

## **Minutes of the Wood County Public Safety Committee**

**DATE:** November 14, 2022

**PRESENT:** Joe Zurfluh, William Voight, Bill Winch

**EXCUSED:** Brad Hamilton, Dennis Polach

**NOT**

**PRESENT:**

**OTHERS** Sarah Christensen, Jeff Penzkover, Josh Sabo, Jerry Minor, Erik Engel, Quentin

**PRESENT:** Ellis, Ted Ashbeck, Bill Clendenning, Charlie Hoogesteger, David Patton, Kelli Trzinski, Kim McGrath, Chris Nieman, Amber Nieman, Travis Draxler, Alexa Acker, Lance Pliml, Lori Heideman, Kimberly Stimac, Ed Newton

**LOCATION:** Wood County Courthouse

### **1. Call to Order:**

Joseph Zurfluh called the meeting to order at 9:00 a.m.

### **2. Review minutes of October 10, 2022:**

**Motion by Voight, second by Winch to approve the minutes of the October 10, 2022 meeting as presented. Motion carried unanimously.**

### **3. Public Comments:**

Discussion ensued in regards to page 6 of the packet from the Wood County Fire Chief's Association. Zurfluh stated things will stay as they are in regards to the placement of the Dispatch Department.

### **4. Discuss oversight/recruitment of Dispatch Manager**

Current Dispatch Manager will be retiring February 3, 2023. Committee will recruit for the position by posting the job listing online and will then conduct interviews. HR representative stated a job description is being finalized for the position. Also stated December is historically a tough month for application receipts within the county.

### **5. Set date, time and location of next meeting**

**December 12, 2022**

**9:00 a.m.**

**Wood County Courthouse Room 114**

**6. Communications Department:**

**a. Communications October 2022 Claims:**

The Committee reviewed the Communications October 2022 claims. Clarification that the Nekoosa Tower Rent charge is a quarterly charge.

**b. Communications Report:**

The Committee reviewed the Communications report. Director stated there has been a lot of time spent on the NextGen911 project.

**7. Emergency Management Department:**

**a. Emergency Management October 2022 Claims:**

The Committee reviewed the Emergency Management October 2022 claims. Clarification was given on charge from Rent-a-Flash on two charges equaling \$8,700.00, charges are reimbursable by the Town of Saratoga for their sign project.

**b. Emergency Management Activity Report:**

The Committee reviewed the Emergency Management report. Director stated the department has doubled the year-to-date hours for work relief showing it is picking back up. Also stated the FSET work requirement to get food stamps will be effective again starting in January 2023 which will bring more workers to the work program. Stated there has been reimbursements equaling \$48,000.00 for various townships from the July 2022 rainfalls.

**8. Dispatch Department:**

**a. Dispatch October 2022 Claims:**

The Committee reviewed the Dispatch October 2022 claims.

**b. Dispatch Activity Report:**

The Committee reviewed the Dispatch report. Committee stated they would like to see the job description for the Dispatch Manager position. Dispatch Manager stated a NextGen911 grant was turned in and a lot of work has been taking place to prepare for the changes.

**9. Coroner:**

**a. Coroner Report:**

The Committee reviewed the Coroner reports.

**b. October 2022 Claims:**

The Committee reviewed the Coroner October 2022 claims.

**10. Sheriff's Department:**

**a. Correspondences:**

The Committee heard from Chief Deputy Quentin Ellis and Travis from Draxler's Towing regarding a tow call that was dispatched on October 28, 2022, at approximately 7:00 a.m. and was cancelled. The tow call resulted in an "empty run" and Travis is looking for a resolution to situations like this.

Chief Deputy Ellis discussed the conviction of John Sarver in the Eleanore Roberts' murder and how Sheriff Becker wanted to thank past retirees; especially David Laude, Robert Levendoske, and Jay Shroda.

Chief Deputy Ellis discussed the five search warrants in the Town of Hansen and the Village of Vesper.

**b. Wood County Rescue:**

The Committee reviewed the Wood County Rescue report.

**c. Crime Stoppers:**

The Committee reviewed the Crime Stoppers report.

**d. K-9 Project:**

The Committee reviewed the K-9 report.

**e. Humane Officer**

The Committee reviewed the Humane Officer report.

**f. October 2022 Claims:**

The Committee reviewed the Sheriff's Department October 2022 claims.

**g. Hiring Process:**

Chief Deputy stated the jail is doing a fantastic job with the help of Human Resources on hiring for the jail. He also stated there is an eligibility list for the Sheriff's Department however; there are no openings at this time.

**h. Boat/ATV/UTV/Snowmobile Patrol:**

The Committee reviewed the Boat/ATV/UTV/Snowmobile Patrol report.

**i. Overtime:**

The Committee reviewed the overtime reports.

**j. Courthouse Security:**

The Committee reviewed the Courthouse Security report.

**k. Jail Items**

- i. Inmate Daily Population: Reviewed.
- ii. EMP: Reviewed
- iii. Safekeeper Housing Numbers: Reviewed
- iv. Kitchen Report: Reviewed
- v. Body Scanner: Reviewed
- vi. Maintenance: Nothing to Report
- vii. Inmate Programs: Nothing to Report
- viii. Jail Study: Nothing to Report

**11. October 2022 Claims: Communications, Emergency Management, Dispatch, Sheriff, Coroner, and Humane Officer:**

**Motion by Voight, second by Winch to approve the October 2022 claims of all Public Safety Committee Departments. Motion carried unanimously.**

**12. Agenda Items for Next Meeting:**

Policy/discussion regarding wrecker calls

**13. The Committee may go into closed session pursuant to Wisconsin State Statute 19.85(1)(c) for the purpose of conducting evaluations of department heads the committee oversees:**

**Motion by Winch, second by Voight to go into closed sessions at 9:53 a.m. Motion carried unanimously. Winch-yes Voight-yes Zurfluh-yes**

**14. Return to open session:**

**Motion by Winch, second by Voight to return to open sessions at 10:18 a.m. Motion carried unanimously. Winch-yes Voight-yes Zurfluh-yes**

**15. Adjourn**

**Meeting adjourned at 10:19 a.m. by Chairman Zurfluh.**

Minutes taken by the Wood County Sheriff's Department and Emergency Management.