

CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE AGENDA

DATE: Wednesday, March 8, 2023
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse – Room 114

1. Call meeting to order
2. Declaration of Quorum
3. Public Comments (*brief comments/statement regarding committee business*)
4. Review Correspondence.
5. Consent Agenda.
 - a. Approve minutes of previous meeting
 - b. Approve bills
 - c. Receive staff activity reports
6. Review items, if any, pulled from Consent Agenda.
7. Risk and Injury Report
8. Land & Water Conservation Department
 - a. Wisconsin Land + Water Conservation Annual Conference update.
 - b. Discuss RC&D membership dues.
 - c. Consider recommendations for NEPCO Lake District Board.
 - d. Update on Conservation Administrative Specialist position.
 - e. Committee Reports.
 - i. Citizens Groundwater Group meeting.
 - ii. Health Committee report.
 - iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report.
 - iv. Golden Sands RC&D report.
9. Private Sewage
 - a. Application for Low Flow Holding Tank in the town of Hansen
10. Land Records
11. County Surveyor
 - a. Review proposals and select surveyor to complete Public Land Survey System maintenance for corners affected by road construction projects.
 - b. Discussion of Request for Proposal process for proposed highway right-of-way project.
 - c. Presentation of 2023 Annual Report by the Wood County Surveyor, Kevin Boyer.
12. Planning & Zoning
 - a. Present County Plat Review Annual Report.
 - b. Present County Well-Water Systems Annual Report and general program overview.
 - c. Consider resolution approving a Town of Grand Rapids zoning map amendment/rezone.
13. Economic Development
 - a. Consider request for REDI implementation funding for ATV/UTV signage in the city of Marshfield.
 - b. Broadband planning grant update.
 - c. Update on Central Wisconsin Days 2023.
14. Extension
 - a. General Office Update
 - b. Wood County Real Colors Sessions
15. Requests for per diem for meeting attendants
16. Schedule next regular committee meeting
17. Agenda items for next meeting
18. Schedule any additional meetings if necessary
19. Adjourn

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2482 341 0730

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=mb7515f8209d62cc5fea694c646fc3ec5>

Meeting number (access code): 2482 341 0730
Meeting password: 030823

MINUTES
 CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
 WEDNESDAY, FEBRUARY 1, 2023
 WOOD COUNTY COURTHOUSE, ROOM 114

Members Present: Bill Leichtnam, Tom Buttke, Jake Hahn (via WebEx), Dave LaFontaine, Laura Valenstein, Carmen Good

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Paul Bernard
 Land & Water Conservation Staff: Shane Wucherpfennig, Lori Ruess
 UW Extension Staff: Jeremy Solin, Mallory McGivern, Anna James

Others Present (for part or all of the meeting): Dist. #11 Supervisor Jeff Penzkover, Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, Dist. #16 Supervisor Lance Pliml, Ben Jeffrey, Environmental Health Supervisor (via WebEx), Ed Newton, Finance Director (via WebEx), Tina Krummel, Historic Point Basse, Staci Kivi, Heart of Wisconsin Chamber.

1. **Call to Order.** Chairperson Leichtnam called the CEED meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chairperson Leichtnam declared a quorum.
3. **Public Comment.** None.
4. **Review Correspondence.** None.
5. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the January 4, 2023 CEED meeting. 2) bills from Extension, Land & Water Conservation and Planning & Zoning and 3) staff activity reports from Laura Huber, Jasmine Carbajal, Matt Lippert, Kayla Rombalski, Allison Jonjak, Hannah Wendels, Janell Wehr, Jacki Carattini, Anna James, Shane Wucherpfennig, Kyle Andreae, Caleb Armstrong, Rodney Mayer, Lori Ruess, Emily Salvinski, Jason Grueneberg, Adam DeKleyn, Paul Bernard, Jeff Brewbaker, Scott Custer, and Victoria Wilson.
 - A. Minutes of January 4, 2023. No additions or corrections needed.
 - B. Department Bills. No additions or corrections needed.
 - C. Staff Activity Reports. No additions or corrections needed.

Motion by Dave LaFontaine to approve and accept the January 4, 2023 minutes, bills from Extension, Land & Water Conservation, Planning & Zoning, and staff activity reports as presented. Second by Tom Buttke. Motion carried unanimously.

6. **Review items, if any, pulled from Consent Agenda.** None.
7. **Risk and Injury Report.** None.
8. **Land & Water Conservation Department**
 - a. Review and approve County Board resolution to amend the 2023 DATCP Budget for unanticipated NMFE dollars. Shane Wucherpfennig presented a resolution to amend the 2023 DATCP budget for unanticipated Nutrient Management Farmer Education (NMFE) dollars. Wood County Land & Water Conservation was appointed the financial agent for the NMFE dollars after completion of the 2023 budgets.

Motion by Tom Buttke to approve and forward County Board the resolution to amend the 2023 DATCP Budget for unanticipated Nutrient Management Farmer Education (NMFE) dollars. Second by Laura Valenstein. Motion carried unanimously.

- b. Review and approve County Board resolution to amend the 2022 14-Mile Creek Grant Budget for unanticipated dollars. Shane Wucherpfennig presented a resolution to amend the 2022 14-Mile Creek grant budget for unanticipated dollars received for the Serenity River riprap project.

Motion by Dave LaFontaine to approve and forward County Board the resolution to amend the 2022 14-Mile Creek Grant Budget for unanticipated dollars. Second by Laura Valenstein. Motion carried unanimously.

- c. ARPA funding update. Lance Pliml gave a brief update on the status of ARPA funding. The County has identified five or six resources; now waiting to see where the state allocates their dollars.
- d. Report on county-wide nitrate sampling effort. Shane Wucherpfennig shared a PowerPoint presentation on the County-Wide Nitrate Study 2017 through 2022. The presentation was a snapshot look at nitrate testing results in Wood County over the past five years. 10,690 wells were sampled county-wide and 573 wells out of the 10,690 sampled (5.4%) came back with nitrates higher than 10 ppm. The PowerPoint included a breakdown of wells tested by Municipality and Section, number above 10 ppm by Municipality and Section, mapping differences between the County-wide Study and Wisconsin Well Water Viewer – UWSP Groundwater Center, and Result Summary by Township from the Wisconsin Well Water Viewer. Wucherpfennig concluded with the study was a good effort and mission accomplished. He covered the steps to focus on moving forward. Discussion followed.

The question was asked if the nitrate testing results were shared with Townships. Results have not been shared with Townships, but certainly could be. Bill Leichtnam stated he would share the result information with the Saratoga Town Board.

Motion by Bill Leichtnam to have Wucherpfennig present the County-Wide Nitrate Study to the County Board at the February 14, 2023 County Board meeting. Second by Dave LaFontaine. Voting Aye: Bill Leichtnam Voting Nay: Dave LaFontaine, Tom Buttke, Laura Valenstein, Motion failed.

Motion by Laura Valenstein to amend the motion to include the presentation in the County Board packet and Supervisor Leichtnam address the County Board and briefly answer questions regarding the results. Second by Tom Buttke. Motion Carried Unanimously.

e. Committee Reports.

- i. Citizens Groundwater Group meeting. Bill Leichtnam gave a brief update on the Citizens' Groundwater Group meeting. He referred to pages 51 and 52 in the CEED packet. Guest Speaker was State Representative Scott Krug. He spoke on "Prospects for Groundwater Protection Legislation & Assistance for Residents with Contaminated Wells". The next meeting will be Monday February 20th at the River Block Auditorium.

ii. Health Committee report. Ben Jeffrey gave a brief summary of the January AGC meeting.

- The AGC MOU expired December 31, 2022; AGC will not be expanding on the MOU.
- AGC provided data from studies; local Health Department has a link to the data.
- Still waiting on some more data.
- Identified nitrate from commercial fertilizers and manure.
- AGC will continue on water treatment until stock is out.
- Future communication will be on an ad hoc basis.

iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report. Bill Leichtnam shared there was no CSGWCC meeting in January. The next meeting will be February 27, 2023 at the Hancock Research Station.

iv. Golden Sands RC&D report. Bill Leichtnam reported briefly on the January 19th meeting. The meeting was held virtual due to bad weather.

- Welcomed the 13th County Member.
- Talked about voluntary dues.
- Starting in 2023 RC&D will be providing wildlife lessons to fifth graders in all counties.
- Next meeting – March 16, 2023.

Carmen Good mentioned Travis and Melissa Marti received the Wisconsin's Outstanding Young Farmer 2023 award. It was suggested that the County Board recognize the Marti's for their award. Carmen will arrange with the Marti's and County Clerk.

9. **Private Sewage.** Nothing to report; all information in the packet.

10. **Land Records.**

- a. LiDAR ARPA funding request. Paul Bernard updated the Committee on his ARPA funding request, which was discussed at the last meeting. He stated he has been in contact with Ayres and Associates; they lowered their original quote of \$160,000 to between \$110,000 and \$115,000. Phase III of the LiDAR funding request focuses specifically on layers that will aid county departments and municipalities in viewing, visualizing and analyzing hydrography data. He asked the Committee for their thoughts and guidance on moving forward. Discussion followed.

Information on funding breakdown for each phase will be included in the March CEED packet and Paul will move forward with the RFP process.

11. **County Surveyor.**

- a. Consider renewal of contract for the appointed County Surveyor. Jason Grueneberg mentioned the County Surveyor contract is up for renewal. He referred to pages 53 and 54 in the CEED packet and reviewed current salary and job responsibilities. Kevin Boyer is the current Surveyor under contract. Jason mentioned that Kevin is very detailed and doing a very good job and his recommendation is to renew the contract under the same conditions. He added; there may be need to review the salary prior to approving future contracts. Discussion followed.

Motion by Dave LaFontaine to renew the two-year County Surveyor contract with Kevin Boyer under the same conditions stated on pages 53 and 54 of the CEED packet. Second by Laura Valenstein. Motion carried unanimously.

- b. Survey Project Updates. Kevin Boyer will give an annual report at the March CEED.

12. **Planning and Zoning.**

- a. Present County Plat Review Annual Report. Jason Grueneberg shared the 2022 Plat Review Annual Report is on page 55 of the CEED packet. This item will be on the March CEED agenda as Adam DeKleyn was not able to attend this CEED meeting.

- b. Present County Well-Water Systems Annual Report and program overview. Jason Grueneberg shared the 2022 Well-Water Systems Annual Report is on page 56 of the CEED packet. This item will be on the March CEED agenda as Adam DeKleyn was not able to attend this CEED meeting.

13. Economic Development

- a. Update from Historic Point Basse and consider release of 2023 Economic Development Grant Funds. Tina Krummel gave an update on the progress of the Historic Point Basse Pavilion and thanked the CEED committee. The CEED invited Tina to give another update on the project in July.

Motion by Tom Buttke to approve the release of 2023 Economic Development Grant Funds in the amount of \$32,500 to Historic Point Basse for the Pavilion. Second by Dave LaFontaine. Motion carried unanimously.

- b. Centergy update and introduction of President/CEO Angel Whitehead. Angel Whitehead was not able to attend this meeting. This item will be on the March agenda.
- c. Heart of Wisconsin Chamber, introduction of President/CEO Staci Kivi. Staci Kivi introduced herself to the CEED Committee. Staci started her position as President of the Heart of Wisconsin Chamber two months ago. Prior to starting at Heart of Wisconsin Chamber, she worked for the South Wood County YMCA.

Upcoming Heart of Wisconsin events include:

- Awards meeting – March 8th at the Ridges – check in at 5 p.m.
- Legislative Breakfast – March 17th at Mid-State Technical College – 7:00 a.m.

- d. Consider release of REDI implementation funds for broadband planning. Jason Grueneberg requested the release of \$5,000 in REDI implementation funds for broadband planning. This money will be used for consulting services. Jason added he wants to do another RFI (request for information) and needs assistance. He will be enlisting Mary Ann Lippert to help. Brief discussion followed.

Motion by Laura Valenstein to approve the release of \$5,000 in REDI Implementation funds for broadband planning. Second by Tom Buttke. Motion carried unanimously.

- e. Consider carryover resolution for REDI Implementation funds. Jason Grueneberg presented a resolution to amend the 2023 Transportation and Economic Development budget for additional Rural Economic Development Plan implementation (REDI) expenditures that were not anticipated during the original budget process.

Motion by Tom Buttke to approve and forward to County Board the resolution to amend the 2023 Transportation and Economic Development budget for additional REDI implementation expenditures. Second by Dave LaFontaine. Motion carried unanimously.

- f. Consider carryover resolution for Village of Port Edwards kayak launch project. Jason Grueneberg presented a resolution to amend the 2023 Transportation and Economic Development budget to include 2022 unspent funds for the Village of Port Edwards kayak launch project that they were unable to complete in 2022.

Motion by Tom Buttke to approve and forward to County Board the resolution to amend the 2023 Transportation and Economic Development budget to include \$10,000 in 2022 unspent funds for the Port Edwards Kayak launch project. Second by Dave LaFontaine. Motion carried unanimously.

14. Extension.

- a. General Office Update. Jeremy Solin reported he has a month in as Area Extension Director and things are going well. Wood County Extension is at full staff and they are a great team. Very fortunate to have the full extent of Extension Educators.

Supervisor LaFontaine asked for clarification on the staff reports; specifically how the individuals participated in courses/workshops/session they list on their reports. Jeremy explained staff reports are pulled from the statewide structure. He added courses/workshops/sessions listed have all been delivered. He will pass this concern on to the state Extension staff.

