

**AGENDA**  
**JUDICIAL & LEGISLATIVE COMMITTEE**

**DATE:** Friday, March 6, 2026  
**TIME:** 9:00 AM  
**LOCATION:** Courthouse, Room 302

1. Call meeting to order & declaration of quorum.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes from previous meeting of February 6, 2026.
4. Review any claims, notices of injury, or litigation against the County, as necessary.
5. Review any Dog License Fee Fund claims.
6. Review for approval the vouchers and monthly reports of departments the committee oversees to include any reports by outside entities submitted at the request of the committee.
7. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
8. Resolution – Create FTE – Victim Witness
9. Consideration of resolutions amending 2025 department budgets.
  - a. Child Support
10. Review County Board Rule section 4.04(A) Recognition.
11. Register of Deeds out of state travel.
12. Criminal Justice – diversion program pilot
13. Attendance at meetings.
14. Consideration of agenda items for next meeting.
15. Set date and time of next meeting. April 10, 2026 (Friday, April 3, 2026 - Courthouse closed)
16. Adjourn.

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***Join by phone***

+1-408-418-9388 United States Toll  
Webinar number: 2495 405 6964

***Join by WebEx App or website***

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m4b6be95352ce21dcbd64eb5bc3cfe140>  
Webinar number: 2495 405 6964  
Webinar password: 030626

## MINUTES JUDICIAL & LEGISLATIVE COMMITTEE

**DATE:** Friday, February 6, 2026

**TIME:** 9:00 AM

**PLACE:** Courthouse – Room 302

**MEMBERS PRESENT:** Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock, Tim Hovendick (WebEx)

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. Motion by Leichtnam/Hovendick to approve the minutes of the January 2, 2026, meeting as presented. Motion carried unanimously.
4. The notices of claim for Karen Anderson, Dan Elsen, & Kathleen Schmitz were reviewed by the committee. Corp Counsel Flanagan and Safety & Risk Specialist Flugaur reviewed the process in place for dealing with mailbox claims and that they go through our insurance carrier for approval or denial.
5. The vouchers and reports from the departments the committee oversees were reviewed and discussed. Motion by Hovendick/Leichtnam to approve them as presented. Motion carried unanimously.
6. There were two resolutions amending the 2025 budgets for Register in Probate and Corporation Counsel presented to the committee. Motion by Leichtnam/Voight to approve the resolutions and forward onto the county board for their consideration. Motion carried unanimously.
7. A resolution recommended for passage by the Wisconsin Counties Association requesting state leaders to come up with a sustainable, long-term funding mechanism for highways was presented to the committee. Motion by Clendenning/Leichtnam to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
8. Supervisor Voight requested per diem and mileage reimbursement for attending the HIRC meeting representing the Town of Milladore on a variance request for their town hall. County Clerk Miner read the corresponding county board rule where per diems are authorized and opined that this committee, nor the county board chair, had the authority to grant this request. No motion was offered.
9. The next meeting will be held on Friday, March 6, 2026, at 9:00 AM.
10. Motion by Hovendick/Perlock to adjourn. Motion carried unanimously at 9:23 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.



# INVOICE

**Castlerock Veterinary Hospital, Inc.**

1214 S Oak Ave.  
Marshfield, WI 54449  
715-389-1011

**Printed:** 01-27-26 at 9:02a  
**Date:** 12-01-25  
**Account:** 780  
**Invoice:** 288769

**FOR:** Ordinance Control Ordinance Control-WOOD CO  
Courthouse Annex  
184 2nd St North  
Wis. Rapids, WI 54494  
(715) 421-8911

Date	For	Qty	Description	Price	Discount	Price
Services by Kristy Langhoff, DVM						
11-24-25	Mfld Stray	1	Rabies 1st Exam			66.15
11-24-25		1	Euthanasia Feline- Burial or Individ			97.50
11-24-25		1	Euthanasia Injections			45.00
11-24-25		1	OSHA Compliance/Med Waste Fee			7.00
11-24-25		1	Rabies Processing Fee			45.00

Old balance	Charges	Payments	New balance
0.00	260.65	0.00	260.65

Thank you! Download the Pet Desk App to make contacting us easy. You can also email us at [castlerockvethosp@gmail.com](mailto:castlerockvethosp@gmail.com). For all your pets needs visit our online pharmacy/store at [shop.castlerockveterinaryhospital.com](http://shop.castlerockveterinaryhospital.com). If you LOVED your visit at our clinic today please leave us a good Google review.

# INVOICE

## Castlerock Veterinary Hospital, Inc.

1214 S Oak Ave.  
Marshfield, WI 54449  
715-389-1011

**Printed:** 01-27-26 at 9:02a

**Date:** 12-11-25

**Account:** 780

**FOR:** Ordinance Control Ordinance Control-WOOD CO  
Courthouse Annex  
184 2nd St North  
Wis. Rapids, WI 54494  
(715) 421-8911

**Invoice:** 289327

Date	For	Qty	Description	Price	Discount	Price
Services by Charlene Holte, DVM, cAVCA						
12-01-25	Pacman-12/1-BIT	1	Rabies 1st Exam			66.15
12-01-25		1	OSHA Compliance/Med Waste Fee			7.00
Services by Makayla Schultz, DVM						
12-05-25		1	Rabies 2nd Exam			49.00
12-05-25		1	OSHA Compliance/Med Waste Fee			7.00
Services by Sarah Novak, DVM						
12-10-25		1	Rabies 3rd Exam			49.00
12-10-25		1	OSHA Compliance/Med Waste Fee			7.00
12-10-25		1	Rabies Feline PureVax 0.5ml-1 Yea			35.00
<b>Old balance</b>						<b>New balance</b>
260.65						480.80
<b>Charges</b>		<b>Payments</b>				
220.15		0.00				

Reminders for: **Pacman-12/1-BITE** (Weight: 3.1 lbs - 19m) Last done

12/26 Rabies Feline PureVax 0.5ml-1 12-10-25

**Pacman-12/1-BITE's weight history** (in lbs)

12-10-25 3.10

Thank you! Download the Pet Desk App to make contacting us easy. You can also email us at [castlerockvethosp@gmail.com](mailto:castlerockvethosp@gmail.com). For all your pets needs visit our online pharmacy/store at [shop.castlerockveterinaryhospital.com](http://shop.castlerockveterinaryhospital.com). If you LOVED your visit at our clinic today please leave us a good Google review.

