

PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, November 7, 2022

TIME: 9:00 a.m.

LOCATION: Room 114, Wood County Courthouse

1. Call meeting to order
2. Public Comments
3. Approve minutes from previous meetings
4. **Information Technology**
 - a. Vouchers
 - b. Monthly Comments
 - c. Domain Name Change
 - d. IT Relocation
5. **Maintenance Dept.**
 - a. Vouchers
 - b. Monthly Comments
 - c. Courthouse Cleaning Service
6. Discuss facility safety policy
7. Twelfth St. Property Update
8. Seventeenth Ave. Property Update
9. Update on property adjacent to County property.
10. Future Agenda Items
11. Set date and time of next meeting
12. Adjourn

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2497 164 1561

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=md92c4bd60fd1679f2eaef1ca11f5ba4f>

Meeting number (access code): 2497 164 1561

Meeting password: 110722

**PROPERTY AND INFORMATION TECHNOLOGY COMMITTEE
MEETING MINUTES**

DATE: Monday, October 3, 2022
TIME: 9:00 a.m.
PLACE: Wood County Courthouse – Room 114

PRESENT: Al Breu, Dennis Polach, Bill Winch, Jeff Penzkover
Brad Hamilton (Via Phone)

OTHERS PRESENT (for part or all of the meeting): **See attached list**

1. The meeting was called to order at 9:00 a.m. by Chair Breu.
2. Public Comments: None
3. Approve minutes from the previous meetings.

Motion (Hamilton/Penzkover) to approve the minutes from the previous meetings. Motion carried unanimously.

4. (a) Supervisors Winch, Polach, and Breu asked for clarification on items within the Information Technology vouchers. IT Director Kaup answered general questions pertaining to her department's vouchers.

Motion (Hamilton/Polach) to approve the vouchers for the Information Technology Department. Motion carried unanimously.

(b) IT Director Kaup highlighted her monthly report and answered questions.

5. (a) Supervisors Winch, Polach, and Penzkover asked for clarification on items within the Maintenance vouchers. Facilities Manager Van Tassel answered general questions pertaining to his department's vouchers.

Motion (Penzkover/Hamilton) to approve the vouchers for the Maintenance Department. Motion carried unanimously.

(b) Facilities Manager Van Tassel answered questions pertaining to his monthly report.

6. Van Tassel gave an update that the Twelfth Street property is a potential option for temporary space needs during the Jail construction. Kaup shared she is in the process of negotiating regarding a property for lease to accommodate the IT department during construction. She will come back before the committee with more information. Supervisor Pliml indicated he will need significant discussions before supporting a lease option for the IT department due to the extra cost and loss of rent revenue.
7. Van Tassel shared updates regarding the Seventeenth Avenue property and its potential use to the County. Discussion ensued. Van Tassel indicated more discussions will follow.

8. Van Tassel shared information regarding ongoing discussions relating to properties adjacent to the Courthouse. He indicated there will be more discussion October 4th, 2023 at the Jail AdHoc Committee relating to the desire to acquire a property on Saratoga Street for the new Jail construction. Discussion ensued.

Van Tassel also shared progress on discussions with the City relating to the triangle lot. He indicated he is encouraged by the conversations and they will be ongoing.

9. Agenda items for the next meeting:

- Twelfth Street Property
- Seventeenth Avenue Property
- Acquisition of real property adjacent to County property
- IT Relocation

10. The next Committee meeting will be Monday, November 7, 2022 at 9:00 a.m. in meeting room 114.

Kaup shared that the Operations Committee requested additional information regarding the new FTE position she had requested in her budget documents so she will be presenting information at the Operations Committee meeting October 4th, 2023.

11. Chair Breu declared the meeting adjourned at 9:49 a.m.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next PIT meeting.

**Property & Information Technology Committee Meeting
October 3, 2022**

[illegible]

MINUTES

PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Tuesday, October 18, 2022

TIME: 9:05 AM

LOCATION: Wood County Courthouse
Room 114

Members Present: Al Breu, William Winch, Brad Hamilton, Jeff Penzkover, Dennis Polach

Others Present: Trent Miner, Bill Leichtnam, Ed Newton, Ed Wagner, Jason Grueneberg, Lance Pliml, Bill Clendenning, Jake Hahn, Lee Thao, John Hokamp, Adam Fischer, Dave LaFontaine, Laura Valenstein.