- b. Introduction of FoodWise Administrator – Mallory McGivern. Mallory McGivern introduced herself to the CEED. She started as the FoodWise Administrator in September. Mallory is a UW Stevens Point Grad and has worked for Neighbors' Place Food Bank and Pantry and community gardens.
- c. Natural Resource Presentation – Anna James. Anna James gave a PowerPoint presentation on Central Sands and Water Quality. She covered background on nonpoint source pollution and why drinking and surface water is more susceptible to contamination in sandy soils, programmatic and educational approach to water quality, citizens approach to water quality and opportunities to get involved.

15. Requests for per diem for meeting attendants. None.

16. Schedule Next Regular Committee Meeting. Wednesday, March 8, 2023 at 9:00 a.m.

17. Agenda items for next meeting.

- a. Discuss Golden Sands RC&D annual dues.
- b. Surveyor Annual Report.
- c. Present County Plan Review Annual Report.
- d. Present County Well-Water Systems Annual Report and program overview.
- e. Centergy update and introduction of President/CEO Angel Whitehead.
- f. Update from Bug Tussel on bond project.
- g. Eric Hummel – NEPCO Lake District presentation.

18. Schedule any additional meetings if necessary.

19. Adjourn.

<i>Motion by Tom Buttke to adjourn at 11:20 a.m. Second by Dave LaFontaine. Motion carried unanimously.</i>

Minutes by Lori Ruess, Land & Water Conservation Department

Committee Report

County of Wood

Report of claims for: Extension Wood County

For the period of: February 2023

For the range of vouchers: 30230005 - 30230023

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30230005	FRIENDS OF THE MEAD/MCMILLAN ASSOCIATION INC	4H MEETING RESERVATION FEES	01/31/2023	\$250.00	P
30230006	AMAZON CAPITAL SERVICES	Office & Kitchen Supplies	02/07/2023	\$130.12	P
30230007	AMAZON CAPITAL SERVICES	Kitchen & 4H Supplies	02/07/2023	\$74.98	P
30230008	AMAZON CAPITAL SERVICES	Educational Materials - Hort	02/07/2023	\$22.88	P
30230009	GRAZE	Agriculture Subscription	02/07/2023	\$30.00	P
30230010	NATIONAL 4-H COUNCIL / SHOP 4-H	4H Curriculum	02/07/2023	\$50.90	P
30230011	STAPLES ADVANTAGE	Office Supplies	02/07/2023	\$72.95	P
30230012	US BANK	February Statement	02/21/2023	(\$160.62)	P
30230013	STAPLES ADVANTAGE	Office & Kitchen Supplies	02/21/2023	\$109.96	P
30230014	WAE4-HYDP	4-H Professional Dues 2023	02/21/2023	\$115.00	P
30230015	CARATTINI JACKIE	February Expenses	02/21/2023	\$100.87	P
30230016	CARBAJAL JASMINE	February Expenses	02/21/2023	\$265.93	P
30230017	HUBER LAURA	January & February Expenses	02/21/2023	\$404.63	P
30230018	JONJAK ALLISON	January Expenses	02/21/2023	\$288.97	P
30230019	JONJAK ALLISON	February Expenses	02/21/2023	\$345.42	P
30230020	LIPPERT MATTHEW	February Expenses	02/21/2023	\$313.81	P
30230021	ROMBALSKI KAYLA-ROSE	February Expenses	02/21/2023	\$128.71	P
30230022	AMAZON CAPITAL SERVICES	4-H Supplies	02/28/2023	\$25.90	
30230023	MID-STATE TECHNICAL COLLEGE	4-H PDD Facility Rental	02/28/2023	\$320.00	
Grand Total:				\$2,890.41	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: LAND AND WATER CONSERVATION DEPT

For the period of: DECEMBER 2022 (2)

For the range of vouchers: 18220139 - 18220140

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18220139	J & S PROCESSING LLC	WLD - VENISON PROCESSING	12/31/2022	\$770.00	P
18220140	PITTSVILLE MEATS	WLD - VENISON PROCESSING	12/31/2022	\$110.00	P
Grand Total:				\$880.00	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: LAND AND WATER CONSERVATION DEPT

For the period of: FEBRUARY 2023

For the range of vouchers: 18230017 - 18230046

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18230017	CHEATLE ROXANNE	LWC - REFUND 1 BUNDLE HBC	02/02/2023	\$36.93	P
18230018	DOERING KRIS	LWC - REFUND 1 BUNDLE HBC	02/02/2023	\$36.93	P
18230019	ECKES TODD	LWC - REFUND 3 BUNDLES HBC	02/02/2023	\$110.78	P
18230020	EMPEY JON	LWC- REFUND 1 BUNDLE HBC	02/02/2023	\$36.93	P
18230021	FUEHRER JACOB	LWC - REFUND 1 BUNDLE TAMARACK	02/02/2023	\$36.93	P
18230022	HILGART GERALD OR MAGGIE	LWC - REFUND 1 BUNDLE HBC	02/02/2023	\$36.93	P
18230023	HORVATH PETER	LWC - REFUND 1 BUNDLE HBC	02/02/2023	\$36.93	P
18230024	ISAACSON MARISA	LWC - REFUND 1 BUNDLE HBC	02/02/2023	\$36.93	P
18230025	JEVALTAS RON	LWC - REFUND 1 BUNDLE HBC	02/02/2023	\$36.93	P
18230026	KATZNER DAVE	LWC - REFUND 3 BUNDLES HBC	02/02/2023	\$110.78	P
18230027	KESSLER CHRISTOPHER LEE	LWC - REFUND 1 BUNDLE HBC	02/02/2023	\$36.93	P
18230028	KIELMAN MICHAEL	LWC- REFUND 1 BUNDLE HBC	02/02/2023	\$36.93	P
18230029	LINDGREN DAN	LWC - REFUND 1 BUNDLE HBC	02/02/2023	\$36.93	P
18230030	LIPPERT JEROME & MARYANN	LWC - REFUND 1 BUNDLE HBC	02/02/2023	\$36.93	P
18230031	MOORE JERRY	LWC - REFUND HBC & JUNE BERRY	02/02/2023	\$73.85	P
18230032	NEIGUM AMY	LWC- REFUND 1 BUNDLE HBC	02/02/2023	\$36.93	P
18230033	RUESCH PAUL	LWC - REFUND 1 BUNDLE HBC	02/02/2023	\$36.93	P
18230034	SOLVERUD CAROL	LWC - REFUND 1 BUNDLE HBC	02/02/2023	\$36.93	P
18230035	STASHEK PAT	LWC - REFUND 1 BUNDLE HBC	02/02/2023	\$36.93	P
18230036	WETTERAU TAD D	LWC - REFUND 2 BUNDLE HBC	02/02/2023	\$73.85	P
18230037	YULGA JIM	LWC - REFUND 1 BUNDLE HBC	02/02/2023	\$36.93	P
18230038	NORTH CENTRAL LAND & WATER CONSERVATION	LWC - AREA ASSOCIATION DUES	02/07/2023	\$200.00	P
18230039	US DEPARTMENT OF AGRICULTURE	WLD - BEAR ABATEMENT	02/02/2023	\$800.00	P
18230040	STAPLES ADVANTAGE	LWC-OFFICE SUPPLIES	02/10/2023	\$27.92	P
18230041	WI DEPT OF NATURAL RESOURCES	NMM-FEE PORTION DUE TO STATE	02/15/2023	\$4,065.00	P
18230042	US BANK	CONFERENCE REGISTRATION	02/21/2023	(Voided)	P
18230042R	US BANK	LWC - CONF REG, LODGING,SUPPLI	02/17/2023	\$894.99	P
18230043	NORTH CENTRAL LAND & WATER CONSERVATION	REGISTRATION/LUNCH FEE WINTER	02/21/2023	\$32.00	P
18230044	BORCHERT ADAM	MC - 70% COST-SHARE REIMB	02/28/2023	\$4,993.67	
18230045	EARTH INC	MC - CS 70% BORCHERT STORGE FA	02/15/2023	\$133,434.28	
18230046	STAPLES ADVANTAGE	LWC - OFFICE SUPPLIES	02/25/2023	\$25.24	

Grand Total:

\$145,470.17

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: Planning & Zoning

For the period of: March 2023

For the range of vouchers: 38230003 - 38230003 22230007 - 22230011

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22230007	BOYER KEVIN	SU-Services per contract (Feb)	02/01/2023	\$833.00	P
22230008	INDUSTRY SERVICES DIVISION	PS-State Sanitary Permits (Jan	02/08/2023	\$1,100.00	P
22230009	AMAZON CAPITAL SERVICES	PL-Office Supplies	01/17/2023	\$30.89	P
22230010	AMAZON CAPITAL SERVICES	PL/LR-Office Supplies	01/21/2023	\$117.14	P
22230011	US BANK	AMAZON WEB SERVICES	02/17/2023	\$19.69	P
38230003	HISTORIC POINT BASSE	ED-Outdoor Shelter Grant	02/01/2023	\$32,500.00	P
Grand Total:				\$34,600.72	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Jasmine Carbajal, 4-H Associate Educator (Marathon & Wood Counties)

- A hands-on, educational activity where 4-H Wood County youth learned about cuban sandwiches and tostones. The goal was to show youth a new skill in the kitchen that they can use in their personal lives.
- A training for adults who are interested in becoming 4-H volunteers, where adults learned what Extension is, how volunteers contribute to Extension programs, volunteer roles and responsibilities, what makes a quality youth development program, and what resources are available to 4-H volunteers. This effort is intended to prepare all future 4-H volunteers.
- A hands-on, educational activity where 4-H Wood County youth learned about empanadas in order to practice making their own from beginning to end and be able to make them again at home.
- An interactive teaching session where Wood County youth in 3rd grade and up where they learned to make two Chinese food items in order to learn about Chinese culture and practice their cooking skills. The goal was to expose youth to learn about other cultures while fostering youth interest in cooking and help them grow skills/independence in the kitchen.

4-H Parent Testimonial following a 4-H Foodie Program:

"You don't understand how big of a deal that was for him (youth participant) yesterday. He was super excited all week. He loves to cook and bake, but doesn't like new foods. Usually refuses to try new foods, even with bribing. I will take half of an egg roll as a win! I am glad this is available for him!"



AGRICULTURE

Matt Lippert, Agriculture Educator

- An event for farm women, where participants learned about strategic thinking/ diversification ideas. This effort is designed to educate farm women about other business opportunities for their farm, so they can be sustainable.
 - **Pictured right:** Dairy producers shared on a panel how they have diversified their dairy farms with alternative direct marketing businesses.





COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- Planning for a STEM focused community event [Science By The River 2023] in collaboration with partnering organizations in the community. The goal of this event is to increase interest in science-based education and discovery learning amongst families and youth.
- Planning for renewal of the Regional Economic Development Initiative [REDI] plan for Wood County, completed in 2021, and convening meetings for subject matter experts in each identified strategy. The purpose of this plan is to enhance the economic vitality of Wood County by projecting future needs, identifying strengths, and addressing some of the existing barriers.

CRANBERRIES

Allison Jonjak, Cranberry Educator

- A training for cranberry growers about nutrient management, macro and micro nutrient needs of cranberries, and nutrient absorption in cranberry growing conditions. This training also reviewed how growers can create and maintain Nutrient Management Plans to ensure efficient and sustainable use of nutrients on their farms.
- A Cranberry School was hosted, sharing the latest research on nematodes, soil pH, soil health, the chemical screening program, genetics, pathology, physiology, and molecular biology in cranberry production with cranberry growers. This information helps cranberry growers to raise economic, sustainable, high yielding crops.

FOODWISE

Hannah Wendels, FoodWise Nutrition Educator

Mallory McGivern, FoodWise Administrator

- A public forum for community leaders of South Wood County, where members of the South Wood County Cultural Coalition shared data from needs assessments from underrepresented communities within the area. This effort is designed to better support and honor South Wood County's unique cultural assets.
- A Healthy Living series for teens (grades 9-12) at the alternative high school (River Cities), where students learn basic life skills such as food preparation and cooking skills, budgeting and finance skills, and mindfulness activities to better prepare them for their future and living on their own.
- A 6-week series of nutrition education lessons for older adults (Nutrition for Healthy Aging), where participants learn about the benefits of making healthy choices and about nutrition needs as one ages. Participants engage in conversation based learning techniques, activities, and have a recipe demonstration to enjoy during class.
- A ten-week series of strength training sessions (StrongBodies) in Wood county, for where older adults learn best practices and learn nutrition and health education as well as mindfulness practices.

An EEO/AA employer, University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX, the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act requirements.



Participants engage in regular strength training exercises to improve strength, balance, and flexibility so they can stay healthy and socially connected.

- A comprehensive Harvest of the Month social marketing campaign implemented in the WRPS School District where Wisconsin-grown produce is served in school meal programs, students and staff engage and learn about WI-grown produce, and educational information is shared with parents/caregivers.

This effort was designed to increase consumption of Wisconsin-grown fruits and vegetables.

- A 5-week nutrition education series for fifth grade students at Grove Elementary School, where they learn about making healthy food and beverage choices, and about being physically active in order to help them to be healthier in school and at home.

