

AGENDA
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Friday, June 7, 2024

TIME: 9:00 AM

LOCATION: Room 114, Wood County Courthouse

1. Call meeting to order.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes from previous meetings.
4. Review any claims, notices of injury, or litigation against the County, as necessary.
5. Review any Dog License Fee Fund claims.
6. Review for approval the vouchers and monthly reports of departments the committee oversees.
7. Register in Probate staffing request for additional hours for 2 employees
8. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
 - a. Report of Citizens Water Group.
9. Discuss economic development being handled by the CEED Committee.
10. Succession planning for Corporation Counsel.
11. Review County Board Rules.
12. Attendance at meetings.
13. Consideration of agenda items for next meeting.
14. Set date and time of next meeting – Friday, July 5, 2024 – 9:00 AM.
15. Adjourn.

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2480 949 4294

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m7cd8ef1be48a8c193b7d9f07125ec27c>

Meeting number (access code): 2480 949 4294

Meeting password: 060724

MINUTES
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Friday, May 3, 2024
TIME: 9:00 AM
PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock, Tim Hovendick

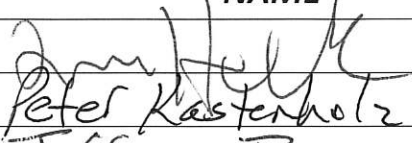
OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the April 5, 2024 meeting were reviewed. Motion by Leichtnam/Voight to approve them as presented. Motion carried unanimously.
4. The minutes of the April 23, 2024 meeting were reviewed. Motion by Clendenning/Voight to approve them as presented. Motion carried unanimously.
5. The claims of Tom Gardner/Hay Creek Express, Donna & Kenneth Reber, Lenny & Bonnie Zawislan, and Kim Sadauskas were reviewed and will be forwarded onto the county board.
6. The vouchers and reports from the departments the committee oversees were reviewed. Motion by Voight/Leichtnam to approve them as presented. Motion carried unanimously.
7. Corp Counsel Kastenholz provided a timeline of his retirement and his opinion (2 weeks) of the overlap between the new hire and himself. The committee believes a longer transition is needed. Additional funding will be requested in the 2025 budget for this and office furniture.
8. District Attorney Lambert announced his non-candidacy to the committee.
9. Department liaison assignments were announced:
 - a. Leichtnam – District Attorney & Victim Witness
 - b. Hovendick – Child Support
 - c. Voight – Corp Counsel
 - d. Perlock – Register of Deeds & Clerk of Courts
10. Chairman Clendenning discussed the past iteration of the Renewable & Sustainable Committee and his desire to see it come back as a committee of some sort. Motion by Clendenning/Voight to refer this to the CEED Committee. Motion carried unanimously.

11. Supervisor Leichtnam provided an update on the presentation held on March 18th by Citizens Water Group and the upcoming outreach at the Central Wisconsin State Fair.
12. The committee was informed of the June 24 deadline for resolutions to be submitted to the WCA for inclusion at the fall conference. Process of this was explained.
13. The next meeting will be held on Friday, June 7th at 9:00 AM.
14. Chairman Clendenning declared the meeting adjourned at 10:13 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Judicial & Legislative Committee
May 3, 2024**

NAME	REPRESENTING
 Peter Kasternotz	WCD # 5 Corp. Counsel
Tiffany Ringer	ROD
Tara Jensen	Probate
Kim Stinac	Clerk of Courts
CRAIG LAMBERT	D.A.
Brent Vruwink	CSA
Katie Miloch (Web Ex)	Human Services
Nicole Gessert (Web Ex)	Mtnce
Lance Plinal (Web Ex)	CB Chair
Amy Kamp (Web Ex)	IT
Ed Newton (Web Ex)	Finance

South Wood County Humane Society
3621 64th St N
Wisconsin Rapids, WI 54494 US
715-423-0505
swchs@swchs.com
www.swchs.com

Invoice



715-213-7765

LVM 8/28/23

BILL TO
Alexandrea Bomkamp
631 11th Ave S
Wisconsin Rapids, WI 54495

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
590	06/12/2023	\$400.00	07/12/2023	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Bite Quarantine	2 dog bite quarantine - milah/shirley	1	400.00	400.00

Thank you for working with the South Wood County Humane Society
BALANCE DUE **\$400.00**

"Working together to build a better community"

05/11/24 3:30 PM
FEMALE ANSWERED,
WILL HAVE ALEXANDREA
CALL ME TUES 05/14 (TIM)

Nothing has been paid.

