

AGENDA OPERATIONS COMMITTEE

DATE: Tuesday, December 2, 2025
TIME: 10:00 AM
LOCATION: Courthouse – Room 302

Join by phone

+1-408-418-9388 United States Toll
Access code: 2484 969 9381

Join by WebEx App or website

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m69c70e42081ae738ef9544b08c08bd8b>

Webinar number: 2484 969 9381

Webinar password: 120225

1. Call meeting to order
2. Public Comments
3. **CONSENT AGENDA**
 - a. Review/approve minutes from previous committee meetings
 - b. Review monthly letters of comment from department heads.
 - c. Approval of departments vouchers – County Board, County Clerk, Finance, Human Resources, and Treasurer.
4. Review items, if any, pulled from consent agenda
5. **WELLNESS COORDINATOR**
 - a. Monthly update
 - b. 2025 Aggregate Report Presentation
6. **TREASURER**
 - a. Request for Tax Assessment Appeal Intervention Funding
 - b. Wisconsin Surplus Online Auction request
 - c. Resolution to sell tax deed property
7. **FINANCE**
 - a. Resolution – Amend Health 2025 Budget for Opioid Fund Disbursement
8. Consider any agenda items for next meeting
9. Set next regular committee meeting date – Tuesday, January 6, 2026 – 10:00 AM
10. The committee may go into closed session pursuant to Wis Stats 19.85 (1)(c) to conduct performance evaluation for the department the committee oversees.
11. Return to open session
12. Adjourn

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, November 4, 2025

TIME: 10:00 AM

PLACE: Courthouse – Rm 300

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn,
Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:00 AM.
2. Under public comment, Chair Valenstein recognized Finance Director Yang for 10 years of service to the county.
3. Motion by Rozar/Zurfluh to approve the consent agenda. Motion carried unanimously.
4. Wellness Coordinator Peterson reviewed updates of the Wellness Program.
5. Yang presented two resolutions from the Health Department amending the Healthy Smiles budget and the Adams/Juneau budget. The increase in expenditures is covered by the same increase in revenues. Motion by Zurfluh/Rozar to approve the resolutions and forward onto the county board for their consideration. Motion carried unanimously.
6. Yang reviewed the adjustments to the budget previously acted on by the committee. She stated the budget has been posted by County Clerk Miner pursuant to statutes. Motion by Rozar/Zurfluh to grant employees a step increase (2.5%) as of 1-1-2026 with a 2% COLA taking effect on 7-1-2026 as this would be 2026 budget neutral. Discussion followed. Motion failed 2-3. Voting no were Valenstein, Pliml, & Zurfluh.
7. Human Resources Director McGrath presented a resolution ratifying the Sheriff's Deputy Union Contract from 2026-2028. Motion by Pliml/Zurfluh to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
8. The next regular meeting will be held on Tuesday, December 2, 2025, at 10:00 AM.
9. Chair Valenstein adjourned the meeting at 10:49 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Operations Committee
November 4, 2025

NAME	REPRESENTING
Jeff Penzkofer	County Board
Scott BREHM	CB #9
R VANTASSEL	MAINT
Darrin Steinbach	Finance
Panya Yang	Finance
Heather Gehrt	Treasurer
Bill Clendinning	WCB #15
DENNIS POLACH	wcb - 14
Bill Leightnam	wcb - 19
Kim Stimac	Clerk of Courts
TARA JENSEN	Probate
Riley Peterson	Wellness
Shawn Greer	WCSJ
Charlie Hoyerfrye	WCSJ
Dillon Ksionek	Criminal Justice
Amy Kamp (WebEx)	IT
Nick Huggar (WebEx)	HR
Tony Bastien (WebEx)	Dispatch
Health Dept (WebEx)	
Jeff ? (WebEx)	
Kelli Szymanski (WebEx)	HR
Mary Schlagenhaft (WebEx)	Human Services
Brandon Vuwink (WebEx)	Human Services
Katie Haanstad (WebEx)	Human Services
Chad Schooley (WebEx)	POF

MINUTES OPERATIONS COMMITTEE

DATE: Wednesday, November 12, 2025
TIME: 9:00 AM
PLACE: Courthouse – County Board Room

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Jake Hahn, Lance Pliml, Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; PaNyia Yang, Finance Director; Darrin Steinbach, Deputy Finance Director; Other County Board Supervisors, Department Heads and Staff in the County Board Room

1. Chair Valenstein called the committee to order at 10:00 AM.
2. Valenstein, Yang, & Steinback presented a PowerPoint presentation outlining the 2026 budget proposed expenditures, and revenues, as well as challenges, considerations, and assumptions used to arrive at the 2026 budget.
3. Chair Valenstein opened the floor for public comment. None was heard.
4. Chair Valenstein closed the public hearing.
5. Motion by Rozar/Zurfluh to approve the levy resolution and forward onto the county board for their consideration. Motion carried unanimously.
6. Motion by Pliml/Zurfluh to approve the budget resolution and forward onto the county board for their consideration. Motion carried unanimously.
7. Chair Valenstein declared the meeting adjourned at 9:37 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – December 2025

- The Chief Deputy County Clerk and I have been through a day-long training so far for programming elections. Right now, we pretty much have the front-end items completed for the April election, and we continue to tweak things as they come up. Once we start to certify candidates, we can get the programming wrapped up, pending any Spring Primary needs. Fingers crossed we can avoid the need for a primary. We still have more training to do for programming, which I anticipate will happen later in January and will deal with configuration programming.
- I have made a very large order of absentee envelopes. I requested quotes from a number of printing entities before purchasing. With the push for both regular absentee and in-person absentee voting (IPAV), the need for envelopes has increased exponentially, and the cost of them has increased as well, due to inflation (it's not just for Highway, anymore 😊). To be honest, I will have used up most of my supplies budget just in absentee envelopes and I am not sure I have enough ordered even yet to get me through the entire cycle. Time will tell and will be dependent on how hot the races will be.
- I have set up 3 trainings in the upcoming couple of months. I am doing a municipal clerk core (MCT) training for new clerks on Wednesday, December 17th and a couple of Chief Election Inspector baseline (CEI) trainings in January. I have also agreed to help do 3 trainings (both MCT and CEI) in Marathon County in December and January that I will driving up there for. We are trying to gear up for the upcoming elections to make sure all polling locations are stocked up on chiefs and that our new clerks have their required training in before they start conducting training.
- Every year at this time our office would be in the middle of the recertification process for passport acceptance, however, we were notified by the Dept. of State that we will not be doing those until closer to the end of the US Government fiscal year in October of 2026.
- I have appointed the Chief Deputy to a position of Passport Acceptance Lead in our office. There is extra training required to be taken, which she has done, successfully. It is the same training I take as the Program Manager. This gives the US Dept. of State another contact besides me for important updates. Speaking of passports, we are now starting to get in the new forms that eliminate the "X" status for gender preference. The change in forms was due to the Executive Order signed by the President at the beginning of his term in office and caused passport acceptance facilities to run short of application forms, whereby we ended up having to make copies at our expense while we waited for new forms to be developed and printed.
- Next month I will be presenting a couple of documents as it relates to the purchase and cost share of the new election tabulators. We worked with Corp Counsel to come up with documents that meet the needs of the county and spell out the responsibilities of the municipalities. As there is a financial component to the agreements, I want the Operations Committee to weigh in on it.



Wood County

WISCONSIN

Office of
Finance Director

PaNyia Yang
Finance Director

Date: 11/26/2025
To: Operations Committee
From: PaNyia Yang
Subject: Monthly Letter of Comments

Departmental Activities

Finance Department Updates

a. ARPA Funds

As of October 31st, we have about \$4.33 million yet to spend – the majority being \$3.2 million of park improvements/building. The smaller amounts consist of \$542,000 for the radio system update, Land & Water Conservation of \$169,000 for various projects, Highway of \$232,000 for the Marshfield fuel system, Planning & Zoning of \$145,000 for LiDAR, and Sheriff of \$60,000 for the rescue truck. Funds have to be expended by the end of 2026.

- b. With the budget now over with, Finance will focus on sending out year-end letters and reminders to Departments in regard to year-end procedures and tasks. Now is a good time to start looking at actuals to budgeted amounts. Departments can contact Finance if they have questions and need assistance on drafting budget amending resolutions. Like usual, we'll see the bulk in January-March.

Agenda Items

Resolution – Opioid Settlement Disbursement

This resolution seeks to amend Health Department's 2025 budget for Public Health for the purpose of disbursing funds for approved Opioid Remediation applications recommended by the Opioid Settlement Task Force. The Health and Human Services Committee was informed at their November 20th meeting and expressed consensus of the recommendations. The total amount to be disbursed is \$362,414.74. A summary and list of applications is included in the packet.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

November 26, 2025

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – November 2025

Human Resources Activity

	November 2025	2025 Year-to-Date
Applications Received	60	1,543
Positions Filled	11	157
Promotions/Transfers	6	47
New Hire Orientations	11	125
Terminations, Voluntary	6*	78
Terminations, Involuntary	2	9
Retirements	0	11
Turnover Rate	1.05%	.92%
Exit Interviews	1	37

*One of these are casual

Human Resources Narrative

General Highlights

1. Open Enrollment officially closed on November 7th. A number of employees did not meet the deadline, therefore our department worked directly with them and their supervisors to get the missing enrollment submitted. There are currently three (3) outstanding enrollments that we are working with employees and supervisors to obtain. Open Enrollment changes have been processed with vendors and changes will be reflected starting with the first December 2025 payroll. As a reminder, 2026 insurance plan changes include:
 - Health Insurance premiums are increasing by 5% for 2026
 - Out-of-Pocket maximums on the Traditional PPO plan are increasing slightly: Deductible & Coinsurance: \$1,500 Individual, \$4,500 Family
 - A specialty medication tier (Tier 4) is being added to the Traditional PPO plan at a \$150 copay
 - OptiMed Specialty Pharmacy benefit is being added that provides free specialty medications to plan members
 - Dependent Care FSA contribution limit is increasing to \$7,500 per family
2. While the last few months held a bit of uncertainty related to our Health Insurance Third Party Administrator, Anthem, and local health care organization Aspirus Health System, with regards to 2026 contract negotiations, we are happy to announce that both entities came to an agreement recently and Aspirus will continue to be an in-network provider under Anthem's plan.

3. The 2025 Leadership Retreat was held at Mid-State Technical College on Wednesday, November 20th. The leadership topics presented were Building High Functioning Teams, Team Problem Solving, and AI Leadership. I also provided a demo of our upcoming 2026 Employee Engagement Survey. We were pleased to have over 60 supervisors, managers, and Department Heads from across the County come together for an inspirational day of professional development! We have received so many positive comments about the day. Overall, we are thankful for the opportunity to provide another successful annual retreat!
4. 2025 Performance Evaluations are due December 8th. We are currently collecting and processing forms as they come in. Department Heads have been provided an update with regards to the outstanding forms in their department.

Meetings & Trainings

1. Attended the Operations Committee meeting on November 4th.
2. Attended the CEED Committee on November 5th.
3. Attended County Board on November 12th.
4. Attended the Department Head Meeting on November 19th.
5. Attended an Unemployment Appeal Hearing on November 19th.
6. Attended the monthly conference call with The Horton Group on November 25th to discuss various benefit topics, including the 2026 renewal process.
7. Held individual staff and team meetings to discuss and provide updates on the department's identified 2025 goals.
8. Team members attended various webinars related to benefits, employment law, and compliance.