1. Chairman Breu called the meeting to order at 9:05 AM.

The resolution for acquiring the land south of the current Highway Dept. buildings was presented. Motion by Hamilton/Penzkover to approve the resolution and forward to county board for their consideration. Discussion ensued. Motion carried. Voting no was Winch.

2. Chairman Breu declared the meeting adjourned at 9:10 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at next meeting.

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: OCTOBER 2022

For the range of vouchers: 27220491 - 27220528

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27220491	AMAZON CAPITAL SERVICES	HDMI CABLES, ADAPTER, MOUSE	09/30/2022	\$60.33	P
27220492	AMAZON CAPITAL SERVICES	SHELF - CH RM 114	09/28/2022	\$185.12	P
27220493	CHARTER COMMUNICATIONS	INTERNET PRO100 ACCT 0209726	09/24/2022	\$134.99	P
27220494	CHARTER COMMUNICATIONS	WR FIBER ACCT 0294876	09/28/2022	\$1,191.73	P
27220495	INSIGHT PUBLIC SECTOR INC	WEBEX RM BARS CH 115 MF 4TH FL	09/24/2022	\$1,054.40	P
27220496	INSIGHT PUBLIC SECTOR INC	WEBEX RM BARS CH 115 MF 4TH FL	09/26/2022	\$7,026.72	P
27220497	US CELLULAR	CELL PHONE CHGS ACCT 277407322	09/16/2022	\$583.94	P
27220498	US CELLULAR	CELL PHONE CHGS ACCT 851710598	09/16/2022	\$164.46	P
27220499	US CELLULAR	CELL PHONE CHGS ACCT 203538532	09/20/2022	\$2,171.74	P
27220500	US CELLULAR	CELL PHONE CHGS ACCT 203391922	09/20/2022	\$7.54	P
27220501	SOLARUS	PHONE CHGS ACCT 00063942-1	10/01/2022	\$2,137.58	P
27220502	SOLARUS	PHONE CHGS ACCT 00077856-5	10/01/2022	\$222.09	P
27220503	SOLARUS	PHONE CHGS ACCT 00061009-7	10/01/2022	\$69.99	P
27220504	INTER-QUEST CORP	BR 4 VC & COURTROOM AUDIO	09/30/2022	\$75,161.20	P
27220505	AT&T MOBILITY	IT COMMUNICATIONS EM CELL CHGS	09/23/2022	\$356.78	P
27220506	EO JOHNSON COMPANY INC	PAPERCUT BILLING 3RD QTR 2022	10/03/2022	\$586.07	P
27220507	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	10/04/2022	\$6,159.47	P
27220508	TIME WARNER CABLE	NETWORK SERVICES	10/01/2022	\$2,326.75	P
27220509	VERIZON	CELL CHGS ACCT 242258062-00001	10/01/2022	\$6,818.09	P
27220510	VISTA IT GROUP	AP-TELEWORKERS FOR IT STAFF	10/07/2022	\$2,582.09	P
27220511	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	10/01/2022	\$8.78	P
27220512	GOLDFAX	NETWORK FAXING	10/13/2022	\$81.15	P
27220513	INSIGHT PUBLIC SECTOR INC	HS ARPA MONITOR	09/28/2022	\$175.09	P
27220514	INSIGHT PUBLIC SECTOR INC	LWC SECURED FLASH DRIVE	10/04/2022	\$161.10	P
27220515	RHYME (Portage)	3RD QTR 2022 BILLING	09/30/2022	\$7,692.02	P
27220516	SOLARWINDS	SOLARWINDS RENEWAL 2022	10/12/2022	\$4,068.00	P
27220517	CHARTER COMMUNICATIONS	MFLD FIBER ACCT 0364818	10/09/2022	\$465.96	P
27220518	US BANK	CONF LODGING	10/18/2022	\$180.00	
27220519	AMAZON CAPITAL SERVICES	HS WIRELESS KEYBOARD & MOUSE	10/09/2022	\$34.43	
27220520	AMAZON CAPITAL SERVICES	CHILD SUPPORT TEST LABELS	10/16/2022	\$22.99	
27220521	AMAZON CAPITAL SERVICES	CABLE, LABEL TAPE, BASKET	10/17/2022	\$69.00	
27220522	AMAZON CAPITAL SERVICES	WIRELESS MICE, ERGO KEYBOARDS	10/19/2022	\$176.94	
27220523	AMAZON CAPITAL SERVICES	MONITOR ARMS,USB HUBS,HDMI CAB	10/20/2022	\$156.22	
27220524	AMAZON CAPITAL SERVICES	COMPUTER ACCESSORIES	10/23/2022	\$140.51	

