

**AGENDA**  
**JUDICIAL & LEGISLATIVE COMMITTEE**

**DATE:** Friday, August 29, 2025  
**TIME:** 2:00 PM  
**LOCATION:** Courthouse, Room 302

1. Call meeting to order & declaration of quorum.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes from previous meetings.
4. Review any claims, notices of injury, or litigation against the County, as necessary.
5. Review any Dog License Fee Fund claims.
6. Review for approval the vouchers and monthly reports of departments the committee oversees.
7. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
  - a. Report of Citizens Water Group.
8. Review court sound system upgrade project
9. Attendance at meetings.
10. Consideration of agenda items for next meeting.
11. Set date and time of next meeting. (Tuesday, September 9, 2025 – 9:00 AM Budget Presentation)  
and (Regular meeting Friday, September 26, 2025 – 9:00 AM)
12. Adjourn.

## **MINUTES JUDICIAL & LEGISLATIVE COMMITTEE**

**DATE:** Friday, August 1, 2025  
**TIME:** 9:00 AM  
**PLACE:** Courthouse – Room 302

**MEMBERS PRESENT:** Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock,  
Tim Hovendick

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. Motion by Leichtnam/Voight to approve the minutes of the previous meetings as presented. Motion carried unanimously.
4. There were no claims against the county or dog fund.
5. The vouchers and reports from the departments the committee oversees were reviewed and discussed. Motion by Voight/Leichtnam to approve them as presented. Motion carried unanimously.
6. Supervisor Leichtnam provided a verbal report from the recent meeting of the Citizen Water Group.
7. Corp Counsel Flanagan presented a resolution on the future authorization of opioid settlements coming to the county. Motion by Voight/Perlock to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
8. At the request of Supervisor Voight, the agenda item related to the mandatory wearing of identification badges was discussed. Each county board supervisor is issued a name tag when they are elected to the county board, and committee consensus was to encourage them being worn by supervisors during meetings. Chairman Pliml stated he would so suggest at a future county board meeting.
9. The next meeting will be held on Friday, August 1<sup>st</sup> at 9:00 AM. The following dates were also committed to:
  - a. September monthly meeting – Friday, August 29<sup>th</sup> at 2:00 PM.
  - b. Review of 2026 budget proposals – Tuesday, September 9<sup>th</sup> at 9:00 AM.
10. Motion by Leichtnam/Hovendick to adjourn. Motion carried unanimously at 9:40 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**August 1, 2025**

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Committee Report

County of Wood

Report of claims for: BRANCH 1

For the period of: AUGUST 2025

For the range of vouchers: 03250038 - 03250038

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03250038	SWITS LTD	INTERPRETER FEES	08/15/2025	\$492.50	
Grand Total:				\$492.50	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: AUGUST 2025

For the range of vouchers: 04250027 - 04250029

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04250027	ZAMOW DENISE	TRANSCRIPTS 21CF366 21CF533	07/25/2025	\$44.00	P
04250028	MENDEZ JOHN	JULY INTERPRETER BR 1, 2, 4	08/07/2025	\$510.00	P
04250029	SWITS LTD	INTERPRETER FEES	08/15/2025	\$152.00	
Grand Total:				\$706.00	

Signatures

Committee Chair:

Committee Member:

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**Committee Report**

County of Wood

Report of claims for: BRANCH 3

For the period of: AUGUST 2025

For the range of vouchers: 05250035 - 05250040

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05250035	STATE BAR OF WISCONSIN	JUDICIAL BENCHBOOK UPDATES	07/15/2025	\$96.50	P
05250036	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	08/06/2025	\$227.73	P
05250037	ACADEMIC CHOIR APPAREL	JUDGE NOLAN-PLUTCHAK ROBE	08/07/2025	\$498.00	
05250038	SWITS LTD	INTERPRETER FEES	08/15/2025	\$380.00	
05250039	ZAMOW DENISE	TRANSCRIPTS 19CF359	07/25/2025	\$14.00	
05250040	ZAMOW DENISE	TRANSCRIPTS 17CF98	07/31/2025	\$40.00	
Grand Total:				\$1,256.23	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Report