Benefits

1. Receipt and processing of annual Open Enrollment election forms as they are completed and submitted by eligible employees.
2. FSA enrollments were batch submitted via spreadsheet to Employee Benefits Corporation (EBC) in advance of the January 1st effective date.
3. Non-Discrimination Testing for the Flexible Spending Plan has begun and is anticipated to be completed in early December.
4. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
5. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
6. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
7. Processed COBRA notifications for dependents on the health plan reaching age 26.

Recruitment

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily.
2. Assisted multiple departments with interviews and selection process.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
5. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
6. Continue to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Continually looking into different options to ensure we are reaching out to interested candidates in a timely manner.
7. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacements	Clerk of Courts	Court Clerk (2)	Positions posted: interviews conducted, references completed, offer extended and accepted, one filled 12/8/25. Deadline for 2 nd position 12/8/25
Replacement	District Attorney	Legal Administrative Assistant	Position posted, interviews conducted, references/background completed, offer extended and accepted, filled 12/8/25
Replacements	Edgewater	CNA, RN, LPN, and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 12/8/2025
Replacement	Health	Program Assistant	Position posted, interviews conducted, references being conducted on final candidate as of 11/21/25
Replacement	Health	WIC Nutritionist/Health Educator	Position posted; deadline 12/15/25
Replacements	Human Services	Mental Hlth Case Mgr (CCS Service Facilitator) – 2 - WR	Positions posted, interviews conducted, references/background completed, offer extended and accepted, one filled 11/10/2025 Deadline for 2nd position 12/8/2025
Replacement	Human Services	Youth Mentor Case Mgr	Position posted; interviews being conducted
Replacement	Human Services	Case/Mgr-Social Worker - Ongoing/FSET	Position posted; interviews conducted, references/background completed, offer extended and accepted, filled 11/24/25
Replacement	Human Services	Children's Waiver Case Manager	Position posted; deadline 12/15/25
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, and LPN	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding; deadline 1/13/2026
Replacement	Norwood	Casual Receptionist	Position posted; interviews conducted, references/background completed, offer extended and accepted, filled 12/5/25
Replacement	Planning & Zoning	County Planner	Position posted, interviews conducted, references completed, offer extended and accepted, filled 12/1/25
Replacement	Sheriff	Corrections Officers – Establish Eligibility List	Position extended; applications being reviewed, interviews being conducted. Eligibility list being established.
New Position – Resolution 25-8-1	Sheriff	Coordinated Response Specialist	Position posted, interviews conducted, filled internally 11/9/25
Replacement	Sheriff	Administrative Asst II	Position posted; deadline 12/14/25

Safety/Risk Management

1. Managed open claims with Aegis/Charles Taylor throughout the month.
2. Corresponded with various insurers regarding claims and pending litigation.

3. Attended Highway Safety Committee on November 10th and Norwood Safety Committee on November 11th.
4. Conducted N95 fit testing at Edgewater Haven for seven (7) MSTC Student Nurses and one (1) employee on November 7th.
5. Held CPR/AED class for UW-Extension staff on November 18th.
6. Met with Emergency Management, Dispatch, Edgewater, Norwood, and IT staff on various dates to discuss messaging in the Everbridge System.

NEW Workers' Compensation Claims (4)

1. 11/3/25 – Human Services – Employee sprained R ankle after stepping in hole on city street
2. 11/11/25 – Maintenance – Employee sprained L foot/ankle after stepping on uneven floor in underground parking
3. 11/15/25 – Norwood – Employee was kicked in the L side/hip area while restraining combative patient
4. 11/22/25 – Sheriff's – Employee injured L hand/thumb while recovering stolen property at private residence

OPEN Workers' Compensation Claims (5)

1. 2/12/25 – EM – Employee slipped on ice, fell on L side hauling debris to bin at EM Shop (surgery required)
2. 7/7/25 – Highway – Employee strained R knee while entering truck (late report)
3. 9/26/25 – Land Conservation – Employee suffered L shoulder/neck pain and soreness after MVC (initially reported as first aid only)
4. 10/17/25 – Sheriff's – Employee suffered R arm/shoulder pain and bruising at school function
5. 10/27/25 – Edgewater Haven – Employee strained R bicep/arm while lifting resident

CLOSED Workers' Compensation Claims (1)

1. 10/6/25 – Human Services – Employee was bitten/scratched by cat while conducting home visit

First Aid Injuries (4)

1. 11/8/25 – Sheriff's (Corrections) – Employee injured R wrist moving inmate into wheelchair
2. 11/15/25 – Norwood – Three employees suffered various bruises, scrapes, and pain while restraining a combative patient

Property/Vehicle Damage Claims (1)

1. 11/8/25 – Parks – Powers Bluff dump truck damaged by vandalism (est. damage unknown)

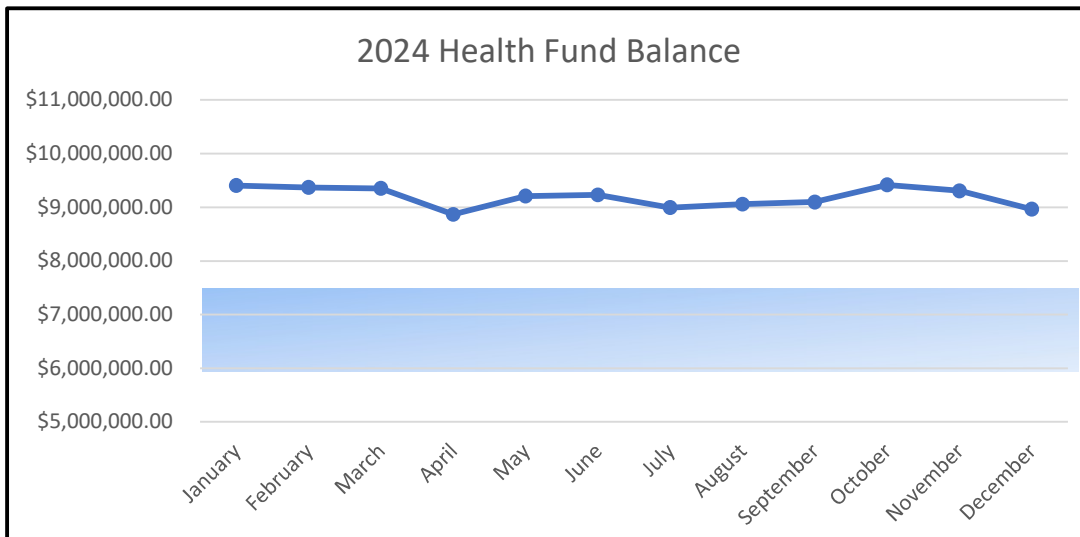
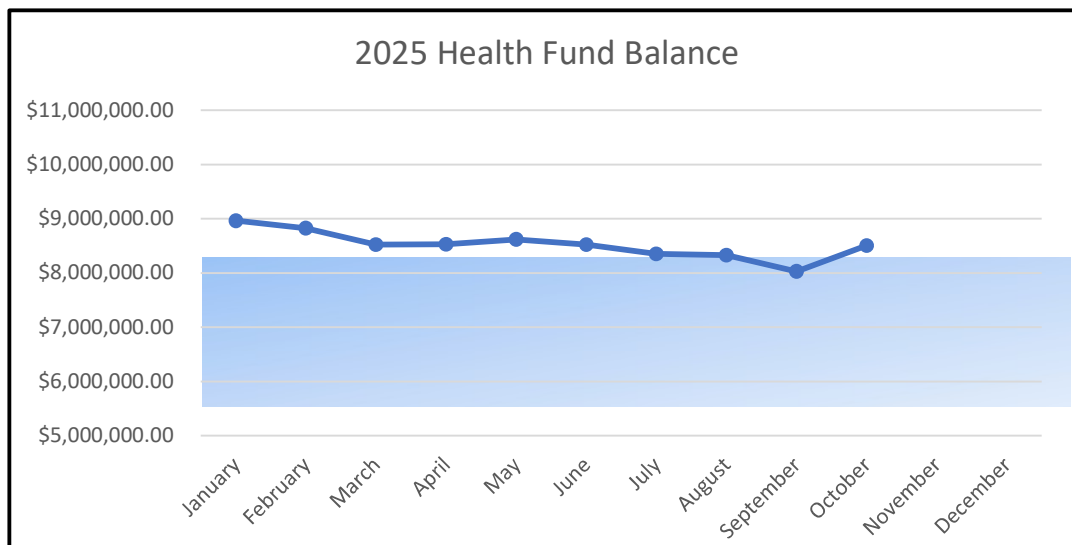
OPEN EEOC/ERD Claims (3)

1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on creed/religion. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.
2. 12/13/24- Former Clerk of Courts employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on national origin and sex. County Mutual assigned external counsel to Lindner Marsack. Our position statement was drafted, finalized, and submitted to the EEOC on January 21, 2025. No recent activity.
3. 6/4/25- Former Human Services employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on pregnancy and sex. County Mutual assigned external counsel to Lindner Marsack. Our position statement was drafted, finalized, and submitted to the EEOC on June 18, 2025.

Other

1. Posted multiple announcements on LinkedIn and Facebook throughout the month. These include job advertisements, employee recognition, and other relevant community-focused announcements.
2. 4th quarter Random DOT selections complete.
3. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
4. Quarter 3 Random DOT selections completed.
5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
6. Facilitated New Hire Orientation on November 3rd, 10th, 17th, and 24th.
7. Conducted an exit interview on November 19th.
8. Responded to multiple verifications of employment.
9. Replied to requests from surrounding counties with varied information.
10. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.
11. Completed final core value nomination awards to employees.

	2025	2024
	Health Fund Balance	Health Fund Balance
January	\$ 8,964,253.00	\$ 9,404,475.83
February	\$ 8,825,436.93	\$ 9,368,060.10
March	\$ 8,523,449.03	\$ 9,354,191.44
April	\$ 8,528,653.07	\$ 8,866,367.03
May	\$ 8,616,729.58	\$ 9,207,982.91
June	\$ 8,518,696.37	\$ 9,229,652.09
July	\$ 8,352,009.13	\$ 8,995,993.17
August	\$ 8,328,467.11	\$ 9,058,713.98
September	\$ 8,030,198.08	\$ 9,096,993.36
October	\$ 8,504,608.49	\$ 9,413,428.70
November		\$ 9,304,884.87
December		\$ 8,964,742.67



For further information on HR activities, please contact the HR department.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—DECEMBER 2025

1. Attended Wisconsin Counties Association weekly calls on Mondays in November.
2. Attended Operations Committee meeting on November 4.
3. Participated in a Zoom meeting with the City of Wisconsin Rapids regarding properties on 16th St S that the County tax deeded on November 5.
4. Attended United Way Board of Directors meeting on November 5.
5. Participated in a Zoom meeting with our software vendor Catalis regarding an escrow service that is being offered at no charge on November 6.
6. Attended the Public Budget Hearing on November 12.
7. Attended County Board on November 12.
8. Attended the Annual Leadership Retreat at Mid-State Technical College on November 13.
9. Participated in a Zoom meeting with Catalis for County Treasurers regarding refreshers for the upcoming tax system on November 17.
10. Participated in a Zoom meeting with Catalis for Municipal Treasurers regarding the upcoming tax collection season on November 17.
11. Attended Department Head meeting on November 19.
12. Attended United Way meeting at the library on November 20.
13. This office sent out 656 delinquent notices, in the amount of \$2,238,413.42, for tax years 2022-2025. The hope is to get people to pay those taxes before the new bills come out on December 15.
14. I'm in the process of completing employee annual reviews that are due to Human Resources by December 8th.
15. As municipalities finish up their public budget hearings and submit their tax rate calculation sheets, I've been checking them for accuracy and entering them into the tax program to begin printing tax bills on December 2.
16. I'll be out of the office November 24-December 1, 2025.