# Committee Report

County of Wood

Report of claims for: BRANCH 1

For the period of: FEBRUARY 2026

For the range of vouchers: 03260003 - 03260005

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03260003	DELUXE	2027 CALENDAR	01/27/2026	\$136.12	P
03260004	SWITS LTD	INTERPRETER FEES	02/16/2026	\$301.00	P
03260005	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	02/18/2026	\$80.50	
<b>Grand Total:</b>				<b>\$517.62</b>	

## Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_

# Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: FEBRUARY 2026

For the range of vouchers: 04260001 - 04260002

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04260001	MENDEZ JOHN	JAN INTERPRETER BR 2, 3 & 4	02/12/2026	\$435.00	P
04260002	SWITS LTD	INTERPRETER FEES	02/16/2026	\$337.50	P
<b>Grand Total:</b>				<b>\$772.50</b>	

## Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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# Committee Report

County of Wood

Report of claims for: BRANCH 3

For the period of: FEBRUARY 2026

For the range of vouchers: 05260001 - 05260003

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05260001	DELUXE	2027 CALENDAR	01/27/2026	\$173.42	P
05260002	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	01/28/2026	\$18.62	P
05260003	SWITS LTD	INTERPRETER FEES	02/16/2026	\$456.00	P
<b>Grand Total:</b>				<b>\$648.04</b>	

## Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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# Committee Report

County of Wood

Report of claims for: BRANCH 4

For the period of: FEBRUARY 2026

For the range of vouchers: 34260005 - 34260009

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34260005	DELUXE	2027 CALENDAR	01/30/2026	\$173.42	P
34260006	SWITS LTD	INTERPRETER FEES	02/16/2026	\$337.50	P
34260007	LIVERNASH ALICIA	TRANSCRIPTS 25CF198	01/28/2026	\$52.00	
34260008	LIVERNASH ALICIA	TRANSCRIPTS	01/30/2026	\$54.00	
34260009	LIVERNASH ALICIA	TRANSCRIPTS	01/30/2026	\$91.00	
<b>Grand Total:</b>				<b>\$707.92</b>	

## Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: CHILD SUPPORT AGENCY

For the period of: FEBRUARY 2026

For the range of vouchers: 02260007 - 02260017

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02260007	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	02/24/2026	\$88.41	
02260008	CW SOLUTIONS LLC	A&V PROGRAM COSTS	02/24/2026	\$1,602.03	
02260009	CW SOLUTIONS LLC	ELEVATE PROGRAM COSTS	02/24/2026	\$371.80	
02260010	CW SOLUTIONS LLC	ELEVATE PROGRAM COSTS	02/24/2026	\$8,972.92	
02260011	DNA DIAGNOSTICS CENTER INC	GENTIC TEST COSTS	02/24/2026	\$28.00	
02260012	LEGAL LOGISTICS LLC	12-PROCESS OF SERVICE FEES	02/24/2026	\$1,065.00	
02260013	MCCORMICK SARA	12-PROCESS OF SERVICE FEES	02/24/2026	\$610.00	
02260014	MUNRO WAYNE	17-PROCESS OF SERVICE FEES	02/24/2026	\$1,135.00	
02260015	RADTKE LONN J	43-PROCESS OF SERVICE FEES	02/24/2026	\$2,200.00	
02260016	SWITS LTD	INTEPRETER FEES	02/24/2026	\$42.00	
02260017	WI DEPT OF ADMINISTRATION	CSA/DHSS SHARED ROUTER COSTS	02/24/2026	\$50.00	
<b>Grand Total:</b>				<b>\$16,165.16</b>	

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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## Committee Report

