
- White Aster
- Lanceleaf Coreopsis
- White & Purple Prairie Clover
- Rough Blazing Star
- Lupine
- Dotted Mint
- Beardtongue
- Black Eyed Susan
- Wild Petunia
- Stiff Goldenrod
- Ohio Spiderwort
- Hoary Vervain
- Sideoats Grama
- Junegrass
- Prairie Dropseed

All plants 1-3' tall, tolerant to dry, rocky, sandy soils with various bloom times.

Can be planted instead of or with no mow to encourage pollinator areas.

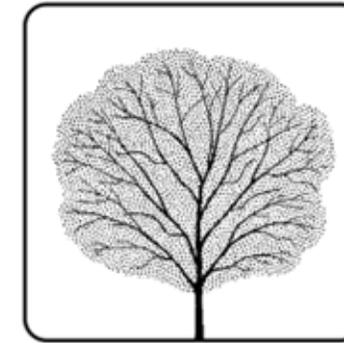
# Native Shrub & Tree Species

Savannas on Sandy Soils - Shrub and Additional Satellite Species		
Genus species	Common Name(s)	Type
<i>Amorpha canescens</i>	leadplant	Perennial shrub
<i>Ceanothus herbaceus</i> ( <i>C. ovatus</i> )	prairie red root, inland New Jersey tea, Jersey tea	Perennial shrub
<i>Comptonia peregrina</i>	sweet fern	Perennial shrub
<i>Corylus americana</i>	American hazelnut	Perennial shrub
<i>Gaylussacia baccata</i>	huckleberry	Perennial shrub
<i>Vaccinium angustifolium</i>	early low blueberry, low sweet blueberry, low-bush blueberry	Perennial shrub

Savannas on Sandy Soils - Tree Species		
Genus species	Common Name(s)	Type
<i>Pinus banksiana</i> *	jack pine	Coniferous tree
<i>Quercus alba</i>	white oak	Deciduous tree
<i>Quercus ellipsoidalis</i> *	northern pin oak, Hill's oak	Deciduous tree
<i>Quercus macrocarpa</i>	bur oak	Deciduous tree
<i>Quercus rubra</i> (minor component)	northern red oak	Deciduous tree
<i>Quercus velutina</i> *	black oak	Deciduous tree

Prairies on Sandy Soils - Shrub and Additional Satellite Species		
Genus species	Common Name(s)	Type
<i>Amorpha canescens</i>	leadplant	Perennial shrub
<i>Ceanothus herbaceus</i> ( <i>C. ovatus</i> )	prairie red root, inland New Jersey tea, Jersey tea	Perennial shrub
<i>Comptonia peregrina</i>	sweet fern	Perennial shrub
<i>Corylus americana</i>	American hazelnut	Perennial shrub
<i>Gaylussacia baccata</i>	huckleberry	Perennial shrub
<i>Opuntia macrorhiza</i> ( <i>O. humifusa</i> )	plains prickly-pear cactus	Perennial shrub
<i>Vaccinium angustifolium</i>	early low blueberry, low sweet blueberry, low-bush blueberry	Perennial shrub

*Quercus alba*  
White Oak



**Zone:** 4  
**Height:** 45'  
**Spread:** 45'  
**Shape:** Rounded  
**Foliage:** Medium green, fine textured  
**Fall Color:** Red to reddish purple

More Resistant to Oak Wilt

Cost can vary on species:

- Large trees cost approx. \$1,000-2,000 each

# Picnic Area & Scenic Overlook

- Allows kayakers a place to eat, rest, and enjoy nature.
- Trash bin to collect garbage to minimize littering and pollution
- Park sign to allow information on the area
- Envirolok system to minimize erosion during installation



# Pavilion Area

- Allows a more formal area to gather
- 16'x 24' structure comfortably allows three picnic tables
- Bike rack to store bicycles while resting



# Poligon Pavilion

- Steel allows no upkeep
- More expensive than wood and aluminum
- More difficult to install
- \$34-\$37,000 material cost

## GABLE ROOF RECTANGLE PICNIC TABLE SHELTER



RFK 30x75 62040

THIS IS A CONCEPT DRAWING, DIMENSIONS SHOWN ARE REPRESENTATIVE, TO ADAPT THIS CONCEPT TO MEET PROJECT SPECIFIC DESIGN REQUIREMENTS, FORWARD YOUR REQUEST TO POLIGON CUSTOMER SERVICE.

**CERTIFIED**  
PCI  
4000

PORTERCORP HAS EARNED A **PCI-4000 CERTIFICATION** FROM THE GLOBALLY RECOGNIZED POWDER COATING INSTITUTE (PCI). QUALITY FINISHING IS CRUTAL TO THE LONG TERM PERFORMANCE OF SHELTER STRUCTURES. THIS CERTIFICATION UNDERSCORES THE COMMITMENT PORTERCORP HAS MADE TO MANUFACTURING QUALITY PRODUCTS.