Wood County

WISCONSIN

Employee Wellness

Riley Peterson

Letter of Comments – November 2025

- Follow-up Health Coaching continues to go well. As of writing this, we have met with 47 employees to follow up with their health goal(s), address potential barriers, and create an action plan for goal success moving forward. Additional dates and times for health coaching have been added for December. Those interested can schedule a coaching session by login into their wellness portal at www.managewell.com.
- The Quarter 4 Wellness Challenge “*You Snooze, You Win*” is on it’s final week. The purpose of this challenge is to educate and practice healthy sleep hygiene habits to improve both the quantity and quality of sleep for improved health. This challenge will be worth 300 points towards the wellness program.
- Planning for the 2026 Wellness Program continues. I’ve met with HR and continue to collaborate with the Wellness Committee to discuss future program ideas for next year. I continue to receive good feedback that we will utilize for the next program year. Flyers for the 2026 Wellness Program have been created and approved.
- I continue to remind participants of all the activities they can still complete by the end of the year that are worthy of wellness points. Those who earn up to 1,000 wellness points by the end of the year will qualify for the cash payout incentives that will be awarded on their first paycheck of 2024.
- I have been working on building the wellness portal for the 2026 program. We are hoping to add new resources and challenges based on the feedback I have received from staff and the 2025 aggregate report.

COUNTY BOARD CLAIMS
Oct-25

District #		MONTH	PER DIEM	MILEAGE	Other Expense s	TOTAL
1	Wayne Schulz Jr	October-25	\$ 300.00	\$ 54.60	\$ -	\$ 354.60
2	Donna Rozar	October-25	\$ 315.00	\$ 50.40	\$ -	\$ 365.40
3	Thomas Buttke	Sept - Oct	\$ 630.00	\$ 134.40	\$ -	\$ 764.40
4	Russell Perlock	October-25	\$ 300.00	\$ 147.00	\$ -	\$ 447.00
5	Timothy Hovendick	October-25	\$ 300.00	\$ 147.00	\$ -	\$ 447.00
6	Allen Breu	October-25	\$ 315.00	\$ 84.00	\$ -	\$ 399.00
7	William Voight	October-25	\$ 350.00	\$ 116.20	\$ -	\$ 466.20
8	Jake Hahn	October-25	\$ 315.00	\$ 75.60	\$ -	\$ 390.60
9	Scott Brehm	October-25	\$ 350.00	\$ 64.40		\$ 414.40
10	Lee Thao	Aug-Oct	\$ 900.00	\$ 101.50	\$ -	\$ 1,001.50
11	Jeff Penzkover	October-25	\$ 400.00	\$ 51.80	\$ -	\$ 451.80
12	Laura Valenstein	October-25	\$ 445.00	\$ -	\$ -	\$ 445.00
13	John Hokamp	October-25	\$ 300.00	\$ 51.80	\$ -	\$ 351.80
14	Dennis Polach	October-25	\$ 350.00	\$ 32.76	\$ -	\$ 382.76
15	William Clendenni	October-25	\$ 765.00	\$ 312.90	\$ -	\$ 1,077.90
16	Lance Pliml	October-25	\$ 1,000.00	\$ 206.50	\$ -	\$ 1,206.50
17	Joseph Zurfluh	October-25	\$ 490.00	\$ 56.00	\$ -	\$ 546.00
18	Brad Hamilton	October-25	\$ 615.00	\$ 128.80		\$ 743.80
19	Bill Leichtnam	October-25	\$ 495.00	\$ 105.00	\$ -	\$ 600.00
	Andrea Halbersma	October-25	\$ 50.00	\$ 30.80		\$ 80.80
	Linda Schmidt	October-25	\$ 50.00	\$ 54.60	\$ -	\$ 104.60
	Marie Topping	October-25	\$ 50.00	\$ -	\$ -	\$ 50.00
			\$ 9,085.00	\$ 2,006.06	\$ -	\$ 11,091.06

Chair

Committee Report

County of Wood

Report of claims for: County Clerk

For the period of: October 2025

For the range of vouchers: 06250161 - 06250167

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06250161	WISCONSIN COUNTIES UTILITY TAX ASSOCIATION	2026 Dues - WCUTA	10/31/2025	\$1,439.37	P
06250162	ELECTION SYSTEMS & SOFTWARE	Server Move	10/29/2025	\$2,530.00	P
06250163	ELECTION SYSTEMS & SOFTWARE	Cerberus Annual Subscription	10/29/2025	\$1,999.00	P
06250164	GANNETT WISCONSIN LOCALIQ	County Clerk Charges	10/31/2025	\$338.00	P
06250165	UNITED MAILING SERVICE	Monthly Mail Fees	11/07/2025	\$1,099.79	P
06250166	AMAZON CAPITAL SERVICES	Office Supplies	11/10/2025	\$22.49	P
06250167	US BANK	County Clerk Charges	11/18/2025	\$32.94	
Grand Total:				\$7,461.59	

Signatures

Committee Chair:

Committee Member:

Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: NOVEMBER 2025

For the range of vouchers: 14250206 - 14250222

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14250206	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT PAYMENT	11/13/2025	\$761.54	P
14250207	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	11/13/2025	\$6,516.50	P
14250208	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	11/13/2025	\$3,456.15	P
14250209	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	11/13/2025	\$4,108.38	P
14250210	PORTAGE COUNTY CLERK OF COURTS	GARNISHMENT PAYMENT	11/13/2025	\$25.00	P
14250211	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	11/13/2025	\$355.85	P
14250212	WI DIVISION OF UNEMPLOYMENT INSURANCE	GARNISHMENT PAYMENT	11/13/2025	\$385.08	P
14250213	US BANK	TRAINING	11/18/2025	\$399.00	
14250214	WIPFLI LLP	2024 AUDIT FINAL BILLING	11/19/2025	\$24,168.00	
14250215	HARRING MARK STANDING CHAPTER 13 TRUSTEE	GARNISHMENT PAYMENT	11/26/2025	\$761.54	
14250216	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	11/26/2025	\$337.56	
14250217	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	11/26/2025	\$6,348.96	
14250218	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	11/26/2025	\$3,354.40	
14250219	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	11/26/2025	\$4,131.18	
14250220	PORTAGE COUNTY CLERK OF COURTS	GARNISHMENT PAYMENT	11/26/2025	\$25.00	
14250221	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	11/26/2025	\$355.85	
14250222	WI DIVISION OF UNEMPLOYMENT INSURANCE	GARNISHMENT PAYMENT - FINAL	11/26/2025	\$16.24	
Grand Total:				\$55,506.23	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: NOVEMBER 2025

For the range of vouchers: 17250118 - 17250130 23250053 - 23250054

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17250118	WELD RILEY SC	Legal Fees	10/29/2025	\$660.00	P
17250119	ASPIRUS OCCUPATIONAL HEALTH	Advisor/Mileage/HRA/Bios/Labs	11/03/2025	\$160.00	P
17250120	ASPIRUS OCCUPATIONAL HEALTH	Advisor/Mileage/HRA/Bios/Labs	11/03/2025	\$6,308.75	P
17250121	AMAZON CAPITAL SERVICES	Office Supplies/Leadership	10/31/2025	\$125.37	P
17250122	AMAZON CAPITAL SERVICES	Office Supplies	11/12/2025	\$15.97	P
17250123	ROCKMAN'S CATERING	Leadership Lunch	11/13/2025	\$1,142.00	P
17250124	ASPIRUS OCCUPATIONAL HEALTH	Drug Testing	11/03/2025	\$159.00	P
17250125	ASPIRUS OCCUPATIONAL HEALTH	Drug Testing	11/03/2025	\$454.00	P
17250126	WELD RILEY SC	Legal Fees	11/06/2025	\$800.00	P
17250127	WELD RILEY SC	Legal Fees	11/06/2025	\$1,810.00	P
17250128	WI DEPT OF WORKFORCE DEVELOPMENT	October 2025 Unemployment	11/25/2025	\$79.00	P
17250129	US BANK	P-Card Charges	11/17/2025	\$201.97	
17250130	MID-STATE TECHNICAL COLLEGE	Leadership Summit	11/14/2025	\$3,000.00	P
23250053	TJ'S AUTO & COLLISION REPAIR	Vehicle Damage - Squad #7	10/29/2025	\$8,908.48	P
23250054	DWD BUREAU OF FINANCE	Operating Expenses for ODIP	11/05/2025	\$60.85	P
Grand Total:				\$23,885.39	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: NOVEMBER 2025

For the range of vouchers: 28250230 - 28250243

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28250230	CITY OF MARSHFIELD	OCTOBER SPECIAL CHARGES	11/05/2025	\$3,321.45	P
28250231	CITY OF NEKOOSA TREASURER	OCTOBER SPECIAL CHARGES	11/05/2025	\$1,063.19	P
28250232	TOWN OF SARATOGA	OCTOBER SPECIAL CHARGES	11/05/2025	\$232.77	P
28250233	TOWN OF GRAND RAPIDS	OCTOBER SPECIAL CHARGES	11/05/2025	\$517.54	P
28250234	TOWN OF HANSEN	OCTOBER SPECIAL CHARGES	11/05/2025	\$16.25	P
28250235	TOWN OF ROCK	OCTOBER SPECIAL CHARGES	11/05/2025	\$333.41	P
28250236	WI DEPT OF ADMINISTRATION	OCTOBER WI LAND INFO	11/05/2025	\$6,713.00	P
28250237	WOOD COUNTY REGISTER OF DEEDS	TAX DEED RECORDING FEES	11/05/2025	\$30.00	P
28250238	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	11/19/2025	\$474.77	P
28250239	EO JOHNSON COMPANY INC	FOLDING MACHINE MAINTENANCE	11/19/2025	\$275.00	P
28250240	STATE OF WISCONSIN TREASURER	OCTOBER CLERK OF COURT REVENUE	11/19/2025	\$139,224.22	P
28250241	SYLVESTER TIM	TAX OVERPAYMENT REFUND	11/19/2025	\$201.17	P
28250242	DIAMOND BUSINESS GRAPHICS	TAX BILLS	11/25/2025	\$1,606.80	P
28250243	US BANK	WCTA HOTEL	11/25/2025	\$267.00	P
Grand Total:				\$154,276.57	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____



Wood County 2025 Health Assessment Results

Riley Peterson Wellness Specialist

Aspirus Business Health

Passion for excellence. Compassion for people.



Program Wins!

