

AGENDA
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, April 6, 2026
TIME: 8:30 AM
LOCATION: Courthouse – Room 302

1. Call meeting to order
2. Public Comments
3. Approve minutes of March 2, 2026, meeting
4. **Information Technology**
 - a. Vouchers
 - b. Monthly Comments
 - c. IT CIP Request
 - d. IT Employee Survey Summary
5. **Maintenance Dept.**
 - a. Vouchers
 - b. Monthly Comments
 - c. Maintenance CIP Request
 - d. Review proposal for reconstruction of external courthouse stairs
 - e. Request from Jail Construction Contractors for permission for allocation of the tax deduction incentive under Sec 179D of the Internal Revenue Code regarding the Energy Policy Act of 2005
6. Future Agenda Items
7. Set date and time of next meeting – to be set by new committee
8. Adjourn

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Webinar password: 040626

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, March 2, 2026
TIME: 9:00 a.m.
PLACE: Courthouse – Room 302

MEMBERS PRESENT: Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm

MEMBER EXCUSED: Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. Chairman Breu presented an anniversary gift to Facilities Manager Van Tassel for his 10 years of service to the county.
3. There was no public comment.
4. The minutes of the February 2, 2026, meeting were reviewed. Motion by Brehm/Penzkover to accept them as presented. Motion carried unanimously.
5. The Information Technology vouchers were reviewed. Motion by Brehm/Penzkover to approve as presented. Motion carried unanimously.
6. The IT Report was reviewed and discussed.
7. The Maintenance vouchers were reviewed. Motion by Brehm/Polach to approve as presented. Motion carried unanimously.
8. The Maintenance Report was reviewed and discussed.
9. Agenda item for next meeting:
 - Possible design amendment for front of courthouse parking to include egress stair remodel
10. The next meeting will be held on Monday, April 6, 2026, at 9:00 AM.
11. Chairman Breu declared the meeting adjourned at 9:39 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: MARCH 2026

For the range of vouchers: 27260070 - 27260119

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27260070	AMAZON CAPITAL SERVICES	HS PHONE ACCESSORIES FOR S.W.	02/26/2026	\$16.98	P
27260071	AT&T MOBILITY	MONTHLY CELL/HOTSPOT CHARGES	02/23/2026	\$465.32	P
27260072	AT&T MOBILITY	MONTHLY CELL CHARGES	02/23/2026	\$4,837.75	P
27260073	AT&T MOBILITY	MONTHLY CELL CHARGES	02/23/2026	\$1,069.25	P
27260074	FRONTIER	PHONE CHARGES	02/19/2026	\$119.24	P
27260075	GOLDFAX	NETWORK FAXING FEB 2026	03/03/2026	\$64.85	P
27260076	INSIGHT PUBLIC SECTOR INC	CITRIX RENEWAL	02/18/2026	\$38,837.50	P
27260077	INSIGHT PUBLIC SECTOR INC	HS NEW COMPUTER EQUIPMENT	02/19/2026	\$1,340.64	P
27260078	INSIGHT PUBLIC SECTOR INC	CTY CLK PORTABLE MONITOR	02/19/2026	\$238.81	P
27260079	INSIGHT PUBLIC SECTOR INC	IT COMPUTER EQUIPMENT	02/23/2026	\$1,360.34	P
27260080	INSIGHT PUBLIC SECTOR INC	VMWARE SUBSCRIPTION	02/24/2026	\$11,039.04	P
27260081	INSIGHT PUBLIC SECTOR INC	2026 1ST PC ORDER	02/11/2026	\$1,594.54	P
27260082	INSIGHT PUBLIC SECTOR INC	2026 BOC RENEWAL	02/11/2026	\$3,857.26	P
27260083	US CELLULAR	CELL PHONE CHGS ACCT 277407322	02/16/2026	\$227.36	P
27260084	US CELLULAR	CELL PHONE CHGS ACCT 203538532	02/20/2026	\$470.90	P
27260085	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	03/03/2026	\$8,160.96	P
27260086	AMAZON CAPITAL SERVICES	HS HEADSET FOR E.J.	03/04/2026	\$33.99	P
27260087	AMAZON CAPITAL SERVICES	IT CELLULAR ACCESSORIES	03/10/2026	\$23.89	P
27260088	CENTER FOR INTERNET SECURITY INC	MS-ISAC RENEWAL	03/10/2026	\$9,995.00	P
27260089	CHARTER COMMUNICATIONS (Pittsburgh)	INTERNET CHARGES	03/01/2026	\$245.00	P
27260090	CHARTER COMMUNICATIONS (Pittsburgh)	WR FIBER	03/01/2026	\$1,245.75	P
27260091	CHARTER COMMUNICATIONS (Pittsburgh)	MFLD FIBER	03/01/2026	\$321.15	P
27260092	CHARTER COMMUNICATIONS (Pittsburgh)	NETWORK SERVICES	03/01/2026	\$2,666.37	P
27260093	INSIGHT PUBLIC SECTOR INC	MONITORS FOR DISPATCH	02/26/2026	\$2,332.90	P
27260094	TDS TELECOM	PHONE CHARGES	02/28/2026	\$59.92	P
27260095	TDS TELECOM	PHONE CHARGES	02/28/2026	\$45.14	P
27260096	TDS TELECOM	PHONE CHARGES	02/28/2026	\$59.27	P
27260097	TDS TELECOM	PHONE CHARGES	02/28/2026	\$16.90	P
27260098	V3 DISTRIBUTION INC	VOIP PHONE ORDER	03/05/2026	\$454.37	P
27260099	VERIZON	CELL CHGS ACCT 242258062-00001	03/01/2026	\$5,680.19	P
27260100	AMAZON CAPITAL SERVICES	PKS IPAD CASES	03/11/2026	\$93.96	P
27260101	AMAZON CAPITAL SERVICES	RB ETHERNET CABLES, CABLE MGMT	03/10/2026	\$961.80	P
27260102	AMAZON CAPITAL SERVICES	RB ETHERNET CABLES, CABLE MGMT	03/13/2026	\$144.24	P
27260103	AMAZON CAPITAL SERVICES	HWY VR HEADSET	03/17/2026	\$499.00	P

