

## EXECUTIVE BOARD OF DIRECTORS

### REVISED AGENDA

**\*Via ZOOM \***

Agenda – Monday, February 17, 2025

(Please telephone the office nearest you if unable to attend): **Quorum Required**

**Merrill (715)536-9581 | Wisconsin Rapids (715)424-2581 | Wausau (715)842-0681 | Marshfield (715) 387-2626**

#### **FINANCE COMMITTEE: 5:15 P.M.**

- AGENDA:
1. Review YTD expenses
  2. Review and Approve December 2024/January 2025 expenses

**5:30 P.M.**

AGENDA:

- I. CALL MEETING TO ORDER -- President**
  - A. Roll Call – **Director of Administration**
  - B. Introduction of Guests-
  - C. Minutes from December 2024 Meeting – **President-Approval needed**
  - D. Membership – Anything from other board members?
  - E. Public Comments
- II. COMMITTEE REPORTS**
  - A. Executive Committee – Nothing at this time
  - B. Target Group Sector Nominating Committee – Nothing at this time
  - C. Finance Committee— **Finance Chair or President**
- III. ANNUAL AUDIT PROCESS-UPDATE ON PRE-AUDIT – Director of Administration**
- IV. CUSTOMER SERVICE SATISFACTION SURVEYS 2024-Outreach/Housing – Executive Director**
- V. EXPANSION OF PSH PROGRAM, APPROVED BY HUD – Executive Director**
- VI. POINT IN TIME – RECAP – Executive Director**
- VII. APPROVAL OF CSBG YEAR-END EXPENDITURE REPORT – Executive Director/President – Attachment 1**
- VIII. PERSONNEL POLICY REVIEW – Policy sent, any questions? -- Attachment 2**
- IX. WEATHERIZATION INFORMATION – Director of Weatherization**
  - A. Weatherization –
    1. YTD Production Report
- X. EXECUTIVE DIRECTOR EVALUATION –Discussion with full Board – President ---- E.D. excused**

#### **NEXT MEETING:**

**April 14, 2025 via ZOOM at 6:00 PM**

#### **NCCAP MISSION**

*The mission of NCCAP is to act as an advocate, provider, and facilitator of programs and services for low-income individuals in Lincoln, Marathon, and Wood Counties (WI). NCCAP seeks to create opportunities for people and communities to obtain skills, identify and utilize resources, and explore innovative options necessary to reduce poverty and increase self-sufficiency.*

**Pam Glynn**

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**Subject:** Board of Directors Meeting  
**Location:** <https://us06web.zoom.us/j/89187271063?pwd=9PAVGIElXIdlbOjaDbOSfWdEVZkwB.1>  
**Start:** Mon 2/17/2025 5:30 PM  
**End:** Mon 2/17/2025 6:30 PM  
**Recurrence:** (none)  
**Meeting Status:** Meeting organizer  
**zmMeetingNum:** 89187271063

Pamela Glynn is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/89187271063?pwd=9PAVGIElXIdlbOjaDbOSfWdEVZkwB.1>

Meeting ID: 891 8727 1063

Passcode: 985521

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