

## MINUTES OPERATIONS COMMITTEE

**DATE:** Tuesday, October 3, 2023

**TIME:** 9:00 AM

**PLACE:** Courthouse – Room 114

**MEMBERS PRESENT:** Ed Wagner, Lance Pliml, Laura Valenstein, Adam Fischer, Donna Rozar (via WebEx)

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chairman Wagner called the meeting to order at 9:00 AM.
2. There was no public comment.
3. Motion by Fischer/Pliml to approve the consent agenda. Motion carried unanimously.
4. Pliml provided an ARPA update. The Health Care Center proposal may be back and a viable option for APRA funding, but at a lessor cost. More information will be forthcoming. Once the budget is complete, the ARPA Committee will meet and finalize the projects and expenditures.
5. Wellness Coordinator Boeshaar highlighted items on his report.
6. Treasurer Gehrt presented a resolution for the sale of 4 tax deeded properties. Motion by Valenstein/Pliml to approve the resolution and forward to the county board for their consideration. Motion carried unanimously.
7. Finance Director Newton provided a Finance Dept. update. A final meeting to wrap up the 2 outstanding budgets (Highway, Economic Development) will be tentatively scheduled for Tuesday, October 17<sup>th</sup>, prior to county board. A recent ratings call resulted in no change to our bond rating, currently at AA2.
8. Human Resources Director McGrath provided department head feedback on a survey sent out regarding limited Friday office hours for the county. No action was taken.
9. McGrath, along with Administrators Kornack & Cieslewicz, presented information regarding the wages for dietary aides in both Norwood and Edgewater Haven and the difficulty in hiring and retaining employees due to higher wages being paid at other venues and employers. Motion by Pliml/Fischer to move dietary aides from pay grade CC to pay grade DD, effective January 1, 2024. Motion carried unanimously.
10. McGrath brought back options related to a referral by the HIRC Committee on holiday pay. Past practice has been to allow Highway Dept. employees to claim 10 hours of holiday pay while the highway department was working 4-10 hour days during the

summer months. McGrath noted current county policy allows for only 10 holidays per year with a total of no more than 80 hours regardless of employee status. Rozar left the meeting at 9:58 AM. After discussion, there was a motion by Valenstein/Pliml to maintain the current practice/scheduling (current practice) for Highway employees until December 31, 2023 and then move to the current countywide holiday policy of 10 holidays per year at 8 hours starting January 1, 2024. Motion carried 3-1. Voting no was Fischer.

11. A meeting to finalize the budget will be held on Tuesday, October 17<sup>th</sup> and the next regular meeting will be held on Tuesday, November 7<sup>th</sup> at 9:00 AM.

12. The chair declared the meeting adjourned at 10:07 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

