

**AGENDA**  
**JUDICIAL & LEGISLATIVE COMMITTEE**

**DATE:** Thursday, May 1, 2025

**TIME:** 1:00 PM

**LOCATION:** Courthouse, Room 302

1. Call meeting to order & declaration of quorum.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes from previous meetings.
4. Review any claims, notices of injury, or litigation against the County, as necessary.
5. Review any Dog License Fee Fund claims.
6. Review for approval the vouchers and monthly reports of departments the committee oversees.
7. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
  - a. Report of Citizens Water Group.
8. Review County Board Rules.
9. Consider Step Increase for Child Support Director
10. Attendance at meetings.
11. Consideration of agenda items for next meeting.
12. Set date and time of next meeting – Friday, June 6, 2025 – 9:00 AM.
13. Adjourn.

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**Join by phone**

+1-408-418-9388 United States Toll

Meeting number (access code): 2480 488 2181

**Join by WebEx App or Web**

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m7166722226c3e3f55b9ab266ff7d941f>

Meeting number (access code): 2480 488 2181

Meeting password: 050125

## **MINUTES JUDICIAL & LEGISLATIVE COMMITTEE**

**DATE:** Friday, April 4, 2025  
**TIME:** 9:00 AM  
**PLACE:** Courthouse – Room 302

**MEMBERS PRESENT:** Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock,  
Tim Hovendick (WebEx)

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 9:00 AM.
2. There was no public comment.
3. Motion by Voight/Perlock to approve the minutes of the March 7, 2025, meeting as presented. Motion carried unanimously.
4. The claim of Jane Binder was reviewed and will be provided to the county board.
5. Two dog fund claims were presented for approval. Motion by Leichtnam/Voight to approve payment to Castlerock Veterinary Services & South Wood County Humane Society. Motion carried unanimously.
6. The vouchers and reports from the departments the committee oversees were reviewed and discussed. Motion by Leichtnam/Perlock to approve them as presented. Motion carried unanimously.
7. Within the Register of Deeds report was an out of state travel request for the Register of Deeds to attend the Fidlar Symposium in Iowa. No levy funds will be used. Motion by Clendenning/Hovendick to approve the out of state travel request as presented. Motion carried unanimously.
8. Supervisor Leichtnam provided a report of the Citizens Water Group.
9. A special meeting of the committee to finish work on the county board rules will be held on Monday, April 28<sup>th</sup> at a time to be determined.
10. The next meeting will be held on Thursday, May 1<sup>st</sup> at 1:00 PM.
11. Motion by Voight/Leichtnam to adjourn. Motion carried unanimously at 9:29 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

## Judicial & Legislative Committee

**April 4, 2025**

[illegible]

## Committee Report

County of Wood

Report of claims for: BRANCH 1

For the period of: APRIL 2025

For the range of vouchers: 03250009 - 03250023

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03250009	SCHREIBER NICOLE	TRANSCRIPTS 23CF262	12/03/2024	\$12.67	P
03250010	SCHREIBER NICOLE	TRANSCRIPTS 21CF357	03/31/2025	\$12.67	P
03250011	SCHREIBER NICOLE	TRANSCRIPTS 21CF707	03/31/2025	\$16.67	P
03250012	SCHREIBER NICOLE	TRANSCRIPTS 22CF288	03/31/2025	\$12.67	P
03250013	SCHREIBER NICOLE	TRANSCRIPTS 25CF26	04/01/2025	\$26.00	P
03250014	SCHREIBER NICOLE	TRANSCRIPTS 24CF495	04/01/2025	\$14.67	P
03250015	SCHREIBER NICOLE	TRANSCRIPTS 24CF562	04/02/2025	\$12.00	P
03250016	SCHREIBER NICOLE	TRANSCRIPTS 23CF595	04/02/2025	\$18.67	P
03250017	SCHREIBER NICOLE	TRANSCRIPTS 24CF620	04/03/2025	\$12.67	P
03250018	SCHREIBER NICOLE	TRANSCRIPTS 24CF181	04/03/2025	\$12.67	P
03250019	SCHREIBER NICOLE	TRANSCRIPTS 23CF660	04/03/2025	\$16.00	P
03250020	SCHREIBER NICOLE	TRANSCRIPTS 22CF21 22CF468	04/04/2025	\$20.00	P
03250021	SCHREIBER NICOLE	TRANSCRIPTS 24CF656	04/04/2025	\$14.67	P
03250022	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	04/16/2025	\$13.88	
03250023	SWITS LTD	INTERPRETER FEE 25CM152	04/18/2025	\$76.00	
<b>Grand Total:</b>				<b>\$291.91</b>	

