

**South Central Library System Board of Trustees Minutes**  
**12/20/2024, 12:15 p.m.**  
**1650 Pankratz Street, Madison**  
**Meeting held via Zoom & in person**

**Action Items**

Approved the 2025 Employee Handbook

Present: C. Clark, B. Clendenning, S. Feith, J. Fordham, N. Foth, J. Honl, M. Howe, S. Garcia, M. Nelson, G. Poulson, H. St. Maurice, T. Walske, J. Wright

Excused: P. Cox, B. Carus, M. Jorgensen

Absent: D. Peterson

Recorder: H. Moe

SCLS Staff Present: S. Schultz, K. Goeden, V. Teal Lovely

Guests: None

Call to Order: 12:14 p.m. J. Honl, President.

- a. Introduction of guests/visitors: None
- b. Requests to address the Board: None

Approval of previous meeting minutes: 11/22/2024 Minutes

- a. Motion: M. Nelson moved approved of the 11/22/2024. J. Wright seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried.

Financial Statements: K. Goeden provided an overview of the financial statements.

J. Wright made a motion to present the bills for payment after action items in the agenda. S. Feith seconded. Motion carried.

Committee Reports:

a. Advocacy: Registration for the February 11<sup>th</sup> Library Legislative day is open. G. Poulson, J. Honl, and M. Nelson plan to attend. All trustees are encouraged to attend.

b. Nominations: The list of candidates for 2025 officers is:

- i. President: J. Honl
- ii. Vice President: J. Wright
- iii. Secretary: S. Feith
- iv. Treasurer: M. Nelson

The board will vote for the candidates at the January meeting.

c. Personnel: Recommendation of Board approval of the 2025 Employee Handbook. N. Foth noted the committee met 12/9/2024 to review the revisions of the SCLS employee handbook and recommend acceptance of the revisions.

Action Items:

a. Approve 2025 Employee Handbook

- i. Motion: N. Foth moved approval of the 2025 Employee Handbook. M. Howe seconded.
- ii. Discussion: None
- iii. Vote: Motion carried.

Bills for Payments: The payment amount is \$126,428.42

- a. Motion: S. Garcia reviewed the bills for payment and moved approval. M. Nelson seconded.
- b. Discussion: None.
- c. Vote: Motion carried.

System Director's Report: You may view the System Director report online.

Discussion:

M. Howe is working on a proposal with Madison Public Library regarding minors and gun control. It was noted that DPI will be making a proposal to the legislature for safe storage of fire arms. Two sources were provided for assistance: "Moms Demand Action" and "Green Bandana"

S. Schultz noted this is Theresa Walske's last meeting and thanked her for her service to the SCLS Board and Foundation.

As a reminder, the SCLS staff potluck will not take place in January. It will be scheduled for a "warmer" month. If the board members have any ideas about presentation topics for next year, please let S. Schultz know. N. Foth suggested the topic of library staff dealing with traumatic experiences/PTSD while employed at the library.

J. Honl noted the SCLS Foundation board is looking for volunteers to serve on the board. A description of duties/responsibilities will be provided to the board prior to the January board meeting.

Adjournment: 12:50 p.m.

For more information about the Board of Trustees, contact Shannon Schultz

BOT/Minutes/12/20/2024