

## OPERATIONS COMMITTEE

DATE: Tuesday, November 1, 2022  
TIME: 9:00 AM  
LOCATION: Courthouse - Safety Conference Room 105

1. Call meeting to order
2. Public Comments
3. CONSENT AGENDA
  - (a) Review/approve minutes from previous committee meetings
  - (b) Review monthly letters of comment from department heads.
  - (c) Approval of departments vouchers – County Board, County Clerk, Finance, Human Resources, Risk Management, Treasurer, and Wellness.
4. Review items, if any, pulled from consent agenda
5. Discuss American Rescue Plan Act
6. **Wellness Coordinator Update**
7. **Treasurer**
  - (a) Local Assistance & Tribal Consistency Funds (“LATCF”)
  - (b) Opioid Payment
8. **Finance**
  - (a) Finance Department update
  - (b) Budget summary
  - (c) Moody’s rating
9. **HR**
  - (a) Property & Liability Deductible Resolution
  - (b) Workplace Violence Prevention Policy
  - (c) Aspirus/Anthem 2023 Contract Negotiations Discussion
10. Comments from the Chair
11. Consider any agenda items for next meeting
12. Set next regular committee meeting date
13. Adjourn

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### Join by phone

+1-408-418-9388 United States Toll  
Meeting number (access code): 2487 067 4608

### Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m13e2d74538a9d9d6fd473b6ed023cc40>

Meeting number (access code): 2487 067 4608

Meeting password: 110122

**OPERATIONS COMMITTEE  
MEETING MINUTES**

**DATE:** Tuesday, October 4, 2022  
**TIME:** 9:00 a.m.  
**PLACE:** Wood County Courthouse – Room 114

**PRESENT:** Ed Wagner, Lance Pliml, Adam Fischer, Donna Rozar, Laura Valenstein

**OTHERS PRESENT** (for part or all of the meeting, in person or via Webex): Bill Clendenning, Dennis Polach, Jeff Penzkover, Ed Newton, PaNyia Yang, Kim McGrath, Kelli Francis, Adam Fandre, Heather Gehrt, Sue Smith, Jason Grueneberg, Amy Kaup,Carolynn Martin, Rock Larson, Jason DeMarco, Brandon Vruwink, Mary Schlagenhaft, Shawn Becker, Kim Stimac, Brent Vruwink, Marissa Kornack, Nick Flugaur, Mary Solheim, Quentin Ellis

The meeting was called to order by Chair Wagner at 9:01 a.m.

There were no public comments.

**Motion (Fischer/Valenstein) to approve the consent agenda. Motion carried unanimously.**

Pliml stated that there is nothing new to share in regards to ARPA funds.

Wellness Coordinator Fandre provided an update on the Wellness Program.

Treasurer Gehrt presented a resolution to sell tax deeded property.

**Motion (Rozar/Pliml) to approve the resolution to sell tax deeded property. Motion carried unanimously.**

Gehrt presented a resolution to sell tax deeded property back to the former owner.

**Motion (Rozar/Valenstein) to approve the resolution to sell tax deeded property back to the former owner. Motion carried unanimously.**

Gehrt stated that she is evaluating banking services. She stated that Corporation Counsel advised that she does not need to do an RFP process as it is a service. The County does not have a contract for banking services.

Finance Director Newton provided an update on Finance Department activities.

Veterans Service Officer Larson presented a resolution to amend the 2022 budget with a transfer of funds from a non-lapsing fund balance into the Veterans Relief fund.

**Motion (Pliml/Fischer) to approve the resolution to amend the 2022 Veterans Relief budget with the transfer of funds. Motion carried unanimously.**

Newton provided an updated budget summary to the Committee. Discussion ensued regarding the \$25,000 allocation for the fair. IT Director Kaup presented information related to the FTE that she is requesting in the 2023 budget. Discussion ensued at length.

**Motion (Rozar/Pliml) to forward the 2023 budget as presented to the full County Board. Motion carried unanimously.**

Human Resources Director McGrath presented an updated Annual Step Increase Procedure to the Committee that incorporates the change to allow casual employees on the Wood County Wage Plans to receive a step increase. McGrath explained that the change is included in the impacted departments' 2023 budget.

**Motion (Fischer/Valenstein) to approve the Annual Step Increase Procedure to allow casual employees on the Wood County Wage Plans to receive a step increase. Motion carried unanimously.**

McGrath presented a change to the Overtime/Compensatory Time Policy addressing Straight Time for Sheriff Lieutenants. McGrath explained that the policy is fairly standard in law enforcement agencies, including the City of Wisconsin Rapids and surrounding counties/municipalities. Sheriff Becker stated that the policy change will improve recruitment and retention for Lieutenant positions. Discussion ensued.

**Motion (Pliml/Valenstein) to approve the change to the Overtime/Compensatory Time Policy. Motion carried unanimously.**

Valenstein asked about the number of involuntary terminations reported for the month the year to date. McGrath stated that she would look into it and follow up accordingly.

There were no items presented for the next meeting agenda.

The next regular Committee meeting is November 1, 2022 at 9:00 a.m.

Wagner declared the meeting adjourned at 10:10 a.m.

Minutes recorded and prepared by Kelli Francis. Minutes in draft form until approved at the next meeting.



# Wood County

## WISCONSIN

OFFICE OF THE  
COUNTY CLERK

*Trent Miner*

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### Letter of Comments – November 2022

- This is the time of year the US Department of State conducts its recertification training for passport acceptance agents. This is a multi-hour training on different scenarios we may encounter during our processing. Everyone in my office is certified for 2023. While the number of applications we do in a year are not back to the pre-COVID day, they are moving in that direction. This is a nice service we are able to offer and gives us some revenue to offset our levy need.
- We are all set to go for our November election. All materials were distributed to clerks within the statutory guidelines and pre-testing of our hardware and software has commenced. We now wait until the day after election to find out how many of our reporting units will be audited, requiring a hand count of the machine totals in a number of different races. While this is the responsibility of the municipality, I coordinate those and help them through the process. This process may be impacted by any possible recounts or court actions, post-election.
- Speaking of court actions, a number of these keep coming down the pike as we move through the election cycle, and I expect that phenomenon to only increase as we move into 2024. When these come down, it falls onto County Clerks, as the statutory chief election officials of the county, to disseminate that information to our respective municipal clerks. The municipalities in Wood County look to our office for that guidance, and while I do not want to put the county in any sort of legal issues, I want to make sure all of our municipalities are going in the same direction and following the laws and decisions of the courts. This is a VAST change from what our job was just 2-3 years ago, when the Wisconsin Elections Commission was the go-to for election advice. That is not the case anymore. They do not provide guidance, period. They leave it up to the clerks (county and municipal) to interpret the laws and court orders and make decisions appropriately. A lot of time is taken looking at statutes and talking it through to ensure we are on sound footing when I give any guidance. In other words, a lot of the decision making that once came from the Elections Commission is now coming from the County Clerk. And like I mentioned, that is a large change in the job of the County Clerk.
- A lot of fall duties (besides elections) are coming up. I have the apportionment ready to submit to the state, and distribute to the municipalities and the County Treasurer, as soon as the county board passes the two resolutions relating to the budget and the tax levy on November 15th. The dog licensing for 2022 is being wrapped up and reconciled and the tags and forms for 2023 are being prepared for pickup when the municipal treasurers come in for the property tax bills.