County of Wood

Report of claims for: BRANCH 4

For the period of: AUGUST 2025

For the range of vouchers: 34250022 - 34250027

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34250022	LIVERNASH ALICIA	TRANSCRIPTS 24CF455	07/28/2025	\$70.00	P
34250023	LIVERNASH ALICIA	TRANSCRIPTS 24CF496 24CF497	07/29/2025	\$60.00	P
34250024	SWITS LTD	INTERPRETER FEES	08/15/2025	\$825.00	
34250025	LIVERNASH ALICIA	TRANSCRIPTS 24CF32	07/29/2025	\$40.00	
34250026	LIVERNASH ALICIA	TRANSCRIPTS 24CF174	07/31/2025	\$68.00	
34250027	LIVERNASH ALICIA	TRANSCRIPTS 24CF670 24CM433	07/31/2025	\$60.00	
Grand Total:				\$1,123.00	

Signatures

Committee Chair:

Committee Member:

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## Committee Report

County of Wood

Report of claims for: CHILD SUPPORT AGENCY

For the period of: AUGUST 2025

For the range of vouchers: 02250065 - 02250077

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02250065	MCCORMICK SARA	5-PROCESS OF SERVICE FEES	08/19/2025	\$270.00	
02250066	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	08/19/2025	\$227.28	
02250067	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	08/19/2025	\$28.41	
02250068	CW SOLUTIONS LLC	ELEVATE PROGRAM COSTS	08/19/2025	\$111.70	
02250069	CW SOLUTIONS LLC	ELEVATE PROGRAM COSTS	08/19/2025	\$7,257.14	
02250070	CW SOLUTIONS LLC	A&V PROGRAM COSTS	08/19/2025	\$1,183.24	
02250071	DNA DIAGNOSTICS CENTER INC	10-GENETIC TESTS	08/19/2025	\$297.00	
02250072	LEGAL LOGISTICS LLC	10-PROCESS OF SERVICE FEES	08/19/2025	\$845.00	
02250073	NORTHCENTRAL LEGAL SERVICES LLC	CSA HEARINGS-ATTYS COSTS	08/19/2025	\$1,130.00	
02250074	ODP BUSINESS SOLUTIONS LLC (OFFICE DEPOT)	OFFICE SUPPLIES	08/19/2025	\$90.64	
02250075	ODP BUSINESS SOLUTIONS LLC (OFFICE DEPOT)	OFFICE SUPPLIES	08/19/2025	\$88.89	
02250076	SWITS LTD	INTEPRETER FEES	08/19/2025	\$51.00	
02250077	WI DEPT OF ADMINISTRATION	CSA/DHSS SHARED ROUTER	08/19/2025	\$50.00	
Grand Total:				\$11,630.30	

