

AGENDA
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Friday, October 31, 2025
TIME: 2:00 PM
LOCATION: Courthouse, Room 302

1. Call meeting to order & declaration of quorum.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes from previous meeting of September 26, 2025.
4. Review any claims, notices of injury, or litigation against the County, as necessary.
5. Review any Dog License Fee Fund claims.
6. Consider and possible recommendation on 2026 county budget.
7. Review for approval the vouchers and monthly reports of departments the committee oversees.
8. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
 - a. Report of Citizens Water Group.
9. Attendance at meetings.
10. Consideration of agenda items for next meeting.
11. The committee may go into closed session pursuant to Wis Stats 19.85(1)(c) to conduct performance evaluations for the department heads they oversee.
12. Return to open session.
13. Set date and time of next meeting. (Friday, December 5, 2025 – 9:00 AM)
14. Adjourn.

Join by phone

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Access code: 2497 532 8042

Join by WebEx App or website

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m9e5fdc76f5fa68106e344d4ad03c1351>

Webinar number: 2497 532 8042

Webinar password: 103125

MINUTES JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Friday, September 26, 2025

TIME: 9:00 AM

PLACE: Courthouse – Room 155

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam (Via WebEx, arriving 9:07 AM), William Voight, Russ Perlock, Tim Hovendick

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. Motion by Voight/Hovendick to approve the minutes of the previous meetings as presented. Motion carried unanimously.
4. There were no claims against the county.
5. The vouchers and reports from the departments the committee oversees were reviewed and discussed. Motion by Hovendick/Perlock to approve them as presented. Motion carried unanimously.
6. Chairman Clendenning is attending the Legislative Breakfast hosted by Heart of Wisconsin Chamber of Commerce and would like to claim per diem for it. Motion by Voight/Hovendick to approve per diem for Chairman Clendenning for this meeting. Motion carried unanimously.
7. A bill from Castlerock Veterinary Hospital was received as a claim against the dog fund. Motion by Voight/Perlock to direct the County Clerk to pay the invoice as presented. Motion carried unanimously.
8. Supervisor Leichtnam provided a verbal report from the recent meeting of the Citizens Water Group.
9. After review of the email that was sent by the Finance Director concerning the 2026 budget, the committee decided to meet and review all of the budgets they oversee.
10. The next meetings will be the following dates:
 - a. Review of 2026 budget proposals – Thursday, October 9th at 9:00 AM.
 - b. November monthly meeting – Friday, November 7th at 2:00 PM. (to include department head evaluations)
11. Motion by Leichtnam/Clendenning to adjourn. Motion carried unanimously at 9:26 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Judicial & Legislative Committee
September 26, 2025

[illegible]

Committee Report

County of Wood

Report of claims for: BRANCH 1

For the period of: OCTOBER 2025

For the range of vouchers: 03250056 - 03250060

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03250056	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/22/2025	\$60.99	P
03250057	SWITS LTD	INTERPRETER FEES	09/22/2025	\$643.50	P
03250058	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/29/2025	\$156.40	P
03250059	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/30/2025	\$75.99	P
03250060	SWITS LTD	INTERPRETER FEES	10/07/2025	\$228.00	P
Grand Total:				\$1,164.88	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: OCTOBER 2025

For the range of vouchers: 04250032 - 04250038

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04250032	SWITS LTD	INTERPRETER FEES	09/22/2025	\$214.50	P
04250033	MENDEZ JOHN	AUG INTERPRETER BR 1, 2 ,3 & 4	08/29/2025	\$540.00	P
04250034	MENDEZ JOHN	SEPT INTERPRETER BR 1, 2 & 3	09/30/2025	\$405.00	P
04250035	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	10/14/2025	\$259.45	P
04250036	SWITS LTD	INTERPRETER FEES 25CF244	10/07/2025	\$76.00	P
04250037	ZAMOW DENISE	TRANSCRIPTS 22CF64	10/03/2025	\$9.00	
04250038	ZAMOW DENISE	REIMBURSE NCR DUES	10/20/2025	\$339.90	
Grand Total:				\$1,843.85	