INFORMATION TECHNOLOGY - OCTOBER
2022

27220491 - 27220528

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27220525	AMAZON CAPITAL SERVICES	CABLE MANAGEMENT	10/23/2022	\$15.99	
27220526	FRONTIER	PHONE CHARGES	10/19/2022	\$139.74	
27220527	INSIGHT PUBLIC SECTOR INC	STORAGE/BACKUP SYSTEMS 3	10/05/2022	\$4,229.49	
27220528	RTVISION	TIMESTAR PLUS MIGRATION SVCS	10/10/2022	\$1,500.00	
Grand Total:				\$128,318.49	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County WISCONSIN

INFORMATION TECHNOLOGY

October 2022

1. Wood County internet and intranet website updates are being posted continually as we work to keep employees and citizens informed. Multiple website updates are being performed by our newly trained programmer analyst intern.
2. Wood County's primary domain name is changing from co.wood.wi.us to woodcountywi.gov. The most notable change will be email and County website addresses. IT staff are currently moving to the .gov email address, other Departments will soon follow. The cutover date for all County staff to move to the .gov domain is January 31st, 2023. Information on when County Board email addresses will change is forthcoming.
3. Video conferencing capabilities in Courthouse Conference Room 114 have been upgraded to include a large screen, projector and a new VC unit boasting an additional 3 microphones. The unit that was previously in Room 114 finally reached its intended destination in the Courthouse Safety Training Room replacing a unit that is end of life. A Video conferencing unit was placed in the DC Steinle Plaza also replacing a unit that was end of life.
4. Support for Norwood Healthcare Center and Edgewater Haven Matrix software is ongoing. New hire Electronic Health Record (E.H.R.) system user accounts are being created by our newly trained programmer analyst intern. System support documentation has been created and improved by our programmer analyst intern. Super user accounts have been refreshed and training documentation updated and resent to Super users in order to provide the best possible E.H.R. system support.
5. RtVision, Highway Department time and material tracking system, has been migrated to RtVision's AWS. The RtVision servers that are currently in the Wood County data center are scheduled for decommission.
6. Support for GCS property tax systems is ongoing. In September, IT and Wood County Treasurer staff attended the GCS LandNav, now Catalis company, second demo to further discuss the upgrade of the property tax software. The current property tax software version end-of-life is set for Fall of 2023. The existing property tax system is on-prem, servers at Wood County, the upgraded version will be cloud based. System migration will be scheduled for late August, September, and early October of 2023.



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INFORMATION TECHNOLOGY

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7. The TimeStar, electronic time card and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests occur. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities.
 8. Development for adding new well water permits into the Planning & Zoning Department system is complete and deployment is scheduled for early November.
 9. The Register of Deeds application server work scheduled with IT staff and the Fidler Technologies vendor is complete. The new configurations improve security. IT staff works to resolve issues with the Fidler remote connection software. This software will allow IT to escort vendor work on our ROD servers.
 10. Staff spent time assisting the Clerk of Courts office in preparations for the high profile trial that occurred. This included training staff on how to join multiple rooms together for video conferencing and ensure that all systems were functioning as expected during the trial.
 11. Preparation for the Printer refresh in 2023 continues. The Sheriff's Department and Child Support will be moving to the County's main Printer management program. Options for devices are being tested to ensure devices selected will work as needed.
 12. Assisted Maintenance with the preparations for installing a new camera and some intercom devices at River Block to enhance building security.
 13. The IT space at Riverblock has been converted to a working office space for IT staff.
 14. Continue to work with the Village of Port Edwards to improve efficiencies and provide additional support.
 15. Squad computers were deployed to the Port Edwards Police Department.
 16. The five new iPads for the Coroner's office have been received and setup. IT continues to work with the Coroner to finalize the new workflow to electronically share information between Coroner Department staff.