### Signatures

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## Committee Report

County of Wood

Report of claims for: Clerk of Circuit Court

For the period of: August 2025

For the range of vouchers: 07250635 - 07250695

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07250635	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CT113	07/29/2025	\$502.12	P
07250636	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25PA34	07/29/2025	\$200.00	P
07250637	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CT186	08/04/2025	\$310.00	P
07250638	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC44 OHP	08/04/2025	\$120.00	P
07250639	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 25GN46	08/04/2025	\$575.00	P
07250640	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 24GN63	07/29/2025	\$575.00	P
07250641	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME12	07/30/2025	\$795.00	P
07250642	LAW OFFICE OF MICHAEL J SCHMIDT LLC	Atty Fee 22CM81	08/05/2025	\$110.00	P
07250643	LLOYD PETER C LLC	Atty Fee 21JC56,20JC151,152 OH	07/30/2025	\$780.00	P
07250644	LLOYD PETER C LLC	Atty Fee 24JC53 OHP	07/30/2025	\$200.00	P
07250645	MCHS - FRANCISCAN HEALTHCARE CLINIC	Med Exam 25ME87	07/16/2025	\$77.85	P
07250646	TAYLOR LESLIE MD	Me dExam 25ME53	08/04/2025	\$650.00	P
07250647	WEILAND LEGAL SERVICES	Atty Fee 25GN37	07/26/2025	\$260.00	P
07250648	WEILAND LEGAL SERVICES	Atty Fee 25GN39	07/26/2025	\$425.70	P
07250649	WEILAND LEGAL SERVICES	Atty Fee 25CF213	08/04/2025	\$1,105.80	P
07250650	WEILAND LUKE A ATTORNEY AT LAW LLC	Atty Fee 25PA05	04/12/2025	\$200.00	P
07250651	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CM71	08/07/2025	\$350.00	P
07250652	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 22GN06	08/07/2025	\$240.00	P
07250653	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 22GN17	08/07/2025	\$230.00	P
07250654	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 17ME13	08/07/2025	\$850.00	P
07250655	FELTZ KATELYN	Witness Fee 24CM348	08/07/2025	\$22.40	P
07250656	GORSKI & WITTMAN SC	Atty Fee 05GN97	08/11/2025	\$170.00	P
07250657	GORSKI & WITTMAN SC	Atty Fee 25GN36	08/11/2025	\$692.75	P
07250658	GORSKI & WITTMAN SC	Atty Fee 24GN25	08/08/2025	\$425.50	P
07250659	GORSKI & WITTMAN SC	Atty Fee 25GN38	08/09/2025	\$455.50	P
07250660	GORSKI & WITTMAN SC	Atty Fee 22GN60	08/09/2025	\$290.00	P
07250661	GORSKI & WITTMAN SC	Atty Fee 19GN43	08/09/2025	\$312.40	P
07250662	GORSKI & WITTMAN SC	Atty Fee 89GN229	08/11/2025	\$170.00	P
07250663	KRYSHAK LAW LLC	Atty Fee 24CF584	08/11/2025	\$1,620.55	P
07250664	RICHARDSON KALLIE	Witness Fee 24CM348	08/07/2025	\$16.00	P
07250665	WEST PAYMENT CENTER	July Law Library Publications	08/01/2025	\$2,104.11	P
07250666	WAGNER THOMAS C	Witness Fee 24CM348	08/07/2025	\$29.20	P

## Committee Report - County of Wood

Clerk of Circuit Court - August 2025

07250635 - 07250695

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07250667	WRIGHT HALEY B ATTORNEY	Atty Fee 23GN45	08/04/2025	\$490.00	P
07250668	WORDEN-WACHSMUTH LAW OFFICE	Atty Fee 24GN40	08/12/2025	\$135.44	P
07250669	ZAMZOW LAW LLC	Atty Fee 25CF181	08/12/2025	\$1,294.22	P
07250670	AMAZON CAPITAL SERVICES	Office Supplies	08/11/2025	\$56.81	P
07250671	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CF272	08/12/2025	\$100.00	P
07250672	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25GN43	08/14/2025	\$480.00	P
07250673	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CF3	08/14/2025	\$605.80	P
07250674	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CF182	08/14/2025	\$755.54	P
07250675	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CF141	08/14/2025	\$742.11	P
07250676	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC60 OHP	08/14/2025	\$180.00	P
07250677	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25JG35 & 35A IHP	08/14/2025	\$580.00	P
07250678	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC44 OHP	08/14/2025	\$90.00	P
07250679	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25CM226	08/16/2025	\$748.67	P
07250680	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24CM20	08/16/2025	\$380.00	P
07250681	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 25JC47 OHP	08/14/2025	\$140.00	P
07250682	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24FA225	08/18/2025	\$200.00	P
07250683	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 24JC16 OHP	08/18/2025	\$100.00	P
07250684	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Atty Fee 25GN37	08/14/2025	\$650.00	P
07250685	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 25ME98	08/14/2025	\$495.00	P
07250686	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	Med Exam 25ME99	08/13/2025	\$285.00	P
07250687	CARMICHAEL & QUARTEMONT SC	Atty Fee 18GN64	07/31/2025	\$165.00	P
07250688	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 25ME99	08/13/2025	\$650.00	P
07250689	NASH LAW GROUP	Atty Fee 24CM580	08/15/2025	\$757.58	P
07250690	RUFFALO LAW LLC	Atty Fee 25CV299	08/13/2025	\$370.00	P
07250691	RURAL ACCESS TO JUSTICE INC	Atty Fee 23CT488	08/01/2025	\$470.00	P
07250692	STADLER SACKS LLC	Atty Fee 24GN34	08/18/2025	\$440.00	P
07250693	SWITS LTD	Interpreter Services	08/18/2025	\$112.50	P
07250694	WEILAND LEGAL SERVICES	Atty Fee 24GN17	08/13/2025	\$170.00	P
07250695	WEILAND LEGAL SERVICES	Atty Fee 18GN73	08/11/2025	\$120.00	P