Health Risk Assessment & Biometric Screening Results

WIN	
Overall participation in the 3 qualifying activities.	84% of employees completed the 2025 qualifying activities. The wellness program continues to have high participation.
Positive health coaching experience.	Health Coaching continues to be well received and helpful for participants.
Alcohol and nicotine use.	Surveys and coaching data has shown a significant decrease in alcohol and nicotine use and more interest in decreasing or quitting.
Continue making progress with high-risk participants.	A small amount of the population is considered “High-Risk” in blood sugar, total cholesterol, HDL cholesterol, LDL cholesterol and BMI results.

Opportunities

Health Risk Assessment & Biometric Screening Results

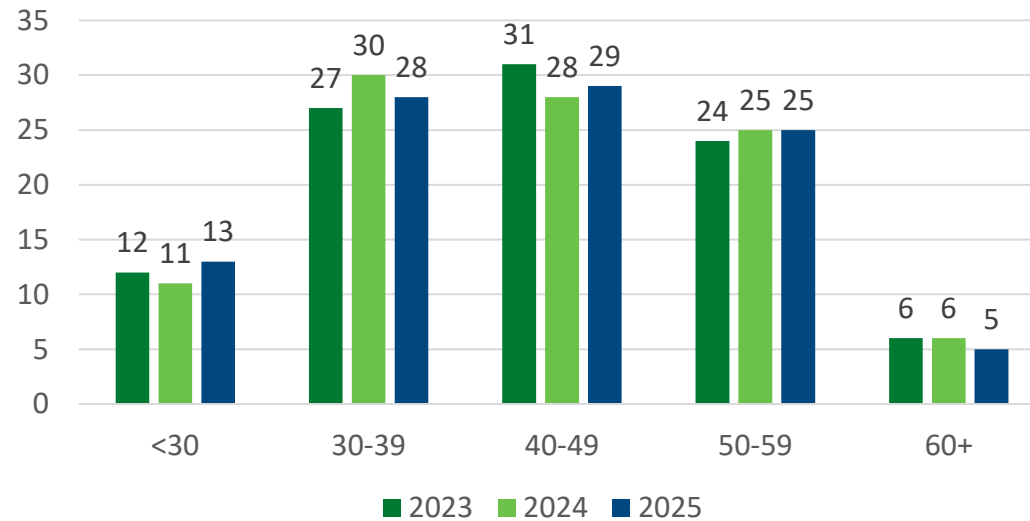
Opportunity	
Blood pressure risk	The number of participants who are in this high-risk category has increased for the past 2 years.
Participation	Although the participation is great for this program, we can always improve and attempt to find ways to keep people engaged throughout the year.
Nutrition	Data shows a decline in nutrition as well as triglycerides. Positive changes for nutrition could also help continue to lower BMI.

Participation Summary

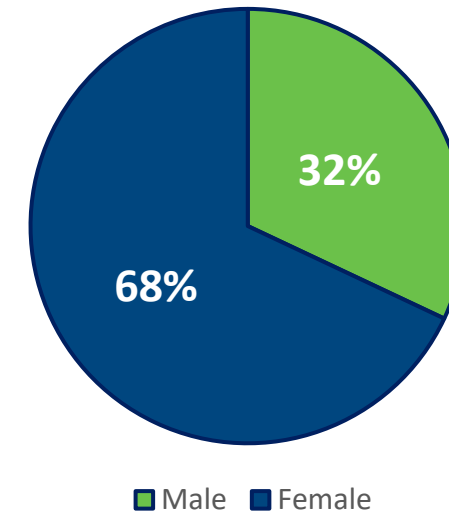
Participants who completed all three qualifying activities

Participation	2024 Number	2024 Percentage	2025 Number	2025 Percentage
Number of Participants	452	87%	461	84%

Participation Percentage Rate by Age



Gender



Overall Population Aggregate Results*

2025

*Population varies from year to year due to New Hires, Newly Eligible, Terms, and Change in Eligibility Status

Health Status

*Data from Health Assessment answers combined with Biometric Screening Results

Health status is based on risk factor severity and the type and presence of select diagnosed chronic conditions.

Emphasis is placed on significant, or “major” risk factors contributing, or “minor” risk factors according to their increased impact on morbidity, mortality, and health care costs.

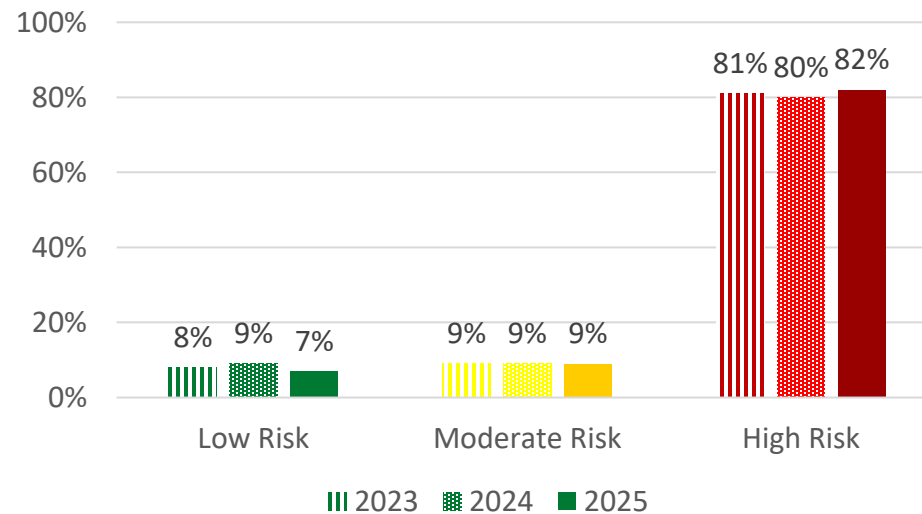
Book of Business Statistics:

Low Risk = 15%

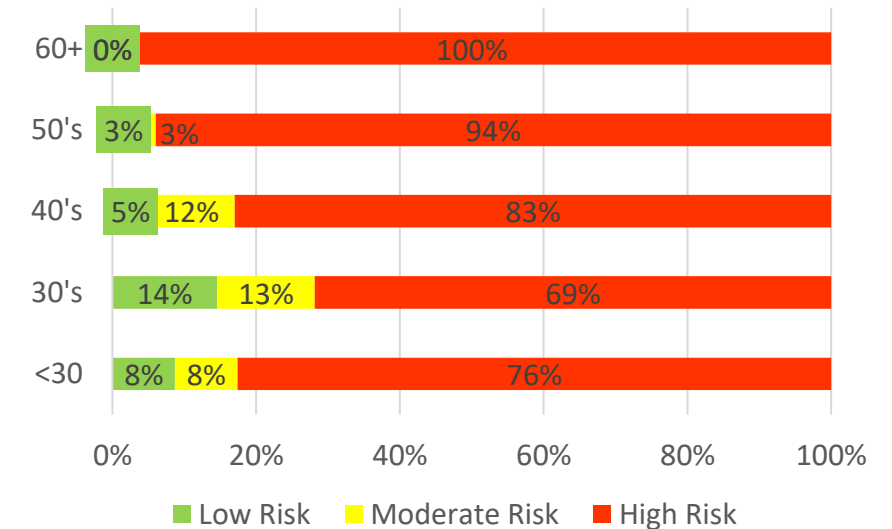
Moderate Risk = 13%

High Risk = 71%

Overall Health Status

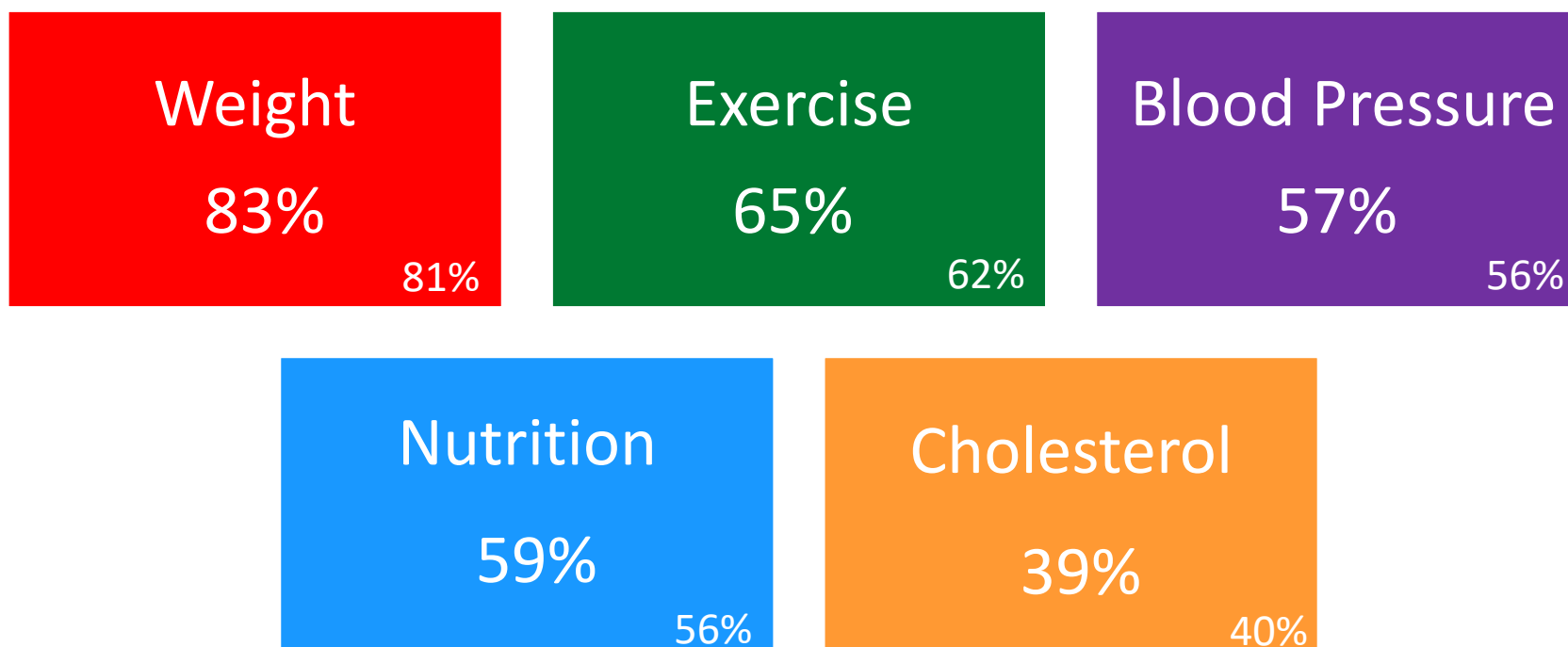


Overall Health Status by Age



Top 5 Risk Factors

* Data from Health Assessment answers combined with Biometric Screening Results



**Numbers in bottom right corner are values from 2024.*

2024-2025 Health Risk Factors Summary

*Data from Health Assessment

Moderate & High Risk Factors	Total Population		Risk Change
	455	475	
	2024	2025	
Alcohol	29%	25%	-4%
Exercise	61%	65%	+4%
Nutrition	55%	59%	+4%
Stress	26%	28%	+2%
Sleep	33%	38%	+5%
Tobacco & Nicotine	12%	12%	0%

