

MINUTES

PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, October 6, 2025

TIME: 9:00 a.m.

PLACE: Courthouse – Room 302

MEMBERS PRESENT: Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton

OTHERS PRESENT: Katie DeKleyn, Chief Deputy County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the previous meeting were reviewed. Motion by Hamilton/Penzkover to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Brehm/Hamilton to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed and discussed.
6. Supervisor Brehm highlighted his attendance at the NACo AI Conference in Hennepin County, Minnesota, which he and two IT staff members attended.
7. The AI Policy Draft was reviewed. Motion by Hamilton/Brehm to approve the policy as presented. Motion carried unanimously.
8. IT Director Kaup gave an update to the committee on the 2026 IT budget. No action taken.
9. The Maintenance vouchers were reviewed. Motion by Brehm/Hamilton to approve as presented. Motion carried unanimously.
10. The Maintenance Report was reviewed and discussed.
11. Facilities Manager Van Tassel gave an update to the committee on the 2026 Maintenance budget. No action taken.
12. The next meeting will be held on Monday, November 3rd, 2025, at 9:00 AM.
13. Chairman Breu declared the meeting adjourned at 9:55 AM.

Minutes taken by Katie DeKleyn, Chief Deputy County Clerk and are in draft form until approved at the next meeting.

**Property & Information Technology Committee
October 6, 2025**

NAME	REPRESENTING
Bill Cleandorizy	WCB #15
Dennis Polach	wcb - 14
R VANTASSEL	MAINT.
Amy Karp	IT
Matt Ives	IT
Josh Wolf	IT
Nicole Gessert	Maintenance
Lance Kimi	WCB #10
Barrin Steinbach (webex)	FINANCE
Katie Bekley	COUNTY CLERK
Trent Miner	COUNTY CLERK