

WOOD COUNTY LAND INFORMATION COUNCIL

AGENDA

DATE: Wednesday August 13, 2025
TIME: 8:00am
LOCATION: Room 114
Wood County Courthouse
400 Market Street, Wisconsin Rapids, WI 54494

1. Call meeting to order
2. Introductions
3. Declaration of Quorum
4. Public Comment
5. Approval of Previous Meeting (12/11/24) Minutes
6. Budget Update
7. Demo of New Web Mapping Applications
 - Permit Explorer
 - Real Estate Recon
 - Land Records Viewer
8. Agenda Items for Next Meeting
9. Adjourn

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2487 715 3355

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m413b819a23d76904e51259a5858fc5e2>

Meeting number (access code): 2487 715 3355

Meeting password: LIC8132025

WOOD COUNTY LAND INFORMATION COUNCIL
MINUTES

Date: Wednesday December 11, 2024

Location: Via Webex Teleconference and in person room 114

Attendees: Bill Leichtnam, District 19 Supervisor; Paul Bernard, Land Information Officer; Tiffany Ringer, Register of Deeds; Nancy Marti, Real Property Lister; Al Breu (via Webex), District 6 Supervisor; Victoria Wilson, Planning & Zoning; Tony Bastien, Dispatch Manager; Bill Clendenning, District 15 Supervisor; Kevin Boyer, County Surveyor

1. Chairperson Leichtnam called the meeting to order at 9:01 a.m.
2. Introductions were made.
3. Chairperson Leichtnam declared a quorum.
4. There was no public comment.
5. Motion by Breu/Bernard to approve the minutes of the previous meeting. Motion carried unanimously.
6. Round Table Discussion on Land Information
 - IT implemented a newer server which has improved GIS performance.
 - Ringer shared that although document recordings have been down statewide, recordings are up in Wood County by 271 documents since last year. She also mentioned the Judicial Privacy Shielding Act that goes into effect on April 1, 2025 and how it will affect many departments including Register of Deeds, Treasurer, Land Records, Dispatch and Surveyor.
7. Approval of Wood County 2025-2027 Land Information Plan
 - Bernard gave an overview of the Land Information Plan. Ringer provided two corrections. Motion by Boyer/Breu to approve the plan with the corrections provided by Ringer. Motion carried unanimously.
8. Budget Update
 - Bernard spoke on a new funding proposal for WLIP.
 - Bernard expressed how fortunate Land Records is to be able to pursue three separate projects through Department of Military Affairs and American Rescue Plan Act funds.
 - Additional LiDAR Deliverables
 - Improved Hydrology Breaklines
 - Closed Depressions
 - Flow Accumulation Lines
 - Catchment Basins
 - Impervious Surfaces
 - **\$232,706.25**
 - 2025 3" Air Photos
 - **\$145,440.00**
 - Road Network Improvements, Cell Tower/Sector mapping

- **\$63,580.00**
- **TOTAL \$441,726.25 (\$382,656.40 OR 86% COVERED BY DMA/ARPA)**
- Additional 2025 projects
 - Highway Right of Way Surveying \$10,000
 - Smarty Address & US Property Information \$10,000

9. Agenda Items for Next Meeting

- Next meeting will tentatively be a Wednesday early in July of 2025

10. Chairman Leichtnam adjourned the meeting at 9:37 AM.

Minutes taken by Victoria Wilson, Planning and Zoning, and are in draft form until approved at the next meeting.

County of Wood
Planning & Zoning-Land Records
For the Eight Months Ending Sunday, August 31, 2025