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INFORMATION TECHNOLOGY

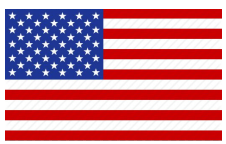
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17. Continue to work to clean the IT storage area in the Courthouse and re-arrange to minimize the effects of continued outside water leakage that continues to make the floor wet in that space.
 18. Substantial time is being spent on troubleshooting issues related to dual monitor setups at both remote and County facilities. The manufacturer of the hardware has been engaged to assist in finding a resolution to this ongoing problem.
 19. Continue to investigate all cyber threats that are reported by security infrastructure alerts or County employees.
 20. In preparation for 2023 PC Replacement orders, new laptop models were reviewed and selected to ensure we receive the best price for the models selected and that department's needs met.
 21. Network refresh efforts have continued with the replacement of switches at the Rapids Highway tower locations.
 22. Substantial time continues to be spent transitioning to the new Human Services Electronic Health Record System, SmartCare. Started trial runs to migrate legacy service records out of TCM as PDFs to be imported into Smartcare. Go Live to the new system began on March 1. This software replaces their previous Electronic Health Record software, TCM. Access to TCM and IMS have been restricted to read only. IT Staff continue work to create custom reports for SmartCare.
 23. All 2022 PC Replacement equipment has arrived and is configured and awaiting deployment. Deployment of devices continues to be a priority. There were a number of early replacements in 2022 which increased the amount of devices we anticipated being replaced.
 24. Staff continue to work on implementing PortBlocker, a software that will stop unapproved storage devices from being used on County hardware. Portable storage drives, like USB Drives, are a very easy and common method for viruses and other malicious software to infect our network. Implementation includes meeting with managers to understand why USB drives are used and look for alternative ways to securely transport data. Worked with County Clerk on secured drives and the election system and found a solution for elections data transport.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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25. The IT Security Team continues the Security Awareness Program. To remain in compliance with the KnowBe4 guarantee simulated Phishing tests need to be completed regularly, at minimum once a month.
 26. Providing continual support of Webex Meetings and Webex Room Kit. The County has been using Cisco Webex Meetings, Teams, and Room kits for video conferencing and Cisco Jabber for phone access.
 27. For the month of September, 474 helpdesk requests were created, with staff completing 518 tickets and leaving 127 open requests. Staff processed 25 new user or termination requests. In addition, there are currently 366 project requests.
 28. Worked on several projects related to the Laserfiche document management system:
 - a) Continued setup and testing of Laserfiche document management in the Human Services department. Fiscal documents have all been migrated and we are continuing to move over administrative files and train additional staff.
 - b) Completed work with the Treasurer's office on historical tax roll scanning. Our scanning partner has completed scanning and importing all historical Tax Roll books in the Treasurer's vault. Treasurer's office staff will be trained on records retrieval in early November.
 - c) Completed work on replacing PermitScan permit document scanning & storage system in Planning & Zoning with Laserfiche. Cutover and training will occur in early November.
 - d) Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
 29. Continue to apply numerous security patches to servers. These updates include fixes for functionality and security patches that keep servers as secure as possible.
 30. Continued work on developing an updated internal employee web portal with a new, easier to update and easier to navigate design.
 31. Conducted three interviews for the IT Internship opportunity.



Why .gov?

GSA

It should be easy to identify government on the internet.



.gov is Trusted.

- The General Services Administration (GSA) manages the .gov top-level domain (TLD), which is *exclusive* to U.S. government organizations
- We support all official U.S. government organizations, including federal, state, city, and county governments, native sovereign nations (NSN), interstate and independent intrastate government organizations
- A .gov domain name lends legitimacy to your websites and online tools, and helps your customers trust that your content is official



.gov is Authoritative.

- We host the .gov domain registry and registrar, where .gov domains are housed & managed
- We serve as the policy authority for .gov, overseeing the issuance of .gov domain names, i.e., evaluate each registrant's authority over, and eligibility for, a given domain name
- We arbitrate name exception requests, set requirements for a domain name's continued use, and facilitate domain name transfers



.gov is Secure.

- We oversee the security of the .gov infrastructure and facilitate reporting of potential security incidents to your domain points of contact
- Unlike any other TLD, we conduct HSTS preloading for newly registered domains to help ensure that modern browsers will always make secure HTTPS connections between users and websites

.COM

.ORG

.GOV

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Dot Gov Background Paper

- ***.gov domain registration is only available to federal, state, local, and tribal government***
- ***Managed by the General Services Administration (GSA), .gov registration provides enhanced security and increases the public trust in government***

