

**South Central Library System Board of Trustees Minutes**

**1/25/2024, 12:15 p.m.**

**1650 Pankratz Street, Madison**

**Meeting held via Zoom & in person**

**Action Items:**

**Approved the Bylaws Committee's recommended addition/revision to SCLS Bylaws: Article VII. Section 1, e. *As a courtesy, non-committee members should notify the committee chairs within a reasonable amount of time in advance of the meeting that they plan to attend.***

**Approved the 2024 Officers: President – Joan Honl; Vice President – Mary Nelson; Secretary – Susan Feith; Treasurer – Mike Furgal**

Present: M. Anderson, C. Clark, B. Clendenning, P. Cox, S. Feith, N. Foth, M. Furgal, S. Garcia, J. Honl, M. Jorgensen, M. Howe, M. Nelson, G. Poulson, L. Ross, H. St. Maurice, T. Walske, J. Wright

Recorder: H. Moe

SCLS Staff Present: K. Goeden, M. Van Pelt

Guest: D. Flanigan

Call to Order: 12:15 p.m. G. Poulson, President – The SCLS staff were thanked for the potluck lunch.

- a. Introduction of guests/visitors:  
Marlee Jorgensen, Dane County representative and Salud Garcia, Madison Public Library representative were introduced.
- b. Requests to address the Board: None

Approval of previous meeting minutes: 12/28/2023 Minutes

- a. Motion: M. Howe moved approved of the 12/28/2023. S. Feith seconded.
- b. Changes or corrections: It was noted the schedule of interviews needs correction on the past minutes.
- c. Vote: Motion carried.

1/12/2024 Minutes:

- a. Motion: M. Howe moved approval of the 1/12/2024 meeting minutes. B. Clendenning seconded.
- b. Changes or corrections: None
- c. Vote: Motion carried. T. Walske abstained.

Financial Statements: K. Goeden provided a brief review of the financial statements.

Bills for Payments: The payment amount is \$1,474,576.88

- a. Motion: T. Walske reviewed the bills for payment and moved approval. M. Anderson seconded.
- b. Discussion: None.
- c. Vote: Motion carried.

Presentation: Building Project Wrap Up:

D. Flanigan, Keller, Inc. – The SCLS Board is very appreciative of the great work from Keller.

Committee Reports: A reminder to volunteer to serve on one of the board committees. Send your choices to H. Moe.

- a. Advocacy: Wisconsin Library Legislative Day is February 6th.

- b. Budget & Finance: 2024 committee meeting dates – June 13<sup>th</sup>, August 15<sup>th</sup>
- c. Personnel Committee: 2024 committee meeting dates – August 15<sup>th</sup> (with Budget/Finance)

**Action Items:**

- a. Vote on Bylaws Committee's recommended addition/revision to SCLS bylaws:  
Article VII. Section 1, e. *As a courtesy, non-committee members should notify the committee chairs within a reasonable amount of time in advance of the meeting that they plan to attend.*
  - i. Motion: M. Howe moved approval of the Bylaws Committee's recommended addition/revision to the SCLS bylaws. T. Walske seconded.
  - ii. Discussion: None
  - iii. Vote: Motion carried.

**Recess the January SCLS Board Meeting for the Purpose of Conducting the 2024 SCLS Annual Meeting**

M. Howe moved to recess the January SCLS board meeting for the purpose of Conducting the 2024 SCLS Annual Meeting. Motion seconded and carried.

**I. Convene the 2024 SCLS Annual Meeting**

- a. Election of officers – Nomination Committee
  - President: Joan Honl
  - Vice President: Mary Nelson
  - Secretary: Susan Feith
  - Treasurer: Mike Furgal

T. Walske moved approval to accept the Nomination committee's recommendation of officers. M. Anderson seconded. Motion carried.

M. Howe moved approval to adjourn the 2024 SCLS Annual Meeting. H. St. Maurice seconded. Motion carried.

**Reconvene the January SCLS Board Meeting**

**SCLS Foundation Report:** M. Van Pelt noted the board will meet 1/25/2024 and that \$12, 008.44 was raised in 2024.

**System Director's Report:** You may view the System Director report online. She is retiring March 8<sup>th</sup>. Shannon Schultz will receive some orientation from M. Van Pelt in February. March 6<sup>th</sup> will be her first day on site.

**Discussion:**

- a. SCLS Time Line for 2025 Budget
- b. 2024 Schedule for Meeting Topics
- c. 2024 Board Education Topics
- d. 2024 Committee assignments – sign up or stay on committee. Let H. Moe know.

**Administrative Council (AC) Report:** Met 1/18/2024. You may view the minutes online.

**Other Business:** none

**Information sharing:**

Thanks to Gary Poulson for serving as President.

J. Honl noted the Portage County Public Library had an incident at the library. A person was stabbed. Police and library staff responded professionally. The library director and board president issued a statement in conjunction with the sheriff's dept. to reassure the situation was handled in a professional manner.

**Adjournment:** 12:49 p.m.

For more information about the Board of Trustees, contact Martha Van Pelt  
BOT/Minutes/1/25/2024