Signatures

Committee Chair: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: BRANCH 3

For the period of: OCTOBER 2025

For the range of vouchers: 05250046 - 05250052

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05250046	NATIONAL COURT REPORTERS ASSN	2026 DUES - MICHELLE PETERSON	09/17/2025	\$330.00	P
05250047	SWITS LTD	INTERPRETER FEES	09/22/2025	\$563.20	P
05250048	SWITS LTD	INTERPRETER FEES	10/07/2025	\$152.00	P
05250049	PETERSON MICHELLE L	TRANSCRIPTS 24CF487 25CF67 179	09/29/2025	\$52.00	
05250050	PETERSON MICHELLE L	TRANSCRIPTS 23CF302	09/29/2025	\$38.00	
05250051	PETERSON MICHELLE L	TRANSCRIPTS 25CF278	09/29/2025	\$38.00	
05250052	PETERSON MICHELLE L	TRANSCRIPTS 25CF127	10/07/2025	\$56.00	
Grand Total:				\$1,229.20	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: BRANCH 4

For the period of: OCTOBER 2025

For the range of vouchers: 34250032 - 34250035

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34250032	LIVERNASH ALICIA	TRANSCRIPTS 24CF636	09/18/2025	\$84.00	P
34250033	SWITS LTD	INTERPRETER FEES	09/22/2025	\$675.00	P
34250034	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	10/09/2025	\$29.04	P
34250035	SWITS LTD	INTERPRETER FEES	10/07/2025	\$562.50	P
Grand Total:				\$1,350.54	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: OCTOBER 2025

For the range of vouchers: 02250090 - 02250103

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02250090	AEGIS CORPORATION	NOTARY BOND INS RENEWAL-BRANDL	10/15/2025	\$30.00	P
02250091	CW SOLUTIONS LLC	ELEVATE PROGRAM COSTS	10/15/2025	\$412.39	P
02250092	CW SOLUTIONS LLC	ELEVATE PROGRAM COSTS	10/15/2025	\$8,273.63	P
02250093	CW SOLUTIONS LLC	A&V PROGRAM COSTS	10/15/2025	\$1,896.60	P
02250094	WI DEPT OF FINANCIAL INSTITUTIONS (Madison)	NOTARY BOND RENEWAL-BRANDL	10/15/2025	\$20.00	P
02250095	US BANK	PAYOFF CREDIT CARD	10/21/2025	\$52.90	
02250096	DNA DIAGNOSTICS CENTER INC	19-GENETIC TESTS	10/21/2025	\$549.00	
02250097	LEGAL LOGISTICS LLC	17-PROCESS OF SERVICE FEES	10/21/2025	\$1,530.00	
02250098	MCCORMICK SARA	4-PROCESS OF SERVICE FEES	10/21/2025	\$200.00	
02250099	NORTHCENTRAL LEGAL SERVICES LLC	CSHEARINGS-ATTY COSTS	10/21/2025	\$365.00	
02250100	ODP BUSINESS SOLUTIONS LLC (OFFICE DEPOT)	OFFICE SUPPLIES & STAMPS	10/21/2025	\$358.34	
02250101	RADTKE LONN J	46-PROCESS OF SERVICE FEES	10/21/2025	\$2,445.00	
02250102	SWITS LTD	INTEPRETER FEES	10/21/2025	\$46.00	
02250103	WI DEPT OF ADMINISTRATION	CSA/DHSS SHARED ROUTER COSTS	10/21/2025	\$50.00	
Grand Total:				\$16,228.86	

Signatures

Committee Chair: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: Clerk of Circuit Court