HORTICULTURE

Janell Wehr, Horticulture Educator

- A public forum for community leaders of South Wood County, where members of the South Wood County Cultural Coalition shared data from needs assessments from underrepresented communities within the area. This effort is designed to better support and honor South Wood County's unique cultural assets.
- A therapeutic horticulture lesson for FOCUS (Feeding Our Communities with United Services) clients, where participants learned how to grow new plants from kitchen scraps which supported the learning about propagating healthy plants while supporting positive mental well-being, and positive socialization.
- A therapeutic horticulture lesson for Hmong women from the Women's Community (serving survivors of domestic violence), where participants learned how to grow new plants from kitchen scraps which supported the learning about propagating healthy plants while supporting positive mental well-being, and positive socialization.
- A therapeutic horticulture lesson for Hmong elders at the Hmong American Center's ADRC Senior dinner, where participants learned how to grow new plants from kitchen scraps which supported the learning about propagating healthy plants while supporting positive mental well-being, and positive socialization.
- A community of practice for horticulture educators where we explore strategies and resources to expand horticulture education and outreach to underrepresented audiences. The goal of participating in this group is to dig into ways we can locally continue to grow and enhance our horticulture programs to reach more diverse audiences.
- Planning for the creation of a repository of existing horticultural resources in multiple languages for home/community gardeners of all abilities. The goal of this effort is to make this repository accessible on the Horticulture Topic Hub.
- Developing informal learning communities utilizing the Horticulture Program's social media for all Wisconsin gardeners, including underserved populations. The goal of this effort is to provide accurate, practical and up-to-date information to the public primarily through the topic hub in order to bolster educational outreach efforts in support of addressing the Horticulture Program objectives.



HUMAN DEVELOPMENT AND RELATIONSHIPS

Jackie Carattini, Human Development and Relationships Educator

- A Healthy Living series for teens (grades 9-12) at the alternative high school (River Cities), where students learn basic life skills such as food preparation and cooking skills, budgeting and finance skills, and mindfulness activities to better prepare them for their future and living on their own.
- An online 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, homeless populations and those who have negative rental records are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports.
- Financial coaching sessions with residents where we support them in setting and developing financial goals, designed to assist clients in developing the skills to meet basic needs.
- Two online workshops ("Rent Smart" in the Wood County Jail) per month where participants gain knowledge and skills essential for a successful renting experience. This effort is designed to encourage safe and sober housing stability.
- A series of monthly, in-person workshops (Rent Smart) for renters where participants gain knowledge and skills essential for a successful renting experience. This effort is to encourage safe and sober housing stability.
- A series of meetings with local financial coalition partners to learn about current community needs that will lead to the development of future financial programs in the Wisconsin Rapids area.

NATURAL RESOURCES

Anna James, Natural Resources Educator

- Planning for a watershed scale social indicator study. The goal of this effort is to effectively identify where community programming and educational materials are needed based on feedback from local agricultural producers.
- Attended a kickoff event for Farmers for Tomorrow where Dave Brandt was the guest speaker. The goal of this event was to give a recap of group activities in 2022 while also providing an update on the events that Farmers for Tomorrow will be hosting in 2023.
- Led a panel discussion at the 2023 Wisconsin Potato and Vegetable Grower Association and UW-Madison Extension Grower Education Conference. The purpose of this panel was to provide producer led watershed protection group members with an opportunity to share their experiences and information about producer led groups with conference attendees.
- Planning for the Central Wisconsin Farm Profitability Expo. The goal of this event is to encourage profitable farming by building resiliency, diversifying farming operations, reducing inputs, and increasing farmer' return on investment.
- A meeting with Farmers of the Roche-A-Cri and Eau Pleine Partnership for Integrated Conservation (EPPIC), producer led watershed protection groups. The goal of these meetings is to plan for upcoming educational events and opportunities that each group will host in 2023.

Staff Report for February

Caleb Armstrong

- Wrapped up the Nutrient Management education classes for farmers in Spencer and Wausau.
 - Collaborated with other conservationist from the surrounding counties on getting together for the Nutrient Management education class held in March in Wisconsin Rapids.
 - We worked on presentations and who is giving which ones as the first class usually lasts about 6 hours of education.
- Working on preparing nutrient management plans for the farmers that are attending our class from Wood County.
 - We should have roughly 6 new farmers attending writing their first ever Nutrient Management plan.
- Attended a winter grazing tour at Jason Cavidini's farm who is the state grazing specialist for Wisconsin.
 - He talked to us about the importance for soil fertility to have a good established winter paddock system.
 - Also explained about the importance of having good spaced bales so the cattle don't leave too much and they don't punch out the land around the bales.
- Attended a training that was specifically designed for grazers with the importance of Nutrient Management.
 - This training was showing them the importance of good soil test, good manure tests, and understanding when and how to rotate cattle to keep a profitable system in place.
- Was asked to work with Kirk Langfoss on presenting to the UWSP students about how counties use Nutrient Management to monitor and run their programs at a government level.
 - We showed students how each programs relates to Nutrient Management and how farmers can become more efficient in their work with a good solid plan that is followed.
 - The reason we were asked to speak about it is the class is designed around Nutrient Management and the students might write a plan of their own at the end of the year.

Activities Report for Kyle Andreae – February, 2023

- February 1 – Schill Design/ Site visit
- February 2 – Off
- February 3 – Schill Design
- February 6 – Schill Design
- February 7 – Schill Design
- February 8 – Schill Design
- February 9 – Schill Design
- February 10 – Schill Design/ Out Sick
- February 13 – Schill Design
- February 14 – Schill Design, Borchert Inspections/ as Built
- February 15 – Borchert as Built
- February 16 – Borchert as Built, Schill Design
- February 17 – Schill Design, Borchert as Built
- February 20 – Schill Design
- February 21 – Borchert as Built
- February 22 – Borchert as Built/ Site visit, Schill Site visit
- February 23 – Borchert as Built, Schill Design
- February 24 – Borchert as Built, Schill Design
- February 25 – Borchert Site Visit
- February 27 – Schill Design, Update Average Price List Based on 2022 Construction.
- February 28 – Schill Design

***Activities Report for Lori Ruess
February 2023***

- Attended February 1st CEED meeting and typed minutes.
- Answered phones and replied to emails.
- Reviewed payroll reports and payroll registers.
- Completed January sales tax report and forwarded to Finance.
- Assembled budget information for audit.
- Year-end budget reconciliation and emailed Finance necessary information.
- Completed two CREP Practice payment reimbursement requests and forwarded to DATCP for payment.
- Trained Emily on vouchers and Dynamics.
- Assisted Rod with fourth quarter Wildlife Damage Abatement and Claims reimbursement.
- Completed tree and shrub sale refunds.
- Started preparing information for annual tree and shrub distribution.
- Sent request to agencies for 2022 Annual Report information.
- Completed LWCD payroll percentages and forwarded to Finance prior to the February 9, and February 23, payrolls.
- Worked on the LWCD office procedure manual.
- Logged and deposited MDV payments as received.
- Completed required IT training.
- Electronically submitted staff reports and packet materials to the County Clerk's office for CEED packet.
- Organized County Board packet and electronically submitted to the County Clerk's office.

Activities Report for Rod Mayer – February 2023

- Completed exemption paperwork for Knuth & Raikowski – determined by DNR for ag tag harvest objectives for 2022. (Database, write up, signatures, sent to DNR)
- Attended Land & Water Area meeting in Wausau.
- Called NMM operators for reminders of financial assurance expirations coming up.
- Completed and sent non-metallic mine site public information request – listing all active sites, material, location, and contacts.
- Reviewed Nikolay – Mid WI financial assurance – update file, spreadsheet, and software.
- Completed three wildlife damage claims for the entire 2022 year – letter, signatures, file updates, scans, update software, sent to DNR.
- Reviewed and updated NMM fees and financial assurance for Kolo, Doine, Nikolai, Becker, and Dupee.
- Correspondence with landowner and DNR storm water for possible exemption for licensed fish pond dredge exemption to NMM permitting.
- Review & update Earth, Crist, and Bohn financial assurance – file, spreadsheet, software.
- Completed Area poster contest awards – 10 posters. Delivered prizes to school for 1st, 2nd, and 3rd place. Trophy and gift cards.
- Worked with landowner (Klein) for pond exemption – reviewed – issued exemption. Updated file, spreadsheet, letter to landowner, and sent to DNR.
- Completed Act82 shooting permit paperwork for Arnold Strawberry – site visit revealed deer eating bedding straw – vines freezing. (Maps, paperwork, signatures, update file and database, sent to DNR.)
- Completed and sent final tree sale order to two nurseries for out Spring sale.
- Went to processors for final paperwork and audited for deer donation program. Looked up results for CWD testing on donated deer. Worked with pantries to get meat picked up. Issued payment to processors and completed final report to DNR. (8 deer donated to pantries – 337 lbs.)
- Worked with IT to re-adjust Kolo financial assurance changes.
- Processed Raikowski and Marti WM-40 enrollments for wildlife full claim program for 2023.
- Correspondence with four landowners for wildlife damage program in 2023.
- Completed tree sale spreadsheet for cost/profit, tracking, etc.
- Worked with corp counsel for change in banks and financial assurance for Billerud mine site – formerly Verso. Completed reviews, received changes, accepted and updated new, canceled previous with Wells Fargo (was req. to send all previous letters of credit and amendments back to bank – copied all for file.)
- Completed annual 2022 Non-Metallic reclamation permitting report to DNR with all final numbers and calculations.
- Reviewed Laura Lane tree sale invoice.
- Completed 4th Quarter Wildlife Damage and Abatement Program reimbursement report. Scanned 43 pages, updated DNR software, signatures, sent to DNR.



Activities Report for Shane Wucherpfennig – February, 2023

- **February 1** – CEED meeting
- **February 2** – Iworq proposal zoom meeting, CWFPE planning meeting
- **February 3** – Virtual meetings, project planning
- **February 6** – WCA County Leadership meeting, Mill Creek TRM grant application
- **February 7** – Database management updates, Summer intern correspondence, Review Conservation Administrative Specialist applications
- **February 8** – Project database updates
- **February 9** – Landowner project designs, virtual meetings
- **February 10** – virtual meetings, conference calls
- **February 13** – Zoom meeting with County Cons. On Groundwater concerns
- **February 14** – County Board, TRM grant program application webinar, Agriculture water quality winter webinar series
- **February 15** – virtual meeting, phone correspondence, project updates
- **February 16** – CWFPE planning meeting, follow up with MSTC to help host event
- **February 17** – Virtual meetings, Planning updates for CWFPE event
- **February 20** – Review Conservation Administrative Specialist applications, Citizen's (wood county) groundwater group meeting
- **February 21** – Review Conservation Administrative Specialist applications
- **February 22**– Virtual meetings, Webinar, Department Head mgt.
- **February 23** – Virtual meetings, CWFPE planning with Anna James
- **February 24** – Virtual meetings, Review Conservation Administrative Specialist applications
- **February 27** – CSGCC meeting - virtual
- **February 28** – Conservation Administrative Specialist applicant interviews



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Scott Custer, Code Technician
Victoria Wilson, Program Assistant
Karoline Whitman, Program Assistant

RE: Staff Report for March 8, 2022

1. Economic Development (Jason Grueneberg)

Property and Information Technology Committee Meeting – On February 6th I met with the PIT Committee to discuss what to do with 33 acres of County-owned property on the east side of 17th Ave. across from the Highway Shop. The recommendation was to hold off on selling any of the property until County staff can determine if there will be any future needs for all or part of the property. A recommendation will be made to the PIT Committee later this year.

UWEX Broadband Webinar – On February 6th I participated in a UWEX Broadband discussion regarding upcoming grant opportunities for counties to apply for planning funds. All counties will have to respond by March 7th if they will participate in the planning grant process, and if they will do it individually or as a region. I have been talking with Centergy, our regional economic development organization to determine if we will participate in a regional broadband planning effort, or complete our own county plan.

Cultural Leadership Roundtable – On February 7th I attended a South Wood County Cultural Coalition Roundtable meeting at McMillan Memorial library. This was the result of a UniverCity (UW UniverCity Alliance) Year project that was initiated by the City of Wisconsin Rapids. The Cultural Leadership Roundtable was held to share survey result regarding cultural diversity in South Wood County and garner support for ongoing efforts of the Cultural Coalition.

Heart of Wisconsin (HOW) Leadership Class – On February 9th I facilitated a class for the HOW Leadership Class at the Courthouse on government services. The session included a tour of the jail and courts, panel discussion with local elected leaders, presentations by County departments, and a discussion on ARPA funds with Chairman Pliml. A big thank you to all of the elected leaders and staff that made this session a huge success.

Entrepreneur Ecosystem – On February 15th and March 1st I participated in Central Wisconsin Entrepreneur Ecosystem meetings. The purpose of the effort that is led by the University of Wisconsin Stevens Point is to identify all the participants in the ecosystem and understand/develop connections among the entities.

Central Wisconsin Economic Development (CWED) Fund – On February 16th I participated in a CWED Loan Committee meeting. Purpose of the meeting was to review a loan request for a veterinary clinic in central Wisconsin. Currently the Loan Committee is considering a loan request for a restaurant purchase in the region.

County Regulation of Large Solar Farms – On February 22nd I attended a webinar on County regulation of large solar farms. The webinar was facilitated by the Wisconsin Counties Association.

Workforce Housing Summit Webinar – On February 27th I participated in a Workforce Housing webinar facilitated by Competitive Wisconsin, Inc. The summit included a presentation on housing trends and need in the state, and panelists discussed the issues that they are facing as well as some of the possible solutions to housing issues.