### Signatures

Committee Chair:

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Committee Member:

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Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: APRIL 2025

For the range of vouchers: 04250010 - 04250013

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04250010	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	04/09/2025	\$141.61	P
04250011	DELUXE	2026 CALENDAR	04/18/2025	\$158.62	
04250012	SWITS LTD	INTERPRETER FEES	04/18/2025	\$188.50	
04250013	LIVERNASH ALICIA	TRANSCRIPT 20CF557	04/15/2025	\$36.00	
Grand Total:				\$524.73	

Signatures

Committee Chair:

Committee Member:

## Committee Report

County of Wood

Report of claims for: BRANCH 3

For the period of: APRIL 2025

For the range of vouchers: 05250009 - 05250017

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05250009	PETERSON MICHELLE L	TRANSCRIPTS	03/31/2025	\$42.00	P
05250010	PETERSON MICHELLE L	TRANSCRIPTS 24CF93	03/31/2025	\$48.00	P
05250011	PETERSON MICHELLE L	TRANSCRIPTS 24CF250, 412, 443	03/31/2025	\$50.00	P
05250012	STATE BAR OF WISCONSIN	JUDICIAL BENCHBOOK UPDATES	04/09/2025	\$181.10	
05250013	PETERSON MICHELLE L	TRANSCRIPT 24CF348	04/10/2025	\$34.00	
05250014	PETERSON MICHELLE L	TRANSCRIPT 24CF260	04/14/2025	\$32.00	
05250015	PETERSON MICHELLE L	TRANSCRIPTS 19CF628, 23CM244	04/16/2025	\$34.00	
05250016	PETERSON MICHELLE L	TRANSCRIPTS 24CF373, 587	04/21/2025	\$44.00	
05250017	SWITS LTD	INTERPRETER FEES	04/18/2025	\$380.00	
Grand Total:				\$845.10	

### Signatures

Committee Chair:

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Committee Member:

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Committee Report

County of Wood

Report of claims for: BRANCH 4

For the period of: APRIL 2025

For the range of vouchers: 34250006 - 34250006

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34250006	SWITS LTD	INTERPRETER FEES	04/18/2025	\$602.00	
Grand Total:				\$602.00	

Signatures

Committee Chair:

Committee Member:

Committee Member:

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## Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: APRIL 2025

For the range of vouchers: 02250024 - 02250035

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02250024	CW SOLUTIONS LLC	ELEVATE PROGRAM COSTS	04/16/2025	\$8,050.72	P
02250025	CW SOLUTIONS LLC	A&V PROGRAM COSTS	04/16/2025	\$1,420.18	P
02250026	WOOD COUNTY CHILD SUPPORT	REISSUE OF REPLACEMENT CHECKS	04/16/2025	\$2,055.16	P
02250027	US BANK	PAYOFF AGENCY CREDIT CARD	04/21/2025	\$6.89	
02250028	DNA DIAGNOSTICS CENTER INC	15-GENETIC TESTS	04/21/2025	\$405.00	
02250029	GOLDBERG SCOTT	16-PROCESS OF SERVICE FEES	04/21/2025	\$840.00	
02250030	LEGAL LOGISTICS LLC	11-PROCESS OF SERVICE FEES	04/21/2025	\$1,000.00	
02250031	ODP BUSINESS SOLUTIONS LLC (OFFICE DEPOT)	OFFICE SUPPLIES	04/21/2025	\$53.83	
02250032	RADTKE LONN J	41-PROCESS OF SERVICE FEES	04/21/2025	\$2,100.00	
02250033	STATE BAR OF WISCONSIN	2025 FAMILY CODE & STATS BOOK	04/21/2025	\$100.10	
02250034	SWITS LTD	INTEPRETER FEES	04/21/2025	\$117.00	
02250035	WI DEPT OF ADMINISTRATION	CSA/DHSS SHARED ROUTER COSTS	04/21/2025	\$50.00	
<b>Grand Total:</b>				<b>\$16,198.88</b>	

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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## Committee Report