05/24/24 - SENT TO BROOKE
(TIM)

South Wood County Humane Society
3621 64th St N
Wisconsin Rapids, WI 54494 US
715-423-0505
swchs@swchs.com
www.swchs.com

Invoice



DISCONNECTED
715-213-8410

BILL TO
Brittney Breezee
967 Kimball Ave
Wisconsin Rapids, WI 54494

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
603	08/25/2023	\$300.00	10/25/2023	Net 30	


DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	QUAR	Quarantine - cat Alley	1	300.00	300.00

Thank you for working with the South Wood County
Humane Society

BALANCE DUE

\$300.00

"Working together to build a better community"


Signature

8-25-23
date

05/11/24 - NO CCAP,
NOTHING ON GOOGLE
SEARCH. Tim
Nothing
has been
paid.

05/24/24 - SENT TO BROOKE
(Tim)

South Wood County Humane Society
3621 64th St N
Wisconsin Rapids, WI 54494 US
715-423-0505
swchs@swchs.com
www.swchs.com

Invoice



Send to
Brooke

715-248-2186

BILL TO
Kelly Fowler
3300 8th Street S
#109
Wisconsin Rapids, WI 54494

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
591	06/14/2023	\$300.00	11/14/2023	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Bite Quarantine	Mojo owner	1	300.00	300.00

Thank you for working with the South Wood County
Humane Society

BALANCE DUE

\$300.00

"Working together to build a better community"

05/11/24 3:25 PM
MESSAGE LEFT TO
CALL ME. (TJM)

Will call
Friday

05/21/24 3:13 PM
2ND MESSAGE LEFT,
GIVEN TO THURS,
OR TO COUNTY, (TJM)

Nothing has
been paid.

05/24/24 - Sent to Brooke
(TJM)

Committee Report

County of Wood

Report of claims for: BRANCH 1

For the period of: MAY 2024

For the range of vouchers: 03240014 - 03240014

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03240014	SWITS LTD	INTERPRETER FEES 23CT8	05/17/2024	\$76.00	
Grand Total:				\$76.00	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: MAY 2024

For the range of vouchers: 04240006 - 04240007

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04240006	SWITS LTD	INTERPRETER FEES	05/17/2024	\$492.50	
04240007	ZAMOW DENISE	TRANSCRIPTS 21CF119	04/26/2024	\$38.00	
Grand Total:				\$530.50	

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
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Committee Member: _____
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Committee Report

County of Wood

Report of claims for: BRANCH 3

For the period of: MAY 2024

For the range of vouchers: 05240020 - 05240027

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05240020	STATE BAR OF WISCONSIN	2025 STATE BAR DUES - WOLF	05/15/2024	\$265.00	P
05240021	STAPLES ADVANTAGE	OFFICE SUPPLIES	05/15/2024	\$87.03	
05240022	SWITS LTD	INTERPRETER FEES	05/17/2024	\$152.00	
05240023	PETERSON MICHELLE L	TRANSCRIPTS 23CF730	05/16/2024	\$40.00	
05240024	PETERSON MICHELLE L	TRANSCRIPTS 19CF114	05/16/2024	\$34.00	
05240025	PETERSON MICHELLE L	TRANSCRIPTS 23CF563 23CF618	05/20/2024	\$64.00	
05240026	PETERSON MICHELLE L	TRANSCRIPTS 23CF537 21CF685	05/20/2024	\$44.00	
05240027	PETERSON MICHELLE L	REIMB FOR TRANSCRIPT COVERS	05/17/2024	\$39.95	
Grand Total:				\$725.98	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

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Committee Report

County of Wood

Report of claims for: BRANCH 4

For the period of: MAY 2024

For the range of vouchers: 34240012 - 34240014

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34240012	SWITS LTD	INTERPRETER FEES	05/17/2024	\$188.50	
34240013	LIVERNASH ALICIA	TRANSCRIPTS 23CF545	05/08/2024	\$38.00	
34240014	LIVERNASH ALICIA	TRANSCRIPTS 23CF357	05/10/2024	\$38.00	
Grand Total:				\$264.50	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

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Committee Member:

Committee Report

County of Wood

Report of claims for: CHILD SUPPORT AGENCY

For the period of: 05/2024

For the range of vouchers: 02240035 - 02240042

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02240035	CW SOLUTIONS LLC	ELEVATE/A&V PROGRAM COSTS	05/28/2024	\$6,359.19	
02240036	DNA DIAGNOSTICS CENTER	13-GENETIC TESTS	05/28/2024	\$353.00	
02240037	LEGAL LOGISTICS LLC	9-PROCESS OF SERVICE FEES	05/28/2024	\$775.00	
02240038	MUNRO WAYNE	11-PROCESS OF SERVICE FEES	05/28/2024	\$570.00	
02240039	ODP BUSINESS SOLUTIONS LLC (OFFICE DEPOT)	OFFICE SUPPLIES	05/28/2024	\$57.14	
02240040	QUALITY PLUS PRINTING INC	COURT REMINDER POSTCARDS	05/28/2024	\$70.00	
02240041	WCSEA	6-WCSEA MEMBERSHIPS-2024	05/28/2024	\$300.00	
02240042	WI DEPT OF ADMINISTRATION	CSA/DHSS SHARED ROUTER COSTS	05/28/2024	\$50.00	
Grand Total:				\$8,534.33	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: May

For the range of vouchers: 09240014 - 09240020

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09240014	WEILAND LEGAL SERVICES	Outside Counsel	04/25/2024	\$200.00	P
09240015	STATE BAR OF WISCONSIN	Advising Older Clients I	04/25/2024	\$229.30	P
09240016	STAPLES ADVANTAGE	Office Supplies	05/07/2024	\$67.81	P
09240017	STATE BAR OF WISCONSIN	WI Public Records	05/13/2024	\$68.02	P
09240018	US BANK	State Bar Dues 2024	05/17/2024	\$526.00	
09240019	STATE BAR OF WISCONSIN	WI Employment Law	05/28/2024	\$89.17	
09240020	STATE BAR OF WISCONSIN	WI Guide to Citation	05/23/2024	\$56.00	
Grand Total:				\$1,236.30	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: MAY 2024

For the range of vouchers: 35240026 - 35240032

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
35240026	AMAZON CAPITAL SERVICES	DBT BOOKS, DC SUPPLIES	04/24/2024	\$225.70	P
35240027	AMAZON CAPITAL SERVICES	PAPER	04/29/2024	\$35.50	P
35240028	CRANBERRY OXFORD HOUSE	RENT & SECURITY - FK	04/28/2024	\$400.00	P
35240029	MARY'S PLACE BOARDING HOUSE INC	HOUSING FOR C.C.	04/24/2024	\$320.00	P
35240030	OPTIONS LAB INC	DRUG TESTING APRIL 2024	04/30/2024	\$3,839.50	
35240031	THREE BRIDGES RECOVERY WI INC	MAT GRANT TREATMENT SVCS	05/23/2024	\$5,682.00	
35240032	US BANK	INCENTIVES, SUPP, CONF LODGING	05/17/2024	\$3,451.86	
Grand Total:				\$13,954.56	

Signatures

Committee Chair: _____
Committee Member: _____
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Committee Report

County of Wood

Report of claims for: REGISTER IN PROBATE

For the period of: MAY 2024

For the range of vouchers: 33240008 - 33240008

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
33240008	STATE BAR OF WISCONSIN	WIS PROBATE STATUTES 2024	04/24/2024	\$87.50	P
Grand Total:				\$87.50	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: MAY 2024

For the range of vouchers: 24240017 - 24240018

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24240017	FIDLAR TECHNOLOGIES INC	LAREDO APRIL 2024 USAGE	04/23/2024	\$1,771.23	P
24240018	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	05/05/2024	\$11.69	P
Grand Total:				\$1,782.92	

Signatures

Committee Chair: _____
Committee Member: _____
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Committee Report

County of Wood

Report of claims for: VICTIM WITNESS

For the period of: MAY 2024

For the range of vouchers: 32240003 - 32240003

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
32240003	PARENTEAU ALICIA	REIMBURSE TRIAL EXPENSES	05/15/2024	\$30.12	P
Grand Total:				\$30.12	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

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Committee Member:

Committee Member:

Committee Member:



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

JUNE 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I attended Directors' Dialogue on April 30th and May 1st.
- I attended the WCSEA meeting on May 2nd.
- I attended the Department Head Meeting on May 22nd.
- Shannon Lobner attended the Thrive Kickoff Meeting on May 20th.
- I attended the State Contracts and Policy Advisory Meetings on May 23rd. Wood County will get a small increase in funding in 2025. The funding levels are based on caseload size and performance.
- We are on target to meet all four performance measures. The current support and arrears collections numbers are up from last year at this time.
- The current IV-D case count is 3,750. This is an increase of 163 cases compared to last year at this time.



