

Minutes of the Wood County Public Safety Committee

DATE: January 9, 2023

PRESENT: Joe Zurfluh, William Voight, Bill Winch, Brad Hamilton, Dennis Polach

EXCUSED:

NOT

PRESENT:

OTHERS

Sarah Christensen, Jeff Penzkover, Ed Newton, Erik Engel, Dave Patton, Shawn

PRESENT: Becker, Quentin Ellis, Ted Ashbeck, Alexa Acker, Kelli Trzinski, Bill

Clendenning, Lori Heideman, Bryan Peterson, Anthony Bastien, Lance Pliml

LOCATION: Wood County Courthouse

1. Call to Order:

Joseph Zurfluh called the meeting to order at 9:00 a.m.

2. Review minutes of December 12, 2022:

Motion by Hamilton, second by Polach to approve the minutes of the December 12, 2022 meeting as presented. Motion carried unanimously.

3. Public Comments:

None

4. Set date, time and location of next meeting

February 13, 2022

9:00 a.m.

Wood County Courthouse Room 114

5. Communications Department:

a. Communications December 2022 Claims:

The Committee reviewed the Communications December 2022 claims.

b. Communications Report:

The Committee reviewed the Communications report. Director stated there will likely be a carryover resolution next month depending on receipt of outstanding invoices and final numbers.

6. Emergency Management Department:

a. Emergency Management December 2022 Claims:

The Committee reviewed the Emergency Management December 2022 claims.

b. Emergency Management Activity Report:

The Committee reviewed the Emergency Management report. Director stated unofficial word has been received that the grant was awarded to complete the Safe Room totaling \$782,000.

7. Dispatch Department:

a. Dispatch December 2022 Claims:

The Committee reviewed the Dispatch December 2022 claims.

b. Dispatch Activity Report:

The Committee reviewed the Dispatch report. Director states funds were awarded from the grant related to NextGen911 program. Funds were awarded for all the equipment. Training will be covered in the training budget. Currently working on hiring two new employees.

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner reports.

b. December 2022 Claims:

The Committee reviewed the Coroner December 2022 claims.

c. Jacket and Badge Purchase Request:

Motion by Hamilton, second by Polach to allow the Coroner to purchase five jackets and two badges and other equipment totaling \$1630.00. Motion carried unanimously.

9. Sheriff's Department:

a. Correspondences:

Sheriff Becker stated today, January 9, 2023, is National Law Enforcement Day.

Sheriff Becker thanked Lori Heideman for all her dedication and service to the dispatch center. He also congratulated the new dispatch manager, Antony Bastien, for his new promotion.

Sheriff Becker stated an employee was injured on the entrance stairs to the Sheriff's Department and is expected to be out of work for six weeks.

Sheriff Becker stated the Polar Plunge is coming up on February 4, 2023, raising funds for Special Olympics.

Sheriff Becker stated Corrections Officer Danielle Amato saved an inmate's life and wanted to recognize her.

b. Carryover from 2022 Funds Resolution

Motion by Hamilton, second by Voight to amend the 2023 Sheriff's Department budget to include 2022 unspent funds for vehicles that were ordered and not received during the original budget process. Motion carried unanimously.

c. Wood County Rescue:

The Committee reviewed the Wood County Rescue report.

Sheriff Becker stated Rescue is having a fundraiser that is giving away cash and firearms.

d. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

e. K-9 Project:

The Committee reviewed the K-9 report.

f. Humane Officer

The Committee reviewed the Humane Officer report.

g. December 2022 Claims:

The Committee reviewed the Sheriff's Department December 2022 claims.

h. Hiring Process:

Sheriff Becker stated the department would be holding interviews on January 11, 2023 to replace Mitzi Forde who left employment in the front office.

i. Boat/ATV/UTV/Snowmobile Patrol:

The Committee reviewed the Boat/ATV/UTV/Snowmobile Patrol report.

j. Overtime:

The Committee reviewed the overtime reports.

k. Courthouse Security:

Lt. Peterson gave a year-end update on Security Services. With the creation of Branch 4 Circuit Court as well as the new facility being built, he anticipates a larger number of people accessing the Courthouse. This is something the Department will keep an eye on to determine staffing needs/approaches. The Committee reviewed the Courthouse Security report.

l. Jail Items

- i. Inmate Daily Population: Reviewed.
- ii. EMP: Reviewed
- iii. Safekeeper Housing Numbers: Reviewed
- iv. Kitchen Report: Reviewed
- v. Body Scanner: Reviewed
- vi. Maintenance: Nothing to Report
- vii. Inmate Programs: Three inmates earned their HSED from MSTC.
- viii. Jail Study: Nothing to Report

10. December 2022 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Hamilton, second by Voight to approve the December 2022 claims of all Public Safety Committee Departments. Motion carried unanimously.

11. Agenda Items for Next Meeting:

None

12. Adjourn

Meeting adjourned at 9:54 a.m. by Chairman Zurfluh.

Minutes taken by the Wood County Sheriff's Department and Emergency Management.