County of Wood

Report of claims for: Clerk of Circuit Court

For the period of: April 2025

For the range of vouchers: 07250229 - 07250319

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07250229	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC62 IHP	03/26/2025	\$240.00	P
07250230	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CF532 & 623	04/01/2025	\$910.55	P
07250231	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25JG11 OHP	04/01/2025	\$210.00	P
07250232	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 25ME30	04/01/2025	\$570.00	P
07250233	BOETTCHER AMY J	March Medication Fees	03/26/2025	\$75.00	P
07250234	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME30	03/24/2025	\$845.00	P
07250235	FEDDICK-GOODWIN LAW OFFICE SC	Atty Fee 23GN17	03/26/2025	\$180.00	P
07250236	GORSKI & WITTMAN SC	March Mediation Services	03/28/2025	\$525.00	P
07250237	HOEL KARI S ATTY	Atty Fee 87GN216	03/26/2025	\$290.00	P
07250238	HOEL KARI S ATTY	Atty Fee 87GN222	03/26/2025	\$250.00	P
07250239	MEINDEL KAYLEE	Witness Fees	03/20/2025	\$57.60	P
07250240	OLIPHANT JAMES	Witness Fees	03/20/2025	\$57.60	P
07250241	OLIPHANT LEXUS	Witness Fees	03/20/2025	\$57.60	P
07250242	OLIPHANT MCKENZIE	Wisness Fees	03/20/2025	\$57.60	P
07250243	AMAZON CAPITAL SERVICES	Office Supplies	04/02/2025	\$34.11	P
07250244	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CM565,24CF623	04/01/2025	\$370.00	P
07250245	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CF529	04/01/2025	\$422.11	P
07250246	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 93GN245	04/07/2025	\$290.00	P
07250247	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam	03/20/2025	\$575.00	P
07250248	GORSKI & WITTMAN SC	Atty Fee 96GN22	04/07/2025	\$170.00	P
07250249	GORSKI & WITTMAN SC	Atty Fee 24GN37	04/07/2025	\$210.00	P
07250250	GORSKI & WITTMAN SC	Atty Fee 87GN228	04/07/2025	\$170.00	P
07250251	GORSKI & WITTMAN SC	Atty Fee 89GN247	04/07/2025	\$170.00	P
07250252	GORSKI & WITTMAN SC	Atty Fee 21GN78	04/07/2025	\$806.70	P
07250253	GORSKI & WITTMAN SC	Atty Fee 17GN43	04/07/2025	\$170.00	P
07250254	GORSKI & WITTMAN SC	Atty Fee 24GN10	04/07/2025	\$454.80	P
07250255	GORSKI & WITTMAN SC	Atty Fee 25GN08	04/07/2025	\$510.00	P
07250256	GORSKI & WITTMAN SC	Atty Fee 24GN50	04/07/2025	\$342.75	P
07250257	GORSKI & WITTMAN SC	Atty Fee 21GN21	04/05/2025	\$204.45	P
07250258	GORSKI & WITTMAN SC	Atty Fee 19GN38	04/05/2025	\$170.00	P
07250259	GORSKI & WITTMAN SC	Atty Fee 15GN37	04/07/2025	\$382.75	P
07250260	KRYSHAK LAW LLC	Atty Fee 24CT547	03/28/2025	\$428.44	P