Wood County

WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
May 2024

1. Jury trials: Most years there will be a few cases set for jury trial and sometimes they go to trial and sometimes not. A lot of time is often invested in preparing for these trials even if the jury demand is rescinded depending upon when the request for a jury is withdrawn. (I had a case last year where after the County presented its first witness, the subject completely withdrew his objection and the case was stipulated to.) Lately, there have been more requests for jury trials than normal, which is probably due in part to younger public defenders emphasizing the right to a jury to their clients. Counter-balancing the increased time spent on trial preparation has been fewer numbers of appeals and the time it takes to brief those cases. There are always contracts to draft and review and legal opinions to develop but the biggest time consuming variable in my workload are the jury trials and appeals. I suppose some of the administrative trials can be real time drains as well. Typically though, the ebb and flow of the work will balance out.
2. Office matters: The increase in hours for Erin was just in time and is certainly needed. Meanwhile, Kathi is doing a great job. Naturally, we miss the experience and precision work that Lisa Downs contributed for so many years but things are going well.
3. County Board Rules: Most months the topic of County Board Rules appears on the agenda and usually there is no action taken on them. This is the Rules Committee and so if you see a need for a rule change, please bring it up. The rules are rather broad in scope in dealing with parliamentary procedures, the general operations of the County Board and its committees, travel and expenses, acquiring and disposing of property, and a few other topics. Some of us have been around a while and are satisfied with the rules as they are and only look to consider changes if problems arise. Some of the new folks in particular may have ideas or questions that if discussed may lead to changing or adding to the rules. Please feel free to make suggestions, as the status quo is not always the best.
4. New Supervisors and Departmental Reports: As you will have noted by now, each department puts different types of information in their monthly reports. Some will share lots of data while others, like mine, might have such a paucity of information that you wonder what the heck goes on all month. Feel free to ask what we do and what policies we administer in whatever areas that intrigue you. You are likely to find that we love talking about what our departments do and the challenges we face. Some of our functions are mandated by law, others are discretionary, and sometimes it is a mix. Often the work we do is highly integrated with the work of others in both the public and private sectors. There is a lot of interagency teamwork. Well, just do not be embarrassed to ask questions about what is going on and why.



Wood County

WISCONSIN

CRIMINAL JUSTICE
DEPARTMENT

JUNE 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Caitlin Saylor

Meetings Attended:

- 5/6/24: Drug Court Staffing/Court
- 5/10/24: Department Meeting
- 5/13/24: Drug Court Staffing/Court
- 5/16/24/24: Family Health Center, Opioid Task Force, Drug Court Sustainability Meeting
- 5/20/24: Drug Court Staffing/Court
- 5/22/24: Department Head Meeting, Criminal Justice Task Force

Drug Court

Current participants: 24

Pending Admissions: 0

2024 Terminations (Year to Date): 5

2024 Graduations (Year to Date): 2

Pending Referrals: 9

Three individuals from the public defender's office, district attorney's office, and Wood County Sheriff's Department attended the All Rise National Treatment Court conference this month from May 15-18. The conference took place in Anaheim, CA and costs are supported by the TAD grant.

Recruitment for the full-time drug court case manager position was conducted during the month of May and an offer was extended and accepted by a candidate. They will begin their position on 6/3/24.

Training:

5/15/24: Ohio Risk Assessment System Case Planning

The Criminal Justice Coordinator completed her coursework for her Master of Social Work program as of 5/11/24 and internship activities concluded as of 5/8/24. She is thankful for the committee's support during the last two years. Internships in Outagamie County's criminal justice department and at a mental health outpatient clinic have provided valuable tools that will be incorporated into improving and developing current and future treatment court and diversion programming.

Department Activities:

Due to feedback from the former case manager's exit interview, the Criminal Justice Coordinator is currently working on developing written standard operating procedures for the department and for

case management activities. The Criminal Justice Coordinator also made attempts in April and May to schedule a meeting with the Deputy Human Services Director to connect about treatment court and mental health court and improve collaboration.

In April, the Criminal Justice Coordinator received approval for intermittent, ongoing FMLA from the Judicial and Legislative Committee chair and the HR department.