County of Wood

Report of claims for: Clerk of Circuit Court

For the period of: February 2026

For the range of vouchers: 07251229 - 07251254 07260041 - 07260113

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07251229	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME12	01/27/2026	\$650.00	P
07251230	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 20JM114	01/27/2026	\$950.00	P
07251231	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 24ME148	01/27/2026	\$575.00	P
07251232	KRYSHAK LAW LLC	Atty Fee 25CM380	12/30/2025	\$540.75	P
07251233	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23GN64	02/09/2026	\$390.00	P
07251234	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 19GN81	02/02/2026	\$650.00	P
07251235	LLOYD PETER C LLC	Atty Fee 25JC45,25JC49 IHP	02/09/2026	\$620.00	P
07251236	LLOYD PETER C LLC	Atty Fee 25CF467	02/09/2026	\$603.13	P
07251237	WEILAND LEGAL SERVICES	Atty Fee 25CF364	01/24/2026	\$517.48	P
07251238	WEILAND LEGAL SERVICES	Atty Fee 22CF258	01/25/2026	\$100.00	P
07251239	BEHAVIORAL CONSULTANTS	Med Exam 25CF341	02/03/2026	\$2,205.00	P
07251240	GORSKI & WITTMAN SC	Atty Fee 03GN67	02/09/2026	\$120.00	P
07251241	GORSKI & WITTMAN SC	Atty Fee 16GN05	02/09/2026	\$60.00	P
07251242	GORSKI & WITTMAN SC	Atty Fee 92GN215	02/09/2026	\$60.00	P
07251243	GORSKI & WITTMAN SC	Atty Fee 22GN04	02/09/2026	\$60.00	P
07251244	GORSKI & WITTMAN SC	Atty Fee 19GN81	02/09/2026	\$474.80	P
07251245	RUFFALO LAW LLC	Atty Fee 17PA92PJ	01/14/2026	\$62.00	P
07251246	WORDEN-WACHSMUTH LAW OFFICE	Atty Fee 86GN202	02/10/2026	\$177.80	P
07251247	WORDEN-WACHSMUTH LAW OFFICE	Atty Fee 23GN95	02/10/2026	\$170.52	P
07251248	WEILAND LEGAL SERVICES	Atty Fee 25CT438	02/10/2026	\$321.15	P
07251249	WEILAND LUKE A ATTORNEY AT LAW LLC	Atty fee 25PA66	02/12/2026	\$200.00	P
07251250	GORSKI & WITTMAN SC	Atty Fee 25GN81	02/17/2026	\$290.00	P
07251251	GORSKI & WITTMAN SC	Atty Fee 16GN69	02/09/2026	\$60.00	P
07251252	WEILAND LEGAL SERVICES	Atty Fee 25CT03,208,366	02/13/2026	\$1,211.34	P
07251253	WEILAND LEGAL SERVICES	Atty Fee 25CF570	02/19/2026	\$750.29	P
07251254	WEILAND LEGAL SERVICES	Atty Fee 24GN74	02/07/2026	\$190.00	P
07260041	ABTS GRUBOFSKI & VRUWINK LLC	Atty fee 25Cf446, 498, 25CT533	01/30/2026	\$220.00	P
07260042	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 26ME09	01/29/2026	\$360.00	P
07260043	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 20JM114	01/27/2026	\$250.00	P
07260044	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 24ME148	01/27/2026	\$210.00	P

## Committee Report - County of Wood

Clerk of Circuit Court - February 2026

07260041 - 07260113 07251229 - 07251254

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07260045	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME12	01/27/2026	\$210.00	P
07260046	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 26ME09	01/29/2026	\$650.00	P
07260047	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	Jan People Search	02/01/2026	\$101.75	P
07260048	AMAZON CAPITAL SERVICES	Office Supplies/Jury Supplies	01/27/2026	\$92.13	P
07260049	AMAZON CAPITAL SERVICES	Elmo for Courtroom	02/03/2026	\$148.00	P
07260050	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CM508	01/26/2026	\$202.79	P
07260051	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25JC64, 65 OHP	01/27/2026	\$770.00	P
07260052	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CM440, 25CF411	01/27/2026	\$290.00	P
07260053	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CF386	02/05/2026	\$480.00	P
07260054	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fees 25CM512	02/04/2026	\$860.70	P
07260055	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CF441	02/05/2026	\$319.25	P
07260056	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23GN64	02/09/2026	\$280.00	P
07260057	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 26GN7	01/27/2026	\$650.00	P
07260058	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 26GN10	01/31/2026	\$600.00	P
07260059	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 24ME151	01/30/2026	\$1,400.00	P
07260060	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 22ME154	02/10/2026	\$650.00	P
07260061	LLOYD PETER C LLC	Atty Fee 25JC45, 49 IHP	02/09/2026	\$180.00	P
07260062	LLOYD PETER C LLC	Atty Fee 25CF467	02/09/2026	\$143.13	P
07260063	MARSHFIELD CLINIC HEALTH SYSTEM	Med Exam 25GN71	01/16/2026	\$245.00	P
07260064	SHEETS LAW OFFICE LLC	Atty Fee 25CM347	01/02/2026	\$527.35	P
07260065	WEILAND LEGAL SERVICES	Atty Fee 25CM525	02/05/2026	\$448.65	P
07260066	WEILAND LEGAL SERVICES	Atty Fee 25CF364	01/24/2026	\$140.00	P
07260067	WEILAND LEGAL SERVICES	Atty Fee 22CF258	01/25/2026	\$160.00	P
07260068	AMAZON CAPITAL SERVICES	Toner Cartridges and Pencils	02/10/2026	\$156.30	P
07260069	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25PA61	01/26/2026	\$200.00	P
07260070	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 26GN26	02/09/2026	\$500.00	P
07260071	GORSKI & WITTMAN SC	Atty Fee 03GN67	02/09/2026	\$160.00	P
07260072	GORSKI & WITTMAN SC	Atty Fee 16GN05	02/09/2026	\$110.00	P
07260073	GORSKI & WITTMAN SC	Atty Fee 92GN215	02/09/2026	\$110.00	P
07260074	GORSKI & WITTMAN SC	Atty Fee 22GN04	02/09/2026	\$110.00	P
07260075	GORSKI & WITTMAN SC	Atty Fee 19GN81	02/09/2026	\$426.40	P
07260076	KRYSHAK LAW LLC	Atty Fee 10FA101	02/13/2026	\$300.00	P
07260077	WEILAND LEGAL SERVICES	Atty Fee 25CT438	02/16/2026	\$160.00	P
07260078	US BANK	Jury Supplies/Equipment/Meals	02/17/2026	\$617.18	P
07260079	AMAZON CAPITAL SERVICES	ELMO for Court Room	02/12/2026	\$725.00	P
07260080	AMAZON CAPITAL SERVICES	Return of Defense Stickers	02/12/2026	(\$8.99)	P
07260081	AMAZON CAPITAL SERVICES	Return of Inferior ELMO	02/17/2026	(\$148.00)	P
07260082	AMAZON CAPITAL SERVICES	Return Damaged Cork Board	02/18/2026	(\$12.83)	P
07260083	LUMMIS CHRISTOPHER M (FCC)	February FCC Services	02/25/2026	\$4,583.33	P