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27260104	AMAZON CAPITAL SERVICES	IT CELL PHONE CASE	03/18/2026	\$12.99	P
27260105	APPLE INC	PKS IPADS	03/11/2026	\$1,316.00	P
27260106	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	03/01/2026	\$3.63	P
27260107	INSIGHT PUBLIC SECTOR INC	DATALOCKER SUBSCRIPTION RENEW	03/05/2026	\$51,407.68	P
27260108	AMAZON CAPITAL SERVICES	DEXTER PARK APC UPS	03/19/2026	\$189.99	
27260109	AMAZON CAPITAL SERVICES	IT UPS BACKUPS, KEY RINGS	03/20/2026	\$387.46	
27260110	CDW GOVERNMENT INC	BACKUP TAPES	03/04/2026	\$488.55	
27260111	INSIGHT PUBLIC SECTOR INC	INET ROUTER REPLACEMENT	03/08/2026	\$893.60	
27260112	INSIGHT PUBLIC SECTOR INC	INET ROUTER REPLACEMENT	03/10/2026	\$6,497.57	
27260113	INSIGHT PUBLIC SECTOR INC	2026 2ND PC ORDER	03/13/2026	\$3,615.84	
27260114	INSIGHT PUBLIC SECTOR INC	WEM GRANT-CROWDSTRIKE MODULES	03/16/2026	\$56,600.91	
27260115	PAGEFREEZER SOFTWARE INC	2026 SOCIAL MEDIA RECORD MAINT	03/24/2026	\$6,213.67	
27260116	SOLARUS	PHONE CHGS ACCT 00063942-1	04/01/2026	\$4,602.37	
27260117	SOLARUS	PHONE CHGS ACCT 00077856-5	04/01/2026	\$231.84	
27260118	SOLARUS	PHONE CHGS ACCT 00061009-7	04/01/2026	\$69.99	
27260119	US BANK	ACRONIS CYBER PROTECT	03/17/2026	\$105.49	
Grand Total:				\$231,217.16	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