Cohort Data Results 2024 - 2025

Biometric Cohort Analysis: 2024 - 2025

*418 cohort participants completed biometrics both years

Biometric Measures	Low Risk		Low Risk Change	Rising Risk		High Risk		High Risk Change
	2024	2025		2024	2025	2024	2025	
Blood Pressure	< 120/80		Improved 1%	120/79 - 129/79		> 129/79		Increased 4%
	43%	42%		12%	9%	45%	49%	
Blood Sugar	< 100		Improved 7%	100 – 124		125 or >		No Change 0%
	65%	72%		30%	23%	5%	5%	
Total Cholesterol	< 200		Declined 4%	200 – 240		>240		No Change 0%
	61%	57%		32%	36%	7%	7%	
HDL Cholesterol	> 59		Improved 1%	59 – 40		< 40		No Change 0%
	26%	27%		58%	57%	16%	16%	
LDL Cholesterol	< 100		Declined 2%	100 – 159		>159		Improved 2%
	30%	28%		63%	67%	7%	5%	
HDL Ratio	< 4.0		Declined 1%	4.0 – 5.0		> 5.0		Improved 1%
	59%	58%		25%	27%	16%	15%	
Triglycerides	< 150		Declined 2%	150 – 199		200 or >		Increased 1%
	76%	74%		14%	15%	10%	11%	
BMI	18.5 – 24.99		Improved 3%	25.0 – 29.99		< 18.5 or > 29.99		Improved 4%
	16%	17%		27%	30%	57%	53%	

2024 – 2025 Cohort

Health Risk Factors from Health Assessment

413 Cohort Participants completed both years

At Risk	2024	2025	Percent Change
	Percent at Risk		
Alcohol	25%	29%	-4%
Exercise	63%	65%	+2%
Nutrition	56%	57%	+1%
Sleep	33%	38%	+5%
Stress	26%	27%	+1%
Tobacco	12%	11%	-1%

Overall Population Aggregate Results*

2023-2025

*Population varies from year to year due to New Hires, Newly Eligible, Terms, and Change in Eligibility Status

2023 – 2025 Cohort

Health Risk Factors from Health Assessment

367 Cohort Participants completed both years

At Risk	2023	2025	Percent Change
	Percent at Risk		
Alcohol	34%	25%	-9%
Exercise	63%	64%	+1%
Nutrition	56%	55%	-1%
Sleep	37%	38%	+1%
Stress	27%	27%	0%
Tobacco	11%	11%	0%

Biometric Cohort Analysis: 2023 - 2025

*371 cohort participants completed biometrics both years

Biometric Measures	Low Risk		Low Risk Change	Rising Risk		High Risk		High Risk Change
	2023	2025		2023	2025	2023	2025	
Blood Pressure	<120/80		Improved 6%	120/79 - 129/79		>129/79		Increased 6%
	36%	42%		22%	10%	42%	48%	
Blood Sugar	< 100		Improved 6%	100 – 124		125 or >		No Change 0%
	66%	72%		29%	23%	5%	5%	
Total Cholesterol	< 200		Declined 4%	200 – 240		>240		Increased 1%
	61%	57%		33%	36%	6%	7%	
HDL Cholesterol	> 59		Improved 1%	59 – 40		< 40		Increased 2%
	26%	27%		60%	57%	14%	16%	
LDL Cholesterol	< 100		Declined 6%	100 – 159		>159		No Change 0%
	33%	27%		62%	68%	5%	5%	
HDL Ratio	< 4.0		No Change 0%	4.0 – 5.0		> 5.0		Increased 2%
	58%	58%		29%	27%	13%	15%	
Triglycerides	< 150		Declined 1%	150 – 199		200 or >		Improved 1%
	76%	75%		13%	15%	11%	10%	
BMI	18.5 – 24.99		Improved 2%	25.0 – 29.99		< 18.5 or > 29.99		No Change 0%
	15%	17%		32%	30%	53%	53%	

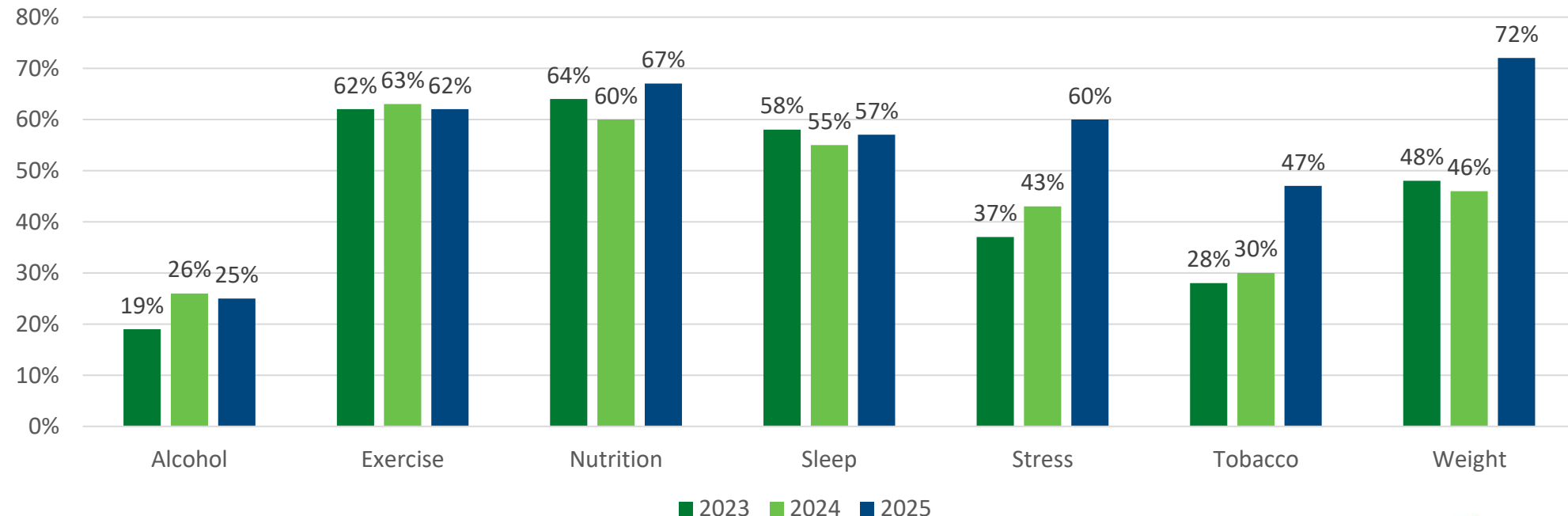
Readiness To Change/Preventative Care

Readiness to Change

*Data from Health Assessment self-reported answers

Readiness to change is based on assessing in which of the five phases of change an individual with a certain risk factor resides. The five phases are: Pre-Contemplation, Contemplation, Preparation, Action, and Maintenance. Percentages Planning to Change are participants that are in either the preparation or action phases. It is also important to look at those that Think it's Important to Change and their Confidence in Ability to Change as this helps determine what areas to focus on and another way to gauge if your program is making a difference.

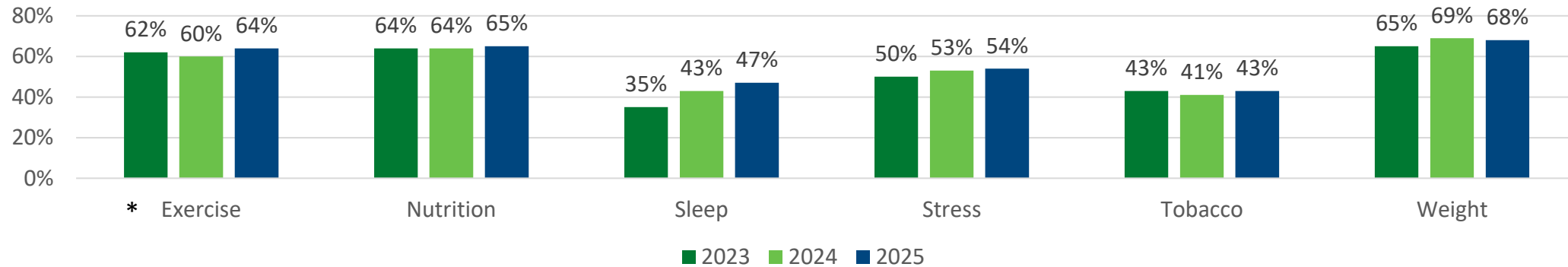
At Risk Planning to Change



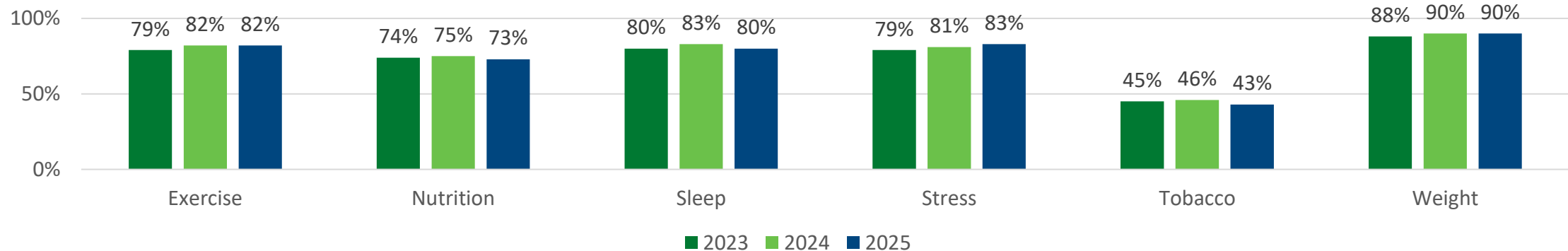
Readiness to Change

*Data from Health Assessment self-reported answers

At Risk Confident in Ability to Change



At Risk Think it's Important to Change

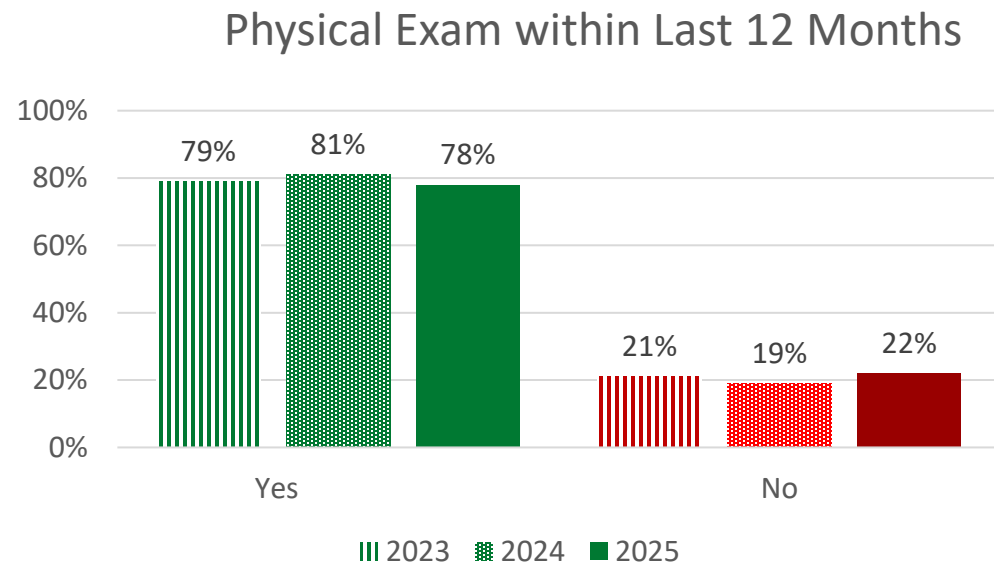


* Alcohol is not evaluated in these categories

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Preventative Care

*Data from Health Assessment self-reported answers



- **10% reported not having a primary care provider**
- **3% asked to be contacted for help finding a primary care provider**