## Committee Report - County of Wood

Clerk of Circuit Court - April 2025

07250229 - 07250319

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07250261	LAW OFFICE OF MICHAEL J SCHMIDT LLC	Atty Fee 24CF677	04/03/2025	\$403.69	P
07250262	LLOYD PETER C LLC	Atty Fee 24CF480	04/03/2025	\$538.01	P
07250263	LLOYD PETER C LLC	Atty Fee 25JI1 IHP	04/03/2025	\$290.00	P
07250264	LLOYD PETER C LLC	Atty Fee 25CV69	04/03/2025	\$250.00	P
07250265	LOBERG LAW OFFICE LLP	Atty Fee 11GN51	04/01/2025	\$370.80	P
07250266	AMAZON CAPITAL SERVICES	Office Supplies	04/03/2025	\$9.89	P
07250267	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25TP4 OHP	04/01/2025	\$310.00	P
07250268	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CM445	04/01/2025	\$130.00	P
07250269	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CT313	04/08/2025	\$230.00	P
07250270	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25JC6 IHP	04/08/2025	\$300.00	P
07250271	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC18,19,20 &21 OHP	04/08/2025	\$200.00	P
07250272	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 22JC86 & 87	04/08/2025	\$100.00	P
07250273	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25GN15	04/11/2025	\$310.00	P
07250274	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC14 IHP	04/12/2025	\$270.00	P
07250275	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CM465	04/15/2025	\$280.00	P
07250276	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 22GN26	04/11/2025	\$500.00	P
07250277	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 24GN09	04/08/2025	\$650.00	P
07250278	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 25GN14	04/08/2025	\$650.00	P
07250279	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 25GN16	04/11/2025	\$650.00	P
07250280	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 25GN21	04/11/2025	\$500.00	P
07250281	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 25GN25	04/09/2025	\$650.00	P
07250282	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 25ME38	04/10/2025	\$610.00	P
07250283	BALES MARSHALL J MD	Med Exam 25ME44	04/12/2025	\$666.00	P
07250284	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME37	04/10/2025	\$650.00	P
07250285	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25GN15	04/09/2025	\$795.00	P
07250286	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 19ME165	04/09/2025	\$795.00	P
07250287	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 22ME58	04/10/2025	\$600.00	P
07250288	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME38	04/10/2025	\$850.00	P
07250289	DAL CERRO STEPHEN P PHD	Med Exam 24GN17	04/13/2025	\$850.00	P
07250290	GORSKI & WITTMAN SC	Atty Fee 10GN11	04/05/2025	\$204.45	P
07250291	GORSKI & WITTMAN SC	Atty Fee 20GN18	04/05/2025	\$399.80	P
07250292	NASH LAW GROUP	Atty Fee 25TP4 OHP	03/31/2025	\$130.00	P
07250293	TAYLOR LESLIE MD	Med Exam 23ME153	04/07/2025	\$500.00	P
07250294	TAYLOR LESLIE MD	Med Exam 24GN37	04/07/2025	\$500.00	P
07250295	TAYLOR LESLIE MD	Med Exam 25GN7	04/07/2025	\$1,100.00	P
07250296	TAYLOR LESLIE MD	Med Exam 25GN17	04/07/2025	\$650.00	P
07250297	WCCCA	Conference Registration	04/16/2025	\$105.00	P

## Committee Report - County of Wood

Clerk of Circuit Court - April 2025

07250229 - 07250319

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07250298	WEILAND LEGAL SERVICES	Atty Fee 24GN09	04/12/2025	\$297.70	P
07250299	WEILAND LEGAL SERVICES	Atty Fee 25GN11	04/13/2025	\$400.00	P
07250300	WEILAND LEGAL SERVICES	Atty Fee 25GN12	04/13/2025	\$370.00	P
07250301	AMAZON CAPITAL SERVICES	Office Supplies	04/11/2025	\$17.99	P
07250302	AMAZON CAPITAL SERVICES	Office Supplies	04/11/2025	(Voided)	P
07250302R	AMAZON CAPITAL SERVICES	Office Supplies	04/11/2025	\$15.07	P
07250303	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CM63	04/17/2025	\$602.11	P
07250304	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CF16	04/17/2025	\$472.13	P
07250305	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CM42	04/17/2025	\$622.90	P
07250306	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25JC14 OHP	04/18/2025	\$50.00	P
07250307	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 25ME43	04/17/2025	\$820.00	P
07250308	BALES MARSHALL J MD	,Med Exam 25ME44	04/21/2025	\$180.00	P
07250309	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME43	04/21/2025	\$1,145.00	P
07250310	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME44	04/21/2025	\$845.00	P
07250311	FERNANDEZ VERONICA	Witness Fees 23CF536	04/17/2025	\$43.20	P
07250312	HILL & WALCZAK ATTYS	Atty Fee 22JC51, 52, 53 OHP	03/04/2025	\$615.00	P
07250313	KRYSHAK LAW LLC	Atty Fee 25CF17	04/08/2025	\$1,092.40	P
07250314	LUMMIS & BARKLEY LLC	Atty Fee 24CT378, 379, 417	04/21/2025	\$1,280.00	P
07250315	SLABY DEDA MARSHALL REINHARD & WRITZ LLP	Atty Fee 22GN13	04/04/2025	\$266.60	P
07250316	WEILAND LEGAL SERVICES	Atty Fee 99GN83	04/17/2025	\$110.00	P
07250317	ZAPET FERNANDEZ MARIANA	Witness Fees 23CF536	04/17/2025	\$16.00	P
07250318	PETTY CASH	Branch 4 Jury Trial Soda	04/23/2025	\$15.75	P
07250319	WEYMOUTH RICHARD D	April 2025 FCC Services	04/23/2025	\$5,833.33	P
<b>Grand Total:</b>				<b>\$42,314.88</b>	