Wood County Economic Development Roundtable – On March 2nd I participated in the Wood County Economic Development Roundtable. In addition to updates from participants, steps were taken to address REDI Plan implementation and the groups that will lead those efforts.

2. Planning& Zoning (Adam DeKleyn)

February was a busy month in the P&Z Dept. County Plat Review substantially picked up. A 14 lot residential preliminary subdivision plat was submitted for review. I'm also working with developers on 2 other proposed subdivision plats. At some point, these preliminary plats will require review and conditional approval from CEED. I provided land use planning and zoning assistance to several municipalities and community officials over the past month. A few highlights...I've completed a land use planning and zoning update and comprehensive plan update for the City of Nekoosa. The PC recommended adoption at our last meeting. I'm finalizing, once again, an official zoning map for the Town of Auburndale. I'm working with the Town of Cameron on a community survey to be used to guide an update/supplement to their comprehensive plan. I'm also starting the beginning legwork on a P&Z update and comp plan update for the Town of Rock. I have annual reports included in this packet for your reference and review. I've also included a Town of Grand Rapids zoning amendment for your review and approval. Lastly, Utility Scale Solar...wow... I've been receiving a lot of inquiries, questions, concerns and input on this issue from town officials and residents. I will be presenting on utility scale solar as a land use at an upcoming Wood County Towns Association Meeting. Oh and if you didn't hear...6 more weeks of winter. Happy February.

3. Land Records (Paul Bernard)

- Designing an online data downloads portal
- NG911 work with addressing database
- Digitizing hydrography datasets
- Integrating improved coordinates from our public land survey system contracts
- Addressing/parcel mapping as needed
- Custom maps

4. **Code Administrator (Jeff Brewbaker)**

01-25-2023- Issued conventional permit TN: 18, Issued shoreland zoning permit for new house on seven-mile creek TN: 18, Soils evaluation, plan review, and permit A+0 mound TN: 01, Soils evaluation, plan, and permit replacement conventional Village of Port

01-26-2023- (4) inspection reports TN: 12, 06, 14, and 17

01-27-2023- Studied component manuals for Eljen and Geo-mat projects

01-30-2023- (3) inspection reports TN: 07, 18, and 18, Reviewed soils evaluation and hydrograph TN: 07, Holding tank replacement permit TN: 15

01-31-2023- Inspection report 3 bedroom Eljen Pod mound

02-01-2023- Reviewed soils information and interpretive determination report for a new mound TN: 10

02-02-2023- Worked on program fee and maintenance violations

02-06-2023- Meeting with Peter regarding Sheriff Service on small claims service

02-07-2023- Gathered educational notes for spring plumber/soil tester training

02-08-2023- Developed Power Point for state approved 3 credit class

02-09-2023- Holding tank inspection TN: 10

02-10-2023- First Supply training in Plover 6 credits for various license

02-13-2023- Issued mound renewal permit TN: 11

02-14-2023- Shoreland zoning on-site for vegetative buffer TN: 18, Reviewed soils evaluation, plan review, and issued permit for anew A+0 mound TN: 11

02-15-2023- Worked on response for Shane W. regarding shoreland zoning, Reviewed Low-Flow holding tank soil test and plan TN: 08

02-16-2023- Focused on refining topics for spring training seminar.

02-17-2023- Vacation Day

02-20-2023- Vacation Day

02-21-2023- Dr. Appointment am. Insp report replacement holding tank TN:10

02-22-2023- Reviewed soils evaluation, plan, and issued permit for an Individual System Design (System in Fill) with A+4 soils TN: 07

02-23-2023- Covered phones and counter due to numerous absent staff, worked on power point for training local soil testers & plumbers of all types, also obtained 3 credits of continuing education for licenses listed previous

02-24-2023- Reviewed soils evaluation, plan review, and issued permit for new A+0 mound TN: 15

02-27-2023 Practiced and refined Power Point to be presented on 3/2/23.

02-28-2023 – Gathered electronics for presentation and made sure the venue was ready, Took reading at Eichorn Well for CST

5. Code Technician (Scott Custer)

1-27-2023 – POWTS program State audit.

1-30-2023 – Well permit review and approval X 1. Holding tank revision approval X 1 TN-01. Inspection report X 2.

1-31-2023 – NR 115 meeting with Land Conservation. Inspection reports x 4.

2-1-2023 – Inspection report X 6. Sanitary inspection spreadsheet updated.

2-2-2023 – Shoreland/Floodplain project TN-07 my office. Program fee reviewed list and reviewed regulations for implementing a program fee.

2-3-2023 – Program fee meeting. Workflow meeting.

2-6-2023 – Program fee meeting with C.C. Inspection reports X 3. Internet security training.

2-7-2023 – Shoreland mitigation meeting with contractor. Spring POWTS Program power point for my section.

2-8-2023 – Spring POWTS Program power point for my section.

2-9-2023 – GIS meeting. Inspection report X 3.

2-10-2023 – Inspection report X 3.

2-13-2023 – Shoreland/Floodplain permit meeting with landowner. Well permit review and approval X 1. Holding tank agreement letter to land owner TN-02.

2-14-2023 – Shoreland site inspection TN-18. ARPA contaminated well grant research.

2-15-2023 – NR-115 changes letter for State leg/admin committee.

2-16-2023 – Holding tank permit review and approval TN-02. Well permit review and approval X 1. Shoreland permit review and approval TN-07.

2-17-2023 – Review and approved soil test. Mitigation plan review.

2-20-2023 – Covered office, short staffed. Hosted WebX for citizen's ground water meeting.

2-21-2023 – Inspection report X 4.

2-22-2023 – Inspection report X 4.

2-23-2023 – Inspection report X 3.

2-24-2023 – Inspection report X 4.

2-27-2023 – Inspection report X 6. Well permit review and approval X 1.

2-28-2023 – Prepared for POWTS presentation. Well permit review and approval X 1.

6. Office Activity (Victoria Wilson)

- a. Monthly Sanitary, Shoreland, Floodplain and Well Permit Activity – There were seven sanitary permits, one shoreland permit and four well permits issued in February 2023.
- b. ArcGIS Pro Software Project – Victoria continues to assist Paul with Point of Interest projects.
- c. Attended the following meetings/trainings & activities:
 - i. HOW Leadership Training-Assisted Jason with coordination and time keeping.
 - ii. Typed up notes for Citizen's Groundwater Group meeting.

33.24 County board may establish district.

- (1) Notwithstanding s. 33.01 (3), in this section, "district" does not include a restructured district.
- (2) The county board of any county may establish districts within the county if the conditions stated in s. 33.26 are found to exist. Before a district that includes any portion of a city or village may be formed under authority of this section, the city council or village board must have previously approved the inclusion of its territory within the boundaries of a proposed district.

History: 1973 c. 301; 1995 a. 349.

33.25 Petition.

(1) WHO TO MAKE.

- (a) Before a county board may establish a district under s. 33.235 or 33.24, a petition requesting establishment shall be filed with the county clerk, addressed to the board and signed by persons constituting 51 percent of the landowners or the owners of 51 percent of the lands within the proposed district. Governmental subdivisions, other than the state or federal governments, owning lands within the proposed district are eligible to sign such petition. A city council or village or town board may by resolution represent persons owning lands within the proposed district who are within its jurisdiction, and sign for all such landowners.
- (b) For a landowner that is a trust, foundation, corporation, association or organization, a petition under par. (a) shall be signed by an official representative, officer or employee who is authorized to do so by that landowner.

(2) CONTENTS. The petition shall set forth:

- (a) The proposed name of the district;
- (b) The necessity for the proposed district;
- (c) That the public health, comfort, convenience, necessity or public welfare will be promoted by the establishment of the district and that the lands to be included therein will be benefited by such establishment; and
- (d) The boundaries of the territory to be included in the proposed district.

(3) VERIFICATION, PLAT. The petition shall be verified by one of the petitioners, and shall be accompanied by a plat or sketch indicating the approximate area and boundaries of the district.

(4) PRESUMPTION. Every petition is presumed to have been signed by the persons whose signatures appear thereon, until proved otherwise.

(5) WITHDRAWING FROM PETITION. Any landowner who is considered to have signed the petition under sub. (1) may withdraw from the petition if the landowner files a written notice of the withdrawal with the county clerk at least 10 days before the date of the hearing under s. 33.26.

History: 1973 c. 301; 1975 c. 197; 1993 a. 167, 246; 1995 a. 349.

The requirements for a verification under sub. (3) are that it is made under oath and carries the jurat of a notary public. Every person giving the oath is considered to have been lawfully sworn. Use of the word "certify" rather than "verify" is irrelevant. *Nielsen v. Waukesha County Board of Supervisors*, 178 Wis. 2d 498, 504 N.W.2d 621 (Ct. App. 1993).

33.26 Hearings, time, notice, boundaries, approval, limitations.

- (1) Upon receipt of the petition the county board shall arrange a hearing to be held not later than 30 days from the date of presentation of the petition, and shall appoint a committee to conduct the hearing. At the hearing all interested persons may offer objections, criticisms or suggestions as to the necessity of the proposed district as outlined and to the question of whether their property will be benefited by the establishment of such district. Any person wishing to object to the organization of such district may, before the date set for the hearing, file objections to the formation of such district with the county clerk.
- (2) Notice announcing the hearing and stating the boundaries of the proposed district shall be published in a paper of general circulation in the county in which the proposed district is located as a class 1 notice, under ch. 985, and shall be mailed by the county board to the last-known address of each landowner within the proposed district.
- (3) The committee shall report to the county board within 3 months after the date of the hearing. Within 6 months after the date of the hearing, the board shall issue its order under this subsection. If the board finds, after consideration of the committee's report and any other evidence submitted to the board, that the petition is signed by the requisite owners as provided in s. 33.25, that the proposed district is necessary, that the public health, comfort, convenience, necessity or public welfare will be promoted by the establishment of the district, and that the property to be included in the district will be benefited by the establishment of the proposed district, the board, by order, shall declare its findings, shall establish the boundaries and shall declare the district organized and give it a corporate name by which it shall be known. Thereupon the district shall be a body corporate with the powers of a municipal corporation for the purposes of carrying out this chapter. If the board does not so find, the board, by order, shall declare its findings and deny the petition.
- (5) The department shall be notified in writing of the hearing for the creation of the district at the time the hearing date is set.
- (6) In establishing the district, the county board may change the boundaries from those originally proposed. However, lands not originally proposed for inclusion may not be included until a public hearing is held under this section.
- (7) Any person aggrieved by the action of the board may petition the circuit court for judicial review. A verified petition shall be presented to the court not more than 30 days after the decision of the board, and shall specify the grounds upon which the appeal is based.

History: 1973 c. 301; 1979 c. 34 s. 2102 (39) (g); 1981 c. 20; 1991 a. 316; 1993 a. 167; 1995 a. 227; 2003 a. 275.

Although not specified, the right to review under sub. (7) is by statutory certiorari. *Donaldson v. Board of Commissioners of Rock-Koshkonong Lake District*, 2004 WI 67, 272 Wis. 2d 146, 680 N.W.2d 762, 01-3396.

33.265 Notice, filing and recording requirements. If a district is created or its boundaries altered, the board of commissioners shall record the authorizing document, including a legal description of the boundary, with the register of deeds in each county where the district is situated, and file the document and legal description with the department of natural resources and the department of revenue.

History: 1981 c. 20; 1993 a. 301.

33.27 Initial district board of commissioners.

- (1) The county board shall, at the time of making the order establishing a district, appoint 3 owners of property within the district, at least one of whom is a resident of the district, to serve as commissioners until the first annual meeting of the district, and shall also make the appointment required under s. 33.28 (2).
- (1m) If no resident is willing to serve as required under sub. (1), the residency requirement shall be waived for the initial district board of commissioners.
- (2) Within 30 days following the county board's order establishing the district, the governing body of the town, city or village having the largest portion by valuation within the district shall appoint one of its members to the district board under s. 33.28 (2).
- (3) At any time following the making of the order establishing a district, but no later than 60 days following the expiration of time for appeal to the circuit court, or, if appealed, no later than 60 days following the final judgment in any appeal, the district board shall hold an organizational meeting, shall select officers to serve until the first annual meeting, and may commence conducting the affairs of the district.
- (4) The board may make an initial assessment of all taxable property within the district to raise funds to pay organizational costs and operate the district until the receipt of the tax voted by the first annual meeting. The manner of making the assessment shall be within the discretion of the board.

History: 1973 c. 301; 1975 c. 197; 1979 c. 299; 1993 a. 167.