**GENERAL FRAME NOTES:**

1. ALL STEEL COMPONENTS (STRUCTURAL MEMBERS, ORNAMENTATION, RAILING, ETC.) ARE POWDER COATED IN THE FOLLOWING MANNER (UNLESS REQUESTED OTHERWISE):
  - SHOT BLASTED TO NEAR WHITE CONDITION (SSPC SP-10)
  - WASHED AND SEALED IN A PHOSPHATE SPRAY
  - PRIME-COATED WITH POLI-5000 HIGH PERFORMANCE POWDER APPLIED EPOXY
  - TOP-COATED WITH SUPER-DURABLE TGIC POLYESTER POWDER AND OVEN CURED
2. SEE [POLIGON.COM](http://POLIGON.COM) FOR COLOR OPTIONS

**TOP VIEW**

24'-0" - REF.

16'-0" - REF.

GALVALUME COATED KYNAR 500 PAINTED STANDING SEAM ROOFING OVER T&G ROOF DECK.

**FRONT VIEW**

12  
2

SHOWN WITH OPTIONAL ORNAMENTATION

FINISH GRADE - REF.

7'-10" - REF.

8'-9" - REF.

**SIDE VIEW**

11'-0" - REF.

3'-9 5/8" - REF.

OPTIONAL PRAIRIE ORNAMENTATION - SEE ORNAMENTATION COLLECTION FOR ORNAMENTATION OPTIONS

**SHELTER MODEL:**  
DB-91: 16' X 24' TG SS PRAIRIE STEEL SHELTER COLLECTION

**poligon**<sup>®</sup>

www.poligon.com  
616-399-1963  
PORTERCORP, 4240 N. 136th AVE.  
HOLLAND, MI 49424

**PORTER**  
A POLYCORE COMPANY

Copyright laws protect the style and visual appearance of the structure while patents may protect other parts of the design.

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# Wisconsin Pavilion



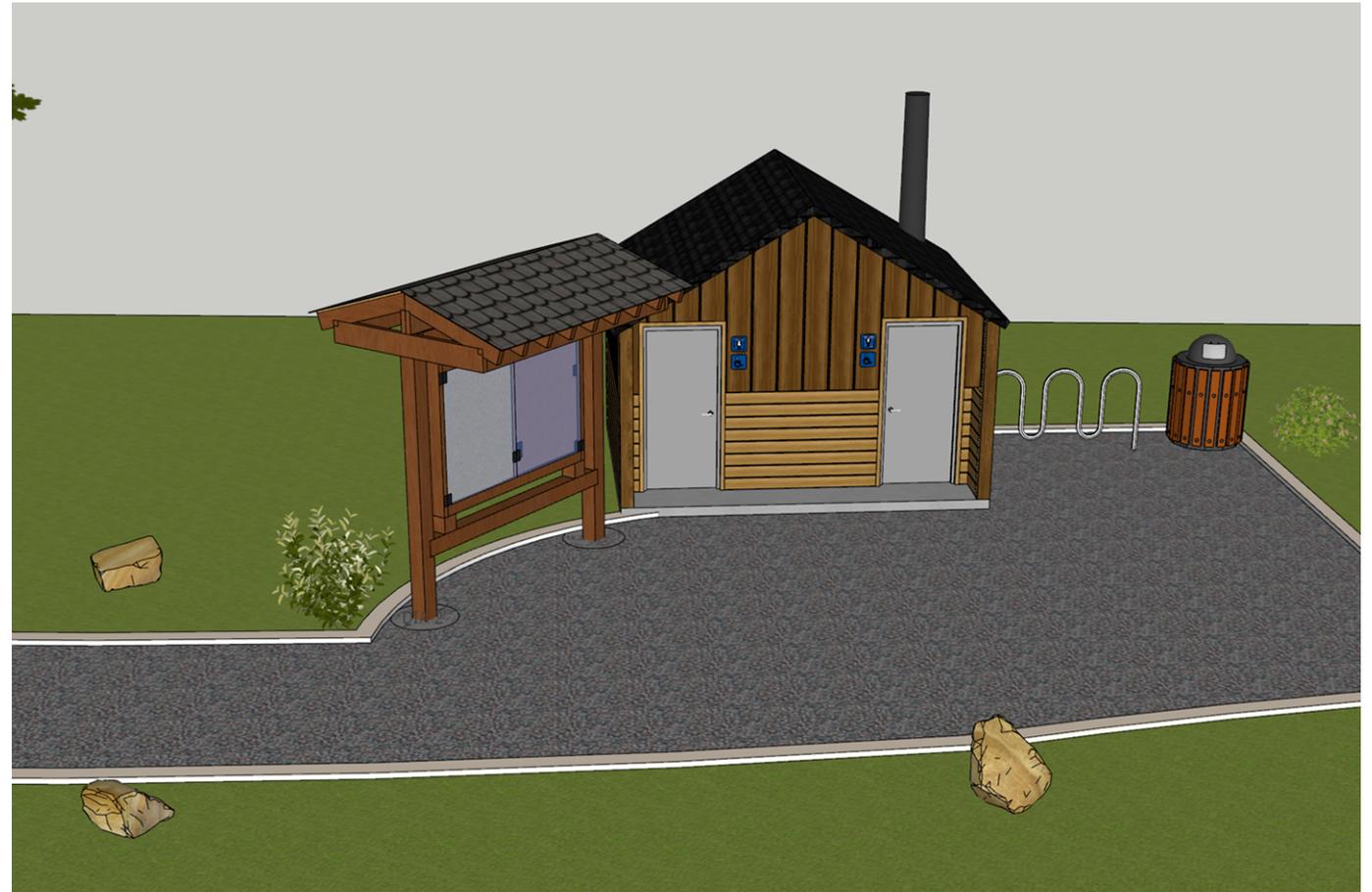
[wisconsinpavilions.com](http://wisconsinpavilions.com)

