

## **MINUTES**

### **HEALTH & HUMAN SERVICES COMMITTEE**

**DATE:** Thursday, April 30, 2026  
**TIME:** 5:00 PM  
**PLACE:** Wood County Annex & Health Center - Classroom

**MEMBERS PRESENT:** Donna Rozar, Tom Buttke, Linda Casper, Lee Thao, Laura Valenstein, Marie Topping, Rachel Stankowski, Dr. Tim Golemgieski

**MEMBER EXCUSED:** Leslie Kronstedt

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list.

1. County Clerk Miner called the meeting to order at 5:00 PM and declared a quorum present.
2. Miner opened the floor for nomination for Chair of the Health & Human Services Committee. Buttke nominated Rozar. There being no other nominations, Miner declared Rozar duly elected as Chair.
3. Miner opened the floor for nomination for Vice Chair of the Health & Human Services Committee. Buttke nominated Thao. There being no other nominations, Miner declared Thao duly elected as Vice Chair.
4. Rozar assumed the gavel.
5. There were no public comments.
6. The consent agenda was reviewed and items discussed. Motion by Valenstein/Golemgieski to approve the consent agenda as presented. Motion carried unanimously.
7. Health Director Smith provided the new preliminary goals for the updated strategic plan as well as status of the previous strategic plan goals. A finalized version of the upcoming goals will be distributed at a later meeting.
8. Smith requested permission for out of state travel for herself & Rozar to attend the National Association of Counties 2026 Annual Conference, July 16-20, 2026 in New Orleans LA with all expenses paid by grant funds. Motion by Valenstein/Thao to approve the request as presented. Motion carried unanimously.
9. Smith requested permission for out-of-state travel for Niki Lucht to attend the APHA Policy Action Institute, June 9-10, 2026, in Arlington VA with all expenses paid by the

Wisconsin Public Health Association. Motion by Golemgieski/Buttke to approve the request as presented. Motion carried unanimously.

10. Norwood Administrator Kornack reviewed the current status of the water system replacement. The initial plans are being reviewed and will be going to the state for their approval. Once that is complete, the project will go out to bid.
11. Kornack reported that she is reviewing various job descriptions and positions and looking to hire unit coordinators to alleviate some of the administrative duties currently being performed by registered nurses.
12. Human Services Director Vruwink stated he is reviewing two fiscal services positions and maybe adjusting the hours for them. It will not result in any budgetary changes, just the adjustment of hours between the two positions.
13. Vruwink reviewed the financial picture of Human Services as of December 31, 2026, and in consultation with the Finance Dept., is recommending a transfer of the maximum allowable amount by policy, \$250,000, to the Human Services Risk Reserve Fund, which brings the total to the maximum allowable by policy, \$1.5 million. Motion by Thao/Golemgieski to transfer \$250,000 to the risk reserve fund for Human Services. Motion carried unanimously.
14. Vruwink reported that a part of the state using funds for the Food Share program that were cut by the federal government, there is a need for counties, and our consortium, to hire Quality Assurance specialists to go through and review each case to ensure accuracy. Currently, the consortium is at a 0% error rate. Any new positions would be fully funded by the state.
15. Vruwink presented a resolution to amend the 2025 budget to fund those areas over budget in the various Human Services line items with either additional revenues or underspent functions within the budget. Motion by Buttke/Valenstein to approve the resolution as presented. Motion carried unanimously.
16. Edgewater Haven Administrator Cielewicz shared with the committee various financial models for the proposed Edgewater CBRF. Plans are being finalized and should be submitted to the state by June or July.
17. The next meeting will be held on Thursday, May 28, 2026, at 5:00 PM at Edgewater Haven Nursing Home Conference Room.
18. Chair Rozar declared the meeting adjourned at 5:55 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Health & Human Services Committee**  
**April 30, 2026**

NAME	REPRESENTING
Doug [unclear]	Health
Brandon Truink	Human Services
Katie Miloch	Human Services
Justin Melewicz	Edgewater Haven
Bill Clendinning	WCB # 15
R VANTASSEL	MAINT.
MARISSA KORNACK	NORWOOD
LANCE PLUM	WCB
Mary Schlagenhaft (Web Ex)	Human Services