33.28 District board of commissioners.

- (1) Management of the affairs of the district shall be delegated to a board of commissioners.
- (2) Except as provided in sub. (2m) (c), the board of commissioners shall consist of all of the following:
 - (a) One person appointed by the county board who is a member of the county land conservation committee or who is nominated by the county land conservation committee and appointed by the county board.
 - (b) One person who is appointed by the governing body of the town, village, or city within which the largest portion by valuation of the district lies. The person appointed under this paragraph shall be a resident of the district who owns property within the district if possible or shall be a member of the governing body of the town, village, or city within which the largest portion of the valuation of the district lies.
 - (c) Three electors or owners of property within the district elected by secret ballot by the qualified electors and property owners within the district, for staggered 3-year terms. At least one of the elected commissioners shall be a resident of the district.
 - (d) If the district includes a lake that is controlled by a dam, if the dam is not located in the town, village, or city within which the largest portion by valuation of the district lies, and if the governing body of the town, village, or city within which the largest portion by valuation of the district lies elects not to make an appointment under par. (b), as provided in sub. (2m) (c), one person who is appointed by the governing body of the town, village, or city within which the dam is located. The person appointed under this paragraph shall be a resident of the district who owns property within the district if possible or shall be a member of the governing body of the town, village, or city within which the dam is located.
- (2m)
 - (a) An annual meeting may permanently increase the number of members of the board of commissioners to be elected under sub. (2) (c) from 3 to 5.
 - (b) If no resident is willing to be elected as required under sub. (2) (c) for a given term, the residency requirement shall be waived until the end of that term.
 - (c) If the district includes a lake that is controlled by a dam and if the dam is not located in the town, village, or city within which the largest portion by valuation of the district lies, the governing body of the town, village, or city within which the largest portion by valuation of the district lies may elect not to make an appointment under sub. (2) (b).
- (3) Three commissioners shall constitute a quorum for the transaction of business.
- (4) The board shall select a chairperson, secretary and treasurer from among its members.
- (5) Commissioners shall be paid actual and necessary expenses incurred while conducting business of the district, plus such compensation as may be established by the annual meeting.
- (6) The board shall meet at least quarterly, and at other times on the call of the chairperson or the petition of 3 of the members.
- (7) If a vacancy occurs in the membership of the board under sub. (2) (a) or (d), the appointing authority shall appoint a person to fill the vacancy. If a vacancy occurs in the membership of the board under sub. (2) (b) that is not a result of the appointing body electing not to make an appointment under sub. (2m) (c), the appointing authority shall appoint a person to fill the vacancy. If a vacancy occurs in the membership of the board under sub. (2) (c), the chairperson of the board shall appoint a person to fill the remainder of the unexpired term, subject to approval by a majority vote of the board.

History: 1973 c. 301; 1975 c. 197; 1977 c. 391; 1979 c. 299; 1981 c. 18, 346; 1989 a. 159, 359; 1991 a. 32; 1993 a. 167; 2015 a. 25, 140.

Sub. (2) (a) provides that the county representative upon a public inland lake protection and rehabilitation board is to be a person appointed by the county board. By operation of s. 59.17 (2) (c), the power of appointing the county representative to a public inland lake protection and rehabilitation district is therefore transferred from the county board to the county executive once the office of county executive is created, subject to confirmation by the board.
OAG 2-09.

33.285 Property owning requirements. Any requirement under s. 33.27 (1) or 33.28 that a person own property within the district to be eligible for membership on the board of commissioners is satisfied if a person is an official representative, officer or employee of any trust, foundation, corporation, association or organization which is an owner of property within the district.

History: 1975 c. 197; 1979 c. 299.

33.29 Board of commissioners; officers; powers and duties.

- (1) The board shall be responsible for:
 - (a) Initiating and coordinating research and surveys for the purpose of gathering data on the lake, related shorelands and the drainage basin;
 - (b) Planning lake protection and rehabilitation projects.

- (c) Contacting and attempting to secure the cooperation of officials of units of general purpose government in the area for the purpose of enacting ordinances deemed necessary by the board as furthering the objectives of the district;
- (d) Adopting and carrying out lake protection and rehabilitation plans and obtaining any necessary permits therefor;
- (e) Maintaining liaison with those officials of state government involved in lake protection and rehabilitation, and providing the department with the names and addresses of the current commissioners;
- (f) Scheduling the annual meeting of the district; and
- (g) Preparing the proposed annual budget for presentation at the annual meeting of the district. The proposed annual budget shall include all of the following:
 - 1. A list of all existing indebtedness and all anticipated revenue from all sources during the ensuing year.
 - 2. A list of all proposed appropriations for each department, activity, and reserve account during the ensuing year.
 - 3. The actual revenues and expenditures for the preceding year.
 - 4. The actual revenues and expenditures for not less than the first 6 months of the current year.
 - 5. The estimated revenues and expenditures for the balance of the current year.
 - 6. For informational purposes by fund, all anticipated unexpended or unappropriated balances and surpluses.
- (2) The board shall have control over the fiscal matters of the district, subject to the powers and directives of the annual or a special meeting. The board shall annually at the close of the fiscal year cause an audit to be made of the financial transactions of the district, which shall be submitted to the annual meeting.
- (3) The board, immediately after each annual meeting, shall elect a chairperson, secretary and treasurer, whose duties shall be as follows:
 - (a) The chairperson shall preside at the annual meeting, at all special meetings and meetings of the board and at all public hearings held by the board.
 - (b) The secretary shall keep minutes of all meetings of the board and hearings held by it. The secretary shall prepare and send the notices required for the annual meeting, any special meeting, and any meeting of the board.
 - (c) The treasurer shall receive and take charge of all moneys of the district, and pay out the same only on order of the board.

History: 1973 c. 301; 1989 a. 159, 359; 2003 a. 275; 2015 a. 197 s. 51.

33.30 Annual meeting of district.

- (1) Every district shall have an annual meeting. Each annual meeting shall be scheduled during the time period between May 22 and September 8 unless scheduled outside those dates by majority vote of the previous annual meeting.
- (2)
 - (a) The annual meeting shall be preceded by written notice mailed at least 14 days in advance of the meeting to all electors within the district whose address is known or can be ascertained with reasonable diligence, to all owners of property within the district at the owner's address as listed in the tax roll, and to the department. The district board of commissioners may substitute a class 2 notice, under ch. 985, in lieu of sending written notice to electors residing within the district.
 - (b) No absentee ballots or proxies are permitted at the annual meeting.
- (2m) The notice of the annual meeting under sub. (2) shall include all of the following:
 - (a) The proposed annual budget required under s. 33.29 (1) (g).
 - (b) A list of each item proposed for consideration at the annual meeting in addition to the proposed annual budget.
 - (c) A list of any items proposed for consideration at the annual meeting by persons eligible to vote at the annual meeting if all of the following conditions are met:
 - 1. The item relates to an issue that is within the district's authority.
 - 2. Each item is submitted by a petition to the board at least 30 days before the annual meeting.
 - 3. The petition is signed by persons who are eligible to vote at the annual meeting.

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, February 20, 2023

TIME: 2:00 p.m.

LOCATION: Wood County Riverblock Building, Conference Room 206 & Teleconference via WebEx

Present (In person or via WebEx): Bill Leichtnam, Bill Clendenning, Gordon Gottbeheit, Myra Gottbeheit, Bruce Dimick, Shane Wucherpennig, Scott Bordeaux, Robert Sorenson, Rhonda Carrell, Cecile Stelzer-Johnson, Scott Custer, and Lance Pliml

1. **Call Meeting to Order:** Bill Leichtnam called the meeting to order at 2:00 p.m.

2. **Speaker—Cecile Stelzer-Johnson:**

Topic – “Vetting Products Containing PFAS” – Q & A to follow.

Cecile presented a power point on PFAS. The following bullet points were included:

- Forever chemicals: Pervasive, ubiquitous, dangerous to our health.
- How the body gets rid of toxins.
- Symptoms of PFAS exposure.
- Where are they?
- How can I avoid these products?
- But I’m in Wisconsin. My water is safe to drink, right?
- Ok, can I cleanse? Get rid of it?
- PFAS may have an Achilles’ heel.
- PFAS’ Achilles’ heel.
- 10 down, 11,990 to go.
- So what is the chemical industry doing?

The Power Point and supporting materials will be included in the email that goes out with these notes.

3. **Public Comment:**

None

4. **Approve Minutes of January 16th, 2023 meeting:**

Motion by Rhonda Carrell made a motion to approve the minutes from January 16th. Second by Bruce Dimick. Motion carried unanimously.

5. **Chair’s Remarks:**

Bill shared a newspaper clipping from February 8th Wisconsin Rapids Daily Tribune titled “Three bills in the legislature that aim to tackle Wisconsin’s water quality.” Bill stated the references the article made to the bills are inaccurate and outdated.

6. **Correspondence/Updates/Handouts/Reports on Meetings Attended:**

Cecile Stelzer-Johnson mentioned Portage County Groundwater Citizen Advisory Committee that has managed to block a lot of stuff.

7. **Information on upcoming related events/meetings/Plan Conservation Lobby Day (April 25th)- Vice Chair Bruce Dimick.**

Bruce talked about plans for getting ready for Conservation Lobby Day. He suggested having Katrina Shankland join the group and give a pep talk on how to approach legislators.

8. **Future Speakers** – Suggestions welcome – March open.

9. **Agenda Items for next meeting** (next agenda comes out one week prior)

10. **Next Meeting** – Mon., March 20th, 2023; 2:00 pm
11. **Adjourn:**
Bruce Dimick declared the meeting adjourned at 3:40 p.m.

Notes by Victoria Wilson, Planning & Zoning Office

HOLDING TANK AGREEMENT

This Agreement is made between Wood County and the Holding Tank Owner(s)

Agreement Date	Parcel Identification Number 08-00634
Governmental Unit TN: HANSEN	Holding Tank Owner(s) IRVIN C VOLLERT

We acknowledge that application is being made for the installation of a holding tank system on the following described property: (Provide legal description),
SECTION 34 T23N R4E NW SE INCL 39 ACRES MANAGED
FOREST LAND 1-1-2016 - 25 YR

RETURN TO:
Wood County Planning & Zoning
400 Market Street
PO Box 8095
Wisconsin Rapids WI 54495-8095

or that continued use of the existing premises requires that a holding tank be installed on the property for the purpose of proper containment of sewage. Also, the property cannot be served by a municipal sewer, or any other type of private sewage system as permitted under SPS 383, Wis Admin Code or Ch. 145, Wis. Stats.

As an inducement to the County of Wood to issue a sanitary permit for the above-described property, we agree to the following:

1. The Owner agrees to conform to all applicable requirements on SPS 383, Wis Admin Code and the Wood County Private Sewage System Ordinance relating to holding tanks. If the Owner fails to have the holding tank properly serviced in response to orders issued by Wood County to prevent or abate a human health hazard as described in ss. 254.59, Wis. Stats., the County may enter upon the property and service the tank or cause to have the tank serviced and charge the Owner by placing the charges on the tax bill as a special charge for current services rendered. The charges will be assessed as prescribed by ss. 66.60, Wis. Stats.
2. The Owner agrees to pay charges and costs incurred by the County for inspection, pumping, hauling or otherwise servicing and maintaining the holding tank in such a manner as to prevent or abate any human health hazard caused by the holding tanks. The County shall notify the Owner of any costs that shall be paid by the Owner within thirty (30) days from the date of notice. In the event the Owner does not pay the costs within thirty (30) days, the Owner specifically agrees that all costs and charges may be placed on the tax roll as a special charge for the abatement of a human health hazard, and the tax shall be collected as provided by law.
3. The Owner, except as provided by ss.281.48, Wis. Stats., agree to contract with a person who is certified under NR 114, Wis. Admin Code, to have the holding tank serviced and to notify the County or its computer reporting system.
4. The Owner agrees to contract with a person certified under NR 114 , Wis. Admin. Code who shall, within thirty (30) days of servicing or maintenance of the holding tank, submit to the County or its computer reporting system a report in accord with SPS 83.55(2)b, Wis. Admin. Code for the servicing or maintenance. In the case of registration under ss.281.48, Wis. Stats., the Owner shall submit the report to the County or its computer reporting system. The County may enter upon the property to investigate the condition of the holding tank when pumping reports or meter readings may indicate the holding tank is not being properly maintained.
5. This agreement will remain in effect only until the County certifies that the property is served by either a municipal sewer or a soil absorption component that complies with SPS 383, Wis. Admin Code. In addition, this agreement may be cancelled by executing and recording, at the expense of the Owner, said certification with reference to this agreement in such manner that will permit the existence of the certification to be determined by reference to the property.
6. This agreement shall be binding upon the Owner, the heirs of the Owner and assignees of the Owner. The Owner shall submit the agreement to the Register of Deeds and the agreement shall be recorded by the Register of Deeds in a manner which will permit the existence of the agreement to be determined by reference to the property where the holding tank is installed. **Failure of the Owner to comply with all the provisions of this agreement will constitute a violation of the provisions of the sanitary permit and may subject the Owner to a forfeiture as prescribed by Section 702.10(4), Wood Co. Private System Ordinance.**

Owner's Signature	Wood County Official Signature
<div>X</div> <div>(Print Name) IRVIN C VOLLERT</div>	<div>X</div> <div>(Print Name)</div>
<div>X</div> <div>(Print Name)</div>	Wood County Official Title
Subscribed and sworn to before me on this date:	Subscribed and sworn to before me on this date:
Notary Public Signature	Notary Public Signature
<div>X</div> <div>(Print Name)</div> <div>My commission expires:</div>	<div>X</div> <div>(Print Name)</div> <div>My commission expires:</div>

REQUEST FOR WAIVER OF WOOD COUNTY HOLDING TANK LIMITATION

I request approval to install a holding tank in lieu of another type of system, as provided by §702.04(7)(D) of Wood County Ordinance #702: Private Sewage Administration, based upon the following conditions or circumstances which are unique to this parcel of land or the structure served (describe circumstances):

- OFFICE USE ONLY -	
Fee Due	\$50.00
(Make checks payable to Wood County)	
Date Rec'd.	<u>2-14-2023</u>
Rec'd by:	<u>VSW CK# 14067</u>
NOTE: Request will not be accepted without the full fee.	