**Grand Total:****\$26,628.55**

Signatures

Committee Chair: \_\_\_\_\_  
Committee Member: \_\_\_\_\_  
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Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: August 2025

For the range of vouchers: 09250040 - 09250040

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09250040	AMAZON CAPITAL SERVICES	Office Supplies	08/01/2025	\$7.75	
Grand Total:				\$7.75	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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**Committee Report**

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: AUGUST 2025

For the range of vouchers: 35250066 - 35250071

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
35250066	OPPORTUNITY DEVELOPMENT CENTER	TREATMENT SVCS JULY 2025	07/31/2025	\$812.50	P
35250067	OPPORTUNITY DEVELOPMENT CENTER	RSAT PROGRAM JULY 2025	07/31/2025	\$2,062.50	P
35250068	OPTIONS LAB INC	DRUG TESTING - JULY 2025	07/31/2025	\$7,355.50	P
35250069	AMAZON CAPITAL SERVICES	BINDERS	08/12/2025	\$109.90	P
35250070	SOUTHERN HEALTH PARTNERS INC	JULY 2025 MEDS	07/31/2025	\$8,456.21	P
35250071	US BANK	DC SUPPLIES	08/19/2025	\$372.84	
Grand Total:				\$19,169.45	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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## Committee Report

County of Wood

Report of claims for: DISTRICT ATTORNEY

For the period of: AUGUST 2025

For the range of vouchers: 11250036 - 11250042

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
11250036	CLASS A	DUES & REGISTRATION-BRISKI +1	07/29/2025	\$300.00	P
11250037	AMAZON CAPITAL SERVICES	CREDIT - PHONE CORD	07/29/2025	(\$8.99)	P
11250038	BARNETT JONATHAN	REIMB FOR SUPPLIES	08/04/2025	\$38.78	P
11250039	AMAZON CAPITAL SERVICES	CREDIT - OFFICE SUPPLIES	08/13/2025	(\$16.98)	
11250040	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	07/25/2025	\$16.98	
11250041	US BANK	OFFICE SUPPLIES, MEALS	08/19/2025	\$629.97	
11250042	AMAZON CAPITAL SERVICES	HDMI TO VGA ADAPTERS	08/18/2025	\$23.97	
Grand Total:				\$983.73	

### Signatures

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**Committee Report**

County of Wood

Report of claims for: REGISTER IN PROBATE

For the period of: AUGUST 2025

For the range of vouchers: 33250009 - 33250009

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
33250009	STAPLES ADVANTAGE	OFFICE SUPPLIES	07/26/2025	\$24.99	P
Grand Total:				\$24.99	

Signatures

Committee Chair: \_\_\_\_\_

Committee Member: \_\_\_\_\_

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Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: AUGUST 2025

For the range of vouchers: 24250026 - 24250028

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24250026	FIDLAR TECHNOLOGIES INC	LAREDO USAGE JULY 2025	07/22/2025	\$1,871.87	P
24250027	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	08/01/2025	\$5.92	P
24250028	WI REGISTER OF DEEDS ASSOCIATION	FALL CONF REG - RINGER	08/20/2025	\$125.00	
Grand Total:				\$2,002.79	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: VICTIM WITNESS

For the period of: AUGUST 2025

For the range of vouchers: 32250016 - 32250018

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
32250016	STAPLES ADVANTAGE	OFFICE SUPPLIES	07/18/2025	\$35.53	P
32250017	AMAZON CAPITAL SERVICES	SUPPLIES	08/01/2025	\$35.92	P
32250018	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	08/05/2025	\$42.99	P
Grand Total:				\$114.44	

Signatures

Committee Chair:  
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# Wood County WISCONSIN

**CHILD SUPPORT  
AGENCY**

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**SEPTEMBER 2025**

**MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Prepared by Child Support Director Brent Vruwink

- We submitted the agency budget to Finance for review.
- We will be short staffed over the next six weeks as two employees are on leave.
- The Bureau of Regional Operations visited the agency on August 12<sup>th</sup> to complete the Triennial Review. We spent the entire day going over agency policy, performance and conducting an IRS audit.
- I will be attending the State Policy Advisory Committee Meeting on August 28<sup>th</sup>.
- I will be attending the WCA Annual Conference on September 22<sup>nd</sup>. I will be working the vendor booth for the Wisconsin Child Support Enforcement Association.
- As we approach the end of the Federal Fiscal Year we are trying to meet and exceed all 4 performance measures. The arrears measure is becoming more of a challenge, but we are hopeful we can meet the measure.
- The current IV-D case count is 3,751.



# Wood County

## WISCONSIN

*Kimberly A. Stimac*

CLERK OF  
CIRCUIT COURT

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September 2025

Monthly Report to the Judicial and Legislative Committee  
Prepared by Kimberly Stimac, Clerk of Circuit Court

Meetings Attended:

- Judicial & Legislative Committee meeting on 8/1/2025.
- Property and Information Technology Committee meeting on 8/4/2025.
- Operations Committee meeting on 8/5/2025.
- Monthly judges meeting on 8/12/2025.
- Wood County Board of Supervisors on 8/19/2025.

I'm happy to announce that we have a new Information Clerk starting on Tuesday September 2. This makes us fully staffed again!

This month the budget was my main focus. The WI Clerks of Circuit Court Association met with the Director of State Courts and her staff regarding the distribution of the \$10 million budget increase to the Circuit Court Support Payment (CCSP) and the intent appeared to be to the full amount being added to the CCSP. A version of the current funding CCSP disbursement formula will be used with the main adjustment being to the base level per circuit court branch from \$42,275 to \$65,000. No changes are expected to be made to the Guardian ad Litem or Interpreter reimbursements at this time. The Director's Office will be taking the next year to re-evaluate the formula and make some significant changes for Fiscal Year 2027 in terms of redistributing some of the CCSP. This change will be included in the 2<sup>nd</sup> half payment this year which they anticipated completing by the middle of August. As of 8/21/25, we have not received the payment.



# Wood County

## WISCONSIN

CORPORATION  
COUNSEL

### MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

August 2025

#### **Hearings and Court Cases:**

Health & Human Services – The following is a breakdown of Ch. 51 (mental commitment) and 54/55 (guardianship/protective placement) matters handled by my office in the month of August 2025:

- 15 Mental Commitments (includes Probable Cause, Final Hearings, and Recommitments)
- 8 Guardianship/Protective Placement Hearings
- 17 WATTS Review/Contested Hearings

Child Support – During the month of July, the Corporation Counsel's office participated in one date for Child Support related hearings.

CAPTA Hearings– During the month of July, the Corporation Counsel's office participated in two CAPTA scheduled prehearing conferences.

**2026 Budget Preparation:** Our department has been busy working on the 2026 budget, which we have since promoted to the Finance Department for review. I express a sincere thanks to the Finance Department for assisting with questions throughout the process, and to Erin and Kathi in the Corporation Counsel's office for their knowledge and assistance in working with me in compiling our budget (current year projections and anticipated amounts for next year) and entering data into Questica.

**Other Department Assistance:** During the month of August, I have also assisted various County Departments, notable items are as follows:

- **County Forest Land Proposed Trade/License Agreement** – During the months of July and August, I met with the County Forest Administrator to review an application for trade proposal received pertaining to County Forest Land. In reference to the application received, I attended the August Highway, Infrastructure & Recreation Committee (HIRC) to review the proposal, provide guidance within our Land Transaction Policies and Procedures, and receive direction from the Committee on next steps. At the Committee's direction, I have since worked with the County Forest Administrator and the applicant's Counsel to prepare a proposed License Agreement for non-exclusive use of the property. We anticipate bringing this proposed agreement to the September HIRC meeting for consideration and possible approval.
- **Downtown Wisconsin Rapids Triangle Development** – During the past month, County and City staff have been meeting regarding the Triangle Development in front of the Courthouse. I assisted in reviewing/drafting proposed amendments to a Developer Agreement with the City.

I also joined County Chairperson Pliml in attending the City of Wisconsin Rapids Finance and Property Committee meeting to present the draft Agreement and answer questions the Committee had for us. A final draft of the Agreement will be presented to the County's Property and Information Technology Committee for review and recommendation to the County Board, for consideration of approval.

- **WPPA/LEER Successor Agreement** – Over the month of August, I assisted the Human Resources Department and Wood County Sheriff's Department in negotiating prospective terms of a successor agreement to the 2023-2025 Agreement between Wood County and the Wood County Deputy Sheriff's Association WPPA/LEER.



# Wood County WISCONSIN

## WOOD COUNTY CRIMINAL JUSTICE DEPARTMENT

**August 2025**

### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

Prepared by Criminal Justice Coordinator, Dillon Ksionek

#### **Meetings Attended:**

7/24/2025: Administrative Review of Recovery Pods  
7/24/2025: DHS Allotment Meeting  
7/28/2025: Drug Court Staffing/Court  
7/29/2025: Collaborative Meeting with Wood County Jail  
7/30/2025: Mental Health Court Staffing/Court  
7/31/2025: Wood County Outpatient Clinic Weekly Staffing  
8/1/2025: Judicial and Legislative Sub-Committee Meeting  
8/1/2025: Collaborative Meeting with Marathon County Jail  
8/4/2025: Drug Court Staffing/Court  
8/5/2025: Application review with jail administration and Three Bridges Recovery for recovery pod program  
8/6/2025: DOJ Diversion Program Standards Training  
8/7/2025: Wood County Outpatient Clinic Weekly Staffing  
8/11/2025: Drug Court Staffing/Court  
8/12/2025: Oxford House Board Meeting  
8/13/2025: Mental Health Staffing/Court  
8/14/2025: Statewide Diversion Coordinators Roundtable  
8/14/2025: Collaborative Meeting with FSET  
8/14/2025: Wood County Outpatient Clinic Weekly Staffing  
8/18/2025: Drug Court Staffing  
8/18/2025: Statewide Drug Court Coordinators Roundtable  
8/19/2025: County Board Meeting

#### **Adult Drug Treatment Court:**

Current Participants: 27  
Active Referrals: 2  
Pending Referrals: 0  
2025 Admissions: 18  
2025 Terminations: 4  
2025 Graduations: 9  
2025 Referrals: 31

We continue to have monthly sustainability meetings with representatives from the district attorney's office, the division of community corrections, the state public defender, the criminal justice department, and with our treatment court judge. The conversation centers around all aspects of sustainability but varies from month to month. Our meeting is not until August 21<sup>st</sup> this month, but we have a full agenda as we have several matters to discuss concerning potential changes as we transition to a new Judge and address turnover on the team. We also have important matters to address as we look ahead to the coming TAD grant application for next year.

**Jail Programming (STRONG):**

Medication Assisted Treatment Program (MARP):

Current Participants: 29

Year to date participants: 95

Jail Residential Treatment Program (RSAT):

Current Participants: 12

Year to date graduates: 3

Year to date participants: 15

We continue to get regular requests and self-referrals from those that are incarcerated to participate in our jail programming. After reviewing the original grants that fund our programming, I determined that we should be focusing our case management on those who get into the recovery pods, those waiting to get in, and those on medication. We originally started taking clients prior to the recovery pods opening, and this resulted in us working with everyone who would have technically been eligible. However, the demand has now exceeded the ability to meet it, so we have narrowed our scope to solely work with those specifically identified by our grants. Now that programming is at full capacity, we are able to see who actually makes it into each program, and those that are not approved or found appropriate despite being eligible are screened out of the STRONG program.

We had a meeting with Three Bridges Recovery about the specifics of the recovery pods on 7/24/2025, and we spent a lot of time discussing how to increase the likelihood of success in this cycle. Last cycle we started with 13 participants but only graduated 3. Changes were made that we hope will create an environment that better fosters successful completions in the future. We reviewed over 20 applications for the second cycle of recovery pods on 8/5/2025, we picked those who seemed most appropriate, and we moved them into the recovery pods on the 4<sup>th</sup> floor prior to the end of that same week. We will continue to evaluate how best to serve those that we are working with moving forward, and are trying to introduce new programming wherever possible.

A large portion of our jail programming is funded by an Opiate Settlement Fund allotment from DHS. This allotment ran from July 2024-June 2025 and we have completed all of our final reporting requirements (including the narrative) at this time. I anticipate receiving the instructions soon for creating a new contract for our remaining balance and am optimistic that we will be hearing about the next contract year (one way or another) by this time next month.

In last month's meeting concerning the DOJ funding that supports our RSAT program they seemed to think that we would know more by the end of August concerning funding for next year. We have our monthly meeting on August 21<sup>st</sup> with them, and I am hopeful that we will receive more information at that time.

**Other Matters:**

Two members of our team attended a free half-day-training on State diversion standards on 8/6/2025 that is part of a larger series of trainings that is being coordinated by the DOJ. I attended this training with one of the departments case managers and with the District Attorney. It provided insight into evidence-based practices and federal/state standards for diversion programming, which is something that District Attorney Barnett and I have discussed pursuing in the future on multiple occasions.

I have continued to work on next year's budget with a lot of help from the finance department. They have provided a tremendous amount of insight and have been incredibly helpful throughout the process.



# Wood County

## WISCONSIN

**DISTRICT ATTORNEY**  
**Jonathan E Barnett**

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**August 29, 2025**  
**Report to Judicial and Legislative Committee**

At the time of filing this report, there are 2,633 open files in this office. Just over 600 of those are currently in a warrant status of some sort. There have been 117 new referrals from August 1<sup>st</sup> through August 20<sup>th</sup>.

After spending the first eight months working on training staff on paperless and having an Officer Manager in place to address the necessary preliminary steps. We have now put in place a stepwise plan to have the office fully paperless by January 1, 2026. The District Attorney's Office will no longer create paper files on that date. We are working with Wisconsin DAIT to facilitate this plan and trying to remain flexible while still hitting the milestones put into memorandum form this month. The District Attorney is also finalizing the first Policy and Procedure Manual the office has ever had. This has been a long process and has involved setting specific standards and creating step-by-step instructions for all the day-to-day actions that are required to run this office. The District Attorney has been working to capture the existing institutional structures as well as conferring with the other District Attorneys around Central Wisconsin to craft an office standard. This will be a living document as we will be creating an internal committee that will review the Policy and Procedure Manual annually.

There were three trials in the month of August. One was a Disorderly Conduct Court Trial where ADA Zima oversaw the District Attorney's Office Intern Bryant Hedrington. This case resulted in an acquittal. The same day, and in the same branch, there was an OWI 1<sup>st</sup> trial to a six person jury. This matter resulted in a conviction. The only 12 person jury trial this month was a Fourth Degree Sexual Assault case in Branch 2 that ended in acquittal.

The District Attorney was out of the office on a family vacation during this month. The District Attorney held a staff meeting on August 1, 2025. This meeting was to role out the month-by-month stepwise plan toward paperless as well as address morale and interpersonal issues within the office. On August 6, 2025, District Attorney attended a State Diversion Training in Shawano. On August 7, 2025, the District Attorney attended the Wood County Law Enforcement Executives meeting. At this meeting, leadership discussed working with CIS to create an e-referral backdoor that will make submitting police reports and charges faster and easier. The District Attorney would like to specifically thank all the law enforcement agencies for their work on this and receptiveness to improving structures in the County. We anticipate the e-referral system will be functioning in January of 2026. On August 21, 2025, the District Attorney attended the Adult Treatment Court Sustainability meeting and also a District Attorney Roundtable meeting by Teams.





September 2025

#### MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- Attended Wisconsin Counties Association weekly Zoom meetings on Mondays.
- August 1– Judicial and Legislative Committee Meeting
- August 4 – PIT Committee Meeting
- August 5 – Operation Committee Meeting
- August 12 – Monthly Judges Meeting
- August 19 – County Board Meeting
- August 19 – Completed and submitted the 2026 budget for the Probate Office.
- August 20 – 22 – Karrie Moore, Juvenile Clerk, attended the Children’s Court Improvement Program Juvenile Conference in Stevens Point.
- August 27 – Department Head Meeting
- August 29 – Judicial and Legislative Committee Meeting

A Notice of Assignment of Judge was completed to transfer all case types handled in our office as a transfer from retiring Judge Todd Wolf to Judge Emily Nolan-Plutchak. These Notices were mailed to all interested parties who had cases transferred.

Tara Jensen  
Register in Probate  
Probate Registrar

Karrie Moore  
Deputy Register in Probate  
Juvenile Clerk



# Wood County

## WISCONSIN

### REGISTER OF DEEDS OFFICE

*Tiffany R. Ringer*  
Register of Deeds

**SEPTEMBER 2025**

#### **MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE**

- I attended WCA's County Leadership meetings for the month.
- On August 1<sup>st</sup>, I attended the Judicial and Legislative committee meeting.
- Deputy Vruwink and Deputy Kraft are collaborating with the Child Support Agency to implement a process of informing new parents on how to obtain their child's vital record. This process will help retain funds within the County.
- I submitted the ROD 2026 Budget to Finance for review.
- I attended the Wood County Board meeting on August 19<sup>th</sup>.
- I will be attending the WRDA Advisory Committee meeting on August 26<sup>th</sup>.
- I will be attending Property Records Industry Association (PRIA) conference virtually.
- IT requested to replace some equipment in the ROD vault after work hours. I will be staying in the office to accommodate their request and lock the vault when they are finished.
- Fidar is preparing to update Wood County with Notary Fraud Alerts. This free service is an addition to Property Fraud Alert. I'm always looking for new ways to combat fraud and I'm thrilled to offer this to the residents of Wood County.



## **VICTIM WITNESS SERVICES REPORT**

July 21 – August 21 2025

This is a general overview of Victim/Witness services for above reporting period

### **218 Total Victim/Witness Contacts:**

- Support to victims/ witnesses by phone/email and in person
- Meetings with victims and witnesses
- Coordinate consultation with attorneys
- Escort victims to hearings
- Assist with victim impact statements
- Restitution
- Community Referrals
- Crime Victim Compensation
- Trial Preparation

### **189 - Victim Notifications**

( initial packet, hearings, bench warrant, dismissal, disposition, sentence after revocation, bond modification requests )

### **Victim / Witness Service Totals Served – YTD ( 1/1/2025-8/21/2025)**

- 1627 total DA cases
- 888 parties identified as victims | 534 elected services (61%)
- Goal is to increase awareness and usage
- Monitor on monthly basis

### **Additional Information :**

- 2026 annual budget completed

Respectfully,

*Alicia Parenteau, Victim Witness Coordinator*