# Wood County WISCONSIN

## HUMAN RESOURCES DEPARTMENT

October 31, 2022

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – October 2022

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### Human Resources Activity

	October 2022	2022 Year-to-Date
Applications Received	107	1,114
Positions Filled	9	164
Promotions/Transfers	3	45
New Hire Orientations	8	127
Terminations, Voluntary	6	134
Terminations, Involuntary	3	22
Retirements	1	16
Exit Interviews	2	46

### Human Resources Narrative

#### General Highlights

1. Continued the Open Enrollment process for 2023 benefit elections. Again this year we are pleased to offer an electronic Benefit Election process through Employee Self Service (ESS). We held numerous Open Enrollment employee meetings at most County facilities to provide 2023 benefit plan updates and deadlines. Connected with multiple insurance vendors on our renewal processes. Approved and processed numerous open enrollment election forms. All benefit eligible employees must complete and return an enrollment form by November 4<sup>th</sup>.
2. Continued preparations for the 2022 Leadership Retreat to be held at the Nepco Shelter Building on December 13<sup>th</sup>. As of current, we are anticipating 60-70 departmental leaders (supervisors, managers, and Department Heads) to attend the training event. Todd Kuckkahn, Executive Coach, Leadership Consultant, and Certified speaker with The John Maxwell Team, will be presenting “The 21 Irrefutable Laws of Leadership” based on the best-selling book by John Maxwell.
3. Created and distributed a survey to Department Heads and managers throughout the County in regards to employee recognition.
4. Created a “Sick Time FAQ” document for employees and managers to address common policy questions surrounding the sick time benefit.
5. Began the process to review/revise our Workplace Violence Prevention Policy in accordance to guidelines provided by County Mutual and best practices. This is a discussion item for the November Operations Committee.

### **Meetings & Trainings**

1. Attended the Operations Committee Meeting on October 4<sup>th</sup>.
2. Attended the J&L Committee Meeting on October 7<sup>th</sup>.
3. Attended the County Board Meeting and Jail Groundbreaking on October 18<sup>th</sup>.
4. Met with representatives from The Advantage Group on October 24<sup>th</sup> to discuss our voluntary benefit insurance plans.
5. Held the monthly conference call with The Horton Group on October 25<sup>th</sup> to discuss various benefit topics.
6. Attended the Wisconsin Rapids HR Roundtable meeting on October 25<sup>th</sup> at Sand Valley. The Job Center of Wisconsin Regional Director presented various business solutions for employers.
7. Attended von Briesen's Breakfast Briefing, "Effectiveness of Progressive Discipline, "PIP"s, and the "Watch Outs" in Discipline", on October 27<sup>th</sup>.
8. Held individual staff and team meetings to discuss and provide updates on the department's progress towards our 2022 goals.
9. Staff attended various meetings/trainings including:
  - a. SPAHRA Board meeting on October 4<sup>th</sup>
  - b. "Keys to Beating the Great Resignation" webinar on October 6<sup>th</sup>
  - c. Attended Cyber Recruiter users group meeting on October 6<sup>th</sup>
  - d. SPAHRA small group meeting on October 11<sup>th</sup>
  - e. "HR in a Recession – 10 Tips to Survive and Thrive" webinar on October 12<sup>th</sup>
  - f. "Self-Funding – Tips & Tricks to Better Negotiate Your Health Insurance Renewal" webinar on October 13<sup>th</sup>
  - g. SPAHRA Roundtable on October 19<sup>th</sup> where the topic discussed was the childcare issue impacting central Wisconsin
  - h. "Prescription Drug Data Collection (RxDC) reporting for Self and Level Funded Plans" webinar on October 18<sup>th</sup>
  - i. "Common Questions Regarding HSAs, HRAs, and FSAs" webinar on October 20<sup>th</sup>
  - j. "Culture First" webinar on October 26<sup>th</sup>

### **Benefits**

1. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
2. Processed and prepared monthly COBRA remittance, EBC admin fees, quarterly EAP fees, stop loss admin fees, and turnover reports.
3. Reconciled monthly invoices for health, dental, vision, life, and disability insurances.
4. Updated the Health Reserve Spreadsheet and Health Fund Balance document.
5. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and claims concerns.
6. Processed COBRA notifications for dependents on the health plan reaching age 26.
7. Continuing to receive and track Civil Rights Training completion certificates (all employees must complete by December 31, 2022).
8. Ran ACA report to determine health insurance eligibility and sent out notifications for enrollment to those meeting the requirements.

### **Recruitment**

1. Updated the Status of Open Positions and Headcount Sheet (FTE Control) spreadsheets daily.
2. Reported new hires with the Wisconsin New Hire Reporting Center.
3. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
4. Communicated with multiple applicants, employees, and supervisors regarding varying positions.

5. Working with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Looking into different options to ensure we are reaching out to interested candidates in a timely manner.
6. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations (including out-of-state) for applicants offered employment.
7. Attended the Job Center Open House on September 28<sup>th</sup>. Learned more about the vast resources available to job Seekers and employers alike. Connected with Job Service staff.

**The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.**

<b><u>Refilled Position</u></b>	<b><u>Department</u></b>	<b><u>Position</u></b>	<b><u>Status</u></b>
Replacement	Dispatch	Dispatcher	Applicant pulled from prior eligibility list, references conducted, filled 11/14/2022
Eligibility List	Dispatch	Dispatcher(s)	Establish new eligibility list. Posting 9/26/2022 to 10/24/2022. Assessment at MSTC 11/17/2022.
Replacements	Edgewater	CNA, RN, LPN and Dietary Assistant – (Multiple) & Therapy Activity Aide	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 12/7/2022.
Replacement	Health	WIC Health Educator/ Nutritionist	Position posted, deadline 11/14/2022.
Replacement	Highway	Highway Engineer	Position posted, deadline 11/28/2022.
Replacements	Human Services	Family Interaction Workers (2 Marshfield, 1 Wisc Rapids)	Positions posted. Deadline 10/28/2022. One WR position filled 9/19/2022.
Replacement	Human Services	Outpatient Clinic Manager	Position posted, deadline 11/21/2022.
Replacement	Human Services	Social Work Supervisor – Ongoing	Position posted, deadline 11/23/2022.
Replacement	Human Services	Community Treatment Teams Service Facilitator	Interviews held, final internal candidate selected. Offer pending 10/20/2022.
Replacements	Human Services	Case Manager/Social Worker – Ongoing (2)	Positions posted, one position filled 10/10/2022, interviews being conducted for 2 <sup>nd</sup> position.
Replacement	Human Services	Family Resource Coordinator	Position posted, interviews conducted, final candidate selected, background and references being conducted 10/6/2022.
Replacement	Human Services	Case Manager/Social Worker-Initial Assessment	Position posted, interviews conducted, filled internally, start date to be determined.
Replacement	Human Services	Crisis Interventionist (7 a.m. to 7 p.m.)	Position posted, deadline 10/24/2022.
Replacement	Human Services	Income Maintenance Consortium Administrator	Position posted, deadline 10/31/2022.
Replacement	Human Services	Youth Extended Services (YES) Coach	Position posted, deadline 10/31/2022.
Replacement	IT/Systems	IT Intern	Position posted, interviews held 10/20/2022.
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, LPN, and Therapy Assistant/Cas Rec	Ongoing recruitment by Norwood.
Replacement	Norwood	Psychiatrist	Position posted, deadline 12/5/2022.
Replacement	Norwood	Full-time Cook (1)	Position posted, filled 10/17/2022.