- Wood is more natural looking
- Less expensive but more upkeep
- Less difficult to install
- Can be locally sourced to reduce labor & material costs



# Restroom & Information Area

- Small rest area allows for a restroom facility to make guests more comfortable and allows for a longer stay
- Informational sign allows place where guests can learn about the plot, area, or interesting historical information
- Bike racks to allow storage of bicycles to minimize tripping hazard
- Trash can to minimize litter and pollution



# Restroom Details



- Single or double options available
  - Single
    - \$42,000 pre-assembled
  - Double
    - \$53,000 pre-assembled
- Can allow a natural look while keeping cost & maintenance down
- Can be preassembled for easy installation

DRAWING PACKAGE NUMBER: CVS1111176  
 11'-11" x 13'-9" x 9'-5<sup>5</sup>/<sub>8</sub>" EASI-SET CARSON VAULT RESTROOM

CUSTOMER: [Redacted]

PROJECT: [Redacted]

PRODUCER: QUALITY PRECAST INC.

PREPARED FOR: **QPI**  
 PRECAST & SUPPLY

**SUBMITTAL DRAWINGS**

**GENERAL NOTES:**

- DESIGN SPECIFICATIONS
  - IBC 2015
  - ASCE 7-10
  - ACI 318-14
  - PCI 7TH ED.
  - STEEL CONST. MANUAL 14TH ED.
- LOADS
  - ROOF LIVE LOAD: 150 PSF
  - FLOOR LIVE LOAD: 150 PSF
  - WIND LOADING: 165 MPH
  - SEISMIC DESIGN: DESIGN CATEGORY D
- MATERIALS
  - CONCRETE = 2,500 (RELEASE)  
 = 5,000 PSI (28 DAY)  
 = 3,500 PSI (POST-TENSION)
  - REBAR: ASTM A615, GRADE 60
  - WELDED WIRE FABRIC: GRADE 65 ASTM A185

