

MINUTES
South Central Library System Board of Trustees
June 26, 2025

Present: Joan Honl (Portage Co.), President; Jacob Wright (Dane Co.), Vice President; Susan Feith (Wood Co.), Secretary; Mary Nelson (Adams Co.), Treasurer; Richard Bloomquist (Dane Co.); Gen Carter (MPL Rep., online); Chassitti Clark (Dane Co., online); Bill Clendenning (Wood Co.); Joan Fordham (Sauk Co., online); Nancy Foth (Portage Co.); Michael Howe (Dane Co.); Marlee Jorgensen (Dane Co.); Gary Poulson (Dane Co.); Henry St. Maurice (Columbia Co.); Amanda Smith (Dane Co.). **Administration:** Shannon Schultz, Director; Kerrie Goeden, HR & Finance Coordinator.

Absent: Brenda Carus (Green Co.); Ann Mueller (Green Co., Alternate); David Peterson (Dane Co.).

1. Call to Order

President J. Honl called the meeting to order at 12:15 p.m.

2. Welcome and Introductions

J. Honl welcomed new board members Richard Bloomquist and Amanda Smith, who introduced themselves.

3. Changes/Additions to the Agenda

None.

4. Requests to Address the Board

None.

5. Approval of the Previous Meeting Minutes

Motion by N. Foth to approve the minutes of the May 22, 2025, Board of Trustees Meeting Minutes. Seconded by G. Poulson. **Motion carried with J. Honl abstaining.**

6. Review of Financial Statements

K. Goeden provided an overview the financial statements.

7. Presentation and Approval of Bills for Payment

Motion by S. Feith to approve bills for payment in the amount of \$191,350.93. Seconded by M. Howe. **Motion carried unanimously.**

8. Reports

a. Committees

i. Budget & Finance/Personnel: 2025 Mid-Year Budget & Notes

Budget & Finance Committee Chair M. Nelson presented a report on the Committees' review of the 2025 Mid-Year Budget and Notes, which took place on June 11.

ii. Personnel: Review of the System Director

Personnel Chair N. Foth presented a report on the annual performance evaluation of Director S. Schultz, which took place on June 26. The report included the status of Schultz's 2025 goals and a preview of her 2026 goals.

b. System Director's Report

S. Schultz's report is available in the documents online.

9. Approval of the 2025 Mid-Year Budget and Notes

Motion by M. Nelson to approve the 2025 Mid-Year Budget & Notes as presented. Seconded by M. Howe. Brief discussion followed, comprised of clarifying questions. **Motion carried unanimously.**

8. Next Meeting: July 24, 2025

The next meeting's bill examiner will be J. Honl, with M. Howe serving as alternate. N. Foth shared that McGill Elementary School students recently donated \$1,000 to the Portage County Library Foundation, and expressed how touched she was that the children decided to do this on their own initiative. J. Honl shared an example of how the Almond Branch is meeting patrons and community members where they are, via a diaper donation program. M. Howe noted that the SCLS Board agenda no longer includes a sharing section, and requested that it be added back to the agenda of future meetings.

9. Adjournment

Motion by B. Clendenning to adjourn, seconded by M. Howe. **Motion carried unanimously.** Meeting adjourned by President J. Honl at 12:54 p.m.

Respectfully submitted: S. Schultz, System Director

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