Type of structure to be served by the holding tank: Cabin

The holding tank will receive: All wastes from this structure
Part of the wastes from this structure (describe): _____
Other (describe) _____

Owner Name(s): Irvin C Vollert
Mailing Address: 5108 Poplar Rd
Vesper, WI 54489

Parcel # (PIN #): 0800634
Legal description: S34 T23 R4E NW SE INCL 39 ACRES MANAGED FOREST LAND 1-1-2016 - 25 YR

I hereby request a waiver to §702.04(7) of the Wood County Private Sewage Administration Ordinance #702, which allows installation of a holding tanks only as a system of last resort. I understand that, if such request is granted Wood County may require recording of affidavits, the identification and preservation of a replacement area, or other conditions as deemed necessary. As a condition of waiver I agree that, if holding tank maintenance is not carried out in accordance with applicable codes, the County may order the installation of another type of private sewage system and abandonment of the holding tank(s).

Irvin C Vollert
Owner Signature

2-14-2023
Date

(Do not write below this line – for P&Z Office use only)

Wood County Sanitary Permit #: _____

Request for a waiver: Approved Denied.

Conditions of approval/reason for denial: _____

Authorized County Signature _____ Date _____

Submit request to: Wood County Planning & Zoning Office
400 Market Street, P. O. Box 8095
Wisconsin Rapids, WI 54495-8095
Telephone: (715) 421-8466 Fax: (715) 421-8599

**Proposals for PLSS Perpetuation and Maintenance - Highway Contract
2023**

Wood County, Wisconsin

Company	Cost Per Corner	Rating by Cost
Badger-Land Survey, LLC	\$200.00	1
Rutzen Survey Services, LLC	\$349.95	2
Riverside Land Surveying, LLC	\$375.00	3
Quest Civil Engineers, LLC	\$698.00	4

2022 Annual Report - Plat Review



TRENDS FROM THE PAST YEAR

- 17% decrease in number of CSMs submitted & reviewed.
- No new subdivision plats.
- Town of Saratoga had the most land divisions.
- 2022 CSM totals still above 5-year average.

2022 Plat Review Summary

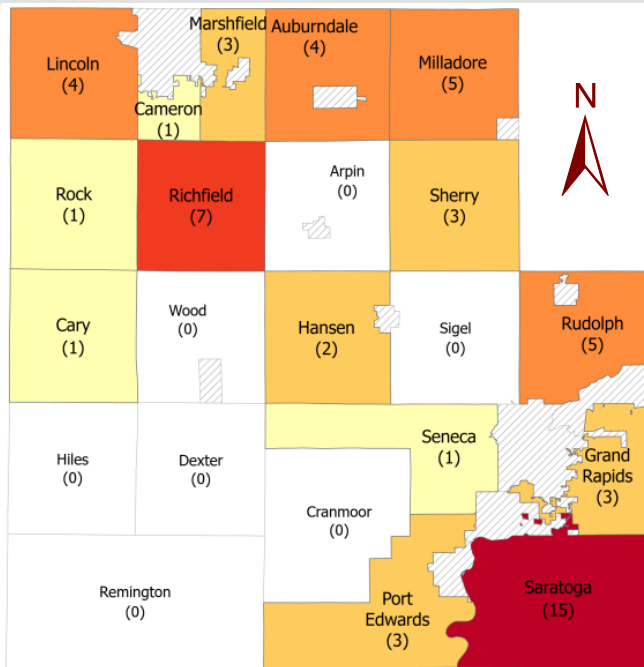
	Total	# of Lots
Certified Survey Map (CSM)	58	97
Preliminary Subdivision Plat	-	-
Final Subdivision Plat	1	4
Condo Plat	4	8 units



PURPOSE

The Wood County Land Subdivision Ordinance is administered county-wide within the unincorporated areas of the county. This ordinance regulates procedures and standards for dividing a parcel of land into smaller parcels.

The purpose of this ordinance is to promote the public health, safety and general welfare; to further the orderly layout and use of land; to prevent the overcrowding of land; to lessen congestion in the streets and highways; to facilitate adequate provisions for water, sewage and other public requirements; to provide for proper ingress and egress; to promote proper monumenting of subdivided land and conveyancing by accurate legal description; and to provide safe and orderly subdivision layouts.



CSMs By Town

Town	Total
ARPIN	-
AUBURNDALE	4
CAMERON	1
CARY	1
CRANMOOR	-
DEXTER	-
GRAND RAPIDS	3
HANSEN	2
HILES	-
LINCOLN	4
MARSHFIELD	3
MILLADORE	5
PORT EDWARDS	3
REMINGTON	-
RICHFIELD	7
ROCK	1
RUDOLPH	5
SARATOGA	15
SENECA	1
SHERRY	3
SIGEL	-
WOOD	-

STAFF

Adam DeKleyn - County Planner

Telephone: 715-421-8568

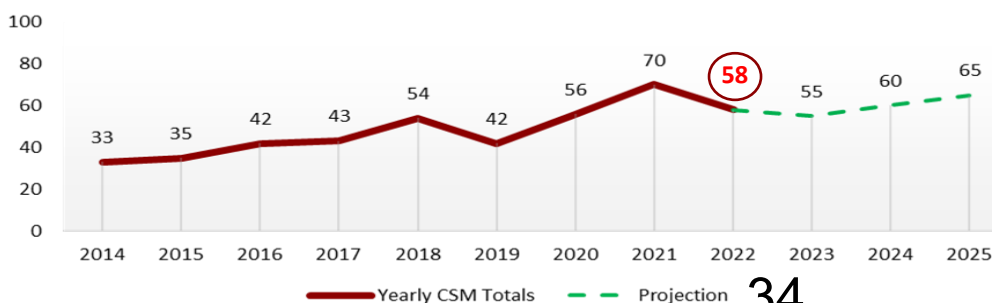
Email: adam.dekleyn@woodcountywi.gov

Kevin Boyer - County Surveyor

Telephone: 715-421-8466

Email: kevin.boyer@woodcountywi.gov

CSM Historical Data & Projections For Future



LEARN MORE



[Wood County - Plat Review](#)

2022

Annual Report : Well-Water Systems



115

OF NEW WELLS
PROPERLY LOCATED &
PERMITTED

43

OF UNSAFE, UNUSED OR
NONCOMPLYING WELLS
FILLED & SEALED

Well Construction Type	
	Total
Drilled	114
Driven Point	1



PURPOSE

The purpose of the Wood County Private Well-Water Systems Program is to protect Wood County's drinking water and groundwater resources through regulating new private well location and well filling and sealing.

This program provides the opportunity to protect public health and the environment as well as provide for the protection and safety of county citizens by inspecting new and existing well installations, discovering old wells that should be filled and sealed, and learning more about groundwater and soil conditions within the county. The program is administered countywide by the Planning and Zoning Department.

STAFF

Scott Custer - Code Technician

Telephone: 715-421-8471

Email: scott.custer@woodcountywi.gov

Jeff Brewbaker - Code Administrator

Telephone: 715-421-8466

Email: jeff.brewbaker@woodcountywi.gov

Adam DeKleyn - County Planner

Telephone: 715-421-8568

Email: adam.dekleyn@woodcountywi.gov

LEARN MORE

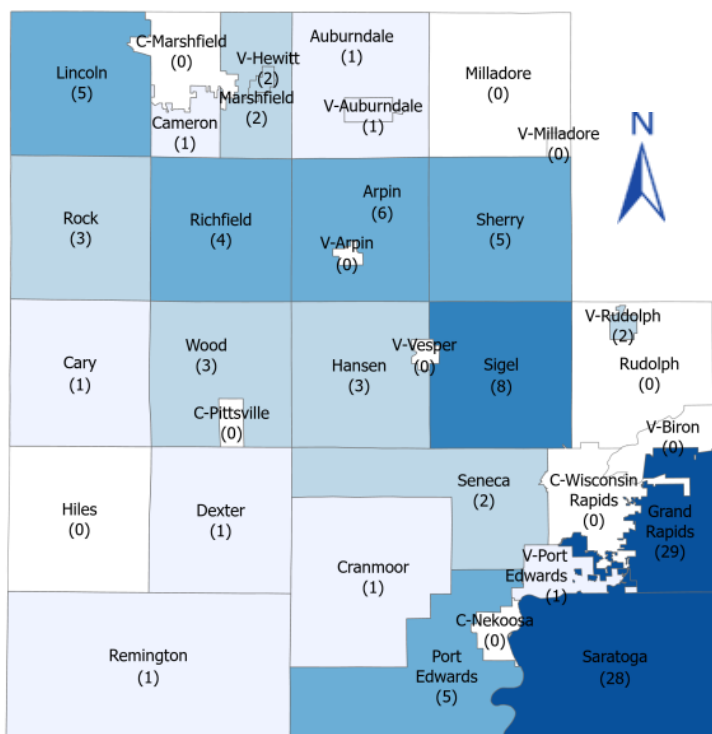


[Wood County - Well Program](#)



50%

Grand Rapids and Saratoga
accounted for roughly half of all
2022 well constructions



Wells by Municipality	
Local Municipality	Total
T. ARPIN	6
T. AUBURNDALE	1
T. CAMERON	1
T. CARY	1
T. CRANMOOR	1
T. DEXTER	1
T. GRAND RAPIDS	29
T. HANSEN	3
T. HILES	-
T. LINCOLN	5
T. MARSHFIELD	2
T. MILLADORE	-
T. PORT EDWARDS	5
T. REMINGTON	1
T. RICHFIELD	4
T. ROCK	3
T. RUDOLPH	-
T. SARATOGA	28
T. SENECA	2
T. SHERRY	5
T. SIGEL	8
T. WOOD	3
V. ARPIN	-
V. AUBURNDALE	1
V. BIRON	-
V. HEWITT	2
V. MILLADORE	-
V. PORT EDWARDS	1
V. RUDOLPH	2
V. VESPER	-
C. NEKOOSA	-
C. PITTSVILLE	-
C. MARSHFIELD	-
C. WISCONSIN RAPIDS	-



DEPARTMENT OF PLANNING AND ZONING

DATE: March 8, 2023
TO: Conservation, Education & Economic Development Committee (CEED)
County Board of Supervisors
FROM: Adam DeKleyn, County Planner
RE: Town of Grand Rapids - Zoning Map Amendment/Rezone

STAFF MEMORANDUM

Introduction:

The Town of Grand Rapids adopted and administers their own town zoning ordinance. On January 19, 2023 the Town submitted a zoning map amendment/rezone to the Wood County Department of Planning and Zoning (P&Z) for review and approval. Request is further discussed herein.

Background:

Wood County adopted the Wood County Zoning Ordinance #700. This ordinance is in effect in all 22 towns within its jurisdiction. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors Wis. Stat. §60.62(3)(a). This rule also applies to town zoning map amendments, also known as rezones.

Analysis:

Lot 2 of CSM 11222 (S23 T22N R6E) Parcel #: 0700677AA

Existing zoning on the above referenced parcel is Agricultural (A) (*Map 1*). The request is to rezone the newly created 1.97 acre parcel to Residential-One and Two Family (R-2) (*Map 2*). The purpose of the rezone is to allow for residential development. Additionally, the town's zoning ordinance prohibits parcels under 5 acres in size to be zoned Agricultural. There's no Wood County Floodplain Zoning or Shoreland Zoning on the parcel under discussion.

The Town Plan Commission recommended approval of the zoning amendment on October 10, 2022. Subsequently, the Town Board held a public hearing and approved the zoning amendment on December 13, 2022. The Town Board also amended its [Comprehensive Plan - Future Land Use Map](#) (pg.131) for consistency purposes - changing the future land use from agricultural to residential for this site. The final step in the process is approval or disapproval by County Board.

Conclusions & Recommendations:

County review and decision concerning approval or disapproval of a town rezone is limited to cases of abuse of discretion, excess of power, or error of law. Based on the information submitted to the P&Z, the Town of Grand Rapids adhered to the process for zoning amendments as outlined in the Wis. Stats. Additionally, I find no conflict with any existing county planning and zoning programs or ordinances.

I recommend forwarding the attached resolution (*Attachment 3*) to the County Board of Supervisors, approving a zoning map amendment to the Town of Grand Rapids Official Zoning Map.