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Committee Member: _____



Wood County WISCONSIN

INFORMATION TECHNOLOGY

March 2026

1. Network staff completed work with the Communications Department on the radio over IP upgrade project. The vendor was onsite for installation previously, however upon switchover, issues were found and staff continued to work to ensure the network is configured to meet project requirements. IT staff worked with a vendor and the root issue was identified and corrected. All channels that have now been brought online on the new radio network and have been monitored and remain stable. This was a long ongoing project that required a lot of time, testing and patience. IT and Communications continue to monitor the Radio system since cutover was completed mid-March.
2. Network staff have transitioned WAN circuits between locations to a different provider. This will give us increased speed as well as reduce overall cost.
3. The Citrix environment, the County's virtual server and application software, is undergoing a major overhaul. This Citrix solution provides access to several key software systems. New storage hardware has been built and is in production. New infrastructure servers and Virtual Machines are being configured. This overhaul will extend our support window and support OS updates.
4. Several security enhancements were implemented this month. These include device lock after inactivity, standard County backgrounds on all devices, a splash screen containing use responsibility notice and agreement prior to login, enforcement of Managing Information Assets portion of the Cybersecurity policy, Software Restriction Policy (SRP) deployment, browser security controls and locking laptop screens when closed. All these enhancements are part of ongoing efforts to keep the Wood County network secure.
5. After reviewing the feedback from the State audit on jail forms, research continues to obtain CJIS, Criminal Justice Information Services, compliance. Completed response sheet for CJIS follow up questions for the Jail. Continue to work with Jail and Dispatch on CJIS follow ups. At this time all follow ups with CJIS have been answered and there are no more pending audit questions. IT continues to identify action-based items on the 2025 CJIS Audit and will work to implement.
6. Completed work to resolve accessibility issues flagged on the public website.
7. For the month of February, 541 helpdesk requests were created, with staff completing 557 tickets and leaving 119 open requests. In addition, there are currently 166 project requests.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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8. A total of 5 actionable Security alerts were received this month. Each incident was addressed and resolved.
 9. Completed integrating spam prevention measures into public facing county web forms.
 10. Working on a request from the Clerk's office to simplify the expense submission process for Supervisors and address iPad usability concerns.
 11. Worked with CIS, Countywide law enforcement system, to update the email domain for Marshfield. This will provide Marshfield users the ability to use their new email domain when changing passwords.
 12. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed. The IT intranet website has been improved for user ease of use and locating important resources and instructions.
 13. Programming staff continue courses and training to maintain and advance best practices concerning code, security and support of in-house developed systems.
 14. Assisting county email users with mailbox cleanup in preparation with migration of the County Outlook email system.
 15. Work continues on year-end processes support, updating reports, W2 print management and multiple system configurations to support Finance and HR systems.
 16. The Countywide backup solution is up for renewal in 2026. Staff continue to hold meetings with vendors to review options to determine the best backup solution.
 17. The firewalls are set for replacement this year. Staff have reviewed options for replacement to determine which solution will best protect the County network and our data. The order for new firewalls has been placed.
 18. Continued implementing Laserfiche document management for the Finance department.
 19. Created and deployed a requested Smartcare report comparing unit types between billing and procedure.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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20. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
 21. Addressing recent Personnel Action Form and other onboarding process concerns. Composing online forms to streamline the flow of information to key stakeholders. Having all the information in one place will allow the onboarding process to be as smooth and as fast as possible for the hiring department, the new hire, and all the departments involved in making sure the employee is setup for their first day on the job.
 22. Assisting Port Edwards with refreshing end-user computing devices for staff and Trustees.
 23. Preparation for replacing the Dispatch computers continue. These devices are replaced every three years and setup and configuration is very time-consuming due to the variety of software and hardware required. Staff is working to update software and installation instructions so when the new devices arrive configuration can begin right away.
 24. The new IT request form and procedure developed and implemented has improved handling user requests to recover accidentally deleted data. Data recovery often consumes excessive IT staff resources and the new procedure should help mitigate that resource loss.
 25. IT staff work to outline and document proper procedures and best practices for system administration, especially regarding server and application maintenance and/or upgrades that may affect accessibility and functionality, is now complete.
 26. Continued developing a bulk import program for Laserfiche document management for the Finance department.
 27. Met with various companies for an external network pen test and plan to engage in a pen test later in the month of April.
 28. Completed grant onboarding for new CrowdStrike modules that will last until 2027. These include File Information Monitoring, Exposure Management (Vulnerability Assessments), and Falcon Insight which provides us with the ability to manage and blacklist software on endpoints.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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29. Substantial time was spent negotiating an Enterprise Agreement (EA) with a vendor who provides maintenance to various hardware and software solutions. The County has entered into a 5-year EA which will result in a \$341,463.89 savings and lock in maintenance agreement costs over the next 5 years.
 30. Staff continue to work with CIS, Countywide law enforcement software, on a request for an interface to transmit electronic referrals to the DA's office. The eReferral, RMS PROTECT interface, work began on February 5th. CIS made the interface switch from Test to Live on March 27th. The interface is up and operational.
 31. Triaged and followed up with 20 alerts from the County's end point protection system. Manually investigated and cleaned up each detection and worked with the vendor as needed. In every instance, when an alert was triggered the end point protection system quarantined and stopped the process until an investigation could be completed.
 32. The IT Security Team continues the Security Awareness Program. Additional security training is being assigned to all who fail a phishing campaign.
 33. Employees submitted approximately 238 phishing emails to IT for review. Each submittal was reviewed. Several were identified as legitimate phishing attempts. Filters were put in place to disallow mail from known phishing senders.
 34. Programming staff works to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee benefit and payroll data. Programming staff composed an RFP for a replacement system for HRMS and payroll. The RFP was released in late January. Staff is reviewing responses received by the March 25th deadline.
 35. The 2026 PC replacement 1st and 2nd quarter devices order has been placed. Unfortunately, there have been delays and hardware for the 1st order has yet to be delivered as there are constraints on machines nationwide right now.
 36. The EvenTide project for Dispatch continues. This will replace their current solution as the emergency protocols recording software in Dispatch. EvenTide will interface with Total Response and CIS so this project is being scheduled now that the Total Response implementation is finalized.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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37. Implementation phase continues and training begins for a project for the Highway Department to replace the current Highway permit system with Delasoft vendor software. Research continues on an app requested by Highway staff that will assist in tracking Caterpillar equipment codes and parts. Highway project request research and approval for equipment needed for air emissions training and regulation compliance has been completed.
 38. Programming staff continue support and system functionality improvement coding for the ESS, employee self-service portal, system for payroll reports and employee benefits open enrollment.
 39. System\code improvement for the in-house Planning & Zoning permitting system continues.
 40. Continued work improving database server security.
 41. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication (MFA) migration to a new system evolving constantly. Account work for new backup procedures for Claims Management is complete. Claims user setup process was tested, refined and step by step procedures documented. New Edgewater claims users have been setup, configured and the settings continue to be adjusted.
 42. Support is ongoing for Cyber Recruiter upgrades and super user support, the HRMS extension system and website used for new hire applications. IT staff worked to resolve multiple serious issues that were caused by a very poorly developed error prone vendor supplied system upgrade. Cautious review and research begins regarding another proposed system update received in Spring 2026. We plan to eliminate and replace the Cyber Recruiter\Careers software as part of the HRMS and payroll system replacement project
 43. Support for GCS\Catalis property tax systems is ongoing Initial training and migration of the 34 municipalities to the new system is complete. Security and best practice research to address a request by the County GIS specialist for the City of Marshfield GIS specialist to obtain direct access to the County tax database is on hold.
 44. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL servers, begins a new cycle. This ongoing project takes considerable time to plan, test, and implement. Continued work improving database server security.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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45. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. IT support works to improve the user reliance on IT for basic system functionality. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system. Work is complete for another annual change to the reporting procedures for hospital pricing transparency required by CMS (Centers for Medicare and Medicaid), new data files have been published.
46. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. PBJ mapping update work is scheduled so we can support new job codes. Preparations continue to support CMS (Centers for Medicare and Medicaid_ PBJ data format and submission changes that will be effective late March 2026. Training of PBJ backup super users continues and is now mostly conducted by PBJ submission staff.
47. The Register of Deeds work to upgrade another application is complete. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Work to increase server security via user account permissions and port access is scheduled for early March 2026. Review and research regarding the Fidlar Tech hosted solution and backup solution begins.
48. Discussions with Maintenance continue regarding space needs for the IT department. There is significant increase of technology being supported in the LEC and the increase of staff and services in other Departments within the County increases the demands on IT support as well. IT will need additional IT staff and space in order to properly support the County's expanded facilities, staff, software, hardware, systems and the increased reliance on technology. The IT Conference room now serves as our vendor staging area, network setup area, equipment storage and conference room. We have repurposed and triple purposed as much space as possible. IT needs more space to function properly.

**WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2027-2031**

#1	Department #	Year	Project #	
PROJECT #:	27	27	-001	2727-001
PROJECT NAME:	HR & Financial System Replacement			
START DATE:	2/1/2026			
END DATE:	12/31/2027			

TOTAL PROJECT COSTS: \$ -

#2	DEPARTMENT	27	Information Technology
	CONTACT PERSON	Amy Kaup	
	TYPE	Software	
	USEFUL LIFE	10- 20	
	CATEGORY	Other	
	PRIORITY	Necessary	

PROJECT DESCRIPTION:

Replace Current HRMS and Financial Package. Dynamics, the County Financial package, will be end of life in 2029

PROJECT ALTERNATIVES:

Leave HRMS in place, and upgrade Dynamics to replacement version.