**ABBREVIATIONS:**  
 P.D. = PANEL DIMENSION  
 R.O. = ROUGH OPENING  
 TYP. = TYPICAL

**DRAWING INDEX**

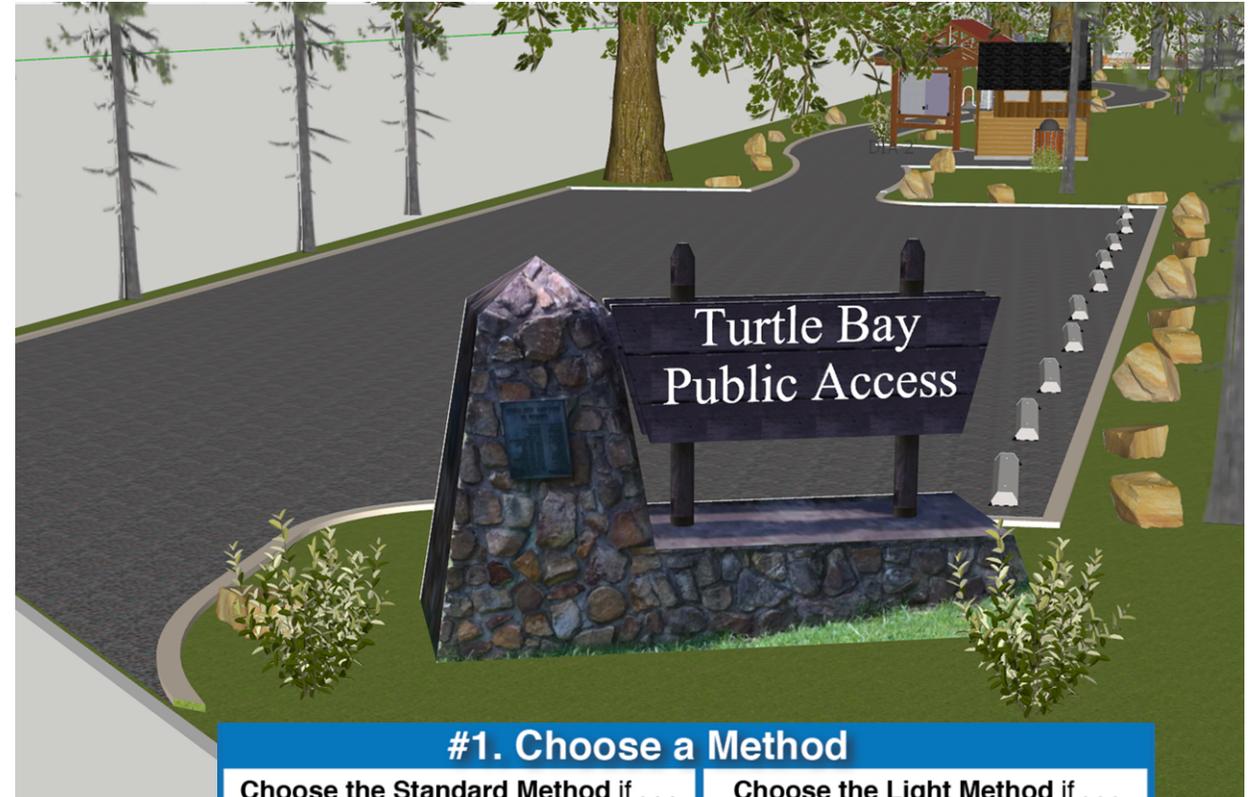
DWG	SHEET TITLE	REVISION NO.	DATE
E-01	COVERSHEET		09/18/18
E-02	PLAN VIEWS		09/18/18
E-03	BUILDING ELEVATIONS		09/18/18
E-04	BUILDING CROSS SECTIONS		09/18/18
E-05	CONNECTION LAYOUT		09/18/18
E-06	CONNECTION DETAILS		09/18/18
E-07	RECOMMENDED SITE PREP		09/18/18

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PROJECT: 11'-11" x 13'-9" x 9'-5 5/8" EASI-SET CARSON VAULT  
 CONTRACTOR: [Redacted]

# Parking Lot

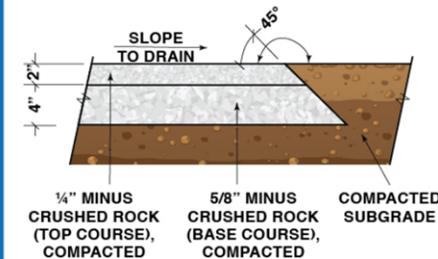
- Crushed gravel allows lower environmental impact, allows water penetration and drainage, more cost effective, & lower maintenance for parking area and walking paths
  - When installed correctly is ADA accessible
    - Approx \$25-30,000 labor and materials
- Ten spots allow plenty of room for small gatherings of citizens to park and enjoy the public access area
- Boulders for outlining the parking and walking paths. Approx \$20-25,000 labor and materials



## #1. Choose a Method

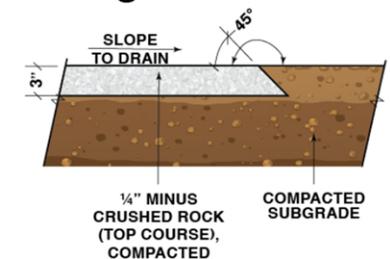
Choose the Standard Method if . . .  
you expect heavy foot traffic or the  
ground is soft

### Standard Method



Choose the Light Method if . . .  
you expect light foot traffic or the  
ground is firm

### Light Method



# Site Furnishings:

Can be locally sourced to reduce costs



No maintenance bike rack  
• Approx \$300 each

Natural Trash Can

- Approx \$400 for 10 gal.



Medium Informational Sign

- Approx \$1300



6' Rubber Wheel Stop

- Approx \$100 each

# NATURAL BENCHES

## BARCOPRODUCTS.COM



Approx \$900 For regular or wheelchair accessible table



Natural Looking Recycled Bench  
Approx. \$400

October 5, 2022

**Conservation, Education, and Economic Development (CEED) Committee;**

**We received the following email on November 12, 2021:**

*“On behalf of the Conservation, Education, and Economic Development Committee (CEED), thank you for your recent Economic Development Grant Applications. We are pleased to inform you that a grant of \$30,000 will be awarded to the City of Pittsville for the Building Incentive Program and a grant of \$10,000 will be awarded for the LED Message Board. The grant request for the Outdoor Recreational Rink-Shelter will not be funded.”*

We would like to **THANK YOU** for your grant awards to the city. We would not be able to do the projects we do without your support.

