



North Central Community Action Program- Board Meeting Minutes-10/14/24

The regular meeting of the Board of Directors of North Central Community Action Program, Inc. was held on Monday, October 14, 2024, via zoom as individual staff and Board members logged in from their remote locations. The meeting was called to order at 5:30 pm by President Jennifer Lemmer.

Pam took roll:

Present	Absent	Staff
Lemmer	Lang (ex)	Diane
Dorava	Zacher (ex)	Pam
Valenstein	West (ex)	Tony
Robinson	Conway	
Fischer	Nyen	
Breit		
McGivern		
Guerrero		
Kieper		
Vorpagel		
Rotter		

Minutes: Jennifer Lemmer asked if there were any changes or questions. A motion was made by Steve Robinson to accept the August minutes as presented. Second was made by Lenore Breit. Motion carried.

Finance Committee: did not have a quorum. Pam reviewed the statements. Pam reported revenue and expenses were where they should be and again discussed the contractor and measure expenses being higher than our original budget. Pam reviewed the Balance Sheet and attached summary detailing the grants receivable and grant funds received in advance accounts. The Other liabilities account is staff accrued pension. A motion was made by Steve Robinson to accept the financial statements as presented. Second was made by Christine Vorpagel. Motion carried.

Housing Program updates: Diane reported we received a new TBRA Tenant Based Rental Assistance program for \$280,000; Emergency Housing (EHH & Rapid Re-housing) \$228,000, and our four United Way programs in Marathon County, South Wood county, Marshfield area, and Merrill area United Way. Diane discussed our PSH Permanent Supportive Housing program and reported we just requested an expansion of the program to include two additional units- one in Wood County and one in Lincoln County.

AmeriCorps program: Diane reported our AmeriCorps director retired at the end of our program year. It wasn't possible at that time for her to take over the new program contract on such short notice. Diane notified the State we would not be going forward with the new contract. Diane explained it is

possible we could apply for the program in the future but it was not possible in the time frame we had to work with.

Conflict of Interest forms: Pam explained the forms were required to be completed annually. Board members can email the forms to Pam or drop them off at any of our locations.

Weatherization: Tony reported we have completed 125 units in the first quarter of our weatherization contract, July 1st thru September 30th. The goal was 117 units so we are slightly ahead of schedule. Our current deferral rate is 41% very close to what it was in the previous contract.

Next Meeting Date: Our next meeting will be December 9, 2024, via Zoom at 5:30 p.m.

Jennifer Lemmer declared the meeting adjourned at 5:48 pm.