Continuum of Care

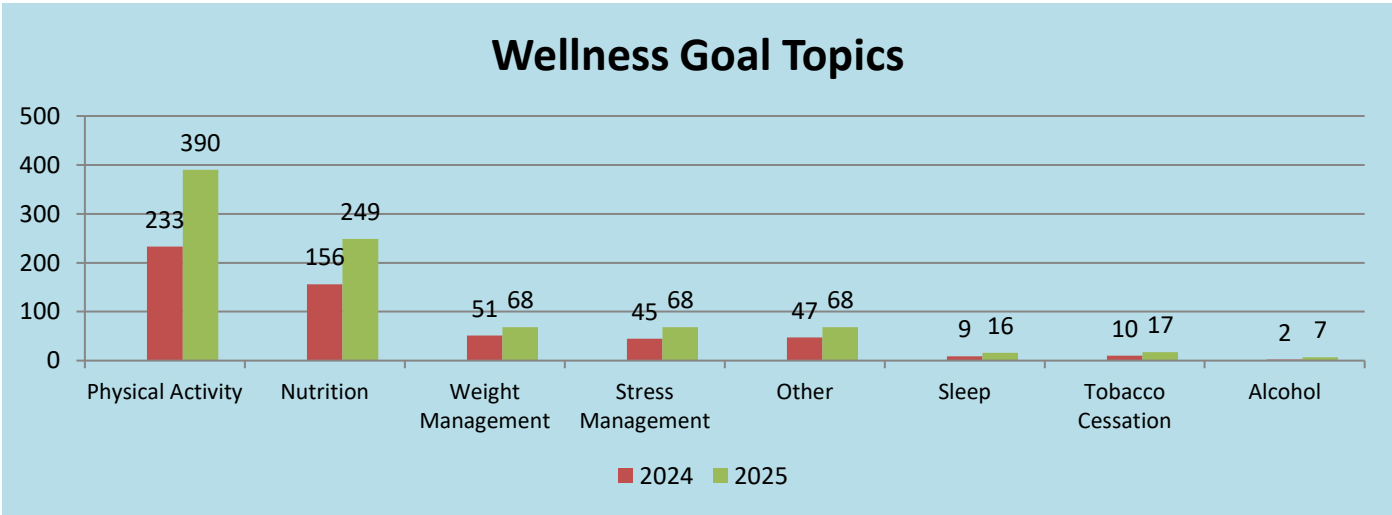
*Data from Health Assessment self-reported answers

- 67 high risk wellness participants received phone messages to review results and were strongly recommended to follow-up with primary care provider.
 - 34 participants were contacted via phone; lab results reviewed and recommended follow up with primary care provider.
 - 20 already had followed up with their provider prior to the call
 - 3 had already initiated healthy lifestyle changes and scheduled a follow up with their provider prior to the call
 - 33 participants unable to reach by phone, high risk results were then sent to participant with directions, strongly recommending follow up with health care provider.

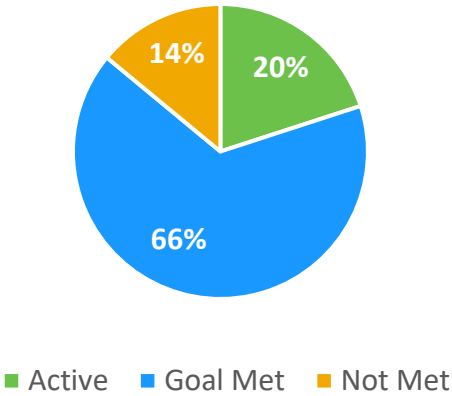
Health Coaching Data

Health Coaching Summary

	January – August 2024	January – August 2025
Total Coached	464	470
Total Sessions	485	500
Number of Goals Set	603	582



Goal Status from 2024 Goals Set (Evaluated during 2025 session)



Health Coaching Satisfaction Survey Data

Comment	Yes Definitely	Yes Mostly	Yes Somewhat	No
Able to Schedule Health Coaching Appointment Timely	80%	20%	0%	0%
Health Coach Listened Carefully	85%	15%	0%	0%
Health Coach Explained Things Clearly	90%	10%	0%	0%
Know What to Do if had More Questions	85%	10%	5%	0%

Comments	Agree	Disagree
Health Coach was Empathetic & Respectful	100%	0%
Health Coach Assisted with Useful Advice & Resources	95%	5%
Health Coach was Engaged & Motivational	100%	0%
Health Coach Helped Develop Personal Goals & Next Steps	95%	5%
Overall Satisfaction with Aspirus Business Health Wellness Staff	100%	0%

Success Stories

Found through health coaching experience

Participant #1: Has dedicated to stress management and mental health goals. In the previous year, they had dedicated to being more routine with their health goals and reports making significant improvements through scheduled time for hobbies, time for family, and being more active in the wellness program. The participant's department has created a great environment to support these goals and even participated in the Wellness-Opoly challenge together!

Participant #2: Utilized health coaching to create exercise goals and used coaching for accountability. They report making good progress at their follow up appointment and utilized Inbody testing services that the wellness program provides to track their progress and plans to continue to do so!

Participant #3: Biometrics had indicated that their blood pressure was rising over the past few years, and they have been working to improve this through lifestyle changes. The participant had increased their water consumption, started yoga classes and made nutritional changes that ultimately helped lower their blood pressure down to the recommended range!

Personal Success Stories & Feedback

Comments on the health coaching experience

- He does a good job.
- Keep up the great work!
- The health coaching session was very enlightening. I feel very accomplished and satisfied with our discussion.
- I have stated it before, but I will again I think Ryan is a great listener and motivator. I felt like I was harder on myself, and he was the one giving compliments and reassuring me that and progress no matter how big or small is progress and should be celebrated.
- Aspirus is lucky to have such a great employee working for them.
- Good use of motivational interviewing techniques.

Personal Success Stories & Feedback

Comments on the health coaching experience

- Overall great experience.
- I was very pleased with my health coaching experience. I feel accomplished thank you Ryan!
- I continue to appreciate working with Ryan.
- I think it's nice to only have to check in once or twice per year. If we had to check in more, it would be more like a chore than a way to brag about ourselves and get positive feedback or get a little help with ideas as to how to reach our goals. Ryan is great and seems to actually listen and remember who you are when you speak to him.
- Ryan was accommodating when I forgot my original scheduled appointment. He worked me in same day at a different time - which was much appreciated!
- Keep it up!
- It was nice to have a follow up after the screening and survey that you have to take.

Personal Success Stories & Feedback

Comments on the health coaching experience

- Ryan is VERY flexible and helped me schedule this in a super timely manner - despite the fact I missed our first appointment - oops! Thanks, Ryan, for being so kind! :)
- Ryan Boeshaar is a great person to work with. He listens explains make suggestions/tips and easy going. Would recommend him to anyone.
- I like the way Ryan makes me feel like he actually listens to me and my opinions and doesn't just seem to want to say what he is supposed to say and move on. I feel like he accepts my way of doing things and doesn't judge how I choose to handle my day-to-day struggles and triumphs. I also feel like he gives me positive reinforcement and encouragement when I explain to him my goals and struggles.
- Ryan listened to what I am currently doing to better my health and was encouraging to stay on this path I am on.
- Riley reassured me that I was making the right choices and didn't put too much pressure on me.

Year-long Program Participation

Program Participation

Snapshot of Completed Activities from 2022 to 2025

Wellness Activity	2022 (502 Participants)	2023 (504 Participants)	2024 (504 Participants)	2025 (544 Participants)
Quarter 1 Wellness Challenge	128	127	129	148
Quarter 2 Wellness Challenge	127	144	95	148
Quarter 3 Wellness Challenge	116	102	64	87
Quarter 4 Wellness Challenge	52	116	67	N/A
Dental Exam	184	176	182	142*
Annual Eye Exam	122	114	127	88*
Medical Self-care	160	158	155	118*
6-months Nicotine Free	162	169	167	137*

*Numbers are not final

Recommendations and Next Steps

- Create challenges that focus on the risk factors that are most relevant (blood pressure, nutrition, etc.)
- Participation is highest at the beginning of the year, if there's a topic we want the most education and change in, we should do it in the first quarter.
- Add financial wellness activities to the portal.
- Add tobacco resources to the portal due to the increased interest.
- Consider challenges that help with weight or stress as it is what people are reporting they are wanting to change.

Thank you.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

MEMO TO: Operations Committee

FROM: Heather L. Gehrt, County Treasurer

DATE: November 26, 2025

SUBJECT: Request for Tax Assessment Appeal Intervention Funding

The County has been made aware, by the City of Wisconsin Rapids, a company that has appealed real estate tax assessments on several manufacturing parcels of real estate for tax years 2018-2024, and which are now pending before the Tax Appeals Commission (TAC).

These are manufacturing properties and not assessed by the City Assessor, rather by the State of Wisconsin Department of Revenue (DOR). The company had initial appeals in front of the Board of Assessor Appeals in Madison. Each assessment was upheld by the Board of Assessor Appeals, so the appeals were denied. The company has, however, appealed to the TAC and are anticipated to occur in April 2026. The DOR is the entity defending the assessments in front of the TAC, as the DOR performs these manufacturing assessments.

Since the real estate taxes were paid in full, and if the company prevails on appeal and has any assessments reduced, each taxing jurisdiction will need to reimburse the company for the excess taxes that the company paid to the taxing jurisdictions. If the TAC finds in favor accepts the valuation numbers as the company requested, Wood County would need to pay back \$1.1 million.

The City has asked all the taxing jurisdictions involved, (County, WR School District, MSTC), as well as the City, themselves, to consider contributing funding for counsel to intervene on behalf of the City and assist the DOR with the assessment appeals. The DOR has limited resources, and it is important to have additional representation to represent our interests and most importantly, to present an appraisal which can support the DOR's assessments. The proposed contribution split would be equal to each taxing jurisdictions' percentage of the net property taxes paid by the company (for Wood County, approximately 21%).

Based on estimates received from the City, I am asking the Operations Committee, for approval to contribute not more than \$25,000 to the City of Wisconsin Rapids for legal costs for these tax appeals.

Thank you.



RESOLUTION#

DATE
Effective
Date

December 16, 2025

December 16, 2025

Page 1 of 1

Introduced by Operations Committee

Motion:	Adopted:	☐
1 st	Lost:	☐
2 nd	Tabled:	☐
No: _____	Yes: _____	Absent: _____
Number of votes required:		
☒ Majority	☐ Two-thirds	
Reviewed by: _____	NF	, Corp Counsel
Reviewed by: _____	PY	, Finance Dir.

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE: Offered Amount	\$17,000.00
R.E. Taxes	(7,478.63)
R.E. Tax Interest	(1,660.35)
Publication Fees	(49.00)
Tax Deed Expense	(125.00)
GAIN	\$7,687.02

WHEREAS, during the sealed bid process no offer was received on the below mentioned property; and

WHEREAS, an open bid process was held and this was the best offer received on the below mentioned property; and

WHEREAS, proceeds will be distributed in accordance with Act 216; and

WHEREAS, it is beneficial for Wood County to sell tax deed property so as to obtain deficient tax revenues and to place the property back on the tax roll.