We have made great strides in our housing market. From the inception in January of 2019 through current, we have paid out \$148,500 in building incentives and have gained \$2,270,500 in assessed value.

Attached, you will find estimated tax revenue we expect from the increased housing.

There are a few assumptions and speculations to consider:

- Considerations have not been made for our Tax Incremental District (TID); we have one TID which will terminate in 2023.
- Only new homes started/completed are in the five-year calculations. We have not made any assumptions for the next 5 years. We are confident that we will attract additional new homes, but do not want to have assumptions made. Additional new homes will make the increased revenues even better than estimated.



- 2019 & 2020 were very successful, then the COVID pandemic hit and the building market came to a standstill. We are confident that the “great migration” will happen soon and the building market will rebound with pent up demand.
- We have a home started in the city now that has an estimated value of \$430,000.
- The 2021 mill rates remained constant. No changes were considered.
- The 2022 \$30,000 award is not included in the calculations since it has not yet been received.

Our LED sign is up and completed. I have attached a picture of the old sign and two of our new LED sign.

We have paid out a total of \$26,477.00 to Graphic House. See attached invoices and copies of the checks.

We have received many compliments on the sign and we are very satisfied with the result.

The City of Pittsville

encs.

<b>Estimated Projections for City of Pittsville's Building Incentive Grant</b>		
<b>Assessed Values on lots given Building Incentives</b>		
<b>2021 Tax Rates were used Constant thru 2024</b>		
<b>Values do not speculate additional homes, other than what are completed.</b>		
<b>Parcel #</b>		<b>January 2020 Values</b>
Rademan 1st Spec 31-00742		\$ 216,900.00
31-00011B		\$ 297,300.00
31-00723		\$ 109,600.00
31-00747		\$ 15,700.00
31-00746		\$ 15,700.00
31-00666 (Duplex)		\$ 2,400.00
31-00665 (Duplex)		\$ 10,000.00
Rademan 2nd Spec 31-00730		\$ 14,900.00
31-00672 (Duplex)		\$ 9,200.00
	<b>TOTAL</b>	<b>\$ 691,700.00</b>
<b>Parcel #</b>		<b>January 2021 Values</b>
Rademan 1st Spec 31-00742		\$ 220,700.00
31-00011B		\$ 297,300.00
31-00723		\$ 227,700.00
31-00747		\$ 250,200.00
31-00746		\$ 303,500.00
31-00666 (Duplex)		\$ 82,000.00
31-00665 (Duplex)		\$ 10,000.00
Rademan 2nd Spec 31-00730		\$ 194,600.00
31-00672 (Duplex)		\$ 9,200.00
	<b>TOTAL</b>	<b>\$ 1,595,200.00</b>
<b>Parcel#</b>		<b>January 2022 Values</b>
Rademan 1st Spec 31-00742		\$ 220,700.00
31-00011B		\$ 297,300.00
31-00723		\$ 232,700.00
31-00747		\$ 250,200.00
31-00746		\$ 303,500.00
31-00666 (Duplex)		\$ 250,000.00
31-00665 (Duplex)		\$ 250,000.00
Rademan 2nd Spec 31-00730		\$ 216,900.00
31-00672 (Duplex)Darr		\$ 9,200.00
31-00106C Peters		\$ 240,000.00
	<b>TOTAL</b>	<b>\$ 2,270,500.00</b>
31-00635 McDaniel (new home replaced old)	<b>Jan-23</b>	<b>\$ 2,600,500.00</b>
	<b>Jan-24</b>	<b>\$ 2,600,500.00</b>



<b>CITY OF PITTSVILLE</b>			
<b>BUILDING INCENTIVE FUNDS</b>			
2019			
City funds to start account		\$103,000.00	
Paid Out Incentives			-\$53,000.00
Reimb from 1st sold Spec Home		\$35,000.00	
2020			
Paid Out Incentives			-\$65,500.00
<b>CEED Grant Received</b>		\$25,000.00	
2021			
Paid Out Incentives			-\$15,000.00
Reimb from 2nd sold Spec Home		\$35,000.00	
<b>CEED Grant Received</b>		\$25,000.00	
2022			
Paid Out Incentives (to date)			-\$6,000.00
Current balance in Building Incentive Account			\$87,447.83
(Includes bank interest and advertising expense)			
building incentive funds			



