

Minutes of the Wood County Public Safety Committee

DATE: April 10, 2023

PRESENT: Joe Zurfluh, William Voight, Bill Winch, Dennis Polach

EXCUSED: Brad Hamilton

NOT

PRESENT:

OTHERS Sarah Christensen, Jeff Penzkover, Ed Newton, Erik Engel, Quentin Ellis, Ted

PRESENT: Ashbeck, Alexa Acker, Kelli Trzinski, Tony Bastien, Dave Patton, Charlie Hoogesteger, Bill Clendenning, Scott Goldberg, Lance Pliml

LOCATION: Wood County Courthouse

1. Call to Order:

Joseph Zurfluh called the meeting to order at 9:00 a.m.

2. Review minutes of March 13, 2023:

Motion by Zurfluh, second by Polach to approve the minutes of the March 13, 2023 meeting as presented. Motion carried unanimously.

3. Public Comments:

None

4. Set date, time and location of next meeting

May 8, 2023

9:00 a.m.

Wood County Courthouse Room 114

5. Communications Department:

a. **Communications March 2023 Claims:**

The Committee reviewed the Communications March 2023 claims.

b. **Communications Report:**

The Committee reviewed the Communications report. Director stated there are currently no issues with ordering and receiving equipment for the Moducom console.

6. Emergency Management Department:

a. Emergency Management March 2023 Claims:

The Committee reviewed the Emergency Management March 2023 claims. Clarification was given on the Hazmat Grant claim. Received from the state and split between Wisconsin Rapids and Marshfield Fire Departments.

b. Emergency Management Activity Report:

The Committee reviewed the Emergency Management report. Director states the final designs for the Community Safe Room are being made.

7. Dispatch Department:

a. Dispatch March 2023 Claims:

The Committee reviewed the Dispatch March 2023 claims.

b. Dispatch Activity Report:

The Committee reviewed the Dispatch report. It was noted that it is National Telecommunicator's Week and wanted the committee to be aware. Small gifts and a meal will be provided to all staff by Director Bastien. Director stated there was nothing to report from Lori Heideman on any changes that were to be made. Currently three short within the department. Applicants were tested and interviews will be taking place April 13th and 14th, 2023.

c. CIP – Dispatch Work Stations

Director stated 1 of the 6 work stations are non-functioning and a second is close to end of life. The parts needed are no longer made for that model. Would cost around \$5,000 to fix both work stations. Discussion ensued on the possibility of purchasing new ones. Comment was made on adding this to the 2024 Dispatch CIP. Recommendation came from Quentin Ellis to reach out to Samuels Group, the contractor building the new jail, to see if they would have any good prices for that equipment. Will be scheduling a meeting for approval on CIP.

d. Casual Employees

Director stated he spoke with Human Resources about the possibility of bringing on casual employees. These would more than likely be retired dispatchers to cover vacation and/or sick time instead of using overtime. The funds would be used from the personnel that the department is short on. Lance Pliml suggested to pursue discussion between Human Resources, Dispatch Director and Dennis Polach.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner reports.

b. March 2022 Claims:

The Committee reviewed the Coroner March 2023 claims.

9. Sheriff's Department:

a. Correspondences:

Chief Deputy Quentin Ellis spoke about the tragedy that happened in Barron County over the weekend and stated the department would be sending our Honor Guard to the funerals of the fallen officers.

b. CIP 2023

Motion by Voight, second by Polach to move the 2023 Capital Improvement Plan to the Operations Committee. Motion carried unanimously.

c. BIT Coin Scam:

Chief Deputy Ellis discussed the press release involving the Bit coin scam. Lt. Scott Goldberg spoke to the committee regarding a potential ordinance to assist in monitoring cryptocurrency kiosks and requirements of establishments having them to post warning signage alerting customers to the dangers of these BIT coin machines.

d. Marshfield Police Department Relocation:

Chief Deputy Ellis stated Marshfield Police Department was gifted Wildwood Plaza on the south end of the City of Marshfield. He stated Marshfield Police Department has spoken of allocating space for our department in the building to combine resources if the County is interested.

e. Wood County Rescue:

The Committee reviewed the Wood County Rescue report

f. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

g. K-9 Project:

The Committee reviewed the K-9 report.

h. Humane Officer

The Committee reviewed the Humane Officer report.

i. March 2022 Claims:

The Committee reviewed the Sheriff's Department March 2023 claims.

j. Hiring Process:

Chief Deputy Ellis stated the jail is still in the hiring process.

k. Boat/ATV/UTV/Snowmobile Patrol:

The Committee reviewed the Boat/ATV/UTV/Snowmobile Patrol report.

l. Overtime:

The Committee reviewed the overtime reports.

m. Courthouse Security:

The Committee reviewed the Courthouse Security report.

n. Mental Health Transport:

Chief Deputy Ellis spoke about the service agreement presented by Talon Protection Agency, Inc. This agreement is an as-needed service.

o. Jail Items

- i. Inmate Daily Population: Reviewed.
- ii. EMP: Reviewed
- iii. Safekeeper Housing Numbers: Reviewed
- iv. Kitchen Report: Reviewed
- v. Body Scanner: Reviewed
- vi. Maintenance: Nothing to Report
- vii. Inmate Programs: Nothing to Report
- viii. Jail Study: Letter from Department of Corrections approving the plan for the new jail.

10. March 2022 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Voight, second by Polach to approve the March 2022 claims of all Public Safety Committee Departments. Motion carried unanimously.

11. Agenda Items for Next Meeting:

Dispatch Casual Employees

12. Adjourn

Meeting adjourned at 10:04 a.m. by Chairman Zurfluh.

Minutes taken by the Wood County Sheriff's Department and Emergency Management.