Attachments:

1. Existing Zoning Map
2. Proposed Zoning Map
3. Resolution

(ZA-2023-001)

Map 1: Existing Zoning

Town of Grand Rapids, Wood County, WI
(ZA-2023-001)

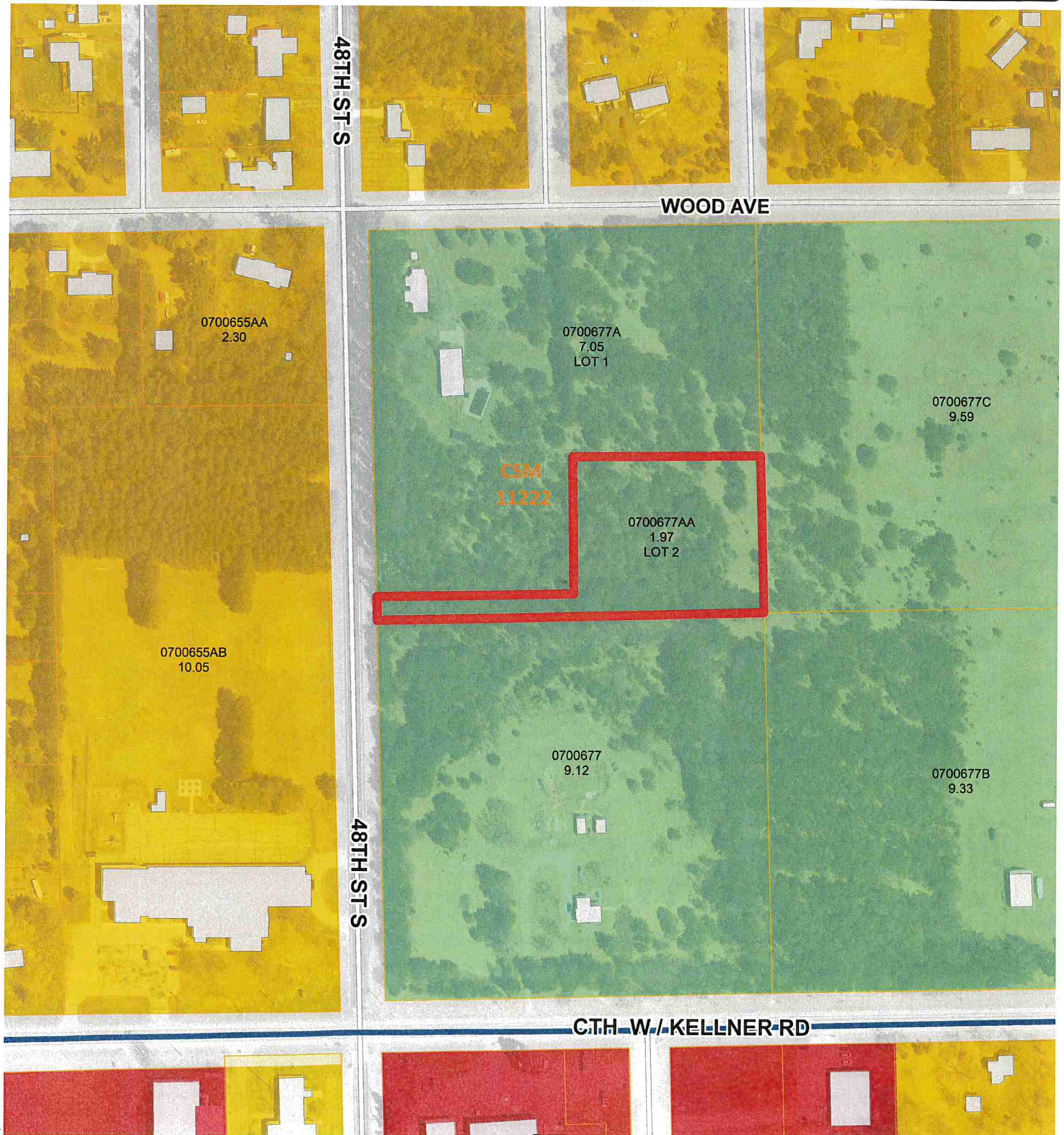
Legend

- | | |
|---|---|
|  Agriculture (A) |  Parcels |
|  Residential (R-2) |  Rezone Area |
|  Commercial (B-1) | |



0 125 250 500 Feet






Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2023)



Map 2: Proposed Zoning

Town of Grand Rapids, Wood County, WI
(ZA-2023-001)

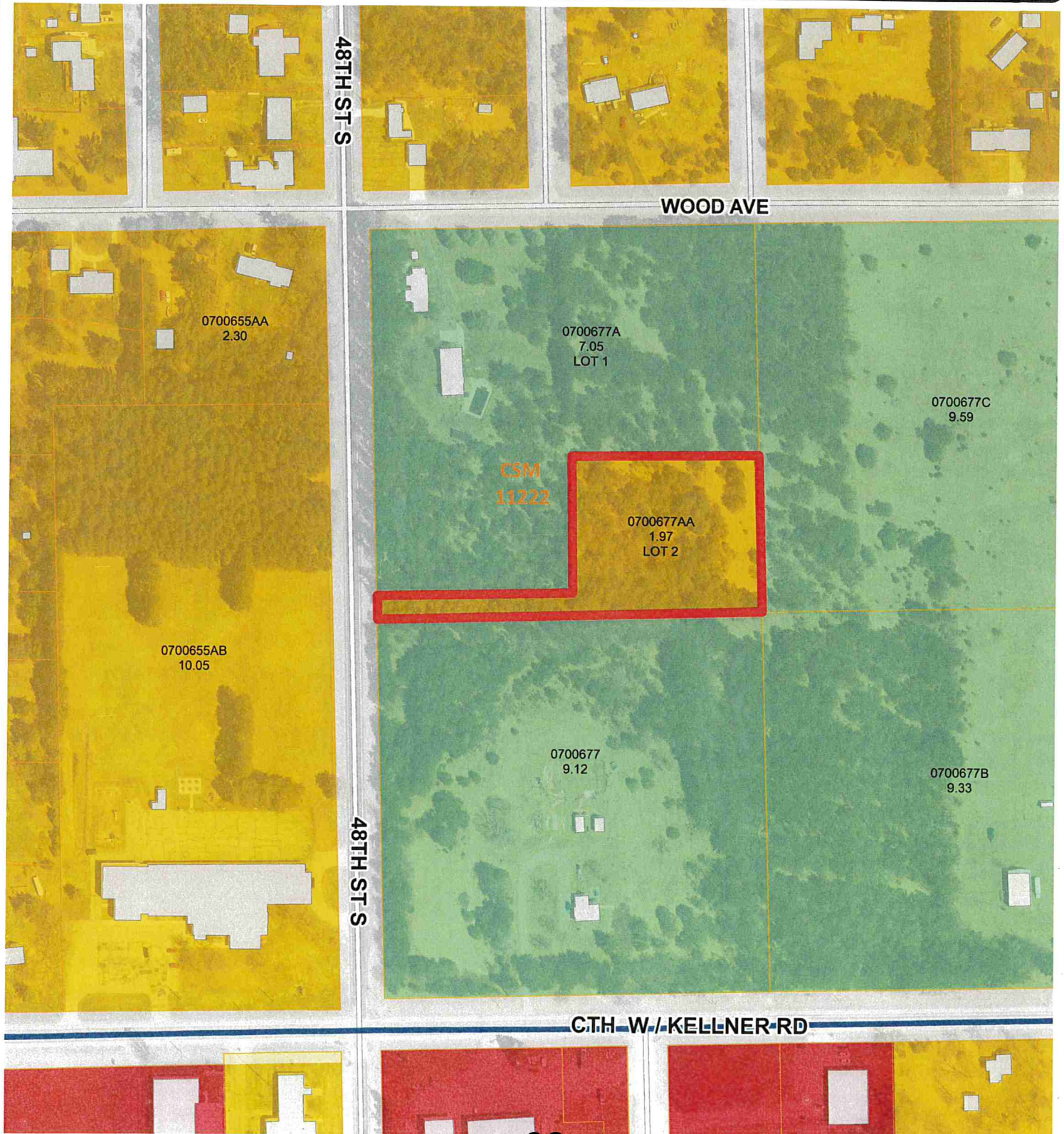
Legend

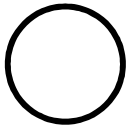
- | | |
|---|---|
|  Agriculture (A) |  Parcels |
|  Residential (R-2) |  Rezone Area |
|  Commercial (B-1) | |



0 125 250 500 Feet

Map produced by the Wood County Department of Planning and Zoning for reference purposes only (AD-2023)





RESOLUTION#

Introduced by
Page 1 of 1

CEED Committee

ITEM#
DATE
Effective Date

March 21, 2023
March 21, 2023

Motion:	Adopted:	
1 st	Lost:	
2 nd	Tabled:	
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: PAK, Corp Counsel		
Reviewed by: _____, Finance Dir.		

ARD

INTENT & SYNOPSIS: Approve a zoning amendment to the Town of Grand Rapids Official Zoning Map.

FISCAL NOTE: None.

WHEREAS, the Town of Grand Rapids adopted and administers a zoning ordinance to promote the health, safety, aesthetics, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on January 19, 2023 the Town of Grand Rapids submitted a zoning map amendment/rezone to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Grand Rapids and finds the town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on March 8, 2023 the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following Town of Grand Rapids zoning map amendment/rezone:

- (1) Lot 2 of CSM 11222 (S23 T22N R6E)
Parcel #: 0700677AA
Rezone from Agriculture (A) to Residential – One and Two Family (R-2)

BE IT FURTHER RESOLVED, that the Wood County Department of Planning and Zoning forward a certified copy of this resolution to the Clerk of the Town of Grand Rapids for inclusion in their records.

{ }

BILL LEICHTNAM, (Chair)
DAVE LAFONTAINE
JAKE HAHN
TOM BUTTKE
LAURA VALENSTEIN

Adopted by the County Board of Wood County, this 21st day of March 20 23 .

County Clerk County Board Chairman



Wood County Planning & Zoning Office

Courthouse - 400 Market Street

P.O. Box 8095

Wisconsin Rapids, WI 54495-8095

Phone: 715-421-8466

2023 Wood County Economic Development Funding Request

Questions regarding eligible funding or this application should be directed to:

Jason R. Grueneberg, Director at 715-421-8478 or jgrueneberg@co.wood.wi.us

All applications are due by 4:30pm on Friday July 8, 2022.

Completed Applications should be emailed to Victoria Wilson at vwilson@co.wood.wi.us

Applicant Organization: City of Marshfield

Mailing Address: 207 W 6th Street

Marshfield, WI 54449

Street Address (if different): Various locations throughout the City

Web Site: <https://ci.marshfield.wi.us/>

Organization Telephone: (715) 486-2034

Contact Person/Title: Tom Turchi, City Engineer

Contact Person Telephone: (715) 486-2034 Email: tom@ci.marshfield.wi.us

Request Overview - Provide a summary overview of your program or project and explain how it is consistent with and supports the *Wood County Wisconsin Rural Economic Development Plan*. The Plan can be found at

<https://wood.extension.wisc.edu/files/2021/04/Wood-County-REDI-Plan-FINAL-April-2021.pdf>

(If you require additional space, attach separate sheet.)

The City of Marshfield is in the process of opening atv / utv routes within the municipal limits.

In order to effectively enforce the ordinance it will be necessary to sign the official route as well as post locations along the route where ATV's and UTV's are prohibited. Using the official map an estimate was created to purchase and install signage along the official City routes. The estimate for route signage is \$ 17,000. Currently we have a donation of 5,600 from Power Pak to assist the City with the purchase and install of the signage along the proposed routes. We are looking for additional sources of funding to get this work completed. We are currently 11,400 dollars short on completing this work.

Creating designated ATV / UTV trails will help promote access to our local hotels, businesses and restaurants.

Return on Investment - Explain how the proposed program or project will provide a Return on Investment (ROI) to Wood County. Please be as specific as possible. *e.g. County funding allowed us to conduct 25 business prospects leading to the establishment of 2 new local businesses creating 10 full time jobs; County funding contributed to funding an entrepreneurial boot camp that led to the development of 12 business plans and the creation of 2 businesses employing 6 people.*

(If you require additional space, attach separate sheet.)

This ATV UTV will provide access to local businesses, hotels and restaurants in the city of Marshfield and will allow access for city residents to leave from their homes and access the same throughout most of the county.

Funding Request Summary – Program/Project

(If you require additional space, attach separate sheet.)

	Requested Funding	Total Organization Budget	Other Funding – e.g. grants, volunteers, donations
Wages & Benefits	2000.00	2584.00	
Office Supplies & Expenses	9000.00	14416.00	5,600 Dollar donation from Power Pak
Professional Services	0	0	
Misc. or Other	0	0	
Total	11000.00	17000.00	5600.00

Project Reporting Requirement - As a reporting requirement of receiving a Wood County Economic Development Grant, a 1-page summary program or project report will be prepared and presented to the Wood County Conservation, Education, and Economic Development Committee in 2023. Funding will not be released to the applicant prior to the reporting requirement being met.

This reporting requirement can be coordinated by contacting **Jason R. Grueneberg, Director at 715-421-8478 or jgrueneberg@co.wood.wi.us**



City of MARSHFIELD MEMORANDUM

TO: Common Council
FROM: Tom Turchi, City Engineer
DATE: January 17th, 2023
RE: All-Terrain Vehicles (ATV) and Utility Terrain Vehicles (UTV) Ordinance.

BACKGROUND

Review of a proposed Ordinance 1486 Creating Section 8-50 of the City Code permitting the use of All-Terrain Vehicles (ATV) and Utility Terrain Vehicles (UTV) on certain roadways in the City of Marshfield.

ANALYSIS

In August of last year discussion was brought forth along with a draft ordinance to discuss creating an ATV UTV trail system within the City of Marshfield.

Enclosed with this memo is the final Ordinance and official map creating an official ATV & UTV routes within the City of Marshfield. The enclosed map exhibits the primary route system (noted in dark blue), a secondary trail system (noted in light blue) that allows for access to local businesses / homes utilizing the shortest distance from the primary trail system and finally those roadways that ATV / UTV use is prohibited (noted in red and orange). This ordinance also outlines the specific rules for the use of ATV's and UTV's on municipal streets within the City of Marshfield.

