

MARSHFIELD FAIRGROUNDS COMMISSION
12:00pm, Tuesday, November 14, 2023 Meeting Minutes

1. CALL TO ORDER:

Meeting was called to order by Tom Buttke at 12:00 p.m. at the Central WI State Fair Office. Chairperson Buttke welcomed new member Brian Giles, who replaced Natasha Tompkins who had to step away from the board because of her schedule.

ROLL CALL:

Present: Commissioners: Jeff Penzkover, Tom Buttke, Russ Stauber, Bill Winch, Brian Giles, Rebecca Spiros.

Absent: None

Also Present: Justin Casperson, Dale Christianson, Sandy Leonhard.

2. APPROVAL OF MINUTES: Motion by Spiros, seconded by Penzkover to approve October 10, 2023 meeting minutes; Motion carried 6-0.

3. CONFLICT OF INTEREST: None.

4. PUBLIC COMMENT: None

5. FAIRGROUNDS COMMISSION:

A. Financial Statement: Casperson shared the bank statement from Wood County showing a balance of \$107,428.44. Motion by Spiros, seconded by Penzkover to accept the financial reports and place on file; Motion carried 6-0.

B. Approval of Bills: None

C. Expo Feasibility Study: Casperson said the Expo committee met with MSA in October. They reviewed the last meeting notes, and discussed the new building's design, size, function and location. MSA will take the information back with them to develop pros and cons and potential costs for each location. The Committee narrowed down locations to three spots. (1) South-west corner of Peach Avenue and 17th Street; (2) The current office location; (3) Jr. Fair Building. MSA will bring back items for a future meeting, either in December or January.

6. FAIRGROUNDS MANAGEMENT:

A. Blue Ribbon Bar Roof Replacement: Casperson provided 4 proposals for the Commission's consideration that included both asphalt and steel. The Commission discussed the potential of both and decided to go with the steel option. Motion by Stauber, seconded by Spiros to approve the low bid from Altmann Construction of \$13,250.00 for a steel roof and to not exceed \$15,000.00; Motion carried 6-0.

B. Electric Repairs: Christianson said the CWSF will move forward with the electric repairs needed in the campground. Also, they will start to develop a plan to repair the panel just north of the curling club. They hope to have estimates for those repairs by early 2024.

7. CENTRAL WISCONSIN STATE FAIR REPORT: Christianson handed out the financial report to the Commission. It reflected a net profit of ~\$54,000 from the 2023 fair. Final amounts and invoices are not complete, but that is a very close estimate. The winter storage is full for the year. He noted the classic cars have moved to new heated storage options in the City. The CWSF is looking into a new roller gate at the entrance at 14th & Vine. The location is not an entrance for the Fair, but needed during the Fair for emergencies. The Fire Department had trouble accessing that area this past fair and it took longer to get there than they wanted. A roller gate will make it much easier to enter and exit during emergencies. The CWSF is going to pay for the gate at a cost of around \$9,000. Motion by Spiros, seconded by Giles to approve the CWSF to install and pay for a new roller gate at that location; Motion carried 6-0.

8. PARKS AND RECREATION: None.

9. NEXT MEETING: 1:00 pm, Tuesday, December 12 @ CWSF Office.

10. ADJOURNMENT: Motion by Penzkover, seconded by Spiros to adjourn the meeting at 12:50pm; motion carried.

Respectfully Submitted: Justin Casperson, Director of Parks & Recreation