8101 International Dr, Wausau, WI 54401 | 715-842-0402 | www.graphichouseinc.com

# INVOICE

Invoice #: 7721  
 Invoice Date: 09/01/22  
 Customer #: 4295  
 Page: 1 of 1

<b>BILL TO:</b>	<b>JOB LOCATION:</b>
CITY OF PITTSVILLE P.O. BOX 100 5318 FIRST AVENUE PITTSVILLE WI 54466	CITY OF PITTSVILLE P.O. BOX 100 5318 FIRST AVENUE PITTSVILLE WI 54466 ORDERED BY: TAMI HAHN

ORDERED BY	PO NUMBER	SALESPERSON	SHIP VIA	ORDER DATE	PAYMENT TERMS	DUE DATE
TAMI HAHN		MATT	Mfg and installed.	06/27/22	75% Down, Net 30 Days	10/01/22

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #22294-B Single face non-lit client supplied panel and EMC in existing structure, existing aluminum panel with angle brackets on back, mounted to top of new EMC, install one 47 1/4" x 113 3/8" EMC (separate price for EMC) aluminum filler panels on sides and bottom, formed aluminum back panel, 3" lower base cap, sign is mounted on existing brick base, remove and dispose of old reader board cabinet, field verify included, manufactured and installed		
1	QUOTE #22294-EMC1 (1) single face EMC message center, 3' -11 1/4" x 9' -5 3/8" unit, 10.0mm RGB 120 x 288 matrix, cell modem connection, manufactured. 5 years parts and 1 year labor warranty for digital message center.		
		SUB TOTAL	26,477.00

*City funds paid with ck # 023066*

FOR INVOICES 30 DAYS OR OLDER, CLIENT WILL BE CHARGED 1.5% INTEREST PER MONTH ON OUTSTANDING BALANCE PLUS ALL COSTS OF COLLECTION INCLUDING ATTORNEY'S FEES INCURRED IN EXERCISING ITS RIGHTS. CHECKS RETURNED DUE TO NON-SUFFICIENT FUNDS WILL BE SUBJECT TO A \$50 FEE. A 4% CONVENIENCE FEE WILL BE ADDED TO ALL CREDIT CARD PAYMENTS.	LESS DOWN PAYMENT: -19,857.75 PLEASE PAY THIS AMOUNT: <b>\$6,619.25</b>
---	--

**CITY OF PITTSVILLE**  
EXACT CENTER OF THE STATE  
STATE OF WISCONSIN  
P.O. BOX 100  
PITTSVILLE, WI 54466

ASSOCIATED BANK  
Pittsville Office  
Madison, WI 53701  
79-57/759

023066  
23066

DATE 9/20/2022 AMOUNT \$6,619.25

Six Thousand Six Hundred Nineteen and 25/100 \*\*\*\*\*

PAY

VOID AFTER 60 DAYS

TO THE ORDER OF

GRAPHIC HOUSE, INC  
8101 INTERNATIONAL DRIVE  
WAUSAU WI 54401

MAYOR

*Ami Hahn*  
\_\_\_\_\_  
AUTHORIZED SIGNATURE  
TREASURER-CLERK



⑈023066⑈ ⑆075900575⑆ 2110134850⑈

CITY OF PITTSVILLE

023066

September 20, 2022

Check # 23066

100-00-57292-000-000

LED SIGN MATCH

100-00-51999-000-000

FINAL LED SIGN PYMT

6,619.25

CONTINGENCY

Check Total: 6,619.25

Payee: GRAPHIC HOUSE, INC  
Memo: FINAL LED SIGN PYMT

5  
4  
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8101 International Dr, Wausau, WI 54401 | 715-842-0402 | www.graphichouseinc.com

# DEPOSIT INVOICE

Invoice #: DP28769

Inv Date: 06/22/22  
 Customer #: CRM015161  
 Page: 4 of 5

SOLD TO:	JOB LOCATION:
CITY OF PITTSVILLE P.O. BOX 100 5318 FIRST AVENUE PITTSVILLE WI 54466	CITY OF PITTSVILLE P.O. BOX 100 5318 FIRST AVENUE PITTSVILLE WI 54466 REQUESTED BY: TAMI HAHN

ORDERED BY	PO NUMBER	SALESPERSON	ORDER DATE	PAYMENT TERMS	DUE DATE
TAMI HAHN		MATT WOLLER	06/22/22	75.0% Due Upon Receipt	08/30/22