For the period of: October 2025

For the range of vouchers: 07250823 - 07250891

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07250823	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25JG27 & 28 OHP	09/23/2025	\$150.00	P
07250824	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24TP16A OHP	09/24/2025	\$810.00	P
07250825	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25JC13 OHP	09/24/2025	\$180.00	P
07250826	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC01 OHP	09/30/2025	\$280.00	P
07250828	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25TP18 OHP	09/25/2025	\$390.00	P
07250829	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25JC44 OHP	09/25/2025	\$190.00	P
07250830	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25JC14 OHP	09/30/2025	\$350.00	P
07250831	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 25GN62	09/30/2025	\$650.00	P
07250832	HILL & WALCZAK ATTYS	Atty Fee 25JG29 OHP	08/26/2025	\$260.00	P
07250833	HOEL KARI S ATTY	Atty Fee 89GN215	09/29/2025	\$290.00	P
07250834	WEILAND LEGAL SERVICES	Atty Fee 25CM289	09/29/2025	\$321.48	P
07250835	WEILAND LEGAL SERVICES	Atty Fee 24GN60	09/09/2025	\$110.00	P
07250836	WELD RILEY SC	Atty Fee 25CV232	08/14/2025	\$290.00	P
07250837	AMAZON CAPITAL SERVICES	Office Supplies	09/27/2025	\$75.87	P
07250838	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25JC26 OHP	09/24/2025	\$250.00	P
07250839	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 22JC91 IHP	09/24/2025	\$130.00	P
07250840	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CM109	09/24/2025	\$503.08	P
07250841	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25JC41 OHP	10/01/2025	\$410.00	P
07250842	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CM267	10/01/2025	\$656.57	P
07250843	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC18,19,20,21 OHP	10/02/2025	\$100.00	P
07250844	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CM72	10/03/2025	\$1,025.30	P
07250845	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CM186	10/03/2025	\$483.05	P
07250846	BALES MARSHALL J MD	Med Exam 25ME107	10/01/2025	\$666.00	P
07250847	BEHAVIORAL CONSULTANTS	Med Exam 21CF16	09/30/2025	\$1,631.25	P
07250848	GORSKI & WITTMAN SC	Atty Fee 25GN41	09/30/2025	\$432.40	P
07250849	GORSKI & WITTMAN SC	Atty Fee 23GN31	09/26/2025	\$711.00	P
07250850	LAW OFFICE OF MICHAEL J SCHMIDT LLC	Atty Fee 25CF192	09/24/2025	\$473.45	P
07250851	LLOYD PETER C LLC	Atty Fee 22JC76 OHP	10/01/2025	\$200.00	P
07250852	LLOYD PETER C LLC	Atty Fee 21JG22, 23 IHP	10/01/2025	\$200.00	P
07250853	LLOYD PETER C LLC	Atty Fee 25JC42 IHP	10/01/2025	\$170.00	P
07250854	NASH LAW GROUP	Atty Fee 25CT10	09/30/2025	\$1,174.75	P
07250855	NASH LAW GROUP	Atty Fee 25CF80	09/30/2025	\$2,216.09	P
07250856	NASH LAW GROUP	Atty Fee 25CM195	09/30/2025	\$793.17	P

