

MINUTES JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Friday, July 3, 2025
TIME: 9:00 AM
PLACE: Courthouse – Room 302

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock,
Tim Hovendick

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 9:00 AM.
2. There was no public comment.
3. Motion by Voight/Hovendick to approve the minutes of the previous meetings as presented. Motion carried unanimously.
4. Health Director Smith provided an update on the Opioid Settlement process, highlighting the payments received to date, a screenshot of the webpage detailing the entire process, and funding disbursed, as well as any gaps in treatment services. The full report will be emailed to the county board.
5. The claim of Jackie Trierweiler was reviewed and will be forwarded onto the county board for their information.
6. Corp Counsel Flanagan reported the dog claim from Castlerock Veterinary from last month was determined not to be a dog fund claim but was adjudicated through the rabies control policy.
7. The vouchers and reports from the departments the committee oversees were reviewed and discussed. Motion by Leichtnam/Voight to approve them as presented. Motion carried unanimously.
8. Supervisor Leichtnam provided a verbal report from the Citizen Water Group.
9. Criminal Justice Coordinator Ksionek reviewed the reporting structure of the Criminal Justice Coordinator position and how it is a direct report to the Branch 3 judge. It was recommended by the drug court that this remain in place for now. The committee consensus was to have this organizational structure remain in place.
10. Criminal Justice Coordinator Ksionek informed the committee of various budgetary issues that were discussed with the committee last month and his recommendations for the positions in his department moving forward. The committee instructed Ksionek to develop the 2026 budget with those recommendations.

11. Corp Counsel Flanagan led the committee through the final draft of the new county board rules. Motion by Leichtnam/Voight to direct the County Clerk to draft a resolution for the county board adopting the final draft of the County Board Rules. Motion carried unanimously.
12. The county board resolution concerning the compensation of the 2026-2028 County Board was referred back to the committee by the county board. After discussion, motion by Clendenning/Leichtnam to direct the county clerk to draft two resolutions to state as follows:
 - a. Raising the per diem for county board meetings and committee meetings from \$50.00 to \$65.00 with no compensation allowed for meetings held prior to the county board meeting, and to raise the salary from \$150.00 per month to \$195.00 per month.
 - b. Raising the Administrative Coordinator yearly salary from \$20,000 to \$30,000.Motion carried unanimously.
13. Agenda items for next meeting to include:
 - a. Resolution – Authorization of Opioid Settlements
 - b. Discuss Photo ID badges to be required to be worn by County Board Supervisors when in county facilities
14. The next meeting will be held on Friday, August 1st at 9:00 AM. The following dates were also committed to:
 - a. September monthly meeting – Friday, August 29th at 2:00 PM
 - b. October monthly meeting – Friday, September 26th at 9:00 AM
15. Motion by Clendenning/Hovendick to adjourn. Motion carried unanimously at 10:44 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Judicial & Legislative Committee
July 3, 2025

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