Replacement	Parks	Medical 1 <sup>st</sup> Responder	Position posted, deadline 11/14/2022.
Replacements- Establish Eligibility List	Sheriff	Corrections Officer (3)	Position posted, deadline 11/14/2022. One position filled 11/7/2022.
Replacement	Sheriff	Deputy Sheriff	Position posted, deadline 9/11/2022, interviews to be conducted by Civil Service Commission.
Replacement	Sheriff	Part-time Deputies	Position posted, deadline 10/31/2022.

### **Safety/Risk Management**

1. Continuing the process of updating the Written Programs and Safety/Risk Manual appendices/forms, including the Workplace Violence Prevention Program.
2. Managed open claims with Aegis/Charles Taylor throughout the month.
3. Attended Edgewater Haven and Norwood Safety Committee meetings.
4. Completed and submitted various items for 2023 Property, Liability, and Worker's Compensation Insurance policies.
5. Conducted N95 fit testing for Highway Department staff on 10/3/22, Edgewater Haven on 10/7/22, and Norwood Health Center on 10/24/22, 10/27/22, and 11/3/22.

### **NEW Workers' Compensation Claims (6)**

1. 10/6/22 – Highway – Employee caught L middle finger in tailgate chain while working at Smith Pit
2. 10/11/22 – Human Services – Employee strained lower back while picking up items for recycling
3. 10/14/22 – Sheriff's (Corrections) – Employee strained L side of lower back while attempting to restrain uncooperative inmate
4. 10/18/22 – Treasurer – Employee tripped on sidewalk in front of courthouse, facial cuts/abrasions and broken tooth
5. 10/18/22 – Highway – Employee had tip of R index finger amputated in pinch point while reattaching box hinges
6. 10/23/22 – Edgewater – Employee strained L shoulder while assisting resident

### **Property/Vehicle Damage Claims (2)**

1. 9/21/22 – Sheriff's – Squad damaged by hail at private residence (est. damage \$3,055.00)
2. 10/10/22 – Sheriff's – Squad struck deer on County roadway (est. damage \$9,294.27)

### **Liability Claims (1)**

1. 9/28/22- Highway – Driver alleges rocks from County vehicle damaged vehicle to unknown extent (est. damage unknown) – investigation underway

### **OPEN EEOC/ERD Claims (3)**

1. 6/1/20 - Former Human Services employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of Probable Cause on July 1, 2021. On January 6, 2022 we responded to the Complainant's first set of interrogatories and requests for production of documents. Complainant has new counsel and a hearing is tentatively scheduled for June 2023.
2. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022.
3. 2/24/22- Former Norwood employee submitted a claim alleging violation of the Wisconsin Fair Employment Act. We received an Initial Determination of No Probable Cause on August

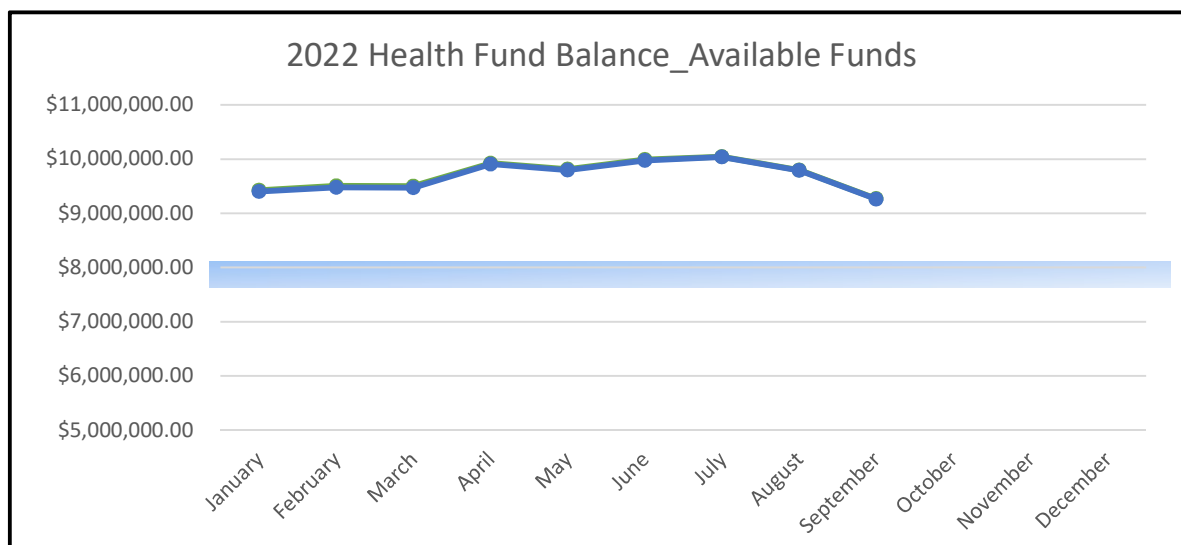


26, 2022. The claimant filed a timely appeal and a hearing is tentatively scheduled for July 19 & 20, 2023.

**Other**

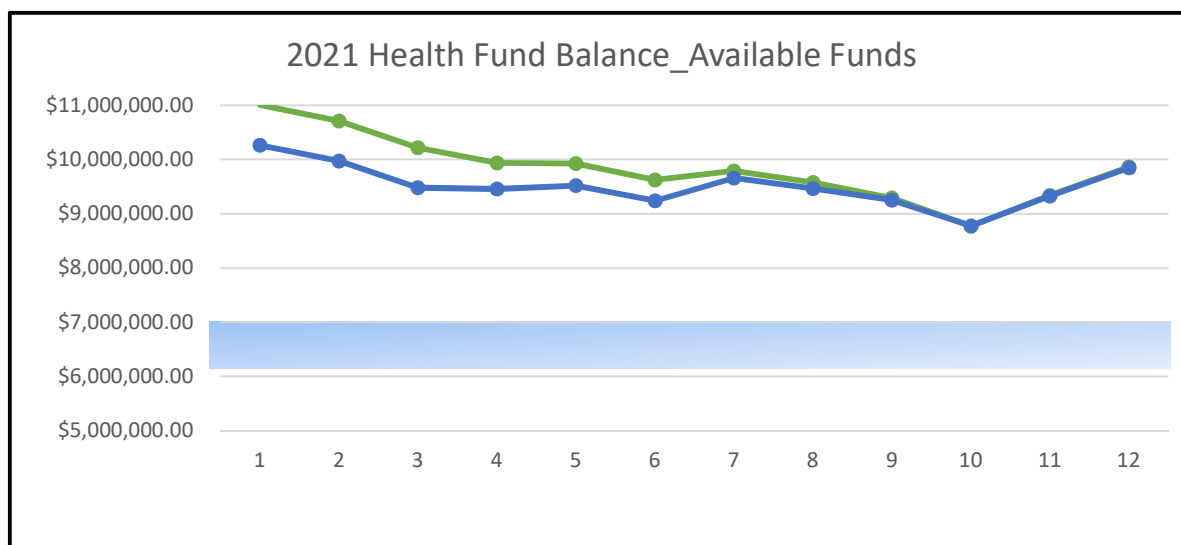
1. Continuing to work on updating all job descriptions based on completed JDQs when vacancies occur.
2. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
3. Reconciled and processed the September Unemployment Insurance payment.
4. Completed Workers Compensation account reconciliation and forwarded to Finance.
5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.
6. Facilitated New Hire Orientation on October 10<sup>th</sup>, 17<sup>th</sup>, and 31<sup>st</sup>.
7. Conducted exit interviews on October 3<sup>rd</sup> and October 22<sup>nd</sup>, and forwarded memo to department head.
8. Sent out DOT 4th Quarter DOT Random selection list on October 10<sup>th</sup>, all results received by October 14th.
9. Responded to multiple verifications of employment.
10. Replied to multiple requests from surrounding counties with varied information.
11. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.