Committee Report - County of Wood

Clerk of Circuit Court - February 2026

07260041 - 07260113 07251229 - 07251254

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07260084	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CT54,434,454	02/13/2026	\$188.98	P
07260085	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 26JG1 OHP	02/13/2026	\$430.00	P
07260086	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 25ME120	02/16/2026	\$360.00	P
07260087	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 26GN11	02/09/2026	\$650.00	P
07260088	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 26GN07	01/27/2026	(Voided)	P
07260089	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 18GN56	02/09/2026	\$500.00	P
07260090	BENDER & BENDER	Court Ord reimburse filing fee	02/19/2026	\$716.97	P
07260091	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25Me99	02/04/2026	\$650.00	P
07260092	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME95	02/06/2026	\$810.00	P
07260093	GORSKI & WITTMAN SC	February Mediation Services	02/24/2026	\$525.00	P
07260094	GORSKI & WITTMAN SC	Atty Fee 25GN81	02/17/2026	\$40.00	P
07260095	GORSKI & WITTMAN SC	Atty Fee 16GN69	02/09/2026	\$110.00	P
07260096	GORSKI & WITTMAN SC	Atty Fee 26GN05	02/18/2026	\$613.20	P
07260097	GORSKI & WITTMAN SC	Atty Fee 26GN3	02/17/2026	\$457.12	P
07260098	GORSKI & WITTMAN SC	Atty Fee 26GN7	02/18/2026	\$373.20	P
07260099	GORSKI & WITTMAN SC	Atty Fee 23GN31	02/17/2026	\$577.12	P
07260100	HILL & WALCZAK ATTYS	Atty Fee 25JC01, 02 OHP	02/18/2026	\$330.00	P
07260101	KRYSHAK LAW LLC	Atty Fee 25CV40	02/17/2026	\$200.00	P
07260102	NASH LAW GROUP	Atty Fee 25CM467	02/18/2026	\$430.00	P
07260103	NASH LAW GROUP	Atty Fee 25CT465	02/18/2026	\$480.00	P
07260104	NASH LAW GROUP	Atty Fee 25CM252	02/18/2026	\$384.62	P
07260105	WEILAND LEGAL SERVICES	Atty Fee 25CT03,208,366	02/13/2026	\$50.00	P
07260106	WEILAND LEGAL SERVICES	Atty Fee 24GN74	02/07/2026	\$150.00	P
07260107	WEILAND LEGAL SERVICES	Atty fee 25CF570	02/19/2026	\$200.00	P
07260108	WEILAND LEGAL SERVICES	Atty Fee 25GN6	02/17/2026	\$170.00	P
07260109	WEILAND LEGAL SERVICES	Atty Fee 25CM522	02/17/2026	\$530.00	P
07260110	WEILAND LEGAL SERVICES	Atty Fee 18GN23	02/17/2026	\$100.00	P
07260111	WEILAND LEGAL SERVICES	Atty Fee 25CT574	02/17/2026	\$512.62	P
07260112	WEILAND LEGAL SERVICES	Atty Fee 19GN74	02/19/2026	\$110.00	P
07260113	WEILAND LUKE A ATTORNEY AT LAW LLC	Atty Fee 25FA268	02/17/2026	\$200.00	P
<b>Grand Total:</b>				<b>\$41,435.23</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_

# Committee Report

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: FEBRUARY 2026

For the range of vouchers: 35260003 - 35260013

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
35260003	OPTIONS LAB INC	DRUG TESTING - JAN 2026	01/31/2026	\$3,394.50	P
35260004	SOUTHERN HEALTH PARTNERS INC	JANUARY 2026 MEDS	01/31/2026	\$4,167.40	P
35260005	THREE BRIDGES RECOVERY WI INC	TAD GRANT SERVICES - JAN 2026	02/06/2026	\$1,000.00	P
35260006	THREE BRIDGES RECOVERY WI INC	DHS GRANT SERVICES - JAN 2026	02/06/2026	\$1,620.00	P
35260007	THREE BRIDGES RECOVERY WI INC	RSAT GRANT SERVICES - JAN 2026	02/06/2026	\$1,728.00	P
35260008	THREE BRIDGES RECOVERY WI INC	WC OPIOID SERVICES - JAN 2026	02/06/2026	\$3,813.33	P
35260009	WAUSAU COMPREHENSIVE TREATMENT CENTER	DHS GRANT SERVICES - JAN 2026	02/10/2026	\$388.00	P
35260010	HENSEL PAULA	REIMB RN LICENSE RENEWAL FEE	02/17/2026	\$78.73	P
35260011	OPPORTUNITY DEVELOPMENT CENTER	TREATMENT SVCS JAN 2026	01/31/2026	\$562.50	P
35260012	US BANK	DC SUPPLIES	02/17/2026	\$21.99	
35260013	WATCP	2026 CONF REGISTRATION FEES	02/25/2026	\$2,100.00	
<b>Grand Total:</b>				<b>\$18,874.45</b>	

## Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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# Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: February 2026

For the range of vouchers: 09260003 - 09260004

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09260003	STATE BAR OF WISCONSIN	Real Estate Transactions	02/09/2026	\$267.50	
09260004	AMAZON CAPITAL SERVICES	Office Supplies	02/20/2026	\$62.53	
<b>Grand Total:</b>				<b>\$330.03</b>	

## Signatures

Committee Chair: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
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# Committee Report

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: FEBRUARY 2026

For the range of vouchers: 11250066 - 11250066 11260005 - 11260008

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11250066	ZAMOW DENISE	TRANSCRIPTS 22JI3	08/15/2025	\$130.50	P
11260005	ZAMOW DENISE	TRANSCRIPTS 25CF557	02/10/2026	\$32.00	P
11260006	BRISKI JULIA	REIMBURSE EXPENSES	02/11/2026	\$42.20	P
11260007	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	02/17/2026	\$26.99	P
11260008	US BANK	MEAL EXPENSE	02/17/2026	\$132.94	
<b>Grand Total:</b>				<b>\$364.63</b>	

## Signatures

Committee Chair:

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Committee Member:

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# Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: FEBRUARY 2026