NOW THEREFORE BE IT RESOLVED, that the following offer be accepted:

City of Wisconsin Rapids

34-10052 Lot 12, Parkside Estates, City of Wisconsin Rapids, Wood County, Wisconsin.

OFFERED AMOUNT

\$17,000.00

APPRAISED AMOUNT

\$125,400.00

Adopted by the County Board of Wood County, December 16, 2025

County Clerk

County Board Chairman

**RESOLUTION#**

DATE

December 16, 2025

Effective

Date

Upon passage & posting

Page 1 of 2

Introduced by

Operations Committee

Motion:	Adopted:	☐
1 st	Lost:	☐
2 nd	Tabled:	☐
No: _____	Yes: _____	Absent: _____
Number of votes required:		
☐ Majority	☒ Two-thirds	
Reviewed by: _____	NF	, Corp Counsel
Reviewed by: _____	PY	, Finance Dir.

INTENT & SYNOPSIS: To amend the 2025 budget for Health Department's Public Health budget (54121) for the purpose of disbursing funds for approved Opioid Remediation applications with opioid settlement funds.

FISCAL NOTE: No cost to Wood County. The source of funding is unspent opioid settlement funds. The adjustment to the budget is as follows:

ACCOUNT	ACCOUNT NAME	DEBIT	CREDIT
48900	Other Misc Revenues	\$362,414.74	
54121	Public Health		\$362,414.74

WHEREAS, the Opioid Settlement Task Force recommended the use of opioid settlement funds on several applications received for opioid remediation, and

WHEREAS, the Health & Human Services Committee at their November 20, 2025 meeting approved the funding recommendations by the Opioid Task Force at a cost of \$362,414.74. The applicants receiving opioid settlement funds are listed below:

Applicant	Amount
Wood County Health Department	\$ 25,000.00
Wood County Criminal Justice Dept.	63,237.00
Vivent Health	61,033.00
Three Bridges Recovery Wisconsin Inc.	70,587.00
Children's Wisconsin	66,778.87
Wisconsin Rapids Public Schools	66,778.87
Wisconsin Rapids Fire Department	9,000.00
	<u>\$ 362,414.74</u>

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Adopted by the County Board of Wood County, December 16, 2025

County Clerk

County Board Chairman

WHEREAS, rule 5.03 of the Wood County Board of Supervisors states that “an amendment to the budget is required any time the actual cost will exceed the budget at the function level”, and

NOW THEREFORE BE IT RESOLVED, to amend the Health Department budget for 2025 by appropriating \$362,414.74 of unspent opioid settlement funds from Other Miscellaneous Revenues (48900) to Public Health (54121), and

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to post a notice of this budget change within 15 days.



Opioid Task Force Funding Recommendations

November 7, 2025



WISCONSIN DEPARTMENT
of **HEALTH SERVICES**

State fiscal year 2026 funding

\$3,000,000 Room and board costs for Medicaid members in residential substance use disorder treatment

2025 Awards



Agency	Title	Award
Hannah Center Inc	Kairos Care	\$75,000
Marshfield Area Coalition for Youth (MACY)	MACY's Possibility Project (<i>**Project changed as campaign was not available</i>)	\$61,950
Wood County Criminal Justice	Wood County Medication Assisted Recovery Program	\$60,500
Three Bridges Recovery WI, Inc.	Three Bridges Recovery Wisconsin Inc Peer Support Recovery Project	\$54,320
Wisconsin Rapids Family Center	Harm Reduction and Education for Domestic and Sexual Violence Survivors	\$50,000
Mid-State Technical College	First Responder and Frontline Workforce Training on Opioid Prevention and Harm Reduction	\$48,000
Vivent Health	Vivent Health Harm Reduction Project	\$36,874.74
Wood County Sheriff's Department	Employee Wellness Initiative	\$32,020
Badgerland Youth for Christ	Juvenile Justice Ministries (JJM) -Life Choices	\$20,000
Marshfield Police Department	Officer Mental Wellness	\$12,500
UW-Madison Division of Extension Wood County	Rent Smart: Helping tenants find and keep safe, sober and affordable housing	\$2,455

Total:
\$453,619.74

2025 Awards



Wood County Health Department: \$75,000 (AC changes)

+Vital Strategies 2-year match grant for \$75,000

Three Bridges Recovery: \$25,000 (ED2 changes)

\$550,000 for FQHC in 2024/2025

Wood County Payments, 2022 through 2038



Year of Year	Allergen	CVS	Cardinal	Cencora	Janssen	Mc Kesson	Teva	Walgreens	Walmart	Total
2022	\$0	\$0	\$41,644	\$41,779	\$263,074	\$51,348	\$0	\$0	\$0	\$397,845
2023	\$0	\$0	\$21,340	\$21,409	\$0	\$26,312	\$0	\$0	\$0	\$69,060
2024	\$25,246	\$32,843	\$45,775	\$45,776	\$0	\$32,933	\$22,817	\$63,478	\$222,350	\$491,217
2025	\$25,246	\$26,184	\$26,709	\$26,796	\$0	\$32,933	\$22,817	\$25,240	\$0	\$185,925
2026	\$25,246	\$52,327	\$26,709	\$26,796	\$13,269	\$32,933	\$22,817	\$25,240	\$0	\$225,336
2027	\$25,246	\$52,327	\$0	\$0	\$13,269	\$32,933	\$22,817	\$25,240	\$0	\$171,831
2028	\$25,246	\$52,327	\$31,413	\$31,515	\$13,269	\$38,733	\$22,817	\$25,240	\$0	\$240,560
2029	\$25,246	\$52,327	\$31,413	\$31,515	\$16,893	\$38,733	\$22,817	\$25,240	\$0	\$244,184
2030	\$25,246	\$49,712	\$31,413	\$31,515	\$16,893	\$38,733	\$22,817	\$38,238	\$0	\$254,569
2031	\$0	\$47,098	\$26,406	\$26,492	\$16,893	\$32,559	\$22,817	\$38,238	\$0	\$210,503
2032	\$0	\$47,057	\$26,406	\$26,492	\$0	\$32,559	\$22,817	\$38,238	\$0	\$193,568
2033	\$0	\$47,057	\$26,406	\$26,492	\$0	\$32,559	\$22,817	\$38,238	\$0	\$193,568
2034	\$0	\$0	\$26,406	\$26,492	\$0	\$32,559	\$22,817	\$38,238	\$0	\$146,512
2035	\$0	\$0	\$26,406	\$26,492	\$0	\$32,559	\$22,817	\$38,238	\$0	\$146,512
2036	\$0	\$0	\$26,406	\$26,492	\$0	\$32,559	\$22,817	\$76,476	\$0	\$184,750
2037	\$0	\$0	\$26,406	\$26,492	\$0	\$32,559	\$0	\$0	\$0	\$85,457
2038	\$0	\$0	\$26,406	\$26,492	\$0	\$32,559	\$0	\$0	\$0	\$85,457

Source: <https://www.forward-analytics.net/latest-news/forward-analytics-interactive-opioid-payment-tool/>



Wood County Fiscal Year 2026 Funding



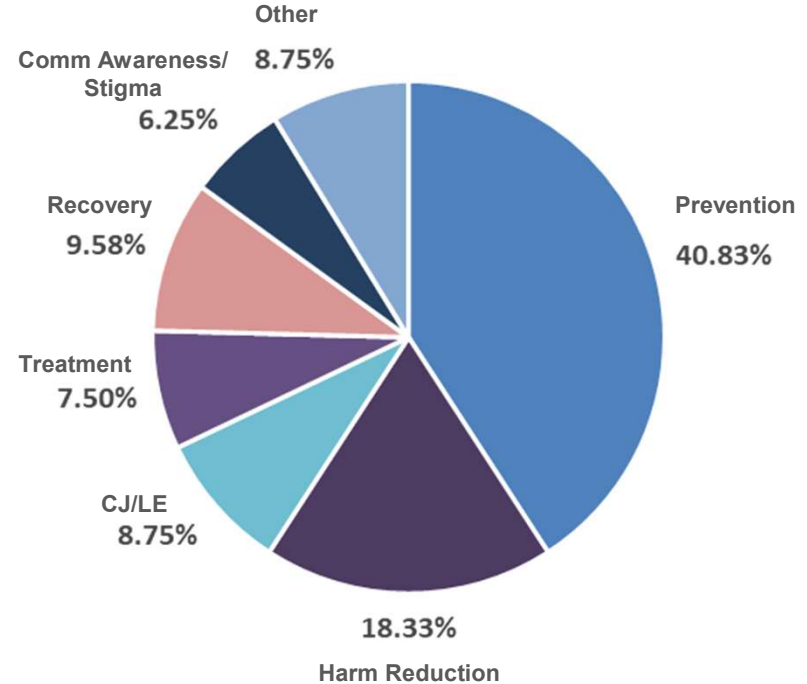
2026 Proposals and Funding

Available funding: \$362,414.74

Received 12 proposals

Total requests: \$622,223

Percentage of requests in each category





12 Applicants:

Agency	Title
Aspirus	Making Reading Memories
Badgerland Youth for Christ	JJM and City Life - Life Choices
Children's Wisconsin	Family Outreach and Support Services (FOSS)
Marshfield Area Coalition for Youth (MACY)	Find Your Balance: Expanding Youth-Led Campaigns in Wood County
Opportunity Development Center, Inc., dba Opportunity for Hope	Opportunity for Hope: Expanding Access to substance use treatment and justice system collaboration in Wood County
Three Bridges Recovery	Three Bridges Recovery Wisconsin, Inc. Peer Support and Community Outreach Recovery Project

Agency	Title
Vivent Health	ROOT: Risk Reduction, Outreach and Opportunities Together
Wisconsin Rapids Fire Department	WRFD Peer Support Team
Wood County Health Department	Prevention - IMPACT at Work
Wood County Criminal Justice Department	Wood County Criminal Justice Department Opioid Relief Efforts
Wisconsin Rapids Family Center	A Comprehensive Approach to Safety: Implementing harm reduction and intersection education in DV/SA services
Wisconsin Rapids Public Schools	Investing in Prevention: Strengthening School Based AODA Services to Prevent Substance and Opioid Misuse

Applying agency: Aspirus Health

Title: Making Reading Memories

Parental incarceration and parental substance use are two Adverse Childhood Experiences (ACEs). ACEs can have a detrimental effect on children's lives over time. The more ACEs a child has, the more likely they are to struggle – mentally, physically, emotionally, economically and academically.

The MRM (Making Reading Memories) project builds connection between parent and child through a reading program. The program builds connection and increases literacy, thus buffering / building resiliency and helping to reduce the impact of addiction and imprisonment on the child. The project is based on the UW-Extension's Making Reading Memories (The Literacy Link – Parenting and Family Relationships), part of their Literacy Link efforts.

Aspirus has a history of providing mental health services in the jail. Three Bridges Recovery provides recovery services. Planning time is requested to explore the opportunity of implementing the program in the Wood County Jail.

Request: \$ 17,462.00

Applying agency: Badgerland Youth for Christ

Title: JJM and City Life - Life Choices

Through several strategic outreach and preventative initiatives, City Life and JJM - Life Choices will strive to educate, support, and mentor students who are suffering the ill-effects of substance abuse or are at-risk for becoming involved with harmful substances, to help prevent and overcome addictions and harmful substance behaviors.