- The U.S. government began operating the .gov domain in 1985 and extended availability to state, local, and tribal governments beginning in 2002. Prior to 2002, the federal government had exclusive use of the .gov domain. At that time, the domain's goal was to provide naming conventions to facilitate access to the electronic resources of federal government agencies.
- Nearly twenty years after making the .gov domain available to state and local governments, the vast majority of local governments are still not making use of this advantage. As of today, there are only 4,500 .gov domains registered to state and local governments, representing only 5 percent of all eligible entities.
- Registration of .gov sites require thorough vetting and background checks (including government officials as references with .gov email addresses), which prevents spoofing.
 - For state governments, authorization from the governor or state CIO is required. Domains for cities must be authorized by the mayor. For counties, authorization must be submitted by county commissioners or equivalent officials.
- Use of .gov sends a message to the user that the domain is authoritative and legitimate. With the vast majority of local government websites on domains other than .gov, there is no official governing body validating whether their websites are legitimate entities or fraudulent actors.
- .gov allows states and local government to distinguish their collective Internet presence from that of the commercial marketplace and other types of entities, many of which are located in other domains, such as .com, .net, .us, and .org.
- .gov registration provides active monitoring tools, on-call staff in case of emergency, and automatic updates and replication of data.
- Adoption of .gov allows for the search of government-related information and services more intuitive to citizens and increases collaboration among all levels of government.
- While GSA charges an annual fee of \$400 for .gov registration, states are encouraged to make third-level domain names available to local governments at no cost to the extent such an option is available.

Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: OCTOBER 2022

For the range of vouchers: 19220864 - 19221999 50121063 - 50121070

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19220864	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	09/29/2022	\$4,852.80	P
19220865	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	09/12/2022	\$172.62	P
19220866	AMAZON CAPITAL SERVICES	COVID SUPPLIES	09/23/2022	\$39.28	P
19220867	AMAZON CAPITAL SERVICES	SCREEN PROTECTORS	09/23/2022	\$10.99	P
19220868	CRESCENT ELECTRIC SUPPLY CO	CH UPDATES - LIGHTS, WIRE	09/15/2022	\$397.33	P
19220869	CRESCENT ELECTRIC SUPPLY CO	CH UPDATES - LIGHT FIXTURES	09/15/2022	\$1,382.05	P
19220870	CRESCENT ELECTRIC SUPPLY CO	BR 4 - ELECTRICAL SUPPLIES	09/16/2022	\$54.86	P
19220871	CRESCENT ELECTRIC SUPPLY CO	BR 4 - ELECTRICAL SUPPLIES	09/16/2022	\$43.88	P
19220872	CRESCENT ELECTRIC SUPPLY CO	CH MEP UPDATES - ELEC SUPPLIES	09/16/2022	\$144.93	P
19220873	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	09/14/2022	\$407.58	P
19220874	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	09/28/2022	\$500.15	P
19220875	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	09/28/2022	\$122.32	P
19220876	HENRICKSEN AND COMPANY INC	CLK OF CTS-FURNITURE BAL DUE	06/12/2022	\$1,962.64	P
19220877	LIBERTY CLEANERS INC	CLEANING COURTHOUSE, JAIL	09/23/2022	\$8,398.30	P
19220878	ULINE	SHOP CART	09/15/2022	\$345.92	P
19220879	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	09/28/2022	\$653.44	P
19220880	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 12TH ST	09/28/2022	\$353.70	P
19220881	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	09/28/2022	\$224.19	P
19220882	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	09/28/2022	\$101.40	P
19220883	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	09/28/2022	\$50.80	P
19220884	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	09/28/2022	\$12.36	P
19220885	CURRENT TECHNOLOGIES INC	JAIL PROJ - UTILITY RELOCATION	09/21/2022	\$30,450.14	P
19220886	UNITED RENTALS NORTH AMERICA INC	JAIL PROJ - UTILITY RELOCATION	09/25/2022	\$3,679.00	P
19220887	VENTURE ARCHITECTS	JAIL PROJECT - PROF SERVICES	09/26/2022	\$122,674.38	P
19220888	FIRST SUPPLY	JAIL PROJ - UTILITY RELOCATION	09/29/2022	\$759.14	P
19220889	FIRST SUPPLY	JAIL PROJ - UTILITY RELOCATION	09/30/2022	\$7,133.94	P
19220890	FIRST SUPPLY	JAIL PROJ - UTILITY RELOCATION	10/03/2022	\$1,749.04	P
19220891	VIKING ELECTRIC SUPPLY	JAIL PROJECT-ELECTRICAL SUPPLY	10/03/2022	\$11,350.43	P
19220892	VIKING ELECTRIC SUPPLY	JAIL PROJECT-ELECTRICAL SUPPLY	10/03/2022	\$3,536.42	P
19220893	VIKING ELECTRIC SUPPLY	JAIL PROJECT-ELECTRICAL SUPPLY	10/03/2022	\$69.90	P
19220894	VIKING ELECTRIC SUPPLY	JAIL PROJECT-ELECTRICAL SUPPLY	10/03/2022	\$3,181.52	P
19220895	VIKING ELECTRIC SUPPLY	JAIL PROJECT-ELECTRICAL SUPPLY	10/03/2022	\$2,838.60	P
19220896	VIKING ELECTRIC SUPPLY	JAIL PROJECT-ELECTRICAL SUPPLY	10/03/2022	\$157.20	P
19220897	STAPLES ADVANTAGE	OFFICE SUPPLIES	10/04/2022	\$2.24	P