For the range of vouchers: 24260006 - 24260009

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24260006	FIDLAR TECHNOLOGIES INC	JAN 2026 LAREDO USAGE	01/22/2026	\$1,978.34	P
24260007	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	02/04/2026	\$210.82	P
24260008	WI DEPT OF HEALTH SERVICES	VITAL RECORDS SECURITY PAPER	01/28/2026	\$1,906.00	P
24260009	US BANK	CONFERENCE LODGING & PARKING	02/17/2026	\$240.00	
<b>Grand Total:</b>				<b>\$4,335.16</b>	

## Signatures

Committee Chair:

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Committee Member:

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# Wood County

## WISCONSIN

CHILD SUPPORT  
AGENCY

**MARCH 2026**

### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Prepared by Child Support Director Brent Vruwink

- The 2026-2027 Cooperative Agreements were submitted to the Bureau of Regional Operations and approved.
- At the end of 2025 we were offered additional funding to support our Access and Visitation Program. The only requirement was that we spend the money by the end of 2025, and it be directed to the specific program. A result of this additional funding was the need to prepare a resolution because we spent more on the program than was initially budgeted. The expenses were all covered by funds from the Federal and State Governments with no additional cost to the County.
- On February 12<sup>th</sup> I attended the WCSEA Board meeting.
- I attended the Department Head meeting on February 25<sup>th</sup>.
- We are currently recruiting for a Case Worker for the first time in several years.
- On March 5<sup>th</sup> I will be attending the Policy Advisory Committee meeting in the morning and the State Contracts Committee meeting in the afternoon.
- The January performance numbers have been released. We are on target to meet three of the four Federal Performance Measures. Current support collections have been down statewide, and Wood County is no exception. We are continuing to work on ways to improve the numbers.
- The current IV-D case count is 3,662.



# Wood County

## WISCONSIN

*Kimberly A. Stimac*

CLERK OF  
CIRCUIT COURT

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March 2026

Monthly Report to the Judicial and Legislative Committee  
Prepared by Kimberly Stimac, Clerk of Circuit Court

Meetings Attended:

- Judicial & Legislative Committee 2/6/2026.
- Department Head meeting on 2/25/2026.
- Monthly judges meeting on 2/25/2026.

2/2/2026 – The 8 day homicide trial began.

2/4/2026 – The jurors were released due to a mistrial. Reimbursement was requested to be assessed to the State but was denied.

2/5/2026 – A motion hearing was held and it was determined that the trial would start again on 2/9/2026. We had to call in a new group of 75 jurors. This required us to move jurors who were previously assigned to the jury on 2/10 in Branch 2. Emails, text messages and phone calls were sent to all jurors that were affected by this change. As you can imagine, there were quite a few jurors who were upset with the change in dates and some jurors weren't able to make arrangements last minute. There were a few jurors that we had to excuse and replace with a new juror so that we maintained a list of 75.

2/9/2026 – The homicide re-trial began. Jurors were selected in the early afternoon and testimony began. The trial ran for 7 days rather than 8 days.

2/10/2026 – Jury trial in Branch 2 was set to begin. Neither of the parents appeared for this trial. Reimbursement was requested to be assessed to the parties but was denied.

Our ELMO document projector did not work with the updated audio/visual equipment during the first trial on 2/2. I worked with Portage County Judge Molepske and Clerk of Court Lisa Roth who were very gracious and allowed us to borrow theirs.

I appreciate all the help we had with getting everything set up for the jury trials. Thank you to Trent and Katie who helped get the county board room set up for orientation, maintenance for bringing up the additional chairs needed, security for making sure everyone was safe and IT for the help with testing the equipment being used.

I just wanted to share some comments from our jurors from the homicide trial. They were very pleased with the communication they had throughout the month. The calls, emails and text messages allowed them to be aware of all the changes. I have to say, this group of jurors we had for February were so great to work with.



# Wood County

WISCONSIN

CORPORATION

COUNSEL

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## MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

February 2026

### **Hearings and Court Cases:**

Health & Human Services – The following is a breakdown of Ch. 51 (mental commitment) and 54/55 (guardianship/protective placement) matters handled by my office in the month of January, 2026:

- 20 Mental Commitments (includes Probable Cause, Final Hearings, and Recommitments)
- 11 Guardianship/Protective Placement Hearings
- 18 WATTS Review/Contested Hearings

Child Support – During the month of January, the Corporation Counsel's office participated in eight dates for Child Support-related hearings (in custody and hearing days).

CAPTA Hearings– During the month of January, the Corporation Counsel's office participated in one CAPTA scheduled prehearing conference and advocated on behalf of the County to the Wisconsin Division of Hearings and Appeals.

### **Presentations at 2026 Wood County Jail Mental Health Training:**

Last month, I had the opportunity to present during two sessions for Jail Mental Health Training, coordinated by Wood County Human Services. My presentation topic involved Ch. 51.15 (Emergency Detentions) for Involuntary Mental Commitments, including requisite criteria and special scenarios to be aware of in navigating the process, such as where an individual is more appropriate for a Guardianship/Protective Placement due to a- perhaps manageable- incapacity that is permanent or likely to be permanent and does not fit the legal criteria for rehabilitative or treatable. I very much appreciated the opportunity to take part in the training and was impressed with the questions and discussion from participants.

### **Corporation Counsel Legal Administrative Assistant Position Recruitment**

Over the last month, Kathi Engels, who served as a Legal Administrative Assistant in the Corporation Counsel's office, has accepted a position as Victim, Witness Coordinator with Vernon County. In the time I have had the opportunity to work with Kathi, she has been a great asset to Wood County, and I am thankful to her for making my transition into this position with the County a truly enjoyable one. I hope you will join me in congratulating her on her new role! Kathi's last day with the county was February 13, 2026. In the meantime, our office met internally to ensure a smooth transition in case-management handoff. We have since transitioned Erin Trantow to the full time Legal Administrative Assistant position in our office and are working with Human Resources to recruit candidates for the vacant position, which includes screening and interviewing interested applicants.