RELATIONSHIP TO OTHER PROJECTS:

N/A

PROJECT JUSTIFICATION Priority from Above **Necessary**

In 2026 CIP funds of 300,000 were approved for this project and an additional 400,00 was estimated and identified to be needed in 2027 to complete the project. Current Payroll system continues to be problematic and has ongoing problems when updates are applied. County Payroll and Financial packages are very integrated. Replacing Payroll prior to the upcoming replacement of Dynamics will allow for easier integration to occur. Both Payroll and Financial packages are critical to the operations of the County. IT, HR and Finance are working collaboratively to properly plan for the upcoming end of life of the Financial system and ensure selected systems will meet County needs. The current County payroll system was last updated in 2015. The current Financial package has been in place since prior to 1998.

Expenditure Schedule

PRIOR TOTAL	2027	2028	2029	2030	2031	TOTAL	FUTURE TOTAL
\$ 300,000							
	Planning/Design					-	
	Land Improvement					-	
	Construction/Maintenance					-	
	Equip/Vehicles/Furniture					-	
	Other					-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Funding Sources

PRIOR TOTAL	2027	2028	2029	2030	2031	TOTAL	FUTURE TOTAL
\$ 300,000							
	Tax Levy					-	
	Debt	400,000				400,000	
	State/Federal Grant					-	
	Departmental Rent					-	
	User Fees					-	
	Donations & Contributions					-	
	Other					-	
	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000	

OPERATIONAL IMPACT/OTHER

Ongoing maintenance and annual costs will increase depending on which solution is selected.

Operating Budget Impact

PRIOR TOTAL	2027	2028	2029	2030	2031	TOTAL	FUTURE TOTAL
	Salaries & Fringes					-	
	Professional Services					-	
	Supplies/Materials					-	
	Depreciation					-	
	Other (Insurance, Utilities)					-	
	Principal & Interest					-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2027-2031**

#1	Department #	Year	Project #	
PROJECT #:	27	27	-001	2727-001
PROJECT NAME:	Riverblock WiFi Upgrade			
START DATE:	2/1/2027			
END DATE:	6/30/2027			

TOTAL PROJECT COSTS: \$ 50,000

#2	DEPARTMENT	27	Information Technology
	CONTACT PERSON	Amy Kaup	
	TYPE	Equipment-Network Infrastructure	
	USEFUL LIFE	5 - 10	
	CATEGORY	Major Equipment	
	PRIORITY	Urgent	

PROJECT DESCRIPTION:

Update WiFi at Riverblock.

PROJECT ALTERNATIVES:

RELATIONSHIP TO OTHER PROJECTS:

N/A

PROJECT JUSTIFICATION Priority from Above **Urgent**

Current WiFi is problematic at best. IT has received several notices about poor coverage and problems with staff and clients trying to utilize WiFi for business purposes. There are reports of slowness, people unable to connect to WiFi during meetings to access important information, clients not receiving important communication until leaving the facility, clients not being able to complete important information while onsite; and tasks are not getting completed. Attendees that meet in Riverblock meeting rooms also are experiencing issues connecting to WiFi. Cell service is poor at Riverblock, so is critical that WiFi is in good working order.

Expenditure Schedule

PRIOR TOTAL	2027	2028	2029	2030	2031	TOTAL	FUTURE TOTAL
	Planning/Design	5,000				5,000	
	Land Improvement					-	
	Construction/Maintenance	5,000				5,000	
	Equip/Vehicles/Furniture	40,000				40,000	
	Other					-	
	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	

Funding Sources

PRIOR TOTAL	2027	2028	2029	2030	2031	TOTAL	FUTURE TOTAL
	Tax Levy					-	
	Debt	50,000				50,000	
	State/Federal Grant					-	
	Departmental Rent					-	
	User Fees					-	
	Donations & Contributions					-	
	Other					-	
	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL	2027	2028	2029	2030	2031	TOTAL	FUTURE TOTAL
	Salaries & Fringes					-	
	Professional Services					-	
	Supplies/Materials					-	
	Depreciation					-	
	Other (Insurance, Utilities)					-	
	Principal & Interest					-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2027-2031**

#1	Department #	Year	Project #	
PROJECT #:	27	27	-003	2727-003
PROJECT NAME:	SO Forensic Server			
START DATE:	5/1/2027			
END DATE:	7/31/2027			

TOTAL PROJECT COSTS: \$ 17,500

#2	DEPARTMENT	27	Information Technology
CONTACT PERSON	Amy Kaup		
TYPE	Equipment-Network Infrastructure		
USEFUL LIFE	5 - 10		
CATEGORY	Major Equipment		
PRIORITY	Necessary		

PROJECT DESCRIPTION:

Replace the Forensic Server used by the Sheriff's Department. This money has been escrowed in the PC Replacement fund. This server is on a maintenance schedule and due to be replaced in 2027

PROJECT ALTERNATIVES:

RELATIONSHIP TO OTHER PROJECTS:

N/A

PROJECT JUSTIFICATION Priority from Above **Necessary**

Needed to perform forensic activity and preserve integrity of data

Expenditure Schedule

PRIOR TOTAL	2027	2028	2029	2030	2031	TOTAL	FUTURE TOTAL
\$ 16,950							
Planning/Design						-	
Land Improvement						-	
Construction/Maintenance						-	
Equip/Vehicles/Furniture	17,500					17,500	
Other						-	
	\$ 17,500	\$ -	\$ -	\$ -	\$ -	\$ 17,500	

Funding Sources

PRIOR TOTAL	2027	2028	2029	2030	2031	TOTAL	FUTURE TOTAL
\$ 16,950							
Tax Levy						-	
Debt						-	
State/Federal Grant						-	
Departmental Rent						-	
User Fees	17,500					17,500	
Donations & Contributions						-	
Other						-	
	\$ 17,500	\$ -	\$ -	\$ -	\$ -	\$ 17,500	

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL	2027	2028	2029	2030	2031	TOTAL	FUTURE TOTAL
Salaries & Fringes						-	
Professional Services						-	
Supplies/Materials						-	
Depreciation						-	
Other (Insurance, Utilities)						-	
Principal & Interest						-	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: MARCH 2026