Request: \$35,000

Applying agency: Children's Wisconsin

Title: Family Outreach and Support Services (FOSS)

Children's Wisconsin proposes to expand Family Outreach & Support Services (FOSS) in Wood County using opioid settlement funds. FOSS is an evidence-informed, prevention-focused program that provides home visiting, parent education, and warm referrals to community resources. The program strengthens protective factors, supports family stability, and addresses social determinants of health that increase vulnerability to substance misuse.

Settlement funding will allow Children's to reduce lengthy waiting lists and ensure timely access for families with risk factors such as trauma, housing instability, parental substance use, or mental health concerns. FOSS also serves families where substance use is already present, offering navigation and connections to treatment or recovery supports.

By combining evidence-informed practices with nationally recognized models such as Triple P, FOSS delivers direct, measurable services that align with settlement purposes of prevention treatment, and recovery. This expansion will increase access, reduce risks, and promote long-term community well-being.

Request: \$100,000.00

Applying agency: Marshfield Area Coalition for Youth (MACY)

Title: Find Your Balance: Expanding Youth-Led Campaigns in Wood County

In Year One, MACY youth leaders launched Find Your Balance, a prevention campaign based on the idea that “being out of balance” often leads youth to make unhealthy choices. Designed by and for youth, and beta-tested in focus groups, the campaign has begun to transform conversations in schools and communities.

In Year Two, MACY will expand Find Your Balance into more expansive community spaces while also launching a second campaign, My Choices Shape My Tomorrow, developed at the February 2025 MCLA retreat. Both campaigns emphasize balance, mental health, and wellness, addressing the link between mental health challenges and substance misuse. The project will include a new part-time coordinator, ongoing evaluation with Catalyst Evaluation Group, and sustained investment in meaningful youth engagement.

Request: \$75,000.00

Applying agency: Opportunity Development Centers, Inc., dba Opportunity for Hope

Title: Opportunity for Hope: Expanding Access to substance use treatment and justice system collaboration in Wood County.

Opportunity for Hope, operated through Opportunity Development Centers (ODC), is a non-profit, community-focused, DHS 75.50 certified outpatient clinic dedicated to providing evidence-based treatment and recovery services for individuals with Opioid Use Disorder (OUD) and co-occurring mental health or substance use disorders. Through strong partnerships with the Wood County jail recovery pods, Adult Drug Treatment Court, and co-responder programs, we provide therapy and substance use counseling to justice-involved individuals, ensuring continuity of care during incarceration and upon reentry. This grant will allow us to sustain and expand these jail-based services including the development of MRT groups, support workforce development through SAC-IT supervision funding, and open and operationalize a Marshfield outpatient clinic to increase access to treatment for North Wood County residents. Together, these efforts will strengthen the local treatment network and improve recovery outcomes for our community.

Request: \$ 75,904.00

Applying agency: Three Bridges Recovery Wisconsin, Inc.

Title: Three Bridges Recovery Wisconsin, Inc. Peer Support and Community Outreach Recovery Project

To provide peer support to those in need within the community. Peer support is the practice where people with shared experiences provide emotional, social, or practical help, often facilitated by individuals with similar lived experiences. Offer outreach and harm reduction strategies to the community to help reduce the stigma surrounding opioid use disorder and co-occurring substance use disorders. Collaborate with partners and network to establish new partnerships that can provide additional resources for individuals in need.

Request: \$70,587

Applying agency: Vivent Health

Title: ROOT: Risk Reduction, Outreach and Opportunities Together

Vivent Health will continue to provide harm reduction services in collaboration with the Wood County Health Department. The funding will support LifePoint syringe access services which provide distribution of sterile syringes, intramuscular naloxone, xylazine test strips, and safer sex materials to people who use drugs. All harm reduction encounters also include education and conversations around safer use practices, overdose prevention trainings, and referrals to services for treatment or other care.

Vivent Health and Wood County Health Department have provided LifePoint services since June 2023 and collaborated on this grant project in 2025. In 2026, Vivent plans to offer delivery of in-person mobile harm reduction services through a bi-weekly pop-up and direct address delivery services by request. In these encounters, we will also directly promote Depot services to improve participation. Finally, Vivent will conduct two focus groups to continue to evaluate gaps and improvements to local services.

Request: \$61,033.00

Applying agency: Wisconsin Rapids Family Center

Title: A Comprehensive Approach to Safety: Implementing harm reduction and intersection education in DV/SA services.

Wisconsin Rapids Family Center (WRFC) will utilize grant funding to continue and enhance harm reduction and educational services for survivors of domestic/sexual violence, including age-appropriate education for children and youth.

Shelter staff and Advocates will integrate harm reduction with sheltered clients, increasing focus on positive coping skills and education on the intersections of substance use disorder and violence. Identified Advocates will extend these services to outreach clients.

WRFC will facilitate warm handoff referrals to recovery services and continue to host local partners, such as Three Bridges Recovery, for onsite office hours to reduce client safety and transportation barriers.

Furthermore, WRFC's Dual Abuse & Prevention Advocate will provide primary trainings for community agencies, partner professionals, coalitions, as well as local teens. This focus on harm reduction education, prevention and the correlation between domestic/sexual violence and substance use will increase community awareness, reduce stigma, and create effective prevention strategies among youth.

Request: \$71,000.00

Applying agency: Wisconsin Rapids Fire Department

Title: WRFD Peer Support Team

The WRFD Peer Support Program exists to provide mental health support services that are designed to meet the needs of the Wisconsin Rapids Fire Department members as a result of job related stress associated with opioid-related emergency events.

Request: \$9,000.00

Applying agency: Wisconsin Rapids Public Schools

Title: Investing in Prevention: Strengthening School Based AODA Services to Prevent Substance and Opioid Misuse

This proposal requests funding to hire an Alcohol and Other Drug Abuse (AODA) counselor or social worker to serve Wisconsin Rapids Public Schools students. The position will provide prevention, education, and early-intervention services targeting rising substance use—particularly vaping, alcohol, and drug-related incidents—that research identifies as early risk factors for later opioid misuse.

From 2021–22 to 2024–25, WRPS documented steady substance-use concerns: alcohol (13→12), drug-related (24→39), and vaping (67→60) incidents, with monthly vaping detections increasing from 511 to 780 events (Verkada data). These trends demonstrate an urgent need for school-based prevention that disrupts progression to opioid use.

The counselor/social worker will coordinate with families, staff, and community agencies to deliver evidence-based programming, build protective factors, and connect students with needed supports—advancing Wood County’s OSPRI goals for youth prevention, community coordination, and long-term health resilience.

Request: \$100,000

Applying agency: Wood County Criminal Justice Department

Title: Wood County Criminal Justice Department Opioid Relief Efforts

This project is intended to support multiple Criminal Justice Department initiatives within the criminal justice system of Wood County. First and foremost, it is intended to provide additional peer support services and recovery coaching from Three Bridges Recovery for those impacted by Opioid Use Disorder both in the jail and in the community. This project would allow for Three Bridges Recovery to continue to offer an evidence-based recovery curriculum (SMART Recovery) to be offered in the jail recovery pods as well as to the general jail population. This project will also support Three Bridges efforts to offer recovery coaching and peer support to drug court participants. Lastly, funds are being requested to support medication costs for MOUD in the Wood County Jail. This funding would supplement our budget to provide MOUD (Buprenorphine, Naltrexone, and Vivitrol) in the jail for those in our MARP program (our jails MOUD program).

Request: \$63,237.00

Applying agency: Wood County Health Department

Title: Prevention - IMPACT at Work

IMPACT will implement efforts to reduce underage drinking, THC use, and prescription drugs among youth aged 12-18 in South Wood County. By fostering strong community collaboration with key stakeholders from all sectors and emphasizing youth engagement through the PATCH initiative, IMPACT will continue to utilize the strategic prevention framework, the seven strategies for change, and evidence-based approaches to achieve goals and create sustainable changes in Wood County. We are applying for this funding to support upstream youth prevention efforts that address early substance use, specifically targeting gateway drugs such as alcohol, cannabis, and misused prescription medications. These substances significantly increase the risk of later opioid misuse. Our goal is to implement evidence-based strategies that reduce early exposure, build protective factors, and prevent the progression to opioid use. This funding will help us reach youth, families, and communities with the tools and support needed to stop substance use before it starts.

Request: \$25,000

Scores and Requests (\$362,414.74)

Agency	Category/categories	Request	Ave Score
Wood Co Health Department	Prevention (100%)	\$ 25,000	20
Wood Co Criminal Justice	Treatment (40%); Criminal Justice (30%); Recovery (30%)	\$ 63,237	19.13
Vivent Health	Harm Reduction (100%)	\$ 61,033	19
Badgerland Youth for Christ	Prevention (100%)	\$ 35,000	18.4
ODC, Opportunity for Hope	Treatment (50%); Criminal Justice (50%)	\$ 75,904	18.33
Three Bridges Recovery	Harm Reduction (20%); Recovery (60%); Community Awareness/Stigma (20%)	\$ 70,587	18.17
Children's Wisconsin	Prevention (45%); Harm Reduction (10%); Recovery (25%); Community Awareness/Stigma (15%); Other (5%)	\$ 100,000	17.33
WR Family Center	Prevention (20%); Harm Reduction (60%); Community Awareness/Stigma (20%)	\$ 71,000	17
WR Public Schools	Prevention (50%); Harm Reduction (30%); Community Awareness/Stigma (20%)	\$ 100,000	16.67
WR Fire Department	Other (100%)	\$ 9,000	15.67
Aspirus	Prevention (75%); Criminal Justice (25%)	\$ 17,462	14.93
MACY	Prevention (100%)	\$ 75,000	14.67

Scores and Requests (\$362,414.74)

Agency	Area Served	Request	Ave Score	Recommended award
Wood Co Health Department	Wood County	\$ 25,000	20	\$25,000
Wood Co Criminal Justice	Wood County	\$ 63,237	19.13	\$63,237
Vivent Health	Wood County	\$ 61,033	19	\$61,033
Badgerland Youth for Christ	Wisconsin Rapids School District and Pittsville School District	\$ 35,000	18.4	\$0
ODC, dba Opportunity for Hope	Wood County	\$ 75,904	18.33	\$0
Three Bridges Recovery	Wood County	\$ 70,587	18.17	\$70,587
Children's Wisconsin	Marshfield area (expanding from only serving Wisconsin Rapids area)	\$ 100,000	17.33	\$66,778.87
WR Family Center	Wisconsin Rapids area	\$ 71,000	17	\$0
WR Public Schools	Wisconsin Rapids Public School District	\$ 100,000	16.67	\$66,778.87
WR Fire Department	Wisconsin Rapids area	\$ 9,000	15.67	\$9,000
Aspirus	Wood County	\$ 17,462	14.93	\$0
MACY	Marshfield, Auburndale and surrounding area	\$ 75,000	14.67	\$0



Next Steps

1. Provide update on status of proposals to applicants following this meeting
2. Recommendations to Health and Human Services Committee (Nov), Operations Committee (Dec), full County Board (Dec)
3. Notify applicants December
4. Schedule next Opioid Task Force meeting
 - a. 2025 Project Report