Committee Report - County of Wood

Clerk of Circuit Court - October 2025

07250823 - 07250891

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07250857	RUFFALO LAW LLC	Atty Fee 25TP19 OHP	10/05/2025	\$121.00	P
07250858	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	September People Search	10/01/2025	\$75.00	P
07250859	WEILAND LEGAL SERVICES	Atty Fee 25CM57	09/27/2025	\$936.07	P
07250860	WEILAND LEGAL SERVICES	Atty Fee 22CF198	09/28/2025	\$340.00	P
07250861	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CM369	10/14/2025	\$556.46	P
07250862	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25GN53	10/08/2025	\$240.00	P
07250863	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CM292	10/08/2025	\$845.68	P
07250864	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25JC874 IHP	10/09/2025	\$140.00	P
07250865	ABTS GRUBOFSKI & VRUWINK LLC	Atty 24JC70,71,72,73,74,75 OHP	10/09/2025	\$200.00	P
07250866	BALES MARSHALL J MD	Med Exam 25ME33	09/29/2025	\$846.00	P
07250867	BALES MARSHALL J MD	Med Exam 25ME33	10/07/2025	\$180.00	P
07250868	BALES MARSHALL J MD	Med Exam 25ME136	09/30/2025	\$846.00	P
07250869	BALES MARSHALL J MD	Med Exam 25ME136	09/30/2025	\$180.00	P
07250870	BEHAVIORAL CONSULTANTS	Med Exam 25CM327	09/29/2025	\$1,518.75	P
07250871	BEHAVIORAL CONSULTANTS	Med Exam 24JV44, 25JV9	09/30/2025	\$866.00	P
07250872	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME133	10/07/2025	\$1,010.00	P
07250873	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 20ME54	10/03/2025	\$600.00	P
07250874	GORSKI & WITTMAN SC	Atty Fee 25JC08, 25JC09 OHP	10/03/2025	\$991.00	P
07250875	TAYLOR LESLIE MD	Med Exam 25ME136	10/14/2025	\$550.00	P
07250876	TAYLOR LESLIE MD	Med Exam 17ME120	10/14/2025	\$550.00	P
07250877	WEILAND LEGAL SERVICES	Atty Fee 24GN58	10/12/2025	\$250.00	P
07250878	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CF303	10/09/2025	\$585.78	P
07250879	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CF273	10/20/2025	\$548.84	P
07250880	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 25GN59	10/11/2025	\$650.00	P
07250881	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 25GN70	10/17/2025	\$500.00	P
07250882	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME43	10/14/2025	\$860.00	P
07250883	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME37	10/15/2025	\$650.00	P
07250884	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME107	10/15/2025	\$650.00	P
07250885	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME44	10/17/2025	\$600.00	P
07250886	FEDDICK-GOODWIN LAW OFFICE SC	Atty Fee 93GN223	10/20/2025	\$180.00	P
07250887	MARK D LAWTON SC	Atty Fee 06GN07	10/15/2025	\$290.00	P
07250888	WEILAND LEGAL SERVICES	Atty Fee 25CF44 &25CF139	10/16/2025	\$160.00	P
07250889	WEILAND LEGAL SERVICES	Atty Fee 93GN16	10/15/2025	\$100.00	P
07250890	WEILAND LEGAL SERVICES	Atty Fee 20GN71	10/14/2025	\$110.00	P
07250891	WEILAND LEGAL SERVICES	Atty Fee 25GN50	10/20/2025	\$480.00	P
Grand Total:				\$34,780.04	

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
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Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: October 2025

For the range of vouchers: 09250046 - 09250048

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09250046	WOOD COUNTY BAR ASSOCIATION	Wood County 2025 Bar Dues	10/08/2025	\$20.00	P
09250047	CONNECTED MEDIA SOLUTIONS LLC	Office Shades Final Payment	09/06/2025	\$2,379.00	P
09250048	STATE BAR OF WISCONSIN	WI Trial Practice	09/25/2025	\$209.00	P
Grand Total:				\$2,608.00	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: OCTOBER 2025

For the range of vouchers: 35250081 - 35250094

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
35250081	AMAZON CAPITAL SERVICES	SUPPLIES	09/19/2025	\$35.29	P
35250082	THREE BRIDGES RECOVERY WI INC	DHS GRANT SERVICES - AUG 2025	09/23/2025	\$5,440.50	P
35250083	THREE BRIDGES RECOVERY WI INC	RSAT GRANT SERVICES - AUG 2025	09/23/2025	\$3,550.50	P
35250084	THREE BRIDGES RECOVERY WI INC	TAD GRANT SERVICES - AUG 2025	09/23/2025	\$1,000.00	P
35250085	OPPORTUNITY DEVELOPMENT CENTER	TREATMENT SVCS SEPT 2025	09/30/2025	\$750.00	P
35250086	OPPORTUNITY DEVELOPMENT CENTER	RSAT PROGRAM SEPT 2025	09/30/2025	\$3,625.00	P
35250087	KELLUM REBECCA DR	COLLABORATIVE PHYSICIAN SVCS	10/01/2025	\$750.00	P
35250088	OPTIONS LAB INC	DRUG TESTING - SEPT 2025	09/30/2025	\$3,875.00	P
35250089	THREE BRIDGES RECOVERY WI INC	DHS GRANT SERVICES - SEPT 2025	10/09/2025	\$5,116.50	P
35250090	THREE BRIDGES RECOVERY WI INC	RSAT GRANT SERVICES - SEPT 202	10/09/2025	\$5,454.00	P
35250091	THREE BRIDGES RECOVERY WI INC	TAD GRANT SERVICES - SEPT 2025	10/09/2025	\$1,000.00	P
35250092	INVISIBLE CONNECTIONS	D.Z. TRANSITIONAL HOUSING	10/20/2025	\$240.00	
35250093	INVISIBLE CONNECTIONS	J.K. TRANSITIONAL HOUSING	10/20/2025	\$320.00	
35250094	US BANK	DC LODGING, SUPPLIES	10/17/2025	\$769.45	
Grand Total:				\$31,926.24	