For the range of vouchers: 19260157 - 19260211

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19260157	ADVANCE JANITORIAL/CLEAN POWER (Use after 7/31/25)	CLEANING COURTHOUSE, JAIL	02/25/2026	\$8,556.53	P
19260158	ADVANCE JANITORIAL/CLEAN POWER (Use after 7/31/25)	CLEANING RIVER BLOCK	02/25/2026	\$4,303.29	P
19260159	JF AHERN CO	RB HVAC SERVICE CALL	02/24/2026	\$500.50	P
19260160	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC FEB 2026	03/02/2026	\$4,148.71	P
19260161	GRAINGER (Maintenance)	A/C MOTOR FOR HR OFFICE	02/26/2026	\$224.93	P
19260162	QUALITY DOOR & HARDWARE LLC	RB UPDATES - DOOR, HARDWARE	02/25/2026	\$2,058.25	P
19260163	SHERWIN-WILLIAMS CO THE	RB UPDATES - PAINT	02/24/2026	\$417.66	P
19260164	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	02/25/2026	\$12.88	P
19260165	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	02/25/2026	\$247.16	P
19260166	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	02/25/2026	\$598.85	P
19260167	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	02/25/2026	\$74.28	P
19260168	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	02/25/2026	\$108.78	P
19260169	JF AHERN CO	CH HVAC SERVICE CALL	11/25/2025	\$594.00	P
19260170	FLUID HANDLING INC	RB UPDATES - BOILER	02/20/2026	\$27,500.00	P
19260171	HARTERS FOX VALLEY DISPOSAL LLC	WASTE DISPOSAL FEES	03/01/2026	\$1,023.85	P
19260172	MENARDS - PLOVER	CH SUPPLIES	02/23/2026	\$66.00	P
19260173	POWER PAC INC	TAILGATE SPREADER	02/13/2026	\$2,616.01	P
19260174	WE ENERGIES	GAS SERVICE JT USE BLDG - FEB	03/04/2026	\$704.12	P
19260175	WE ENERGIES	GAS SERVICE RIVER BLOCK - FEB	03/02/2026	\$836.25	P
19260176	WE ENERGIES	GAS SERVICE LEC - FEB	03/03/2026	\$14,180.43	P
19260177	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP-FEB	03/04/2026	\$312.94	P
19260178	WE ENERGIES	GAS SERVICE COURTHOUSE - FEB	03/02/2026	\$936.66	P
19260179	THE SAMUELS GROUP INC	JAIL PROJECT - 50TH PAYMENT	03/04/2026	\$170,948.34	P
19260180	CONSTELLATION NEWENERGY-GAS DIVISION	CH, RB GAS SERVICE	03/16/2026	\$9,152.17	P
19260181	CRESCENT ELECTRIC SUPPLY CO	JAIL SUPPLIES	02/19/2026	\$67.44	P
19260182	HOME DEPOT CREDIT SERV (Maintenance)	CH/SHOP, RB UPDATES	03/05/2026	\$1,299.34	P
19260183	THE SAMUELS GROUP INC	CH SUPPLIES - BRACKET KITS	02/24/2026	\$243.80	P
19260184	WATER WORKS & LIGHTING COMM	WATER/SEWER LEC	03/11/2026	\$3,760.12	P
19260185	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE LEC	03/11/2026	\$10,774.35	P
19260186	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	03/11/2026	\$930.65	P
19260187	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	03/11/2026	\$22.56	P
19260188	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	03/11/2026	\$42.85	P
19260189	WATER WORKS & LIGHTING COMM	RB PARKING LOT STORM SEWER	03/11/2026	\$51.38	P

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19260190	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	03/11/2026	\$59.80	P
19260191	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	03/11/2026	\$10.30	P
19260192	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	03/11/2026	\$126.47	P
19260193	WATER WORKS & LIGHTING COMM	181 MARKET ST STORM SEWER	03/11/2026	\$8.02	P
19260194	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	03/11/2026	\$6,846.00	P
19260195	WATER WORKS & LIGHTING COMM	184 2ND ST N STORM SEWER	03/11/2026	\$11.34	P
19260196	WATER WORKS & LIGHTING COMM	180 2ND ST N STORM SEWER	03/11/2026	\$14.65	P
19260197	WATER WORKS & LIGHTING COMM	321 MARKET ST STORM SEWER	03/11/2026	\$3.42	P
19260198	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	03/20/2026	\$90.09	
19260199	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	03/20/2026	\$14.24	
19260200	AMAZON CAPITAL SERVICES	AIR PURIFIER FILTERS	03/23/2026	\$247.23	
19260201	ACE HARDWARE	SHOP SUPPLIES	03/11/2026	\$17.18	
19260202	COMPLETE CONTROL	REPLACE SMOKE HEADS IN JAIL	03/18/2026	\$969.10	
19260203	ECON ELECTRIC	CH CHILLER SERVICE CALL	03/20/2026	\$650.00	
19260204	GRAINGER (Maintenance)	JAIL SUPPLIES	03/12/2026	\$10.72	
19260205	GRAINGER (Maintenance)	BELTS	03/19/2026	\$30.64	
19260206	RAPIDS SIGN INC	SIGNAGE	03/11/2026	\$64.00	
19260207	SHRED SAFE 1 LLC	CONFIDENTIAL SHREDDING	03/17/2026	\$175.00	
19260208	US BANK	RB BOILER, CH, JAIL STEAMER	03/17/2026	\$1,513.41	
19260209	NETWORK SERVICES COMPANY (Imperial Dade)	CLEANING SUPPLIES	03/24/2026	\$1,579.58	
19260210	MIDLAND PAPER	SUPPLIES	03/24/2026	\$165.53	
19260211	NASSCO INC	SUPPLIES	03/24/2026	\$706.48	
Grand Total:				\$280,628.28	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____



Letter of Comments April 2026

Ongoing Projects and Planning

Jail Project – Exterior cladding has been installed where the old jail previously connected to the Courthouse. Landscaping and other finishing touches should be complete soon.