Signatures

Committee Chair:

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Committee Member:

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Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: April 2025

For the range of vouchers: 09250014 - 09250020

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09250014	STATE BAR OF WISCONSIN	Advising Older Clients	03/26/2025	\$253.10	
09250015	STATE BAR OF WISCONSIN	WI Family Code	03/21/2025	\$100.10	
09250016	FLANAGAN NICHOLAS ATTY	Outside Counsel	03/24/2025	\$2,925.00	
09250017	AMAZON CAPITAL SERVICES	Office Supplies	04/16/2025	\$203.55	
09250018	AMAZON CAPITAL SERVICES	Office Supplies	04/21/2025	\$34.22	
09250019	LEAGUE OF WI MUNICIPALITIES	2025 Muni. Atty. Conference	04/14/2025	\$425.00	
09250020	AMAZON CAPITAL SERVICES	Office Supplies	04/22/2025	\$18.99	
Grand Total:				\$3,959.96	

Signatures

Committee Chair:

Committee Member:

Committee Member:

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Committee Member:

## Committee Report

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: APRIL 2025

For the range of vouchers: 35250018 - 35250026

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
35250018	THREE BRIDGES RECOVERY WI INC	DHS GRANT SERVICES - FEB 2025	03/24/2025	\$1,836.00	P
35250019	THREE BRIDGES RECOVERY WI INC	TAD GRANT SERVICES - FEB 2025	03/24/2025	\$1,000.00	P
35250020	KELLUM REBECCA DR	COLLABORATIVE PHYSICIAN SVCS	03/27/2025	\$750.00	P
35250021	WATCP	12 CONF REGISTRATION FEES	04/01/2025	\$4,200.00	P
35250022	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	03/28/2025	\$43.99	P
35250023	OPPORTUNITY DEVELOPMENT CENTER	TREATMENT SVCS FEB/MAR 2025	03/31/2025	\$1,125.00	P
35250024	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	04/15/2025	\$57.31	P
35250025	OPTIONS LAB INC	DRUG TESTING - MARCH 2025	03/31/2025	\$5,584.00	P
35250026	US BANK	RSAT, DC SUPPLIES, DC LODGING	04/17/2025	\$2,919.03	
<b>Grand Total:</b>				<b>\$17,515.33</b>	

### Signatures

Committee Chair:

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Committee Member:

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Committee Report

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: APRIL 2025

For the range of vouchers: 11250012 - 11250013

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11250012	MCCULLOUGH STACY M	TRANSCRIPT FEE 20CF212	03/25/2025	\$44.00	P
11250013	STAPLES ADVANTAGE	OFFICE SUPPLIES	04/03/2025	\$27.27	
Grand Total:				\$71.27	

Signatures

Committee Chair: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_

Committee Report

County of Wood

Report of claims for: REGISTER IN PROBATE

For the period of: APRIL 2025

For the range of vouchers: 33250005 - 33250006

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
33250005	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	03/31/2025	\$57.06	P
33250006	STATE BAR OF WISCONSIN	WIS PROBATE STATUTES 2025	03/12/2025	\$100.10	P
Grand Total:				\$157.16	

Signatures

Committee Chair:

Committee Member:

Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: APRIL 2025

For the range of vouchers: 24250012 - 24250013

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24250012	WI REGISTER OF DEEDS ASSOCIATION	SUMMER CONF REG - RINGER	04/14/2025	\$125.00	P
24250013	US BANK	CONFERENCE LODGING	04/17/2025	\$98.00	
Grand Total:				\$223.00	

Signatures

Committee Chair:

Committee Member:



Committee Report

County of Wood

Report of claims for: VICTIM WITNESS

For the period of: APRIL 2025

For the range of vouchers: 32250010 - 32250010

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
32250010	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	03/26/2025	\$14.09	P
Grand Total:				\$14.09	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



# Wood County WISCONSIN

**CHILD SUPPORT  
AGENCY**

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**MAY 2025**

**MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Prepared by Child Support Director Brent Vruwink

- I attended the WCA Health and Human Services Steering Committee meeting on April 11<sup>th</sup>.
- I will be attending the WCSEA Board meeting on May 1<sup>st</sup>.
- I will be attending the Policy Advisory Committee meeting on May 8<sup>th</sup>.
- Although the State Budget is slow moving, we will continue to monitor the process as there are several proposals that will have an impact on the Child Support Program.
- Over the next month I will be preparing for the Child Support Triennial Review. Every three years the Bureau of Regional Operations comes onsite and does a complete review of the County Child Support Program. The program review is a comprehensive assessment of CSA compliance with IV-D requirements and achievement of performance measures.
- The March performance numbers have been released. We are on target to meet all the measures.
- The current IV-D case count is 3,706.