COSSAP MAT Grant Program

The COSSAP MAT Grant funding is ending on 9/30/24. This program supports recovery coaching services in the jail, addiction medication, case management services, and limited financial support for individuals releasing from the jail (gas vouchers, rent for sober living). The Department of Justice notified the Criminal Justice Department that will be eligible to receive different grant funding to continue the program, starting in January 2025 for up to \$150,000. This grant requires a 25% match from the county; in-kind services may be used as match funds or Opioid Settlement dollars may qualify. The Criminal Justice Coordinator is working on scheduling a meeting with the Sheriff's Department to discuss the MAT program in the jail and future goals, as well as any in-kind match funds.

The COSSAP MAT Program is sponsoring a tent at the Rapids Farmer's Market on Thursdays. Partners for the tent include Three Bridges Recovery and the Wood County Health Department. Harm reduction kits and county resources for substance use and other services will be provided for free. Recovery coaches will also be available to connect with any individuals who want to learn about their services. This project has been led by MAT Case Manager, Andrea Kukla.



Wood County

WISCONSIN

**REGISTER OF
DEEDS OFFICE**

Tiffany R. Ringer
Register of Deeds

JUNE 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- On May 3rd, I attended the Judicial and Legislative committee meeting.
-
- I attended the virtual WRDA Legislative committee meeting on May 3rd.
- I attended the weekly WCA County Leadership meetings.
- The Judicial Privacy Shielding workgroup met on May 14th. We've received updates from Andy Phillips, Attolles Law, on the list of questions and concerns from various associations within the workgroup. I shared the updates with Corporation Counsel Peter Kastenholz.
- On May 16th, I attended the WRDA Board meeting in Weston.
- The Fidlar Symposium was again a very informative event. We were able to view projected software updates and discuss Daniel's Law/Judicial Privacy Shielding with several states across the country.
- I met with Fidlar representatives on May 29th as Wood County was asked to be a Beta County for several software updates to Tagless Scanning. We are excited to see the new changes and how this will improve services to all Wood County residents.
- I will be attending a LandNav migration meeting on June 3rd.
- I will be attending WRDA District 7 meeting on June 6th.



Wood County

WISCONSIN

REGISTER IN
PROBATE

June 2024

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- We had a new employee start on May 6th as a judicial assistant floater/legal administrative assistant in Probate. This position is full-time in our office as a legal administrative assistant and when one of the judicial assistants is out of the office they fill in for them.

- 05/03 - J & L Committee meeting
- 05/06 - WI Counties Association County Leadership virtual weekly meeting
- 05/13 - WI Counties Association County Leadership virtual weekly meeting
- 05/20 - Operation Committee meeting
- 05/21 – County Board Meeting
- 05/21 – Monthly Judges Meeting
- 05/22 – Quarterly Department Head Meeting
- 05/27 - WI Association County Leadership virtual weekly meeting

Tara Jensen
Register in Probate
Probate Registrar

Karrie Moore
Deputy Register in Probate
Juvenile Clerk



Wood County WISCONSIN

REGISTER IN
PROBATE

Wood County Probate Request to Adjust Employee Hours

The Probate Department currently is budgeted for four (4) positions: Register in Probate, Deputy Register in Probate, Legal Administrative Assistant and Legal Administrative Assistant Floater. The Register position is budgeted for 40 hours per week with the remaining positions budgeted for 38.75 per week or the 2015 hours per year. Currently the Legal Administrative Assistant position is not filled and due to some restructuring of job responsibilities I am not planning to fill it at this time. I believe that the three positions is sufficient for our office to operate efficiently.

I am requesting for the remainder of 2024 that I be allowed to raise the 2 current employees (Deputy Register in Probate and Legal Administrative Assistant Floater) who are at 38.75 hours per week to work a full 40 hours per week. We have sufficient funds in our budget to support this increase for the remainder of 2024. My plan would be to incorporate this request as a permanent change into our 2025 budget at the time of budget requests.

For those unaware of the work our Department handles we maintain records for Formal and Informal Probate, Trusts, Adult and Juvenile Guardianships, Adult and Juvenile Mental Commitments, Juvenile Delinquencies, Children in Need of Protection and Services, Juveniles in Need of Protection and Services, Adult and Juvenile Adoptions and Terminations of Parental Rights. below are some numbers showing work load for our Department in 2023.

- 33,347 documents produced or filed
- 194 new juvenile cases
- 317 new probate cases
- 97 new guardianships
- 267 new mental cases
- 874 annual accounts and reports that are sent out from our office and have to be individually reviewed for guardianship cases

Thank you for your consideration of this request.

Tara Jensen
Register in Probate

Tara Jensen
Register in Probate
Probate Registrar

Karrie Moore
Deputy Register in Probate
Juvenile Clerk