Signatures

Committee Chair:

Committee Member:

Committee Member:

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Committee Report

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: OCTOBER 2025

For the range of vouchers: 11250052 - 11250055

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11250052	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/19/2025	\$17.46	P
11250053	PARAGON DEVELOPMENT SYSTEMS INC	COMPUTER EQUIPMENT	09/16/2025	\$2,220.00	P
11250054	AMAZON CAPITAL SERVICES	BULLETIN BOARD	10/10/2025	\$19.74	P
11250055	US BANK	LODGING, CONFERENCES	10/17/2025	\$371.98	
Grand Total:				\$2,629.18	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: REGISTER IN PROBATE

For the period of: OCTOBER 2025

For the range of vouchers: 33250013 - 33250017

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
33250013	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/15/2025	\$70.81	P
33250014	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/15/2025	\$14.16	P
33250015	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/24/2025	\$5.99	P
33250016	STAPLES ADVANTAGE	OFFICE SUPPLIES	09/12/2025	\$8.46	P
33250017	AMAZON CAPITAL SERVICES	CREDIT MEMO - OFFICE SUPPLIES	10/17/2025	(\$33.24)	P
Grand Total:				\$66.18	

Signatures

Committee Chair: _____
Committee Member: _____
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Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: OCTOBER 2025

For the range of vouchers: 24250031 - 24250033

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24250031	FIDLAR TECHNOLOGIES INC	LAREDO USAGE SEPTEMBER 2025	09/23/2025	\$2,031.07	P
24250032	US BANK	POSTAGE, LODGING	10/17/2025	\$265.40	
24250033	FIDLAR TECHNOLOGIES INC	LAREDO USAGE OCTOBER 2025	10/21/2025	\$2,119.68	
Grand Total:				\$4,416.15	

Signatures

Committee Chair:

Committee Member:



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

NOVEMBER 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I will be serving on the Policy Advisory Committee and Contracts Committee for another year. This gives Wood County a role in statewide policy formation and how funding is appropriated to the counties.
- Three staff members and I attended the annual Wisconsin Child Support Enforcement Associations Fall Conference in Appleton.
- We were notified of additional Access and Visitation funds available to us. The money cannot be used for the Child Support Program to supplant levy expenses. We are working with our Access and Visitation partner CW Solutions on opportunities to enhance our services to the families we serve.
- I will be presenting at the New Directors Orientation on November 10th.
- I will be attending the WCA Health and Human Services Steering Committee meeting on November 21st.
- The Federal Fiscal Year ended September 30th. The agency met three out of four performance measures. The measure we fell short on was current support collections where we collected 79.83% just missing the 80% mark.
- The current IV-D case count is 3,711, this is an increase of 48 cases from last year.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

November 2025

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

Meetings Attended:

- Judicial & Legislative Committee meeting on 9/26/2025.
- Operations Committee meeting on 10/14/2025.
- Monthly judges meeting on 10/14/2025.
- Wood County Board of Supervisors on 10/21/2025.

We have received an abundance of jury qualification questionnaires back both electronically and through the mail. We are still processing those so I'm not able to give a firm number on those that have been returned at this time. I hope to have these all entered by the end of this month so that we can send out the 2nd notices for those who have not responded.