Committee Report - County of Wood

MAINTENANCE - OCTOBER 2022

50121063 - 50121070 19220864 - 19221999

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19220898	NASSCO INC	CLEANING SUPPLIES	10/04/2022	\$691.29	P
19220899	VIKING ELECTRIC SUPPLY	JAIL PROJECT-ELECTRICAL SUPPLY	08/18/2022	\$685.43	P
19220900	VIKING ELECTRIC SUPPLY	JAIL PROJECT-ELECTRICAL SUPPLY	10/04/2022	\$795.38	P
19220901	VIKING ELECTRIC SUPPLY	JAIL PROJECT-ELECTRICAL SUPPLY	10/04/2022	\$3,315.74	P
19220902	VIKING ELECTRIC SUPPLY	JAIL PROJECT-ELECTRICAL SUPPLY	10/04/2022	\$894.31	P
19220903	VIKING ELECTRIC SUPPLY	JAIL PROJECT-ELECTRICAL SUPPLY	10/04/2022	\$2,727.04	P
19220904	VIKING ELECTRIC SUPPLY	JAIL PROJECT-CREDIT MEMO	10/04/2022	(\$3,608.60)	P
19220905	AMAZON CAPITAL SERVICES	BR 4 - CABLE TRAY	09/29/2022	\$115.87	P
19220906	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC	10/04/2022	\$6,988.61	P
19220907	CRESCENT ELECTRIC SUPPLY CO	CH UPDATES - ELECTRICAL SUPPLY	09/19/2022	\$190.35	P
19220908	CRESCENT ELECTRIC SUPPLY CO	CH UPDATES - ELECTRICAL SUPPLY	09/20/2022	\$14.31	P
19220909	CRESCENT ELECTRIC SUPPLY CO	CH MEP UPDATES - SUPPLIES	09/20/2022	\$7.47	P
19220910	CRESCENT ELECTRIC SUPPLY CO	CH UPDATES - ELECTRICAL SUPPLY	09/23/2022	\$105.05	P
19220911	CRESCENT ELECTRIC SUPPLY CO	CH UPDATES - CABLE TRAYS	09/23/2022	\$1,162.57	P
19220912	CRESCENT ELECTRIC SUPPLY CO	CH UPDATES - RECESSED LIGHTS	09/26/2022	\$223.44	P
19220913	QUALITY DOOR & HARDWARE	CLK OF CTS - LITE KIT/GLASS	09/29/2022	\$25.26	P
19220914	RAPID QUALITY LAWN & LANDSCAPING	FERTILIZING AND WEED CONTROL	10/03/2022	\$366.68	P
19220915	VAN ERT ELECTRIC COMPANY INC	RB UPDATES - INSTALL NEW UPS	09/30/2022	\$607.86	P
19220916	WISCONSIN VALLEY BUILDING PRODUCTS	SHOP SUPPLIES	09/28/2022	\$236.50	P
19220917	WISCONSIN VALLEY BUILDING PRODUCTS	SHOP SUPPLIES	09/28/2022	\$38.25	P
19220918	WISCONSIN VALLEY BUILDING PRODUCTS	BR 4 - TOOL RENTAL	09/28/2022	\$123.40	P
19220919	WISCONSIN VALLEY BUILDING PRODUCTS	HAMMER DRILL KIT	09/30/2022	\$205.80	P
19220920	QUALITY PLUS PRINTING INC	PRINTING	10/12/2022	\$390.00	P
19220921	ADVANCE SUPPLY LLC	JANITORIAL SUPPLIES	09/29/2022	\$97.50	P
19220922	ASCENT CONSTRUCTION LLC	BR 4 - CARPENTRY WORK	10/10/2022	\$14,820.74	P
19220923	COMPLETE CONTROL	SERVICE CALL - CHILLER	09/30/2022	\$258.25	P
19220924	COMPLETE CONTROL	SERVICE CALL	09/30/2022	\$137.00	P
19220925	CONSTELLATION NEWENERGY-GAS DIVISION	CH, JAIL, RB GAS SERVICE	10/11/2022	\$3,220.56	P
19220926	CRESCENT ELECTRIC SUPPLY CO	CH MEP UPDATES - SUPPLIES	09/30/2022	\$53.76	P
19220927	CRESCENT ELECTRIC SUPPLY CO	CH MEP, SECURITY - SUPPLIES	10/03/2022	\$127.96	P
19220928	GAPPA SECURITY SOLUTIONS LLC	CH UPDATES - CORES	10/03/2022	\$74.50	P
19220929	HOME DEPOT CREDIT SERV (Maintenance)	CH JAIL SEC/MEP/CH UPDATES BR4	10/05/2022	\$1,700.35	P
19220930	RUESCH DRYWALL	BR 4 - RETAINAGE	10/03/2022	\$1,677.60	P
19220931	SDS PAINTING COMPANY INC	BR 4 - PAINTING	10/07/2022	\$8,840.00	P
19220932	WASTE MANAGEMENT	WASTE DISPOSAL FEES	10/01/2022	\$858.71	P
19220933	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	10/12/2022	\$2,519.43	P
19220934	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	10/12/2022	\$1,125.40	P
19220935	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	10/12/2022	\$42.96	P
19220936	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	10/12/2022	\$24.37	P
19220937	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	10/12/2022	\$45.30	P
19220938	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	10/12/2022	\$9.56	P
19220939	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	10/12/2022	\$98.66	P
19220940	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	10/12/2022	\$3,419.53	P
19220941	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	10/12/2022	\$8,696.25	P