# Wood County

## WISCONSIN

*Kimberly A. Stimac*

CLERK OF  
CIRCUIT COURT

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May 2025

Monthly Report to the Judicial and Legislative Committee  
Prepared by Kimberly Stimac, Clerk of Circuit Court

Meetings Attended:

- Monthly judges meeting on 4/10/2025.
- Wood County Board of Supervisors on 4/15/2025.
- Jail Construction Adhoc Committee on 4/15/2025.
- Courthouse Security Committee on 4/15/2025.

April 8, 2025

Interviews were held for the Chief Deputy Clerk position. I had 6 internal candidates and 1 external candidate that we interviewed. I want to thank Angel in HR for assisting in the interviews. It was not an easy decision that's for sure.

April 10, 2025

I am pleased to announce that Tara Werner, my current small claims/civil clerk, has accepted the Chief Deputy clerk. She is eager to learn her new position and will be training with Vicki, the current Chief Deputy clerk. I look forward to working closely with her.

The small claims/civil clerk position was posted and will be up thru April 16.

April 21, 2025

I am pleased to announce that Nikki Foley, my current information clerk, has accepted the small claims/civil clerk position. She will be training with Tara when Tara is not training for the chief deputy clerk position. Lots of training going on! The goal is for both Tara and Nikki to feel comfortable in their new positions when Vicki retires on June 2<sup>nd</sup>.

Reuben informed me that my office and our conference room which are directly along the east wall need to be vacated during the demolition of the old jail. There may be times when the entire office needs to be vacated which will be a real struggle for us to relocate the 12 staff members for any length of time. I have been in contact with CCAP who will need to be present to move the state computer equipment. I was able to meet with Reuben and the contractors to go over our concerns with having to move the entire office staff which was good, because they were under the impression that the noise was of more of a concern to us than vacating the office. We are all prepared for the noise and have plans in place for relief during those noisy periods of time.

I am close to being able to submit the Annual Report of Actual Costs to the state which is due on May 15<sup>th</sup>.



# Wood County

## WISCONSIN

CORPORATION  
COUNSEL

### MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

April 2025

#### **Hearings and Court Cases:**

Health & Human Services – The following is a breakdown of Ch. 51 (mental commitment) and 54/55 (guardianship/protective placement) matters handled by my office in the month of April 2025:

- 17 Mental Commitments (includes Probable Cause, Final Hearings, and Recommitments)
- 13 Guardianship/Protective Placement Hearings
- 19 WATTS Review/Contested Hearings

Child Support – During the month of April, I've started assisting with review and approval of pleadings, motions and stipulations related to Child Support matters. Additionally, I've been assisting with In Custody matters with defaults on Orders for Remedial Contempt. During the month of April, the Corporation Counsel office participated in one date for Child Support-related hearings and handled four In Custody Hearings.

#### **New Laws/Implementation of Law Changes:**

**2023 Act 253 - Wis. Stat. 19.35(3)(h)**, Effective Date April 1, 2024. This law allows law enforcement agencies to recoup costs under the Public Records Law for time spent redacting records containing recorded audio or video content. These charges are in addition to location, reproduction, and shipping charges already permitted by the Public Records Law. Specifically, Act 253 permits law enforcement agencies to impose a fee upon certain records requesters for the actual, necessary, and direct costs of redacting recorded audio or video content to the extent redaction is required to comply with applicable constitutional, statutory, or common law. Notably, Act 253 does carve out exceptions for situations where redaction fees may not be charged (i.e. where requestor is directly involved in the event to which the records relate, officer involved shootings, where a requestor certifies that content will not be used for financial gain). As requests for audio and video records often constitute multiple different sources, the task of reviewing and redacting from each video stream can be very time consuming. This Act recognizes the potential strain on resources and allows for charging requestors in certain instances, which may result in more narrowly tailoring expansive requests, or offsetting additional staff hours needed to provide for a thorough review and possible redaction of requested records. We've also seen an increase in regularity for requests of multiple video sources, often taking many hours to process, review and redact. In April, I worked with the Wood County Sheriff's Department's records custodian to review internal considerations and procedures for records requests containing video or audio content to allow for a consistent and thorough approach to these requests. This included development of an acknowledgment letter and notice of applicable records which may be subject to redaction fees, along with a certification document to process those requests which meet the Wis. Stat. 19.35(3)(h)3a exceptions. I plan to continue providing support in implementation and tweaking as the process rolls out.