Months	2022		2021	
	Total	Available	Total	Available
January	\$ 9,425,257.81	\$ 9,402,815.78	\$ 11,005,587.80	\$ 10,261,473.82
February	\$ 9,507,106.04	\$ 9,474,416.97	\$ 10,710,181.62	\$ 9,972,678.38
March	\$ 9,499,684.04	\$ 9,470,991.36	\$ 10,216,683.96	\$ 9,478,341.34
April	\$ 9,925,297.90	\$ 9,903,866.81	\$ 9,935,399.73	\$ 9,457,063.69
May	\$ 9,815,542.94	\$ 9,799,681.50	\$ 9,923,879.65	\$ 9,518,856.96
June	\$ 9,989,672.54	\$ 9,974,919.91	\$ 9,623,261.99	\$ 9,238,695.09
July	\$ 10,045,869.34	\$ 10,037,583.16	\$ 9,786,923.19	\$ 9,658,473.47
August	\$ 9,794,557.38	\$ 9,791,325.99	\$ 9,575,356.85	\$ 9,462,636.66
September	\$ 9,267,809.81	\$ 9,258,972.98	\$ 9,293,544.53	\$ 9,250,358.73
October			\$ 8,772,668.55	\$ 8,777,240.31
November			\$ 9,336,398.97	\$ 9,327,803.05
December			\$ 9,862,291.34	\$ 9,844,864.57



2021 Total Balance - Green Line

2021 Available Funds - Blue Line



2021 Total Balance - Green Line

2021 Available Funds - Blue Line

For further information on HR activities, please contact the HR department.



# Wood County WISCONSIN

OFFICE OF THE  
TREASURER

*Heather L. Gehrt*

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## LETTER OF COMMENTS—NOVEMBER 2022

1. Participated in Wisconsin Counties Associations Webinars on Mondays in October.
2. Held a phone call with WISC regarding the bonding coming in and additional jail funds and account setups on October 3, 14, and 17.
3. Attended Operations Committee meeting on October 4.
4. Held a virtual meeting with Associated Bank to discuss investments on October 4.
5. Participated in a meeting with other County Treasurers in Adams County regarding Act 216 on October 6.
6. Held a phone call with the Dept. of Natural Resources regarding a property that the county took back by tax deed on October 10.
7. Attended the WCA Personnel, Finance and County Organization Steering Committee meeting in Wisconsin Dells on October 12.
8. Held a phone conference with our working bank to discuss fees, investment options, and accounts in general on October 17.
9. Attended County Board on October 18.
10. Participated in the Wisconsin County Treasurer's Association Fall Conference held in New Glarus, on October 18-21.
11. Met with WoodTrust Bank to sign new agreements for service on October 25.



# Wood County

## WISCONSIN

### Employee Wellness

*Adam Fandre*

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#### Letter of Comments – October 2022

- InBody appointments wrapped up with appointments being completed at River Block, the courthouse, Edgewater Haven Nursing Home, and Steinle Plaza. As mentioned previously, turnout was excellent, and this service will be returning in March 2023.
- Planning and preparation for the quarter 4 wellness challenge is just about complete. As usual, this will focus primarily on the “high risk” areas associated with data collected from biometric screenings, the health assessment, and health coaching appointments.
- Follow-up health coaching appointments started this month and initial registration numbers are already higher than last year. During these meetings I touch-base with participants on the goals they set earlier in the year, assess progress, discuss ways to overcome challenges they are facing, and set new goals if needed.
- The 2022 flu shots clinics up to this point have been gone very smooth and received nothing but positive feedback from employees. These have been available to all Wood County employees and any dependents (12 years and older) on health insurance. Just like last year, appropriate COVID-19 protocols and safety measures have been taken. Human Services nursing staff have been wonderful to work, as usual, and I cannot thank them enough for their assistance. We do have additional vaccines and I will be sending out a “last call” email to attempt to utilize as much of these as possible.
- I am continuing to monitor the various activities offered through the Wellness Program and send appropriate communication and reminders when needed. Similarly, I continue to assist employees in navigating the wellness portal and answering any questions that arise. Engagement from the new hires that I meet with on a regular basis continues to be very positive.
- I met with leadership in Human Services to review ergonomic assessment results of two employees who had assessments completed in early October. This process involves reviewing appropriate measures to be taken to lessen the symptoms employees are experiencing in addition to what equipment would benefit them.

# COUNTY BOARD CLAIMS

September-22  
Paid Oct 2022

Sep-22

CLAIMANT	MONTH		PER DIEM \$	MILEAGE \$	EALS/PK	TOTAL \$
				HOTEL \$		
Allen Breu	September-22		315.00	37.50		\$352.50
William Clendenning	September-22		865.00	383.75		\$1,248.75
Adam Fischer	September-22		565.00	293.75		\$858.75
Jake Hahn	September-22		565.00	206.25		\$771.25
Brad Hamilton	September-22		500.00	107.50	12.00	\$619.50
John Hokamp	September-22		450.00	15.63		\$465.63
David La Fontaine	September-22		350.00	136.25		\$486.25
Bill Leichtnam	September-22		630.00	253.13		\$883.13
Jeff Penzkover	September-22		250.00			\$250.00
Lance Pliml	September-22		700.00	131.25		\$831.25
Dennis Polach	September-22		300.00			\$300.00
Donna Rozar	September-22		515.00	293.75		\$808.75
Lee Thao	September-22		350.00	5.00		\$355.00
Laura Valenstein	September-22		730.00	75.00		\$805.00
Bill Voight	September-22		450.00	226.25		\$676.25
Ed Wagner	September-22		515.00	330.00		\$845.00
Joe Zurfluh	September-22		415.00	34.38		\$449.38
						\$0.00
Lori Nordman	July-22		50.00			\$50.00
Rebecca Spiros	September-22		100.00	77.00		\$177.00

\$ 8,615.00 \$ 2,606.39 \$12.00 \$11,233.39

Chairman

Operations Committee

## Committee Report

County of Wood

Report of claims for: COUNTY CLERK

For the period of: OCTOBER 2022

For the range of vouchers: 06220151 - 06220159

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
06220151	HEART OF WIS CHAMBER OF COMMERCE	Leg. Breakfast (Clendenning)	09/28/2022	\$28.00	P
06220152	QUADIENT LEASING USA INC	Mail Machine - Lease Pymt	10/12/2022	\$1,552.86	P
06220153	UNITED MAILING SERVICE	MAIL FEES SEPT 1 - 31, 2022	10/14/2022	\$1,506.25	P
06220154	ELECTION SYSTEMS & SOFTWARE	ExpressVotes - 2nd Half Pymt	10/10/2022	\$61,075.00	P
06220155	WISCONSIN MEDIA	VAR ADS 9/1 - 9/31/2022 WIS	10/17/2022	\$744.87	P
06220156	NATIONAL BAND AND TAG CO		10/17/2022	\$833.00	P
06220157	ELECTION SYSTEMS & SOFTWARE	Coding - General Election	10/04/2022	\$4,100.87	P
06220158	AMAZON CAPITAL SERVICES	Office Supplies	10/16/2022	\$13.49	P
06220159	US BANK	VISA Charges	10/18/2022	\$310.98	
<b>Grand Total:</b>				<b>\$70,165.32</b>	