Committee Report - County of Wood

MAINTENANCE - OCTOBER 2022

50121063 - 50121070 19220864 - 19221999

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19220942	WE ENERGIES	GAS SERVICE COMMUNICATIONS	09/30/2022	\$22.21	P
19220943	WE ENERGIES	GAS SERVICE JAIL	09/30/2022	\$262.38	P
19220944	WE ENERGIES	GAS SERVICE RIVER BLOCK	09/30/2022	\$383.80	P
19220945	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	09/30/2022	\$11.22	P
19220946	WE ENERGIES	GAS SERVICE COURTHOUSE	09/30/2022	\$326.27	P
19220947	WE ENERGIES	GAS SERVICE 12TH ST	09/30/2022	\$94.91	P
19220948	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	09/30/2022	\$11.22	P
19220949	WINSUPPLY OF WISCONSIN RAPIDS	2ND FLR HVAC REBUILD KIT	09/28/2022	\$205.56	P
19220950	ASCENT CONSTRUCTION LLC	JAIL PROJ - UTILITY RELOCATION	10/10/2022	\$474.38	P
19220951	ADVANCED ASBESTOS REMOVAL INC	JAIL PROJECT-ASBESTOS REMOVAL	09/30/2022	\$2,835.00	P
19220952	CRESCENT ELECTRIC SUPPLY CO	JAIL PROJ - UTILITY RELOCATION	09/29/2022	\$131.70	P
19220953	FIRST SUPPLY	JAIL PROJ - UTILITY RELOCATION	10/05/2022	\$811.84	P
19220954	FIRST SUPPLY	JAIL PROJ - UTILITY RELOCATION	10/10/2022	\$435.85	P
19220955	FIRST SUPPLY	JAIL PROJ - UTILITY RELOCATION	10/10/2022	\$202.96	P
19220956	FIRST SUPPLY	JAIL PROJ - UTILITY RELOCATION	10/11/2022	\$148.30	P
19220957	FIRST SUPPLY	JAIL PROJ - UTILITY RELOCATION	10/11/2022	\$202.96	P
19220958	FIRST SUPPLY	JAIL PROJ - UTILITY RELOCATION	10/11/2022	\$9.75	P
19220959	J & R UNDERGROUND LLC	JAIL PROJ - UTILITY RELOCATION	09/28/2022	\$17,500.00	P
19220960	THE SAMUELS GROUP INC	JAIL PROJECT - 9TH PAYMENT	10/07/2022	\$158,162.32	P
19220961	VIKING ELECTRIC SUPPLY	JAIL PROJECT-ELECTRICAL SUPPLY	10/05/2022	\$47.26	P
19220962	VIKING ELECTRIC SUPPLY	JAIL PROJECT-ELECTRICAL SUPPLY	10/14/2022	\$214.77	P
19220963	WERNER ELECTRIC SUPPLY	JAIL PROJ - UTILITY RELOCATION	10/06/2022	\$4,990.80	P
19220964	STAPLES ADVANTAGE	OFFICE SUPPLIES	10/18/2022	\$18.24	P
19220965	FIRST SUPPLY	JAIL PROJECT - CREDIT MEMO	10/19/2022	(\$249.47)	P
19220966	AMAZON CAPITAL SERVICES	SHOP SUPPLIES	10/17/2022	\$122.52	
19220967	ASCENT CONSTRUCTION LLC	CH UPDATES - NORTH SIDEWALK	10/18/2022	\$2,771.55	
19220968	COMPLETE CONTROL	RB UPDATES-ADDL ACCESS CONTROL	10/12/2022	\$2,000.00	
19220969	COMPLETE CONTROL	CH MEP UPDATES-NETWORK ADDS	10/12/2022	\$5,750.00	
19220970	COMPLETE CONTROL	CH SECURITY-CAMERAS, PEND KIT	10/12/2022	\$2,100.00	
19220971	CRESCENT ELECTRIC SUPPLY CO	BR 4 - LIGHT FIXTURES	10/04/2022	\$197.44	
19220972	CRESCENT ELECTRIC SUPPLY CO	BR 4 - CABLE	10/07/2022	\$987.67	
19220973	CRESCENT ELECTRIC SUPPLY CO	BR 4 - WIRE	10/10/2022	\$156.54	
19220974	ECON ELECTRIC	BR 4- PAY REQUEST #2	10/14/2022	\$10,688.25	
19220975	FIRE & SAFETY EQUIPMENT INC	SEMI ANNUAL FIRE SYSTEM SVC	10/11/2022	\$405.00	
19220976	FREEDOM PEST CONTROL LLC	RIVER BLOCK PEST CONTROL	10/17/2022	\$42.00	
19220977	FREEDOM PEST CONTROL LLC	COURTHOUSE PEST CONTROL	10/17/2022	\$42.00	
19220978	GRAINGER (Maintenance)	CABLE TIES	10/12/2022	\$63.97	
19220979	OTIS ELEVATOR CO	ELEVATOR SVC 11/1/22-12/31/22	10/13/2022	\$14.06	
19220980	QUALITY COUNTERTOPS	BR 4 - COUNTERTOPS	10/04/2022	\$421.91	
19220981	QUALITY DOOR & HARDWARE	BR 4 - DOOR STOP	10/12/2022	\$471.32	
19220982	QUALITY DOOR & HARDWARE	THRESHOLD	10/19/2022	\$44.18	
19220983	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	10/18/2022	\$90.00	
19220984	WISCONSIN VALLEY BUILDING PRODUCTS	TOOLS	10/13/2022	\$35.00	
19220985	US BANK	DNR PERMIT, CH MEP, SHOP	10/18/2022	\$301.21	