**General Items of Note:**

Residential Options Committee – Earlier this month, we were notified by WI DHS and Counsel of an upcoming petition to the Court requesting a transfer of L.K. (*who is an existing Ch. 980 placement in the County*) to move to different housing due to conditions of the current placement location which may be contributing to adverse health problems. The requested placement was at a location previously housing two individuals, one of which is no longer residing, resulting in the location having an available “spot” for placement. The State allows the County to double-up on placements, so in this instance we did have a location that met the criteria for the Ch. 980 placement. As this situation involved a transfer placement, Wis. Stat. 980.08(6m) obviated the need for the Residential Options Committee to formally meet. That said, in advance of the Court Hearing the applicable County departments did review and confirm the location continues to comply with the statutory setback standards and the proposed transfer didn’t raise concerns rising to opposing the request. Due to the condition of the property being moved from, and based on ongoing communication with DHS, it will likely necessitate a reconvening of the Residential Options Committee in the near future, as any required transfer or placement will likely again be extraordinarily difficult to find an appropriate placement option. My office will attempt to work through some backup options to avoid us being faced with the same placement difficulties we encountered back in late 2023. Please let me know if you have any questions or concerns.



# Wood County WISCONSIN

## WOOD COUNTY CRIMINAL JUSTICE DEPARTMENT

**April 2025**

### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Prepared by Criminal Justice Coordinator, Dillon Ksionek

#### **Meetings Attended:**

3/27/2025: Weekly Staffing with Wood County Human Services Outpatient Clinic  
3/31/2025: Drug Court Staffing/Court  
4/2/2025: Criminal Justice Task Force Meeting  
4/2/2025: Mental Health Court Staffing/Court  
4/4/2025: Judicial and Legislative Committee Meeting  
4/7/2025: Drug Court Staffing/Court  
4/8/2025: Oxford House Board Meeting  
4/9/2025: Mental Health Court Staffing/Court  
4/10/2025: Weekly Staffing with Wood County Human Services Outpatient Clinic  
4/14/2025: Weekly Drug Court Staffing/Court  
4/15/2025: County Board Meeting  
4/16/2025: Mental Health Court Staffing  
4/17/2025: Drug Court Sustainability Meeting  
4/17/2025: Monthly RSAT Meeting  
4/17/2025: Opioid Task Force Meeting/Wood County Health Department  
4/17/2025: Weekly Staffing with Wood County Human Services Outpatient Clinic  
4/21/2025: Drug Court Staffing/Court  
4/23-25/2025: WATCP Conference (Wisconsin Treatment Court Conference)

#### **Drug Court:**

Current Participants: 23  
Active Referrals: 5  
2025 Admissions: 5  
2025 Terminations: 2  
2025 Graduation: 4  
Pending Referrals: 0

We continue to have monthly sustainability meetings with representatives from the district attorney's office, the division of community corrections, the state public defender, the criminal justice department, and with our treatment court judge. The conversation centers around all aspects of sustainability but varies from month to month. This month we were focused primarily on the creation of new brochures, fliers, referral forms, treatment court goals and objectives (a grant requirement), etc. We also discussed the importance of consistency and communication in key areas, as well as some budgetary concerns that I have.

I now have taken over administrative duties on E-grants for our TAD grant. I immediately had to do a budget modification to account for changes in spending from what was originally budgeted with the state. I also was able to complete the Quarter 1 fiscal and narrative reports. I have submitted the narrative report but have been unable to submit the fiscal report (even though it is complete) due to some technical difficulties

that e-grants is working to remediate. I hope to have this resolved prior to our committee meeting so that we can get our reimbursement check as soon as possible.

Our largest training opportunity of the year is the state treatment court conference in the Wisconsin Dells (WATCP conference). Sterling Keller and I attended the conference this year as representatives of the criminal justice department. We were also able to offer this training opportunity to several other members of the drug court team. While this is not a required training, it is strongly recommended that treatment courts bring as many representatives as they can to it each year (when fiscally possible). Judge Wolf, Emily Nolan-Plutchak, and myself also had the opportunity to present at this year's conference. We were asked to speak about our experience having a program evaluation done (our program completed one in October of 2023).