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #22294-B Single face non-lit client supplied panel and EMC in existing structure, existing aluminum panel with angle brackets on back, mounted to top of new EMC, install one 47 1/4" x 113 3/8" EMC (separate price for EMC) aluminum filler panels on sides and bottom, formed aluminum back panel, 3" lower base cap, sign is mounted on existing brick base, remove and dispose of old reader board cabinet, field verify included, manufactured and installed		
1	QUOTE #22294-EMC1 (1) single face EMC message center, 3'-11 1/4" x 9'-5 3/8" unit, 10.0mm RGB 120 x 288 matrix, cell modem connection, manufactured. 5 years parts and 1 year labor warranty for digital message center.		
TOTAL PROPOSAL AMOUNT			\$26,477.00
*** FINAL INVOICE AMOUNT MAY VARY UPON COMPLETION ***			
<i>city funds paid with ck # 022858</i>			

PLEASE PAY THIS DEPOSIT AMOUNT: **\$19,857.75**

CITY OF PITTSVILLE

June 22, 2022

Check # 022858  
22858

100-00-57292-000-000	PURCHASE OF LED SIGN	16,000.00
LED SIGN MATCH		
100-00-51999-000-000	COUNTY GRANT PORTION TO BE REIMB	3,857.75
CONTINGENCY		
	Check Total:	19,857.75

Payee: GRAPHIC HOUSE, INC  
Memo: PURCHASE OF LED SIGN



*Welcome To*  
**PITTSVILLE**

**City Council Meeting**  
**Tuesday September 20th**  
**6:00PM**  
**Community Center**



Welcome To

# PITTSVILLE

**1st & 3rd  
Saturdays  
of  
the month**



*Food 8-9AM  
Pantry*

**Located at  
City Hall Building**

**Contract Between Wood County  
and  
Board of Regents of the University of Wisconsin System**

This contract is by and between Wood County, State of Wisconsin (**County**), and Board of Regents of the University of Wisconsin System, on behalf of the University of Wisconsin - Madison, Division of Extension (**Extension**) and is entered into pursuant to the authority vested in the County Committee on Agriculture and Extension Education by sections 59.22(2)(d) and 59.56(3) of the Wisconsin Statutes.

**Whereas**, Extension is organized both around geography, as faculty and staff deliver programs in communities throughout the state, and around academic disciplines including Agriculture, Natural Resources, Community Development, Youth, Human Development & Relationships, and Health;

**Whereas**, Extension is committed to maintaining an office in every county willing to commit to continued funding and space for Extension staff. Extension recognizes the value in keeping a local presence in every county and keeping the shortest distance possible between the people of Wisconsin and the Extension staff delivering programming to them;

**Whereas**, Extension provides opportunities to additional resources such as statewide specialists and UW-System campus resources to address specific local issues in core areas of expertise;

**Whereas**, the County is a critical partner in developing and implementing key educational priorities for county residents. In collaboration with Extension leadership, counties will identify local services of priority to their communities. County will agree to co-fund Extension faculty and staff based upon annually established flat fees for positions as defined below; and

**Whereas**, the parties need to define their respective rights and responsibilities;

**Now therefore**, the parties agree as follows:

1. **Term, Amendment & Termination.**
  - a. The term of this contract is one (1) year. The term shall run from January 1, 2023 through December 31, 2023, unless amended or terminated as set forth below.
  - b. Any additions, changes, modifications or renewals of this contract are subject to the mutual agreement and written consent of authorized representatives of both parties.
  - c. Either the County or Extension may cancel this entire Agreement with or without cause upon sixty (60) days' written notice delivered by mail or in person; provided, however, the County shall be responsible for paying a prorated amount of fees

under Section 3.1.a. through the notice period. In addition, if the contract is cancelled before the end of the term, the discount identified in Section 3.1.a. shall be prorated (i.e. the discount amounts to roughly \$834 per month).

2. **Extension Responsibilities.** Extension agrees to:

- a. Hire local Extension staff who will deliver educational services aligned to County priorities. As vacancies occur, and if the County and Extension agree to continue to support the desired program and position, Extension will seek County input when filling vacant positions.
- b. Invoice the County semi-annually, by March 31<sup>st</sup> and September 30<sup>th</sup> for amounts due under this agreement.

3. **County Responsibilities**

3.1 In consideration of the programs that Extension provides to County under this contract, the County agrees to:

- a. Pay to Extension the County share of up to \$297,850 for the period of January 1, 2023 through December 31, 2023 as allocated below.