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MAINTENANCE - OCTOBER 2022

50121063 - 50121070 19220864 - 19221999

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19220986	NASSCO INC	RB CLEANING SUPPLIES	10/25/2022	\$842.39	
19220987	SCHILLING SUPPLY COMPANY	RB CLEANING SUPPLIES	10/25/2022	\$142.72	
Grand Total:				\$486,907.85	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments October 2022

Ongoing Projects and Planning

Jail Project – Demolition of the “Red Owl” building is complete and other site preparation has begun. The coming weeks should be filled with additional evidence of the jail project as more equipment and contractors begin arriving and setting up onsite.

Our project team has been reviewing multiple contracts and other documents, as well as discussing some value engineering options; more details will be shared at upcoming meetings.

We are working with Wisconsin Rapids staff to obtain permission for use of the unimproved triangle lot during construction; primary use of this area would be for contractor parking in order to prevent congestion in the County parking lot and on-street parking in close proximity to the Courthouse during business hours.

Courthouse Utility Relocation – Working with County staff, utility providers, and local contractors, we were able to finish vacating all Avon Street service connections prior to the demolition contractor arriving to begin their work. This required a collaborative effort by all parties involved, and I am proud of the success we had despite the challenges faced.

River Block – Most of the materials needed for the approved access updates have arrived and we have started installing wiring for the additional electronic locks, intercoms, and cameras. There will be a few more details to finalize in the coming weeks as we make progress on these changes.

Miscellaneous

Attended PIT, HIRC, County Board, HHS, Wis. Rapids Finance & Property Committee, WI Towns Association, and numerous project meetings.

Attended Facility Manager’s meeting in Waupaca County; this group is a great resource for many WI Counties that deal with similar challenges.