

AGENDA FOR MAY 23, 2023 – 9:30 A.M.
WOOD COUNTY BOARD OF SUPERVISORS
WOOD COUNTY BOARD ROOM

CALL TO ORDER

ROLL CALL

INVOCATION: Supervisor Zurfluh

READING OF THE MINUTES OF THE PREVIOUS MEETING

EXCUSALS:

RESIGNATIONS: Supervisor Clendenning – Central Wisconsin State Fair Board of Directors

APPOINTMENTS/Re-APPOINTMENTS:

Wood County Wildlife Area Advisory Committee – 3 year term – Dale Weis, Marie
Luchterhand, Curt Pluke

Central WI State Fair Board of Directors – to fulfill unexpired term – Supervisor Hamilton

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS AND RECOGNITIONS

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

SET DATE FOR NEXT COUNTY BOARD MEETING – Monday, June 19, 2023 (Note date change)

ADJOURN

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2498 339 7983

Join by Webex App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m214df0782a1ae5b5c93107c11bfd173a>

Meeting number (access code): 2498 339 7983

Meeting password: 052323

PROCEEDINGS OF WOOD COUNTY BOARD OF SUPERVISORS

April 18, 2023 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on Tuesday, April 18, 2023.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present were: Breu, Buttke, Clendenning, Fischer, Hahn, Hokamp, Hamilton, LaFontaine, Leichtnam, Penzkover, Polach, Pliml, Rozar, Thao, Valenstein, Voight, Wagner, Winch, and Zurfluh.

Supervisor Hokamp gave the invocation and led the Pledge of Allegiance.

Motion by LaFontaine/Breu to approve the minutes of the previous meeting. Motion carried by voice vote.

Motion by Leichtnam/Wager to appoint Brad Hamilton, Joseph Zurfluh, Linda Schmidt, Andrea Halbersma, and William Voight to the Wood County Library Board. Motion carried by voice vote.

Jessica Planer spoke under public comment, highlighting her experience as a grant writer.

Referrals were noted.

Committee minutes presented: Operations

RESOLUTION 23-4-1

Introduced by: Health & Human Services and Operations Committees

INTENT & SYNOPSIS: To seek County Board approval to amend the 2023 Wood County Veterans Department budget for unanticipated state grant monies and to appropriate those monies to the CVSO Grants Veterans budget expenditures.

FISCAL NOTE: No cost to Wood County. The source of the funding is unanticipated revenue from State, CVSO -ARPA Grant. The Adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
54760	CVSO Grants Veterans		\$19,178
43567	State Aid	\$19,178	

Motion by Voight/Hamilton to adopt Resolution 23-4-1. Motion carried unanimously.

Committee minutes presented: Health & Human Services, Veterans Service Commission.

RESOLUTION 23-4-2

Introduced by: Health & Human Services Committee

INTENT & SYNOPSIS: To confirm April 4, 2023 as the date Marissa Kornack will begin receiving a temporary pay increase for taking on the role as Interim Administrator of Edgewater Haven.

FISCAL NOTE: No additional cost to Wood County. Dollars are budgeted.

Motion by Fischer/Clendenning to adopt Resolution 23-4-2. Motion carried unanimously.

Committee minutes presented: Public Safety, Conservation, Education, & Economic Development, North Central ITBEC, Central Sands Groundwater County Collaborative, Judicial & Legislative, Residential Options, Highway Infrastructure & Recreation, Wood County State Wildlife Area Advisory.

Chair Pliml declared his intention on taking the following 2 resolutions with one vote. No objection heard

RESOLUTION 23-4-3

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To become eligible for maintenance monies on the existing

a) Wood County ATV Intensive Use Area (All-Terrain Vehicle) trail, in the designated area of T.22N.-R.35E., Section 31 & 32 and;

b) the Kimball & Hazelnut Connector Trail of 5.1 miles at T22N, R5E, S32 and T21N, R4E, S18, 19, 30, 13, 24, 25

FISCAL NOTE: No cost to Wood County. Total reimbursement from the State Aid Registration Fund, account #55442, and for the ATV Intensive Use Area, donated services by the Central Wisconsin ATV Riders Club, account #48503.

Motion by Hamilton/LaFontaine to adopt Resolution 23-4-3. Motion carried unanimously.

RESOLUTION 23-4-4

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To become eligible for snowmobile trail maintenance monies on the existing trails on County and private lands for 2023-2024 snowmobile year.

FISCAL NOTE: No cost to Wood County--Total reimbursement from State Snowmobile Aid account #55441.

Motion by Hamilton/LaFontaine to adopt Resolution 23-4-4. Motion carried unanimously.

ORDINANCE 23-4-5

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To amend Wood County Ordinance #401, Highway Access Control Ordinance to adopt the Wisconsin County Highway Association Utility Accommodation Policy.

FISCAL NOTE: None

Motion by Hamilton/Breu to adopt Ordinance 23-4-5. Motion carried unanimously.

Committee minutes presented: Property & Information Technology.

RESOLUTION 23-4-6

Introduced by: Property & Information Technology Committee

INTENT & SYNOPSIS: To create one full-time (1.0 FTE) Maintenance Supervisor position.

FISCAL NOTE: Anticipated wages and benefits at Grade J, depending upon qualifications, up to Step 6:

Wages:	\$71,032.00
<u>Fringes (Includes health and life insurances):</u>	<u>\$27,897.00</u>
Total:	\$98,929.00

Motion by Buttke/Zurfluh to adopt Resolution 23-4-6. Motion carried. Voting no was Winch.

Committee minutes presented: South Central Library System Board of Trustees.

Supervisor Clendenning inquired about county authority as it relates to non-signalized railroad crossings and contents of stored railway cars. Contact information will be provided to him.

Without objection, Chairman Pliml adjourned the meeting at 9:50 a.m. Next scheduled county board meeting is May 23, 2023.

Trent Miner
County Clerk

REFERRALS FOR MAY 23, 2023 – COUNTY BOARD

- Memo from Wood County Planning & Zoning informing county of adoption of the update and supplement to the City of Nekoosa Land Use Planning & Zoning Update – 2023. Referred to CEED Committee & Planning and Zoning Director Grueneberg.
- Letter from Public Service Commission concerning Application for Certificate of Public Convenience of Wood County Solar Project, LLC, to construct a solar electric generation facility in the Town of Saratoga. Referred to CEED and Planning & Zoning Director Grueneberg.

OPERATIONS COMMITTEE MEETING MINUTES

DATE: Tuesday, May 2, 2023
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Ed Wagner, Adam Fischer, Lance Pliml, Donna Rozar, Laura Valenstein

OTHERS PRESENT (for part or all of the meeting, in person or via Webex): Bill Clendenning, Dennis Polach, Jeff Penzkover, Jake Hahn, Brad Hamilton, Kimberly McGrath, Ed Newton, Ryan Boeshaar, Heather Gehrt, Sarah Christensen, Tony Bastien, Roland Hawk, Reuben Van Tassel, Tiffany Ringer, Marissa Kornack, Kim Stimac, Amy Kaup, Kelli Francis, PaNya Yang, Nick Flugaur, Jason DeMarco, Cheryl Krohn, John Peckham, Mary Schlagenhaft, Mary Solheim

The meeting was called to order by Chair Wagner at 9:00 a.m.

There were no public comments.

Motion (Fischer/Pliml) to approve the consent agenda. Motion carried unanimously.

Pliml gave a brief update on ARPA funds. He stated that recommendations have been made and will go forth to the County Board. An additional meeting on ARPA funds will occur later this month. Brief discussion ensued regarding additional State funds and grants.

Emergency Management Director Christensen and Dispatch Manager Bastien presented information to the Committee regarding Everbridge, a critical event management platform. Discussion ensued regarding the need for the platform and potential cost/funding sources. The consensus of the Committee was to have other committees discuss this as well.

Wellness Coordinator Boeshaar gave an update on Wellness Program activities.

Finance Director Newton provided an update on Finance Department activities.

Deputy Finance Director Yang presented a resolution for the ADRC to amend the 2022 budget for funds that were not spent in 2020/2021, but able to be spent in 2022.

Motion (Rozar/Pliml) to approve the resolution to amend the 2022 ADRC budget. Motion carried unanimously.

Newton provided information to the Committee regarding CIP requests. Newton stated that current requests total \$6.1 million and that our borrowing limit for CIP is \$3.5 million. Newton provided the Committee with options that he is proposing to bring the request under the \$3.5 million limit. Discussion ensued at length. The CIP with proposed changes will be distributed to Department Heads and be brought back for further discussion.

Human Resources Director McGrath presented information regarding the current Sick Days Policy in the Employee Policy Handbook. McGrath stated that this is being brought to the Committee at the request of the Highway Infrastructure and Recreation Committee (HIRC). McGrath provided background information on the policy and explained that, per the policy, benefit time, including sick, cannot be used to exceed the employee's budgeted hours. Supervisor Hahn explained HIRC's request was to change the policy not for all employees, but only for Highway employees as they have unique positions that are called in on off-hours. Highway Commissioner Hawk explained the history of how Highway has allowed sick time to be used to exceed the employee's budgeted hours. Discussion ensued at length. McGrath will be bringing the policy to the next Department Head meeting for feedback and will bring information to the June Committee meeting.

Motion (Valenstein/Fischer) to allow a temporary past practice exception to the Sick Days policy for the Highway Department until a formal decision has been made. Motion carried unanimously.

Valenstein clarified that this motion only grants the exception going forward until a decision has been made and that nothing will be repaid from previous months.

Agenda items for next meeting: Employee Policy Handbook Review
UWSP at Marshfield HVAC
PTO vs. Sick/Vacation
Sick Days Policy

The next regular Committee meeting is June 6, 2023 at 9:00 a.m.

Chair Wagner declared the meeting adjourned at 10:25 a.m.

Minutes recorded and prepared by Kelli Francis. Minutes in draft form until approved at the next meeting.

Mass Notification

Keep Everyone Informed Before, During, and After a Critical Event



Keep your people safe and business running – with the industry leader in Critical Event Management









Critical events happen every day: severe weather, workplace violence, active assailants, operational disruptions, IT and power outages.

Everbridge Mass Notification enables you to connect and inform your entire organization in an emergency – within seconds. Facilitate two-way communication and mobilize your response team. Know your people are safe and your operations, supply chains and brand reputation are protected.

Reach the right people, with the right message, at the right time

Broadcast to virtually any communication device and channel. Deliver spoken alerts with text-to-speech technology. Send notifications to individuals and groups using lists or geo-fencing. Virtually draw boundaries around a critical event and trigger automated alerts when a device enters the area. Send messages globally with multi-lingual support.

Send notifications and collect responses

-  Text
-  Email
-  Mobile App Notification
-  Voice Call
-  Slack & MS Teams
-  Desktop Alerts
-  Social
-  Digital Signage

Mass Notification

Keep Everyone Informed Before, During, and After a Critical Event

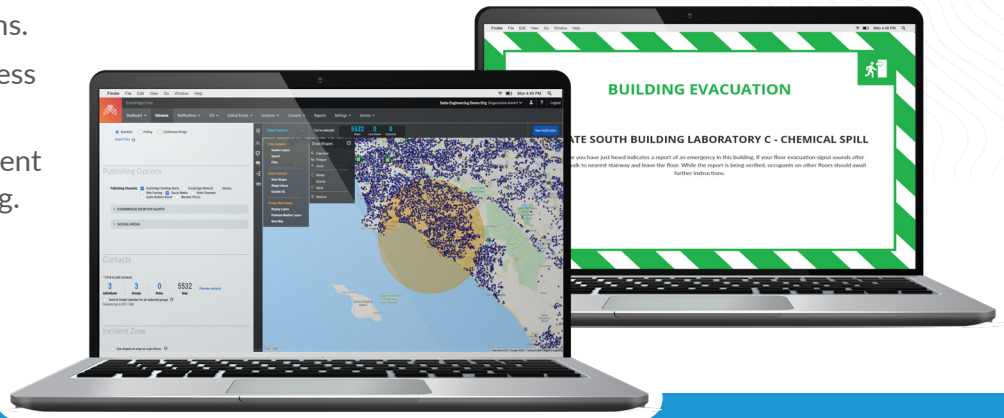


Manage everything in one simple, intuitive and automated platform

- + Send your message in seconds with one-page notification creation and one-click sending.
- + Eliminate errors with pre-configured templates and guided workflows.
- + Mobilize a coordinated response while securing all their communications.
- + Easily integrate with your business systems to access contact data.
- + Access full statistics for post-event analysis and regulatory reporting.
- + Run notification reporting and send follow-up notifications.

Secure, reliable, and market-leading

Communicate quickly and reliably during emergencies with a platform that is trusted by millions in 200+ territories and countries. Access secure collaboration and know your data is protected with 325+ security controls. Securely store your data in your country of preference.



500+ MILLION CONTACTS
MANAGED

5+ BILLION MESSAGES
SENT PER YEAR

200+ SUPPORTED COUNTRIES
AND TERRITORIES

99.99% UPTIME

200+ THOUSAND SMS
SENT PER MINUTE

LVL 3 CERTIFIED DHS
TELECOM SERVICE

100+ MODALITIES

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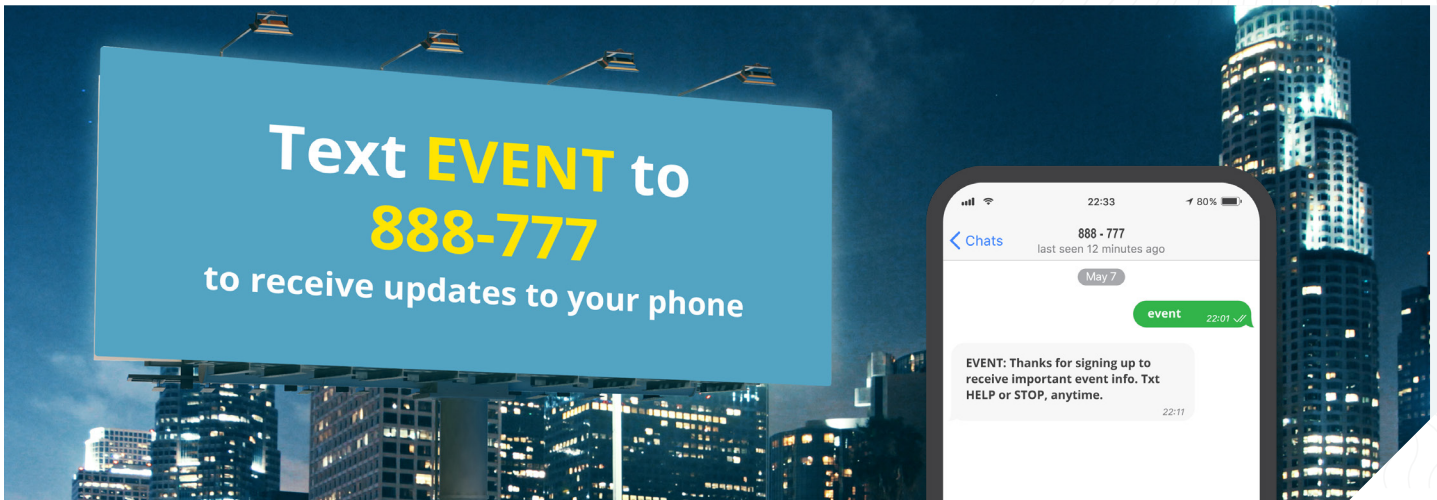


Let's Chat

Do you have any questions? Would like to know more about **Everbridge Critical Event Management**? Get in touch at sales@govsmart.com or just call us at +1-434-326-5656 to learn more.

Community Engagement®

Keep More Residents and Visitors Aware and Prepared



An Active, Engaged Community

Building community resilience is about building relationships with the public and strengthening community lifelines before incidents occur. Everbridge Community Engagement makes it easier than ever for public officials to connect with residents and visitors.

Residents and visitors can text a zip code or keyword of interest, opting in to receive relevant and timely texts, emails, or social notifications.

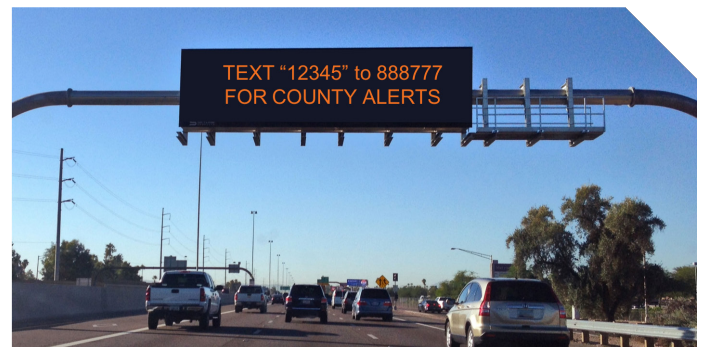
"With March For Our Lives demonstrators coming to DC from all around the country, we needed a way to quickly reach everyone in the case of an emergency.

Using an event keyword made it easy for attendees to sign up. The ability to push notifications directly to thousands of mobile phones allowed us to send important event, safety, and transit information before, during, and after the rally."

- **Dr. Chris Rodriguez**, Director, District of Columbia Homeland Security and Emergency Management Agency (HSEMA)

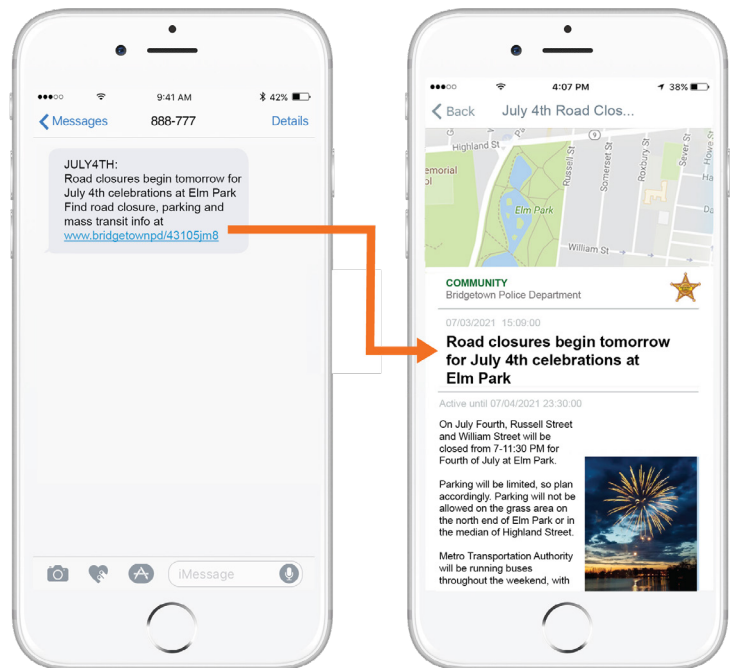
An Easy Way to Connect With the Community

- + One step text message opt-in.
- + Quick SMS sign-up, public officials can easily publicize and grow their opt-in subscriber lists.
- + Communicate with specific languages in your area with multiple languages support.



Targeted, Timely, Helpful Communications

- + Target by event keywords and zip codes
- + Reliable delivery of text messages through true SMS
- + Send rich information, including links to photos, attachments, and more information
- + Publish and distribute information at scale with the push of one button:
 - + Text
 - + Email
 - + Mobile App
 - + Everbridge Network
 - + Webpage
 - + Facebook
 - + Google Alerts
 - + Google Map
 - + Ring Communities
 - + Other 3rd Party Integration



Trusted by thousands of public officials across the US for unlimited types of events:

Severe Weather Awareness | Street Closures | Sports Events | Music Festivals | Beach Alerts | Park Information |
Missing Person | Parades | Public Health | ...and so much more



Let's Chat

Do you have questions? Would you like to know more about Critical Event Management?
Get in touch or just call us at +1-818-230-9700 to learn more.

ABOUT EVERBRIDGE

Everbridge, Inc. (NASDAQ: EVBG) is a global software company that provides enterprise software applications that automate and accelerate organizations' operational response to critical events in order to Keep People Safe and Organizations Running™. Everbridge serves 8 of the 10 largest U.S. cities, 9 of the 10 largest U.S.-based investment banks, 47 of the 50 busiest North American airports, and 9 of the 10 largest U.S.-based health care providers. Everbridge is based in Boston with additional offices in 25 cities around the globe.

For more information visit www.everbridge.com, read the company [blog](#), and follow us on [LinkedIn](#) and [Twitter](#).



Resident Connection



Extend your Community Lifelines by maximizing the Whole Community approach to emergency communications. When life safety communications matter most, reach your residents and businesses across landline, VoIP, and mobile phone numbers.



Deliver a Whole Community approach to emergency communications

Public safety and emergency management agencies need ways to maximize their reach when delivering life safety messages to their communities.

What is the challenge?

- + Landline emergency telephone databases have lost over 50% of residents due to mobile phone adoption.
- + Jurisdictions may struggle to drive subscriptions to resident notifications or see low opt-in and adoption rates.

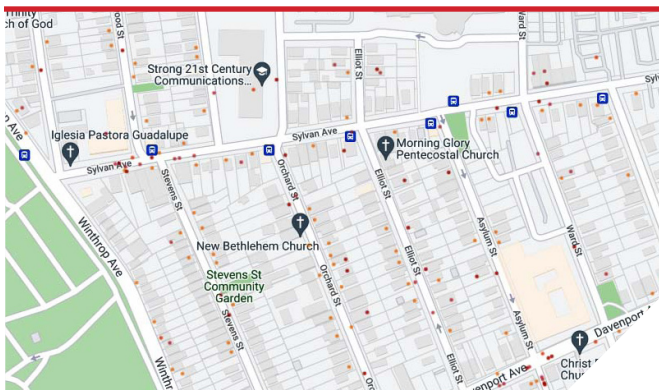
Everbridge's **Resident Connection** provides public authorities with direct access to the largest localized database of US residential and business phone numbers for official life safety communications. The solution provides additional contact to your current Everbridge opt-in subscriber database to ensure maximum reach.

Resident Connection utilizes Everbridge's National Life Safety Database, which contains over **265 million** landlines, VoIP, **AND mobile phones** in the United States.

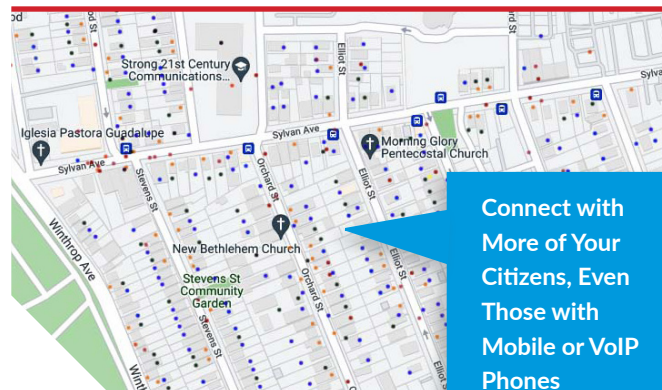
Enhancing your emergency communications by adding Resident Connection to your current opt-in subscriber database creates a more informed and aware community during public safety emergencies.

See How Resident Connection Increases Your Reach:

BEFORE RESIDENT CONNECTION



AFTER RESIDENT CONNECTION



FEATURES AND CAPABILITIES

Expand Your Reach to More Residents and Businesses Instantly:

- + Resident Connection is an automated data feed added to an existing Everbridge account.
- + Geo-target communities for distribution of emergency communications and instantly know who, and how many residents you can notify.

Reach More by Landline, VoIP and Mobile Phones:

- + Reach beyond your opt-in and 911 databases.
- + Notify the right people for both emergency and non-emergency public safety communications
- + Leverage pre-loaded jurisdiction boundaries and POI data

- + Enable inclusions and exclusions area for targeted communications
- + Visualize selected contacts on a map before sending out communications

Get Reliable, Accurate and Secure Information for your Internal Stakeholders:

- + System safeguards built in to prevent non-emergency messages to be sent through channels that are only for "Imminent Threat to Life"
- + Contact database is refreshed monthly, for the most up to date contact information
- + Data is secure, protected and complies with FCC guidelines for usage



Let's Chat

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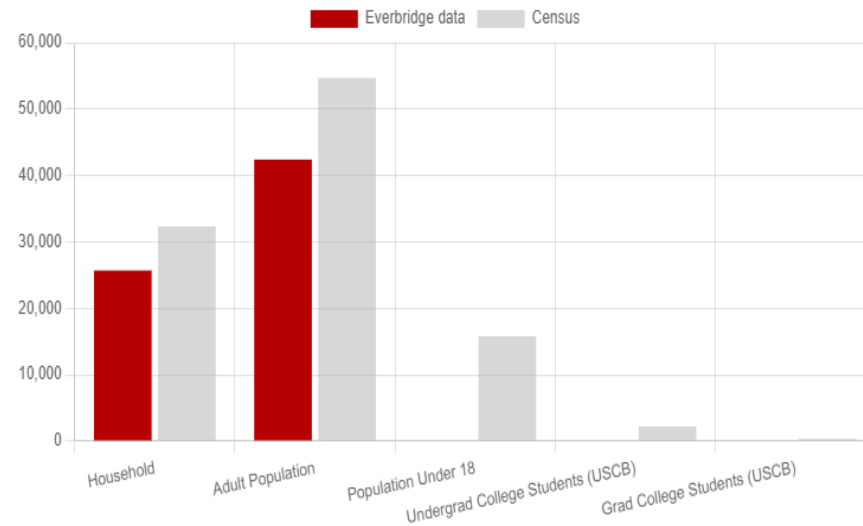


Census Data

Population	73,112
Population Under 18 (USCB)	15,817
Undergrad College Students (USCB)	2,226
Grad College Students (USCB)	368
% of Adult Population	75 %
HouseHolds	32,332

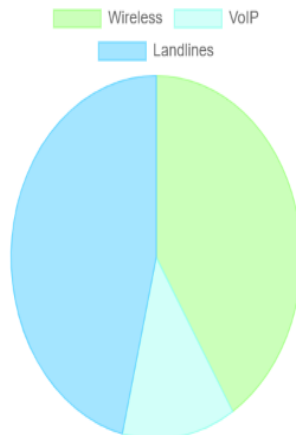
Everbridge Data

Resident Unique Contacts	42,398
Businesses Unique Contacts	5,161
Total Unique Contacts	47,559
% Residents of Adult Population	78 %
HouseHolds	25,701



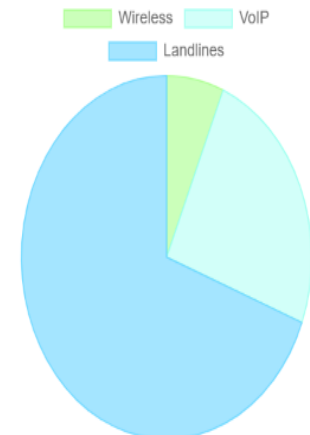
Resident contacts by type

Wireless	24,795	41 %
VoIP	7,580	13 %
Landlines	27,856	46 %
Total:	60,231	



Businesses contacts by type

Wireless	406	6 %
VoIP	1,560	24 %
Landlines	4,404	69 %
Total:	6,370	





Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – May 2023

- Election Day came and went without any major issues. County wide total turnout was 54.20% which was VERY high. We have not even hit that percentage when the Spring Election is combined with the Presidential Preference Primary. The top municipal turnouts were:

- Town of Hiles – 66%
- Town of Auburndale – 62.40%
- Village of Hewitt – 61.79%

Honorable mention goes to the City of Marshfield for their turnout of 59.26% in the Wood County portion of the city.

- Rep. Scott Krug, chair of the Assembly Campaign & Elections Committee was in my office on election night to witness election results coming in. He was interested in how we post them as quickly and as accurately as we do. After showing him our processes, he stated our office is the “gold standard” in how it all works and comes together seamlessly. With the exception of one of our hand count municipalities, we had all our municipalities in by close to 9:00 PM. It should also be noted that those election night numbers did not change after the canvass. That goes to show how secure and accurate our system is.
- There was a couple of close races that were in recount range. One was the Marshfield School District, where out of over 8,000 votes cast, the difference between the one that got on the board and the one that was eliminated (it was a vote for 2) was 15 votes. I had numerous inquiries on the recount process from the aggrieved candidate and those that supported her. I was happy to answer those questions, even though I do not have jurisdiction to conduct that recount. Ultimately, she decided not to proceed. The other race was the 10th Aldermanic District in Marshfield. Out of about 500 votes cast, the difference was 2. The aggrieved candidate did petition for the recount. I went up to Marshfield with the ballots and poll book copies and it took only about 2 hours to do the recount and the results remained the same as election night. One thing that I find upsetting was that the petitioner was not there to witness the recount process. It is not just a matter of counting the ballots. That is the easiest and fastest part of the process. It is all the other reconciling that is done BEFORE the ballots are counted that takes time.
- Work continues on the annual directory. I expect we will go to print in the beginning of May.
- I worked with Corporation Counsel Kastenzholz to move forward to destroy election material from the November 2020 election and subsequent elections. As you will recall, there were a number of notices filed with me claiming that lawsuits were eminent and that I was required to keep all the materials for those elections. Normal destruction of these documents, for races with federal offices on them is 22 months. No suits have been filed to date. It is becoming a challenge to keep on storing these items, especially since we do not have the room we once did when our office was on the 2nd floor when we had the vault. Anyway, Corp Counsel Kastenzholz drafted a letter expressing our intention of destroying these documents in accordance with state statutes, on May 1st.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

April 28, 2023

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – April 2023

Human Resources Activity

	April 2023	2023 Year-to-Date
Applications Received	117	484
Positions Filled	16	64
Promotions/Transfers	6	22
New Hire Orientations	11	40
Terminations, Voluntary	5	41
Terminations, Involuntary	0	9
Retirements	2	7
Exit Interviews	8	14

Human Resources Narrative

General Highlights

1. With the departure of our Benefits Administrator earlier this month, we restructured a couple of positions within our department to balance out our responsibilities and roles. We currently have a vacancy for a Human Resources Coordinator; the position is posted until May 8th. As part of our restructure, Kelli Francis was promoted to Assistant Human Resources Director, effective May 1st. Kelli has done a tremendous job of building relationships with our internal and external partners as well as growing her skills and HR knowledge over the years. If the chance presents, please congratulate her on this well-deserved promotion!
2. With the Highway Department Sick Days proposal (as presented to their oversight committee earlier this month), conducted research on other counties' time off policies and had conversations with other departments related to our current sick time policy. This topic will be an agenda item for the May Operations Committee meeting.
3. Risk Management has started to receive invoices for repair work for the power restoration at River Block that occurred starting on March 6th. Currently, 4 invoices totaling \$43,304.89 have been received, with more expected before permanent repairs are completed. A property damage claim will be filed with Wisconsin County Mutual, with the County's responsibility being the \$25,000 deductible.
4. With regards to the current grievance in process, the Highway Commissioner has upheld the termination and the former employee filed a timely grievance at the next level. I met with the former employee on April 26th and will render a decision within 10 working days.

Meetings & Trainings

1. Attended the PIT Meeting on April 3rd to discuss the Maintenance Supervisor position.
2. Attended the HIRC Meeting on April 4th to discuss the Sick Days Policy proposal.
3. Attended County Board on April 18th.
4. Met with representatives from The Advantage Group to discuss voluntary benefit offerings on April 13th.
5. Met with our account representative from Nationwide on April 18th to discuss implications of The SECURE 2.0 Act on the County's Deferred Compensation Plan.
6. Held the monthly conference call with The Horton Group on April 25th to discuss various benefit topics.
7. Held individual staff and team meetings to discuss and provide updates on the department's identified 2023 goals.
8. Staff attended various meetings, trainings, and webinars related to benefits, employment law, and compliance.

Benefits

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, EBC admin fees, quarterly EAP fees, stop loss admin fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and claims concerns.
5. Processed COBRA notifications for dependents on the health plan reaching age 26.

Recruitment

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Assisted Dispatch with multiple applicant interviews regarding their current vacancies.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
5. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
6. Working with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Looking into different options to ensure we are reaching out to interested candidates in a timely manner.
7. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
New position & Replacement	Clerk of Courts	Court Clerk – Branch 4 Court Clerk – Vacancy	Positions posted, interviews conducted, references complete, offer accepted for one Court Clerk position filled, 5/8/2023.
Replacement	Criminal Justice	Case Manager	Position posted, deadline 5/1/2023.
Replacement(s)- Eligibility List	Dispatch	Dispatchers (3)	Position posted, interviews conducted, final candidate selected for one vacancy, references

			being conducted. Will select two more candidates, then establish eligibility list.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple) & Therapy Activity Aide	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 6/30/2023.
Replacement	Edgewater	Nursing Home Administrator	Position posted, interviews conducted, references & background completed, offer extended and accepted, filled 7/24/2023.
Replacement	Health	Community Health Worker (PATCH)	Position posted, interviewing 5/3/2023.
Replacement	Highway	Highway Engineer	Position posted, deadline 5/8/2023.
Replacement	Highway	LTE Truck Operator	Position posted, deadline 5/15/2023, interviews conducted, completed references/DL check, one position filled 5/3/2023.
Replacement	Highway	Summer Help	Position posted, deadline 5/15/2023.
New Position	Highway	Crusher Operator	Position posted, interviews conducted, references/DL check completed, offer extended and accepted, filled 5/8/2023.
Replacement	Highway	Night Watch Person/Truck Operator	Position posted, filled internally 4/17/2023.
Replacement	Highway	Truck Operator	Position posted, deadline 5/15/2023.
Replacement	Human Resources	HR Coordinator	Position posted, deadline 5/8/2023.
Replacement	Human Services	Bus Driver-Casual	Position posted, interviews conducted, references/background/DL check on final candidate.
Replacement	Human Services	Behavioral Health Outpatient Clinic Manager	Position posted, deadline 5/22/2023.
Replacements	Human Services	Support & Service Coordinator (2)	Positions posted, deadline 5/1/2023.
Replacement	Human Services	Family Interaction Workers (2)	Position posted, deadline 5/8/2023.
Replacement	Human Services	Administrative Assistant - CCS/CSP	Position posted, interviews conducted, references/background completed, offer extended and accepted, filled 4/10/2023.
Replacement	Human Services	Crisis Interventionist (7 p.m. to 7 a.m.)	Position posted, deadline 5/8/2023.
Replacement	Human Services	Crisis Interventionist (7 a.m. to 7 p.m.)	Position posted, deadline 5/8/2023.
Replacement	Human Services	Transportation Program Assistant	Position posted, interviews conducted, filled internally 5/1/2023.
Replacement	Human Services	CCS Service Facilitator	Position posted, deadline 5/8/2023.
Replacement	Human Services	Case Manager/SW – Initial Assessment (2)	Positions posted, interviews conducted, references/background completed, both filled externally and internally on 4/24/2023.
Replacement	Human Services	Economic Support Specialist	Position posted, filled internally 4/24/2023.
New Position	Human Services	Birth to Three Service Coordinator	Position posted, deadline 5/1/2023.

Replacement	Human Services	Kinship & Foster Care Coordinator	Position posted, deadline 5/1/2023.
Replacement	Human Services	Crisis Interventionists – Casual	Position posted, deadline 5/8/2023.
Replacement	Human Services	Community Resources Receptionist	Position posted, deadline 5/2/2023.
Replacement	Human Services	Residential Aides-Casual	Position posted, deadline 5/15/2023.
Replacement	IT/Systems	Services Support Analyst	Position posted, deadline 5/1/2023.
Replacement	Maintenance	Maintenance Tech II	Position posted, interviews completed, references conducted, offer extended and accepted, filled 4/17/2023.
New Position	Maintenance	Maintenance Supervisor	Position posted, deadline 5/15/2023.
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, LPN, and Therapy Assistant	Ongoing recruitment by Norwood.
Replacement	Norwood	Cook – Full-Time	Ongoing recruitment by Norwood.
Replacement	Parks & Forestry	LTE I & LTE II	Positions posted, interviews conducted, references completed, multiple offers extended and accepted, eight positions filled. Looking to fill one more position, deadline 5/15/2023.
Replacement	Planning & Zoning	County Planner	Position posted, deadline 4/24/2023.
Replacement	Planning & Zoning	Code Technician	Position posted, deadline 4/24/2023.
Replacements – Establish Eligibility List	Sheriff	Correction Officers	Position posted, deadline 5/15/2023.
Replacement	Sheriff	Correction Officers (2)	Position posted, interviews conducted, both positions filled 4/10 & 4/24/2023.

Safety/Risk Management

1. Continuing the process of updating the Written Programs and Safety/Risk Manual appendices/forms.
2. Managed open claims with Aegis/Charles Taylor throughout the month.
3. Attended Norwood Safety Committee meeting.
4. Conducted respiratory fit testing for Edgewater Haven staff on 4/12 and 4/14.
5. Conducted HeartSaver CPR/AED/First Aid for Parks Department on 4/20 and 4/27.
6. Conducted CPR/AED Skills Testing for Edgewater Haven staff on 4/17, 4/24, and 4/25.

NEW Workers' Compensation Claims (1)

1. 4/8/23 – Edgewater – Employee suffered abdominal injury while lifting resident in bathroom

OPEN Workers' Compensation Claims (4)

1. 12/22/22 – Sheriff's – Employee injured R shoulder falling on South steps at Courthouse near Jail entrance (surgery required)
2. 12/31/22 – Edgewater – Employee strained L shoulder transferring resident with EZ lift
3. 1/5/23 – Human Services – Employee injured back/neck slipping on ice in Norwood parking lot
4. 3/10/23 – ROD – Employee slipped on ice in City of WR parking lot while coming in to work

CLOSED Workers' Compensation Claims (2)

1. 2/15/23 – Sheriff's (Corrections) – Combative inmate spit on L arm and in L eye of employee while CO was conducting cell checks
2. 2/19/23 – Sheriff's (Corrections) – Combative inmate spit into face/mouth of employee while items were being removed from cell (late report)

First Aid Injuries (3)

1. 4/10/23 – Highway – Employee cut L hand on fence post while removing snow fence from field
2. 4/11/23 – Highway – Employee struck in the face removing snow fence post, suffered forehead laceration and chipped tooth
3. 4/18/23 – Highway – Employee strained R elbow while changing bars at asphalt plant

Property/Vehicle Damage Claims (1)

1. 4/13/23 – Sheriff's – Squad 30 windshield replacement due to stone chip (actual cost \$508.34)

Liability Claims (1)

1. 3/27/23 – Highway – Claimant damaged both R-side tires when they drove through hot mastic during road patching activities (actual damage \$496.51)

Various mailbox claims were received throughout the month. Per Highway Department policy, the maximum reimbursement for damages is \$100.

OPEN EEOC/ERD Claims (3)

1. 6/1/20 - Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of Probable Cause on July 1, 2021. Nuisance settlement accepted by Complainant; settlement agreement signed and check has been mailed. Complainant has agreed to withdraw complaint and the hearing that was scheduled for June 2023 has been cancelled. This claim is now considered closed and will be removed from future reports.
2. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022.
3. 2/24/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of No Probable Cause on August 26, 2022. The claimant filed a timely appeal and a hearing is scheduled for July 19 & 20, 2023.

OPEN WRS/ETF Appeal (1)

1. 9/25/22- Former Humane Officer submitted an appeal to the Department of Employee Trust Funds to appeal the County's decision on her eligibility determination. Corp Counsel filed a motion for Partial Summary Judgment on March 14, 2023.

Other

1. Continuing to work on updating all job descriptions based on completed JDQs when vacancies occur.
2. DOT Random 2nd Quarter selections made and distributed for 10 randomly selected employees who hold a CDL license, due June 12, 2023.
3. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.

4. Reconciled and processed the March Unemployment Insurance payment.
5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
6. Facilitated New Hire Orientation on April 3rd, 10th, 17th, and 24th.
7. Conducted exit interviews on April 21st and 27th.
8. Responded to multiple Open Records requests.
9. Responded to multiple verifications of employment.
10. Replied to multiple requests from surrounding counties with varied information.
11. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—MAY 2023

1. Attended Wisconsin Counties Association weekly calls on Mondays in April.
2. Attended United Way Finance Committee meeting on April 3.
3. Paid out bonding interest due on April 3 and received an e-mail on April 4 wondering what the overpayment was for because we didn't send them the amount that they were expecting. I had to share with the representative the information on the CUSIPs they were missing. This gets to be very frustrating and time consuming arguing with this company. Baird did reach out to me with other options, and for a fee, there is a 3rd party that would take care of the payments. To me, the payments are not the issue here as I always match to Baird, it is the company either not getting informed of the new debt or the information not getting to the correct people.
4. Attended Operations Committee meeting on April 4.
5. Paid out Lottery Credit payments to School Districts and Municipalities on April 17.
6. Recognized all the Municipal Treasurers via e-mail with a copy of the Proclamation by the Governor's office regarding April 16-22, as Municipal Treasurers Appreciation Week.
7. Attended County Board meeting on April 18.
8. Attended Jail Construction Adhoc Committee meeting on April 18.
9. Attended the Wisconsin Counties Association Personnel, Finance and County Organization Steering Committee meeting in Wisconsin Dells on April 19.
10. Attended the ARPA Funding Adhoc Committee meeting on April 20.
11. Presented at the Wisconsin Towns Association meeting regarding the Treasurer's Office on April 21.
12. I will be out of the office April 25-May 2, 2023.



Wood County

WISCONSIN

Employee Wellness

Ryan Boeshaar

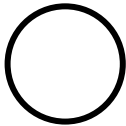
Letter of Comments – April 2023

- Telephonic and in-person health coaching has been in full swing and will continue until the end of June. This is the third and final step to enrolling in the wellness program and qualifying for the reduced health insurance rate for 2024. I have already met with 168 participants to go over their most recent biometric results and yearly health and wellbeing goals. There are an additional 200 participants who have scheduled an appointment with me. I plan to add more coaching dates/times for June in the next coming weeks. The table below is a 3-year comparison of the three qualifying activities.

Annual Report of Qualifying Activities			
	<u>2021</u>	<u>2022</u>	<u>2023</u>
Biometric Screening	465	449	448
Health Assessment	460	446	446
Health Coaching	450	450	154*

**Deadline for health coaching is June 30, 2023*

- Registration is now open for the quarter 2 wellness challenge which will run from Monday, May 1 – Sunday, June 11. As May is national physical fitness & sports month, I brought back the very popular step challenge from previous years. A new feature this year allows participants to choose between two different weekly step goals instead of just one. Participants are encouraged to sign up for the goal that will be challenging for them, but also realistic and attainable to achieve. An “*activities to steps conversion chart*” will also be promoted to incorporate a wide variety of physical activities participants can do.
- April’s Lunch & Learn on www.managewell.com was titled “*Alcohol Intake and our Health*”. Participants learned more about the negative effects of alcohol and were provided with helpful resources and strategies to help reduce alcohol intake. This was a very well received activity based on feedback from the wellness committee and when mentioned in some of my health coaching sessions.
- The wellness bulletin boards around the Wood County locations have been updated with new wellness material for quarter 2. The topics selected correlate well with the time of the year and include: healthy eating, gardening, nutrition & hydration tips for fitness event preparation, and the benefits of walking.



RESOLUTION#

Introduced by Operations Committee
Page 1 of 1

ITEM#
DATE May 16, 2023
Effective Date May 16, 2023

PY

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by:

PAK

, Corp Counsel

Reviewed by:

EN

, Finance Dir.

INTENT & SYNOPSIS: To amend the 2022 budget for Aging & Disability Resource Center function (54611) for additional expenditures that were not anticipated during the original budget process.

FISCAL NOTE: No cost to Wood County. The source of the funding is available cash reserves in the ADRC fund balance. The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
54611	ADRC Contributions		\$31,962
34112	Fund Balance-Assigned ADRC	\$31,962	

WHEREAS, the Aging & Disability Resource Center expended the full amount received from Wood County for 2022 and an additional \$31,962 from previous years’ surplus, and

WHEREAS, the additional \$31,962 in expenditures were not anticipated or budgeted for, and

WHEREAS, the Aging & Disability Resource Center fund balance has sufficient funds to cover the unanticipated expenditures, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that an amendment to the budget is required any time the actual costs will exceed the budget at the function level, and

NOW, THEREFORE BE IT RESOLVED, to amend the Wood County ADRC (54611) 2022 budget with a transfer of \$31,962 from the Aging & Disability Resource Center fund balance (34112) to fund unanticipated

expenditures, and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a Class 1 notice of the budget change within 10 days.

{ }

Ed Wagner (Chair)

Adam Fischer

Lance Pliml

Donna Rozar

Laura Valenstein

Adopted by the County Board of Wood County, this day of 20 .

MINUTES

HEALTH & HUMAN SERVICES COMMITTEE

DATE: Tuesday, April 18, 2023

TIME: 8:00 AM

LOCATION: Courthouse – Room 114

Members Present, in person or via WebEx: Adam Fischer, Donna Rozar, Tom Buttke, Lee Thao, John Hokamp, Kristin Iniguez (joined at 8:30 AM), Lori Nordman, Rebecca Spiros, Mary Jo Wheeler-Schueller

Others Present: Trent Miner, County Clerk; Mary Solheim, Erica Sherman, see attached attendance sheet

1. Chairman Fischer called the meeting to order at 8:00 AM and declared a quorum present.
2. There were no public comments.
3. The resolution to confirm the start date of Marissa Kornack as Interim Administrator of Edgewater Haven was presented by Director Vruwink. Motion by Buttke/Hokamp to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
4. Greg Nycz of the Family Health Center in Marshfield along with representatives of Mid-State Technical College presented a proposal to build a federally qualified health center in Wisconsin Rapids. They provided details on the work and funding of their current clinics and believe, based on the numbers, a clinic in Wisconsin Rapids is needed. The cost of construction of \$17.3 million would need to be paid for by varying entities. They are asking the county for the use of their ARPA funds to help fund this endeavor with the hope of county participation leading to further donations by different entities. The location of this proposed venture would be on donated land by YMCA and Veterans Clinic. The Health Dept. is in full support of this venture. Motion by Hokamp/Wheeler-Schueller to refer this to the ARPA Committee. Motion carried unanimously.
5. Chairman Fischer declared the meeting adjourned at 8:48 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Name

Representing

Deb Stencil
Chris Severson
BOBBY DAMROW
Greg Nyce
Kristi Egge
Shawn Becker

Jeff Fenzko
Brandon Vruwink
Bill Cledensmy
Lance Pliml

Mid-State Technical College
" " " "

Mid-state Technical College
Family Health Center of Marshfield
Wood County Health
WCSD

WCB#11

WCHSD

WCB #15

County Board Chair

HEALTH AND HUMAN SERVICES COMMITTEE

DATE: April 27, 2023

PLACE: River Block Building, Room 206 – Wisconsin Rapids (meeting also accessible via WebEx)

PRESENT: (in-person) Adam Fischer, Tom Buttke, John Hokamp, Lee Thao, Lori Nordman
(via WebEx) Rebecca Spiros RN, Donna Rozar, Mary Jo Wheeler-Schueller joined and left during agenda item 12

EXCUSED: Kristen Iniguez DO

ALSO PRESENT (for all or part of the meeting): Brandon Vruwink, Mary Solheim, Marissa Kornack, Mary Schlagenhaft (Human Services); Rock Larson (Veterans Service); Sue Smith, Kathy Alft (Health Department); Reuben Van Tassel (Maintenance); Lance Pliml (County Board Chair); Bill Clendenning, Jeff Penzkover, Dennis Polach (County Board Supervisors)

1) Call to Order

Meeting called to order at 5:00 p.m. by the Chair.

2) Quorum

Fischer declared a quorum.

3) Public Comments

- n/a

4) Veterans Service Presentation: State Veteran Benefits Overview

Rock Larson described the various benefits available to Wisconsin State Veterans.

5) Consent Agenda

Motion (Buttke/Thao) to approve the consent agenda. All ayes. Motion carried.

6) Discussion and consideration of items removed from consent agenda

- n/a

**7) Financial Statements – Edgewater Haven, Human Services, Norwood Health Center
Quarterly Reports – Veterans Service, Health Department**

Department staff answered questions regarding information in the financial statements and quarterly reports.

8) Edgewater Haven Ad Hoc Committee Update

Brandon Vruwink shared an update with signage.

9) River Block Security Update

Reuben Van Tassel provided an update with the work completed to-date.

10) Annual Human Services Risk Reserve Review

Brandon Vruwink explained the annual review requirement for additional funding, if any, is requested. Motion (Buttke/Hokamp) to transfer \$250,000 into the Risk Reserve Fund. All ayes. Motion carried.

**11) Human Services Capital Improvement Projects (CIP) Review: Community, Edgewater, and Norwood
2024-2028 Projects**

CIP requests were shared in the packet. Brandon Vruwink, Marissa Kornack, and Mary Solheim described projects and priorities of Edgewater, Norwood, and Community. As needed, Reuben Van Tassel provided additional information and responded to questions. Motion (Buttke/Thao) to approve the Capital Improvement Projects as presented. All ayes. Motion carried.

12) Review of Edgewater Haven Operations

Brandon Vruwink and Marissa Kornack provided an overview of Edgewater operations and financials, both from a historical perspective and future projections. This background led into discussions regarding expectations of the facility and industry trends.

13) Update on State of Wisconsin Department of Health Services (DHS) Crisis Program Billing Changes

Brandon Vruwink shared advocacy efforts towards crisis program billing changes.

14) Request from Human Services employee for Tuition Reimbursement per the County's Tuition Assistance Program

Brandon Vruwink explained the county's policy for tuition reimbursement and presented a request from a Human Services employee. Motion (Buttke/Hokamp) to approve the request as presented. All Ayes. Motion carried.

15) Human Services Request to Create a Stipend for Clinical Oversight

Brandon Vruwink explained the need to create a \$250 monthly stipend for clinical oversight. Motion (Thao/Hokamp) to authorize a \$250 monthly stipend as presented. All ayes. Motion carried.

16) Discussion on end of funding for COVID-19 testing at Norwood and Edgewater

Marissa Kornack announced the end of funding for COVID-19 testing, yet regulations have remained the same. Marissa explained mitigation strategies that are ongoing. Motion (Rozar/Buttke) to discontinue testing requirements for those employees with exemption approvals. All ayes. Motion carried.

17) Legislative Issue Updates

Department heads provided updates regarding issues pertaining to their departments.

18) Items for Future Agenda

The Chair noted items for future agendas.

19) Next Meeting(s)

- May 25, 2023, 5:00 pm, Wood County Annex & Health Center, Classroom - Marshfield

20) Closed Session

Motion (Buttke/Thao) to convene into closed session pursuant to Wis. Stat. 19.85(1)(f) Wis. Stats. to consider leave of absence request(s). Fischer: Aye, Rozar: Aye, Buttke: Aye, Hokamp: Aye, Thao: Aye, Spiros: Aye, Nordman: Aye. Motion carried. The Committee went into closed session at 6:48 p.m.

21) Return to Open Session

Motion (Buttke/Thao) to return to open session at 6:50 p.m. All ayes. Motion carried.

22) Adjourn

Chair Fischer declared the meeting adjourned at 6:50 p.m.

Minutes taken by Kathy Alft and subject to Committee approval.

If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or ssmith@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE SMITH, RN, MSN

Centergy Central Wisconsin Days

I was fortunate to be able to attend Centergy's Central Wisconsin Days in Madison. We received training in the morning on the three topics we were to advocate for that afternoon with legislators. I'm including the one-pagers for the three topics we covered: child care, tax reform, and housing.

Child Care Access

Applications for funding were submitted to Legacy Foundation for funding specific to South Wood County and to the Wisconsin Department of Children and Families for their Partner Up! program. Childcaring, Inc. was the entity who applied for the funding. We are in the process of planning for business roundtables in both Marshfield and Wisconsin Rapids. These will be facilitated by North Central Regional Economic Development and we are partnering with both chambers of commerce and Childcaring, Inc. on the planning. The purpose is to bring together leaders from large employers in the area to discuss any challenges their workforce is facing in regards to child care and to brainstorm potential solutions.

Opioid Settlement Planning Update

- Our March Task Force meeting was canceled due to the power outage at River Block. It was rescheduled for April 17.
- We have reviewed the allowable expenses and created a document listing all of those out. Our community partner agencies are in the process of filling in that document and listing the services they already provide in each allowable area. The purpose is to identify any gaps and then prioritize, based on our unique local needs, where additional dollars are needed to fund new or expanded services to our communities.
- We want to be sure that we do not prioritize funds for things that are funded by other sources. For example, WI DHS received 30% of the settlement dollars and they are doing some statewide things with those dollars. Because they are already providing funding for things like Narcan, Fentanyl Test Strips, and Syringe Services, we wouldn't want to unnecessarily expend our local resources on those efforts.
- Ultimately, we plan to present recommendations to HHSC to start, and any other committees interested. I assume that the Operations Committee and then the County Board would want to approve expenditure of these funds.
- I'd like to add that I continue to serve on the Wisconsin Counties Association Opioid Task Force. I also represent Wisconsin public health on the National Association of Counties Opioid Solutions Leadership Network. That group met on April 18-20 in North Carolina (I'm writing this narrative prior to that). We will be visiting two rural health departments that provide medication assisted treatment for substance use disorder and other interventions. It will be very educational and I will bring these ideas and lessons learned back to our local groups.

HHSC Members Invited to Emergency Drill in Marshfield on May 1

The health department is collaborating with emergency management to hold an emergency preparedness drill at the 2nd Street Community Center in Marshfield from 9-12 on May 1. You're welcome to pop in and check it out. We are drilling our Family Assistance Center Plan, which is something we would set up for loved ones during a mass fatality event, such as an active shooter situation, a large traffic incident with multiple casualties, etc. This is where loved ones of those potentially injured, killed, or missing would come for information, support, counseling, identification of their loved one and things of that nature. It should be an interesting experience!

National Association of Counties (NACo) High Performance Leadership Academy

I have been accepted in to the NACo High Performance Leadership Academy. This is a robust leadership training program and was promoted by the Wisconsin Counties Association during a Monday morning leadership call. The tuition is typically \$2995, however, since there have been no previous participants from Wood County, there was a discount so the tuition is only \$1000. The health department received a five-year workforce grant from WI Department of Health Services (around \$260,000) and this type of training fulfills the intent of those grant dollars. I participated in orientation on April 12 and the academy begins on April 24 (all online). Here is a description of the academy from the NACo website:

The NACo High Performance Leadership Academy is an innovative, completely online 12-week program created to equip frontline county government professionals with practical leadership skills to deliver results for counties and communities.

With a robust curriculum developed by the Professional Development Academy in partnership with Fortune 1000 executives, public sector leaders, world-renowned academics and thought leaders, including General Colin Powell and Dr. Marshall Goldsmith, HPLA was designed specifically for the unique challenges and opportunities of serving in county government.

COMMUNITY HEALTH IMPROVEMENT PLANNER REPORT – KRISTIE RAUTER EGGE, MPH

Healthy People Wood County

A quarterly Healthy People Wood County Advisory Council Meeting was held in March. This meeting served as a time to pass along and hear updates on the work around the Community Health Improvement Plan (CHIP) as well as the current work and accomplishments of our partners.

Healthy People Performance Management (PM) Workbook was built out and is close to completion. The PM Workbook serves as a tracking tool to identify key bodies of measurable work and their associated goals to track throughout a calendar year. The PM Workbook tracks trends to see if the team is meeting set milestones and benchmarks that will ultimately help them achieve their goals for the year.

A couple of staff have access to ArcGIS, a mapping and analysis software. Staff met with Paul Bernard to start discussing workflows with ArcGIS that could be incorporated into the Healthy People work.

IMPACT

- *Providers and Teens Communicating for Health (PATCH)*: Teen Educators continued with bimonthly enrichment trainings, which included discussions and final edits for the social isolation and belonging project. The PATCH Coordinator attended the Lincoln High School Job Fair with over 30 other area employers. From this event, an additional seven Teen Educators have applied to the PATCH Program and all were offered positions for the 2023-2024 school year.
- *Drug Free Communities (DFC) Support Program*: The non-competing Year 4 DFC grant renewal was submitted, which included a working action plan and budget for the upcoming fiscal year beginning September 30, 2023. The action plan includes underage drinking, youth prescription drug prevention, and youth THC use (no additional substances were added in Year 4). Sustainability will be an ongoing focus going into Year 4 of 5 before another competitive application is submitted for years 6-10.
- *Hemp-derived Cannabinoids*: Health Department employees met with individuals from Eau Claire, Buffalo, LaCrosse, and Walworth counties to share about the process/timeline for implementing an ordinance to restrict sales of hemp-derived cannabinoids to those under the age of 21. Several Wisconsin counties have been reaching out to discuss our local ordinance, and there are plans for Health Department staff to present at upcoming conferences and summits.
- *Marshfield Area Coalition for Youth (MACY)*: MACY is planning a full coalition meeting to take place in May. This will be the first time the coalition has met in person since July 2019. The MACY Steering Committee decided to pull community partners together twice a year to share ongoing youth substance use and mental health initiatives.

The MACY Drug Task Force met March 7 to discuss:

- Ongoing underage drinking prevention work through a STOP Act Grant
 - Adopting the county-wide hemp ordinance language in the City of Marshfield
 - Planning for the April 22 Drug Take Back Event
 - State Opioid Response (SOR) grant funding for:
 - Dose of Reality campaign
 - Medication lock boxes
 - Community events (Central Wisconsin State Fair, Marshfield and Columbus Leadership Alliance retreat, and Day of Kindness)
 - Harm reduction initiatives (Narcan and fentanyl test strip education/awareness, and community trainings)
 - *Harm Reduction*: The Wood County Health and Human Services Committee was supportive of Wood County Health Department starting a Vivent Health satellite site for the LifePoint Program, which offers clean supplies to those living with a substance use disorder. These programs are supported by nearly 30 years of research indicating they are safe, effective in reducing communicable disease, and cost saving to communities. New clients are five times more likely to enter drug treatment and three times more likely to stop using drugs than those who do not utilize these types of programs/services. Syringe Service Programs are associated with approximately 50% reduction in HIV and Hepatitis C virus incidence. Permission was also given to Wood County Health Department to pursue funding for a public health vending machine through the Wisconsin Department of Health Services. This funding application is due in April.
- Health Department employees are participating in a state-wide harm reduction coalition. A second meeting for this group was held March 24 to continue planning and organizing group efforts.
- *Narcan Direct Program*: Two trainings took place in March, in which 11 individuals were trained to administer naloxone nasal spray (Narcan®) and prevent an opioid overdose. Along with these two trainings, 12 additional Narcan® kits were taken to Wisconsin Rapids Fire/EMS to distribute in the Narcan Leave Behind program.
 - *Prevention Training*: DFC staff attended a free three-day training in Minneapolis around core prevention strategies. The training focused on evidence-based prevention strategies and implementation in local communities. The training also served as a platform to network with other counties on their prevention efforts and make connections to work with moving forward.

- *Place of Last Drink (POLD)*: IMPACT members met with law enforcement agencies and representatives of the Medical College of Wisconsin in March to review Wood County's POLD program. The POLD program collects OWI data around the driver's place of last drink. IMPACT worked with local law enforcement and state alcohol prevention members to improve the effectiveness of the program. A POLD grant offered through the Medical College of Wisconsin was used to purchase signs in early March for retailers around recognizing intoxication and the cost of overserving. These signs, along with letters educating the establishments on POLD, will go out to retailers in April. Members of IMPACT and MACY will meet with law enforcement agencies on May 25 in Pittsville to go over POLD data and next steps.
- *Nicotine Prevention Alliance of Central Wisconsin*: The Nicotine Prevention Alliance met March 9:
 - The Wisconsin Rapids Area Middle School (WRAMS) FACT group was invited to the meeting to share what this student-led tobacco/nicotine prevention group has been working on this school year, which includes efforts to reduce student vaping rates and hosting a community stakeholders breakfast to talk about youth tobacco/nicotine use.
 - The state is now offering 8 weeks of smoking cessation medication through the Wisconsin Tobacco Quit Line. Previously, only 2 weeks of nicotine replacement medications were offered to individuals who utilized this service. In addition, coaches will call/text to check in on individuals who utilize Quit Line services, and utilize Zoom peer support services with a chat feature as a way to support one another and provide encouragement.
 - Wisconsin Department of Health Services and WI Wins is participating in a state-wide Tobacco 21 campaign to increase awareness that retailers should be following the federal Tobacco 21 law. The State Finance Committee proposed raising WI's age of purchase to 21, as well as recommended excise tax on little cigars and an e-cigarette tax.

Mental Health Matters

Early in March, staff held a Question, Persuade, Refer (QPR) Suicide Prevention training for a class of UW-Eau Claire nursing students. The QPR training is meant to provide the attendees knowledge on the signs of suicide ideology and methods to intervene when someone is suicidal. Staff will continue to advertise and host these trainings to any interested groups.

During the middle of March, staff and an AmeriCorps member held two *Up to Me* storyteller trainings. The *Up to Me* training is roughly two-hours in which attendees learn about disclosing their mental health challenges, settings and safe people for disclosure that'll be most effective in getting the support they are seeking, and writing a draft of their story. The two trainings were held at the two local clubhouses, A Better Way Clubhouse and River Cities Clubhouse. The primary goal of these trainings was to bolster the number of mental health storytellers we have locally for the Storyteller Workgroup. A follow up meeting will be held in April.

Staff held a one-on-one meeting with Morgan Potter, the representative from Mid-State Independent Living Choices (MILC) that oversees the two clubhouses in Wood County. The meeting with Morgan was primarily set to ask about the most pressing needs of the population she serves. In this specific example, Morgan serves adults living with a mental health diagnosis, a substance use disorder, and/or with a physical or mental disability. The HIPAA-compliant data collected from this meeting and others is being compiled into a shared excel sheet for Healthy People, which will be used as a grant deliverable and additional information for the Community Health Assessment (CHA).

Increase Access to Healthy Food

Over the last month, the Regional Farmers Market Coordinator has been focusing primarily on the Waupaca, Wausau, and Stevens Point Farmers Market as they have expressed the need for support. Efforts continue to support the Wausau Farmers Market on their nonprofit application. Staff attended Wausau's farmers' market vendor meeting to assist and give updates on the 2022 data collection for the region. For the Stevens Point Farmers Market, staff continue to meet with the market manager and city representatives to figure out the possibility of a paid market manager - the first time a position like this would exist in over 170 years of operation! Lastly, staff continue to coordinate with Farm2Facts to analyze 2022 data and prepare for the 2023 data collection season.

There was a great turnout for our Spring Vendor Meeting held on April 12. The market will be posting for volunteers to help at the farmer's market this season.

Recreation and Transportation

Meetings with both the Marshfield Community Bike Share partners and the River Riders Bike Share partners were held in April. Both meetings offered space to discuss the success of the 2022 season, the upcoming 2023 season, and share ideas and information on funding and sponsorship opportunities and the next steps those entail. The bikes are available for rent already in the Marshfield area. Rentals have already begun with the beautiful spring weather! The River Riders bikes will be out for the season at the end of April.

Safe Kids Wood & Clark Counties Coalition

Staff scheduled Safe Kids Facebook posts for the month of April. Bike helmet fittings were done at the private schools in Marshfield - 48 children purchased a bike helmet. Staff received the helmets, sorted, labeled, and delivered them. A Safe Kids Wood & Clark Counties Coalition meeting was held to discuss different projects happening before the end of the school year.

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

TNC Program Review

Staff successfully completed the 2022 annual Transient Non-community Well Review with the Wisconsin Department of Natural Resources earlier this month. Within the 2022 calendar year, staff completed water sampling for 389 well systems throughout Wood, Adams, and Juneau Counties. Staff also conducted sanitary surveys for 85 of those systems that were due for evaluation. The purpose of a sanitary survey is to evaluate eight elements of a water system that are essential for assuring safe drinking water, as well as update department records, provide technical assistance, and identify potential risks that may impact drinking water quality.

New Businesses and Consultations

Staff completed a pre-licensing inspection at Out of the Blue Tattoo as they have moved to a new location. A pre-licensing inspection was completed for retail meat sales located in the Arpin area. A pre-licensing inspection was completed for a beer-flavored ice cream establishment in the Marshfield area. A pre-licensing inspection was completed for World Buffet in Marshfield due to a change in location. A pre-licensing inspection was completed for Ember's Inn, previously known as Camelot Motel, due to a change in ownership. A consultation was completed for Moravian Church in Wisconsin Rapids for possible commercial kitchen uses and possible rental opportunities.

Complaint Investigations

Eight complaint investigations were received in the month of March.

- A complaint was received regarding bedbugs in a rental complex. Management was contacted and will be hiring pest control if needed.
- A caller reported bedbugs in an apartment complex. This complex has had ongoing issues and multiple professional treatments. An updated treatment plan was provided to the health department.
- A caller reported bedbugs in an apartment complex. Treatment has been conducted in the past. Staff are working to notify the landlord at this time.
- A complaint was received regarding bedbugs in an apartment unit. Professional treatment has been scheduled.
- A caller reported poor living conditions in a manufactured home. Staff were onsite, but nobody is inhabiting the home. No human health hazards at this time.
- A caller reported food sales occurring out of an unlicensed residence. Staff investigated the complaint. The individual is selling salsa, which is exempt from license requirements.
- A complaint was received regarding mold in a rental unit. Staff were onsite and provided information for mold clean up. No obvious hazards were present at the time of the visit.
- A caller reported an illness after eating at a licensed establishment. Staff conducted a complaint inspection and provided education to staff during the inspection. No violations related to the complaint were found at the time of inspection.

HEALTH PROMOTION AND CHRONIC DISEASE TEAM REPORTS

Oral Health Program – Nicole Burlingame, RDH

Healthy Smiles has almost completed all of our screenings, sealants, and fluoride varnish visits for the 2022/2023 school year. We have started the second screening and fluoride varnishes and are in process of completing the third fluoride applications for the Head Starts.

COMMUNICABLE DISEASE & FAMILY HEALTH AND INJURY PREVENTION REPORTS – ERICA SHERMAN, MSN, RN, IBCLC

Parents as Teachers (PAT)

We are now accepting referrals for pregnant individuals and families with children under the age of two years. In our first month, we have enrolled six families into the program and have started to outreach to our referral providers. April and May's outreach plan includes outreach directly to families via community events including YMCA Healthy Kids Day and Marshfield Medical Baby Expo. Currently, two parent educators are providing PAT services. We will be training two additional parent educators (public health nurses) this summer.

Emergency Preparedness

We are collaborating with Emergency Management and Human Services to coordinate a Family Assistance Center functional exercise. The exercise is scheduled for May 1 at the 2nd Street Community Center.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HOFER, RD, CD, CLC

- WIC continues to complete most appointments over the phone during this time. In person appointments are available, upon request, for families in need of lactation services, weight checks, etc. The physical presence waiver to allow appointments over the phone expires August 9. The State WIC Office applied for additional waivers to allow continued remote appointments through Sept, 2026.
- WIC returned to only providing its contract formula brand Similac on March 1 and no longer provides substitution formulas for other brands.

- The Wisconsin WIC breast pump program is moving towards eliminating on hand stock of breast pumps and breast pump supplies at the local WIC agency. We will be working with a third party supplier to help moms get a breast pump through WIC, if they meet eligibility requirements.

Caseload for 2023 (Contracted caseload 1417)

	Dec 2022	Jan 2023	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1313	1320	1366	1353									
Active (final)	1334	1329	1367										
Participating	1326	1327	1366	1363									

WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT

April 2023

Director's Report by Brandon Vruwink

I, along with other representatives from Wood County, attended the County Ambassador Program on April 12 for Human Services Day at the Capital. We spoke with several of our legislators about critical issues facing the Human Services Department. The four issues that we addressed were: Mental Health Crisis Services, Community Support Programs, Adult Protective Services, and Birth to Three. All of the programs fall within Wood County's Behavioral Health scope. The budget process is expected to wrap up as we move through early summer.

Before Kyle departed from Edgewater, we began discussing the Capital Improvement Plan (CIP) for Edgewater Haven. I have scheduled a meeting with Edgewater's Maintenance Lead and Facilities Manager, Van Tassel, to review the plan before our April H&HS Committee Meeting. The plan is included in your packet for review. Facilities Manager Van Tassel plans to attend the meeting to assist with answering questions about our 2024 plan.

At last month's meeting, I provided an update on the challenges with Crisis Mental Health Billing. I am pleased to report the issues have now been resolved. Senator James's office was of great assistance in facilitating a meeting between Wood County and the Department of Health Services. The result of the meeting provided clarity and direction on how we could move forward in a positive direction. I expect to have additional information to share at the H&HS Committee meeting.

The interim plan at Edgewater Haven is working well. I have spent more time at Edgewater over the past few weeks, and Marissa is splitting her time between Edgewater and Norwood. I appreciate Marissa's willingness to step up and take on the added responsibility. We continue to be in the recruitment process for the Administrator position. I will be sure to provide an update as the process moves along.

The Youth Mentor Program is seeking out space to plant gardens as part of a youth activity. While they have rented space at the community garden area in Wisconsin Rapids, they would like more space. In reviewing space, we have identified an opportunity to use some of our expansive green space at Edgewater Haven. The hope is to place gardens in an area for the residents of Edgewater Haven to see the plants grow during the summer. Youth will tend to the garden and share part of the harvest with the residents at Edgewater Haven. The hope is to bring multiple generations together to share in the joy of gardening.

Deputy Director Update by Mary Solheim

School Connections: Director Vruwink and I continue to meet quarterly with each of our school districts to provide updates to one another and to brainstorm ways to better or best support one another. Our most recent meeting was held on March 13.

Health Department Connections: At the request of our Health Department Director, representatives from our Behavioral Health and Norwood Teams were able to represent Wood County Human Services and present to the UW Eau Claire nursing students at the UWSP Campus in Marshfield on March 13. The team presented information about Adult Protective Services, Emergency Mental Health/Crisis Services, and services at Norwood Health Center. Representatives from our Family Services team will present to this same group of students in April.

Internal Training: With some new requirements which have been put into place under DCF Rule 75, we must ensure that our clinical staff who are delivering treatment services to minors have training in the

areas of adolescent development, family systems, child abuse and neglect, and involuntary treatment laws for minors. In conversation with our BHS/LTS Division Administrator, Stephanie Gudmunson, we discussed options to hold this training in-house. We were able to move forward with an internal training and assist with fulfilling a portion of the DCF Rule 75 requirement through a training presented by myself along with our Access & Initial Assessment Lead Social Worker, JoAnn Wormet, and our Ongoing Supervisor, Wendy Hendrickson.

Clerk of Courts-Legal Fees: In support of our efforts to maintain focus on being fiscally responsible as a County, I have worked closely with the Clerk of Circuit Courts Office for the past three years to submit an application for Title IV-E Pass-Through Funding. The pass-through funding comes through Human Services to the Clerk of Circuit Court's Office. The funds cover a percentage of the legal fees connected with the legal representation for attorneys appointed by the Court to represent parents and children in matters where children are alleged to be in need of protection or services, guardianships, and termination of parental rights under Chapter 48. The appointment of a Guardian ad Litem is a statutory requirement for matters under Chapter 48 so expenses are guaranteed to occur within the County's budget. The work on this application involves providing a detailed process and tracking as well as drafting a Letter of Agreement. We recently received confirmation that the full request was awarded which will once again result in a positive impact to the Clerk of Circuit Court's budget in the year 2023.

Transportation Program: In March, our Transportation Coordinator submitted her resignation to pursue other employment opportunities which are not customer-interfacing. Her last day with us was March 31. With that, we began our recruitment process and made the decision to retitle the position to Transportation Program Assistant as this more accurately captures the requirements noted within the job description. We look forward to providing an update in a future meeting as to the now vacant position. We also wish to note that we worked closely with our Human Resources Department to secure coverage with a temporary position through an employment agency in order to minimize gaps in service to our customers as this position also supports our front desk phones and walk-in customers on the second floor of our Riverblock location. We also continue to recruit for the casual bus driver position left vacant in December, 2022 with a retirement.

Administrative Services Update by Mary Schlagenhaft

Administrative Services Team members attended various meetings specific to their job duties during the month. These included, but not limited to:

- Health & Human Services Committee meetings, Human Services monthly Budget projection meetings (all locations), Operations, County Board, Team Building, Division Specific Management, Process and Individual Progress Meetings.
- Performance Evaluations for team members. All team members worked together to cover shortages in immediate needs due to absences and vacancies.
- Currently one vacancy in this division- Accounting Clerk for Community
- Yearend needs at all locations to include multiple cost reports, final 2022 Expense Reports for funding, Audit items.
- Additional accomplishments: Ongoing EHR SmartCare learning, workflows and processes.

Claims and A/R team:

- Ongoing SmartCare meeting, testing, progress and workflows
- Research and set up of new Billing Codes for billing changes to Crisis Services
- Exploration and testing of updating electronic fiscal record in SNF/Admissions Electronic Health Records system for efficiencies. Anticipation of Launch no later than 6/2023, creating an increased electronic environment.

Insurance claims created and submitted for current reporting

- Norwood: 229 claims in the amount of \$821,543

- Edgewater: 56 claims submitted in the amount of \$310,346
- Community: 3,926 Claims submitted in the amount of \$398,996
 - Accounts receivable receipts: \$471,332

Service Admission Intakes - by location

- NHC Admissions: 30, SNF 2
- Bridgeway: 13
- Edgewater: 13
- Community: 66 intakes,
 - 1144 appointments scheduled, 673 attended (58.8%)

TRIP Monies received YTD:

- Norwood: \$12,622
- Community: \$25,983

Accounting and A/P Team:

- Remaining PRF fund utilization meeting
- Child Care SPARC Training
- Interviewed for NHC Accountant position and received accepted offer
- Contract Coordinator – reviewed, discussed process for 2022 contract addendums and began
- Contract Coordinator – reviewed cost share process and began
- Monthly NHC/EW team meetings
- EW/NHC cost report work continued
- Audit documents/reconciliations preparation
- Assisted with WOI vendor contract at EW

Support Services Team:

- CS Admin Assist interim plan developed; position recruitment completed; vacancy has been filled as of 4/10/23; Training schedule developed includes backup Administrative staff, Case Managers, RNs and Program Managers
- 1 staff on intermittent FMLA
- *Behavioral Health Clinic* service note: As of 4/11/23 entered within 12 days from dictation: Clinicians are doing a hybrid mix of entering their own notes and some dictation. All Intakes and Evaluations continue to be dictated. There are five Admin Services staff that transcribe on a daily basis, each are *Reviewers* for assigned clinicians. They are auditing status, duration, note entry, diagnosis, if CCS-then units, comments are included if needed. Reviews are performed on all appointments for each day –and sent to each Clinician weekly by Thursday. Dictation continues to be completed on the average within 14 *days of Date Of Service*
- Monitor Administration Budget
- HIPAA:
 - 0 Confidentially breach in March
- Attend monthly Admin Services Managers' meeting
- Attend SmartCare meetings, and provide ongoing support and training to BH and Admin Services
- 3 Support Staff are members of the SmartCare Super User group for the newest version "R-6", attending meetings and will be testing before roll out this summer
- OPC Reviewers/Transcribers –Productivity Reports are generated weekly on Fridays – Winscribe Input/Output Work with Unit Support staff, for ongoing monitoring of errors/weekly signing of OPC service notes
- Work with BH Administrator and OPC Program Asst to develop weekly staff meeting agendas for consistent method to update group services and client enrollments

- Work with CCS/CTT Programs managers on Activities Funds Policies and process implemented at RB
- Work with management and staff on new camera security of building entrances
- Develop and update coverage plans and access/permissions for essential reception areas with staff/ Accts Payable Manager for upcoming leave of absence of reception staff
- Work on destruction of RB- FS records: extended target will be April 30 (power outage and staff vacancy disrupted progress)
- Meet with 13 support services staff for scheduled one on one progress update; by phone and/ or in person; Ensure reception areas and all essential duties have coverage
- Develop and update coverage plans for essential reception areas with staff/CR management updates include new security protocols
- Work on destruction of RB- FS records: On target to have RB 231 reorganized by end of March.
- Meet with 13 support services staff for scheduled one on one progress update; by phone and/ or in person; Ensure reception areas and all essential duties have coverage

Behavioral Health Division Update by Stephanie Gudmunsen

We continue to recruit for the Outpatient Clinic Manager position. This position requires both mental health and substance use treatment licensure and experience, in addition to management experience. These requirements make it more challenging to find the right candidate for the position. The position has been vacant since August.

We applied for and were awarded \$58,550 from Wisconsin Department of Health Services to cover room and board costs for residential treatment for Opioid Use Disorders. This is the second year this grant has been available. Medicaid covers the service portion of residential treatment, but does not cover room and board costs. This makes residential treatment too expensive for most people receiving Medicaid to pay for out of pocket. This money will be available to Wood County residents that have Medicaid and are in need of residential treatment for an Opioid Use Disorder (i.e. heroine, narcotic pain medications). These funds cannot be used when treatment is for other types of substances. In 2022, grant funds covered 311 days of room and board costs for residential treatment stays for a total cost of \$24,742.

The Outpatient Clinic has been working on implementing a new Substance Use Disorder treatment curriculum. The new curriculum, developed by Danya International, Inc. is called Living in Balance and includes a Core program, a Co-Occurring Disorders and Recovery Management programs. The material will be used throughout our continuum of treatment groups including Day Treatment, Intermediate Outpatient Program and our Advanced Skills for Recovery groups. The new curriculum is part of an effort to improve the group completion rate by offering more current information and approaches to Substance Use treatment and improving the overall experience of being in one of our group treatment programs.

Community Resources Update by Olivia Lloyd

Transportation: In March, we provided 976 bus rides. Of these rides, 270 were for employment, and 135 were for medical. This is a slight increase from March 2022 with 957 bus rides. We are currently recruiting for a Transportation Program Assistant. Recruitment efforts continue for a casual bus driver position. The Transportation program is also seeking volunteer drivers to provide rides for longer distance medical appointments. Kudos to the Community Resources team for providing frequent coverage and support to this program!

WHEAP: Since the 2023 heating season began October 1, 2022, Wood County has provided Energy Assistance services to 2,418 households. This is a slight decrease of -.82% from last year. Although, Wood County is still a leading agency as the statewide trend is -5.24%.

Edgewater Haven Update by Marissa Kornack

In the month of March we had 13 admissions. Current Memory Care census stayed consistent with an average daily census around 18.

Census comparison to last year:

March 2022 – 44.87 average census with 5.77 rehab

March 2023 – 44.23 average census with 6.74 rehab

Admissions/Discharges Comparison:

March 2022 – Admissions 14/Discharges 8/Readmissions 2/Deaths 4

March 2023 – Admissions 13/Discharges 9/Readmission 10/Deaths 4

Personnel Updates: Open position as of writing this: Nursing –1 .6 LPN; 1 FT .9 CNA and 1 FT .97 CNA. Dietary – 1.00 Dietary Aide. Our new Dietary Manager, Rhoda King, started at the end of March. Larry Burt, Norwood Health Center Food Services Supervisor, has been assisting with training by spending time with Rhoda at Edgewater.

Capital Improvement Projects: We continue to make great progress on our 2023 capital improvement projects.

Both the breakroom and public bathroom renovation are well under way. We hope to have these projects finished by May 1.

The interior kitchen doors were replaced and a convection oven was ordered as part of the kitchen update.

The last project that will be completed this year is the laundry room update.

Employment & Training Update by Lacey Piekarski

Independent Living: By way of state-assisted pandemic funds, the Independent Living Program was able to utilize those one-time pandemic funds to serve young adults eligible for services through December 31, 2022, allowing for carry-over funding into 2023. Proposed carry-over details were preliminarily approved by the Department of Children & Families, pending final steps to confirm total amounts. Three categories were identified to increase funding for IL youth through 2023: housing and housing-related support, transportation support, and personal/other needs (which includes Youth Advisory Council group incentives and supplies). Additional carry-over funds will be allocated to access Learn & Empower Oneself (LEO) Program curriculum for use within IL case management.

The IL Program also finalized January 1 – December 31, 2022 data, capturing youth information in the following metrics:



FSET: The NorthCentral FSET Program offered a Customer Satisfaction Survey to newly enrolled customers March 13–24. During the two-week survey window, 65 total customers were enrolled in FSET, 27 completing the survey (or 41.54%). Survey results provided helpful information for continuing to adapt services including when (scheduled versus same-day requests to enroll) and how (in-person versus phone) to schedule contact. The majority of respondents (over 35%) shared transportation barriers are a concern, requesting FSET support services including bus passes and gas cards. Of the 27 customers enrolled and completing the survey, 100% discussed specific support services available, 20 of those customers requesting and receiving support services the same day.

Survey results resulted in 97% happy to very happy with the FSET Program enrollment experience sharing the following comments:

- “Very kind and knowledgeable. Willingness to help you reach your goals to better your future.”
- “Asked me multiple times if I had any questions about the program and also took time to help me with questions I had that didn’t involve FSET.”
- “I have worked with FSET in the past and it is the most amazing program I have ever encountered. They provide so much help with finding, obtaining, and maintaining employment.”
- “Excited to participate in the program and take advantage of available resources and support. My assigned worker seems very real and passionate about her job and helping people.”

Family Services Division Update by Jodi Liegl

Tailored Dispositional Orders Project: The workgroup continues to transition the standard court conditions we historically have used to language that is easily comprehended, behavioral-based as opposed to service-orientated, and directly connected to the safety threat identified that lead to the Department’s intervention. In doing so, the timeliness of achieving permanency, namely reunification is improved and parent participation and engagement is increased. Representatives from Wisconsin Department of Children and Families and Children’s Court Improvement Program offered to join us in April to help us wrap up the revisions and implement the changes.

Case Mapping: We continue to come together as a team through multiple disciplines to brainstorm and work through plans we believe will maximize outcomes for the children and families we serve. We have

discovered through the course of time that case mapping is a valuable tool for us in working together. Case mapping is a structured and guided conversation that is facilitator led for an agreed upon purpose. It is a tool that comes from the practitioner's model of "Signs of Safety" that is a child protection model utilized around the world. One of our supervisors who recently practiced in another state used Signs of Safety in their practice and has since brought components of the model to our team. This does not replace our current safety model identified by Wisconsin but rather compliments it by providing workers with tools to support the work they do with families. This also pairs well with the Tailored Dispositional Orders Project that is in process. The supervisor provided an introductory overview of case mapping, along with the principles of the Signs of Safety model, to the ongoing child protective services teams and supervisors. Given the positive feedback from those that attended, we plan to provide similar sessions to the other teams within Family Services.

To expand on the case mappings further, the Family Services team has participated in several case mapping sessions and received positive feedback from supervisors, workers, and the families as they have clearer direction with identified next steps. As more workers continue to be exposed to the process, we have experienced an increase in requests for case mapping sessions. The Behavioral Health and Family Services leadership team recently participated in a case mapping session for a youth that we share in common which served to increase understanding between the teams and demonstrate the process.

The timing of the introduction to Signs of Safety serves us well as the State of Wisconsin is reviewing the current safety model used. We have been in contact with those at the State level and through our training partnership to provide information about Signs of Safety and how that could assist in enhancing our practice across the State.

Income Maintenance Update by Steve Budnik

In preparation for the end of the public health emergency, Income Maintenance staff are preparing and coaching customers as much as possible through their benefit changes. A great resource available to help coach members is the COVID-19 Unwinding Tool Kit. This can be found using the website here: <https://www.dhs.wisconsin.gov/covid-19/unwindingtoolkit.htm>

The most significant change is that healthcare renewals will be reinstated. This requires a customer to verify all of the information on their case, and an eligibility worker will determine if they can remain on Medicaid services. Previously, during the COVID-19 Pandemic, all Medicaid consumers were open for healthcare benefits under the "continuous coverage" requirement as part of the consolidated appropriated act.

In addition to annual healthcare renewals, members of FoodShare who have been convicted of a drug felony in the last five years will be subject to a drug test to receive food assistance. DHS is still setting forth the drug testing parameters. However, agencies were instructed to start planning on administering tests beginning in mid-June. For the first month of the drug testing reinforcement implementation, DHS anticipates approximately 11 Wood County customers will be subject to a test.

In March, Wood County's FoodShare caseload was 5079, with a combined recipient count of 9742. A total of \$1,326,444.96 FoodShare benefits was allocated to these eligible customers. In addition, there were 11767 members on healthcare benefits and 175 children on childcare subsidy assistance.

Norwood Health Center Update by Marissa Kornack

We anticipate revised COVID-19 healthcare personnel guidance to be released prior to the end of the public health emergency. We hope to see changes in requirements related to masking and testing. As

I've mentioned for the past couple of months, we learned that testing support and funding from the state will end on June 15th. We will be discussing this further with the committee at the meeting.

Norwood Nursing Department by Liz Masanz

We continue to utilize two agency CNAs to fill the two full time vacancies we have remaining. We do also have a few staff receiving intermittent FMLA that has given us some challenges for staffing PM and NOC shifts, worse on the weekends. We recently saw an increase in CNA applicants, but only a few following through by actually coming in for the scheduled interview.

Community transmission levels have remained high in Wood County, which requires all staff, visitors, and vendors to continue to mask while in the facility. We are hoping CDC and CMS release revised healthcare guidance ahead of the expiration of the Public Health Emergency on May 11.

A staff work group has been exploring a new cloud based software for infection control tracking. We previously used ABX Tracker, but it did not meet our needs as it didn't perform as promised. The new program is called IQI and also does data collection and reporting of other quality assurance and performance improvement measures, which will be very beneficial. This system will automate a lot of work staff is manually tracking and reporting. We are working with IT to roll the program out in April.

Admissions Unit: The average census for the month of March was 8.45. There were 22 admissions and 21 discharges. In addition, the length of stay has decreased to a more typical 8.21 average. We anticipate the length of stay to continue to normalize.

The transition to the new provider team has been going well. Dr. Guthro, Dr. Yasin, and Dr. Hoppe have all circulated through. We will also have a fourth year psychiatry resident, Dr Woldemichael, joining us for the month of April through the Medical College of Wisconsin.

Long Term Care Unit: The long- term care unit had two admissions and one discharge in March, with an average census of 24.42. The Crossroads unit was full by the end of the month. We have started to go through some preliminary preparation for survey by starting some audits and policy updating. Amanda is continuing with her wound care certification training. Lexi is planning for May nursing home week this year.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of March were 6,537 with revenue of \$47,360. Meals for the year are 16,602 with revenue of \$120,285.

As of writing this, we have 1.00 cook FTE open and a .50 dietary aide FTE open. We are in the process of interviewing and/or checking references on candidates for both of these positions.

Norwood Maintenance Department by Lee Ackerman

Capital Improvement Projects: Work continues on the HVAC renovations. All of the wire has been pulled but we are still waiting on the thermostats and remaining valves to arrive.

Work has begun on installing the final kitchen compressor. Following completion, all cooler compressors will be outside of the garage, allowing for better dissipation of heat and the ability to fully secure the garage doors this summer.

A new (used) work truck has been purchased. It was a challenge to find a basic 4X4 work truck with a long bed as most new trucks come as a crew cab/short bed, but a 2020 Ford F150 with 36,000 mi. was

found that met our needs. Though the cost did exceed our budget of \$30,000 by \$2,000, the other item in this section (ARPA Loss Revenue) of our CIP budget (Lawn mower) came in \$5,000 under budget, leaving a net surplus. This was approved by Finance Director Newton, who asked us to share this update with the committee in our monthly report.

A second bid for resealing and striping the parking lots came in lower than the first, but still slightly over the budgeted amount. We were able to negotiate the lower quote to meet our budget and plan to proceed with that vendor, SSI out of Wis. Dells.

Youth Programming Updates by Angela O'Day

Adolescent Diversion Program (ADP): A new ADP case manager joined our team in the last week of February. This position is funded through the Legacy Foundation grant and serves 10-and 11- year olds in a short term, intensive mentorship program. Our new case manager completed in-house training over a two week period and has three youth enrolled in ADP so far. Our ADP team is fully staffed and we are preparing for intern interviews for the spring and fall terms. Two to four University of Stevens Point social work students join the ADP team each semester and are assigned their own caseload of 1-2 youth. This is a great experience for the intern, but has also been a benefit to Human Services in terms of recruitment. Since 2021, four former ADP interns joined our team in various roles within Human Services, and three out of the four remain employed here today.

Youth Mentor: The youth mentor program is planning two new service activities for spring and summer 2023. The first initiative is to Adopt-A-Highway in Wood County. Youth enrolled in the youth mentor program, ADP, 4Sight, as well as youth needing community service from the youth justice unit will come together to clean up a local highway three times per year with case management supervision and support. Our goal is for youth to take an active role in cleaning up and beautifying their community. The second initiative is to install a garden at Edgewater Haven. We plan to build raised garden beds to allow for easier access to the plants. Our hope is for this to be an intergenerational project, with youth helping to build and maintain the garden and Edgewater residents enjoying the produce and helping with some garden maintenance and education to youth when possible.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: April 27, 2023

March 2023 Activity: During the month of March we completed/submitted 465 federal forms to include:

- 38 intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 12 Appeals – Higher level review, Notice of Disagreement (appeal)
- 29 new claims for disability compensation
- 1 new claims for veterans pension
- 5 new claims for surviving spouse benefits (DIC or surviving spouse pension)
- 17 new applications for VA Healthcare
- 34 appointments of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 12 burial and marker applications

Activities:

1. Completed as of April 19, 2023:
 - a. March 15 –Tomah VA Medical Center PACT ACT (Toxic Exposure) Awareness Open House.
 - b. March 16 - Wisconsin Department of Veterans Affairs monthly training (virtual).
 - c. March 21 - Milwaukee Federal VA Regional Office VSO Call in.
 - d. March 23 – CVSO interview on Marshfield’s Heroes from Home program (City TV access/Radio/Youtube).
 - e. March 27 – Presentation on VA Health Care to UW Eau Claire nursing Class.
 - f. March 28 - National Veterans Legal Services webinar on concurrent receipt of disability and retired pay and combat related special compensation.
 - g. April 12 – Wisconsin Counties Association Counties Ambassador day.
 - h. April 12 – Americans Hero’s Café presentation on the Promise to Address Comprehensive Toxics (PACT) ACT.
 - i. April 18 - Milwaukee Federal VA Regional Office VSO Call in.
 - j. April 19 – Northeast Regional CVSO virtual meeting.
2. Near Future:
 - a. April 20 - Wisconsin Department of Veterans Affairs monthly training (virtual).
 - b. April 22 – Central Wisconsin Veterans Business Showcase
 - c. April 25 – National Veterans Legal Services webinar on Recent Court Decisions Veterans Advocates Need to Know About.
 - d. April 27 – Milwaukee VA Regional Office Leadership and CVSO Assoc Leadership meeting.
 - e. May 9 – Tomah VA Medical Center and Congressional Liaison meeting.

Office updates:

Wisconsin Assembly Bill 8 and Senate Bill 17 update. This bill Relating to: expanding veterans benefits to individuals who served in Laos in support of the United States during the Vietnam War. Received a hearing and an executive session in the Assembly committee on Veterans and Military affairs. The results of the Executive session is not yet available. During the hearing CVSO Association Legislative chairman spoke in favor and was asked questions both during and after the session on the cost. The Assembly members were advised that most of the costly benefits require a

Agenda Item 5b – Consent Veterans Department Head Narrative page 2

Veteran granted a Federal VA disability first the cost was minimal. Mostly the aid to needy veteran grants and that is very specific and capped at \$7,500 over a veterans lifetime. The Senate bill has been referred to the Senate Committee on Labor, Regulatory Reform, Veterans and Military Affairs and they have yet to schedule a hearing on this bill.

Minutes of the Wood County Public Safety Committee

DATE: May 8, 2023

PRESENT: Joe Zurfluh, William Voight, Bill Winch, Dennis Polach, Brad Hamilton

EXCUSED:

NOT

PRESENT:

OTHERS Sarah Christensen, Jeff Penzkover, Erik Engel, Quentin Ellis, Ted Ashbeck, Kelli

PRESENT: Trzinski, Dave Patton, Charlie Hoogesteger, Bill Clendenning, Lance Pliml, Shawn Becker

LOCATION: Wood County Courthouse

1. Call to Order:

Joseph Zurfluh called the meeting to order at 9:00 a.m.

2. Review minutes of April 10, 2023:

Motion by Hamilton, second by Voight to approve the minutes of the April 10, 2023 meeting as presented. Motion carried unanimously.

3. Public Comments:

Brad Hamilton discussed items from the Judicial & Public Safety Steering Committee meeting. He discussed Wisconsin Act 4, Wisconsin Assembly Bill 95, and open records requests pertaining to the discipline records of the Sheriff's Department employees and the Coroner.

4. Set date, time and location of next meeting

June 12, 2023

9:00 a.m.

Wood County Courthouse Room 114

5. Communications Department:

a. Communications April 2023 Claims:

The Committee reviewed the Communications April 2023 claims.

b. Communications Report:

The Committee reviewed the Communications report.

6. Emergency Management Department:

a. Emergency Management April 2023 Claims:

The Committee reviewed the Emergency Management April 2023 claims.

b. Emergency Management Activity Report:

The Committee reviewed the Emergency Management report.

c. Emergency Management CIP 2024:

Motion by Hamilton, second by Zurfluh to move the Capital Improvement Plan to the Operations Committee. Motion carried unanimously.

d. Everbridge Mass Notification Information:

Sarah Christensen stated this program is a way to send mass notifications about an emergency. She stated she is going to reach out to other agencies to gather references about the program.

7. Dispatch Department:

a. Dispatch April 2023 Claims:

The Committee reviewed the Dispatch April 2023 claims.

b. Dispatch Activity Report:

The Committee reviewed the Dispatch report.

c. CIP – Dispatch Work Stations

Motion by Hamilton, second by Voight to move the Capital Improvement Plan to the Operations Committee. Motion carried unanimously.

d. Casual Employees

Tabled until next month's meeting

8. Coroner:

a. Coroner Report:

The Committee reviewed the Coroner reports.

b. April 2023 Claims:

The Committee reviewed the Coroner April 2023 claims.

9. Sheriff's Department:

a. Correspondences:

Sheriff Becker stated he just returned from the Federal Law Enforcement Training Center in Georgia. He stated the training was put on by Homeland Security and was no cost to the County.

Sheriff Becker stated the department's CIP for the new Axon cameras and tasers will become a line item in the budget, if not funded otherwise.

b. Resolution-BOTS Grant

Motion by Hamilton, second by Polach to provide for unanticipated revenue from the Bureau of Traffic Safety, housed with the Wisconsin Department of Transportation's Division of State Patrol, to finance additional patrol for speed, seat belt, and reckless driving enforcement through August 2023. Motion carried unanimously.

c. Wood County Rescue:

The Committee reviewed the Wood County Rescue report

d. Crime Stoppers:

The Committee reviewed the Crime Stoppers report.

e. K-9 Project:

The Committee reviewed the K-9 report.

f. Humane Officer

The Committee reviewed the Humane Officer report.

g. April 2023 Claims:

The Committee reviewed the Sheriff's Department April 2023 claims.

h. Hiring Process:

Sheriff Becker stated the jail is still in the hiring process to fill vacancies.

i. Boat/ATV/UTV/Snowmobile Patrol:

The Committee reviewed the Boat/ATV/UTV/Snowmobile Patrol report.

j. Overtime:

The Committee reviewed the overtime reports.

k. Courthouse Security:

The Committee reviewed the Courthouse Security report.

l. Mental Health Transport:

Sheriff Becker stated the department has not utilized the two private companies yet.

m. Jail Items

- i. Inmate Daily Population: Reviewed.
- ii. EMP: Reviewed
- iii. Safekeeper Housing Numbers: Reviewed
- iv. Kitchen Report: Reviewed
- v. Body Scanner: Reviewed
- vi. Jail Inspection: Reviewed
- vii. Maintenance: Nothing to Report
- viii. Inmate Programs: Nothing to Report
- ix. Jail Project: Nothing to Report

10. April 2023 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:

Motion by Hamilton, second by Voight to approve the April 2023 claims of all Public Safety Committee Departments. Motion carried unanimously.

11. Agenda Items for Next Meeting:

Dispatch Casual Employees, CIP for Dispatch, Everbridge Mass Notification Information

12. Adjourn

Meeting adjourned at 10:04 a.m. by Chairman Zurfluh.

Minutes taken by the Wood County Sheriff's Department.

**WOOD COUNTY
TRAFFIC SAFETY COMMISSION MEETING**

Date: March 8th, 2023

Time: 10:30 AM

**Place: Conference Room
Wood County Highway Dept
Wisconsin Rapids, WI**

Present – Roland Hawk Wood County Hwy, Dan Kontos DOT BOTS, Cara Abts WisDOT, Joseph Zurfluh Wood County Board Supervisor, Bill Clendenning Wood County Board, Dennis Polach Wood County Board, Emily Covarrubias Wood County Emergency Management, Charlie Hoogesteger Wood County Sheriff's Department, David Drinkwine Grand Rapids Police Department, Rhae Stertz Wisconsin State Patrol

1. Meeting called to order by Roland Hawk at 10:30 AM.
2. Minutes of the March 2022 Traffic Safety Commission Meeting

Motion by Roland Hawk to accept the minutes, second by Joseph Zurfluh. Motion carried unanimously.

3. No Fatality Crash Reports for review.
4. Cara Abts is present for WISDOT today to report for Tony Kemnitz. She shares that there are no 2023 projects, several planned for 2024 that may be moved to 2025.
 - a. WisDOT is working with Joe Eichsteadt at WI Rapids on an HSIP application to install a pedestrian island and crossing on 8th street at Wood Ave (near Jimmy John's). The city drafted an application in response to annual crash spot scans completed in from data gathered in 2016 – 2020. Award of this project notice is shall follow application deadline in May 2023.
 - b. Traffic operations are being assessed at the following locations in Wood County for safety improvements using 2017 – 21 crash data sets. They will be reviewed and if significant trends remain, a field review may be conducted to improve safety of these areas.
 - i. WIS 13/Riverview Expressway at Lincoln Street (by Kwik Trip) – WI Rapids
 - ii. Roundabout at WIS 54/17th Avenue and Gaynor Street – WI Rapids

- iii. WIS 13 at WIS 66 intersection – Town of Rudolph
- iv. WIS 73 at WIS 80/County A – Pittsville
- v. WIS 13 at Church Avenue – Town of Saratoga near the BP Gas Station

5. Local Program Specialist report –

See attached PowerPoint. Dan then went through the reports and noted certain crash statistics are trending downward and many upcoming safety initiatives planned for the year. Also highlighted was the Governor's Conference planned for later this year. See attached power point for details.

6. WisDOT Predictive Analytics Project

Discussed deploying the message board on STH 54 and US 10 in the areas where the grant is covering enforcement notifying drivers to be aware of cross traffic and/or to put phones down. Sheriff's Department has had some but not a significant amount of time charged to the grant but expect to see it pickup in the coming months.

Neither Sheriff nor Highway Department has heard back regarding the additional grant requests.

7. Other business

- a. Community Maps meetings are upcoming. Registration is new this year and participants are encouraged to register and attend these.

8. Public Comments - No public comments

9. Adjournment – **Motion to adjourn by Roland Hawk, second by Joseph Zurfluh at 11:31 a.m.**

Minutes taken by: Emily Covarrubias – Wood County Emergency Management



April Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

April Training Descriptions

Date	Type	Description
4-Apr	Business Meeting	April Business Meeting
11-Apr	Project Lifesaver	Introduction to PLS for new members; instruction and review of manual door rope pulls.
18-Apr	Work Night	Reviewed drone footage from search & rescue in Babcock.
25-Apr	Project Lifesaver	Finding lost PLS transmitter near garage; new members paired up with experienced members.

Call Summary

Call #	27	28	29	30	31
Date	4/6/2023	4/9/2023		4/14/2023	4/16/2023
Time	23:49	19:35		15:12	7:26
Day of Week	Thursday	Sunday		Friday	Sunday
Township	Port Edwards	Sigel			Cranmoor
Location	3704 STH 54	7134 STERNOT RD	**NOT WCSR COMPLAINT**	1759 GREENFIELD AVE	CTH GG & STH 54
Rescue 3					
Rescue 4	C. Stoflet	A. Bork		M. Wiberg	B. Franz
Rescue 5					
10-22ed				Yes	
Call Type	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries		Traffic/Scene Containment	10-50 w/ Injuries
Medical/Extrication					
Ambulance	WRFD	UEMR			WRFD
EMR		Vesper			Port Edwards
Fire	Port Edwards	Vesper			Port Edwards
Air	LifeLink III				
Tools/Equipment Used					
Notes					
Other members on scene	B. Diggles J. Habeck	T. Young M. Klein M. Wiberg B. Diggles		B. Diggles	B. Diggles

Call Summary

Call #	32	33			
Date	4/25/2023	4/29/2023			
Time	11:50	12:49			
Day of Week	Tuesday	Saturday			
Township	Marshfield	Saratoga			
Location	1112 W 11TH ST	CTH Z & WAKELY RD			
Rescue 3					
Rescue 4	B. Diggles	C. Stoflet			
Rescue 5					
10-22ed	Yes	Yes			
Call Type	Project Lifesaver	Water Rescue			
Medical/ Extrication					
Ambulance		WRFD			
EMR		Saratoga			
Fire		Nekoosa			
Air					
Tools/ Equipment Used	ATV Trailer				
Notes		Grand Rapids FD & Biron FD also on scene.			
Other members on scene	J. Habeck E. Moreno	B. Diggles			



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

May 1, 2023

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – April 2023

The Crime Stoppers program received 34 tips in the month of April 2023 that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The last monthly board meeting was held on April 12, 2023. The next regular meeting will be on May 10, 2023 at 6:30 P.M.

Respectfully Submitted,

Aaron J. Anderson
Investigator Sergeant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

April K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	12	0	0
K9 Ace	13	1	0
K9 Timo	15	5	0
K9 Rosco	13	1	0
K9 Bingo	13	0	0

TRAINING (MONTHLY) –

During the month of April Sergeant Arendt and K9 Timo, Sergeant B. Christianson and K9 Ace/K9 Bingo, and Deputy Pidgeon and K9 Sig trained with the Wisconsin Rapids Police Department, Nekoosa Police Department, Stevens Point Police Department, Portage County Sheriff's Office, Plover Police Department, and Sentry Insurance K9s for monthly training. During this training, teams focused on narcotic detection (buildings and vehicle), building search for person with civil find, and apprehension/recertification phases. Training venues included WOSO/WRPD range house, Badger Motors, DRS Wisconsin Trucking, Point Bowl, and Sentry Insurance properties. Deputy Beathard and K9 Rosco trained with Marathon County K9 teams. During this training teams focused on narcotic detections, buildings and vehicle, and apprehension/certification phases. There was a mock traffic stop 10-80 with a vehicle bail out at the Marathon County Range, and apprehension and narcotics completed at Marathon CO juvenile detention building.

TRAINING (INDIVIDUAL) –

- Sergeant Arendt and K9 Timo had 3 hours of on duty training during the month of April. During these hours, Sergeant Arendt and K9 Timo trained narcotic detection and obedience. Sergeant Arendt and K9 Timo also trained with Wood County SRT focusing on SKIDDS team tactics and building search for person.
- Deputy Beathard and K9 Rosco had 5 hours of on duty training time during the month of April. During these hours, tracking, narcotic detention and obedience were areas of focus.
- Sergeant Christianson and K9's Bingo and Ace completed training on duty in the area of odor detection.



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

USEAGE –

- Sergeant Arendt and K9 Timo had five K9 deployments for the month of April. Four of these deployments were narcotic sniffs of vehicles. Of the four sniffs, two of them resulted in indications and searches of the vehicles. Searches of the vehicles revealed THC and drug paraphernalia. K9 Timo was also utilized for announcements during a search of an apartment for a wanted subject. Timo was placed in a support role in case his services were needed.
- Deputy Beathard and K9 Rosco had one deployment for the month of April. The deployment was a traffic stop with state patrol. This traffic stop resulted in the arrest of one female for THC gummies and 1.7 g of METH.
- Sergeant Christianson and K9 Ace had one deployment for a vehicle sniff. No indication was observed.

DEMO/COMMUNITY –

ADDITIONAL INFORMATION – All Wood County Sheriff K9's and their handlers will be attending recertification at Jessiffany May 4-6, 2023.

Respectfully,

Nathan Dean

Nathan Dean
Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

HUMANE OFFICER

03-19-23 THROUGH 04-29-23

Animal Bites:

- Dogs-18
- Cats-3
- Other-1-Fox

Neglect/Abuse Case: 5

Abandonment: 1

Barking Dog: 1

Aggressive Animal: 1

Animal vs Animal: 0

Abatement Order: 0

Animals at Large: 0

Major Incidents: 0

Follow-up-Brooke: 5

Follow-up-Susa: 3

Training Hours: 1

Submitted by:

Sgt. Matt Susa



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

April 2023

ATV

- Patrol Hours- 44.5
- Citations- 0
- Warnings- 5

BOAT

- Patrol Hours- 15
- Citations- 1
- Warnings- 0

SNOWMOBILE

- Patrol Hours- 0
- Citations - 0
- Warnings- 0
- ATV/Snowmobile safety course- 37 students.

Submitted by

Sgt. Matt Susa

Thank you for your much
needed donation allowing
the next generation of
ATV/UTV & snowmobile
drivers to learn the
principles of safety!

Students: Remington Kucowski

Instructors:



OVERTIME BREAKDOWN 2023 (HRS.)							2023
MONTH	FUNERAL LEAVE	FILL IN OT	FMLA	SICK LEAVE	TRAINING	TOTAL	COVID Sick Replacement
January	0.00	0.00	36.00	35.00	240.00	311.00	
February	0.00	36.00	0.00	96.00	152.00	284.00	
March	0.00	45.00	0.00	175.00	555.00	775.00	
April	0.00	0.00	0.00	0.00	0.00	0.00	
May	0.00	0.00	0.00	0.00	0.00	0.00	
June	0.00	0.00	0.00	0.00	0.00	0.00	
July	0.00	0.00	0.00	0.00	0.00	0.00	
August	0.00	0.00	0.00	0.00	0.00	0.00	
September	0.00	0.00	0.00	0.00	0.00	0.00	
October	0.00	0.00	0.00	0.00	0.00	0.00	
November	0.00	0.00	0.00	0.00	0.00	0.00	
December	0.00	0.00	0.00	0.00	0.00	0.00	
TOTALS	0.00	81.00	36.00	306.00	947.00	1370.00	0



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

APRIL 2023 (04/02/23to 04/29/23)

Patrol

Overtime hours:	97.5
Comp time hours:	312.26
Holiday Pay/Comp hours:	135.5

Investigations

Overtime hours:	18.5
Comp time hours:	84

Security Services

Overtime hours:	19.25
Comp time hours:	19.375

TOTAL CALL OUT:	36
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Submitted By: Charles Hoogesteger – Operations Captain



Wood County

WISCONSIN

SHERIFF'S
DEPARTMENT

Shawn Becker
SHERIFF

Public Safety Committee Meeting

Security Services April 2023 Report

For the month of April 2023, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	79
O.C. -	14
Misc. Items -	11

The miscellaneous items that were located were three pairs of scissors, wire cutter, 4 in nails, window punch, a self-defense tool, a holster and .22 ammo.

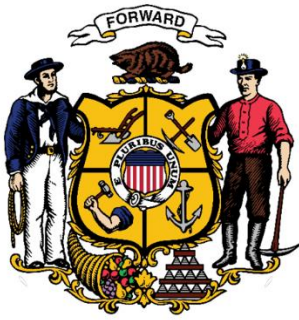
On April 13, a county employee, while walking through the county parking lot, located a loaded 9mm magazine lying on the ground. The employee turned the magazine over to Security.

Security Services screened 7,852 people entering the courthouse for the month. Security Services had 56 security requests from different departments within the Courthouse for the month.

Security Services arrested three individuals, which were in the courthouse, on warrants this month. We handled three complaints in the jail this month. The reports were for drugs found in the jail, criminal damage to property and we are currently investigating a possible sexual assault.

During the Month of April, I utilize part-time employees for 27 hours to fill employee shortage hours.

Report submitted by: Lieutenant Bryan D. Peterson



Wisconsin Department of Corrections

Governor Tony Evers | Secretary Kevin A. Carr

Office of Detention Facilities

Date: April 25, 2023

Sheriff Shawn Becker
Wood County Sheriff's Office
400 Market St
Wisconsin Rapids, WI 54494

RE: 2023 Annual Inspection

Facility Name: Wood County Jail
Address: 400 Market St, Wisconsin Rapids

Facility Type and Applicable Wisconsin Administrative Code:

- ☐ Juvenile Detention Facility (Chapter DOC 346)
- ☐ Secured Residential Care Center for Children and Youth (Chapter DOC 347)
- ☐ Huber Facility (Chapter DOC 348)
- ☐ Municipal Lockup Facility (Chapter DOC 349)
- ☒ Jail (Chapter DOC 350)

Date of Inspection: 4/13/23 **Inspected By:** Jodi Hollister

Inspection Process: The annual inspection of the facility was conducted pursuant to WI Statute 301.37(3). The inspection compared the facility and its operation to applicable state statutes and Department of Corrections administrative code. This inspection consisted of a tour of the facility to assess the safety, sanitation, adequacy, and fitness of the facility; dialogue with staff and inmates; and a review of facility records and documentation.

Approved Capacity Details

Maximum Rated Capacity	Population on the Day of Inspection	Is Facility Approved to Double Cell	Is Facility Approved to Hold Juveniles
132	206	No	No

The daily population above includes 85 inmates in-house, 66 being housed as safe keepers in Waupaca county, 15 in Adams county, and 33 inmates released on electronic monitoring.

Inspection Comments:

Operational Changes and Initiatives:

- Continue with Veterans Court
- Partnership with Three Bridges to Recovery for inmates with heroin dependence issues
- Continued partnership with Mid-State Technical College (MSTC) to provide GED, HSD and technical course prep for continued education for inmates
- Bonds for Failure to Pay converted to civil judgements
- EMP sergeant position created to run the EMP / HUBER programming
- Discharge planner position for inmate population continued
- NARCAN program with BSSA for inmates and citizens (ending August 2023)
- Grant submitted for a Medically Assisted Treatment (MAT) program
- Contracted with Southern Health Partners medical provider for medical needs
- Contracted with Aspirus Behavior Health to provide mental health services via QMHP's Glenn Zipperer & Sheena Bohl
- Contracted with Trinity Services Group to provide food service to inmate population
- Contracted with TurnKey for inmate communication and commissary. Kiosks added due to issues with the tablet only set-up
- Jail building committee set and working through development of new facility
- UV light placed in air handlers and portable units used to sterilize blocks
- Added additional video conferencing equipment in jail library and 3 mobile units to address increased video requirements
- Put together Jail Transition Team comprised of correctional floor staff to address policies and procedure additions and changes
- MAT program established and operated by Wood County CJC and Aspirus
- Rent Smart program presented by UW Madison
- Joe Reid "Broken Like Me" program
- Installed Live Scan fingerprint machine and mug shot camera in security checkpoint

Facility Overview:

The Wood County Jail was constructed in 1950 and modified in 1992. The facility is linear in design and consists of 10 cellblocks (A-F, K, X-Z) and 9 dormitories (G, H, J, L, N, P, R, S, T).

A new facility has been approved, ground was broken in October of 2022, and the anticipated completion date is the spring of 2025.

Physical Environment:

The overall appearance of the facility during the inspection was in satisfactory condition. Concerns related to the facility noted in prior inspections remain, but will be remedied with the construction and completion of the new facility.

Facility Climate:

During the walkthrough persons in custody shared positive comments regarding the staff and jail operations. Administration and staff are to be commended on the positive feedback and facility climate.

Operations:

- Medical: Southern Health Partners provides contracted medical services at the facility 60 hours per week.
- Mental Health: Aspirus provides 60 hours of onsite mental health services each week
- Food Service: Trinity Food Service provides inmate meals. The Wood County Health Department completed the annual kitchen inspection on 2/10/23, and the annual menu review was completed by a registered dietician on 4/7/23.
- The annual fire inspection was completed on 12/14/22 by the Wisconsin Rapids Fire Department.
- All required annual training has been completed.
- All internal safety and security, door and lock, and fire safety monthly checks are being completed as required and pest control is completed on a monthly basis.

Inspection Results:

The following violations were noted during this year's inspection process:

- Administrative Code DOC 350.13(5) requires a health appraisal to be completed within 14 days after arrival at the facility, unless one has been completed by health care staff within the previous 90 days. A spot check of documentation revealed non-compliance as there were health appraisals that exceeded the required timeframe. It is noted there was a change in nursing so this, along with other medical requirements, was discussed with Nurse Ashbeck on the day of the inspection.
- Administrative Code DOC 350.16(7) requires medications administered to an inmate be documented. A spot check of the medication administration records revealed non-compliance, as there were unexplained gaps in documentation. As noted above, there was a change in nursing staff and this was discussed with the nurse on the date of the inspection.
- Administrative Codes DOC 350.18(1) and 350.18(3) require that all inmates are personally observed by security staff at staggered intervals not to exceed 60 minutes in length, 15 minutes for those individuals on a suicide watch, and that each observation shall be documented. A spot check of records revealed non-compliance, as both types of wellness checks, or documentation thereof, had times which surpassed the required timeframe. It should be noted that the majority of wellness checks were completed in a timely manner and that similar to last year, administration noticed the overages and checked video footage. They noted the wellness checks were being completed by correctional staff, who at times forget to hit the button documenting the check. Administration has spoken to staff to attempt to resolve the issue.

Recommendations:

- Continue to work with the new facility's transition team to identify issues and concerns related to the new jail facility being built, and continue to evaluate and update policies and procedures as needed.

I would like to thank Captain Ashbeck, Nurse Ashbeck, and the rest of your staff for their cooperation during this inspection process.

As I've noted in previous years, the age of the facility poses challenges to facility operations; however, your administration and staff work with high regard for their profession, as exhibited by positive inmate comments and a positive climate. Please extend my gratitude for the professionalism and dedication they exhibit while conducting their work duties.

If you have any questions regarding this report or any other matter, please feel free to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Jodi Hollister".

Jodi Hollister, Inspector
Office of Detention Facilities

Cc: Captain Theodore Ashbeck, Jail Administrator
Greg Bucholtz, Director-ODF
File

WOOD COUNTY JAIL

January - June 2023

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	204	81	39	210	93	33	204	94	26	212	76	31	186	87	32	0	0	0
2	201	81	39	204	91	32	203	97	26	213	76	31						
3	200	81	37	202	95	32	200	95	26	214	76	30						
4	196	82	37	197	93	32	196	100	26	207	76	31						
5	201	81	37	195	91	29	200	100	26	203	78	31						
6	198	79	36	197	91	29	200	100	25	200	81	32						
7	196	77	36	196	91	29	202	100	26	197	80	31						
8	198	77	36	204	90	30	201	99	26	201	84	30						
9	199	77	36	210	97	30	203	99	27	206	84	30						
10	201	75	34	205	98	29	203	97	27	205	84	29						
11	193	75	34	205	97	29	209	96	27	209	82	31						
12	195	75	34	204	97	27	207	95	27	208	81	33						
13	192	79	34	208	97	27	212	95	26	206	81	33						
14	200	83	33	206	95	27	207	93	28	205	80	31						
15	198	83	29	207	95	28	209	89	28	212	78	31						
16	193	83	28	206	94	27	210	87	28	212	78	31						
17	196	86	30	216	96	27	206	86	27	214	78	31						
18	193	84	31	216	99	27	206	85	28	208	77	31						
19	191	85	32	218	99	27	211	85	28	198	75	31						
20	194	85	31	219	99	27	213	85	28	194	76	31						
21	201	83	31	215	96	28	203	79	27	196	81	31						
22	202	83	31	212	92	28	207	80	29	194	82	32						
23	204	83	31	208	98	28	209	80	29	197	83	32						
24	196	82	31	207	98	28	202	80	31	199	83	32						
25	206	83	31	201	98	27	208	77	32	202	82	34						
26	211	88	30	203	97	27	211	77	31	199	81	34						
27	205	91	30	209	97	27	214	77	31	195	80	33						
28	205	90	31	205	94	27	215	75	33	191	84	33						
29	208	90	31				209	73	33	187	87	33						
30	208	90	30				208	74	33	186	87	32						
31	207	89	30				213	71	32									
WCJail	199.74			206.61			206.48			202.33			186.00			0.00		
Shipped	82.61			95.29			87.74			80.37			87.00			0.00		
EMP	32.90			28.50			28.29			31.53			32.00			0.00		
Avg Length of Stay (Days)	37.80			43.20			34.80			0.00			0.00			0.00		

WOOD COUNTY JAIL

July - December 2023

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP

1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
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28																	
29																	
30																	
31																	
WCJail	0.00			0.00				0.00				0.00				0.00	
Shipped	0.00			0.00				0.00				0.00				0.00	
EMP	0.00			0.00				0.00				0.00				0.00	
Avg Length of Stay (Days)	0.00			0.00				0.00				0.00				0.00	

2023 Yearly Averages

Total	200.23
Safekeeper	86.60
EMP	30.65
LENGTH of STAY	38.60

SK Total
WP 75
AD 15
SK 90

Color indicates low population	191	01/19/23
Color indicates high population	219	02/20/23

WOOD COUNTY JAIL & SAFE KEEPER

January - June 2023

DAILY POPULATION BREAK DOWN BY LOCATION

Day	January			February			March			April			May			June		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	78	67	14	77	78	15	75	79	15	96	61	15	60	72	15	0	0	0
2	74	67	14	74	76	15	72	82	15	97	61	15						
3	75	67	14	68	80	15	71	82	13	99	61	15						
4	70	67	15	65	78	15	62	86	14	91	61	15						
5	76	66	15	68	76	15	66	86	14	85	64	14						
6	76	64	15	70	76	15	67	86	14	76	67	14						
7	77	62	15	69	76	15	68	86	14	76	65	15						
8	79	62	15	77	75	15	67	84	15	78	69	15						
9	80	62	15	76	82	15	69	84	15	83	69	15						
10	86	60	15	71	83	15	71	82	15	83	69	15						
11	78	60	15	72	82	15	78	81	15	87	67	15						
12	80	60	15	73	82	15	75	80	15	87	66	15						
13	72	64	15	77	82	15	82	80	15	85	66	15						
14	77	68	15	77	80	15	78	78	15	87	65	15						
15	79	68	15	77	80	15	84	74	15	96	63	15						
16	75	68	15	78	79	15	87	72	15	96	63	15						
17	74	71	15	86	81	15	85	72	14	98	63	15						
18	70	69	15	81	84	15	84	70	15	93	62	15						
19	68	70	15	84	84	15	89	70	15	85	60	15						
20	72	70	15	85	84	15	91	70	15	80	61	15						
21	79	69	14	83	81	15	88	65	14	77	66	15						
22	81	69	14	85	78	14	88	65	15	73	68	14						
23	83	69	14	75	83	15	91	65	15	74	68	15						
24	76	68	14	74	83	15	83	65	15	77	68	15						
25	85	68	15	67	83	15	91	62	15	79	67	15						
26	86	73	15	70	82	15	95	62	15	77	66	15						
27	77	76	15	76	82	15	98	62	15	76	65	15						
28	77	75	15	75	79	15	99	60	15	68	69	15						
29	80	75	15				95	59	14	61	72	15						
30	81	75	15				93	59	15	61	72	15						
31	81	74	15				101	56	15									
WOOD	77.48			75.36			82.03			82.70			60.00			0.00		
WPSO	67.84			80.32			73.03			65.47			72.00			0.00		
ADSO	14.77			14.96			14.71			14.90			15.00			0.00		
TOTAL	199.74			206.61			206.48			202.33			186.00			0.00		

MONTH	High	Low
January	86	68
February	85	65
March	101	62
April	99	61
May	0	0
June	0	0

WOOD COUNTY JAIL & SAFE KEEPER

July - December 2023

DAILY POPULATION BREAK DOWN BY LOCATION

Day	July			August			September			October			November			December		
	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD	Wood	WP	AD
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
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30																		
31																		
WOOD	0.00			0.00			0.00			0.00			0.00			0.00		
WPSO	0.00			0.00			0.00			0.00			0.00			0.00		
ADSO	0.00			0.00			0.00			0.00			0.00			0.00		
TOTAL	0.00			0.00			0.00			0.00			0.00			0.00		

2023 Safe Keeper Averages		
WOOD Co Jail	75.51	108
WAUPACA Co	71.73	75
ADAMS Co	14.87	15
Total Population	200.23	198

Yellow Shut down for COVID

MONTH	High	Low
July	0	0
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0

SAFE KEEPER DIFFERENCE 2023

MONTH	BED DAYS	WOOD CTY COSTS \$34.55/DAY	OUT OF COUNTY Including Wages/mileage \$44.78/DAY	DIFFERENCE	YTD TOTAL AMOUNT	2022 TOTAL AMOUNT
January	2561	\$88,482.55	\$114,681.58	\$26,199.03	\$26,199.03	\$36,829.80
February	2668	\$92,179.40	\$119,473.04	\$27,293.64	\$53,492.67	\$32,038.30
March	2720	\$93,976.00	\$121,801.60	\$27,825.60	\$81,318.27	\$35,586.60
April	2411	\$83,300.05	\$107,964.58	\$24,664.53	\$105,982.80	\$34,421.10
May	87	\$3,005.85	\$3,895.86	\$890.01	\$106,872.81	\$35,599.55
June	0	\$0.00	\$0.00	\$0.00	\$106,872.81	\$33,229.70
July	0	\$0.00	\$0.00	\$0.00	\$106,872.81	\$33,061.35
August	0	\$0.00	\$0.00	\$0.00	\$106,872.81	\$34,990.90
September	0	\$0.00	\$0.00	\$0.00	\$106,872.81	\$34,291.60
October	0	\$0.00	\$0.00	\$0.00	\$106,872.81	\$36,842.75
November	0	\$0.00	\$0.00	\$0.00	\$106,872.81	\$31,999.45
December	0	\$0.00	\$0.00	\$0.00	\$106,872.81	\$30,419.55
TOTAL	10447	\$360,943.85	\$467,816.66	\$106,872.81		\$409,310.65

\$34.55

\$44.78

SAFE KEEPER HOUSING

2023

MONTH	Other Facility	Other Facility	ADAMS	WAUPACA	MONTH TOTAL	2023 YTD TOTAL	2022 YTD TOTAL
JANUARY	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$98,400.00	\$98,400.00
FEBRUARY	\$0.00	\$0.00	\$14,700.00	\$82,125.00	\$96,825.00	\$195,225.00	\$195,225.00
MARCH	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$293,625.00	\$293,625.00
APRIL	\$0.00	\$0.00	\$16,275.00	\$82,125.00	\$98,400.00	\$392,025.00	\$392,025.00
MAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$392,025.00	\$490,425.00
JUNE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$392,025.00	\$588,825.00
JULY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$392,025.00	\$687,225.00
AUGUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$392,025.00	\$785,625.00
SEPTEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$392,025.00	\$884,025.00
OCTOBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$392,025.00	\$982,425.00
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$392,025.00	\$1,080,825.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$392,025.00	\$1,179,225.00
TOTALS	\$0.00	\$0.00	\$63,525.00	\$328,500.00	\$392,025.00		\$1,179,225.00

2023 is a 90 average (Housing contracts end 12/2023)

Waupaca \$36.00 per bed day (75)

Adams \$35.00 per bed day (15)

Wood County Sheriff's Department Kitchen Report 2023						
MONTH	Breakfast	Lunch	Dinner	Special	Total meals	Food Cost plus Labor
January	3102	2988	2975	0	7279	\$25,200.70
February	2408	2294	2350	0	7052	\$19,637.56
March	2581	2467	2528	0	7576	\$20,231.45
April	2713	2585	2641	0	7939	\$20,358.68
May	0	0	0	0	0	\$0.00
June	0	0	0	0	0	\$0.00
July	0	0	0	0	0	\$0.00
August	0	0	0	0	0	\$0.00
September	0	0	0	0	0	\$0.00
October	0	0	0	0	0	\$0.00
November	0	0	0	0	0	\$0.00
December	10804	10334	10494	0	29846	\$85,428.39
TOTAL	21608	20668	20988	0	59692	\$170,856.78

Cost per meal **\$2.86**

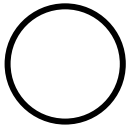
Cost per day **\$8.59**

Wood County Jail Kitchen Expenses					
	2013	2014	2015	2016	2017
Food & Labor	\$335,733.47	\$312,317.25	\$285,692.96	\$275,088.44	\$289,481.66
Number of Meals	103,993	86,637	77,044	88,993	118,016
Cost per Meal	\$3.23	\$3.60	\$3.71	\$3.09	\$2.45
Cost per Day	\$9.69	\$10.81	\$11.12	\$9.27	\$7.36
	2018	2019	2020	2021	2022
Food & Labor	\$262,016.71	\$262,906.02	\$233,270.65	\$251,935.30	\$247,728.79
Number of Meals	122,668	111,439	81,970	86,838	80,356
Cost per Meal	\$2.14	\$2.36	\$2.85	\$2.90	\$3.08
Cost per Day	\$6.41	\$7.08	\$8.54	\$8.70	\$9.25
	2023	2024	2025	2026	2027
Food & Labor	\$85,428.39	\$0.00	\$0.00	\$0.00	\$0.00
Number of Meals	29,846	0	0	0	0
Cost per Meal	\$2.86	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Cost per Day	\$8.59	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

TEK84 INTERCEPT BODY SCANNER

[illegible]

4/30/2023



RESOLUTION#

Introduced by
Page 1 of 1

Public Safety Committee

ITEM# 3-
DATE May 23, 2023
Effective Date Upon passage & publication

TDM

Motion:	Adopted:	
1 st	Lost:	
2 nd	Tabled:	
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To provide for unanticipated revenue from the Bureau of Traffic Safety, housed with the Wisconsin Department of Transportation’s Division of State Patrol, to finance additional patrol for speed, seat belt and reckless driving enforcement through August 2023.

FISCAL NOTE: The costs to be funded in the 2023 budget are in lines 101-2504-52140-000-115 (Traffic Police Overtime). The adjustment to the budget is as follows:

Account	Account Name	Debit	Credit
52140	Sheriff Traffic		\$23,232.96
43521	State Traffic Aids	\$23,232.96	

WHEREAS, it is a benefit to the citizens of Wood County to provide additional traffic patrol within the boundaries of Wood County over the 2023 operational year, and

WHEREAS, the Wood County Sheriff’s Department overtime budget is restricted in nature and would be compensated \$23,232.96 for additional patrol for speed, seat belt and reckless driving enforcement through August 2023, and

WHEREAS, Wood County will be the fiduciary of the Bureau of Traffic Safety (BOTS) Grant and the Sheriff’s Department will be responsible for all programmatic reporting requirements outlined in the grant award and seeing that grant funds are administered according to the approved application materials and certifications, and

WHEREAS, Wood County Sheriff’s Department will allocate a portion of the \$23,232.96 awarded grant funds to Marshfield Police Department, Grand Rapids Police Department, Nekoosa Police Department, Port Edwards Police Department and Pittsville Police Department to assist with the additional traffic patrol within the boundaries of Wood County.

THEREFORE BE IT RESOLVED, to amend the Wood County Sheriff Traffic (52140) Budget for 2022 to add \$23,232.96 of unanticipated revenue from the Bureau of Traffic Safety into the traffic revenue account (43521) known as State Traffic Aids.

BE IT FURTHER RESOLVED, that pursuant to Wis Stats 65.90(5) the County Clerk is directed to publish a Class 1 notice of this budget change within 10 days.

()

Joseph Zurfluh, Chair

William Voight

Brad Hamilton

Dennis Polach

William Winch

Adopted by the County Board of Wood County, this _____ day of _____ 20 _____.

County Clerk

County Board Chairman

MINUTES
CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, MAY 3, 2023
WOOD COUNTY COURTHOUSE, ROOM 114, WISCONSIN RAPIDS, WI

Members Present: Bill Leichtnam, Tom Buttke, Jake Hahn, Dave LaFontaine, Laura Valenstein, Carmen Good

Staff Present:

Land & Water Conservation Staff: Shane Wuchterpfennig, Barb Peeters
Planning & Zoning Staff: Jason Grueneberg, Paul Bernard, Victoria Wilson, Kayla Rautio
Extension Staff: Jeremy Solin, Laura Huber

Others Present (for part or all of the meeting): Dist. #11 Supervisor Jeff Penzkover, Dist. #14 Supervisor Dennis Polach, Dist. #15 Supervisor Bill Clendenning, County Board Chair Lance Pliml (WebEx), Justin Casperson (WebEx), Kevin Boyer (WebEx), Ray Bossert (WebEx), Reuben VanTassel

1. **Call meeting to order.** Chairperson Leichtnam called the CEED meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chairperson Leichtnam declared a quorum.
3. **Public Comments (*brief comments/statement regarding committee business*)**
 - Jason Grueneberg introduced Kayla Rautio as the new Program Assistant in Planning & Zoning. The CEED Committee welcomed Kayla.
 - Regarding the public hearing for battery storage in Wood County, Jason Grueneberg noted battery storage in Saratoga does not generate revenue for the county. It was also noted battery storage was part of the initial PSC approval of the Wood County Solar Project for which the county will receive \$350,000.00 per year with payments starting in December.
 - Shane Wuchterpfennig shared that Rick Georgeson was the recipient of the 2023 Wisconsin Lake Stewardship Award for excellence in building partnerships at the Lakes and Rivers Conference in Stevens Point.
4. **Review Correspondence.** None.
5. **Consent Agenda.** The Consent Agenda included the following items: a) minutes of the April 5, 2023 CEED meeting; b) bills from Extension, Land & Water Conservation and Planning & Zoning; c) staff activity reports from Laura Huber, Jasmine Carbagal, Matt Lippert, Kayla Rombalski, Allison Jonjak, Hannah Wendels, Mallory McGivern, Janell Wehr, Jackie Carattini, Anna James, Barb Peeters, Caleb Armstrong, Emily Salvinski, Kyle Andrae, Rod Mayer and Shane Wuchterpfennig, Jason Grueneberg, Paul Bernard, Jeff Brewbaker, Victoria Wilson and Kayla Rautio.
 - a. **Approve minutes of previous meeting.** No additions or corrections needed.
 - b. **Approve bills.** No additions or corrections needed.
 - c. **Receive staff activity reports.** No additions or corrections needed.
 - d. **Receive committee reports.** Chairman Leichtnam noted that the Citizen's Groundwater Committee met April 25th at Conservation Lobby Day but had no secretary so there were no meeting minutes for the packet. The Central Sands Groundwater County Collaborative Committee (CSGWCC) and the Golden Sands RC&D both meet every other month so there were no April meetings to include in the packet.

Motion by Dave LaFontaine to approve and accept the April 5, 2023 CEED minutes; bills from Extension, Land & Water Conservation and Planning & Zoning; and staff activity reports as presented. Second by Laura Valenstein. Motion carried unanimously.

6. **Review items, if any, pulled from Consent Agenda.** None.

7. **Risk and Injury Report.** None.

8. **Land & Water Conservation Department**

a. Discuss and possible action on RC&D membership dues.

Discussion regarding what percentage of RC&D voluntary membership dues should be paid.

Motion by Bill Leichtnam to approve 75% contribution of \$1,900.00 Golden Sands RC&D voluntary membership dues. Second by Laura Valenstein. Motion carried unanimously.

b. Discuss designating supervisor as Wood County representative for the North Central Land and Water Conservation Association. Shane Wucherpfennig shared that per bylaws, there is an obligation for both a county and LCC representative on the North Central Land & Water Conservation Association. Shane serves as the county conservation representative. The association meets approximately 2-4 times per year and each of the 9 counties in the association hosts a summer tour as part of the summer meeting on a rotating basis. Supervisor LaFontaine tentatively volunteered to serve as the LCC representative pending further information regarding responsibilities of the representative and requested the agenda item remain on the June agenda for further discussion.

9. **Private Sewage.** None.

10. **Land Records**

a. Review Light Detection and Ranging (LiDAR) ARPA funding request to supplement and continue the collaborative effort between various county departments and municipalities.

Paul Bernard reported phase 1 of LiDAR entailed buying into project with significant support from Land & Water Conservation, County Highway Dept. City of Marshfield and City of Wis. Rapids, with completion in 2022. Phase 2 entailed CFIP request for additional deliverables (contours, culverts and online application) with completion in 2022. Moving on to phase 3, ARPA funding seen as an opportunity to increase phase 3 deliverables for water quality, specifically for impervious surfaces to make the program more robust. The itemized quote from Cloudpoint Geospatial for impervious surface layers (roads, parking lots, alleys, sidewalks, driveways and patios/courtyards) ranges from \$125,342.00 to \$217,425.00 and would give ARPA the option to approve any or all of the layers for impervious surfaces. The ability to view layers for all impervious surfaces would be very beneficial to multiple county departments, municipalities, surveyors and landowners.

Motion by Bill Leichtnam to send request for ARPA funding to supplement LiDAR with range of \$125,342.00 to \$217,425.00. Second by Dave LaFontaine. Discussion followed.

Motion by Bill Leichtnam to amend original motion for up to \$217,425.00. Second by Dave LaFontaine. Discussion followed. Motion carried unanimously.

11. **County Surveyor**

a. Review and recommend proposals for Wood County Highway Transportation Project Plat (TPP). Kevin Boyer is in discussions with the county highway dept. regarding right of way location issues throughout the state with the largest concern identified as County F through Sherry. Mr. Boyer's estimate through Sherry affects 28 parcels. The next step is to determine from a mapping standpoint where the right of way is as well as who owns the right of way. This affects the Register of Deeds and Treasurer's office for tracking property descriptions and taxation and will save both the county and taxpayers money long term. The

project will monument exactly where right of way is and will be a shared cost project with the county surveyor's budget covering \$10,000.00 and county highway dept. covering up to \$15,000.00. Bids were submitted by Quest Civil Engineers, LLC for \$24,000.00 and Gremmer & Associates, Inc. for \$32,600.00. Mr. Boyer noted both are very qualified and his recommendation would be to accept the \$24,000.00 bid from Quest Civil Engineers, LLC.

Motion by Dave LaFontaine to approve \$24,000.00 for the Wood County Highway Transportation Project Plat (TPP). Second by Laura Valenstein. Motion carried unanimously.

12. Planning & Zoning

- a. Consider resolution approving zoning ordinance amendments for the Town of Sigel. Jason Grueneberg noted solar energy systems and wind energy systems were added to the zoning ordinance. Neither section conflicts with any county ordinances in effect.

Motion by Tom Buttke to approve zoning ordinance amendments for the Town of Sigel. Second by Jake Hahn. Motion carried unanimously.

13. Economic Development

- a. Consider request for release of REDI implementation funding for Central Wisconsin State Fair feasibility study. Justin Casperson, Director of Parks & Recreation for the City of Marshfield, is working closely with the Central Wisconsin State Fair committee to address the aging fairground buildings. It would be beneficial to the county as well as surrounding communities to build a large expo building as an indoor option for year-round seasonal activities, i.e. farm shows, RV events, weddings, fundraisers, home & garden shows, etc. The funds would be used to hire a firm to complete a feasibility study on the costs and location (to be built on fairground property) for a large expo building. The expo building would be managed and operated by the fair committee.

There was some concern with releasing \$50,000.00 of the remaining \$63,000.00 REDI implementation funding, but it was noted that some of the approved 2023 grant projects may not occur this year with an estimated \$75,000.00 that could potentially be used to fund economic development. It was also noted there are currently no formal requests to other parties to request funds to support this project.

Motion by Tom Buttke to approve release of \$50,000.00 in REDI funding for a Central Wisconsin State Fair feasibility study. Second by Dave LaFontaine. Discussion followed.

Motion by Laura Valenstein to amend original motion to release \$25,000.00 in REDI funding for a Central Wisconsin State Fair feasibility study. Second by Bill Leichtnam. Voting Aye: Bill Leichtnam, Laura Valenstein. Voting Nay: Jake Hahn, Tom Buttke, Dave LaFontaine. Motion Failed.

Motion to amend original motion by Tom Buttke to approve release of up to \$50,000.00 in REDI funding for a Central Wisconsin State Fair feasibility study. Second by Dave LaFontaine. Voting Aye: Tom Buttke, Jake Hahn, Dave LaFontaine. Voting Nay: Laura Valenstein, Bill Leichtnam. Motion carried.

- b. Update from Village of Port Edwards Bike Trail project and consider release of 2023 Economic Development Grant Funds. Ray Bossert reported that the north section of the bike trail extension has been completed. Ongoing collaboration continues with Saratoga and Grand Rapids to expand the network. The \$20,000.00 in economic development grant funds will be used to focus on the south side of trail for bike trail signs, pavement marking, additional

concrete work and trail extension into the village of Port Edwards in conjunction with the DOT. The DOT will assist with the bike trail crossing by the train tracks as part of the DOT's project to replace highway 54 through the village. It was noted the Riverwalk bike train extension section is being funded by a Legacy grant.

Suggestion for either a site visit to occur at June CEED meeting or dept. head/supervisor to tour project for proof of progress.

Motion by Tom Buttke to approve release of \$20,000.00 in 2023 Economic Development Grant Funds for the Port Edwards Bike Trail Project. Second by Laura Valenstein. Voting Aye: Dave LaFontaine, Laura Valenstein, Bill Leichtnam. Voting Nay: Jake Hahn, Tom Buttke. Motion carried.

c. Update on broadband and Bug Tussel projects. Jason Grueneberg reported:

- All towers are live with the exception of one in the Meadow Valley State Wildlife Area. Some residents have reported access issues. Bug Tussel clarified bandwidth areas between Marshfield and Wis. Rapids should provide sufficient access. It was noted each tower's service provides coverage in a 6 mile diameter.
- The highway dept. has had more requests for fiber in the ground over the past 2 months than for all of the requests submitted last year. A meeting has been scheduled on May 10th to discuss reason behind increase in requests and provide advice to municipalities on best practice for fiber installation and right of way issues.
- Looking towards RFI (request for information) process in August to meet with all providers to get idea of what their plans are for the county, provide basic permit forms for contractors to fill out for installs and potentially support applications next year for federal funding. Residents have expressed frustrations with lack of coordination between providers but it is an unregulated sector. Please let Jason know of any positive or negative comments from residents.
- The county is working on a broadband strategy due to the difficulty in providing broadband in the county when providers are sharing little to no information.
- The county Broadband team will kick off with a meeting scheduled in mid-June in Pittsville in anticipation of federal broadband funds being released next year.

14. Extension

a. General Office Update: Jeremy Solin reported:

- DATCP released an announcement of funding for the Nitrogen Optimization Project which is a new program. Extension staff are working on a Cranberry Creek project for a \$50,000.00 grant that was received.
- Interviews are scheduled next week for the Healthy Communities Coordinator position.
- Reports of unanswered phone calls in the Extension office were related to the Outlook email suffix change that directly affected voice mails not forwarding appropriately. The issue has been resolved by I.T.
- Laura Huber, 4H Educator for Wood County, presented six entries for the 2023 Wood County Plat book cover and asked those present to help decide on the cover by submitting votes. The plat books are sold as a fundraiser which directly supports youth programs. Laura noted there are 100 youth registered for summer camp with 35 youth in 3rd to 5th grades from Wood County. Dexter County Park will be also be used for a one-day outdoor adventure camp this summer to promote youth getting in the outdoors.

15. Sustainable & Renewable

- a. Discuss structure of sustainable and renewable oversight. Chairman Leichtnam noted any agenda items for Sustainable & Renewable require prior discussion with the CEED Chairman or one of the 3 department directors in order to be included on the meeting agenda.
- b. Solar options for Jail Project. Reuben VanTassel distributed copies of the Solar Power System Design and Installation Proposal from Northwind Solar for the Wood County Jail. The design for the roof of the jail was designed to support solar panels to tie into the electrical system. Solar panels would offset 10% of the annual consumption of electricity. The total cost of the proposal for solar panels is \$525,000.00 with an ROI of 12 years based on preliminary data and a service life of 25-35 years. It was noted potential donations and/or grant opportunities were discussed at the last county board meeting. The next step would be to determine what grants are available. It was noted after pricing incentives and tax credits, the estimated cost for the project is \$347,369.00.

Motion by Dave LaFontaine to recommend further investigation and to pursue solar panels on the roof of the Wood County jail by the Properties & IT (PIT) Committee and the Jail Adhoc Committee. Second by Bill Leichtnam. Motion carried unanimously.

- c. Discuss Leadership in Energy and Environmental Design (LEED) certification and consideration for Jail Project. Reuben VanTassel shared that LEED certification was previously discussed with county board input on design and development but did not elect to move forward with the LEED certification during that process due to the high expense. We are not aware of any tax benefit for LEED certification. The new jail will be more efficient than the current jail and Reuben is consistently considering long-term effects for value versus cost. The general consensus was to not pursue LEED certification at this time.

16. Requests for per diem for meeting attendants. None.

17. Schedule next regular committee meeting. The next regular CEED meeting is scheduled for Wednesday, June 7, 2023 at 9:00 a.m. at Wood County Courthouse, Room #114.

18. Agenda items for next meeting. *Agenda items are due by Wednesday, May 31st.*

- Discuss implementation of request for progress report/proof of progress completion report
- Presentation by Uniquely Wisconsin regarding their program as potential use of REDI funds
- Discuss designating supervisor as Wood County representative for the North Central Land and Water Conservation Association

19. Schedule any additional meetings if necessary. None.

20. Adjourn.

The meeting was adjourned at 11:35 a.m.

Minutes by Barb Peeters – Land & Water Conservation – Wood County

Golden Sands Resource Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
March 16th, 2023
Wood County River Block/Online

Attendees: Gary Beastro (Member-at-Large); Ed Hernandez (Waushara); Denise Hilgart (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Bill Clendenning (Wood); Shane Wucherpennig (Member-at-Large); Kendra Kunding (Golden Sands RC&D Staff); Diane Hanson (Marathon); Reesa Evans (Member-at-Large).

CALL TO ORDER: Hernandez called the meeting to order at 9:02 a.m.

INTRODUCTIONS: None required.

APPROVAL OF MINUTES: A motion was made by Wucherpennig, which was seconded by Walker, to approve the minutes from the January 2023 meeting. Motion carried unanimously.

Into Closed Session: A motion was made by Evans, which was seconded by Walker, for the committee to go into a closed session at 9:03 a.m.

Out of Closed Session: A motion was made by Walker, which was seconded by Wucherpennig, for the committee to come out of a closed session at 9:08 a.m.

TREASURER'S REPORT: The treasurer's report was emailed prior to this meeting. Dispersals and receipts were routine. Adams County, Juneau County, Monroe County, Wood County, and the Wisconsin Farmers Union have not paid dues for this year. Marquette, Portage, and Waushara Counties paid less than the full amount. A reminder will be sent to the counties who have not paid dues. A motion was made by Walker, which was seconded by Evans, to forward to the full council. Motion carried unanimously.

The Natural Resources Foundation of Wisconsin sent a letter and update on the Endowment Fund Golden Sands RC&D has. The report indicated that there is an available distribution amount of \$1,169.96, and a decision needs to be made about how to handle it. A motion was made by Wucherpennig, which was seconded by Evans, to send to the full council with recommendation for reinvestment back into the endowment fund. Motion carried unanimously.

FINANCIAL PROCEDURES:

2022 Overhead and Administration Actuals: The actual amount of revenue was \$8,453 less than the projected revenue. Fewer projects in the Cooperating for Woods and Wildlife category meant that there were fewer hours to bill. Actual expenses were \$1,545 more than projected.

2023 Projected Overhead and Administration Budget: The proposed budget includes the raise approved at the last council meeting. Expected income from several grants applied for is included in the projected budget. Higher administrative costs may also occur if funding for new projects is awarded. If there are more positions for the NRCS Co-employment project, a federal audit may be required, which would raise professional service fees. There is also a proposal to

add three positions to the contract Golden Sands RC&D has with the NRCS. These would be urban agriculture positions in Stevens Point and Madison, as well as a soil conservationist position in Westfield. Currently, Golden Sands RC&D employs five NRCS co-employees, including one urban agriculture employee located in Union Grove. Kunderer anticipates that more grants will be applied for. Hilgart is looking for payroll programs, since the current payroll system is ending on May 31st. A motion was made by Beastron, which was seconded by Walker, to send the proposed budget onto the full council. Motion carried unanimously.

STAFF AND MEMBERSHIP:

Hiring Updates: Jenn Chakravorty was hired for the Madison NRCS office.

Proposed Board Position/Duties Form: Kunderer sent samples of a form to board members that would allow current members to list their duties and related information for their position. She anticipates that this would be helpful to future members taking those positions. So far, she created forms for P/F Officers, but will also look into ones for general board members and perhaps for committee chairs as well.

Personnel Policy & Procedure Handbook: The Employee Handbook and Benefits Information is being updated, but is not completed yet.

PR AND COMMUNICATIONS:

2022 Highlights and Website: Burzynski has a draft for the 2022 Highlights, but it has not yet been reviewed by Kunderer. The P/F Committee discussed what additional information might be included in the highlights or on the website. Currently, the website has photos of Golden Sands RC&D employees, their title, and some background information for each employee. It was suggested that it might be helpful for website visitors (or others) to know what kind of work/services were performed by each position. Another suggestion was that the county's part of the website should be identified and summarized. Thorstenson proposed that a button on the home website page that said something like "I need help with ____" might help people find the services they were looking for.

Newsletter: Thorstenson reported that the February newsletter went out on time. She expects the March newsletter to go out next week.

OTHER BUSINESS:

Honoring Al Barden: Ways of honoring Al Barden (for all his years of service to Golden Sands RC&D) were discussed at prior meetings. Thorstenson indicated she had talked to Barden about the idea of installing a bench in his church area with a plaque. Barden told her that Eagle River is installing a new park and perhaps something could be put there instead. Thorstensen will contact Eagle River to see what options there might be.

National RD&D: Kunderer said a \$450.00 invoice for dues was received. According to Hilgart, Golden Sands RC&D hasn't paid national dues since 2017, because it appeared that there was not much assistance from the membership. Walker offered to do some research into the current services the National RC&D might offer before a decision is made.

ADJOURNMENT: The meeting was adjourned at 10:00 a.m. upon a motion made by Walker, which was seconded by Wucherpennig.

Respectfully submitted,

Reesa Evans
Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Forestry/Agriculture/Wildlife Committee Meeting Minutes
March 16th, 2023
Wood County River Block/Online

Attendees: Brent Tessmer (Taylor); Bill Clendenning (Wood); Amy Thorstenson (Golden Sands RC&D Staff); Jacob Fluor (Golden Sands RC&D Staff); Al Drabek (Marathon); Denise Hilgart (Golden Sands RC&D Staff); Rick Nitz (Golden Sands RC&D Staff); Brooke Sperberg (Golden Sands RC&D Staff); Nicole Rayome (Golden Sands RC&D Staff); Bob Walker (Member-at-Large); Amanda Burzynski (Golden Sands RC&D Staff); Jenn Chakravorty (Golden Sands RC&D Staff).

CALL TO ORDER: Tessmer called the meeting to order at 10:15 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Drabek, which was seconded by Clendenning, to approve the minutes from the January 2023 meeting. Motion carried unanimously.

PROPOSED RESOLUTION: Sperberg presented a draft resolution laying out Golden Sands RC&D's position on the pending U.S. Farm Bill. Committee members offered several suggestions to the wording of the resolution. A new draft will be developed and presented at the May meeting.

PROJECT UPDATES:

Central Wisconsin Invasives Partnership (CWIP)/Northeast Wisconsin Invasives Partnership (NEWIP): Fluor reported on administrative, communications, and follow-up work on projects involving both partnerships. Preparation for spring field work is under way and potential grant opportunities are being evaluated.

Natural Resources Conservation Service (NRCS) Cooperative Agreements: Rayome and Nitz discussed their respective recent and upcoming activities. Chakravorty introduced herself to the committee and briefly described her future responsibilities.

Tree Shelters: Burzynski reported that the promotional postcard mailing was completed, emails were sent to previous customers, and promotion on the website has been put in place in preparation for the 2023 season.

Stevens Point Area Neighborhood Gardens (SPANG): Burzynski reported that invitations were sent out to last year's participants in the program.

NACD Technical Assistance Project/Managed Grazing: Sperberg reported that work is underway on 2023 projects. A backlog in getting grazing plans approved is being seen, and there is a need for a more timely and efficient certification process for Technical Service Providers. Events are being planned for 2023 and a brochure has been developed.

NEW PROJECTS: Burzynski reviewed the Grassworks SOGL Regenerative Agriculture Project, which involves a contract with Grassworks to hire a part-time Regenerative Agriculture Specialist. A motion was made by Clendenning, which was seconded by Walker, to recommend full board approval of the project. Motion carried.

MEMBER REPORTS: None

OTHER BUSINESS: None

ADJOURNMENT: A motion was made by Walker, which was seconded by Clendenning, to adjourn. Meeting adjourned at 11:05 a.m.

Respectfully submitted,

Bob Walker
Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Waters Committee Meeting Minutes
March 16th, 2023
Wood County River Block/Online

Attendees: Al Rosenthal (Marquette); Ed Hernandez (Waushara); Bill Leichtnam (Wood); Amy Thorstenson (Golden Sands RC&D Staff); Shane Wucherpennig (Member-at-Large); Chris Hamerla (Golden Sands RC&D Staff); Joe Tomandl (Taylor); Kendra Kunderinger (Golden Sands RC&D Staff); Todd Morris (Green Lake); Reesa Evans (Member-at-Large); Diane Hanson (Marathon); Gary Beasom (Member-at-Large).

CALL TO ORDER: The meeting was called to order at 10:15 a.m.

INTRODUCTIONS: No introductions.

APPROVAL OF MINUTES: A motion was made by Rosenthal, which was seconded by Wucherpennig, to approve the January 2023 Minutes. Motion carried unanimously.

NEW PROJECTS: N/A

COUNTY AND STAFF UPDATES:

Hamerla: Hiring for the Clean Boats, Clean Waters interns has started. If Golden Sands RC&D doesn't find enough appropriate applicants, the positions may have to be reposted. The AIS team has been participating in several outreach events. The reimbursement request for the 2022 AIS was submitted to the WI DNR for review and possible payment. The team is working on plans for the upcoming season. The Purple Loosestrife collection season will be starting soon. They were part of a pet surrender event in Schmeckle Reserve recently. This was an event for surrendering smaller pets like birds, rabbits, rats/mice, snakes, turtles, etc. Another one is planned for June in Rothschild. Monroe County is working with Jackson County on AIS issues. Currently, Jackson County does not have an active AIS program. The AIS team is also working with the UW-Madison Agricultural Station in Stratford.

Kunderinger: She has been meeting with various counties like Clark, Wood, and Waupaca about AIS work that can be offered. She reminded the Committee that Burzynski is available for AIS and groundwater lessons for the next school year.

Adams: Evans reported that the Adams County LWCD has been going through some reorganization in the last couple of years and has also become part of the Planning & Zoning Department. The Friendship Lake District will be repeating its popular "Ducks over the Dam" fundraising this May, with money from the event going towards paying off its newly-acquired aquatic plant harvester. The Tri-Lake Management District is hosting a "state of the lake" event on June 10th. Ice on the lakes is already out in some areas.

Green Lake: Morris reported that Big Green Lake is starting work with a TRM grant for three years to update management. A 3,000-foot breakwater project is starting on Lake Puckaway. It is hoped that this will help deepen the lake, since it is currently only about six feet deep. Heavy aquatic plant growth was experienced last year, which was likely connected with the shallow water. Groundwater testing has been done on 260 wells, but the county is hoping to add about 150 additional wells per year for more testing. The prior well testing has helped identify some nitrate "hot spots."

Marathon: Beaström and Hanson are forming a work group to address PFAS issues, using a grant from the Environmental Water Fund. Private well-water testing is likely to be part of the plan. The LWCD is updating the groundwater plan. Work is ongoing with the Big Eau Pleine Watershed and private landowners to reduce phosphorus loading. Actions from the TRM grant for the Fenwood Sub-Watershed will be part of the work. The county recently received funds for some water testing.

Taylor: Tomandl reported that one focus has been nutrient management plans, so producer classes that allow a farmer to write his or her own nutrient management plan have been held. The county is wrapping up another year of private well-testing, which has been going on for about 15 years. Water testing is starting on several lakes soon.

Waushara: Hernandez reported that the Waushara LWCD is working with the Fox-Wolf Watershed Alliance and is planning on adding a number of soil/water specialists, including some in the LWCD office by late summer or early fall. His office applied for a grant to make and distribute new lakefront owner packets, but the grant was not awarded. Some ARPA funds have been used to fund installation of reverse osmosis systems for about 25 landowners, whose private wells showed high nitrate and/or chloride levels. Five years of testing have helped identify some “hot spots.” His office has been contacted by several nearby counties about starting a program.

Wood: Leichtnam reported that there is a meeting next Monday with Representative Katrina Shankland to develop a plan for meeting with Wisconsin legislators on April 25th. On April 6th, the 6-county groundwater consortium will be sponsoring a public presentation (from 6:30 p.m. to 8:30 p.m. at 480 Underwood Avenue in Montello). The results of a three year study about nitrates and PFAs in Central Sands groundwater will be discussed, as well as plans for addressing the issues. Attendance online will be available for those who cannot attend in person.

Wucherpennig reported that the Wood County LWCD wrapped up five years of private well testing for nitrates. Wucherpennig submitted a report of the results to the governing committee and the county board. The office is still offering some private well testing and education. Next steps need to be planned. It will be applying for new funding to continue the 9 Key Element plan, including asking for a TRM grant and DATCP soil/water funds. It was noticed that the former 9 Key Element plan activities resulted in a significant increase in conservation practices, like cover crops and conservation tillage. Several landowners on Nepco Lake are interested in forming a lake district and are especially concerned about the heavy aquatic plant growth that they believe interferes substantially with safe use of the lake.

ADJOURNMENT: A motion was made by Leichtnam, which was seconded by Hernandez, to adjourn the meeting. The meeting was adjourned at 11:02 a.m.

Respectfully submitted,

Reesa Evans
Recording Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
March 16th, 2023
Wood County River Block/Online

Attendees: Ed Hernandez (Waushara); Gary Beastrom (Member-at-Large); Bill Clendenning (Wood); Kendra Kunding (Golden Sands RC&D Staff); Bill Leichtnam (Wood); Al Rosenthal (Marquette); Brent Tessmer (Taylor); Denise Hilgart (Golden Sands RC&D Staff); Amanda Burzynski (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D Staff); Al Drabek (Marathon); Brooke Sperberg (Golden Sands RC&D Staff); Steve Bradley (Portage); Shane Wucherpennig (Member-at-Large); Bob Walker (Member-at-Large); Joe Tomandl (Taylor); Reesa Evans (Member-at-Large); Jenn Chakravorty (Golden Sands RC&D Staff); Nicole Rayome (Golden Sands RC&D Staff); Diane Hanson (Marathon).

CALL TO ORDER: The meeting was called to order by President Hernandez at 11:22 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Tomandl, which was seconded by Clendenning, to approve the minutes from the January 2023 meeting. Motion carried unanimously.

TREASURER'S REPORT: The treasurer's report was emailed prior to this meeting. Dispersals and receipts were routine. Information on the credit card use was also made available. Invoices for the members of Golden Sands RC&D were sent out. Adams County, Juneau County, Monroe County, Wood County, and the Wisconsin Farmers Union have not paid dues for this year. Marquette, Portage, and Waushara Counties paid less than the full amount. A reminder will be sent to the counties who have not paid dues. A motion was made by Clendenning, which was seconded by Walker, to accept and file the treasurer's report. Motion carried unanimously.

The Natural Resources Foundation of Wisconsin sent a letter and information on the Endowment Fund Golden Sands RC&D has. There was an overall loss of \$4,745.87 for 2022, resulting in a drop in market value from \$29,899.05 to \$25,153.19. However, there is a distribution amount available that Golden Sands RC&D could draw of \$1,169.96. A motion was made by Evans, which was seconded by Wucherpennig, to reinvest the distribution amount into the Endowment Fund. Motion carried unanimously.

OLD BUSINESS:

Groundwater Legislation: Leichtnam reported that nothing has gone on legislatively recently. The Wood County citizen groundwater group will meet next Monday with Representative Katrina Shankland to develop a plan for meeting with Wisconsin legislators on April 25th. On April 6th, the 6-county groundwater consortium will be sponsoring a public presentation (from 6:30 p.m. to 8:30 p.m. at 480 Underwood Avenue in Montello). The results of a three year study about nitrates and PFAs in Central Sands groundwater will be discussed, as well as plans for addressing the issues. Attendance online will be available for those who cannot attend in person.

NEW BUSINESS:

Conflict of Interest Policy: Board members and officers need to sign a copy of Golden Sands RC&D's Conflict of Interest policy. This is required by the 990-tax form.

2022 Overhead and Administrative Actuals: A sheet comparing 2022 overhead actuals to the proposed 2022 budget was made available to attendees. Kunding explained there was a negative balance of \$8,453 between the actuals and estimated budget amounts and some reasons for the differences.

2023 Proposed Overhead and Administrative Budget: Kundginer presented the proposed 2023 overhead and administration budget and explained some of the entries. The gross revenue is expected to be over \$1 million for 2023. A motion was made by Walker, which was seconded by Tomandl, to approve the proposed budget. Motion carried unanimously.

Resolution on 2023 Farm Bill: Sperberg presented a proposed resolution about the upcoming 2023 Farm Bill. Currently, its draft proposes that more money go to conservation activities, including some for actions such as urban agriculture. Federal discussion has just started and is expected to last several months. Sperberg asked council members to review the proposed resolution and contact her with any suggestions or changes. The updated draft will be presented at the May 2023 council meeting.

COMMITTEE REPORTS:

Personnel/Finance Committee Report: Evans reported that the treasurer's report was voted to be sent on to the full council. The committee voted to recommend reinvestment of the endowment fund distributions available and sent the decision on to the full council. The actuals for the 2022 overhead and administration budget were reviewed. Committee members voted unanimously to send the proposed 2023 budget on to the full council with a recommendation for approval. Kunding discussed templates she had drafted for officer and board positions, as well as other positions that might need a similar document. The idea was to outline the duties and expectations for each position so that future members could have a better idea about each position. The 2022 Highlights draft is being reviewed. Thorstenson sent out the February newsletter and expects the March one to go out next week. Honoring Al Barden was also discussed. An invoice for the National RC&D dues was received.

Forestry/Agriculture/Wildlife Committee Report: Walker reported that the proposal farm bill resolution was discussed and was sent on to the full council. Fluor updated the committee on recent activities of the two terrestrial invasive species groups. Several NRCS Co-employment staff introduced themselves and described their duties. Invitations have gone out for the Neighborhood Gardens in Stevens Point. Golden Sands RC&D is looking into a NACD technical assistance project, which might include some financing for grazing plans. The committee voted to send a proposed new project to the full council for review.

Water Committee Report: The Waters Committee heard from Hamerla, who indicated that the AIS Coordinators had been making several outreach appearances at various events. The grant reimbursement request for last year's AIS grant was sent to the WI DNR for review and payment. Hiring for Clean Boats, Clean Waters is ongoing. AIS staff participated at several events.

Leichtnam talked about the upcoming presentation on Nitrate and PFAS in Central Sands. County reports were made. There were no new projects to consider.

NEW PROJECTS: Kunderer discussed the new project, that involves a contract with Grassworks, to hire a part-time Regenerative Agriculture Specialist. This would be a joint project with Golden Sands RC&D and Lumberjack RC&D in the Great Lakes Basin. The total projected cost is \$140,250. A motion was made by Walker, which was seconded by Beasom, to approve the project. The approval was unanimous.

STAFF/PROJECT UPDATES: Staff reports were sent out electronically before the meeting.

AGENCY/PARTNER REPORTS: None

OTHER BUSINESS: None

NEXT MEETING: The May 25th meeting will be in Wood County at the River Block Building.

ADJOURNMENT: A motion was made to adjourn the meeting. The meeting was adjourned.

Respectfully submitted,

Reesa Evans
Recording Secretary

JOINT MEETING OF THE NORTH CENTRAL ITBEC BOARD AND THE NORTH CENTRAL ITBEC TOURISM ADVISORY COMMITTEE

March 23, 2023

Portage County Courthouse Annex
Stevens Point, Wisconsin

MINUTES

CALL TO ORDER: Vice Chair Phil Idsvoog called the meeting to order at 10:00 a.m. Board and committee members were informed of the resignation of committee chair Mike Klimoski.

ROLL CALL:

North Central ITBEC Board: PRESENT: Chris Schultz, Oneida County; Arlyn Tober, Shawano County; Lance Pliml, Wood County; William Cheney, Forest County; Jennifer Short, Marinette County; Bill Korrer, Oneida County; Phil Idsvoog, Portage County; Jim Przybylski, Shawano County; and Brad Hamilton, Wood County. **EXCUSED:** Stephanie Holman, Oconto County; Keri Beck, Langlade County and Samantha Boucher, Oconto County. **ABSENT:** Fran Modschiedler, Florence County; Cindy Gretzinger, Forest County; Glen Broderick, Marinette County; and Al Haga, Portage County.

North Central ITBEC Tourism Advisory Committee: PRESENT: William Chaney, Forest County; Sherry Hulett, Tomahawk Regional Chamber of Commerce; Jennifer Short, Marinette County; Autumn Rockhill, Marinette County; Chris Schultz, Oneida County; Phil Idsvoog, Portage County; Arlyn Tober, Shawano County; and Jim Przybylski, Shawano County. **EXCUSED:** Keri Beck, Langlade County; Stephanie Holman, Oconto County; Samantha Boucher, Oconto County; Sara Brish, Stevens Point Area CVB; and Chris Shafer, Forest County. **ABSENT:** Chad Hedmark, Florence County; Jason Neuens, Florence County; Mike Miller, Forest County; Clyde Nelson, Merrill Area Chamber of Commerce; and Collette Sorgel, Oneida County.

OTHERS PRESENT: Meredith Kleker, Wisconsin Rapids Area CVB, Michelle Eron, Shawano Country Tourism; and Jeff Anderson, Travel Wisconsin.

WCA STAFF: Sarah Diedrick-Kasdorf.

APPROVAL OF MINUTES: Motion by Hamilton, second by Cheney, to approve the minutes of the January 26, 2023 meeting. Motion carried.

NORTH CENTRAL ITBEC FINANCES: Sarah Diedrick-Kasdorf provided written copies of the financial report. As of 3/22/23, 2023 revenues collected totaled \$12,034.33; expenses paid in 2023 totaled \$2,347.80; and the account balance was \$47,109.13. Of that amount, \$17,303.20 was allocated leaving an unallocated balance of \$29,805.93. Members were also provided a copy of the budget showing the amount spent to date in each of the approved line items. Sarah also provided a 2023 membership update. The Lincoln County Board of Supervisors took action to join the ITBEC for 2023 and 2024. Vilas and Menominee counties have not paid 2023 dues.

NORTH CENTRAL ITBEC PROJECT UPDATES: The Green Bay Sports Show was well attended. Lots of materials were distributed to attendees. The remaining FAM tour will take place in Lincoln and Oneida counties. Travel Wisconsin has identified a travel writer – currently working on availability.

DISCUSSION REGARDING DEVELOPMENT OF KEY PERFORMANCE

INDICATORS: Board and committee members discussed how the ITBEC could work to market itself to member counties, as well as counties that are eligible for membership. As many county board members are unfamiliar with the work of the ITBEC it may be easy for counties to remove ITBEC dues from future budgets. Members discussed the creation of a simple PowerPoint (that board and committee members could present to county boards) or a flyer explaining the purpose of the ITBEC, the benefits of membership, successes, etc. The final Lightburn report regarding campaign performance will be available soon.

BYLAWS COMMITTEE UPDATE: Sarah Diedrick-Kasdorf provided an update on the work of the bylaws committee. The committee is still working through a number of details, including board and committee membership.

STATE DEPARTMENT UPDATES: Jeff Anderson with Travel Wisconsin reported on the following: large attendance at the Wisconsin Governor's Conference on Tourism – the 2024 conference will be held in Lake Geneva; Wisconsin saw a nine percent increase in visitor spending over 2019; National Travel and Tourism Week is May 7-13 – theme is Travel Forward; winter campaign ended February 28 but the snow report is still live – represents 10 percent of all Travel Wisconsin hits; JEM Grants; Julie Fox retiring – Jeff to cover a portion of Northwest Wisconsin; tourism impact of Uniquely Wisconsin; and the NFL draft impact on local communities.

NEXT MEETING DATE AND LOCATION: The next meeting is scheduled for May 25, 2023 in Shawano County. The ITBEC board will need to elect new officers at that meeting.

WCA UPDATE: Sarah Diedrick-Kasdorf discussed the following: Joint Committee on Finance public hearings; WCA's top legislative priorities; and upcoming training webinars.

ADJOURN: Motion by Hamilton, second by Cheney, to adjourn. Motion carried. The meeting adjourned at 11:05 a.m.

Activities Report for Barb Peeters

April 2023

- Trained with Lori Ruess (April 3-10) for new position.
- Compiled LWCD office procedure manual.
- Attended April 5th CEED meeting.
- Reviewed and approved April 6th timecards (Department Head on vacation).
- Answered phones and replied to emails.
- Reviewed payroll reports and payroll registers.
- Completed March sales tax report and forwarded to Finance.
- Completed LWCD payroll percentages and forwarded to Finance for the April 6th and April 20th Payrolls.
- Processed Nutrient Management Plan Farmer Education Class reimbursements.
- Answered various emails and calls regarding tree distribution.
- Prepared and mailed tree and shrub distribution letters to 156 customers.
- Assisted in cleaning the forestry garage for tree distribution.
- Assisted with sorting, labeling, bagging and distribution of trees, shrubs and wildflower seeds for the annual Wood County Tree, Shrub and Seeds Sale.
- Processed invoices and payments for tree and shrub sale.
- Worked with I.T. to have Land & Water Conservation web page updated.
- Processed no-till drill rental request, invoice and payment.
- Assisted customers with well water sample requests.
- Ordered and processed payment for department office supplies.
- Assisted with first quarter Wildlife Damage and Abatement program reimbursement report.
- Attended April 20th staff meeting and typed minutes.
- Contacted DNR Wastewater Engineer regarding Multi Discharger Variance (MDV) payment discrepancy and a past due MDV payment.
- Electronically submitted staff reports and packet materials to the County Clerk's office for CEED packet.
- Organized County Board packet and electronically submitted to the County Clerk's office.

Staff Report for April

Caleb Armstrong

- Working with Curt Fuller on implementing nutrient management on all his hayfields/pastureland.
 - Curt is putting all his farmland under nutrient management.
 - Worked on mapping all his land and getting contracts processed.
 - Preparing maps for him as well at a 5 acre grid so he can soil sample all his fields this spring as well.
- Attended a grazing conference in Rothschild.
 - Conference had about 200 participants and feature multiple breakout sessions that related to fencing, sustainable grazing, and different animals that can be grazed in different situations.
- Working/Planning some research plantings with Craig Vitort, Dustin Albert, and Roth's Golden Acres on their fields with implementing different cover cropping species and different times and different methods.
 - Craig Vitort- will be implementing a brassica mix between corn rows and this will be planted as a green cover crop that will last the entire growing season and fall.
 - Roth's Golden Acres- will also be doing the brassica mix but mixed with a rye seed that will be applied during the first top dress of planting and second top dress.
 - Dustin Albert- will be doing a "Touchdown Mix" while corn is at V1 mixed with urea, he will also be applying rye during different growing stages of the year, as well as trying to roller crimp rye and plant completely green no herbicide killing.
 - All these plots will be monitored and recorded with hopes of documentation and field demonstrations in the future.
- Moved the No-Till Drill to Jason Behrend for interseeding pastures for grazing. He is in sand country and was able to plant during the warm spell unlike most farmers in the rest of county.
- Cleaned out forestry shed preparing for tree sale.
- Spent a week preparing for the tree sale running to 3 different locations to pick up trees, then sorting, bagging, and distribution days.

Activities Report for Emily Salvinski

-April 2023-

- **Tuesday, April 4.** Entered in well water testing results into GIS
- **Wednesday, April 5.** Entered in well water testing results into GIS. Created contract for MDV money cover crop cost-share.
- **Thursday, April 6.** Updated 2023 MDV shapefile to enter information into. Calculated p reductions using snap plus for MDV cover crop cost-share contract.
- **Monday, April 10.** Worked in BITS (DNR grant reporting website).
- **Tuesday, April 11.** Sent out emails to agronomists for more nutrient management plans to be turned in. Updated NMFE spreadsheet with information submitted by other counties.
- **Wednesday, April 19.** Entered information into BITS for 2022 Mill Creek grant reporting. Worked on contract to cost-share nutrient management acres.
- **Friday, April 21.** Worked on updating NMP database for 2023.
- **Wednesday, April 26 to Friday, April 28.** Assisted with tree sale activities.

Activities Report for Kyle Andreae – April, 2023

- April 3 – Gust Stakeout plan, Schill Stakeout Plan
- April 4 – Wiernik Design, Mrozek site investigation
- April 5 – Mrozek Site Visit, Mrozek site investigation
- April 6 – No Till Drill Scheduled Maintenance, Schill pre-bid walk, Mrozek site investigation
- April 7 – Holiday
- April 10 – Mrozek design
- April 11 – Mrozek design
- April 12 – Mrozek design, Theil plan review
- April 13 – Evers erosion assessment, Theil inspections
- April 14 – Theil inspections, Theil as-built
- April 17 – Off
- April 18 – Keuffer Revisions, Armagost Revisions, Theil inspections
- April 19 – Keuffer Revisions, Armagost Revisions, Theil inspections
- April 20 – Armagost Revisions, Theil inspections
- April 21 – Tree sale preparations. Merkel site investigation.
- April 22 – Survey supply acquisition.
- April 24 – Keuffer, Armagost, Gust, Thil, Schill Site Visits. Theil as-built
- April 25 – Armagost Revisions, Theil as-built, Tree sale preparations.
- April 26 – Tree sale preparations.
- April 27 – Tree sale preparations.
- April 28 – Tree sale.
- April 29 – Tree sale.

Activities Report for Rod Mayer – April 2023

- Reviewed, mapped, approval letter, spreadsheet update for Abear pond and Vavrina pond.
- Zuraowski round bale damage – completed maps, enrollment and permit paperwork, signatures for Act 82 shooting permits, update DNR database, DNR correspondence, file updates.
- Apiary correspondence – non-commercial owner.
- Pond info sent to 2 landowners.
- Complete draft for tree sale pick up letters.
- Update & work with IT for Jabber on lap top for tree sale.
- Reviewed Laidlaw financial assurance – updated spreadsheet, software, and file.
- Attended Non-metallic mine site non-compliant sites put on by DNR.
- Enrollment paperwork for Moonlight Apiaries assistance – picked up materials for temp fence from Tractor Supply, met with owner, received non-working materials back, signatures, DNR database, spreadsheet, etc.
- DNR discussion about Weiler mine site. Scans correspondence sent to DNR.
- Obtained pictures of Richardson re-wrapped round bails – after DNR assistance due to deer damage.
- Completed 1st ¼ Wildlife Damage and Abatement program reimbursement report. (28 pages) Correspondence with IT and finance for updated invoices.
- Looked into doing two types of wildlife enrollments for crop owner – correspondence with DNR.
- Met with Twin Lakes Cranberry for erosion netting pick up.
- Correspondence with crop owner and DNR for modification to fence under contract.
- Correspondence with owner that purchased mine site for reclamation needs.
- Contacted by nursery for tree shortage for tree sale. (1225 dogwood & 1000 tamarack) Contacted multiple nurseries and found replacements to avoid refunding.
- Correspondence for active pond permit looking to expand on.
- Updated tree sale spreadsheets to reflect replacement trees and prices.
- Picked up 1000 Tamaracks from Columbia County – Portage WI week prior to tree sale.
- Picked up tree shipment from Laura Lanes in Plainfield.
- Picked up Hramor tree shipment at Marquette County.
- Cleaned out shed - prepared for tree sale – tested laptop - sorted all species into individual orders - etc.
- Held tree distribution Friday and Saturday morning.



Activities Report for Shane Wucherpfennig – April, 2023

- **April 1-12** – Vacation
- **April 13** – Worked on Mill Creek Watershed 9 Key – Grant Re-application for LS TRM Grant, DATCP Innovations Grant
- **April 14** – Worked on Mill Creek Watershed 9 Key – Grant Re-application for LS TRM Grant, DATCP Innovations Grant
- **April 17** – Worked on Mill Creek Watershed 9 Key – Grant Re-application for LS TRM Grant, DATCP Innovations Grant, submitted grant application
- **April 18** – Correspondence with summer intern/UWSP campus, Virtual meetings
- **April 19** – Updates to Grant Re-application for LS TRM Grant, DATCP Innovations Grant, Culvert issue with landowner Marshfield
- **April 20** – Staff meeting, Updates to Grant Re-application for LS TRM Grant, DATCP Innovations Grant, Lakes and Rivers convention Banquet
- **April 21** – Updates to Grant Re-application for LS TRM Grant, DATCP Innovations Grant, Resubmitted
- **April 24** – Virtual meetings, staff report, agenda
- **April 25** – Tree Sale sorting, Virtual meeting, project updates
- **April 26** – Tree Sale sorting/packaging
- **April 27** – Tree Sale sorting/packaging
- **April 28** – Virtual meetings, practice tracking, Spreading complaint follow up



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Scott Custer, Code Technician
Victoria Wilson, Program Assistant
Karoline Whitman, Program Assistant

RE: Staff Report for May 3, 2022

1. **Economic Development (Jason Grueneberg)**

Wisconsin Rural Water Association Meeting – On April 11th I met with Andrew Aslesen, Source Water Specialist with the Wisconsin Rural Water Association. Andrew is working with a few communities in Wood County to preserve groundwater resources through wellhead protection plans. This will be brought before the CEED Committee for further discussion in the future.

Wood County Economic Development Roundtable – On April 14th I participated in the Wood County Economic Development Roundtable. The notes from the meeting are in the packet

North Central Wisconsin Regional Planning Commission (NCWRPC) – On April 26th I attended the NCWRPC quarterly meeting. Some of the agenda items included review of the 2022 Annual Report draft, review of the 2022 annual audit, a presentation by the Economic Development Administration, and a presentation on a recently completed regional freight rail study. The Annual Report will be made available by June or July.

Property & IT Committee – On May 1st I attended to the PIT Committee meeting to provide a broadband update. The update included status of the Bug Tussel County-bonded infrastructure investments, broadband planning progress and next steps, and ramping up for Broadband, Equity, Access and Deployment (BEAD) grants in 2024.

Broadband Planning – In the past month I have participated in numerous meeting regarding broadband.

The County recently received a grant to complete a broadband plan. The plan will be part of a regional effort with Portage and Marathon counties. Our regional Economic Development Organization (EDO) Centergy is coordinating this effort, and we will be assisted with planning efforts by the North Central Wisconsin Regional Planning Commission.

We are preparing to conduct a Request for Information (RFI) with broadband providers by August to learn about future projects they have planned and possibly partner on future BEAD grant applications.

I have been talking with Bug Tussel Wireless to get an idea of the progress that they have made in the past few months, and what areas of the County they can now provide fixed-wireless internet in the County.

Fiber Optic is being installed throughout the County by numerous providers and we will hopefully be working with municipalities to provide guidance and best practices on permitting of fiber in right-of-way.

2. **Planning& Zoning (Vacant)**

3. **Land Records (Paul Bernard)**

- Reviewing RFP Responses for the County Highway Transportation Project Plat
- Getting our data up to NG911 standards
- Addressing Workflow – working with Emergency Management to start collecting gps points for new addresses
- POWTS/Wells Workflow – working with Kayla R to start completing and cleaning up our POWTS and Wells inventory
- Parcel Mapping/Addressing weekly

4. **Code Administrator (Jeff Brewbaker)**

03-28-2023- Issued shoreland zoning permit for a new house on NEPCO, TN: 18, Soil evaluation, hydrograph, issued sanitary permit for 10 campsites TN: 18.

03-29-2023- Insp report new Dollar General septic system TN: 07.

03-30-2023- Shoreland on-site at rip rap site, 10 mile creek, safety fence, TN: 18, Septic inspections for (2) systems each 10 campsites, TN: 18, (2) Insp reports the same site TN:18.

03-31-2023- Well replacement permit TN: 18, A+0 mound permit renewal TN: 15.

04-03-2023- Well replacement permit TN: 18.

04-04-2023- (2) Soils eval, hydrograph, new conventional permits, TN: 18. (2) Replacement well permit TN: 18 & TN: 07.

04-05-2023- Reviewed Soils eval,, plan review, issued permit, replacement A+4 mound permit.

04-06-2023- Shoreland wetland onsite TN: 07.

04-07-2023- Holiday

04-10-2023- (3) conventional inspections, (2) 20 site campground and (1) 10 site campground

TN: 18, Re-connect permit for 2014 mound TN: 11, Reviewed preliminary soils report for proposed subdivision, TN: 18.

04-11-2023- (3) insp reports for campground

04-12-2023- (5) failing septic system orders

04-13-2023- (5) failing septic system orders

04-14-2023- Issued floodplain permit for Wood Co. ATV bridge in TN: 09.

04-17-2023- Soils evaluation, plan review, issued sanitary permit, new A+4 mound TN: 02, Dollar General soils eval, Village 28

04-18-2023- Soils eval, plan review, issued holding tank permit TN: 15, Shoreland zoning permit new house and driveway TN: 15, soils eval holding tank replacement TN: 21, Failing system orders TN: 03, soils eval, plan review, permit issued, TN: 20.

04-19-2023- Failing systems reported by septic pumpers, (2) floodplain permit issued for directional boring.

04-20-2023- Soils eval, hydrograph, plan review, permit issued new conv TN: 07, Filter replacement in septic tank TN: 08, soils eval, plan review, issued permit new A+0 mound TN: 15.

04-21-2023- (2) well permits TN:07

04-24-2023- Soils eval, hydrograph, issued permit new 4 br conv, TN: 18, soils eval, plan review, rep 2 br conv, TN: 18, soils eval, plan review, issued permit new A+0 mound TN: 12.

04-25-2023- New house, garage, well in floodplain and shoreland districts, issued both permits, TN: 09

5. **Code Technician (Vacant)**

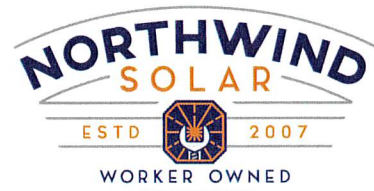
6. **Office Activity (Victoria Wilson & Kayla Rautio)**

- a. New Staff Member – Kayla Rautio joined the office on Monday April 10th.
- b. Monthly Sanitary and Well Permit Activity – There were 13 sanitary permits, 4 well permits, 4 floodplain permits and 2 shoreland permits issued in April 2023.
- c. Septic Maintenance Notices – Septic Maintenance notices were mailed out on Monday April 24th. 2,788 notices went out with a due date for maintenance of August 11, 2023.
- d. ArcGIS Pro Software Project – Kayla is working on a mapping project to update the POWTS inventory on GIS.

e. Attended the following meetings/trainings & activities:

- i. Kayla went on a tour of Wood County on April 14th.
- ii. Staff meeting Monday April 17th. (VW & KR)

Solar Power System Design and Installation Proposal



Grid Tied 257.58kW Solar PV System

Wood Co. Jail attn: Reuben Van Tassel
400 Market St.
Wisconsin Rapids, WI 54494

Price Quote

April 25, 2023

**Proposal to be considered
unofficial and valid for 30 days*

Scope of Work-

Northwind Solar (NWS) proposes to install a Grid Tied 257.58kW Solar PV System at 400 Market St. Wisconsin Rapids, WI 54494. NWS will prepare and submit all paperwork with your utility provider and permitting authority.

Installation Schedule/Accommodations-

NWS will install the modules according to manufacturers specifications on mounting equipment with stainless steel and anodized aluminum hardware. NWS will run conduit and wiring to a disconnecting means and inverter per specifications. NWS will commission the system and meet with utility or permitting officials if necessary. All materials and workmanship will meet National Electrical Code and all other code requirements. NWS will work with you to schedule each phase of installation to accommodate your needs. Upon acceptance of this proposal and down payment, NWS will schedule the installation. Schedule of work may be determined by weather.

Project Summary-

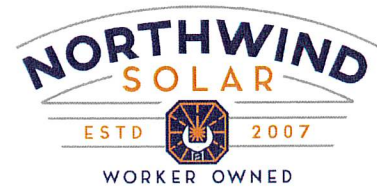
(477) Boviet Solar Boviet Solar Vega Series 540w bi-facial photovoltaic modules	
(5) CPS 50/60 kW Inverter with Standard Wirebox & 20 amp Fuses solar inverter	
(477) RSD Rapid Shut Down Devices	
online performance monitoring	
solar array racking, and all conduit, wiring and disconnecting equipment plus all shipping costs, permitting, interconnection, and installation labor.	
Total Cost:	\$ 525,000.00

General Terms and Conditions

Payment Schedule (negotiable):

(1) Equipment Deposit with Signed Purchase Agreement Prior to Equipment Order	\$ 315,000.00
(2) Commissioning of System	\$ 210,000.00
Total Cost:	\$ 525,000.00

Solar Power System Design and Installation Proposal



General Notes

1. Upon acceptance of this bid both parties shall sign a Purchase Agreement and the buyer shall supply the down payment. Your signed Purchase Agreement and down payment reserves your place in our construction schedule. NWS is not responsible for any manufacturer's change in pricing, availability or shipping of any system component, which includes, but is not limited to, photovoltaic modules, solar batteries, racking systems, solar inverters, power optimizers, rapid shut down devices, and data acquisition technology. Costs for components may increase between the time we bid your work and the time we order the materials for your project. This may necessitate a revision to your bid. The bid should be considered good for 30 days.

2. Definition of allowances: If there is an allowance line above, the amount shown is intended to cover NWS expenses and mark-up fee. Some portions of your proposal are: 1) not fully detailed, 2) awaiting budget decisions before final commitment or 3) requiring the lead of subcontractors yet to be hired before work can be implemented. In these cases, an allowance has been dedicated in your proposal towards funding the work. This allowance consists of NWS labor, materials, subcontractors and outside service costs. The allowance may or may not be enough to cover our actual costs. If the allowance is less than the actual costs, you'll be billed for the difference. If the allowance is greater than our actual costs, you will be issued a credit.

3. Any alteration or deviation from the above work description involving extra costs will become an extra charge over and above the quoted price. Unforeseen work, required by building inspectors, engineers, plumbers, electricians, technicians, subcontractors etc., not covered in this proposal, will be treated as an additional scope to the work, and will be done on a "time and materials" basis. "Time and materials" consists of three categories: 1) Actual time spent performing the specified work. This includes any administrative time designing, bidding or organizing it. NWS labor rate is \$70 per hour per worker. 2) Our actual expenses from materials purchased, outside services and subcontractors hired, etc. 3) An appropriate markup fee when necessary. The sum of these items constitutes our total "time and materials" charge.

4. All agreements are contingent upon strikes, accidents, weather delays or other circumstances beyond NWS control. NWS is responsible for ensuring that all system components are functional. NWS is not responsible for delays due to faulty system components that require replacement or manufacturer's delays in shipping components required for the job. If our workmanship is not in question, we will bill you for our labor on the repair.

5. All manufactured items are covered by the manufacturers' warranties only. They are not warranted by NWS. NWS guarantees NWS workmanship against defects for 10 years for a grid tied solar electric system and 2 years for solar thermal systems from the date of installation, and will remedy problems created by NWS workmanship at no further charge to you. In the event that a manufacturer's system component should be discovered defective and require replacement, NWS will arrange for the manufacturer to honor their warranty on the parts in question.

6. NWS will need access to your property during the course of your project, plus an area to be designated for tool and materials storage. We'll also need access to a bathroom and free use of electrical power.

7. You are responsible for carrying fire, tornado and any other necessary insurance on the equipment, once delivered to site.

8. Trash and debris generated by our work will be hauled away by NWS, unless you wish to make other arrangements. At the end of your project, all areas will be left in "broom clean" condition. NWS suggests that you protect your furnishings and store them if necessary.

9. This proposal may be withdrawn or modified at NWS discretion if not accepted within 30 days from the date issued.

10. Disclaimer: This proposals supporting documentation (energy generation estimates, key points, cash flow documents, etc.) should NOT be considered legal or accounting advice. Proper legal counsel, along with IRS guidance, is required to definitively determine the tax ramification of installing a solar electric system.

Respectfully Submitted,

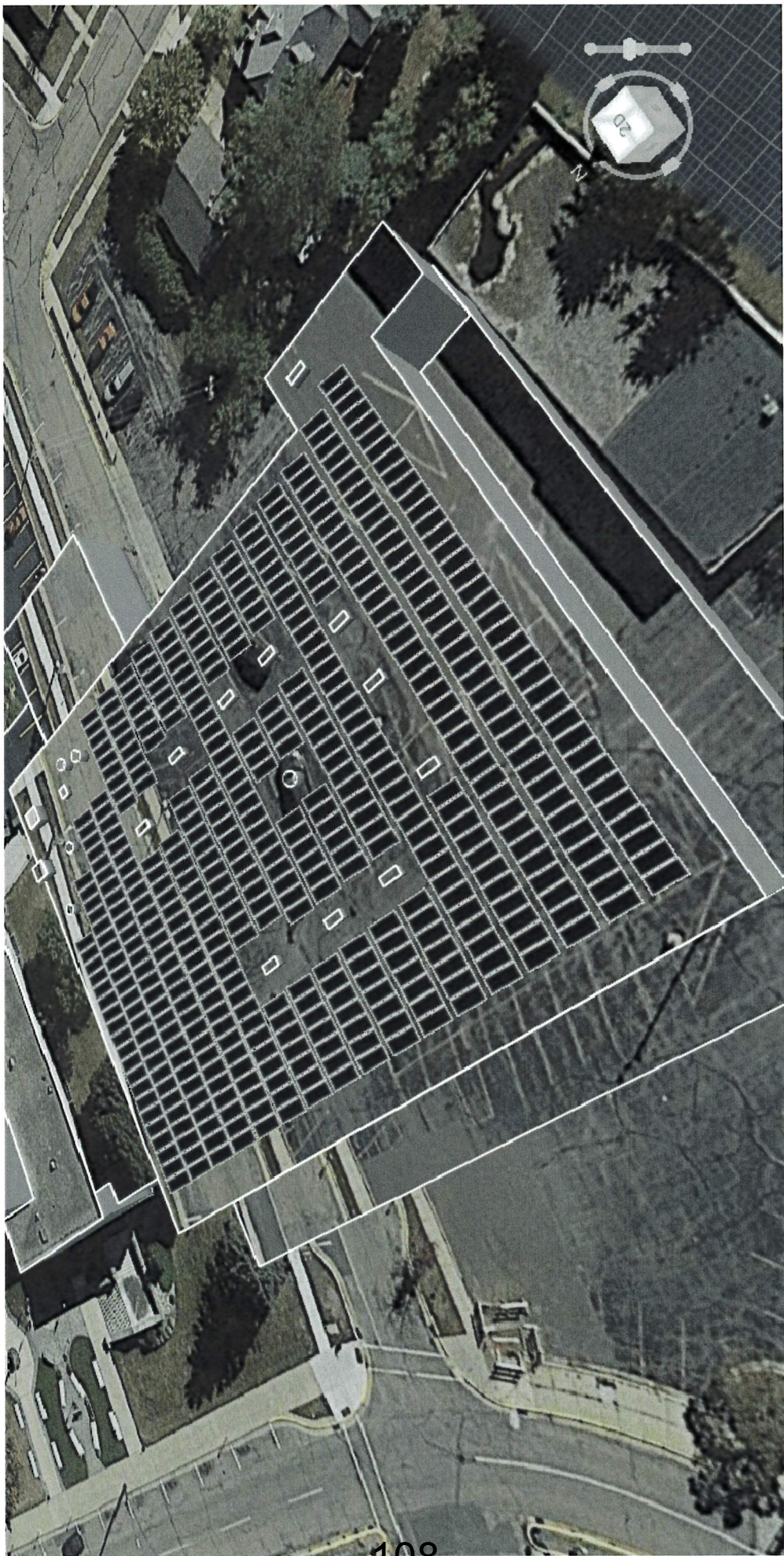
Josh Stolzenburg

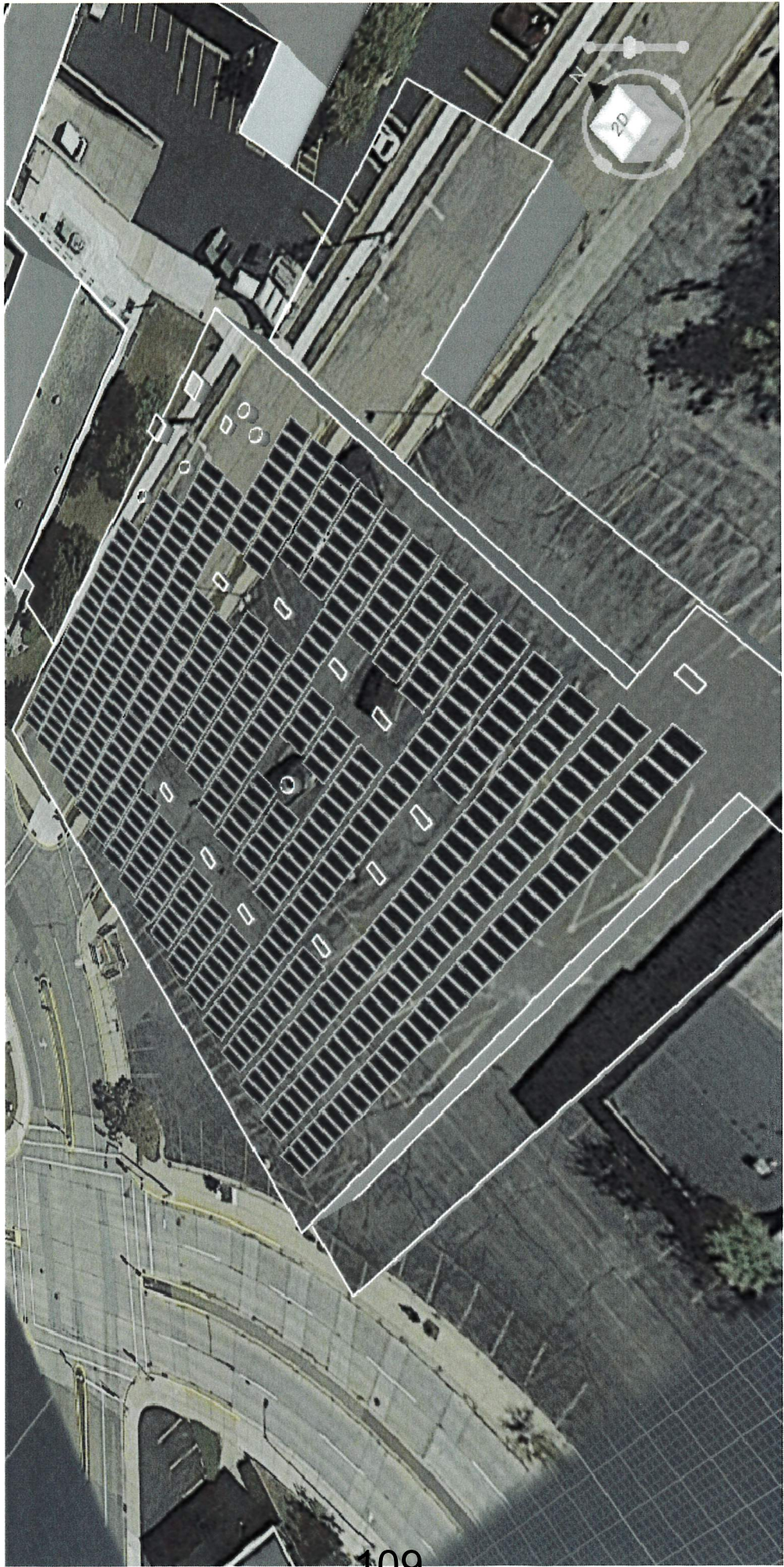
CEO - Northwind Solar

Northwind Solar: Wisconsin Electrical Contractor #1233237 (exp. 6/30/2024)

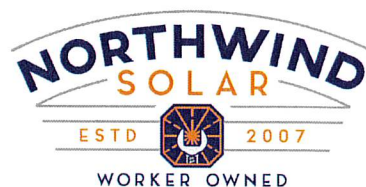
Acceptance of Proposal:

With acceptance of this proposal, both parties shall sign a Purchase Agreement and a deposit in the amount stated above shall be paid before any work will begin.





System Performance Analysis and Financial Summary



Grid Tied 257.58kW Solar PV System

April 25, 2023

- 1) The system cost per watt is: \$2.04
- 2) The system (DC) capacity is rated at: 257.58 kW
- 3) The estimated annual kWh production is: 288,180 kWh*
**Includes all anticipated losses from snow and tree shading calculated through Aurora Solar and PVWatts*
- 4) The system is anticipated to offset 10.3% of your current energy usage.

Estimated Production Table (First Year)

Month	Adj. AC kWh
January	2031
February	6801
March	26525
April	30407
May	36508
June	36064
July	39388
August	34839
September	29227
October	21746
November	14674
December	9970
Year One Est. Total	288,180

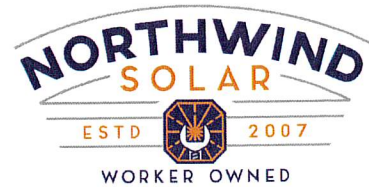
Warranty Information

We honor our professionalism and attention to detail and offer a 10-year warranty on our workmanship.

PV modules specified for your system are manufactured by Boviet Solar and come with a 12-year product warranty and a 30-year performance guarantee.

The CPS solar inverters carry a 10-year manufacturers warranty

System Performance Analysis and Financial Summary



257.58kW Solar PV System

April 25, 2023

Solar Energy Investment Performance Analysis

Capacity and Performance	
DC rated capacity	257.58
Estimated AC output (kWh, year 1)	288,180
Pricing and Incentives	
System Cost	\$525,000.00
Focus On Energy rebate	\$28,758.00
30% Federal Tax Rebate (direct payout)	\$148,872.60
Net System Cost After Incentives	\$347,369
30-Year Financial Performance (est)	
Year 1-10 value of energy and demand offset	\$279,477.55
Internal rate of return	11.0%
Cost of Business as Usual	\$8,656,200
Levelized Cost of Energy	\$0.043

30-Year Levelized Cost Of Energy

The levelized cost of energy is calculated as:

the net cost of the system + the anticipated maintenance costs / your total 30 year energy output.

In short, this is the amount you're paying per kWh of solar generated energy.

Do you know how much you're paying the utility today?

\$0.069

per kWh (est)

That means, the day you power up your solar PV system, you'll be saving:

\$0.03

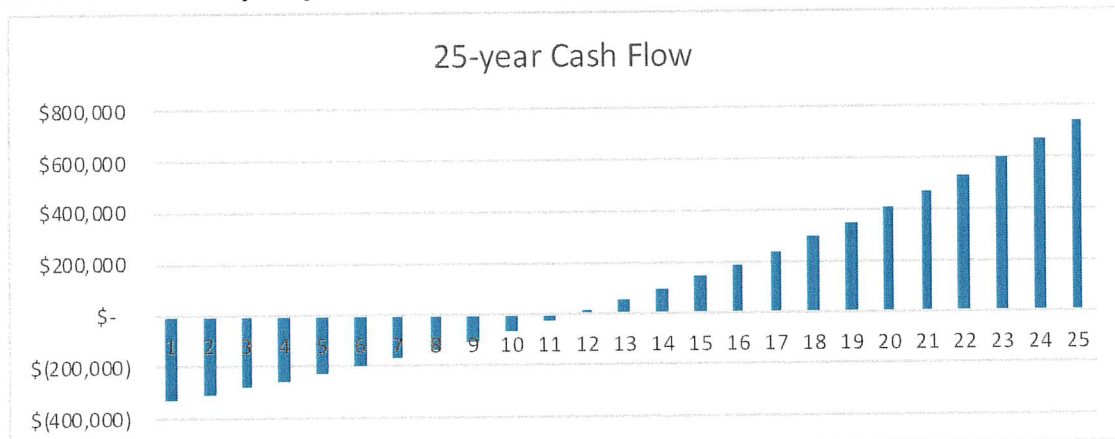
per kWh with solar!

When you factor in utility rate increases, the estimated savings this system will generate is valued at more than

\$1,478,767

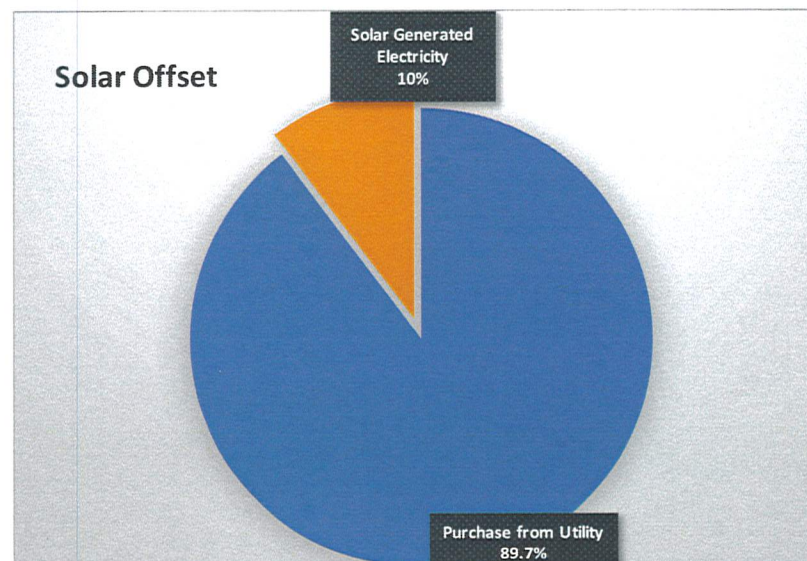
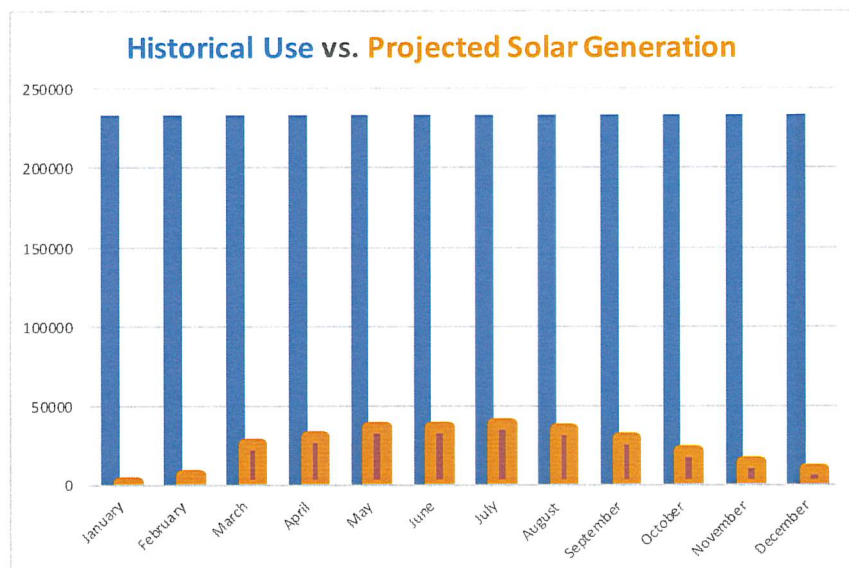
over 30 years!

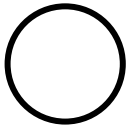
Est. Years to Cost Recovery: 12 years



578 Allen St. Amherst, WI 54406 | (715) 630-6451 | info@northwindre.com

Grid Tied 257.58kW Solar PV System							
	Est. Energy Generation	Actual Past 12 Month Energy Consumption	Net Energy Usage With Solar	Meter Fees	ESTIMATED Previous Energy Bill	ESTIMATED Energy Bill With Solar	Total Savings (energy-demand)
January	2031	233334	231,303	\$80.00	\$16,118.91	\$15,988.09	\$1,005.82
February	6801	233334	226,533	\$80.00	\$16,118.91	\$15,660.03	\$1,333.88
March	26525	233333	206,808	\$80.00	\$16,118.84	\$14,303.43	\$2,690.41
April	30407	233333	202,926	\$80.00	\$16,118.84	\$14,036.44	\$2,957.39
May	36508	233333	196,825	\$80.00	\$16,118.84	\$13,616.84	\$3,376.99
June	36064	233333	197,269	\$80.00	\$16,118.84	\$13,647.38	\$3,346.46
July	39388	233333	193,945	\$80.00	\$16,118.84	\$13,418.77	\$3,575.07
August	34839	233333	198,494	\$80.00	\$16,118.84	\$13,731.63	\$3,262.21
September	29227	233333	204,106	\$80.00	\$16,118.84	\$14,117.60	\$2,876.24
October	21746	233333	211,587	\$80.00	\$16,118.84	\$14,632.11	\$2,361.73
November	14674	233334	218,660	\$80.00	\$16,118.91	\$15,118.56	\$1,875.35
December	9970	233334	223,364	\$80.00	\$16,118.91	\$15,442.08	\$1,551.83
Totals	288,180	2,800,000	2,511,820	\$960.00	\$193,426.33	\$173,712.96	\$30,213.37
This Solar Electric System Offsets 10.29% Of Your Current Energy Usage							
Assumptions							
Energy Rate \$ 0.069 Meter Fee Rate \$80.00 per month							





RESOLUTION#

Introduced by
Page 1 of 1

Conservation, Education, & Economic Development

ITEM# 4-
DATE May 23, 2023
Effective Date May 23, 2023

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

X

 Majority

Two-thirds

Reviewed by:

, Corp Counsel

Reviewed by:

, Finance Dir.

INTENT & SYNOPSIS: Approve an amendment to the Town of Sigel Official Zoning Ordinance.

FISCAL NOTE: None

WHEREAS, the Town of Sigel adopted and administers a zoning ordinance to promote the health, safety, aesthetics, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on April 19th the Town of Sigel submitted an ordinance amendment to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Sigel and finds the town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on May 3rd the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following amendments to the Town of Sigel Official Zoning Ordinance:

- (1)

Addition of Section 3.17 Solar Energy Systems. The purpose of this section is to establish Town regulations for the installation and use of Solar Energy Systems that generate less than 100 megawatts but more than 10,000 watts.
- (2)

Addition of Section 3.19 Wind Energy Systems. The purpose of this Section is to incorporate the provisions of Wis. Stat. § 66.0401 and Wis. Adm. Code ch. PSC 128 as a Town ordinance and to establish Town regulations for the installation and use of large and small wind energy systems that are authorized by, compliant with, and no more restrictive than the rules promulgated by the Wisconsin Public Service Commission. This Section is also intended to preserve and protect public health and safety, to not significantly increase the cost of the system or significantly decrease wind energy system efficiency, and to allow for an alternative system of comparable cost and efficiency.

{ }

Bill Leichtnam, Chair
Dave LaFontaine
Jake Hahn
Tom Buttke
Laura Valenstein

Adopted by the County Board of Wood County, this day of 20 .

County Clerk

County Board Chairman

MINUTES OF THE JUDICIAL AND LEGISLATIVE COMMITTEE

DATE: May 5, 2023
 TIME: 9:00 a.m.
 PLACE: Room 114, Wood County Courthouse
 TIME ADJOURNED: 9:17 a.m.
 MEMBERS PRESENT: Chairman Bill Clendenning, Bill Leichtnam, Ed Wagner, Joseph Zurfluh, William Voight
 OTHERS PRESENT: Trent Miner. See attached list.

1. At 9:00 a.m., the meeting was called to order.
2. There were no public comments offered.
3. The minutes for the April 6, 2023, meetings were reviewed. There being no objection, the chair declared them approved as presented.
4. The Committee reviewed the claim of Richard Rennhack. This claim will be provided to the county board.
5. There were no new animal claims against the County.
6. The Committee reviewed monthly voucher and department reports of the departments it oversees. **Moved by Voight, seconded by Zurfluh, to approve the reports and payment of department vouchers. Motion carried unanimously**
7. The Committee reviewed correspondence and legislative issues.
 - a. Report of Citizens Groundwater Group. Chairman Clendenning reported on the Conservation Lobby Day held in Madison.
 - b. The committee expressed a desire to invite legislative staff to attend these meetings virtually to provide reports. Chairman Clendenning will follow up with this.
8. Agenda items for the June 2023 meeting:
 - Tour of Branch 4 Courtroom
9. The next committee meeting will be June 2, 2023, at 9:00 AM.
10. Meeting adjourned without objection by the Chairperson at 9:17 AM.

Minutes taken by Trent Miner and are in draft format until approved at the next meeting.

Judicial & Legislative Committee Meeting

Date: May 5, 2023

[illegible]

MINUTES OF THE RESIDENTIAL OPTIONS COMMITTEE

DATE: Monday, April 17, 2023
TIME: 9:01 a.m.
LOCATION: Room 114, Wood County Courthouse
TIME ADJOURNED: 9:21 a.m.
MEMBERS PRESENT: See attached list

1. At 9:01 a.m., the meeting was called to order.
2. Public comments. None at this time
3. The minutes for the April 4, 2023, meeting were reviewed.
Moved by Kastenholz, seconded by Goldberg, to approve the minutes. All ayes.
4. Update regarding L.K. placement search provided by Erin Trantow. As of this meeting, there are no available properties within Wood County that meet our search criteria. Our criteria for placement is for the placement option to meet all statutory requirements pursuant to Wis. Stat. § 980.08(4)(dm)a. and c., and a max home purchase price of \$200,000 being either a single family or manufactured home. Statistics were then shared of our property search thus far. Since the first Residential Options Committee meeting held February 13, 2023, the following residential placement searches have been done:
 - a. Three Sheriff Sales have been posted. All three properties are within protected areas.
 - b. Four tax-deeded properties are currently listed; two of which are land parcels and the other two are large commercial properties which are not options for placement.
 - c. Eleven properties were found that are located outside of the protected areas but were not sent to law enforcement for review as they either had accepted offers or had known children in adjacent properties.
 - d. Eleven properties were sent to law enforcement for an initial investigation, and of those eleven properties, five passed the initial investigation and were permitted to have a full investigation so as to be approved as placement options. Three of these five approved properties received accepted offers before or during the full investigation. One property the vendor Wood County is working with expressed lack of interest due to the high cost and bad condition of the property which also now has an accepted offer. And finally, the remaining property was approved for placement which resulted in the vendor placing a full price offer, only to be denied due to an accepted offer already being in place.

From April 1, 2023, to April 15, 2023, 24 new homes have been listed, all of which are located within protected areas.

Scott Timm shared information of what other counties are doing when having difficulty finding a placement option. Examples were provided of how two counties resorted to using county owned land to place manufactured homes when unable to find a placement option.

Tania Reindl questioned whether a trailer could be placed on the land of the current active residential placement in Wood County as an option. Scott Timm spoke saying this would not be feasible as the property is vendor owned and there is not enough land to accommodate this being done.

Discussion was had regarding the reasoning behind not allowing three people to be placed in one home. If we were to attempt to place a third individual at the current active placement, the property would have to be classified as an adult family home and the vendor would have to be certified for this. This would also hinder who could be placed within the home which is why we are only able to keep two individuals placed in one home at a time.

The Committee agreed to continue actively watching the market and pursue any possibilities that meet our search criteria.

5. The next committee meeting will be May 1, 2023, at 9:00 a.m.

6. Meeting adjourned by consensus at 9:21 a.m.

Minutes taken by Erin Trantow and are in draft format until approved at the next meeting.

Residential Options Committee Meeting

Date: April 17, 2023

[illegible]

MINUTES OF THE RESIDENTIAL OPTIONS COMMITTEE

DATE: Monday, May 1, 2023
TIME: 9:02 a.m.
LOCATION: Room 115, Wood County Courthouse
TIME ADJOURNED: 9:17 a.m.
MEMBERS PRESENT: See attached list

1. At 9:02 a.m., the meeting was called to order.
2. Public comments. None at this time.
3. The minutes for the April 17, 2023, meeting were reviewed.
Moved by Kastenholz, seconded by Goldberg, to approve the minutes. All ayes.
4. Update regarding L.K. placement search provided by Erin Trantow. Since the previous meeting, 17 properties have come on the market. In reviewing the 17 properties, they were all denied as placement options for the following reasons:
 - a. 14 properties are located within protected areas;
 - b. One location was too close to a protected area and had known children in adjacent properties;
 - c. The remaining two properties were sent to law enforcement for review but were ultimately denied due to having known children in adjacent properties and being in close proximity to an apartment complex.The Committee was in contact with the Wood County Treasurers office to discuss Wood County tax deeded properties that may come available as another residential placement option. Any new tax deeded properties will be available after the July County Board meeting. The Committee will work with the Treasurer's office to review whether any will be a residential placement option if we have not yet secured a placement option at this time.
5. The next committee meeting will be May 15, 2023 at 8:30 a.m.
6. Meeting adjourned by consensus at 9:17 a.m.

Minutes taken by Erin Trantow and are in draft format until approved at the next meeting.

Residential Options Committee Meeting

Date: May 1, 2023

[illegible]

MINUTES OF THE RESIDENTIAL OPTIONS COMMITTEE

DATE: Monday, May 15, 2023
TIME: 8:32 a.m.
LOCATION: Room 114, Wood County Courthouse
TIME ADJOURNED: 8:38 a.m.
MEMBERS PRESENT: See attached list

1. At 8:32 a.m., the meeting was called to order.
2. Public comments. None at this time.
3. The minutes for the May 1, 2023, meeting were reviewed.
Moved by Hoogesteger, seconded by Bernard, to approve the minutes. All ayes.
4. Update regarding L.K. placement search provided by Erin Trantow. The Committee is continuing to monitor the market for any new property listings. Since the last committee meeting held May 1, 2023, at 9:00 a.m., 22 properties have been listed on the market. Of those 22 properties, only one property met our search criteria of being outside of the protected areas in Wood County. This resulted in proceeding to the next step of sending the address to law enforcement for an initial investigation. This location was ultimately denied as a residential placement option by law enforcement due to children residing in adjacent properties and therefore not meeting Wis. Stat. § 980.08(4)(dm)c. requirements.
A reminder was provided that the Committee is working with the Wood County Treasurer's office regarding tax deeded properties the County may take ownership of in the near future. These potential properties would not be tax deeded until the July County Board meeting. This means the property owners have up to the July County Board meeting to pay their delinquent taxes. Late June the Treasurer's office will send the Committee a current list of these potential tax deeded properties to begin an investigation on whether any may be a suitable residential placement option if we have not yet successfully found placement.
5. The Committee discussed preparing an update report to the court. **Approved by consensus of the Committee to prepare and send a report to the court.**
6. The next committee meeting will be Tuesday, May 30, 2023, at 8:30 a.m.
7. Meeting adjourned by consensus at 8:38 a.m.

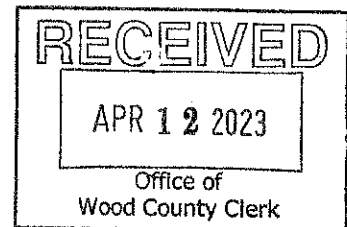
Residential Options Committee Meeting

Date: May 15, 2023

[illegible]

NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494



Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

RECEIVED

THE INCIDENT

APR 12 2023

Date: 4-8-2023

WOOD CO. CORP. COUNSEL

Time: _____

Place: 7254 County Road V, Marshfield, Wisconsin

The circumstances giving rise to my claim are as follows:

We spend our winters in Texas, when we arrived back home on 4-7-2023 we seen that your snow plow person had clipped our mail box off, it was laying in the ditch. A neighbor that plows my driveway while we are gone said that it was hit by the snow plow during a storm around the middle of March.

The names of county personnel involved are: Wood County highway dept.

The names of other witnesses are: _____

THE CLAIM

I request the following monetary or other relief: I put up a new mail box on 4-8-2023. I have attached the receipt showing what I paid. \$68.56

4-8-2023
Date

Richard A. Remyhach
Signature

Print Name: Richard A. Remyhach

Address: 7254 County Road V
Marshfield, Wis. 54449

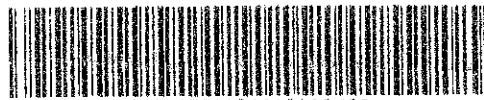
Phone: 715-650-0829

Fleet Farm

Fleet Farm
1101 W. Upham Road
Marshfield, WI 54449
(715)387-3768

4/8/23 11:31 AM
Trans.: 3869 Store: 00300
Reg.: 801 Till: 801
Cashier #: 000000 Sales #: 00000
Fleet Rewards Member ID#: 1000000000360014

SALE



00300801386920230408

MailMaster Plus 64.99 T
733538545209 x 1 64.99
Return Value 64.99 each

Subtotal: 64.99
Total Sales Tax 3.57

Total 68.56

Credit 68.56
Card: MasterCard
Account: 0573
Auth: 43518P (A)
Application ID: A0000000041010
Application Name: Mastercard
TVR: 0000008000
IAD: CECC40B7CB06834E0012
IST: E800
ARC: ZJ

Change Due: 0.00

Number of Items Sold: 1

Total Rewards Points Earned: 65
Base Points Earned: 65
Bonus Points Earned: 0
Bonus Offers Activated:



Wood County WISCONSIN

CHILD SUPPORT
AGENCY

MAY 2023

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I attended WCA CAP Day on April 12th. We were able to meet with members of the Assembly and Senate that represent Wood County.
- I attended the Joint Committee on Finance budget listening session on April 26th in Minocqua to speak about our request for increased Child Support funding. It was a busy listening session. I arrived at 9:00 a.m. and was finally able to speak at 3:00 p.m. The listening sessions are a valuable part of the budget process. We will be meeting with the Legislative Fiscal Bureau in the next week to go over our request as well.
- I will be attending the WCSEA Board meeting on May 10th at the Hotel Mead.
- I will be attending the Child Support Directors' Dialogue on May 11th and 12th at the Hotel Mead.
- The March performance numbers have been released. We are on target to meet all the measures. The current support number is 80.12% which is above the 80% threshold.
- The current IV-D case count is 3,601.

State of Wisconsin
NINTH JUDICIAL DISTRICT

2100 STEWART AVENUE, SUITE 310

WAUSAU, WISCONSIN 54401

TELEPHONE (715) 842-3872 FAX (715) 845-4523



ANN KNOX-BAUER

Chief Judge

Taylor County Court House

224 South Second St.

Medford, WI 54451-1466

Telephone: (715) 748-1435

KEVIN KLEIN

Deputy Chief Judge

Price County Court House

126 Cherry St.

Phillips, WI 54555-1249

Telephone: (715) 339-3315

SUSAN BYRNES

District Court Administrator

2100 Stewart Avenue, Ste 310

Wausau WI 54401

susan.byernes@wicourts.gov

Telephone: (715) 842-3872

April 25, 2023

Hon. Gregory Potter, Presiding Judge

Wood County Circuit Court Br. 1

400 Market St.

Wisconsin Rapids, WI 54494

RE: Wood County Branch 4 Jury Courtroom and Chamber Suite – Contingent Approval to Occupy

Dear Judge Potter:

Pursuant to Supreme Court Rule 68.03(4) and (5), please note the following:

SCR 68.03(4) The chief judge shall review every new, remodeled or relocated court facility and grant or deny approval for its use, subject to review by the supreme court.

SCR 68.03(5) No circuit judge or court staff may occupy a new, remodeled or relocated court facility until the court facility is approved under sub. (4).

Thank you for the guided tour of Wood Co. Br. 4 on April 24, 2023. Standing in the space, it was easy to see how beautiful the nearly completed courtroom and judicial chamber suite will be. I believe this new court space will serve the citizens of Wood County for a long time.

At this time I can grant preliminary approval to occupy contingent on finishing out the space. I direct DCA Susan Byrnes to verify that all of the items listed below have been taken care of prior to final approval to occupy anticipated later this summer.

1. Hallway signage and directories are updated to include Wood Co. Br. 4
2. Br. 4 courtroom – addition of bullet resistant armor to front panels only of court staff desks and witness stand
3. Br. 4 courtroom – completion of rail, wood, glass panels, electrical, double swing gate
4. Br. 4 courtroom – completion of the jury box
5. Br. 4 courtroom – completion of evidence presentation and audio systems
6. Br. 4 courtroom – replace staff door with window in it for solid door to corridor with card reader
7. Br. 4 courtroom and chamber suite - paneling/wood finishes
8. Br. 4 courtroom, chamber suite, deliberation room – furniture
9. Br. 4 courtroom and chamber suite – phones including duress alarms
10. Br. 4 judicial chamber – window treatments
11. Br. 4 judicial chamber suite – electrical box lock
12. Br. 4 court room and chamber suite – installation of all CCAP computers and Digital Audio equipment

Sincerely,

Hon. Ann Knox-Bauer, Chief Judge Ninth Judicial District

Cc: Susan Byrnes, DCA Ninth Judicial District
Kimberly Stimac, Wood Co. Clerk of Circuit Court
Reuben Van Tassel, Wood Co. Facilities Manager



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

May 2023

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

1. April 6th –
 - a. Attended the Judicial and Legislative Committee meeting.
2. April 12th –
 - a. I received notice that the Treasurer received the signed paperwork from the parties in 11CV398 for a check to be re-issued in the amount of \$156,785.84. I previously addressed this in my February 2023 Monthly Report. A resolution will be prepared to cover this later in the year.
3. April 17th –
 - a. Attended a virtual meeting with CCAP, IT, Maintenance and the AV vendor to review the status of the Branch 4 courtroom. Anticipated install dates for CCAP equipment are May 31 and June 1.
4. April 18th –
 - a. Attended the County Board meeting.
5. April 19th –
 - a. Attended the Criminal Justice Task Force meeting.
6. April 21st –
 - a. Attended the District 9 Clerk of Courts meeting at the Forest County Courthouse.
 - b. The Court Clerk position was offered to an applicant who verbally accepted.
7. April 24th –
 - a. District 9 Chief Judge Ann Knox-Bauer and District Court Administrator (DCA) Susan Byrnes toured the Branch 4 courtroom for final approval before occupancy. A list of items that need to be completed will be provided with the order signed by Chief Judge Knox-Bauer. I will stay in contact with DCA Byrnes on the progress. This is the first courtroom in our district that has the jury room directly attached to the jury box.
 - b. The applicant who verbally accepted the Court Clerk position on Friday April 21st changed her mind and declined the position as she would have taken too large of a pay cut.
8. April 26th –
 - a. Attended the Wisconsin Counties Association In the Board Room: Ethics webinar.



Wood County WISCONSIN

CRIMINAL JUSTICE DEPARTMENT

MAY 2023

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Caitlin Saylor

Meetings Attended:

- 4/3: Drug Court Staffing/Court
- 4/4: Department Team Meeting, Automon/AIMS online demonstration
- 4/6: Judicial and Legislative Committee Meeting
- 4/10: Drug Court Staffing/Court
- 4/11: Wood County Drug Court Program Evaluation Meeting – Us2 Behavioral Healthcare
- 4/12: Leadership Growth – Us2 Behavioral Healthcare
- 4/17: Drug Court Staffing/Court, Opioid Taskforce Meeting
- 4/18: Wood County Board of Supervisors, Clark County Jail MAT Meeting
- 4/19: Criminal Justice Task Force, Equity in the Criminal Legal System (Outagamie County)
- 4/20: Drug Court Oversight Meeting, COSSAP MAT Grant Meeting
- 4/24: Drug Court Staffing/Court
- 4/26 – 4/28: WI Association of Treatment Court Professionals Conference

Department Activities

Recruitment

Full-time case manager, Jessica Cliver, resigned from Wood County, effective 4/28/23 to take another position. One full-time case manager position has been posted for hire and interviews will occur on 5/3/23. The Criminal Justice Coordinator will be covering the main duties of Drug Court, along with the part-time employee. This includes weekend drug testing.

The Criminal Justice Coordinator interviewed a Bachelor of Social Work student from UW Stevens Point and extended the internship offer to this person. The student will be completing 400 hours of internship from June to December and will assist with Drug Court and the Medication Assisted Treatment program.

Options Lab was able to hire one male medical specimen collector for Wisconsin Rapids. He will begin contracted employment on 5/1/23. Wood County is responsible for 60 percent of the wages and Options Lab will cover the remaining 40 percent of the wages. This will allow for more flexibility to hire a full-time case manager based on skills versus the ability to conduct observed drug testing. There is active recruiting happening for a male medical specimen collector for the Marshfield area and interviews were conducted during the end of April.

Marshfield

Options Lab signed a lease for a Marshfield office space, beginning on May 1, 2023. This space will be

utilized for drug testing and in-person case management for Drug Court. The Criminal Justice Department will be reimbursing Options Lab for the cost of rent as part of the contract with them.

Drug Court

Current participants: 26
2023 Terminations (Year to Date): 5
2023 Graduations (Year to Date): 4
Pending Referrals: 2

The TAD Grant Reports for the first quarter of 2023 are being submitted by the end of the month.

Twelve members of the Drug Court team in Wood County attended the WI Association of Treatment Court Professionals conference in the Wisconsin Dells. This conference is a required training per the TAD grant. Members were able to attend with the support of the county, scholarships, and partner agency financial contributions for their team members.

Due to the full-time case manager's resignation, a third spot for the National Association of Treatment Court Professionals conference was open. It was brought to the Criminal Justice Coordinator's attention that Judge-elect Gebert has interest in treatment courts. This idea was presented to Judge Potter and Judge Wolf about extending an invite to him to attend the conference and both felt it was a good idea to see if he had interest in going. Judge-elect Gebert will be attending the conference this summer with the Criminal Justice Coordinator and Judge Wolf.

Drug Testing

Since the termination of one full-time case manager, the Criminal Justice Coordinator has covered extra drug testing duties in his absence, and the part-time case manager has also assisted with Marshfield testing.

Drug testing dates covered by the Criminal Justice Coordinator in Marshfield and on weekends include: 2/16, 2/23, 2/28, 3/25, 3/26, 3/28, 4/1, 4/2, 4/6, 4/13, 4/20, 4/22, 4/23, 4/29, 4/30

COSSAP MAT Grant:

Participants who remain active under medical care/counseling: 8
New referrals: 4

The COSSAP MAT Grant reports for the 4th quarter of the grant were submitted during the month of April.



Wood County WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE April 2023

1. Residential Options Committee. The ROC is having a very difficult time finding a property that meets the statutory distance requirements from schools, day cares, and so on to arrange for the placement of a subject the court has ordered the County to find a placement for. It is likely the County will go beyond the 120-day time afforded by law in arranging the placement. We have and will continue to update the court as to the committee's efforts and are unlikely to be held in contempt of court for the delay as we are making best efforts. It is possible, albeit unlikely, the court will eventually push the County to create a residential option for the subject by acquiring or using raw land we own, improving it with sewer, water, and electric, and then arranging for the placement of a mobile home thereon. As always, I will keep you posted with new developments.
2. Transactional Work. This position involves preparing and reviewing all nature of contracts, agreements, leases, and the like. Although the County hasn't had a major problem with a contract for many years, there are plenty a day where I am reviewing and applying an existing agreement for my client and telling them that we are stuck doing something they don't want to or not getting what they want out of a vendor. Usually the problem revolves around a situation that wasn't fully contemplated at the time of entering the agreement. The County enters into so many agreements, there simply is no way of avoiding problems arising with some of them. There is no mea culpa here, just a sharing of a realization after doing a lot of transactional work lately that eventually we are going to run into a bigger problem.
3. Cryptocurrencies. The Sheriff's Department recently addressed a situation where an elderly couple was scammed into putting \$9,000 into a Bytecoin vending machine supposedly at the behest of their local bank. Once the money went into the machine, ownership of it was transferred to an unknown third party that the owner of the vending machine neither knew nor cared to know. As a follow up to the situation, I was asked if the County can regulate this type of non-ATM financial vending machine. The State Department of Financial Institutions thought local regulation would be a good idea. I opined that the County does not have the power to regulate this type of vending machine. In large part it is because a county does not have broad police powers like a city and village; instead, we are a subunit of the state with only those powers granted us by the state under the constitution and state statutes. Just a reminder that even though we are the government, we are not in a position to try to fix everyone's problems.

VICTIM WITNESS SERVICES REPORT

Michele Newman, Coordinator

March 20th to April 25th 2023

Victims/Witnesses Served:

356 total contacts // 219 Victims or Witnesses made contact with via phone

43 Victims or Witnesses met with in person

7 Victims assisted with preparation of Crime Victim Compensation Application

148 Initial contact packet information sent

44 No contact order information

13 No prosecutions notification

61 Victims or Witnesses were notified of all hearings

43 Victims or Witnesses were notified of plea agreement/sentencing

0 Victims or Witnesses notified of sentencing after revocation

15 Victims with restitution requested

17 Victim Impact Statements

4 Victims registered Vine service.

0 Victims notified of appeals court proceedings

Total services/events // Total unique parties = **529 /310**

Trainings/Meetings/Other: Wisconsin Victim Witness Professional meeting

MINUTES

HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Thursday, May 4, 2023
TIME: 9:00 a.m.
PLACE: Highway Dept. – Conference Room

MEMBERS PRESENT: Jake Hahn, Dave LaFontaine, John Hokamp, Lee Thao, Al Breu
(via WebEx)

OTHERS PRESENT: See attached sign-in list

1. Chairman Hahn called the meeting to order at 9:00 AM and declared a quorum present.
2. There were no public comments at this time but were allowed during the agenda item during the meeting.
3. The minutes of the April meeting were reviewed. Motion by LaFontaine/Breu to accept them as presented. Motion carried unanimously.
4. There is a request to open up a section of CTH Z for ATV traffic. Motion by Hahn/LaFontaine to approve opening CTH Z from 20th Street to 80th Street in the Town of Grand Rapids. Motion carried 4-1. Voting no was Breu (feels we should wait until the City opens up the rest of the section so as to avoid confusion).
5. The Highway Dept. staff reports and revenue reports were presented.
6. Motion by LaFontaine/Thao to approve the Highway Dept. vouchers. Motion carried unanimously.
7. Commissioner Hawk informed the committee of the delay in the construction of the roundabout at CTH Z & 48th St intersection until 2024. Savings from the CTH W roundabout project can be used for this project. Citizen comments were allowed during this time and provided alternative ideas other than a roundabout.
8. The sick leave policy referral to the Operations Committee is being investigated. More information will follow at a later date.
9. Work continues on investigating a site for a new state/county salt shed in the Pittsville area. The lease on the old sheds is coming due in 5 years and in order to get funding from the state for a new shed, time is of the essence. A piece of county forest property along STH 80 in Dexterville is being looked at presently.
10. The committee reviewed the bids for the CTH W roundabout. Motion by Breu/Hokamp to accept the bid of McCabe Construction. Motion carried unanimously.
11. There is a lobbying group opposed to the premise of longer and heavier trucks being allowed along the roadways. Hawk reported the Highway Dept. is in favor of their efforts as the CTH system and bridges were not designed or built for this heavy of traffic.

A resolution offering support of this venture will be drafted by Hawk for the next meeting.

12. Hahn informed the committee that the ARPA Funding Adhoc Committee approved the \$600,000 asphalt drum replacement. A resolution will be going to county board in May.
13. The Parks & Forestry staff reports were presented.
14. There was one special use permit for Wisconsin Rapids Best Christmas Ever function to take place at South Park. Motion by LaFontaine/Thao to approve this request. Motion carried unanimously.
15. Schooley presented a resolution to become eligible to apply for WIDNR Outdoor Recreation Grant funding for the Powers Bluff Trailhead Shelter Building Project. Motion by LaFontaine/Hokamp to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
16. Parks & Forestry revenue reports were presented.
17. Motion by LaFontaine/Breu to approve the Parks & Forestry vouchers. Motion carried unanimously.
18. Hahn informed the committee that the ARPA Funding Adhoc Committee approved \$431,500 for the Powers Bluff Trailhead project. A resolution will be going to county board in May.
19. Wisconsin County Forest Association (WCFA) Director Rebekah Luedtke presented a PowerPoint presentation about the history of county forests and of WCFA. She highlighted the financial implication of the county forests, the current priorities of WCFA. An invitation to the summer tour was extended to the committee. Questions and answers followed.
20. Chairman Hahn requested per diem for two Wisconsin County Highway Association meetings he attended. Motion by LaFontaine/Hokamp to approve this expense. Motion carried unanimously.
21. Agenda items for next meeting include timber sale awards.
22. The next meeting will be held on Thursday, June 1st at 9:00 AM at the Highway Office.
23. Chairman Hahn declared the meeting adjourned at 10:27 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Highway Infrastructure & Recreation Committee

May 4, 2023

NAME	REPRESENTING
Bill Clendinning	WCB #15
Jeff Penzkover	WCB #11
Eleanor Schroe	4811 Griffith Ave.
Jim Schoenick	5031 Griffith Ave
ERIC ZABEL	4810 GRIFFITH AVE
Rick Zabel	2811 Sampson St W.S. Rapids
Fritz Schubert	WCF
Charles Hoogesteger	WCSD
Quentin Ellis	WCSD
Gavin Hutchins	WDNR
CHAD SCHOLEY	PCF
DERNIS POLRCH	WCB-14
Lance Prime	WCB-16
Rebekah Luedtke	WCFA.
Trent Miner	County Clerk
Roland Hawk	Web Ex
Ed Newton	Web Ex



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSIONER

Roland Hawk
COMMISSIONER

April 27, 2023

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, Highway Commissioner

Subject: Commissioner Report for May 4, 2023 HIRC meeting

Department Activities

Personnel/Administration

Two truck operator positions are vacant. The posting has been extended through May 5 and interviews will be scheduled in mid-May. The night-watchman position has been filled internally.

Interviews for the crusher operator position were held in mid-April and an offer has been made and accepted. The candidate is scheduled to begin May 8.

Engineer position remains open.

Two recently hired mechanics started CDL training school April 24 and are scheduled to complete their training May 12.

Highway has a Spring Training day scheduled for May 11. Topics included are:

- Load Securement
- Pre-Trip Inspection
- Flagging/Traffic Control
- Haz Mat Placard Training

Highway/Facility Projects

Made repairs to the roof over the vehicle storage garage, and over the mechanic's shop. These repairs cost approximately \$5000.

2023 Construction Projects:

- Roundabouts at CTH W & 48th Street
 - Bids were received and opened, to be approved at 5-4-23 HIRC
 - CTH W intersection scheduled to begin in August
- Pavement replacement on CTH W between 32nd St – 80th St (CTH U)
 - Project scheduled to begin mid-August
- Pavement replacement on CTH F between CTH HH – US 10
 - Project scheduled to begin early-August
- Pavement replacement of CTH U between STH 54 – North Biron Road
 - Project scheduled for July - August

2023 Engineering Projects

- Delayed CTH Z & 48th St Intersection 1 year to apply CHI –Program savings from 2023 CTH CHI-CIR project. Will develop plans to bid.
- WisDOT STP Project CTH F & HH Intersection
 - 25% Complete
- WisDOT STP Bridge CTH N
 - WisDOT is revising SMA to pay for 80% Design fees and 100% Construction
- WisDOT STP Urban (BIL) CTH U Village of Biron
 - 20% Design complete prior to submitting grant application. Commissioner is currently developing Engineering contract.

Highway Department is working with Parks & Forestry Department to determine if a 3.4 acre parcel located on STH 80 in Dexterville across the road from the Dexter Park pavilion could be used as a future sight for replacement of the salt shed in Pittsville. The existing Pittsville shed is on year 5 of a 10 year no-fee lease.

A potential wetland mitigation site has been identified. Commissioner will be meeting with landowner and consultant to determine if the site can be converted to wetland bank for future wetland mitigation.

Highway Maintenance

Work in April included:

- Sign replacements
- Removing Seasonal Weight Restrictions (County & State)
- Repairing pavement cracks
- Snow & Ice control
- Beam guard repairs
- Crushing & recycled chip production
- Demo-ed structures at CTH HH & F intersection

WCHA Events & Misc. Meetings

Commissioner attended the following events/meetings:

- April 6, Meeting with Town of Hiles Chairman
- April 10, WCHA Executive Committee meeting
- April 11, Commissioner hosted 18 Counties who produce asphalt for a Work Shop meeting
- April 13 WCHA Special Board Meeting
- April 15 – 19, NACE Conference Orange Beach, Alabama
- April 18, Wood County Board meeting, virtual
- April 21 WisDOT, WCHA, WTA, LWM LRIP Administration Pilot Program mtg
- April 25, EM ERCO Drill Planning Meeting
- April 25, WCHA BOD Meeting, Virtual
- April 28, Spring Road Tour meeting with Town of Sigel

EQUIPMENT

Received ARPA Funds to pay for the Asphalt Plant drum and recycle hoppers.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor
HIRC Meeting

Revenues

Revenues are as anticipated.

Expenses

Expenses are as anticipated in most areas.

The Snow and Ice Control Fund, a non-lapsing fund, is now in deficit.

Other

I have concluded the preparation of the audit workpapers for Finance and the auditors. There were no surprises during the preparation. I am prepared for the auditors on-site questions beginning in May.

I have finished a series of annual surveys for the State. I will begin work on the Annual Financial Report in May.

County of Wood
DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Sunday, April 30, 2023

	Actual	2023 Budget	Variance	Variance %
REVENUES				
Intergovernmental Revenues				
43300		\$2,000,000.00	(\$2,000,000.00)	(100.00%)
43531	578,082.99	2,497,341.00	(1,919,258.01)	(76.85%)
43534		995,000.00	(995,000.00)	(100.00%)
	578,082.99	5,492,341.00	(4,914,258.01)	(89.47%)
Licenses and Permits				
44101	17,872.71	16,000.00	1,872.71	11.70%
	17,872.71	16,000.00	1,872.71	11.70%
Public Charges for Services				
46813	28,540.85		28,540.85	0.00%
	28,540.85		28,540.85	0.00%
Intergovernmental Charges for Services				
47230	472,221.48	1,029,390.00	(557,168.52)	(54.13%)
47231	115,631.56	288,990.00	(173,358.44)	(59.99%)
47232	16,976.93		16,976.93	0.00%
47300	186,247.80	521,679.00	(335,431.20)	(64.30%)
47330	127,900.40	1,121,957.00	(994,056.60)	(88.60%)
47332		424,793.00	(424,793.00)	(100.00%)
47333		84,227.00	(84,227.00)	(100.00%)
	918,978.17	3,471,036.00	(2,552,057.83)	(73.52%)
Interdepartmental Charges for Services				
47470	30,227.44	2,224,867.00	(2,194,639.56)	(98.64%)
	30,227.44	2,224,867.00	(2,194,639.56)	(98.64%)
	949,205.61	5,695,903.00	(4,746,697.39)	(83.34%)
Miscellaneous				
48340	2,624.50	6,700.00	(4,075.50)	(60.83%)
48520		20,000.00	(20,000.00)	(100.00%)
	2,624.50	26,700.00	(24,075.50)	(90.17%)
Other Financing Sources				
49110		1,189,403.00	(1,189,403.00)	(100.00%)
		1,189,403.00	(1,189,403.00)	(100.00%)
TOTAL REVENUES	1,576,326.66	12,420,347.00	(10,844,020.34)	(87.31%)
EXPENDITURES				
Public Works-Highway				
53110	121,431.86	386,321.12	264,889.26	68.57%
53120	26,630.38	266,622.56	239,992.18	90.01%
53191	115,516.68	344,381.70	228,865.02	66.46%
53210	(751,234.40)	0.39	751,234.79	#####
53220	(44,059.84)	58.61	44,118.45	75,274.61%
53230	118,461.13	323,926.73	205,465.60	63.43%
53232	(5,336.84)	(23,105.00)	(17,768.16)	76.90%
53240	(566,322.81)	(514,120.38)	52,202.43	(10.15%)
53250	8,745.40		(8,745.40)	0.00%
53251	31,795.43		(31,795.43)	0.00%
53260	19,799.07	231,275.79	211,476.72	91.44%
53262		42,745.47	42,745.47	100.00%
53266	1,805.04	1,951,426.62	1,949,621.58	99.91%
53270	101,533.80	269,410.81	167,877.01	62.31%
53290	(6,955.70)	(0.35)	6,955.35	#####
53291	15,335.25	(0.35)	(15,335.60)	4,381,600.00%
53281	749,482.44		(749,482.44)	0.00%
53310		22,884.11	22,884.11	100.00%
53311	451,371.00	2,958,691.62	2,507,320.62	84.74%
53312	745,895.71	907,384.45	161,488.74	17.80%
53313	22,593.93	111,393.31	88,799.38	79.72%
53314	1,852.87	3,160.00	1,307.13	41.36%
53320	710,704.00	1,029,389.85	318,685.85	30.96%
53330	187,504.23	1,121,957.41	934,453.18	83.29%
53340		478,363.90	478,363.90	100.00%
53341		134,226.51	134,226.51	100.00%
53490	279,390.19	521,678.94	242,288.75	46.44%

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Sunday, April 30, 2023

		2023			
		Actual	Budget	Variance	Variance %
53491	Hwy-ATV Route Signage	188.75	39,999.78	39,811.03	99.53%
	Total Public Works-Highway Capital Outlay	2,336,127.57	10,608,073.60	8,271,946.03	77.98%
57310	Highway Capital Projects	32,965.44	3,164,881.67	3,131,916.23	98.96%
	Total Capital Outlay	32,965.44	3,164,881.67	3,131,916.23	98.96%
TOTAL EXPENDITURES		2,369,093.01	13,772,955.27	11,403,862.26	82.80%
NET INCOME (LOSS) *		(792,766.35)	(1,352,608.27)	559,841.92	(41.39%)



Parks & Forestry Department Reports

May 4, 2023

Director Report, by Chad Schooley

- Continue working on South Park storm shelter project planning and final design; assisting EM and architect. Hired septic design consultant.
- Writing grant for Powers Bluff Trailhead Shelter project.
- Continue content design work for historical signage at Powers Bluff.
- Ordered boardwalk for Powers Bluff multi-use trail.
- Met with kayak/canoe/SUP vendor at South Park to discuss placement of rental kiosk. Agreed on location west of boat landing which has a restroom, hand pump, and small parkinglot. We are holding off on a Dexter Park site at this time to see how operations at South Park go.
- Met with vendor interested in selling ice cream at South Park and Nepco Lake Park. Will be drafting addendum to Special Use Permit outlining allowable locations, times, and other pertinent details.
- **Special Use Permits**
 - 5K fundraiser for Wisconsin Rapids Area Best Christmas Ever community program. September 19th, 2023. Red Sands Beach Pavilion and walk trail around Lake Wazeecha.

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- South Park Shop Bay upgrade is in progress. Concrete poured by Eagle Construction and waiting on second quote for finish work
- South Park shower building exhaust system was completed by Ron's Refrigeration.
- Ascend Construction is currently repairing South Park Loop 2 Vault Toilet from storm damage, before park opener.
- South Park Storm Shelter area cleared of trees with Emergency Management Crew.
- Dexter Park's 2nd wood storage building supplies are ordered and concrete slab is formed up and will be poured week of May 1st by Eagle Construction.
- Dexter Park board walk planking replacement. Lumber is in. Parks Staff will tear out and install later this summer.
- Dexter Park information boards/kiosks installed.
- North Park Suspension Bridge repair updates. Working with Highway bridge inspection crew on getting a plan together and quotes to follow.
- North Parks Frisbee Golf Memorial Benches being installed soon.

Maintenance Operations

- Dead tree removal and firewood processing, hauling, brush chipping, general cleanup, etc. in all parks.
- Water sampling and building prep work for park opener.
- Road cleaning, blowing, sweeping.

- Beach Areas being put together.
- Docks installed at South Park, NEPCO and Dexter.
- Purchased a used D3 Caterpillar dozer.
- Looking at fleet vehicle replacement and getting estimates for South Park Plow Truck.
- Sign replacement/updating at Rapids Sign.
- Trees ordered from Griffith State Nursery came in and were planted by a volunteer group at three main park locations.
- Preparing information for another on-line auction.

Employee Matters

- LTE-I & LTE-II positions are filled for the summer.
- Dexter Park Maintenance Worker attended Midwest Truck Driving School for CDL training April 3-7. He took driving test following week and passed.
- FTE's and Rangers completed CPR/First Aid Training with Nick Flugar from HR.

Snowmobile/ATV

- Updating Wood County ATV Map with Paul Bernard with new ATV Routes in Marshfield Area.
- Attended AWSC meeting at Sherryland Ballroom on Monday, April 3rd.
- DQ Farms snowmobile bridge project has been reimbursed from DNR.
- Snowmobile Grants have been awarded for Auburndale (DH) bridge and Rudolph-Plum Road Culvert Project. Working with Jewell Engineering on getting permits and specs.
- DNR Permits were granted for a Clear Span Bridge, Wetland Disturbance and Soil Erosion Control for Hay Creek ATV trail project. H & H Study from Jewell Engineering is completed for project. Floodplain permit for bridge structure has been approved and issued by Planning and Zoning & DNR..
- Highway Department is grubbing stumps and upgrading trail for Hay Creek ATV Trail Project, weather permitting.

Office Supervisor Report, by Sandra Green

- I was out on FMLA due to a major illness & surgery starting 4/11. I returned to the office on 4/20 with work restrictions of 4 hours per day until 5/8 when I can return to full time status.
- Printed and sent Wellness materials to field staff. I informed the Wellness Coordinator that I have chosen to resign my status as the coordinator for our department and Land Conservation. I enjoyed doing this for the seven years I was able.
- Completed Ranger work schedules.
- Worked with South Park Ranger, Elena Wolff on Friday, April 21st for 4 hours.
- Worked with Dexter Park Ranger, Henry Niedbalski on Monday, April 24th for 3 hours.
- Ordered 2024 and 2025 stamp for boat launch tags.
- Contacted three members of the WCWAAC for renewal status.
- Put together Ranger and Host keys for opening day of camping.
- Completed the Camp Ranger Training Manual.
- Worked with South Park Maintenance Lead on Ranger Cabin contents.
- Printed and sent updated shelter reservation calendars to field staff.
- Updated Travel WI, Facebook, IG and website with updates to Winter Recreation activities.
- Continued work on securing ads and completing a new Parks & Forestry annual brochure.
- Continued work on acquiring cost estimates on the printing of new brochure.

- Designed and ordered two campground main entrance signs (below) as well as other metal signs to replace ones that were worn or damaged.



-
- Sent in several IT Helpdesk tickets related to webpage.
- Completed CIP worksheets and forwarded to Finance.
- Created a QR code for our new Wood County Snowmobile map and placed on webpage.
- Processed annual ski club reimbursement to River Cities Nordic Ski Club.

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Zero active timber sales at beginning of April, all timber sales became inactive once road postings went on. Billing and tracking of wood continued.
- Continued oversight and work on ditch cleaning project. 99% of tree removal has been completed. Wood has been stacked for hauling to parks (for firewood) at a later date.
- Timber Sale establishment (compartments 49, 50 & 54).
- Timber Bid Prep: Drafted bid prospectus and public announcement for newspaper. Bid opening is scheduled for Wednesday, May 17, 2023 at 9:00 AM, at the ATV Intensive Use Shelter.
- Participated in Envirothon event as forestry station captain.
- Forestry Technician: Main projects included: recon, Machinery operation on Hay Creek ATV trail project, Handicap Hunting Blind repair.

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2023**

APRIL REVENUE - MAY HIRC							
BUDGETED REVENUES	46721 SOURCE	FEES	YTD REVENUE 2023	YTD REVENUE 2022	APRIL REV 2023	APRIL REV 2022	ACTUAL REV 2022
\$ 570,000.00	Camping Reservations	\$10 Resv. Fee+/\$20/\$25/\$28/\$35	\$108,415.95	\$ 90,621.75	\$25,384.21	\$ -	\$ 530,122.88
\$ 40,000.00	Campground Firewood Sales	\$7 per rack	\$0.00	\$ -	\$0.00	\$ -	\$ 42,160.18
\$ 7,500.00	Ice	\$4 (7 lbs.) /\$7 (20 lbs.)	\$0.00	\$ -	\$0.00	\$ -	\$ 7,509.00
\$ 3,500.00	Non-Camper Dump Station	\$20	\$0.00	\$ -	\$0.00	\$ -	\$ 3,432.24
\$ 250.00	Camper Storage	\$15/wk - \$60/mo	\$0.00	\$ -	\$0.00	\$ -	\$ 284.36
\$ 600.00	Washer/Dryer/Showers	\$2 wash / \$2 dry/\$1 Laundry Pods	\$0.00	\$ -	\$0.00	\$ -	\$ 560.19
\$ 53,000.00	Shelters Enclosed	Various Fees based on 4 or 8 hrs or all day.	\$16,676.19	\$ 15,629.15	\$5,360.66	\$ -	\$ 51,682.24
\$ 12,000.00	Shelters - Open	Various Fees based on location of shelter.	\$5,284.36	\$ 2,606.63	\$2,867.30	\$ 781.99	\$ 10,876.77
\$ 3,000.00	General Park User Fees (Use of open areas within parks)	\$50 / \$10 per picnic table	\$0.00	\$ 94.78	\$0.00	\$ -	\$ 2,984.83
\$ 20,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$12/\$20/\$300/\$400/\$500/\$550/\$600	\$35,612.13	\$ 26,540.52	\$0.00	\$ -	\$ 27,061.85
\$ 5,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$8/daily; \$30/annual; \$60/family	\$1,907.10	\$ 2,059.01	\$37.20	\$ -	\$ 2,424.90
\$ 4,000.00	Disc Golf	\$2 / \$4 / \$20 / \$40	\$552.61	\$ 69.20	\$533.65	\$ 50.24	\$ 3,896.07
\$ 500.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 23,000.00	Boat Launch	\$25/annual; \$7/daily	\$2,744.08	\$ 1,789.58	\$2,581.99	\$ 1,675.83	\$ 22,910.64
\$ 27,150.00	Miscellaneous*		\$1,230.52	\$ 278.29	\$1,118.90	\$ -	\$ 28,943.81
\$ 5,000.00	Gift Certificates	Gift Certificates	\$113.74	\$ 100.00	\$0.00	\$ -	\$ 4,942.00
\$ 774,500.00	Balance in 46721 after PP Deposit:	\$172,536.69	\$172,536.68	\$ 139,788.91	\$37,883.91	\$2,508.06	\$739,791.96
Misc. *PB Land Rental, General Donations, Hay Cutting, Scrap Metal, Cost of replacement of damaged materials in campgrounds (firepits), etc.							
\$ 500.00	48500 - Powers Bluff Project Donations Non-Lapsing	Informational purposes only.	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 350,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$140,427.75	\$ 213,254.40	\$24,311.23	\$ 29,874.08	\$ 378,720.19
\$ 6,500.00	48300 - Auctions - Non-Lapsing	WI Surplus	\$0.00	\$ -	\$0.00	\$ -	\$ 19,104.88
\$ 500.00	45123 - Violations (non-tax)	\$50.00	\$0.00	\$ -	\$0.00	\$ -	\$ 1,247.00
TOTAL REVENUE:			\$312,964.43	\$353,043.31	\$62,195.14	\$32,382.14	\$1,138,864.03

* There was no PAYPAL Revenue Transfer (Credit Card) in April 2022 due to the Office Supervisor out on FMLA. That month's PAYPAL REV will be reflected in May 2022.

**WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES**

May (April Revenue)

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
748	5-16	FUTUREWOOD	\$18,522.10	10/06/16	12/31/23		\$0.00	\$0.00	\$0.00
749	6-16	FUTUREWOOD	\$33,638.00	10/06/16	12/31/23		\$0.00	\$0.00	\$0.00
758	13-16	FUTUREWOOD	\$37,074.50	11/14/17	12/31/23		\$0.00	\$0.00	\$0.00
780	2-16	YODER	\$42,886.00	07/10/20	06/01/23		\$20,012.67	\$18,288.11	-\$1,724.56
781	5-19	YODER	\$9,720.00	07/10/20	06/01/23		\$0.00	\$0.00	\$0.00
785	4-20	KOERNER	\$136,058.00	06/01/21	12/01/23		\$169,555.82	\$169,555.82	\$0.00
788	2-21	YODER	\$35,900.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
789	3-21	KOERNER	\$10,570.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
790	4-21	SCHREINER	\$15,600.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
792	6-21	YODER	\$27,870.00	11/24/21	12/03/23		\$57,821.71	\$57,821.71	\$0.00
793	7-21	NW HARDWOODS	\$163,302.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
794	8-21	SCHREINER	\$28,965.00	11/24/21	12/03/23		\$0.00	\$0.00	\$0.00
795	1-22	LAMBERT	\$46,070.00	05/27/22	06/30/24		\$47,241.21	\$47,241.21	\$0.00
796	2-22	KOERNER	\$110,780.80	05/27/22	06/30/24		\$98,913.94	\$98,913.94	\$0.00
797	3-22	SCHREINER	\$30,770.00	05/27/22	06/30/25		\$0.00	\$0.00	\$0.00
798	4-22	KOERNER	\$194,468.10	05/27/22	06/30/24	\$26,419.60	\$66,782.96	\$66,782.96	\$0.00
799	5-22	SCHREINER	\$20,200.00	05/27/22	06/30/24		\$0.00	\$0.00	\$0.00
800	6-22	SCHREINER	\$16,440.00	05/27/22	06/30/24		\$0.00	\$0.00	\$0.00
801	7-22	WILSON	\$11,750.00	08/04/22	07/30/25		\$0.00	\$0.00	\$0.00
802	8-22	FLINK	\$15,958.40	11/16/22	12/03/24	\$501.83	\$2,435.97	\$2,435.97	\$0.00
803	9-22	KOERNER	\$21,057.80	11/16/22	12/03/24		\$0.00	\$0.00	\$0.00
804	10-22	KOERNER	\$84,093.60	11/16/22	12/03/24		\$0.00	\$0.00	\$0.00
805	11-22	YODER	\$17,390.00	11/16/22	12/03/24		\$0.00	\$0.00	\$0.00
806	12-22	KOERNER	\$12,847.00	11/16/22	12/03/24		\$0.00	\$0.00	\$0.00
807	13-22	FLINK	\$9,450.00	12/31/22	12/31/25	\$91.05	\$2,274.03	\$2,274.03	\$0.00
755		FIREWOOD					\$0.00	\$0.00	

Payments Received This Month:

\$27,012.48

AMOUNT BILLED TO DATE

AMOUNT RCVD TO DATE

(1,724.56)

		\$ RECEIVED CURRENT MONTH		
2023 Budgeted Total Revenues		\$350,000	Jobs Finished	
2023 Total County Forestry Revenues this month (90%)		\$24,311.23	Jobs Started	
2023 Total Township Revenues this month (10%):		\$2,701.25	Jobs Continuing/Reactivated	
			Jobs Gone Inactive	
2023 TOTAL NET FORESTRY REVENUE TO DATE:		\$140,427.75		



Wisconsin County Forests Association

May 4, 2023

History of Wisconsin Forests

Late 1800s – Early 1900s

- Massive timber operations and land clearing occurring across the State. In 1900, Wisconsin led the nation in timber production but by 1915, the forests were gone.
- Afterwards, attempted conversion to farmland fails in the north ½ of the state.
- Companies and governments try to entice new settlers to WI with little success.
- By 1927, over 4.5 million acres had become tax delinquent at least once, leaving counties cash poor.



Establishment of the Wisconsin County Forest System

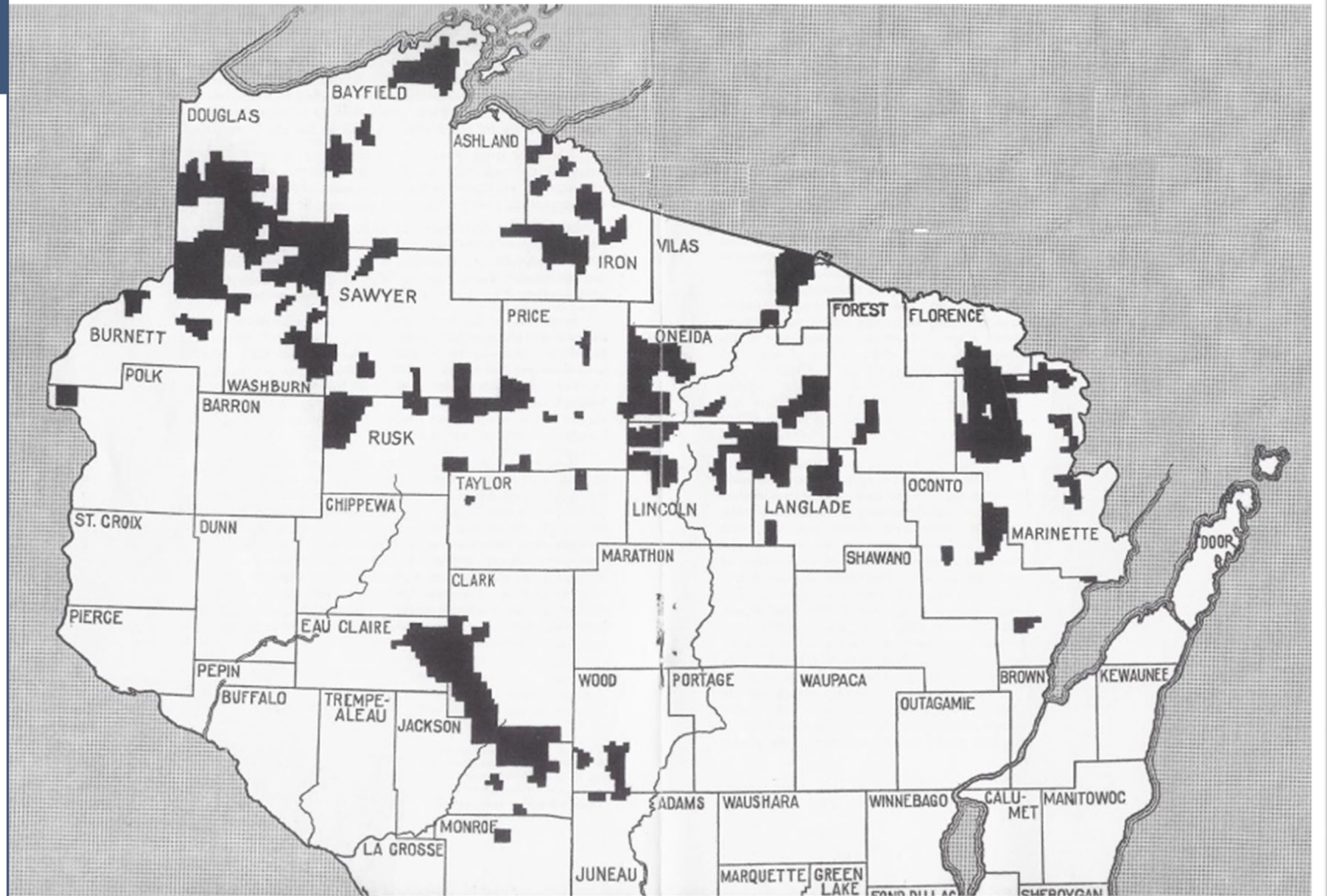


1920s

- Introduction of the Forest Crop Law and County Forest Reserve Law.
- County Forest Reserve Law allowed the counties to acquire the tax delinquent lands for the purpose of establishing county forest reserves.
 - Precursor to the County Forest Law
- First County Forest was established in Langlade County in 1928
- Initial wave of 4 counties established county forests for 38,000 acres

1930s - 1960s

- By 1938, 24 County Forests were established totaling over 1.7 million acres.
- Governor John Reynolds signs the new County Forest Law (WI § 28.10 & 28.11) on September 19, 1963
- Wisconsin County Forests Association (WCFA) was established in 1968 to help the counties with growing pains.





Purpose of Wisconsin's County Forests

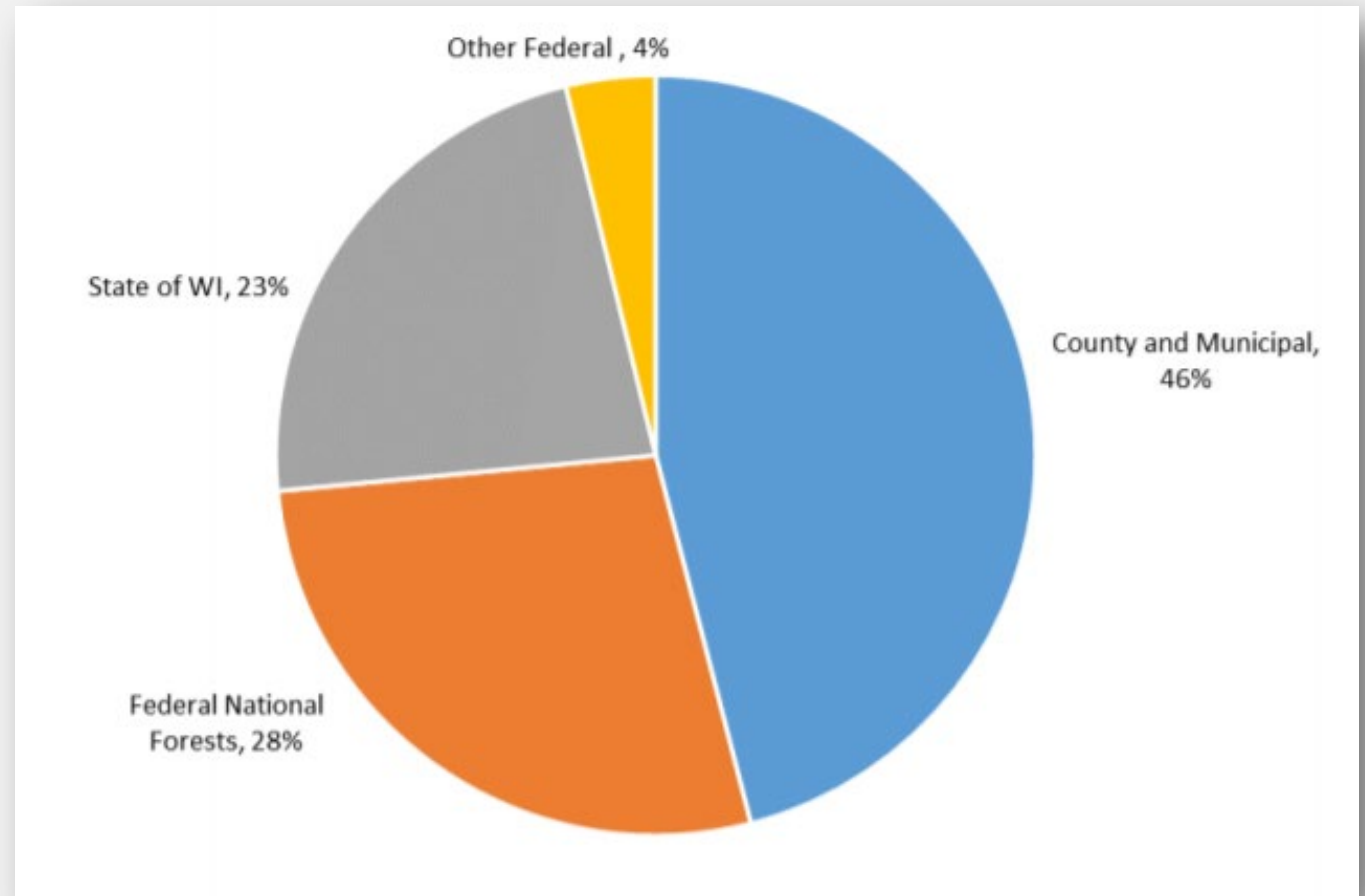
§28.11(1) The purpose of this section is to provide the basis for a **permanent program of county forests** and to enable and encourage the planned development and management of the county forests for **optimum production of forest products** together with recreational opportunities, wildlife, watershed protection and stabilization of stream flow, giving full recognition to the concept of **multiple-use** to assure **maximum public benefits**; to protect the public rights, interests and investments in such lands; and to **compensate the counties for the public uses**, benefits and privileges these lands provide; all in a manner which will **provide a reasonable revenue to the towns** in which such lands lie.

Wisconsin County Forest System - Today

- 30 Counties for over 2.4M acres
- County Forest lands in Wisconsin are governed by the County Forest Law (§28.11).
- Forestry is the #1 employer in 11 counties*.
- Forestry is #1 in output in 31 counties statewide*.
- Currently sustains over 61,000 full-time jobs in Wisconsin's 24 billion dollar per year forest products industry*.
- Adams County became 30th County Forest in June 2020.

* = pre-Verso closures

Largest public land base in Wisconsin



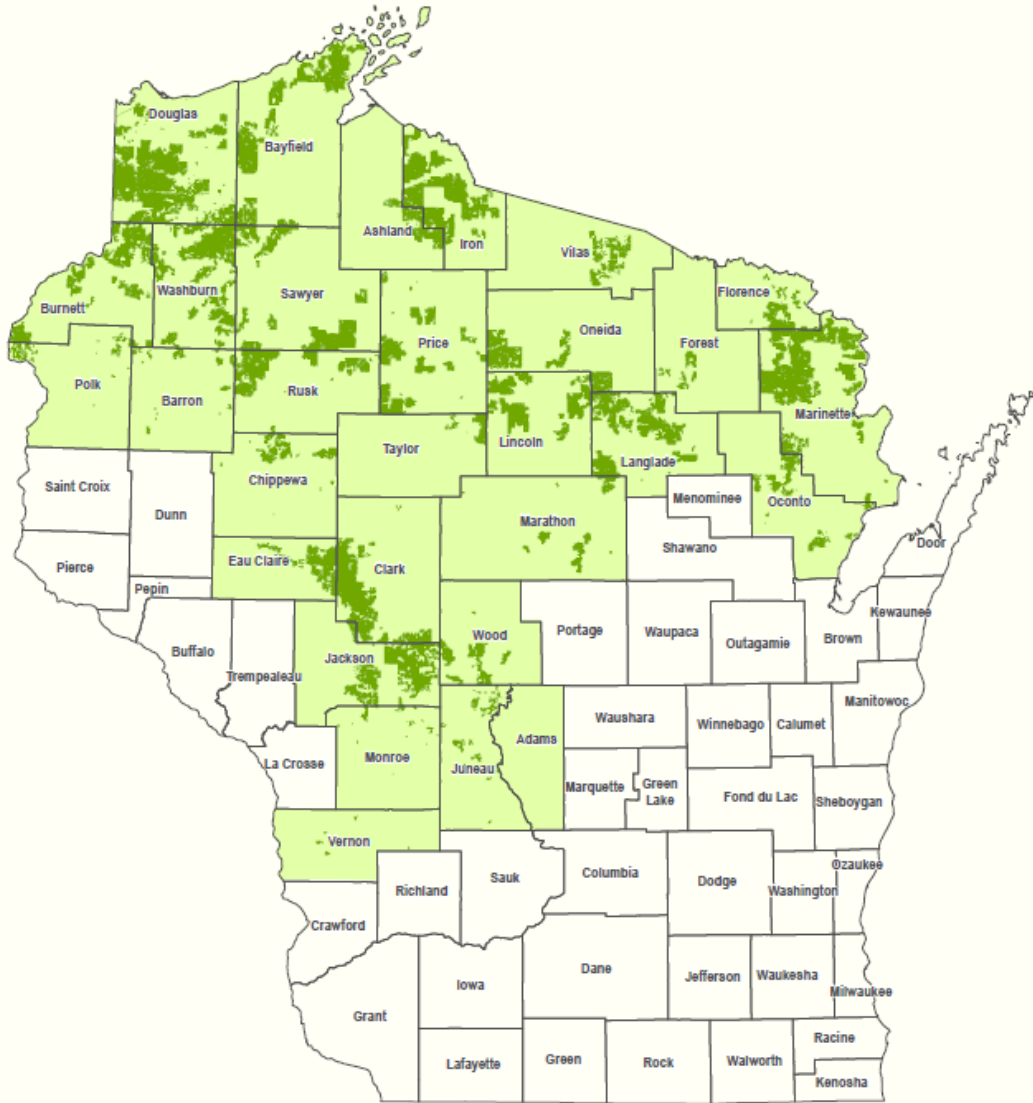
One of a Kind

- 5.4 million acres of county forest nationwide
 - 95% can be found in Minnesota and Wisconsin
 - 2.8+ million acres in Minnesota, owned by the State
 - **2.4+ million acres in Wisconsin, owned by the counties**
 - 5% in Oregon (78,100), Michigan (62,200), New York (45,000), Washington (28,000), and Pennsylvania (10,000)
- The Wisconsin County Forest System is unique.
 - Largest public landholder
 - County owned lands
 - Dovetail relationship with DNR
 - Robust and active association



	WISCONSIN	MINNESOTA
Land Base	35 M acres	56 M acres
Forested	16.9 M (47%)	17.6 M (33%)
Federal	1.6 M (10%)	3.4 M (19%)
State	1.5 M (9%)	5.6 M (21%)
County	2.4 M (14%)	2.8 M (18%)
Private	10.4 M (57%)	6.4 M (37%)

Wisconsin County Forests



County Forest Land
County with County Forest

COUNTY	TOTAL ACRES	COUNTY	TOTAL ACRES
Adams	140	Lincoln	100,843
Ashland	40,305	Marathon	30,674
Barron	16,304	Marinette	230,103
Bayfield	174,487	Monroe	7,402
Burnett	111,516	Oconto	43,792
Chippewa	34,738	Oneida	82,920
Clark	134,742	Polk	17,183
Douglas	281,893	Price	92,294
Eau Claire	52,712	Rusk	89,253
Florence	37,003	Sawyer	115,199
Forest	15,250	Taylor	17,728
Iron	175,343	Vernon	1,941
Jackson	122,684	Vilas	41,151
Juneau	17,799	Washburn	150,196
Langlade	130,839	Wood	37,826
Total: 2,404,262			



Timber Production (2022)

- **\$45.6M receipts received**
 - Compared to State Lands - \$11.3M
 - \$4.6 M given to Townships
- **977,487 cord equivalents closed out**
 - 685 closed sales for 48,200 acres

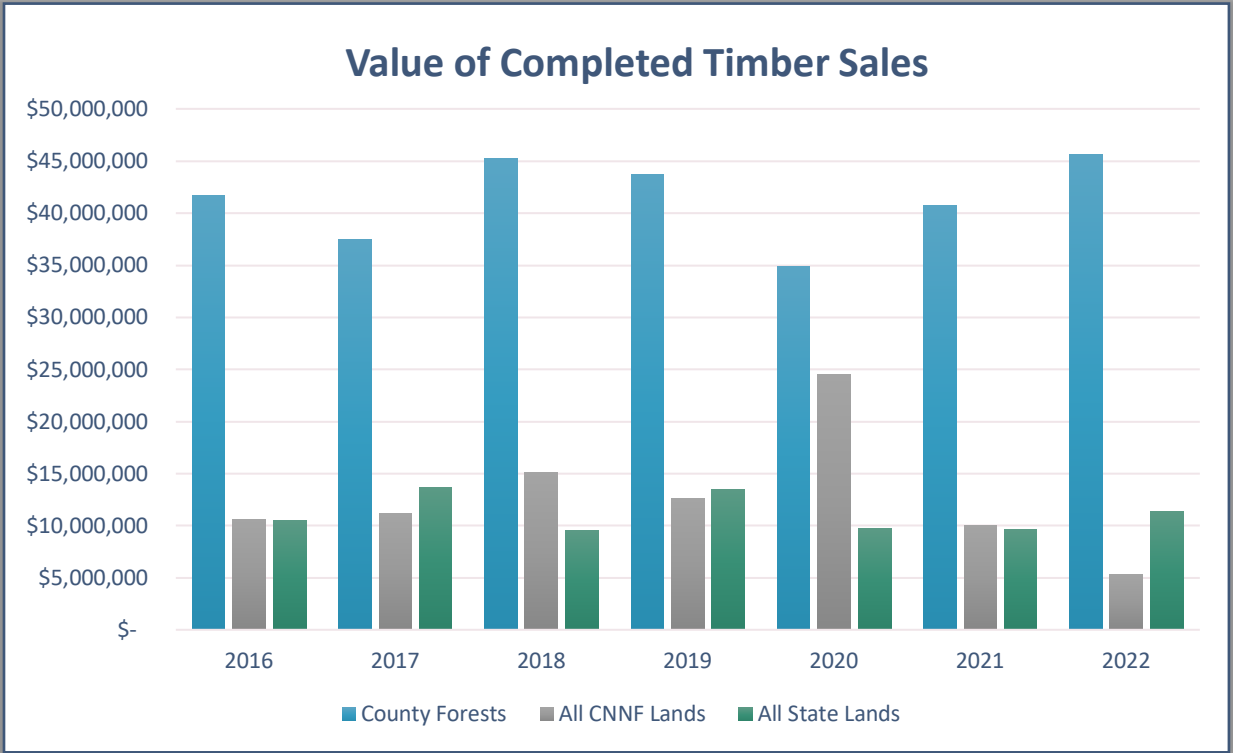
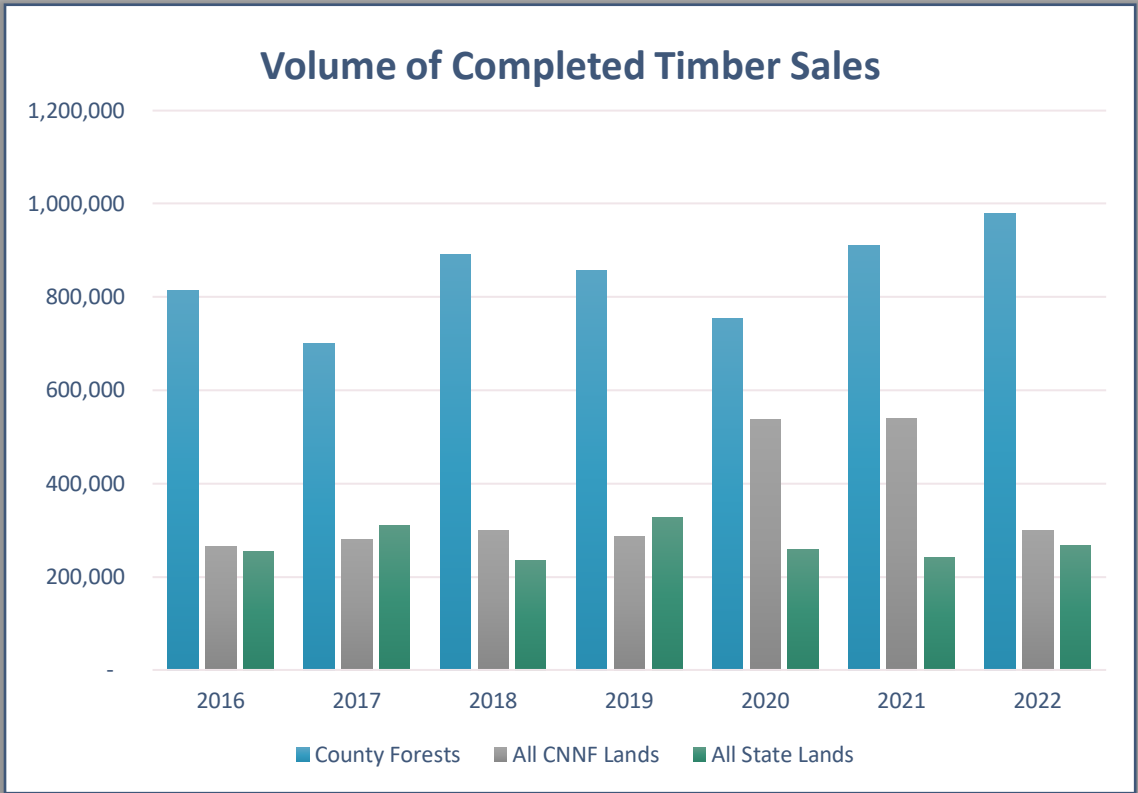


Figure left: Timber sale volume of completed sales on county, state DNR & CNNF owned forest lands.

Figure above: Annual timber sale revenues for county, state DNR, and federally owned forest lands.

Recreation Opportunities

Motorized

- Nearly 1,800 miles of ATV trails (85% of public trails)
- Over 8,400 miles of snowmobile trails
- Nearly 300 constructed boat landings

Non-Motorized

- Ice Age National Scenic Trail crosses 9 county forests
- Over 1,800 miles of hiking, snowshoe, cross-country skiing, horse and bicycle trails
- Over 3300 campsites
- Nearly 200 day use areas with 54 public beaches
- Too many others to mention!

Outdoor tourism in WI depends on County Forests!

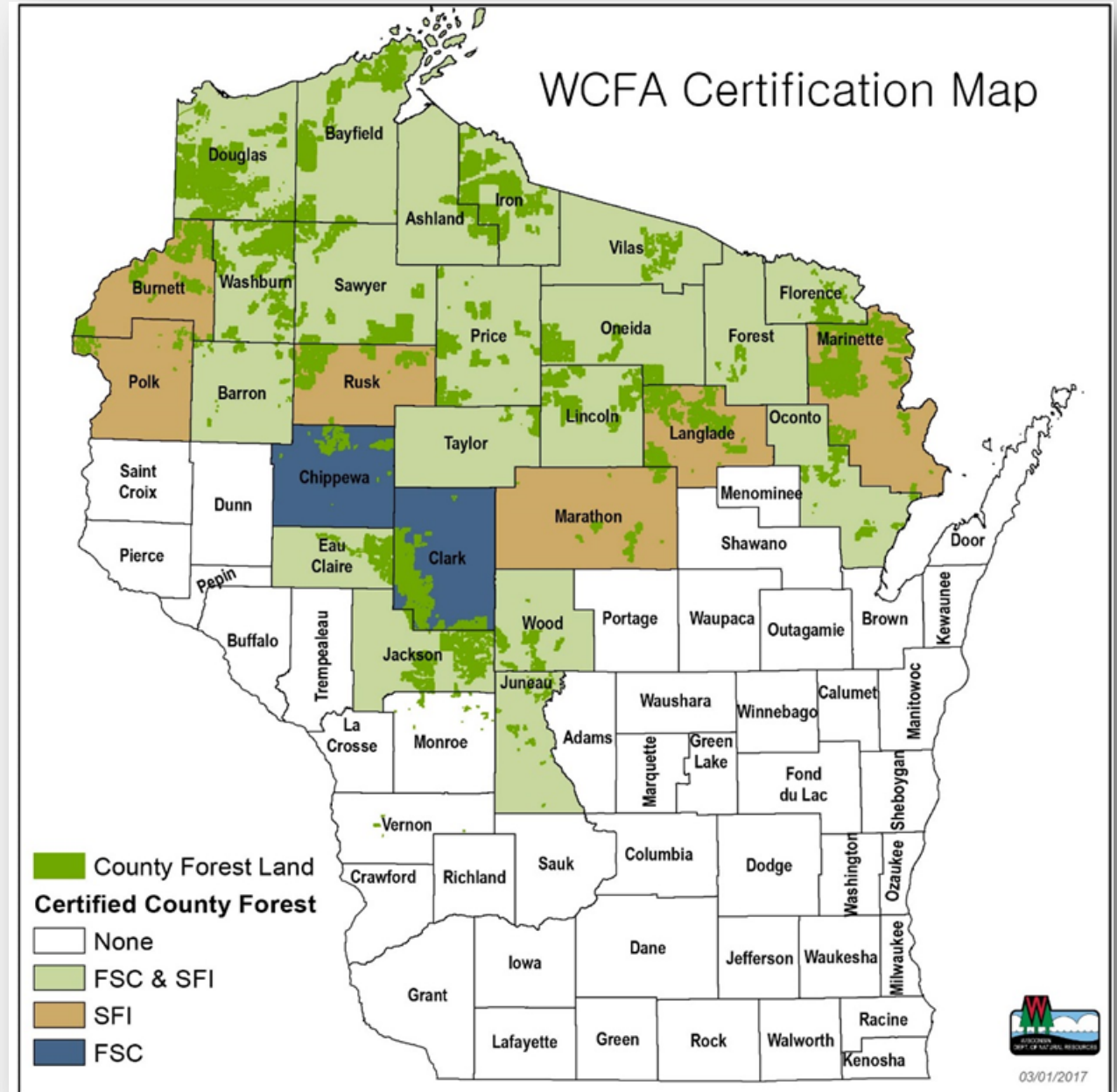


Forest Certification

Counties became certified in 2005

- 19 Counties are dual certified.
- 6 Counties are SFI only certified.
- 2 Counties are FSC only certified.
- 3 Counties have chosen not to be certified.
- 2,222,232 Acres Under SFI
- 1,783,286 Acres Under FSC
- The DNR holds the certificate for the Counties.
- Back to back clean audits in 2019 & 2020

In 2010, the Certification audit results boasted Wisconsin's County Forest Program was "the model" for public land management in the US.



State Responsibility to Compensate Counties

DIRECT FINANCIAL ASSISTANCE	
1. Administration Grant Program	\$1.38 Million
2. Variable Acreage Share and Project Loans	\$1.0 – 1.5 Million
3. State Nursery Stock Discount (5 yr avg)	\$85,000
4. Aid to Towns (\$.30/ac)	\$718,000
5. Sustainable Forestry Grant	\$250,000
6. Forest Certification	\$36,000
7. Wildlife Habitat Grant	\$112,200
8. KN Stewardship Grant	\$5 Million
TOTAL	+/- \$8.8 Million/ year

State Responsibility to Compensate Counties

DNR TECHNICAL ASSISTANCE

- **Liaison Forester** - Every County Forest program has one
 - +/- 46,000 hours/year. 23 Full-time employee equivalents dedicated to county forests
 - Main DNR contact for each County
 - Most critical DNR technical role
 - Fundamental to DNR – County relationship
- **DNR Specialists** – Health, Ecologist, IT/GIS (WisFIRS), Silviculturalists, Forest Products Specialists, Hydrologist, Forest Economist, etc.





STRUCTURE

- Not for Profit est. 1968
- Quasi – Government Organization
- Board of Directors
- Strategic Plan
- Budget
- Committees
- Staff
 - Executive Director
 - Asst. Executive Director
 - Coordinator
 - Contract Lobbyist
- Member and grant funded

PURPOSE & OBJECTIVES

- Provide a forum for the consideration & collaboration of issues, programs, and policies of the county forests. WCFA works with and represents interests of Forestry Committees of County Boards responsible for forestry programs in each of its 30 member counties.
- Provide leadership and counsel to Counties.
- Advocate for counties on proposed forestry legislation & matters affecting forestry and forest land use in WI.
- Be a liaison and serve as a representative, working with several agencies and organizations on behalf of the member counties to strengthen forestry and forestry related programs in WI.
 - USFS, DNR, COF, WCA, GLTPA, TFT, FSFC, WYFP, State Legislature
- Be a champion for county forestry and sustainable forestry in WI.

Mission: *The Wisconsin County Forests Association provides leadership uniting the interests of the world's largest county forest program while ensuring long-term forest health and sustainability.*



Current WCFA Priorities

- Current State legislative/ budget cycle
- Markets
- Outreach and Education
- Site preparation contractor capacity
- Establishing a training calendar for county staff in collaboration with UWSP, DNR and others.
- Support of county committees (presentations, handouts, etc)
- Forest Certification issues
- Supporting and participating with other organizations & initiatives
- Summer Tour
- Legislative Forestry Tour



2023 Budget Priorities for County Forests

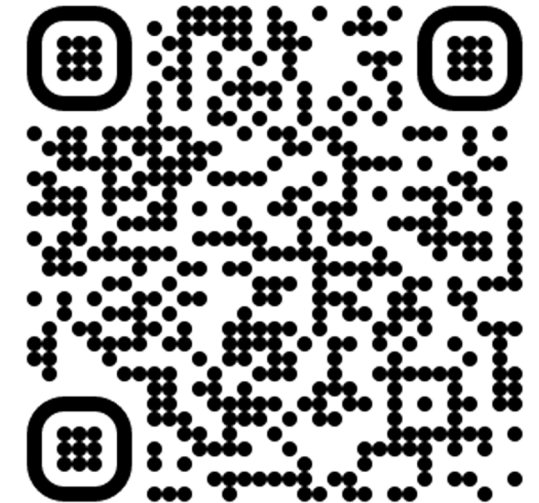
- County Forest programs depend heavily on the DNR for technical and financial assistance, including grants and aids
- Legislature and House Committee has supported County Forests most recently with the increase to road aids, increase of the county forest acreage share payments and provided aid to increase the direct sale threshold (Act 128).
- Current Budget Priorities
 - Support of DNR budget and increased funding for grants and aids
 - \$450-500k for County Forest Administrator Grant, Sustainable Forestry Grant, Wildlife Habitat Grant
 - Increased technical assistance
 - No new funding but requires increased spending authority
 - ATV/UTV Trail Maintenance & Law Enforcement Funding
 - Increase funding by \$1.22M annually
 - No new funding but requires increased spending authority



Forest Management

Sustaining Wisconsin's Forests through Dedicated Management

Wisconsin's 30 County Forests manage over 2.4 million acres, focused on sustaining healthy and productive forests for future generations, while providing essential raw material to the State's forest products industry.



Rebekah Luedtke, Executive Director

EMAIL

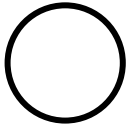
rebekah@wisconsincountyforests.com

PHONE

715-539-1097

WEBSITE

www.wisconsincountyforests.com



RESOLUTION#

Introduced by Highway Infrastructure & Recreation Committee
Page 1 of 2

ITEM# 6 -
DATE May 16th, 2023
Effective Date Upon passage & publication

SMG

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: PAK, Corp Counsel		
Reviewed by: EN, Finance Dir.		

INTENT & SYNOPSIS: To become eligible to apply for WIDNR Outdoor Recreation Grant funding for the Powers Bluff Trailhead Shelter Building Project.

FISCAL NOTE: Total Project cost of \$2,000,000.00 to include construction of Powers Bluff Trailhead Shelter Building and support amenities.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T.			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Source of Money: ARPA/Debt fund, private grants and donations, and up to 50% grant reimbursement from the State of Wisconsin.

WHEREAS, the Wood County Parks and Forestry Department, with oversight from the Highway, Infrastructure and Recreation Committee (HIRC), continues to follow through with the recommendations of the Powers Bluff County Park Long Range Master Plan, and the Wood County Park, Recreation, and Open Spaces Plan, and,

WHEREAS, the Wood County Board of Supervisors has, through the approval of these plans, and the acquisition of 223 acres adjoining Powers Bluff County Park in 2012, supported following through with the recommendations of the Long Range Master Plan, and,

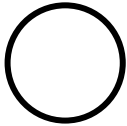
WHEREAS, the Powers Bluff Development Project will help preserve and protect the sensitive cultural and natural resources of the park, and will improve and increase the available outdoor recreational opportunities to Wood County residents and our visitors, and,

THEREFORE, BE IT RESOLVED, by the Wood County Board of Supervisors, that the Wood County Parks and Forestry Director make application to become eligible for State of Wisconsin Outdoor Recreation Grant Programs funding.

{ }

Jake Hahn (Chairman)	
John Hokamp	
Lee Thao	
Al Breu	
Dennis LaFontaine	

Adopted by the County Board of Wood County, this _____ day of _____ 20 23 .



ITEM# _____

DATE _____

RESOLUTION# _____ Effective Date: _____

Introduced by _____
Page 2 of 2 _____ Committee

BE IT FURTHER RESOLVED, that the Wood County Parks and Forestry Director, or authorized designee, be authorized to sign necessary project agreements to develop and maintain these facilities subject to obtaining the necessary financing as well as reimbursement from the State of Wisconsin Outdoor Recreation Grant Program.

()

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Adopted by the County Board of Wood County, this _____ day of _____ 19 _____ .

_____	_____
County Clerk	County Board Chairman

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Tuesday, April 18, 2023

TIME: 9:15 a.m.

LOCATION: County Board Room

Members Present: Al Breu, William Winch, Brad Hamilton, Dennis Polach, Jeff Penzkover

Others Present: Trent Miner, County Clerk; other county board supervisors and department heads in the room at the time of the meeting

1. Chairman Breu called the meeting to order at 9:15 AM.
2. There were no public comments.
3. The resolution to create 1.0 FTE Maintenance Supervisor position was presented to the committee. Motion by Hamilton/Penzkover to approve the resolution and forward onto county board for their consideration. Motion carried 4-1. Voting no was Winch.
4. Chairman Breu declared the meeting adjourned at 9:18 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE
MEETING MINUTES**

DATE: Monday, May 1, 2023
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Al Breu, Dennis Polach, Jeff Penzkover, Brad Hamilton, Bill Winch

OTHERS PRESENT (for part or all of the meeting): **See attached list**

1. The meeting was called to order at 9:00 a.m. by Chair Breu.
2. Public Comments: Facilities Director, Reuben Van Tassel shared information about lost power the evening prior at River Block due to a raccoon.
3. Approve minutes from the previous meetings.

Motion (Hamilton/Penzkover) to approve the minutes from the previous meetings. Motion carried unanimously.

4. (a) Supervisors Winch, Polach, and Penzkover asked for clarification on items within the Information Technology vouchers. IT Director Kaup answered general questions pertaining to her department's vouchers.

Motion (Hamilton/Penzkover) to approve the vouchers for the Information Technology Department. Motion carried unanimously.

(b) IT Director Kaup highlighted her monthly report and answered questions.

(c) Kaup shared information regarding a potential three year CIP plan for items the Information Technology Department overseas.

Motion (Hamilton/Polach) to approve and forward on the Operation Committee, the proposed Capital Improvement Plans for the Information Technology Department. Motion carried unanimously.

5. (a) Supervisors Winch and Polach asked for clarification on items within the Maintenance vouchers. Facilities Manager Van Tassel answered general questions pertaining to his department's vouchers.

Motion (Polach/Hamilton) to approve the vouchers for the Maintenance Department. Motion carried unanimously.

(b) Facilities Manager Van Tassel shared additional information and answered questions pertaining to his monthly report.

At the request of the Committee last month, Van Tassel shared the most recent Jail construction pay application and report. Tim Nordlund and Phil Kalman from Samuels Group shared information pertaining to cost and schedule. Discussion ensued.

6. Van Tassel indicated all outstanding invoices for the Twelfth Street property have been satisfied.
7. Supervisor Penzkover gave an update on the latest developments with the Marshfield Fair Grounds. Discussion ensued.
8. Jason Grueneberg from Planning and Zoning shared information and gave a status update of the Bug Tassel wireless network project in Wood County. Lengthy discussion ensued.

Supervisor Winch left the meeting at 10:44 a.m.

9. Agenda items for the next meeting:

- Broadband Provider
- Marshfield Fair Grounds
- Courthouse Parking

11. The next Committee meeting will be Monday, June 5th, 2023 at 9:00 a.m. in meeting room 114.

12. Chair Breu declared the meeting adjourned at 11:23 a.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next PIT meeting.

Property & Information Technology Committee Meeting May 1, 2023

NAME (PLEASE PRINT)	REPRESENTING
Bill Cleddering	WCB #15
DENNIS POLACH	WCB- 14
Amy KAUF	IT
AL BREU	WC#6
NICOLE GESSERT	Maintenance
Reuben Van Tassel	Maintenance
Jason Gruenelberg	Planning & Zoning
Tim Nordlund	Samuels Group
Phil Kalman	Samuels Group
VIA WEB EX:	
Lance Pliml	WCB #16
Ed Newton	Finance



Wood County WISCONSIN

INFORMATION TECHNOLOGY

March 2023

1. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed.
2. Discovery phase is complete for a project to replace and update Highway Department Scale hardware and software at Wisconsin Rapids and Marshfield locations.
3. Time has been spent with the Coroner and some of his staff to roll out their new iPad solution, which includes securing file submissions from the deputy coroners and the Coroner.
4. Uninstalled and discontinued use of the eOne SmartList Builder software component from the Dynamics GP accounting system. The software was no longer needed.
5. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
6. Applied updates to dispatch hub, the in-house system that provides 24/7 on call schedules, to better support the growing user base.
7. The IT programmer analyst team developed a project request form and policy. This form will increase efficiency for both requestors and IT staff and help to ensure that we provide excellent and cost effective solutions.
8. IT reviewed the Norwood new vendor signed agreement for replacement of the Norwood Facility Infection Control software.
9. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. Extensive E.H.R. (electronic health records) system functionality and web connectivity testing was conducted and determined a need for increased bandwidth at the Edgewater Haven facility.
10. Continued work with the Treasurer's and Finance departments to begin using Electronic Funds Transfer (EFT) rather than paper checks for some accounts payable.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

11. Discovery phase was completed for request to extend sharing of patient data with providers. IT determined that the new O365 SharePoint will meet these needs and implementation is pending IT staff training.
12. Support for GCS\Catalis property tax systems is ongoing. The current property tax software version end-of-life is set for Fall of 2023. The existing property tax system is on-prem, servers at Wood County. The upgraded version will be cloud based. Contract negotiation for system migration is complete. System migration is scheduled to begin in May 2024 and we do prefer this later timeframe.
13. Staff have continued to work with Wood County Maintenance staff and vendors to complete the fourth courtroom and fulfill the technological needs.
14. Deployed scanner and signature pad to Human Services.
15. Wood County staff continue to expand their cyber security knowledge through phishing and training campaigns. IT staff continue to expand their knowledge as well through MS-ISAC membership calls, vendor sponsored workshops, and a mentorship with a Cybersecurity Executive.
16. The Register of Deeds work to upgrade multiple applications continues each week. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates. ROD server replacements will be scheduled for 2023.
17. Continued work on update of the Emergency Management Building Number Index, BNI, in-house developed system.
18. System analysis, server build, testing, and production application configuration is complete for a project to meet another new and extremely detailed reporting requirement of Centers for Medicare & Medicaid Services (CMS). Norwood staff have begun using the new CART application. Specifications for extending data import and export functionality are complete and request has been submitted to the electronic health record (EHR) vendor (MatrixCare).
19. The TimeStar, electronic time card and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests occur. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
20. IT staff has started restoring and importing 15+ years of digital archive tax roll data into Laserfiche for the Treasurer.
 21. The Enterprise Root Certification Authority Certificate for the Wood County domain was set to expire on 4/26/23. Network staff have renewed the certificate for the server and are working to identify and replace the expiring certificate on applicable machines. This certificate is used to identify and encrypt data for various things such as computers, server, IP phones, and credentials.
 22. Continue work on the Health WIC Breastfeeding application to update and fix various issues.
 23. Staff worked with an electrical vendor to identify budgetary numbers to relocate Branch II and III networks. This is in preparation for the remodel of Branch I. Currently all CCAP wiring currently terminate in the back of Branch I (in the current Register in Probate office) and will need to be relocated before Maintenance will be able to complete the demolition of the area in 2024.
 24. IT staff met with Dispatch, Emergency Management, Human Resources, Maintenance, and outside vendors to view demonstrations of Mass Communications systems for Wood County citizens, as well as options for an employee notification system in the cases of building issues, emergency situations, or severe weather.
 25. Network staff continue to research SIEM (Security Information and Event Management) software. This software would provide improved visibility and tracking of the security appliances logs and attempted attacks on our network infrastructure.
 26. Staff continue to work with a third-party vendor to identify what is needed to better integrate our video conferencing units into our telephone system and add functionality to our Webex conferencing software. This will allow us to remove an analog phone system currently being used in our Courtrooms and have been causing ongoing issues in Branch 1.
 27. In 2025 our current Microsoft Office Suite will no longer be supported. In effort to begin this massive change to Microsoft's Office 365 (O365), IT staff are already working to get O365 setup using best practices and to ensure ample time to test, train and plan. This change will affect all staff. We continue to work to deploy O365 to a small group of users which includes the Coroner and IT staff.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

28. Continue to investigate all cyber threats that are reported by security infrastructure alerts or County employees.
29. Continue to work with Highway Staff to review video conference needs. Discovered that we were able to swap Video Conferencing units with another location and meet the needs in both rooms at no additional cost to Wood County.
30. The IT Security Team continues the Security Awareness Program. To remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.
31. For the month of March, 648 helpdesk requests were created, with staff completing 609 tickets and leaving 112 open requests. In addition, there are currently 98 project requests.
32. Continue to apply numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible.
33. Documentation has continued on Information Technology programs and processes. Some of the major systems being documented include PortBlocker, password manager, phone system processes, tablets/iPads and print management.
34. Training interns is ongoing. Currently the IT Department has two interns.
35. Work continues on several security related projects including the implementation of PortBlocker, encrypted storage devices, and a new password manager that allows users to securely store passwords.
36. Working with vendor to resolve issues with latest update to end point protection software. This software is causing issues with some departments accessing specific business related websites. There is currently a workaround until a permanent resolution can be put in place.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments May 2023

Ongoing Projects and Planning

Jail Project – As many larger elements of the new facility continue to be installed each week, contractors have been working to provide details regarding the myriad of smaller items. While most smaller items go unnoticed, they can be critical to daily operations, safety, and long-term functionality of building systems; I am doing my best to review information as it becomes available in order to ensure compatibility with existing systems and a good balance between value and performance/longevity.

Courthouse – The south stairwell has been closed and some work has begun at the future connection point between the existing Courthouse and the new building; County staff have been understanding of the changing conditions and periodic noise associated with the project. Part of the stair demolition will require us to turn off and drain our boiler system so the contractor can remove heating lines in the stairwell; let's all hope for warmer weather in the coming weeks!

As anticipated from my report last month, most components required for the air conditioning system update have been installed; however, a few parts have been delayed and won't arrive prior to warmer weather. The system is currently functional and will provide cooling as outside temperatures increase. The remaining work will be completed after all items are received.

Furniture should be installed in Branch 4 by the end of May. Focus will begin shifting to some of the other changes identified for the third floor of the Courthouse, including relocation of the Register in Probate and remodeling of Branch 1 to accommodate the new jail facility and its connection to the existing building.

River Block – In the coming weeks, our power utility provider and an electrical contractor will be working to relocate the cable currently supplying power to the building into an existing underground conduit; if the conduit is found to be unsuitable, we will continue exploring other options.

Miscellaneous

Attended PIT, HIRC, County Board, and numerous project meetings.

Attended Wisconsin County Facility Manager's quarterly meeting.

Met with Jessica Planer at Prosperity Grants regarding external funding sources that may be available to offset the cost of some upcoming capital projects.

MINUTES
ARPA ADHOC FUNDING COMMITTEE

DATE: Thursday, April 20, 2023

TIME: 9:00 AM

LOCATION: Courthouse – Room 114

Members present: (In Person & Webex) Lance Pliml, Laura Valenstein, Adam Fischer, Joseph Zurfluh, Bill Leichtnam, Bill Clendenning, Jake Hahn, Allen Breu.

Member excused: Ed Wagner

Other present: Trent Miner, County Clerk; see attached attendance sheet

1. Chairman Pliml called the meeting to order at 9:00 AM.
2. Under public comment, Ray Bossert of the Village of Port Edwards asked for clarification if there will be ARPA funds available for partnership projects with individual municipalities.
3. The minutes of the October 31, 2022 meeting were presented. Motion by Breu/Fischer to approve them as presented. Motion carried unanimously.
4. Chair Pliml shared a document he developed after consulting various department heads on the current requests for ARPA Funding. Finance Director Newton provided a report on the funds remaining after initial allocations. The committee went through the various requests, with justification on a number of them provided by the departments in attendance. Pliml reiterated the timeline. More allocations would be forthcoming after the state budget is passed, based on what is actually in the state budget and if dollars from the budget would eliminate the need for ARPA funding and be redirected. Motion by Clendenning/Hahn to draft a resolution for county board allocating the following amounts to the following requests:

• Powers Bluff Trailhead	\$431,500
• Norwood Secured Entry	\$178,000
• Family Health Center (new facility)	\$2,000,000
• <u>Asphalt Drum (Highway)</u>	<u>\$600,000</u>
• TOTAL	\$3,209,500

Motion carried unanimously. Newton and Miner will draft the resolution. Further discussion held on available housing grants and the difficulties of the various broadband providers.

5. Chairman Pliml declared the meeting adjourned at 10:09 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

South Central Library System Board of Trustees Minutes
3/23/2023, 12:15 p.m.
Chester Room
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Meeting held via BlueJeans & in person

Action Items:

Approved proposed building project funding package
Approved bid package for Pankratz project with recommended subcontractors from Keller
Accepted alternate bid of office pods of \$118,000
Authorized amendment to A133-2019 Exhibit A
Authorized Gary Poulson, Board President, to sign contracts
Approved \$900,000 down payment to Keller, Inc. to begin construction
Approved 2023 board meeting dates

Present: D. Berland, N. Brien, B. Clendenning, P. Cox, S. Feith, N. Foth, M. Furgal, J. Honl, M. Nelson, G. Poulson, L. Ross, J. Sayer, T. Walske, J. Wright

Absent: T. Teelin

Excused: E. Galanter

Recorder: H. Moe

SCLS Staff Present: M. Van Pelt, K. Goeden

Guests: Devin Flanigan, Keller

Call to Order: 12:15 p.m. G. Poulson, President

- a. Introduction of guests/visitors: Devin Flanigan, Keller
- b. Requests to address the Board: None

Approval of previous meeting minutes: 2/23/2023

- a. Motion: N. Foth moved approved of the 2/23/2023 minutes. M. Nelson seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried. G. Poulson abstained.

Financial Statements: K. Goeden provided an overview of the financial statements.

Bills for Payments: The payment amount is \$172,108.48

- a. Motion: B. Clendenning reviewed the bills for payment and moved approval. M. Furgal seconded.
- b. Discussion: None
- c. Vote: Motion carried.

Presentation: None

Committee Reports: G. Poulson noted E. Galanter volunteered to chair the Bylaws committee. S. Feith volunteered to serve on the Bylaws Committee as well.

- a. Advocacy: No report.
- c. Building Needs Assessment Work Group: D. Flanagan provided a summary of the bids received, the process for how the contractors were selected, and alternate costs and savings. S. Feith noted there are zero contingencies. SCLS has added contingency into the funding proposal. K. Goeden discussed the funding proposal. N. Foth inquired about the office pods versus cubicles. The cubicles are for staff that work the majority of time remotely. The office pods are for staff more regularly in the office.

S. Feith voiced her concern about taking contingency funds to a point that it may impact service in the future. K. Goeden noted the technology contingency is high so we are able to use some of it.

Action Items:

- a. The motion was made to combine a. and b. into one action. Approve proposed building project funding package and approve bid package for Pankratz project with recommended subcontractors from Keller.
 - i. Motion: N. Brien moved approval of the proposed building project funding package and bid package for Pankratz project with recommended subcontractors from Keller. It was seconded by N. Foth seconded.
 - ii. Discussion: None
 - iii. Vote: Motion carried unanimously.

- c. Accept alternate bid of office pods of \$118,000
 - i. Motion: N. Brien moved approval to accept the alternate bid of office pods of \$118,000. L. Ross seconded.
 - ii. Discussion: None
 - iii. Vote: Motion carried unanimously.

- d. Authorize amendment to A133-2019 Exhibit A
 - i. Motion: N. Brien moved approval to authorize amendment to A133-2019 Exhibit A. G. Poulson seconded.
 - ii. Discussion: This is an amendment to the entire contract with Keller with this pricing.
 - iii. Vote: Motion carried unanimously.

- e. Authorize appropriate SCLS board member to sign contracts
 - i. Motion: N. Brien moved approval to authorize appropriate SCLS board member, Gary Poulson, to sign contracts. L. Ross seconded.
 - ii. Discussion: None
 - iii. Vote: Motion carried unanimously.

- f. Approve \$900,000 down payment to Keller, Inc. to begin construction
 - i. Motion: N. Brien moved approval of \$900,000 down payment to Keller, Inc. to begin construction. M. Furgal seconded.
 - ii. Discussion: None
 - iii. Vote: Motion carried. B. Clendenning and S. Feith abstained.

- g. Approval of 2023 board meeting dates
 - 1. May 17 Wednesday or 19 Friday at Biltmore Lane
 - i. Motion: M. Furgal moved to approve Wednesday, May 17. Motion seconded.
 - ii. Discussion: Schedule conflict for B. Clendenning and S. Feith
 - iii. Vote: Motion carried.
 - 2. June 22, 2023 Thursday at Pinney Branch of Madison
 - i. Motion: N. Foth moved approval. Motion seconded.
 - ii. Discussion: None
 - iii. Vote: Motion carried.
 - 3. July 27, 2023 Thursday at Waunakee Library
 - i. Motion: M. Nelson moved approval. J. Honl seconded
 - ii. Discussion: None

- iii. Vote: Motion carried.
- 4. November 17, 2023 Friday at Pankratz
 - i. N. Foth moved approval. J. Honl seconded.
 - ii. Discussion: None
 - iii. Vote: Motion carried.
- 5. December 28, 2023 Thursday at Pankratz
 - i. N. Foth moved approval. J. Honl seconded.
 - ii. Discussion: None
 - iii. Vote: Motion carried.

System Director's Report: You may view the System Director report online. The ground breaking will be in April. More details to come.

SCLS Foundation Report: The July Foundation meeting will need to be rescheduled due to training that will be provided to the SCLS board following the July meeting.

Administrative Council (AC) Report: All Directors met 3/16/2023. You may view the minutes online.

Information sharing: None

Adjournment: 1:38 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt
BOT/Minutes/3/23/2023

South Central Library System Board of Trustees Minutes
4/27/2023, 12:15 p.m.
Chester Room
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Meeting held via BlueJeans & in person

Action Items:

Approved the 2022 Audited Financial Statements

Approved the *Agreement to Participate in SCLS Technology Services* for 2024.

Approved the BNAW recommendation to sunset the BNAW

Present: D. Berland, B. Clendenning, P. Cox, S. Feith, E. Galanter N. Foth, M. Furgal, J. Honl, M. Nelson, G. Poulson, L. Ross, J. Sayer, T. Walske, J. Wright

Absent: N. Brien, T. Teelin

Excused:

Recorder: H. Moe

SCLS Staff Present: M. Van Pelt, K. Goeden

Guests: Paul Frantz, Baker Tilly

Call to Order: 12:15 p.m. G. Poulson, President

- a. Introduction of guests/visitors: Paul Frantz, Baker Tilly
- b. Requests to address the Board: None

Approval of previous meeting minutes: 3/23/2023

- a. Motion: S. Feith moved approved of the 2/23/2023 minutes. D. Berland seconded.
- b. Changes or corrections: S. Feith noted a correction to the minutes. The bid package does not include a contingency, but the overall funding proposal does.
- c. Vote: Motion carried.

Financial Statements: K. Goeden provided an overview of the financial statements.

Bills for Payments: The payment amount is \$486,173.23

- a. Motion: M. Nelson reviewed the bills for payment and moved approval. B. Clendenning seconded.
- b. Discussion: None
- c. Vote: Motion carried.

Presentation: Audit Report - Baker Tilly Representative, Paul Frantz, noted the audit is complete and correct with no adjustments. He praised the SCLS management for their accuracy and said less than 5% of his clients present such a clean report.

Committee Reports:

- a. Advocacy: No report.
- b. Building Needs Assessment Work Group: M. Van Pelt noted the ground breaking celebration was a success. Devin Flanigan was stated as saying it was the best ground breaking he had ever been to. Among those in attendance were a representative from First Business Bank, Hausmann Johnson Insurance, SCLS attorneys, the City of Madison Director of Economic Development, Director of the Dane County Airport, Secretary of State and chair of the BCPL, Dr. Williams of DPI, SCLS trustees, librarians and SCLS staff.
J. Honl commented that she was delighted with the whole process. It was thrilling to be there, it was

well planned, and truly inspirational to be part of this effort. It was quite amazing to see the fruition of years of hard work.

c. Executive Committee: At the last meeting, Gary noted five members are needed for this committee. He has appointed B. Clendenning to serve.

Action Items:

a. Approve 2022 Audited Financial Statements

- i. Motion: D. Berland moved approval of the 2022 Audited Financial Statements. S. Feith seconded.
- ii. Discussion: None
- iii. Vote: Motion carried unanimously.

b. Approve *Agreement to Participate in SCLS Technology Services* for 2024

- i. Motion: M. Nelson moved approval of the Agreement to Participate in SCLS Technology Services for 2024. N. Foth seconded.
- ii. Discussion: S. Feith inquired why there is capitalization in certain areas of the contract. M. Van Pelt noted it is an intentional emphasis put in by the attorneys indicating the strongest language about the liability. The main changes are the language pertaining to cyber security coverage.
- iii. Vote: Motion carried unanimously.

c. Approve the BNAW recommendation to sunset the BNAW effective 5/5/2023

- i. Motion: B. Clendenning moved approval of the BNAW recommendation to sunset the BNAW effective 5/5/2023. T. Walske seconded.
- ii. Discussion: None
- iii. Vote: Motion carried unanimously.

System Director's Report: You may view the System Director report online.

The upcoming board meetings will be held as follows:

Wednesday, June 17th at SCLS Headquarters

Thursday, June 22nd at Pinney Community Library

Thursday, July 27th at Waunakee Public Library. Lunch will be provided and there will be an afternoon CE training regarding trustee roles and responsibilities.

There are director openings at Cross Plains, Columbus, Pardeeville, and Cambridge

SCLS Foundation Report: The Foundation Cornerstone event will be held at the Waunakee Public Library.

Administrative Council (AC) Report: Met 5/20/2023. You may view the minutes online.

Information sharing: E. Galanter noted the 2023 Wisconsin Civic games finals will be at the State Capital May 12th. There will be a team of students from the Waunakee High School included in the 15 teams from across the state. It will be open to the public in Room 411 South.

S. Feith inquired about the data center move and how it will affect the libraries. If all goes according to plan, the data center will be moved over the Memorial Day weekend. If libraries are open on that Saturday, they will not have access.

Adjournment: 12:59 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt

BOT/Minutes/4/27/2023

County of Wood / LIBRARY BOARD

The Wood County Library Board meet on Thursday, January 12, 2023 at 7:00 P.M. at the Pittsville Public Library, 5291 3rd Ave., Pittsville, WI. 54466.

County Library Board Members:

Joe Zurfluh
Susan Feith
Brad Hamilton
Andrea Halbersma
Betsy Mancl
Linda Schmidt
Bill Voight

County Libraries & Library System:

Lester Public Library of Arpin
Everett Roehl Marshfield Public Library
McMillan Memorial Library, Wis. Rapids
Charles & JoAnn Lester Library, Nekoosa
Pittsville Community Library
Lester Public Library of Vesper
Jean Anderson, South Central Library
System

AGENDA

1. **Call to Order:** Brad H. called the meeting to order at 7pm
2. **Approve minutes of the previous meeting:** minutes from Oct. 27th, 2022 and Nov. 21, 2022 meetings were approved by Bill V., seconded by Susan F.
3. **Old Business**

Review 2023-2025 Wood County Library Board plan.:

Susan F. proposed that we add to the section titled Wood County Public Libraries when referring to library board members verbiage that includes: “except in Wisconsin Rapids where there are two McMillan Library trustees who are appointed by the Wood County Board of Supervisors, according to WI State Statute based upon county support to that municipal library.” This is going to be explored to make sure it is correct information and aligns with WI State Statute 43 and isn’t just specific to Wisconsin Rapids.

SCLS Board Report – (Feith & Clendenning)

Susan F. shared that there are 7 vacancies on the board from Dane County. Members are resigning over concerns and hopefully the openings will be filled soon. With that many vacancies the committee is working as a staff committee; the chair from SCLS board is the only non-staff member left. The building committee is meeting two times a month. In March 2023 they will decide if they can realistically fund and meet the 7 million dollars needed.

Katherine, director from McMillan Library, is the new cluster rep and is on the ILS committee.

Wisconsin Library Association (WLA): SCLS pays up to \$100 towards membership to the association. Conferences are then discounted for attendees and SCLS has scholarships available for continuing education.

4. New Business

Library and SCLS reports:

Pittsville Public Library – Tammy, director: The year ended well, wacky weather with closing has made it interesting. The Hot Chocolate Hustle went well, had 65 people hustling. They honored long time board member and had an open house at the end of December with live music, readings and lots of fun. They had good community support. They had a “Book Tasting” with a menu featuring different genres. People had 5 minutes to spend with each book to get a “taste” of it. Both chair yoga and yoga on a mat is taking place. The library is getting new tables for their meeting area. Working on the annual report will be starting soon.

Everett Roehl Marshfield Public Library – Jill, director, submitted a written report:

Marshfield had an exceptional and fun last quarter of 2022. For the first time any staff member can recall, the library participated in Marshfield's Holiday Parade with a Polar Express train float. Staff members and their families distributed golden tickets to the kids along the parade route, encouraging them to come in for our Polar Express week which had activities for both children and adults. It was also a very musical December in the library as we hosted Tuesday night acoustic music in the Fireplace Room, the high school Madrigal Singers, and the high school Jazz Band. Attendance was good, even for the jazz band which wanted to perform at 9am. Video of some of these events is available on our YouTube channel. The Main Street Conservatory of Dance performed an abbreviated performance of the Nutcracker in the Adler Room, much to the delight of over 100 attendees, including a number of little girls who arrived in their own tutus.

To end the year, we once again hosted a Noon Day's Eve for local families. Over 250 people took part in our 12pm confetti throw (pre-approved by our janitorial staff) and over 100 spent the early afternoon listening to an acoustic guitar concert and drinking mocktails in our Fireplace Room. We also participated in our first "Hour of Code" week which encourages kids to get involved in coding. The timing with the holidays wasn't great, but 39 kids took part. Youth Services staff have started offering story time in Marshfield's elementary schools and the Y, with 9 currently scheduled each month. Meeting Room bookings and Homebound delivery have seen dramatic increases. Last month, our meeting rooms were booked nearly 300 times, and homebound delivery, which typically serves the elderly, is now delivering to patients at Norwood Health Center increasing our outreach to those in our community. We have also had success bringing back our computer workshops. Working with the Discovery Education Station, we are offering drop-in tech help and computer basics classes, both of which have proven popular with our older patrons. On a final note, I will be working on a limited or at-home basis over the next few months as I undergo treatment for cancer at the Mayo Clinic starting next week. In my absence, Marshfield's assistant director, Kathy Baker, will take the lead when I am unable to, but should you have any questions, I am sure that Andrea can assist you. I can also be reached by email.

Charles & JoAnn Lester Library Nekoosa, Darla, director submitted a written report and also shared verbally: Hometown Christmas was quieter than normal. A large factor was multiple events occurring the same day. I did take leftover cookie decorating kits to Nekoosa Court, which is an assisted living facility for Seniors. I also put together 30 bags to hand out to kids who came to visit Santa. Each kid received a

book, hot chocolate, candy canes, a sticker activity and small coloring books and crayons. My student employee left for greener pastures after she successfully completed the Aspirus CNA class. She passed the test, and was offered a job with Aspirus, along with financial assistance for her continuing nursing degree. I have no one to blame but myself, as I made her aware of the opportunity. I did receive some very positive and thankful feedback from her parents, as she is back on track and pursuing opportunities. We have been working in Summer Reading program events, and I have also been in contact with Cynthia Ruchti. We plan to have her come to Nekoosa, so I would like to talk to Tammy some point next week and get some insight or hear about what worked for her. We have been observing patrons and library use. We are pretty much dead after 6pm. As we are currently short staffed, we have made the decision to update hours to Monday -Thursday, 9am-6pm, Friday 9am to 5pm, and Saturday 9am to 12noon. Our library board also voted to go fine free as of Jan 2, so that has been very exciting. We also some excitement in the form of police calls. We even made the wood county scanner page! The first incident involved three teens- one was a lookout, 2 were canoodling in the women's bathroom stall. We have an individual who had been targeting and harassing a library employee when she was alone. I contacted the police to ask that they let him know he was no longer welcome in the library. The officer came back and said that this patron had a warrant out for his arrest. And he has a history of pulling guns on officers. He is military trained, so none of this is comforting. We were advised to call 911 if he showed up. Which he did. He is currently in custody, and we were advised that he carries weapons, AND as there is no restraining order, he can come back into the library.

Lester Public Library of Arpin, Stacy, director: The year ended strong. Crafting programs are popular. The library held a toy drive that was successful; 2 boxes of toys were donated. Make & Take activities were offered in December. The final room in the library has been painted. A road trip reading challenge will be offered in 2023. A homeschool group is meeting again in the library. There is a plan for an Art Show in February.

Lester Public Library of Vesper, Wendy, director: The year ended well. The stamping group split into to 2 separate groups now because of how popular it was, and to be able to offer a day time and evening class. There is a sewing group that meets and a knit & crochet group. Book Club has been going well. The library worked with the Richfield 4H and had an Angel Tree over the holidays. Summer Library Program planning is well under way. The library had a patron that was kicked out of where she was staying. The library staff helped her to find somewhere to go because she wasn't cognitively able to on her own. The library asked the Wood County Sheriff department to intervene. Wendy asked if the other libraries had policies about helping the homeless or if they had resources they knew of that were available to help. Board member Andrea H. offered that she knew of a binder of information that the library in Marshfield had and offered to share it with the directors as a resource option.

McMillan Memorial Library – Katherine, director: The city ended up giving the library what funding they had asked for. Katherine is working on library policies and making displays; with a WWII display in December. She is going over circulation and collection development with staff. They are working on increasing programming. 4 staff development days have been approved for this year. One possibility of a staff development day is taking a bus to see other libraries. McMillan is also holding 3 winter

reading challenges that are for all ages.

SCLS report - Jean Anderson, Consulting Services Coordinator & Continuing Education Consultant:

Jean offered to share with Darla some examples of behavior policies to use with unruly patrons. Niche Academy also has class offerings from Ryan Dowd that help library staff deal with difficult patrons and situations. Jean also offered to share sample policies with Katherine. The Local Holds pilot project ends in February. WLA and the Wild Wisconsin Winter Conference is available for continuing education requirements opportunities. A webinar for the Annual Report was recorded for viewing that was hosted by Tracy at SCLS. January 24th the report should open and February 15th they are due to SCLS with February 24th being the final date they can be submitted. SCLS closed on the new-to-them building and minutes from the meeting are posted to the building webpage. Library Legislative Day is February 7th and it is a big day for DPI who are asking for more funding for library system support. Jean will be sending out a link to a webinar that she felt was well done about when materials are challenged which is being discussed because Representatives are bringing a bill relating to pupil or minor access to harmful material in public libraries and to harmful material or offensive material in public schools. Jean said that when she looked to locate any bylaws for the Wood County library board, she did not find any. She has received 1 example of bylaws from another county and is expecting more to share with us.

5. Public comments on agenda items and requests for future agenda items

Board member Betsy M. shared that she appreciates all that libraries do for individuals experiencing homelessness and/or mental illness.

Bill C. attending as a member of the public, shared the county library board members could request ARPA grant money to assist the Wood County libraries. He also shared about the group Central Wisconsin Stamp Club, that has the central location of Stevens Point, that he participates in. He suggested hosting stamp collecting programs to try to get youth interested in it.

Everyone was encouraged to attend the Library Legislative Day; it is \$28 to register.

6. Date and time of next meeting

Brad H. suggested April 20th at 6pm for our next meeting date, to be hosted at the McMillan Memorial Library in WI Rapids. Everyone was in agreement.

7. Adjourn

Meeting was adjourned by Brad. H

Minutes of the Jail Construction ADHOC Committee

DATE: April 18, 2023

PRESENT: Laura Valenstein, Al Breu, David LaFontaine, Adam Fischer, Jake Hahn, John Hokamp, Lee Thao

EXCUSED:
NOT

PRESENT:

OTHERS Quentin Ellis, Reuben VanTassel, Kelli Trzinski, Jeff Penzkover, Bill

PRESENT: Clendenning, Dennis Polach, Phil Kalman, Tim Nordlund, Joe Keena, Ted Ashbeck, Mike Feirer, William Voight, Heather Gehrt, Shawn Becker, Karen Madden, Anthony Bastien

LOCATION: Wood County Courthouse

1. Call to Order:

Supervisor Valenstein called the meeting to order at 10:10 a.m.

2. Public Comment:

None

3. Review minutes of February 14, 2023:

Motion by LaFontaine, second by Breu to approve the minutes of the February 14, 2023 meeting as presented. Motion carried unanimously.

4. Construction project update from Samuel's Group:

Reuben VanTassel discussed the construction project update. He stated the project is going good at this time. He also stated the stairs at the south end of the building are being prepared to be disassembled.

Samuels Group gave an update on the project and stated they are ahead of schedule at this time, there have been no time lost injuries and everything is going great.

5. Review change orders and approve if necessary:

No change orders to approve at this time.

6. Discuss alternate fire detection system in inmate quarters

Reuben brought to the committee's attention a new VESDA fire alarm suppression system, which uses a vacuum system. He stated this would be an increased cost compared to the original system, but is a lower cost system to maintain on a yearly basis.

The committee agreed to move forward with the new fire suppression system.

7. Set next meeting date:

May 23, 2023

10:00 or immediately following County Board meeting

Room 114

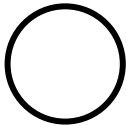
8. Adjourn:

Meeting adjourned at 10:28 a.m. by Supervisor Valenstein.

Minutes taken by Wood County Sheriff's Department

ARPA Adhoc
April 20, 2023

NAME	REPRESENTING
Adam Fischer	WCB # 5
Bill Leichtnam	WCB #19
John Hahn	WCB 8
AL BREU	WCB #6
Ray Bossert	Village of Port Edwards
Heather Gehrt	Treasurer
Quentin Eurs	SHERIFF'S DEPT
Shawn Becker	WCB
Ed Newton	Finance
Kristie Egge	Health
Joseph Zurfluh	via WebEx
Marissa Kornack	via WebEx
Laura Valenstein	via WebEx
Lee Ackerman	via WebEx



RESOLUTION#

Introduced by
Page 1 of 1

ARPA Funding Adhoc Committee

ITEM# 8-
DATE May 23, 2023
Effective Date Upon Passage & Publication

Motion:

Adopted:

1st

Lost:

2nd

Tabled:

No:

Yes:

Absent:

Number of votes required:

Majority

X

 Two-thirds

Reviewed by:

PAK

,

Corp Counsel

Reviewed by:

EN

,

Finance Dir.

TDM

INTENT & SYNOPSIS: To amend the 2023 budgets of the functions listed below for projects that will be using American Rescue Plan Act (ARPA) funding.

FISCAL NOTE: The adjustment to the budget totals \$3,209,500 as detailed below.

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
56913	P&F Capital Outlay		\$431,500
53281	Hwy. – Acquisition of Capital Assets		\$600,000
54351	Norwood – Plant Ops & Mtnc		\$178,000
54121	Public Health		\$2,000,000
43300	APRA Proceeds	\$3,209,500	

WHEREAS, a number of departments have submitted requests to the ARPA Funding Adhoc Committee that have various time constraints on them, and,

WHEREAS, the committee has reviewed a number of the requests and unanimously recommended funding for the following projects:

Powers Bluff Trailhead	\$ 431,500
Norwood Secured Entry	\$ 178,000
Family Health Center	\$2,000,000
Asphalt Drum	\$ 600,000

NOW, THEREFORE, THE WOOD COUNTY BOARD OF SUPERVISORS HEREBY RESOLVES to, fund the aforementioned projects with a transfer from ARPA Proceeds (43300) totaling \$3,209,500 to

the following accounts: Parks & Forestry Capital Outlay (56913) - \$431,500; Highway – Acquisition of Capital Assets (53281) - \$600,000; Norwood – Plant Ops & Mtnc (54351) - \$178,000, and Public Health (54121) - \$2,000,000.

BE IT FURTHER RESOLVED, that pursuant to §65.90 (5), Wisconsin Statutes, the County Clerk shall publish a Class I notice of this budget change within ten (10) days.

{ }

Lance Pliml, Chair
Laura Valenstein
Ed Wagner
Adan Fischer
Joseph Zurfluh

Bill Leichtnam
Bill Clendenning
Jake Hahn
Al Breu

Adopted by the County Board of Wood County, this 23rd day of May 20 23 .

County Clerk

County Board Chairman