On 9/24/2025, I received a resignation from Branch 2 court clerk, Desiree Allison. We wish her all the best for success in her next adventure. We are now down 2 court clerks with 4 courtrooms, sometimes 5 going at the same time. I am extremely proud to say that clerks have stepped up in so many ways to help out and make sure that our courts are covered and running smoothly and that we have enough coverage in the office to continue to serve the public. Judge Nolan-Plutchak commented that she would never know we are short staffed. I also want to thank Karrie and Tara in the Register in Probate office for being willing to help us out when we are in need of another clerk. The position is currently posted and will be up until 10/6/2025. We will be able to hire 2 from this group of candidates.

10/23/2025 & 10/24/2025 – Interviews for the court clerk positions will be held.

The judges have made arrangements for the Family Court Commissioner position to be filled. The judges will be taking back all contested small claims hearings. Our office will now randomly assign small claims cases upon filing. Our small claims clerk will continue to conduct return dates on Tuesdays at 1:00 p.m. Contested eviction matters will continue to be heard the same day at 2:00 p.m. with the duty judge. All other contested matters will then be transferred to the responsible court official for further scheduling. I will be reaching out to the local Landlord Association with this change, as it will affect them when it comes to scheduling damage hearings. The judicial assistants and I will continue to work together to improve on any issues that might come up in the meantime.

Our Branch 3 AVI updates have been completed and the system is working very well. The sound system has improved and all microphones now work. While CCAP was here, I was able to get them to update the microphones in the Reserve Courtroom as well so now they not only record but amplify as well. Currently Branch 2 is under construction for the AVI updates as well as the HVAC system. We have had to hold hearings in the County Board room during this time and that has worked pretty well. Thank you to Trent and Katie from the County Clerks office for coming up and making sure everything is up and running for us and Security for ensuring someone is there to assist. We appreciate the teamwork!



Wood County

WISCONSIN

CORPORATION
COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

October 2025

Hearings and Court Cases:

Health & Human Services – The following is a breakdown of Ch. 51 (mental commitment) and 54/55 (guardianship/protective placement) matters handled by my office in the month of September 2025:

- 9 Mental Commitments (includes Probable Cause, Final Hearings, and Recommitments)
- 12 Guardianship/Protective Placement Hearings
- 34 WATTS Review/Contested Hearings

Child Support – During the month of September, the Corporation Counsel's office participated in eleven dates for Child Support related hearings (in custody and hearing days)

Other– In September, the Corporation Counsel's office assisted the Treasurer's Office with one small claims matter (eviction, tax deed property).

Wisconsin Towns Association Wood County Unit Meeting Presentation:

On September 19, 2025, I joined Sheriff Becker at the WTA Wood County Unit Meeting in the Town of Siegel for a presentation to attendees. The topic of discussion related to municipal ordinance enforcement and intergovernmental agreements. I appreciated the invitation to join Sheriff Becker in the productive discussion. We have since received one request for such services, and I have assisted with preparing an agreement setting forth the scope and terms of providing services to assist with that enforcement.

Assistance to Land & Water Conservation and Forestry:

Last month, I provided assistance to the County Forestry Department as well as Land & Water Conservation.

1. Assistance to County Forestry included review and drafting of accessible hunting blind rules and reservation policy. Wood County has two accessible hunting blinds located West of the intersection of CTH G and STH 54. The drafted policy will allow for aid in hunters wishing to reserve a blind for use, and sets forth clear rules for capacity, guest limitations, and responsible use. I also assisted the department in reviewing and processing a County Forest land trade application to ensure we appropriately followed the County's Land Transaction Policy & Procedures, and State Laws with regards to processing applications, consideration of prospective land trade along with potential payments, as well as dispositional steps including withdrawal of lands from the County Forest Program if approved.
2. Assistance to the Land & Water Conservation Department included enforcement steps with lapsed financial assurance on an active mine site to order site-maintained compliance with financial assurance requirements in NR 135.40(4) and County Ordinance. We have since received the required financial assurance and will continue to monitor and take needed enforcement measures to ensure the site comes into and stays in compliance going forward.