### Signatures

Committee Chair:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: FINANCE

For the period of: OCTOBER 2022

For the range of vouchers: 14220243 - 14220263

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
14220243	AMT	GARNISHMENT PAYMENT	10/06/2022	\$276.00	P
14220244	DOBBERSTEIN LAW FIRM LLC	GARNISHMENT PAYMENT	10/06/2022	\$168.58	P
14220245	GURSTEL LAW FIRM PC	GARNISHMENT PAYMENT	10/06/2022	\$266.92	P
14220246	KOHN LAW FIRM SC	GARNISHMENT PAYMENT	10/06/2022	\$83.16	P
14220247	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	10/06/2022	\$4,943.52	P
14220248	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	10/06/2022	\$2,487.31	P
14220249	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	10/06/2022	\$3,932.95	P
14220250	PUBLIC ASSISTANCE COLLECTION UNIT	GARNISHMENT PAYMENT	10/06/2022	\$20.00	P
14220251	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	10/06/2022	\$355.85	P
14220252	AGING RESOURCE CENTER OF CENTRAL WISCONSIN	4TH QTR 2022 TAX LEVY	10/04/2022	\$49,569.50	P
14220253	AMT	GARNISHMENT PAYMENT	10/20/2022	\$276.00	P
14220254	DOBBERSTEIN LAW FIRM LLC	GARNISHMENT PAYMENT	10/20/2022	\$131.79	P
14220255	MESSERLI & KRAMER PA	GARNISHMENT PAYMENT	10/20/2022	\$272.14	P
14220256	MUTUAL OF OMAHA INSURANCE COMPANY	SHORT TERM DISABILITY INSUR	10/20/2022	\$4,925.12	P
14220257	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY INSURANCE	10/20/2022	\$2,484.91	P
14220258	MUTUAL OF OMAHA INSURANCE COMPANY	BASIC LIFE/SUPP (VOL) LIFE INS	10/20/2022	\$3,931.76	P
14220259	PUBLIC ASSISTANCE COLLECTION UNIT	GARNISHMENT PAYMENT	10/20/2022	\$20.00	P
14220260	GURSTEL LAW FIRM PC	GARNISHMENT PAYMENT	10/20/2022	\$258.74	P
14220261	SUPPORT PAYMENT CLEARINGHOUSE	AZ CHILD SUPPORT PAYMENT	10/20/2022	\$355.85	P
14220262	STAPLES ADVANTAGE	OFFICE SUPPLIES	10/19/2022	\$9.52	
14220263	UW - STEVENS POINT AT MARSHFIELD	REIMBURSE 2022 CIP PROJECT	10/18/2022	\$3,326.52	
<b>Grand Total:</b>				<b>\$78,096.14</b>	

Signatures

Committee Chair: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
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Committee Member: \_\_\_\_\_



## Committee Report

County of Wood

Report of claims for: HUMAN RESOURCES

For the period of: OCTOBER 2022

For the range of vouchers: 17220090 - 17220095

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
17220090	RUDER WARE LLSC	Ruder Ware Conference	09/28/2022	\$90.00	P
17220091	WI DEPT OF WORKFORCE DEVELOPMENT	Sept 2022 Unemployment Charges	10/01/2022	\$378.03	P
17220092	WELD RILEY SC	Legal Fees	10/01/2022	\$1,220.00	P
17220093	CONCENTRA HEALTH SERVICES INC	Drug & Alcohol Testing	10/01/2022	\$1,150.00	
17220094	PAUL GROSS JEWELERS INC	Recognition Program	10/21/2022	\$80.95	
17220095	US BANK	P Card Charges	10/17/2022	\$370.00	
Grand Total:				\$3,288.98	

### Signatures

Committee Chair:

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Committee Member:

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Committee Member:

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Committee Member:

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## Committee Report

County of Wood

Report of claims for: RISK MANAGEMENT

For the period of: OCTOBER 2022

For the range of vouchers: 23220050 - 23220055

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
23220050	JACKSON LEWIS P.C.	Liability Deductible	09/14/2022	\$84.00	P
23220051	JACKSON LEWIS P.C.	Liability Deductible	09/14/2022	\$28.00	P
23220052	AMAZON CAPITAL SERVICES	Safety Supplies	09/28/2022	\$164.32	P
23220053	J & D AUTO BODY	Vehicle Damage - Squad 57	10/13/2022	\$3,055.00	P
23220054	J & D AUTO BODY	Vehicle Damage - Squad 19	09/15/2022	\$680.00	P
23220055	AMAZON CAPITAL SERVICES	Safety Supplies	10/06/2022	\$48.24	P
Grand Total:				\$4,059.56	

### Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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## Committee Report

County of Wood

Report of claims for: TREASURER

For the period of: OCTOBER 2022

For the range of vouchers: 28220228 - 28220248

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
28220228	CITY OF MARSHFIELD	SEPTEMBER SPECIAL CHARGES	10/05/2022	\$273.67	P
28220229	CITY OF NEKOOSA TREASURER	SEPTEMBER SPECIAL CHARGES	10/05/2022	\$1,226.50	P
28220230	CITY OF WISCONSIN RAPIDS	SEPTEMBER SPECIAL CHARGES	10/05/2022	\$473.90	P
28220231	STATE OF WISCONSIN TREASURER	3RD QTR PROBATE & BIRTH FEES	10/05/2022	\$28,365.64	P
28220232	TOWN OF SARATOGA	SEPTEMBER SPECIAL CHARGES	10/05/2022	\$2,224.44	P
28220233	TOWN OF GRAND RAPIDS	SEPTEMBER SPECIAL CHARGES	10/05/2022	\$331.20	P
28220234	TOWN OF HANSEN	SEPTEMBER SPECIAL CHARGES	10/05/2022	\$156.60	P
28220235	TOWN OF LINCOLN	SEPTEMBER SPECIAL CHARGES	10/05/2022	\$288.49	P
28220236	TOWN OF ROCK TREAS LISA ANDERSON	SEPTEMBER SPECIAL CHARGES	10/05/2022	\$250.00	P
28220237	VILLAGE OF PORT EDWARDS TREAS	SEPTEMBER SPECIAL CHARGES	10/05/2022	\$344.28	P
28220238	WI DEPT OF ADMINISTRATION	SEPT WI LAND INFO	10/05/2022	\$6,482.00	P
28220239	BEAR GRAPHICS INC	TAX ENVELOPES	10/19/2022	\$2,727.86	P
28220240	CITY OF PITTSVILLE TREASURER	TAX DEED SPECIALS	10/19/2022	\$897.07	P
28220241	NAGEL TERRY OR VALERIE	TAX OVERPAYMENT REFUND	10/19/2022	\$73.03	P
28220242	PETERSON KEVIN OR BARBARA	TAX OVERPAYMENT REFUND	10/19/2022	\$221.61	P
28220243	STATE OF WISCONSIN TREASURER	SEPT CLERK OF COURTS REVENUES	10/19/2022	\$126,234.45	P
28220244	CREATIVE DESIGNS	OFFICE SUPPLIES	10/26/2022	\$91.92	P
28220245	STAPLES ADVANTAGE	OFFICE SUPPLIES	10/26/2022	\$9.62	P
28220246	TOWN OF REMINGTON	TAX DEED SPECIALS	10/26/2022	\$509.74	P
28220247	TOWN OF SARATOGA	TAX DEED SPECIALS	10/26/2022	\$705.30	P
28220248	WATER WORKS & LIGHTING COMM	TAX DEED UTILITIES	10/26/2022	\$352.43	P
<b>Grand Total:</b>				<b>\$172,239.75</b>	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

