

**MINUTES  
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE**

**DATE: Monday, March 4, 2024**

**TIME: 9:00 AM**

**LOCATION: Room 114, Wood County Courthouse**

**MEMBERS PRESENT:** Al Breu, Jeff Penzkover, Dennis Polach, William Winch, Brad Hamilton (WebEx)

**OTHERS PRESENT:** Katie DeKleyn, Deputy County Clerk/Program Assistant

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the February 5th, 2024 meeting were reviewed. Motion by Polach/Penzkover to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed, with explanations given. Motion by Penzkover/Hamilton to approve them as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. The Maintenance vouchers were reviewed, with explanations given. Motion by Hamilton/Penzkover to approve them as presented. Motion carried unanimously.
7. The Maintenance Report and project updates were reviewed.
8. Van Tassel and Finance Director, Ed Newton, reported on the Jail Solar Design fee. Motion by Hamilton/Penzkover to postpone action on the Solar Design Fee until budget review. Motion carried unanimously.
9. Motion by Hamilton/Winch to go into closed session pursuant to Wis. Stats 19.85 (1)(e) to discuss negotiations for the acquisition of property within the Triangle Development. Motion carried unanimously.
10. Motion by Penzkover/Hamilton to return to return to open session. Motion carried unanimously.
11. The next meeting will be Monday, April 1<sup>st</sup>, 2024 at 9:00 AM.
12. Chairman Breu declared the meeting adjourned at 10:46 AM.

Minutes taken by Katie DeKleyn, Deputy County Clerk/Program Assistant and are in draft form until approved at the next meeting.