# Wood County WISCONSIN

WOOD COUNTY CRIMINAL  
JUSTICE DEPARTMENT

**February 2026**

## **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Respectfully submitted by Criminal Justice Coordinator, Dillon Ksionek

### **Meetings Attended:**

1/28/2026: All-Rise Zoom Training on Drug Court Phase Structure  
1/28/2026: Mental Health Court Staffing/Court  
1/29/2026: Collaborative Staffing with Wood County Human Services OPC  
2/2/2026: Drug Court Staffing/Court  
2/4/2026: Mental Health Court Staffing/Court  
2/5/2026: Local Resource Meeting  
2/6/2026: Judicial and Legislative Sub-Committee Meeting  
2/9/2026: Drug Court Staffing  
2/10/2026: Oxford House Board Meeting  
2/11/2026: Hope Consortium Webinar Training  
2/12/2026: Recovery Pod Graduation  
2/12/2026: Wood County Wellness Committee  
2/13/2026: Treatment Court Collaborative Meeting with Public Defense Representative  
2/13/2026: Collaborative Meeting Involving Diversion Pilot  
2/16/2026: Drug Court Staffing/Court  
2/17/2026: County Board Meeting  
2/18/2026: Mental Health Court Staffing/Court  
2/19/2026: CJCC Evidence Based Decision Making Sub-Committee  
2/19/2026: Drug Court Sustainability  
2/19/2026: RSAT Grant Monthly Meeting (DOJ)  
2/23/2026: Overdose Fatality Review Team Meeting (Health Department)  
2/23/2026: Drug Court Coordinators Monthly Meeting

### **Adult Drug Treatment Court:**

Current Participants: 22  
Active Referrals: 2  
Pending Referrals: 0  
YTD Admissions: 4  
YTD Terminations: 1  
YTD Graduations: 1  
YTD Referrals: 4

We had a monthly sustainability meeting for Adult Drug Treatment Court on 2/19/2026. These meetings will remain a monthly focus throughout 2026, especially with the number of changes that have been made to our team in 2025. This month we focused on changes to the referral process, MOU's for 2026, questions about insurance, team composition, and potential alternative treatment procedures. We also had an extensive conversation about the decrease in referrals late in 2025, and about potential solutions to that issue.

I have spent considerable time this month obtaining the necessary MOU's from community partners and contractors so that all of my necessary 2026 expenses will be reimbursable. I have also been working through our team roster to determine who to register to attend the WATCP conference in April (our biggest training opportunity of the year). It appears that 9 members of our team will attend this year.

**Jail Programming (STRONG):**

Medication Assisted Treatment Program (MARP):

Current Participants: 25

YTD Admissions: 29

We have scaled back our jail MAT program, so the numbers will most likely trend downward a little bit in 2026. We continue to provide medications for those with existing prescriptions in the community, actively experiencing acute withdrawals, and for those with clear discharge dates prior to re-entry. This decision was made with re-entry coordination, jail operations, and long-term sustainability in mind.

Jail Residential Treatment Program (RSAT):

Current Participants: 0 (Next cycle will start on 3/3 with 14 approved participants)

YTD graduates: 6

YTD participants: 6

We received over 30 applications for this round of recovery pod programming set to begin 3/3/2026. We were able to approve of 14 total participants (6 female and 8 male). We continue to work to fine-tune the application and vetting process to make sure the right people are getting into the recovery pods. In my conversations with other programs around the state it has become clear that we are not the only ones that have been struggling with settling on the best eligibility criteria (and with retention in general).

**Other Matters:**

I have now received all my expected reimbursements for 2025 (on all four of the grants that I manage). It does appear that I exceeded my 2025 budget, and that I was not able to make up for the difference despite additional revenue. I have been in communication with the finance department, who are working on a resolution at this time. I have not yet received confirmation on the final amount, but my understanding is that my deficit for 2025 is approximately \$506 dollars.

The soft launch of the diversion program pilot has come with a learning curve, but thus far things are going about as I expected they would. Portage County, who we are modeling our pilot after, was able to share their 2025 statistics with us, and they are very encouraging. In the last 3 years their program has had around an 80% completion rate, and they have done over 130 diversion contracts each year. Those who don't complete their diversion contracts are simply charged as they would have been had there not been a diversion program.

In 2025, Portage Counties program generated approximately \$26,000 in revenue, over 1,100 hours of community service, and over \$50,000 in restitution returned to victims. It also led to an estimated 14,000 jail days averted and 35,000 prison days averted. The recidivism rate of individuals who successfully complete a diversion contract from 2018-2020 was approximately 15%. Meaning that after 3 years of successfully diverting their charges, approximately 85% of individuals had not committed another crime. A program of this nature would have a major impact on the criminal justice system in Wood County. It would reduce pressure on the court calendar, jail census, and workloads in the district attorney office all while allowing participants to address frequent causes of early criminality.



# Wood County

## WISCONSIN

REGISTER IN  
PROBATE

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**March 2026**

### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Prepared by Register in Probate, Tara Jensen

We have a new legal administrative assistant floater in the Probate Office, Caitlin Shaw. Her first day with Wood County was February 16, 2026. Caitlin will work primarily in the Probate Office. She will also become a judicial assistant floater so that when a judicial assistant is out of office, she will fill in.