As a part of this ordinance it will be necessary to sign the official route as well as post locations along the route where ATV's and UTV's are prohibited. Using the official map an estimate was created to purchase and install signage along the official City routes. The estimate for route signage is \$ 17,000. Please note: There is no budgeted monies for the signage within the 2023 budget therefore, it will be necessary to create a budget resolution to fund the installation of ATV UTV signage. I would recommend the funds for these signs come from ARPA monies.

One final item, I am proposing that this ordinance go into effect on April 1st, 2023 for the following reasons. First it will take approximately one month to order and install the necessary signage along the proposed routes. Second, I would propose a publicity campaign in conjunction with the Communications Department to educate the public on the route system, user requirements and those locations where ATV / UTV use will be strictly prohibited.

RECOMMENDATION

I recommend approval of Ordinance 1486 Creating Section 8-50 of the City Code permitting the use of All-Terrain Vehicles (ATV) and Utility Terrain Vehicles (UTV) on certain roadways and adoption of the official ATV / UTV Routes Map in the City of

Marshfield. I further recommend a budget resolution be forwarded to the Finance Budget and Personal Committee in the amount of \$ 17,000 to fund installation of signs along the official ATV and UTV routes.

Respectfully submitted,

Thomas Turchi

ORDINANCE NO. 1486

An Ordinance creating section 8-50 of the City Code relating to permitting the use of UTV's and ATV's on certain roadways in the City of Marshfield.

The Common Council of the City of Marshfield desires to create an ordinance to allow for the use of UTV's and ATV's on specific Streets in the municipal limits.

Now therefore, the Common Council of the City of Marshfield do hereby ordain as follows:

SECTION 1. Section 8-50 of the Marshfield Municipal Code is hereby created so as to read as follows:

Section 8-50 City of Marshfield All-Terrain/Utility Terrain Vehicle Use Ordinance.

- (1) Purpose. The purpose of this Section is to establish all-terrain and utility terrain vehicle routes in the City of Marshfield and to regulate the operation of all-terrain and utility terrain vehicles in the City of Marshfield.
- (2) Authority. The City Council of the City of Marshfield, Wood & Marathon County, Wisconsin, has the specific authority to adopt this All-Terrain and Utility Vehicle Ordinance under Wis. Stats. § 23.33(8)(b) and (11).
- (3) Definitions. For this Section, the following definitions shall be used.
 - (a) All-terrain vehicle (ATV) means a commercially designed and manufactured motor driven device that has a weight, without fluids, of 900 pounds or less, has a width of 50 inches or less, is equipped with a seat designed to be straddled by the operator, and travels on three or more low-pressure tires or non-pneumatic tires.
 - (b) City means the City of Marshfield, the City Council, Common Council, or any other City of Marshfield official(s) or agent authorized by the City Council to act on behalf of the City of Marshfield.
 - (c) Utility terrain vehicle (UTV) means any of the following:
 1. A commercially designed and manufactured motor driven device that does not meet federal motor vehicle safety standards in effect on July 1, 2012, that is not a golf cart, low-speed vehicle, dune buggy mini-truck, or tracked vehicle, that is designed to be used primarily off a highway, and that has, and was originally manufactured with, all the following:
 - (a) A weight, without fluids, of 3,000 pounds or less.
 - (b) Four or more low-pressure tires or non-pneumatic tires.
 - (c) A steering wheel.
 - (d) A tail lights.
 - (e) A brake lights.
 - (f) Two headlights.
 - (g) A width of not more than 65 inches.
 - (h) A system of seat belts, or a similar system, for restraining each occupant of the device in the event of an accident.
 - (i) A system of structural members designed to reduce the likelihood that an occupant would be crushed as the result of a rollover of the device.
 2. A commercially designed and manufactured motor driven device to which all of the following applies:

Possession of a uniform all-terrain and utility terrain vehicle route or trail sign or standard creates a rebuttable presumption of illegal possession.

- (5) Maintenance of all-terrain and utility terrain vehicle routes.
 - (a) Designation of segments of the City road system as ATV/UTV routes does not impose upon the City a greater duty of care or responsibility for maintenance of those segments than for any other segment of City road.
 - (b) Operators of ATV/UTVs on City roads assume all the usual and normal risks of ATV/UTV operation.
 - (c) The City accepts no liability for the operation of ATVs/UTVs on any City streets under the provisions of this Section.
- (6) Operation of all-terrain and utility terrain vehicles.
 - (a) Operation shall be subject to all provisions of Wis. Stats. § 23.33, which is adopted as a part of this Section by reference, pursuant to Wis. Stats. § 23.33(11).
 - (b) Operators must abide by all traffic laws unless further restricted by this Section.
 - (c) Operators will be held to the same enforcement, expectations, permissions, penalties, restrictions, in addition to all other standards adopted by Wisconsin Statutes, which apply to the offense of driving a motorized vehicle under the influence of alcohol, drugs, and/or other chemical agents which impair an operator's safe use of a motorized vehicle.
 - (d) The speed limit for ATVs and UTVs shall be established at not greater than 35 miles per hour or the speed limit for automobiles, whichever is lower, on all segments of City roads designated as ATV/UTV route.
 - (e) ATVs/UTVs may be operated on paved surfaces only, unless yielding the right-of-way.
 - (f) All ATV/UTV operators shall ride single file.
 - (g) No ATV/UTV may be operated on any designated route(s) without fully functional headlights, tail-lights, and brake lights. Headlights and taillights shall be on at all times.
 - (h) No ATV/UTV may be operated on any designated route(s) between the hours of 10:00 p.m. and 6:00 a.m. daily, unless a different restriction on hours of operation has been specified by the City and notice of the same is duly posted on the segment.
 - (i) All ATV/UTV operators shall ride on the righthand side of the paved portion of the highway, unless making a left turn. Operation on the gravel shoulders, grassy in-slope, ditches, or other highway right-of-way is prohibited, unless yielding right-of-way.
 - (j) No ATV/UTV may be operated on any designated ATV/UTV route if the ATV/UTV does not meet all applicable federal noise and air pollution standards.
 - (k) No person under the age of 16 may operate an ATV/UTV on any segment of City road which is a designated ATV/UTV route.
 - (l) No person under the age of 18 may operate an ATV/UTV on any designated route unless wearing approved protective head gear.
- (7) Licensing, insurance, and registration.
 - (a) Driver's license. Every person who operates an ATV/UTV on a segment of City road which is designated as an ATV/UTV route shall have in his or her immediate possession a valid motor vehicle operator's license and shall display the license document upon demand from any law enforcement officer or official described in Wis. Stats. § 23.33(12).
 - (b) Insurance. Every person who operates an ATV/UTV on a segment of City road which is designated as an ATV/UTV route, and/or every ATV/UTV operated on a segment of City road which is designated as an ATV/UTV route, shall carry liability, and/or other insurances consistent with Wisconsin state law for the operation of a motorized vehicle.

(8) Disturbing of the peace, and nuisance activities.

- (a) Cruising prohibited. No person shall, while operating an ATV or UTV, engage in the practice of cruising on any authorized road. Cruising is defined as running all or part of the length of a roadway multiple times, per day, back and forth, for any purpose other than departing or arriving at their residence, or place of lodging, or departing or arriving, at a public boat landing.
- (b) Exhaust system/muffler modifications prohibited. No person shall operate on a City route any ATV/UTV unless such ATV/UTV is equipped with an adequate muffler in constant operation and properly maintained to prevent any excessive or unusual noise or annoying smoke.
- (c) Radios or the electric sound amplification devices. No person may operate or park, stop or leave standing an ATV/UTV vehicle while using a radio or other electric sound amplification device emitting sound from the vehicle that is audible under normal conditions from 75 feet or more, unless the electric sound amplification device is being used to request assistance or warn against an unsafe condition.

(9) Enforcement.

- (a) This Section may be enforced by any law enforcement officer authorized to enforce the laws of the State of Wisconsin. A copy of the ordinance from which this Section was derived shall be sent by the City Clerk to the Marshfield Police Department, the Wood & Marathon County Sheriff's Department, and the Department of Natural Resources, and any other law enforcement agency serving the City of Marshfield's jurisdiction.
- (b) As a substitute for or in addition to forfeiture actions, the City Attorney may, on behalf of the City, seek enforcement of any and all parts of this Section by court actions seeking injunction orders or restraining orders and/or pursuing nuisance actions against the violator.

(10) Penalties. The penalties under Wis. Stats. § 23.33(13)(a) are adopted by reference.

(11) Severability. Should any portion of this Section be declared unconstitutional, or invalid by a court of competent jurisdiction, the remainder of this Section shall not be affected.

SECTION 2. Savings Clause. If any provision of this Ordinance shall be less restrictive than applicable state statute or in conflict with such statutes, as they exist at passage hereof or as they may hereafter be amended, then, in such case, the state statute shall supersede the provision hereof to the extent applicable.

SECTION 3. Severability. If any provision of this Ordinance is found to be unconstitutional or otherwise contrary to law, then such provision shall be deemed void and severed from the Ordinance and the remainder of this Ordinance shall continue in full force and effect.

SECTION 4. This ordinance shall take effect and be in force from and after April 1st, 2023 following its passage and publication as provided by law.

ADOPTED: _____

Lois TeStrake, Mayor

APPROVED: _____

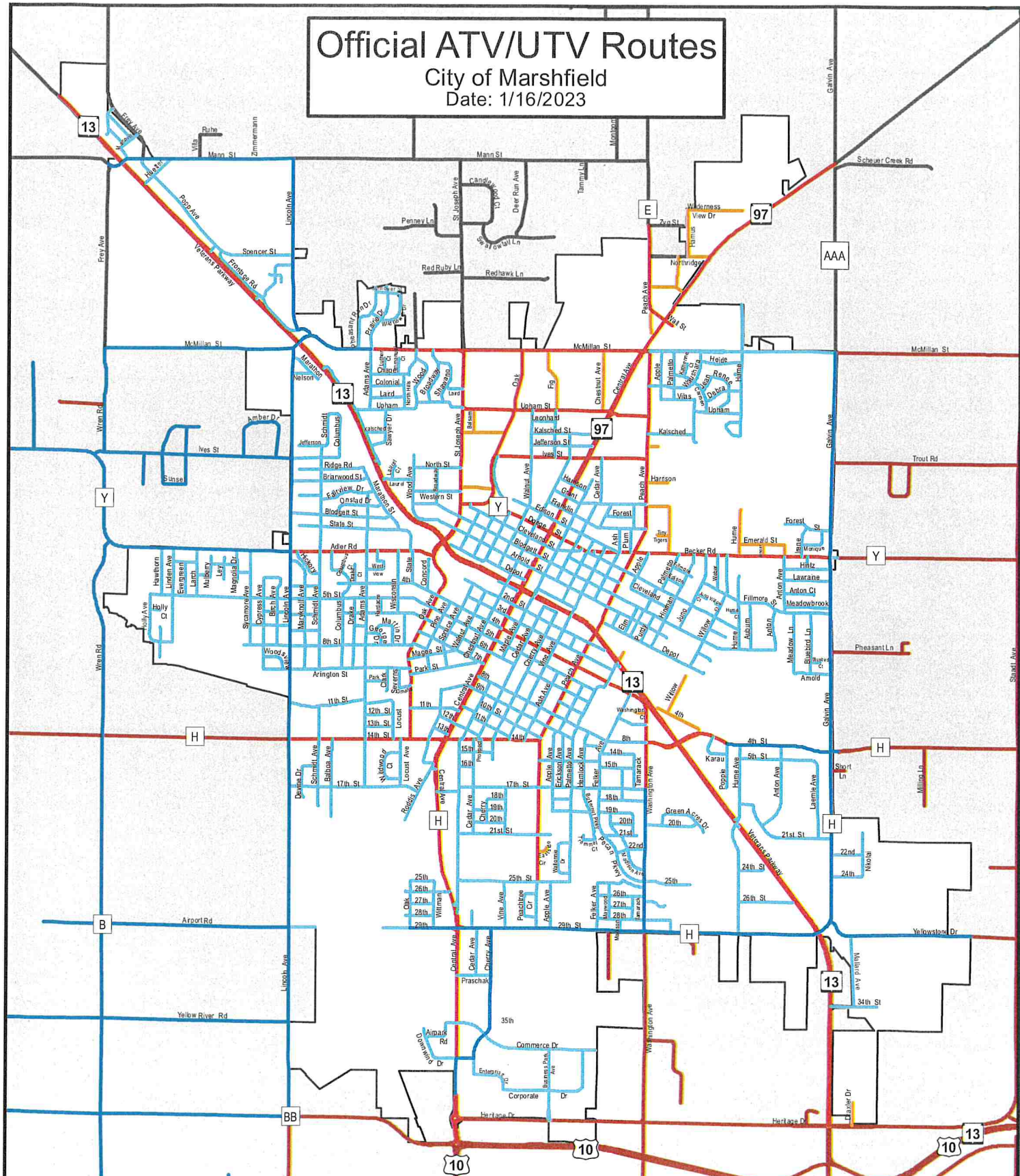
ATTEST: _____

PUBLISHED: _____

Jessica Schiferl, City Clerk

Official ATV/UTV Routes

City of Marshfield
Date: 1/16/2023



ATV Route Type

- ATV/UTV Route
- Closest route to and from home
- ATV/UTV or Business Use Prohibited

- Wood County ATVs Prohibited
- City prohibited by no closest route
- Marathon County - Unknown