Wood County WISCONSIN

WOOD COUNTY CRIMINAL JUSTICE DEPARTMENT

October 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Respectfully submitted by Criminal Justice Coordinator, Dillon Ksionek

Meetings Attended:

9/17/2025: Mental Health Court Staffing/Court
9/18/2025: Collaborative Meeting with Three Bridges Recovery
9/22/2025: Drug Court Staffing/Court
9/24/2025: Operations Committee Meeting
9/29/2025: Drug Court Staffing/Court
9/30/2025: DOJ Meeting Concerning RSAT
10/1/2025: Mental Health Staffing/Court
10/2/2025: Weekly Staffing with Human Services Outpatient Clinic
10/6/2025: Drug Court Staffing/Court
10/8/2025: Mental Health Staffing/Court
10/9/2025: HOPE Consortium Central Region Steering Committee Meeting
10/9/2025: Weekly Staffing with Human Services Outpatient Clinic
10/13/2025: Drug Court Staffing/Court
10/14/2025: Operations Committee Meeting
10/14/2025: Oxford House Board Meeting
10/15/2025: Mental Health Court Staffing/Court
10/16/2025: Drug Court Sustainability Meeting
10/16/2025: RSAT Monthly Collaborative Meeting
10/16/2025: Presentation on Behalf of RSAT for the DOJ
10/20/2025: Drug Court Staffing/Court
10/21/2025: County Board Meeting

Adult Drug Treatment Court:

Current Participants: 24
Active Referrals: 1
Pending Referrals: 2
2025 Admissions: 18
2025 Terminations: 4
2025 Graduations: 13
2025 Referrals: 36

We continue to have monthly sustainability meetings with representatives from the district attorney's office, the division of community corrections, the state public defender, the criminal justice department, and with our treatment court judge. The conversation centers around all aspects of sustainability but varies from month to month. October's meeting focused on the budget for the 2026 TAD grant application, conversations about changes in policies and procedures that could lead to positive outcomes for our participants, and potential areas of savings in our drug treatment court budget. Financial sustainability conversations centered around our treatment costs and potential ways to be more efficient with our treatment

budget. They also involved our current drug testing arrangement as a potential area of savings moving forward. I will likely need to re-evaluate our drug testing process (and expenses) extensively in the months to come.

I completed the 2026 TAD grant application and received positive feedback from the DOJ almost immediately after I submitted it. I received the required support letters from several community partners as a part of the process, and overall, I was impressed with the amount of support that our program has at this time.

My TAD budget for 2026 closely resembles that of 2025. I did have to raise my tax-levy budget for drug court as we have previously discussed.

Jail Programming (STRONG):

Medication Assisted Treatment Program (MARF):

Current Participants: 37

Year to date participants: 125

Jail Residential Treatment Program (RSAT):

Current Participants: 0 (graduation 10/23)

Year to date graduates: 9

Year to date participants: 25

We had our second treatment pod graduation for the new facility on 10/23/2025, where 6 individuals are scheduled to earn certificates. We also had 2-3 individuals that left the recovery pods in good standing but were unable to complete the program due to being transported to participate in DCC funded treatment elsewhere. Overall, the retention rate was much better in this cycle than the last, and we look to build on that in the 3rd cycle.

The DOJ has extended our RSAT contract through September of 2026 to fund our treatment pod programming and has provided us with an extra 100,000 dollars in funding to see us through that 12-month period. This funding comes with a 33,000-dollar cash match that will be met through my salary and opioid settlement dollars from 2025 that went unspent prior to September of 2025. Therefore, it will not have any additional impact on the counties overall budget outside of existing funds and expenses. They did share that there is more funding secured for future years, and that they intend to continue this funding amount (\$100,000) for the next 3-5 years. Based off that information, I am anticipating operating on the 100,000-dollar budget moving forward – which is a cut of over 30,000 dollars from our first contract year. I spoke with the DOJ, and cut programming based off their recommendations. I am confident this reduced budget can still support a recovery pod program, albeit with reduced treatment opportunities for our participants. The DOJ has already approved my submitted budget for this upcoming contract (through September of 26).