Although steps were taken during design and construction to mitigate ground water infiltration, there is water entering the first floor of the Courthouse where the old jail was demolished. The design team is investigating and will be working on a solution.

Building automation system adjustments are ongoing.

Courthouse – Startup of the air-cooled chiller serving the Courthouse exposed some problems with one of the two compressors; we are exploring possible causes and solutions in order to repair the chiller.

Continuing to work with City of Wisconsin Rapids and other County staff to modify the Courthouse property boundary in conjunction with vacating Market Street.

River Block – Beginning to make arrangements for heating system updates during the upcoming summer months. Also reviewing proposals for updates to the aging air conditioning system.

Miscellaneous

Attended PIT, HHS, County Board, and numerous project meetings.

Supporting Norwood and Edgewater with various project planning.

Completed several interviews for the recently approved Building Automation Specialist.

Made arrangements with City of Wisconsin Rapids staff for them to utilize part of our parcel along Saratoga Street this summer during their Jackson Street construction project.

**WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2027-2031**

#1	Department #	Year	Project #	
PROJECT #:	19	27	-002	1927-002
PROJECT NAME:	COURTHOUSE UPDATES & REPAIRS			
START DATE:	1/1/2027			
END DATE:	12/31/2027			

TOTAL PROJECT COSTS: \$ 50,000

#2	DEPARTMENT	19	Maintenance
	CONTACT PERSON	REUBEN VAN TASSEL	
	TYPE	Building Improvements	
	USEFUL LIFE	10- 20	
	CATEGORY	Building	
	PRIORITY	Necessary	

PROJECT DESCRIPTION:

COURTHOUSE UPDATES & REPAIRS

PROJECT ALTERNATIVES:

RELATIONSHIP TO OTHER PROJECTS:

PROJECT JUSTIFICATION Priority from Above **Necessary**

FACILITY OUTDATED AND MUST BE UPDATED TO MAINTAIN CURRENT OPERATION AND MEET FUTURE NEEDS.

Expenditure Schedule

PRIOR TOTAL		2027	2028	2029	2030	2031	TOTAL	FUTURE TOTAL
	Planning/Design						-	
	Land Improvement						-	
	Construction/Maintenance	50,000					50,000	
	Equip/Vehicles/Furniture						-	
	Other						-	
		\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	

Funding Sources

PRIOR TOTAL		2027	2028	2029	2030	2031	TOTAL	FUTURE TOTAL
	Tax Levy						-	
	Debt						-	
	State/Federal Grant						-	
	Departmental Rent						-	
	User Fees						-	
	Donations & Contributions						-	
	Other	50,000					50,000	
		\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL		2027	2028	2029	2030	2031	TOTAL	FUTURE TOTAL
	Salaries & Fringes						-	
	Professional Services						-	
	Supplies/Materials						-	
	Depreciation						-	
	Other (Insurance, Utilities)						-	
	Principal & Interest						-	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2027-2031**

#1	Department #	Year	Project #	
PROJECT #:	19	27	-003	1927-003
PROJECT NAME:	RIVER BLOCK UPDATES & REPAIRS			
START DATE:	1/1/2027			
END DATE:	12/31/2027			

TOTAL PROJECT COSTS: \$ 50,000

#2	DEPARTMENT	19	Maintenance
	CONTACT PERSON	REUBEN VAN TASSEL	
	TYPE	Building Improvements	
	USEFUL LIFE	10- 20	
	CATEGORY	Building	
	PRIORITY	Necessary	

PROJECT DESCRIPTION:

RIVER BLOCK UPDATES & REPAIRS

PROJECT ALTERNATIVES:

RELATIONSHIP TO OTHER PROJECTS:

PROJECT JUSTIFICATION Priority from Above **Necessary**

FACILITY OUTDATED AND MUST BE UPDATED TO MAINTAIN CURRENT OPERATION AND MEET FUTURE NEEDS.

Expenditure Schedule

PRIOR TOTAL		2027	2028	2029	2030	2031	TOTAL	FUTURE TOTAL
	Planning/Design						-	
	Land Improvement						-	
	Construction/Maintenance	100,000					100,000	
	Equip/Vehicles/Furniture						-	
	Other						-	
		\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	

Funding Sources

PRIOR TOTAL		2027	2028	2029	2030	2031	TOTAL	FUTURE TOTAL
	Tax Levy						-	
	Debt						-	
	State/Federal Grant						-	
	Departmental Rent						-	
	User Fees						-	
	Donations & Contributions						-	
	Other	100,000					100,000	
		\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL		2027	2028	2029	2030	2031	TOTAL	FUTURE TOTAL
	Salaries & Fringes						-	
	Professional Services						-	
	Supplies/Materials						-	
	Depreciation						-	
	Other (Insurance, Utilities)						-	
	Principal & Interest						-	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2027-2031**

#1		Department #	Year	Project #	
	PROJECT #:	19	27	-004	1927-004
	PROJECT NAME:	SECURITY UPDATES			
	START DATE:	1/1/2027			
	END DATE:	12/31/2027			

TOTAL PROJECT COSTS: \$ 50,000

#2		DEPARTMENT	19	Maintenance	
	CONTACT PERSON:	REUBEN VAN TASSEL			
	TYPE:	Equipment			
	USEFUL LIFE:	10- 20			
	CATEGORY:	Major Equipment			
	PRIORITY:	Necessary			

PROJECT DESCRIPTION:

SECURITY UPDATES

PROJECT ALTERNATIVES:

RELATIONSHIP TO OTHER PROJECTS:

PROJECT JUSTIFICATION Priority from Above **Necessary**

FACILITIES WERE NOT DESIGNED WITH SECURITY IN MIND. UPDATES ARE NEEDED TO MAINTAIN SAFETY AND SECURITY OF OUR FACILITY FOR STAFF AND VISITORS.