As I worked through the TAD budget for first quarter reporting requirements, I started computing some yearlong projections. Unfortunately, it does appear that measures will need to be taken to address our spending because we are currently looking to exceed our TAD budget if expenses continue at this rate. I discussed this with the sustainability team last week and intend to look more into potential solutions with finance when I return from the WATCP conference.

#### **Residential Substance Abuse Treatment Grant/DHS Allotment:**

The jail programming component of the Criminal Justice Department (known as STRONG) is made up of our medication assisted treatment program (MARF) and our jail residential treatment program (RSAT). The requests for the STRONG program continue to come from inmates, and as recently as last week we had over 40 people actively enrolled in programming.

#### **Medication Assisted Treatment Program (MARF):**

To date, 25 people have started on medication (either buprenorphine or naltrexone) in the jail as a part of the MARF program. At this time, there are 11 individuals actively on medication, and on 4/22/2025 the first Vivitrol injections were done within the facility by Paula Hensel.

Wood County was recognized for its efforts in addiction medicine work at the state probation conference from DOC representatives. Paula Hensel has also been working with 2 other counties to share the work we are doing here. It is her goal to make Wood County the standard of care for rural county jails as well as to make us the team that people reach out to for advice.

As the end of our DHS allotment year ends, work is being done to evaluate how money can be spent down to meet the deliverables of the grant, support the jail staff, and to expand how we can assist those that we serve in the jail. We are also looking forward to the opportunity to re-apply for this same funding source in the coming months (if it becomes available to us again). Any money that we do not use prior to July can be rolled over into the coming months to continue to support our efforts (so long as we create a plan to spend it responsibly).

#### **Jail Residential Treatment Program (RSAT):**

The jail has not yet re-launched its programming initiatives, but we are prepared to do our part when they do. Knowing that programming could be re-instated at any time, we are looking at having a meeting with Three Bridges Recovery soon to review the applications for the recovery pod that we have collected already.

The grant report for Quarter 1 was submitted without issue, and we anticipate receiving our first quarter reimbursement check soon.



# Wood County

## WISCONSIN

### REGISTER IN PROBATE

May 2025

#### MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- Attended Wisconsin Counties Association weekly Zoom meetings on Mondays.
- April 10 – Monthly Judges Meeting
- April 15 – Wood County Board Meeting
- April 15 – Jail Construction Adhoc Meeting
- April 15 – Security Meeting
- April 30 – WI Children's Court Improvement Program – Juvenile Clerks Meet Up  
Zoom training on appeals

I attended several meetings regarding demolition of the old jail. The Probate Office is on a shared wall with the old jail. This means that during demolition two offices in our department will need to be vacated with staff relocated. This has taken a significant amount of time in working to pack up offices, find a location to place staff and working with CCAP to move equipment.

Tara Jensen  
Register in Probate  
Probate Registrar

Karrie Moore  
Deputy Register in Probate  
Juvenile Clerk





# Wood County

## WISCONSIN

### REGISTER OF DEEDS OFFICE

*Tiffany R. Ringer*  
Register of Deeds

**MAY 2025**

#### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

- Attended Judicial and Legislative committee meeting on April 4<sup>th</sup>.
- I presented on property fraud for the Highway Department Spring meeting on April 11<sup>th</sup>. Deputy Kenowski assisted with enrolling attendees in property fraud alert.
- Attended the weekly WCA County Leadership meetings for the month.
- Attended the County Board meeting and Fidlar training webinar on April 15<sup>th</sup>.
- Attended a WRDA workgroup meeting to discuss LRB-1580/P3 draft of Chapter 59.43 clean-up Bill on April 17<sup>th</sup>. The same WRDA workgroup also met with representatives from the Wisconsin Land Title Association regarding the draft on April 22<sup>nd</sup>.
- Clint, Project Manager from Fidlar, visited on April 22<sup>nd</sup>. We reviewed recording information from 2024, projected cost increases as well as contract renewal. Fidlar licensing fees were set to increase sometime in 2025, however, they've graciously agreed to defer until January 1, 2026. In the coming months, I will have updated contract information to provide to the committee.
- I will be attending the WRDA Board meeting on April 29<sup>th</sup> and the PRIA Local meeting on April 30<sup>th</sup>.