**Committee Report**

County of Wood

Report of claims for: WELLNESS

For the period of: OCTOBER 2022

For the range of vouchers: 34220009 - 34220010

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34220009	ASPIRUS OCCUPATIONAL HEALTH	Advisor/Mileage/HRA/Bios/Labs	10/01/2022	\$7,096.88	P
34220010	WELLNESS COUNCIL	Corporate Membership Dues	10/01/2022	\$500.00	
Grand Total:				\$7,596.88	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Member: \_\_\_\_\_



# Wood County

## WISCONSIN

Office of  
Finance Director

**Edward Newton**  
Finance Director

**Date:** November 1, 2022  
**To:** Operations Committee

**Subject:** Finance Department Update  
**From:** Ed Newton

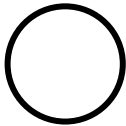
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### **Departmental Activities and Projects - Ongoing/Upcoming**

- 2022 Annual Audit and Reporting.
- 2022 Single Audit.
- 2022 Cost Allocation Plan planning and preparation.
- 2022 Form A preliminary/audited filing.
- Ongoing year-end/audit/single audit/budget discussions with WIPFLI.
- Ongoing consulting with CLA.
- Prepare/file quarterly ARPA report.
- Prepare/file quarterly LATCF report.
- Review departments budget to actuals expenditures.
- Assisting departments on various questions.
- Questica – Upgrade, improve current reports, update functions, and training.
- 2023 – 2027 Capital Improvement Plan – request/borrowing/funding needs.
- Debt funding – 2023 CIP projects/Jail/cash expenditure timeline.
- Staff development - succession planning.
- American Rescue Plan Act (ARPA) discussion.
- Local Assistance and Tribal Consistency Fund (LATCF)
- Opioid settlement information.
- 2023 budget.

### **Meetings, Webinars and Conferences**

- Weekly WCA County Leadership meetings.
- Attend County Board meeting.
- Attend various committee meetings.
- File necessary documents on EMMA (\$10 Million NAN).
- File necessary information for SAM's update (yearly).
- Various discussions and meeting with Human Resources.
- Various discussions – Treasurer. (Opioid funds & LATCF funds).
- Various discussion with WIPFLI – budget/audit.
- Discussion with Quarles & Brady and Baird regarding 2023 debt funding.
- Document review regarding NAN financing.
- Prepare for Moody's rating call (discussion with WR Mayor and Econ Develop Dept.)
- Participate in Moody's rating call.
- Discussion with OC chair regarding budget information and Moody's rating call.
- Various department budget and Questica questions.
- Update budget information due to COLA increase.
- WebEx on LATCF funds and reporting.
- Attend Lincoln High School Career day.



RESOLUTION#

Introduced by Operations Committee  
Page 1 of 1

ITEM#  
DATE November 15, 2022  
Effective Date Upon Passage & Publication

Committee

Motion:	Adopted:	
1 <sup>st</sup>	Lost:	
2 <sup>nd</sup>	Tabled:	
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To amend the 2022 budget for Property & Liability Insurance (51931) for deductible expenditures not included in the 2022 budget process:

FISCAL NOTE: Transfer of \$50,000 from the available Wood County contingency (51590) to the Property and Liability Insurance function (51931). At the time of this request, the funds available in contingency are \$578,013. The adjustment to the budget is as follows:

		NO	YES	A
1	LaFontaine, D			
2	Rozar, D			
3	Buttke, T			
4	Wagner, E			
5	Fischer, A			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Winch, W			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Account	Account Name	Debit	Credit
51931	Property & Liability Insurance		\$50,000
51590	Contingency	\$50,000	

WHEREAS, Property Insurance deductible costs were greater than anticipated due to higher than anticipated property deductible payments and multiple legal retention fees to defend the county against litigation, and

WHEREAS, rule 26 of the Wood County Board of Supervisors states that an amendment to the budget is required any time the actual costs will exceed the budget at the function level.

THEREFORE BE IT RESOLVED, to amend the Property & Liability (51931) 2022 budget of \$50,000 with a transfer from the contingency fund (51590) for \$50,000 to fund the above unanticipated expenditures and any unspent appropriations will be returned to the contingency fund balance.

BE IT FURTHER RESOLVED, that pursuant to Wis. Stats. 65.90 (5), the County Clerk is directed to publish a class I notice of this budget change


within 10 days.

{ }

ED WAGNER, CHAIRMAN  
DONNA ROZAR, VICE CHAIR  
ADAM G FISCHER  
LANCE A PLIML  
LAURA VALENSTEIN

Adopted by the County Board of Wood County, this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

County Clerk County Board Chairman



Firearms prohibited  
in this building.

## Wisconsin's Concealed Carry Law: Checklist for County Decision-Making

The Wisconsin County Mutual Insurance Corporation is pleased to issue this checklist as a framework<sup>1</sup> to assist Wisconsin counties when considering their response to Wisconsin's Concealed Carry Law. The original law became effective November 1, 2011. Wisconsin residents 21 years and older who are not otherwise legally prohibited from possessing firearms or other weapons and who provide proof of training, may apply for a concealed carry weapons ("CCW") license allowing them to lawfully carry concealed weapons. Under the law, a "weapon" is defined as a handgun, billy club, and electronic weapon. Licensed individuals may carry concealed weapons in most public places unless appropriate notice is provided by the owner or occupant of the premises.

### Whether to ban weapons?

As a threshold issue, each county will need to decide whether to prohibit the carrying of weapons in its buildings and by its employees. The immunity provisions under the law only apply to those counties which decide not to prohibit individuals from carrying concealed weapons; however, the immunity is limited and appears potentially unclear as to its application to governmental bodies. (See Immunity section below at p. 4)<sup>2</sup>. If a decision is made by the county to allow the concealed carry of weapons, certain locations will still be off limits under the statutes. (See "Prohibited Locations by Statute" under County Building section below at p. 2).

#### What is considered a weapon?

- Handgun
- Billy Club
- Electronic Weapon

#### If a County decides to allow Concealed Carry, it should:

- Check all existing employment policies to ensure they do not contradict the County's intent to not prohibit weapons.
- Decide what training, if any, should be provided to County Employees regarding the presence of weapons in county buildings.

<sup>1</sup>This checklist is not issued to suggest that counties should adopt any specific policies or ordinances in response to Wisconsin's New Concealed Carry Law. Each county will need to make its own decision. The contents of this checklist should not be construed as legal advice and readers should consult with their own legal counsel before taking any actions based upon the content of this document.

<sup>2</sup>There are a variety of statutes which provide immunity to county officials, and the new concealed carry law does not abrogate the immunity provided by any of those existing statutes.



## Checklist of Considerations if prohibiting weapons on County premises

Many counties, like private businesses, will make the decision to ban weapons in some or all buildings. The checklist on the following pages is separated into categories providing a framework to address the issues for counties consider when banning weapons on County premises.