Expenditure Schedule

	2027	2028	2029	2030	2031	TOTAL		
PRIOR TOTAL							FUTURE TOTAL	
Planning/Design						-		
Land Improvement						-		
Construction/Maintenance						-		
Equip/Vehicles/Furniture	25,000					25,000		
Other						-		
	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000		

Funding Sources

	2027	2028	2029	2030	2031	TOTAL		
PRIOR TOTAL							FUTURE TOTAL	
Tax Levy						-		
Debt						-		
State/Federal Grant						-		
Departmental Rent						-		
User Fees						-		
Donations & Contributions						-		
Other	25,000					25,000		
	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000		

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

	2027	2028	2029	2030	2031	TOTAL		
PRIOR TOTAL							FUTURE TOTAL	
Salaries & Fringes						-		
Professional Services						-		
Supplies/Materials						-		
Depreciation						-		
Other (Insurance, Utilities)						-		
Principal & Interest						-		
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

**WOOD COUNTY
CAPITAL IMPROVEMENT PLAN
2027-2031**

#1	Department #	Year	Project #	
PROJECT #	19	27	-007	1927-007
PROJECT NAME:	COURTHOUSE ACCESSIBILITY & PARKING			
START DATE:	1/1/2027			
END DATE:	12/31/2027			

TOTAL PROJECT COSTS: \$ 50,000

#2	DEPARTMENT	19	Maintenance
	CONTACT PERSON	REUBEN VAN TASSEL	
	TYPE	Land Improvement	
	USEFUL LIFE	Beyond 20	
	CATEGORY	Land Improvements	
	PRIORITY	Mandated	

PROJECT DESCRIPTION:

COURTHOUSE ACCESSIBILITY & PARKING IMPROVEMENTS: With the recent completion of the Wood County Jail, the next phase of the project can commence to improve access to the new Courthouse entrance for residents as well as County staff. Timing of this could not be better given the planned reconstruction in 2026 of Jackson St. from the bridge to East Grand Avenue. Additionally, Market Street in front of the Courthouse has reached end of life and is in need of costly reconstruction. Property acquisition by the city of Wisconsin Rapids and Wood County for all the parcels in the "Triangle" was achieved in 2025 creating the opportunity to redevelop the underutilized and once blighted space. The City and County ownership of the "Triangle" property allows redevelopment to improve traffic flow and safety, provide improved Courthouse access, and develop a downtown city-owned property to be used for housing, mixed-use, or as a public gathering space. This creates an opportunity for Wood County, Wisconsin Rapids, and the County taxpayers

PROJECT ALTERNATIVES:

On August 18th, 2025, a development agreement was signed by Wood County and the City of Wisconsin Rapids that outlines the responsibilities of both parties in the redevelopment of the "Triangle". The County Board of Supervisors and the City Council Members unanimously approved the terms of the development agreement. In Section 3 (L) of the Agreement the County may have to pay the City for parcel #s 340810 and

RELATIONSHIP TO OTHER PROJECTS:

This project is considered the last phase of the jail construction that was completed in early 2025. The overall redevelopment of the Triangle is dependent on the County petitioning the City for the vacation of Market St. and the subsequent design and completion of a parking lot that will serve the Courthouse during regular business hours, and downtown visitors and business patrons outside of Courthouse hours. This project has

PROJECT JUSTIFICATION Priority from Above **Mandated** (By agreement with City of Wisconsin Rapids)

This project is the culmination of long-term discussions and consideration between County and City officials. The timing of the project is ideal considering the recent completion of the County Jail, recent approval of the Downtown Master Plan in 2025, necessary reconstruction of Market St. if it is not vacated, 2026 reconstruction of Jackson St., and securing City and County ownership of all affected properties in 2025. The process used to create the development agreement exemplifies constructive intergovernmental cooperation that will result in redevelopment of an underutilized downtown property, create a safer transportation network for vehicular traffic and bicyclists/pedestrians, and improve accessibility to the Courthouse.

Expenditure Schedule

PRIOR TOTAL		2027	2028	2029	2030	2031	TOTAL	FUTURE TOTAL
	Planning/Design						-	
	Land Improvement	3,000,000					3,000,000	
	Construction/Maintenance						-	
	Equip/Vehicles/Furniture						-	
	Other						-	
		\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	

Funding Sources

PRIOR TOTAL		2027	2028	2029	2030	2031	TOTAL	FUTURE TOTAL
	Tax Levy						-	
	Debt	3,000,000					3,000,000	
	State/Federal Grant						-	
	Departmental Rent						-	
	User Fees						-	
	Donations & Contributions						-	
	Other						-	
		\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	

OPERATIONAL IMPACT/OTHER

Operating Budget Impact

PRIOR TOTAL		2027	2028	2029	2030	2031	TOTAL	FUTURE TOTAL
	Salaries & Fringes						-	
	Professional Services						-	
	Supplies/Materials						-	
	Depreciation						-	
	Other (Insurance, Utilities)						-	
	Principal & Interest						-	
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	



10000 W Innovation Dr
Suite 700
Milwaukee, WI 53226

Ph: (414) 431-9300
wipfli.com

September 23, 2025

Reuben VanTassel, Director of Facilities
Wood County
400 Market Street
P.O. Box 8095
Wisconsin Rapids, WI 54495-8095

Re: Wood County Law Enforcement Center
Subject: Sec 179D Tax Deduction Allocation Form

The Samuels Group, Inc. is working with Wipfli LLP in requesting permission for allocation of the tax deduction incentive under Sec 179D of the Internal Revenue Code regarding the Energy Policy Act of 2005 (EPAAct 2005).

Under the EPAAct 2005, a special tax deduction is allowed to the owner of qualifying energy efficient commercial building property. When such property is installed on or in property owned by a Federal, State, or local government, non-profit, or political subdivision thereof, the owner of the property (who would obtain no benefit from such a tax deduction) may instead allocate it to the contractor who worked on the government or non-profit owned building.