<b>Co-Funded Positions</b>	<b>Fee</b>	<b>FTE</b>	<b>Total</b>
Agriculture Extension Educator (Dairy)	\$44,900	0.5	\$22,450
Agriculture Extension Educator (Cranberry)	\$44,900	0.5	\$22,450
4-H Program Educator	\$44,900	1.0	\$44,900
Human Development & Relationships Extension Educator	\$44,900	1.0	\$44,900
First Educator Discount			(\$10,000)
<b>Subtotal</b>			<b>\$124,700</b>
<b>Proposed or fully-county funded positions and other county contributions</b>	<b>Fee</b>	<b>FTE</b>	<b>Total</b>
Horticulture Extension Educator	\$85,500	0.30	\$25,650
Community Development Extension Educator	\$80,000	1.0	\$80,000
Associate 4-H Extension Educator	\$55,000	0.50	\$27,500
Natural Resources Extension Educator	\$80,000	0.50	\$40,000
<b>Final Total</b>			<b>\$297,850</b>

- b. Provide travel and appropriate job expenses to the staff, office facilities and equipment, office supplies and demonstration materials, salary and fringe benefits for the clerical support staff, and other supporting budgetary items through regular County budgetary procedures in which funds are appropriated for such purposes under applicable Wisconsin law.
- 3.2 Consider and assess opportunities to provide office space with desks and chairs; access to IT support and internet connectivity; and basic operational resources in a manner similar to other Extension colleagues in the office, for FoodWise nutrition education programming to County SNAP/FoodShare eligible residents. Technology for FoodWise positions will be coordinated through the County.
  - 3.3 Consider and assess opportunities to provide office space with a desk and chair for fully state funded Extension employees who serve in a regional or statewide capacity. These regional and statewide educators will be provided state-purchased technology and IT support. The opportunity for these positions to access the internet through the county may also be discussed.
4. **General Conditions** This contract is established under the following conditions:
- a. **Notices.** Any notice or demand which must be given or made by a party to this Agreement or any statute or ordinance shall be in writing, and shall be sent via e-mail and certified mail. Notices to the County shall be sent to County Representative(s). Notice to the Extension shall be sent to Area Extension Director.
  - b. **Employer, Personnel Rules, Volunteers and Liability.** Any employees hired by Extension under Section 2.a. of this contract are employees of Extension, and are subject to the personnel rules, policies, and procedures for faculty, academic staff or University staff, as appropriate to the respective appointment in Extension as established by Wisconsin statute, and, or administrative rules; and, or, by policies or procedures adopted by the Board of Regents and the University of Wisconsin - Division of Extension. Any individual who meets Extension's definition of a volunteer and completes all registration requirements will be considered an Extension volunteer. Extension will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of Extension. Extension shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of Extension, Extension shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

Any individuals who are employed by the County in order to satisfy obligations under Section 3.1.a. of this contract are County employees and are subject to applicable County personnel rules, policies and procedures. Any volunteer engaged by County to further the purposes of this contract will be considered a volunteer of County. County will be responsible for ensuring that its employees and volunteers

take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of County. County shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of County, County shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

- c. **Billing.** For the period January 1, 2023 through December 31, 2023, Extension shall bill the County for the total amount under Section 3.1.a. of this contract. The County will be billed for the first half of the total contract by March 31<sup>st</sup> and the second half of the total contract by September 30<sup>th</sup>. If services are not rendered or excess services are provided to the County by Extension during the contract period, the parties will use good faith efforts to adjust the total contract amount and update future bills to coincide with the new agreed upon amount. The County shall pay the amount billed within 30 days of the billing.
- d. **Insurance.** The Board of Regents of the University of Wisconsin System as an agency of the State, and consequently, Extension, is self-funded for liability (both public and property) under ss. 893.82 and 895.46(1), Wis. Stats. As a result, such protection as is afforded under respective Wisconsin Statutes is applicable to officers, employees, and agents while acting within the scope of their employment or agency. Since this is statutory insurance, there is no liability policy as such that can extend protection to any others.

County agrees to maintain appropriate insurance to cover the potential liability of its officers, employees and agents while acting within the scope of their employment or agency. Such insurance may be provided through a self-insurance program. To the extent that an Extension employee is allowed to use a County vehicle, the responsibility for insuring that vehicle lies with the County.

- e. **Nondiscrimination/Affirmative Action.** The County and Extension will comply with all applicable state and federal laws and rules prohibiting unlawful discrimination. During the performance of work under this contract, Extension agrees not to discriminate against any employee or applicant for employment because of race, creed, ancestry, religion, color, sex, national origin, age, disability, arrest or conviction record, marital status, political affiliation, sexual orientation, or membership in the National Guard. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and, selection for training, including apprenticeship. Extension further agrees to take affirmative action to ensure equal employment opportunities.

By: \_\_\_\_\_  
**County Representative**

Date:

By: \_\_\_\_\_  
**Area Extension Director**  
**UW-Madison, Division of Extension**

Date:

By: \_\_\_\_\_  
**County Representative**

Date:

By: \_\_\_\_\_  
**Director of Financial Services**  
**UW-Madison, Division of Extension**

Date:

By: \_\_\_\_\_  
**On Behalf of Board of Regents of**  
**The University of Wisconsin System**

Date: