

## MINUTES OPERATIONS COMMITTEE

**DATE:** Tuesday, May 5, 2026

**TIME:** 10:00 AM

**PLACE:** Courthouse – Rm 302

**MEMBERS PRESENT:** Laura Valenstein, Donna Rozar, Lance Pliml (WebEx), Jake Hahn, Joseph Zurfluh

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:00 AM.
2. There was no public comment.
3. Chair Valenstein opened the floor for nominations for Vice Chair of the Operations Committee. Zurfluh nominated Rozar. There being no other nominations, Chair Valenstein declared that Rozar has been duly elected as Vice Chair.
4. Motion by Rozar/Zurfluh to approve the consent agenda. Motion carried unanimously.
5. County Clerk Miner presented a resolution increased the marriage license fee, effective January 1, 2027. Motion by Rozar/Hahn to approve the resolution and forward it onto the county board for their consideration. Motion carried unanimously.
6. Wellness Coordinator Peterson provided a monthly update on Wellness programming.
7. Finance Director Yang presented 4 resolutions amending both the 2025 budget and 2026 budget. Chair Valenstein indicated that these would be voted on with one vote. No objection heard. They include:
  - Amend 2025 Budget – ADRC
  - Amend 2025 Budget – HS Community, Edgewater, Norwood
  - Amend 2026 Budget – LWCD Surface Water Grant Nepco
  - Amend 2026 Budget – LWCD Surface Water Grant FourmileMotion by Zurfluh/Hahn to approve the budget resolutions as presented and forward onto the county board for their consideration. Motion carried unanimously.
8. Yang reviewed the proposed year end transfers from Human Services to the General Fund. Human Services Director Vruwink provided an explanation of the amounts. Motion by Rozar/Hahn to approve the following transfers to the General Fund, pending final adjustments by the auditors:
  - Human Services – Community: \$864,415.64

- Norwood - \$1,566,317.39
- Edgewater Haven - \$238,920.84

Motion carried unanimously.

9. Yang reviewed the proposed CIP for 2027 totaling \$14,824,257. A meeting of the Operation Committee and the affected Department Heads will be held on Tuesday, June 9, 2026, at 10:00 AM.
10. Yang reviewed the proposed debt service timeline, with the initial resolution for borrowing coming in August.
11. HR Director McGrath reviewed the current status of the health fund and the updated stop-loss cases affecting the financial picture. Continued updated information will be shared with the committee at their next meeting.
12. The next meeting will be held on Tuesday, June 2, 2026, at 10:00 AM.
13. Chair Valenstein adjourned the meeting at 10:27 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