| | Actual | 2025 Budget | Variance | Variance % |
|--------------------------------------|---------------------|--------------------|---------------------|-----------------|
| REVENUES | | | | |
| Intergovernmental Revenues | | | | |
| 43516 State Aid-Modernization Grants | \$22,920.00 | \$21,000.00 | \$1,920.00 | 9.14% |
| 43581 State Aid-Forestry | | 84,032.00 | (84,032.00) | (100.00%) |
| Total Intergovernmental | 22,920.00 | 105,032.00 | (82,112.00) | (78.18%) |
| Public Charges for Services | | | | |
| 46135 Land Record-Fees | 38,944.00 | 100,000.00 | (61,056.00) | (61.06%) |
| 46195 Public Chgs-Map & Data Sales | | 100.00 | (100.00) | (100.00%) |
| Total Public Charges for Services | 38,944.00 | 100,100.00 | (61,156.00) | (61.09%) |
| Miscellaneous | | | | |
| 48900 Other Miscellaneous Revenue | 12,045.00 | 76,408.00 | (64,363.00) | (84.24%) |
| Total Miscellaneous | 12,045.00 | 76,408.00 | (64,363.00) | (84.24%) |
| TOTAL REVENUES | 73,909.00 | 281,540.00 | (207,631.00) | (73.75%) |
| EXPENDITURES | | | | |
| Conservation and Development | | | | |
| 56320 Land Record | 227,741.69 | 324,678.95 | 96,937.26 | 29.86% |
| Total Conservation and Development | 227,741.69 | 324,678.95 | 96,937.26 | 29.86% |
| TOTAL EXPENDITURES | 227,741.69 | 324,678.95 | 96,937.26 | 29.86% |
| NET INCOME (LOSS) * | (153,832.69) | (43,138.95) | (110,693.74) | 256.60% |

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 Planning & Zoning-Land Records
 Sunday, August 31, 2025

| | Actual | 2025 Budget | Variance | Variance % |
|--|-------------------|-------------------|------------------|---------------|
| Land Record: | | | | |
| Land Records Wages | 33,240.10 | 59,407.39 | 26,167.29 | 44.05% |
| Land Records Sick | 1,998.60 | 3,215.41 | 1,216.81 | 37.84% |
| Land Records Vacation | 1,732.12 | 3,997.20 | 2,265.08 | 56.67% |
| Land Records Holiday | 1,106.76 | 2,664.80 | 1,558.04 | 58.47% |
| Land Records FICA | 2,789.28 | 5,300.29 | 2,511.01 | 47.37% |
| Land Records Health Insurance | 10,090.35 | 17,490.00 | 7,399.65 | 42.31% |
| Land Records Vision Insurance | 45.00 | 78.00 | 33.00 | 42.31% |
| Land Records Life Insurance | 8.70 | 15.12 | 6.42 | 42.46% |
| Land Records Retirement | 2,646.34 | 4,815.29 | 2,168.95 | 45.04% |
| Land Records Workers Compensation | 30.15 | 54.73 | 24.58 | 44.91% |
| Land Records Other Professional Services | 3,397.92 | 10,000.00 | 6,602.08 | 66.02% |
| Land Records Cellphone/Telephone | 147.30 | 250.00 | 102.70 | 41.08% |
| Land Records PC Replacement | 373.36 | 560.00 | 186.64 | 33.33% |
| Land Records Office Supplies | 462.84 | 780.00 | 317.16 | 40.66% |
| Land Records Postage | 1.28 | 45.00 | 43.72 | 97.16% |
| Land Record Dues | 250.00 | 250.00 | | 0.00% |
| Land Records Other Publications, Subscrip & Dues | 17,725.00 | 20,000.00 | 2,275.00 | 11.38% |
| Land Records Mileage | 126.00 | 700.00 | 574.00 | 82.00% |
| Land Records Insurance | 601.84 | 902.72 | 300.88 | 33.33% |
| Land Records Interdepartment Rent | 688.00 | 1,032.00 | 344.00 | 33.33% |
| Land Record --Other Equipment | 87,264.00 | 145,440.00 | 58,176.00 | 40.00% |
| Land Record - Other Equipment ARPA LR | 63,000.00 | | (63,000.00) | 0.00% |
| Land Records Conferences/Training/Seminars | | 3,000.00 | 3,000.00 | 100.00% |
| Land Records Repair & Maint Serv-Equipment | | 10,350.00 | 10,350.00 | 100.00% |
| Land Records Copy Expense | | 100.00 | 100.00 | 100.00% |
| Land Records Meals | | 380.00 | 380.00 | 100.00% |
| Land Records Lodging / Hotels | | 1,000.00 | 1,000.00 | 100.00% |
| Land Records Parking | | 50.00 | 50.00 | 100.00% |
| Land Records Operating Expense | | 32,801.00 | 32,801.00 | 100.00% |
| Total Land Record | 227,724.94 | 324,678.95 | 96,954.01 | 29.86% |

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