### ☐ Prohibited Locations By Statute

It is unlawful for anyone (except for law enforcement officers), including persons with a CCW license, to knowingly carry a weapon in the following locations:

- Any portion of a building that is a police station, sheriff's office, state patrol station or office of the Division of Criminal Investigation, special agent of the State Department of Justice.
- Any portion of the building that is a prison, jail, house of correction, or secured correctional facility.
- The Sand Ridge Secure Treatment Center, the Wisconsin Resource Center, or any secured unit or secured portion of a mental health institution (pursuant to Wis. Stat. 51.05), including a facility designated as the Maximum Security Facility and the Mendota Mental Health Institute.
- Any portion of a building that is a county, state, or federal courthouse.
- Any portion of a building that is used as a municipal courtroom if court is in session.
- A place beyond the security checkpoint in an airport.
- Any portion of school grounds (unless specific statutory exception applies). (If child care facilities are at issue, refer to the Wisconsin Department of Children and Families administrative regulations. If elementary and/or high schools are at issue, refer to the State and Federal Gun Free School Zone Acts)



## Consider signage at Prohibited Locations to avoid the accidental presence of weapons by a CCW license holder

Such signage is not mandatory, as opposed to non-prohibited locations, where signage is required pursuant to Wis. Stat. 943.143(2).



## Non-Prohibited Locations - Owned Versus Leased Property

It is unlawful for any person to enter or remain in any part of a building that is owned, occupied, or controlled by any local governmental unit if the local governmental unit has notified the person not to enter or remain in the building while carrying a firearm or a type of firearm. This provision does not apply to a person who leases residential or business premises in the building or, if the firearm is in a vehicle driven or parked in a parking facility, to any part of the building being used as a parking facility.



### County as Landlord

Signage prohibiting weapons in common areas may be posted if the county has control of the common areas. Lease documents should be checked and discussed with tenants considered.



### County as Tenant

Signage prohibiting weapons may be posted for leased space. Lease documents should be checked and discussions with the landlord considered.



### Notice to Visitors Prohibiting Weapons

Notice should be given with appropriate signage.



### Appropriate Signage

The posted sign on a building must inform individuals that firearms and weapons are prohibited (consistent with the requirements of Wis. Stat. 943.143(2)). For buildings, a sign must be at least 5 inches by 7 inches and

be posted in a prominent place near all entrances to the part of the building to which the restriction applies and any

### ☐ **Consider scope of "Non-Residential Buildings"**

Under the new law, a building owner of non-residential facilities may prohibit weapons. Non-residential buildings include nursing homes, community based residential facilities, residential care apartment complexes, adult family homes and hospices. If the county owns or operates any such facilities, weapons may be prohibited.

### ☐ **Consider Parking Lots**

Generally, the provisions allowing local governmental units to prohibit firearms in buildings do not apply if the firearm is in a vehicle driven or parked in a parking facility owned or operated by the county or with respect to any part of a building used as a parking facility.

## **County-Owned Grounds and Lands**

### ☐ **Public Lands**

Local governmental units may not prohibit a CCW license holder from carrying a concealed weapon on the "grounds" of a publicly controlled building on or on public land, including parks (Wis. Stat. 94.3.13(1m)(c)2 does not address the ability to carry in public parks. The authority to carry in public parks is found in Wis. Stat. 29.091(2)(d). A potential exception is that the new law permits an entity (including a local governmental unit) to prohibit concealed weapons at "Special Events."

### ☐ **Special Events**

The new law defines a "Special Event" as an event that is open to the public, is for a duration of not more than three weeks, and has designated entrances to and from the event that are locked when the event is closed and requires an admission. It is

unlawful for any person to enter or remain at a special event if the organizer of the special event have notified attendees not to enter or remain at the special event while carrying a firearm or weapon. The provision does not apply if the firearm or weapon is in a vehicle driven or parked in the parking facility, or to any part of the special event grounds or building that is used as a parking facility.

### ☐ **Appropriate Special Event Signage**

Consider appropriate signage for special events.

### ☐ **Notice in Tickets and Literature for Special Events**

In addition to signage, consider notice to special event attendees for the event and in literature regarding the event.

## **County Employees**

Employers, including local units of government, may prohibit employees from carrying concealed weapons or a particular type of concealed weapon in the course of employment or during any specific part in the course of an employee's employment.

### ☐ **Notice to all employees**

Considerations should be given to a communication through a memorandum or otherwise to all employees regarding the county's position on the possession of weapons in the workplace or otherwise in the course of employment.

### ☐ **Check Existing Employment Policies**

Existing policies should be analyzed to determine whether they comport with the county's intent under the new law. Existing policies may prohibit weapons anywhere on the "property." The wording may be overbroad in relation to the motor vehicle exception which exists for employees.

☐ **Amend Employment Policies**
☐ **Motor Vehicle Exception**

An employer may not prohibit a person with a CCW license from carrying a concealed weapon in the licensee's own motor vehicle, regardless of whether the motor vehicle is used in the course of employment or whether the motor vehicle is driven or parked on property used by the employer. The law is silent with respect to an employer's ability to regulate how the weapon may be stored in the motor vehicle when the employee is not present.

☐ **Law Enforcement**

The new concealed carry law continues to exempt law enforcement officers (peace officers) from any prohibition on carrying concealed weapons.

**Vehicles**

CCW license holders who use county parking lots are allowed to carry concealed weapons in their vehicles. The law is silent with respect to a county's ability to regulate how a weapon is stored when the occupant of the vehicle is not present.

☐ **Employee Personal Automobiles**

See Motor Vehicle Exception above.

☐ **Visitor Personal Automobiles**

Weapons allowed by CCW license holders per statute.

☐ **County Owned Vehicles**

Counties which own or lease vehicles for county business may generally restrict the presence of weapons in such vehicles.

☐ **Vehicles Used Strictly for County Business**
☐ **Mixed Use Vehicles**

Vehicles that are provided by the county to employees for business use and personal use are not addressed under the new law.

☐ **Passengers in Personal Vehicles**

Given the apparent inability of counties to prohibit weapons in private vehicles of employees, special consideration needs to be given to circumstances where county employees transport individuals (such as children and developmentally-disabled adults) receiving county services.

**Immunity**
**Do the Immunity Provisions Apply to Counties?**

By its terms, the immunity only applies with respect to the decision not to prohibit (i.e. to allow) concealed weapons. (See footnote 2, *supra*). An individual who chooses to exercise the right to prohibit concealed weapons would not be entitled to immunity under the new law. An entity may still be liable under negligence theories for foreseeable harm and failure to warn or protect individuals.

**Consider Ordinance**
**If a County Decides to Prohibit Concealed Weapons, Consideration Should Be Given to the Passage of an Ordinance Affirming the County's Position.**

To the extent a county wishes to implement an ordinance, the following sample is provided:

*It shall be unlawful for any person to carry a concealed weapon, including, but not limited to a handgun, into any buildings owned or leased by the County or any of its agencies. The County is hereby ordered to post appropriate signage (which shall be at least five inches by seven inches) on each building or portion of a building now or hereafter owned, leased as lessee, operated, occupied, managed, or controlled by the County indicating that the carrying of firearms or other weapons are prohibited in County buildings. Signs prohibiting the carrying of firearms or other weapons shall be posted so as to be visible prior to entering the building. The County shall exercise*



discretion in determining the necessity and appropriate location for other signs posted on the interior of the building. The notice on these signs shall read in substance: "Warning Concealed Weapons Strictly Prohibited! It is a violation of Wis. Stat. § 175.60 and Counties Ordinances to Carry a Concealed Weapon Into Any County Building. Violation of Same is a Misdemeanor." The ordinance shall not apply to the following: law enforcement officers, enlisted personnel of the armed services when in discharge of their official duties, civil officers of the United States while in the discharge of their official duties, judges, district attorneys, and assistant district attorneys, and those specifically authorized by the county sheriff, providing such authorization is in writing.<sup>3</sup>

## Conclusion

The Wisconsin Department of Justice issued additional guidance on the implementation and administrative rules under the CCW law. Counties should can reference the following URL: <https://www.doj.state.wi.us/sites/default/files/dles/ccw/ccw-faq%201-2018.pdf>.

<sup>3</sup> The sample draft ordinance provided in this document addresses only the carrying of concealed weapons under the new law. It does not address, and counties may want to further consider, issues surrounding the open carry of weapons. Article I, § 25 of the Wisconsin Constitution permits a person to openly carry a firearm for security, defense, hunting, recreation or any other lawful purpose. A Wisconsin citizen has a constitutionally protected right to openly carry a firearm for any of those enumerated purposes, absent the application of a reasonable regulation properly imposed as an exercise of police power. See, e.g., Wis. Stat. § 948.605 (possession and use of firearms in school zones); State v. Thomas, 2004 Wi. App. 115, ¶ 16, 274 Wis.2d 513 ("[T]he right to bear arms as a qualified right, subject to reasonable restrictions under the State's police power").



## About the County Mutual

The Wisconsin County Mutual Insurance Corporation is dedicated to serving Wisconsin counties and local governments and the people they serve by providing long-term stability in insurance coverage, while controlling these costs.

What makes the County Mutual unique is our close working relationships with our member counties. Acting in collaboration, the County Mutual and county owners work as a team to aggressively control their claims costs by promoting quality risk management efforts that are second-to-none in the industry.

What started as a handful of counties joining forces in the midst of an insurance crisis in 1988 has grown to 75% of Wisconsin's counties being insured by the County Mutual today

**If you have any questions regarding this Checklist or would like additional assistance creating or amending your Concealed Carry Policy, please contact your Corporation Counsel or your dedicated County Mutual Risk Management Consultant.**



## Updates About Negotiations with Aspirus Health

### ***What's Happening?***

Aspirus Health has notified Anthem Blue Cross and Blue Shield in Wisconsin that it intends to leave our members' care provider network at the end of this year unless Anthem agrees to let Aspirus charge double digit price increases to our members and employers in 2023. Aspirus has also informed us that they will not accept Anthem's Medicare Advantage and Medicaid members next year. We cannot agree to restricted healthcare access for our Medicare Advantage and Medicaid members, nor can we ask North Central Wisconsin residents and businesses to pay dramatically more for healthcare.

We understand that access to Aspirus Health is important. That's why we continue to work to keep Aspirus in our all of members' plans while protecting affordability.

We value our care provider relationships, and we believe doctors and hospitals should be paid fairly for their services. We will continue to work to find common ground with Aspirus Health and reach a fair and reasonable agreement.

### **Frequently Asked Questions**

#### **Q: Who will be impacted if Aspirus Health leaves Anthem members' plan?**

Please note, there is no immediate change to healthcare coverage for our members as Aspirus Health remains in our members' care provider network through the end of this year, and we continue to work toward keeping them in next year and beyond. However, if Aspirus Health chooses to leave Anthem's network beginning January 1, 2023, all Anthem members receiving healthcare services from Aspirus Health doctors, hospitals and other care locations will be impacted.

#### **Q: Are you concerned Aspirus Health will eventually leave Anthem's network?**

We are committed to resolving the issues with Aspirus Health.

It's unfortunate that Aspirus is seeking to limit healthcare choices for North Central Wisconsin consumers and increase costs so dramatically, but we remain hopeful that a compromise can be reached. In the end, we believe we share a mutual interest to serve the community. As we work tirelessly toward a mutual resolution, Anthem will keep our customers, our members, and our provider partners up to date on our progress.

**Q: Aspirus and Anthem have worked together for a long time with no issues. What changed?**

That's correct. We're proud of the decades-long collaborative relationship we've had with Aspirus as we work together to serve North Central Wisconsin communities. Unfortunately, the tone and tenor of our relationship changed about a year ago.

**Q: How will members currently being treated for cancer or other ongoing illnesses be affected?**

We know this is especially difficult for people in situations like this, that's a big reason we worked hard to avoid this disruption and why we remain committed to trying to reach an agreement that will keep Aspirus in our network. Again, it is important to remember that Aspirus Health will remain in the Anthem network through December 31, 2022. Anthem will make sure members who need ongoing care continue to have access to needed care after that date.

**Q: What should members do when they need emergency medical care from Aspirus Health?**

It is important to remember that Aspirus Health will remain in the Anthem network through at least December 31, 2022. A hospital's emergency medical services do not require pre-authorization, regardless of where they are delivered. Anyone in need of emergency care should immediately go to the nearest emergency room or call 9-1-1. Coverage will be provided according to the member's policy benefits and is subject to in-network cost shares.

**Q: What if I have further questions?**

Please check this site for updates on our work to resolve these issues with Aspirus Health or call the Member Services number on the back of your Anthem ID card.

**ASPIRUS NETWORK**

3000 Westhill Drive Suite 300 Wausau, WI 54401 715.847.2232 [aspirus.org/aspirus-network](http://aspirus.org/aspirus-network)



October 7, 2022

Human Resources  
Wood County  
400 Market Street  
Wisconsin Rapids, WI 54494

RECEIVED

OCT 12 2022

WOOD COUNTY HUMAN  
RESOURCES

Aspirus Network Inc. (ANI) is engaged in ongoing contract discussions with Anthem Blue Cross Blue Shield (Anthem) for calendar year 2023. We believe it's important that you know these negotiations are currently stalled, and that we are informing our physicians, patients, employers, and others about the current state of negotiations.

**A Challenging Payor**

There are many reasons we are negotiating so aggressively. Anthem is our largest commercial payor, but it is also our most challenging insurance partner to work with. It denies a much higher percentage of claims than any other insurer, provides poor customer service to patients and providers, and has continued to include contract clauses that allow Anthem to change benefit coverage mid-year. In addition, Anthem provides the lowest reimbursement rates of any commercial payor.

**Next Steps**

ANI will continue negotiating with Anthem in good faith, but should we be unable to reach a fair contract, ANI will no longer be considered in-network with Anthem. Patients with Anthem insurance coverage will still be able to access ANI providers for emergency care and for continuity of care purposes after December 31, 2022. All other patients with Anthem insurance coverage will not have in-network benefits and a financial counselor will contact the patient to discuss their specific situation prior to their scheduled service.

We value the patients who has chosen us for their health care needs. We have developed a comprehensive communication plan at a time when many are considering options for their 2023 health plans. There are many health plans other than Anthem offering full coverage for ANI services, such as Aspirus Health Plan, Security Health Plan and United Health Care. Please visit [www.aspirus-network.org](http://www.aspirus-network.org) for a complete list. We encourage you to evaluate these other plans and select a policy that preserves consumer choice and allows them to keep their care with ANI.

If you have any questions, please contact Lori Peck at [lori.peck@aspirus.org](mailto:lori.peck@aspirus.org) or 715.847.2988.

Sincerely,

A handwritten signature in black ink, appearing to be "Lori Peck", with a long horizontal line extending to the right.

Lori Peck, CPA, MBA