The DHS, whose opioid abatement dollars fund our medication assisted treatment program, has chosen to take a similar approach to our next contract as the DOJ. They intend to extend our contract through December of 2026, while providing us with an extra 102,000 dollars to see us through the year. This leads us to a total budget of just under 150,000 dollars for 2026 (we had some money that we could spend down from our 2025 contract). There is no cash match component to this funding, but there is also no guarantee that it returns after 2026. On a positive note, though, it does appear that we will have enough funding to get our MARF program through 2026 without losing any of our employees. However, like our RSAT budget, there will be cuts to the program due to a reduction of over 100,000 dollars in the overall contract amount from last year. I have a tentative budget at this time but will not finalize it (or seek approval from the state) until after I speak with a DHS representative later this week (10/23).

Other Matters:

I did apply for 2026 funds from the Wood County Opioid Settlement. My proposed project involved contracts with Three Bridges Recovery to continue their SMART programming in the jail, as well as their recovery coaching for our Adult Drug Treatment Court. I also requested funding to supplement our medication costs in the jail. With cuts to my state and federal funding, I am looking for other ways to supplement my programs, and any funding granted from this source would help me tremendously in those efforts.

Regardless of whether or not I am awarded county opioid settlement dollars, I will need to continue to be diligent in my efforts to evaluate how our programs are spending money in the months to come. Both jail programs will require ongoing evaluation to prevent the risk of exceeding their reduced 2026 budgets.

The Operations Committee did initially support a budget that included my request to make Emily Primeau a full-time employee. If the budget proposed by the Operations Committee is passed by the full county board in November, it will aide me considerably in my efforts to provide services in the jail despite significant cuts in funding from state and federal sources. These 16 hours of tax levy funded case management a week will allow for her to continue her work in the jail uninterrupted. The demand for our programs remains high, but I would not have been able to support her extra work through any of the other reduced funding sources.



Wood County

WISCONSIN

REGISTER IN
PROBATE

November 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- Attended Wisconsin Counties Association weekly Zoom meetings on Mondays.
- October 3 – Attended a District 9 Register in Probate Meeting in Lincoln County
- October 14 – Operation Committee Meeting
- October 14 – Monthly Judges Meeting
- October 21 – County Board Meeting
- October 29 – District 9 Register in Probate Zoom Meeting
- October 31 – Judicial and Legislative Meeting

Tara Jensen
Register in Probate
Probate Registrar

Karrie Moore
Deputy Register in Probate
Juvenile Clerk



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

NOVEMBER 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- I attended WCA's County Leadership meetings for the month.
- I attended the Senate hearing for SB 218 regarding the amount and distribution of the real estate transfer fee. The Bill reduces the fee from \$3/\$1000 to \$2/\$1000 and increases the percentage the county will retain from 20% to 50%. I intend to keep you updated on the status of this Bill.
- Numerous meetings regarding the clean-up Bill for Chapter 59.43 (AB 445) have been held this month. The hearing that was scheduled for October 8th unfortunately canceled last minute due to various questions/concerns from WLTA and WRA.
- ROD staff attended open enrollment meetings scheduled by Human Resources.
- IT security trainings were completed by ROD staff.
- I attended the WRDA Fall Conference in Wisconsin Dells. Fiona Weeks, the new State Registrar for State Vital Records, was in attendance to meet ROD's and answer questions. We also heard from Jeremy Wedige, WI Department of Revenue, on the system upgrades coming in January 2026. DOR and Fidler have been preparing and communicating with County IT. Soon, an informational training session for all involved parties will be scheduled.
- On October 21st, ROD staff attended a Notary Fraud Alert training with Fidler. I also attended the County Board meeting.
- I attended the WCA General Government & Finance Steering Committee meeting.
- Clint, project manager from Fidler, visited the office. We discussed Notary Fraud Alert, necessary updates, a requested report from the Wood County Real Property Lister, and he answered questions from office staff.