#### Meetings Attended:

- 2/03 – Operation Committee Meeting
- 2/06 – Judicial & Legislative Committee Meeting
- 2/17 – Wood County Board Meeting
- 2/18 - Wisconsin Children's Court Improvement Program, Juvenile Clerk's Meet Up by Zoom. Training on a variety of topics: Driver's license suspensions, sex offender registry, firearm restrictions and notices to schools
- 2/25 – Wood County Department Head Meeting
- 2/25 - Monthly Judges Meeting



# Wood County

## WISCONSIN

**REGISTER OF  
DEEDS OFFICE**

*Tiffany R. Ringer*  
Register of Deeds

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**MARCH 2026**

### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

- I attended WCA's County Leadership weekly meetings for the month.
- I attended the Assembly Public Hearing for AB445, updating Chapter 59.43, in Madison. A big thank you to Representative Krug for moving this Bill along and highlighting it in his newsletter. It was voted on and passed by the Assembly.
- I attended the Judicial & Legislative Committee meeting.
- I attended the Operations committee meeting.
- I attended the WRDA Spring Conference in Madison. State Vital Records Office and WI Department of Revenue attended to provide updated information to the Association. State Vitals Records is expected to move to their new software program (WAVE) in July.
- I provided requested statistical information to Finance for their 2025 Annual Comprehensive Finance Report.
- I attended the Property Records Industry Association conference virtually.
- I am requesting to attend the Fidlar Symposium in Illinois. The cost is hotel and mileage; no levy is used for this request. No registration fee is required. This is an annual conference, held in May, hosted & sponsored by Fidlar Technologies.



# Wood County

## WISCONSIN

DISTRICT ATTORNEY

March 6, 2026

Report to Judicial and Legislative Committee

The District Attorney's Office welcomed Kiran Trikha as our newly hired ADA. She is new to the area and moved here from the New York area where she practiced in Immigration Law. She also previously worked in contract law. She will be doing some shadowing of the other attorneys for a few weeks before she starts taking on her own case load. We still have three openings for ADAs and are working to address that.

It has been a rather busy early part of the year in the District Attorney's Office. There was a Speedy Trial Homicide case. That ended up lasting two and a half weeks and the jury found that the Defendant acted in self-defense. There was also a Jury Trial in late January on a Child Sexual Assault charge. As of the writing of this report, there is an OWI Jury Trial currently happening in Branch 3. Additionally, we have been some recent requests for information on the recent ambulance incident. The District Attorney's Office has been directing more of those requests to the proper agencies. We work to avoid issues where it might be inferred we are attempting to litigate anything through the media.

The District Attorney's Office is now a paperless office. We are now longer creating paper files. There are several older files that we are transitioning to paperless by scanning the documents into the PROTECT system. This process will take some time, but the phasing out of paper is moving forward quickly. We are also working with the multiple Law Enforcement agencies on the e-Referral process. This process speeds up getting the reports from Law Enforcement to the District Attorney's Office. Additionally, it removes paper from both ends of the process. It will also decrease the data input times in the District Attorney's Office as much of the information will automatically load regarding the involved parties and the charges.

The District Attorney attended the Wisconsin Towns Association meeting on February 20, 2026. On February 17, 2026, Office Manager Julia Briski attended the Wood County Law Enforcement Executives meeting as DA Barnett was in trial. On February 19, 2026, DA Barnett attended the Adult Treatment Court Sustainability Meeting as well as the Child Welfare Working Group Meeting. On February 25, 2026, DA Barnett attended the Department Head Meeting, the Deflection Program Meeting, and the Judges' Meeting.



Monday, Feb. 16, 2026 @ 2:00pm (Riverblock Auditorium, room 206)

- 1.) The meeting was called to order by Chairman Bill Leichtnam at 2:00 pm.
  - a. Round robin introductions of meeting attendees
- 2.) Public Comment - None
- 3.) Approve minutes of Jan. 19, 2026 mtg
  - a. Carrell made a motion to adopt the Jan. 19, 2026 meeting minutes as presented. Buttke 2<sup>nd</sup> the motion. Motion passed unanimously.
- 4.) Correspondence / Updates / Handouts / Reports on meetings attended
  - a. Letter was sent to Rep.s Mursau, Guerverro, and Callahan concerning the Alliance for the Great Lakes “Nitrates on Tap” report.
  - b. Dimick and McNelly had a meeting with Katie Garvey from the ELPC about their winter manure spreading tool. McNelly is working Katie to get her the contact info for all of the Central Sands County Con’s so Katie can work with them directly.
- 5.) Future Secretary Duties
  - a. Jen McNelly is leaving her Extension position as a NRE to become the Area Extension Director. CWG is need of someone to take minutes at the upcoming meetings.
- 6.) Discuss Chair’s 2026 Recommendations: Promoting CWG mission, increasing membership, and grants/wish list.
  - a. Small group discussion was had on each topic. The subsequent months (March, April, May and June) will be spent discussing these topics and creating a plan for the upcoming year.
- 7.) Discussion/Action from the floor
  - a. Carrell mentioned that Bennett Goldstein had contacted her and would like to discuss the work of CWG with the group. Leichtnam suggested that be the topic for the March meeting
- 8.) Possible agenda items for next meeting
- 9.) Next mtg. — March. 16, 2026, 2:00 pm
- 10.) Adjourn –
  - a. Motion to adjourn was made by Buttke and 2<sup>nd</sup> by Dimick. Motion passed unanimously.
  - b. Chairman Bill Leichtnam adjourned the meeting at 3:37 pm.

Present in the meeting: Bill Leichtnam, Jen McNelly, Rhonda Carrell, Bill Clendenning, Bruce Dimick, Tom Buttke, Sandy Cain, Russ Perlock, Susie Ettner, Ken Winters.

Virtual: Gordon Gottbeheut, Tracy Arnold, Tim Hovendick, Ben Jefferies,

Respectfully submitted by Jen McNelly on February 17, 2026

DRAFT



**RESOLUTION#**

DATE March 17, 2026

Effective  
Date

Upon passage & posting

Page 1 of 1

Introduced by Judicial and Legislative & Operations Committee

<b>Motion:</b>	Adopted:	<input type="checkbox"/>
1 <sup>st</sup> _____	Lost:	<input type="checkbox"/>
2 <sup>nd</sup> _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____ Absent: _____		
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: _____ NF _____, Corp Counsel		
Reviewed by: _____ PY _____, Finance Dir.		