- 1. Legislative Intent: Section 179D incentive is a Federal tax incentive, and as such, it can only be claimed by taxpayers (such as The Samuels Group, Inc.). The Legislative intent behind 179D was two-fold: creating jobs and saving energy.
 - a. Job Creation: By signing the allocation letter there will be valuable federal tax savings to taxpayers such as The Samuels Group to grow their services throughout the community.
 - b. Energy Certification: Encourages the design and construction of energy efficient buildings and installation of energy efficient components.

As a qualifying contractor for the above-referenced project, The Samuels Group, Inc. is therefore requesting that you sign the attached allocation form. If you have questions or desire further information regarding this allocation, please feel free to contact The Samuels Group, Inc. and or Wipfli LLP.

Sincerely,

Steven Barnes | Consultant Energy Tax Incentives | Wipfli LLP
Office: 414.290.8063 | Cell: 262.716.8089 | www.wipfli.com

Allocation Form for §179D Energy Deduction

Government or Non-Profit Entity hereby allocates the Section 179D deduction for the property described below to The Samuels Group.

Owner Representative Information	
Representative Name:	Reuben VanTassel
Government or Non-Profit Entity Name	Wood County
Title:	Director of Facilities
Address:	400 Market Street P.O. Box 8095 Wisconsin Rapids, WI. 54495-8095
Telephone Number:	715.421.8404
Representative E-mail:	Reuben.vantassel@woodcountywi.gov

Contractor Representative Information	
Representative Name:	Sid Samuels
Entity Name	The Samuels Group, Inc.
Title:	President
Address:	311 Financial Way Suite 300 Wausau, Wisconsin 54401
Telephone Number:	715.842.2222
Representative E-mail:	ssamuels@samuelsgroup.net

Property Information	
Property Address:	Wood County Law Enforcement Center 400 Market Street Wisconsin Rapids, WI 54495
Square Footage of Qualifying Property:	168,534 Square Feet
Cost of Project:	\$98,564,780.00
Date the Property is Placed in Service:	March 1, 2025
Amount of Deduction Allocated %:	50%

Under penalties of perjury, I declare that I have examined this allocation, including accompanying documents, and to the best of my knowledge and belief, the facts presented in support of this allocation are true, correct, and complete.

The authorized owner representative is not responsible for the certification of the energy efficient commercial building property. The taxpayer receiving the allocation is solely responsible for obtaining the required certification and onsite verification and for ensuring their accuracy and substance.

AGREED TO AND ACCEPTED:

Signature (Wood County)



Signature (Construction Manager)

Date

Sept 23, 2025.

Date



10000 W Innovation Dr
Suite 700
Milwaukee, WI 53226

Ph: (414) 431-9300
wipfli.com

September 23, 2025

Reuben VanTassel, Director of Facilities
Wood County
400 Market Street
P.O. Box 8095
Wisconsin Rapids, WI 54495-8095

Re: Wood County Law Enforcement Center
Subject: Sec 179D Tax Deduction Allocation Form

Venture Architects are working with Wipfli LLP in requesting permission for allocation of the tax deduction incentive under Sec 179D of the Internal Revenue Code regarding the Energy Policy Act of 2005 (EPAAct 2005).

Under the EPAAct 2005, a special tax deduction is allowed to the owner of qualifying energy efficient commercial building property. When such property is installed on or in property owned by a Federal, State, or local government, non-profit, or political subdivision thereof, the owner of the property (who would obtain no benefit from such a tax deduction) may instead allocate it to the contractor who worked on the government or non-profit owned building.

1. Legislative Intent: Section 179D incentive is a Federal tax incentive, and as such, it can only be claimed by taxpayers (such as The Samuels Group, Inc.). The Legislative intent behind 179D was two-fold: creating jobs and saving energy.
 - a. Job Creation: By signing the allocation letter there will be valuable federal tax savings to taxpayers such as Venture Architects to grow their services throughout the community.
 - b. Energy Certification: Encourages the design and construction of energy efficient buildings and installation of energy efficient components.

As a qualifying Architect for the above-referenced project, Venture Architects. is therefore requesting that you sign the attached allocation form. If you have questions or desire further information regarding this allocation, please feel free to contact Venture Architects. and or Wipfli LLP.

Sincerely,

Steven Barnes | Consultant Energy Tax Incentives | Wipfli LLP
Office: 414.290.8063 | Cell: 262.716.8089 | www.wipfli.com

Allocation Form for §179D Energy Deduction

Government or Non-Profit Entity hereby allocates the Section 179D deduction for the property described below to Venture Architects.

Owner Representative Information	
Representative Name:	Reuben VanTassel
Government or Non-Profit Entity Name	Wood County
Title:	Director of Facilities
Address:	400 Market Street P.O. Box 8095 Wisconsin Rapids, WI. 54495-8095
Telephone Number:	715.421.8404
Representative E-mail:	Reuben.vantassel@woodcountywi.gov

Architect Representative Information	
Representative Name:	Jack Blume
Entity Name	Venture Architects
Title:	Principal, Director of Operations
Address:	212 N. 25 th Street Milwaukee, WI. 53233-2559
Telephone Number:	414.271.3359
Representative E-mail:	Jack.blume@zastudios.com

Property Information	
Property Address:	Wood County Law Enforcement Center 400 Market Street Wisconsin Rapids, WI 54495
Square Footage of Qualifying Property:	168,534 Square Feet
Cost of Project:	\$98,564,780.00
Date the Property is Placed in Service:	March 1, 2025
Amount of Deduction Allocated %:	50%

Under penalties of perjury, I declare that I have examined this allocation, including accompanying documents, and to the best of my knowledge and belief, the facts presented in support of this allocation are true, correct, and complete.

The authorized owner representative is not responsible for the certification of the energy efficient commercial building property. The taxpayer receiving the allocation is solely responsible for obtaining the required certification and onsite verification and for ensuring their accuracy and substance.

AGREED TO AND ACCEPTED:

Signature (Wood County)

Justin Blum

Signature (Architect)

Date

10.1.25

Date