# Marshfield Fairgrounds Commission 1:30 PM Thursday, December 26, 2024 Meeting Minutes

# 1. CALL TO ORDER:

Meeting was called to order by Tom Buttke at 1:30 p.m. at the 2<sup>nd</sup> Street Community Center in the Wein Room.

### ROLL CALL:

Present: Commissioners: Tom Buttke; Russ Stauber; Jeff Penzkover; & Wayne Schulz Absent: Rebecca Spiros; Brian Varsho;

<u>Also Present</u>: Justin Casperson, Parks and Recreation Director; Dale Christianson, CWSFA Director (via phone); Lance Pliml, Wood County Board of Supervisors Chair (via zoom); Lois TeStrake, City of Marshfield Mayor.

2. <u>APPROVAL OF MEETING MINUTES:</u> Motion by Schulz, seconded by Stauber to approve November 21, 2024 meeting minutes; motion carried 4-0.

## 3. <u>CONFLICT OF INTEREST:</u> None.

4. <u>PUBLIC COMMENT:</u> Mayor TeStrake said that she talked to the Marshfield Utilities (MU) about helping out with the fair. She said, that MU is interested in discussing ways they can help out with the Fair. They asked that someone from the Fair to contact them about opportunities. Dale agreed to reach out to MU about partnerships.

#### 5. FAIRGROUNDS COMMISSION:

- A. Financial Statement: None.
- B. Approval of Bills: None.
- C. Long Term Loan: No report.
- D. <u>Grant Writer:</u> Penzkover talked about a grant writer from Wisconsin Rapids named Jessica Planner. She is working with the City of Wisconsin Rapids on grants. Dale has been in contact with her, but with the Holidays, they hoped to connect in early January.
- E. <u>Campus Master Plan:</u> No report.

## 6. FAIRGROUNDS MANAGEMENT REPORT:

- A. <u>Development of Ag Campus south of 17<sup>th</sup> Street Update</u>: Christianson said he is still working with Nikolai Construction on drawings of a new barn south of 17<sup>th</sup> Street. Another option is being considered is to heat and air condition the barn so it can be used year-round. Dale believes if that is the case, it would be a version similar to the expo building MSA designed from earlier this year. The cost would be significantly higher, but much more functional for year-round use. Dale will continue to work through the process and keep the Commission up to date. Mayor TeStrake thanked Dale and Fair for an event for their Christmas show.
- B. <u>Electric Improvements Update</u>: Casperson handed out a work order, application, quote and map of the proposed electrical repairs and needs by 17<sup>th</sup> Street. Christianson, Pat Kilty, and Marshfield Utilities have been working on these plans for the past few months. The money for the work will come from ARPA funds allocated to the City. Motion by Schulz, seconded by Penzkover to approve the proposal from Marshfield Utilities of \$13,360.00 and to allow staff to execute the work; motion carried 4-0.
- C. <u>Capital Project List:</u> None.
- 7. <u>CENTRAL WISCONSIN STATE FAIR REPORT</u>: Christianson said that the 2025 Fair is coming together already, as they secured one of their main entertainers, Justin Moore. They plan to do music each night and skip the demo derby and move the bull-riding to Sunday.
- 8. **PARKS & RECREATION REPORT:** No Report.

### 9. FUTURE AGENDA ITEMS: None.

- 10. NEXT MEETING: Thursday, January 16, 2025 at 1:30pm
- **11.** <u>ADJOURNMENT:</u> Motion by Schulz, seconded by Stauber to adjourn the meeting at 2:15 pm, motion carried 4-0.

Respectfully Submitted: Justin Casperson, Director of Parks & Recreation