**INTENT & SYNOPSIS:** To amend the 2025 Child Support - 5 County (51333) budget for additional expenditures not anticipated during the original budget process:

**FISCAL NOTE:** No cost to Wood County. The source of funding is unanticipated revenues from Child Support-5 County state aid. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
51333	CS - 5 County		\$11,796.91
43568	CS - 5 County State Aid	\$11,796.91	

**WHEREAS,** the Child Support – 5 County budget incurred unexpected 2025 expenditures for other professional services, and

**WHEREAS,** Child Support received additional state aid revenue for the 5 County program that was not anticipated during the original budget process, and the amount received is sufficient to cover the unanticipated overage in expenditures, and

**WHEREAS,** Rule 5.03 of the Wood County Board of Supervisors states that an amendment to the budget is required any time the actual costs will exceed the budget at the function level, and

**NOW THEREFORE BE IT RESOLVED,** to amend the 2025 Child Support – 5 County (51333) budget by appropriating \$11,796.91 of unanticipated revenues from Child Support – 5 County State Aid (43568), and

**BE IT FURTHER RESOLVED,** that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post notice of this budget change within 15 days.

Adopted by the County Board of Wood County, March 17, 2026

County Clerk

County Board Chairman

<b>SECTION 4</b>	<b>RULES OF PROCEDURE</b>
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#### **4.01 Parliamentary Authority and Code of Ethics**

The latest edition of *Robert's Rules of Order, Newly Revised* (“RONR”) shall govern the proceedings at all meetings of the County Board and the Committees. The Corporation Counsel shall serve as parliamentarian for all meetings of the County Board and shall consult with the Board Chair on all questions of parliamentary procedure. The Wood County Code of Ethics is incorporated into these rules.

[**History:** Adopted by the County Board of Wood County as Rule 1 of the August 2022 Board Rules (prior Rules)]

#### **4.02 Remote Attendance at Meetings**

Board Members shall make every attempt to attend County Board and Committee meetings in-person. A supervisor may participate in a County Board or Committee meeting via telephonic or audio-visual means and may vote on those matters presented for consideration. A supervisor participating in the meeting via telephonic or audio-visual means shall participate in the vote unless they have properly abstained. No person may serve as Chair of a County Board meeting if the person is attending the meeting by remote communication. In the physical absence of the Board Chair, Vice Chair and 2nd Vice Chair, the County Board shall appoint a Board Member to serve as Chair pro tempore of the meeting.

[**History:** Adopted by the County Board of Wood County as Rule 13(D) of the August 2022 Board Rules (prior Rules)]

#### **4.03 Personal Electronic Devices**

(A) County Board Members. All County Board Members shall silence their mobile phones and all other non-county issued personal electronic devices during a meeting of the County Board and of any Committee on which the Board Member serves. Such devices may not be used during any such meeting except in the event of an emergency or with permission of the Chair of the meeting. This Section 4.05(A) does not preclude the recording of open session portions of any meeting by any person.

(B) Other Meeting Attendees. All other meeting attendees shall silence their mobile phones and other personal electronic devices during a meeting of the County Board and of any Committee. This Section 4.05(B) does not preclude the recording of open session portions of any meeting by any person.

#### **4.04 Recognition, Debate and Voting at County Board Meetings**

(A) Recognition. A Board Member must be recognized by the Board Chair prior to speaking and shall do so by rising and waiting to be recognized by the

Chairperson. All members shall stand when speaking, unless excused by the County Board Chairperson, and shall use the microphone. When recognized, a member shall state "Thank you Mr./Madam Chairperson." . The Board Chair is responsible for determining recognition. If two or more members rise at the same time, the Chairperson shall decide who is entitled to speak first.

(B) Debate. Each Board Member shall be entitled to speak twice for a total of not to exceed 10 minutes per instance on any matter pending before the Board and open for discussion unless by permission of the Chairperson. Any member may move to limit or extend the floor time of any speaker and such motion shall require 2/3 vote and is not debatable. Discussion and comments should be directed to the Board Chair and not to any individual Board Member, county staff or member of the public. Cross-floor discussion must be approved by the Chairperson and the Chairperson has authority to call the discussion to a halt. All Board Member comments shall be germane to the business currently pending before the Board. Board Members shall maintain and exercise proper decorum at all times when discussing any matter before the Board.

[**History:** Adopted by the County Board of Wood County as Rule 10 & 11 of the August 2022 Board Rules (prior Rules)]

(C) Voting. All questions presented to the County Board shall be determined by a majority of the supervisors present, unless otherwise required by law or these Board Rules. Unless secret ballot voting is required by the Wisconsin Statutes or these Board Rules, when a question is put to the County Board, the use of the electronic voting board shall be utilized where possible. When conducting roll call votes, if the electronic voting board cannot be used, the County Clerk shall call the roll in numeric order according to supervisory district and each succeeding roll call vote at the same meeting shall start with the next succeeding name that completed the last preceding roll call vote. When the Board is equally divided on a question, the question is lost. No general subject matter shall be voted upon at more than two Board meetings in the Board year, unless by permission of a two-thirds vote of the members present.

[**History:** Adopted by the County Board of Wood County as Rule 13 & 15 of the August 2022 Board Rules (prior Rules)]

(D) Abstention. All County Board Members are expected to represent their constituents and fully participate in meetings of the County Board, including voting. Nonetheless, there are recognized circumstances where participation in discussion, voting, or both would be inappropriate. A Board Member may abstain from participating in discussion, voting or both. When a Board Member abstains, the Board Chair shall provide the Board Member with the opportunity to explain the reason for the abstention and, if a reason is provided, the County Clerk shall record the reason in the meeting minutes. A Member excused from voting because of an announced conflict of interest on any matter shall not participate in discussion of the matter.