

AGENDA
WOOD COUNTY BOARD OF SUPERVISORS

DATE: Tuesday, January 20, 2026
TIME: 9:30 AM
LOCATION: Courthouse – County Board Room

CALL TO ORDER

ROLL CALL

EXCUSALS:

INVOCATION: Supervisor Rozar

READING OF THE MINUTES OF THE PREVIOUS MEETING

RESIGNATIONS:

APPOINTMENTS/Re-APPOINTMENTS:

COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS

ACKNOWLEDGEMENTS & RECOGNITIONS

READING OF MINUTES OF COMMITTEE MEETINGS, RESOLUTIONS. RESOLUTIONS INTRODUCED BY COMMITTEES SHALL BE PRESENTED IMMEDIATELY FOLLOWING THE READING OF THAT COMMITTEE'S MINUTES

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, COMMUNICATIONS AND OTHER DOCUMENTS.

FUTURE AGENDA ITEMS

CHANGE JUNE COUNTY BOARD MEETING TO TUESDAY, JUNE 23, 2026 (1 week later)

SET DATE FOR NEXT COUNTY BOARD MEETING – Tuesday, February 17, 2026

ADJOURN

Join by phone

+1-408-418-9388 United States Toll
Access code: 2485 507 8124

Join by WebEx App or website

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m4675c1d32213b6140cfb8d763978ddf0>
Webinar number: 2485 507 8124
Webinar password: 012026

PROCEEDINGS OF THE WOOD COUNTY BOARD OF SUPERVISORS
December 16, 2025 – 9:30 a.m.

The Wood County Board of Supervisors composed of nineteen members convened in the Wood County Boardroom at the Courthouse in Wisconsin Rapids, Wisconsin on Tuesday, December 16, 2025.

Chairman Pliml called the meeting to order at 9:30 a.m.

Supervisors present: Brehm, Breu, Buttke, Clendenning, Hahn, Hamilton, Hokamp, Hovendick, Leichtnam, Penzkover, Perlock, Polach, Pliml, Rozar, Schulz, Thao, Valenstein, Voight, and Zurfluh.

Supervisor Hokamp gave the invocation led the Pledge of Allegiance.

Motion by Hamilton/Zurfluh to approve the minutes of the previous meeting. Motion carried by voice vote.

Supervisor Rozar was recognized and introduced Angela Nimsgern, Regional Director, Office of Policy and Practice Alignment with the Wisconsin Department of Health Services. She highlighted the efforts of the Wood County Health Dept., and presented a plaque to Health Officer Smith on completing the Level 3 Chapter 140 testing. Very few health departments in the state are able to achieve this rating.

Multiple department heads were on hand to recognize their long term employees.

Under public comment, one member of the public spoke on historical happenings overseas as it relates to present day issues.

Referrals were noted.

Committee minutes presented: Operations.

RESOLUTION 25-12-1

Introduced by: Operations Committee

INTENT & SYNOPSIS: To amend the 2025 budget for Health Department’s Public Health budget (54121) for the purpose of disbursing funds for approved Opioid Remediation applications with opioid settlement funds.

FISCAL NOTE: No cost to Wood County. The source of funding is unspent opioid settlement funds. The adjustment to the budget is as follows:

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>DEBIT</u>	<u>CREDIT</u>
48900	Other Misc Revenues	\$362,414.74	
54121	Public Health		\$362,414.74

Motion by Buttke/Breu to adopt Resolution 25-12-1. Motion carried unanimously.

RESOLUTION 25-12-2

Introduced by: Operations Committee

INTENT & SYNOPSIS: To accept offer of sale of tax deed property.

FISCAL NOTE:	Offered Amount	\$17,000.00
	R.E. Taxes	(7,478.63)
	R.E. Tax Interest	(1,660.35)
	Publication Fees	(49.00)
	<u>Tax Deed Expense</u>	<u>(125.00)</u>
	GAIN	\$7,687.02

Motion by Valenstein/Hamilton to adopt Resolution 25-12-2. Motion carried unanimously.

Committee minutes presented: Health & Human Services, North Central Community Action Program Board of Directors, Public Safety, Traffic Safety Commission, Civil Service Commission.

RESOLUTION 25-12-3

Introduced by: Public Safety Committee

INTENT & SYNOPSIS: To increase the Cremation Fee and Death Certificate Signature Fee in the Coroner's office

FISCAL NOTE: Approximately \$3,700 per year increase in revenues

Motion by Zurfluh/Brehm to adopt Resolution 25-12-3. Motion carried unanimously.

Committee minutes presented: Conservation, Education, & Economic Development, Golden Sands Resource Conservation & Development Council, North Central Wisconsin Tourism Partnership Tourism Committee & Board of Directors, Citizens Water Group, Judicial & Legislative, Criminal Justice Task Force, Highway Infrastructure & Recreation Committee.

RESOLUTION 25-12-4

Introduced by: Highway Infrastructure & Recreation Committee

INTENT & SYNOPSIS: To adopt the Wood County, Parks, Recreation and Open Spaces Plan 2026-2030

FISCAL NOTE: Allows eligibility for Wood County and cooperating municipalities to apply for state and federal cost-sharing outdoor recreation grants.

Motion by Brehm/Hamilton to adopt Resolution 25-12-4. Motion carried unanimously.

Committee minutes presented: Property & Information Technology

RESOLUTION 25-12-5

Introduced by: Property & Information Technology Committee

INTENT & SYNOPSIS: To authorize the Highway Department to enter into a funding agreement for specific funding from the Marshfield Area Community Foundation, Inc. that would provide funds to purchase property.

FISCAL NOTE: None

Motion by Rozar/Breu to adopt Resolution 25-12-5. Motion carried unanimously.

RESOLUTION 25-12-6

Introduced by: Property & Information Technology Committee

INTENT & SYNOPSIS: To authorize the Highway Commissioner to purchase the property located in the southwest corner of the intersection of CTH B & CTH BB in the Town of Lincoln (Parcel #1000484).

FISCAL NOTE: None

Motion by Voight/Brehm to adopt Resolution 25-12-6. Motion carried unanimously.

Committee minutes presented: Central Wisconsin State Fair Board, South Central Library System Board of Trustees

RESOLUTION 25-12-7

Introduced by: County Board of Supervisors

INTENT & SYNOPSIS: To recognize these Wood County employees for years of devoted and faithful service to Wood County.

William England - 25 years – Norwood
Betty Ninneman - 30 years – Edgewater
Shannon Lobner - 30 years – Child Support
Randy Kundinger - 35 years – Highway
Jennifer Garfield - 35 years – Edgewater

Motion by Hamilton/Breu to adopt Resolution 25-12-7. Motion carried by voice vote.

RESOLUTION 25-12-8

Introduced by: County Board of Supervisors

INTENT & SYNOPSIS: Relating to the life and public service of Leroy Joosten.

Motion by Hamilton/Leichtnam to adopt Resolution 25-12-8. Motion carried by voice vote. The body stood for moment of silence in memory of former Supervisor Leroy Joosten.

Without objection, Chairman Pliml adjourned the meeting at 10:15 AM. Next scheduled county board meeting is January 20, 2026.

Trent Miner
County Clerk

REFERRALS FOR JANUARY 20, 2026 – COUNTY BOARD

- None

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, January 6, 2026

TIME: 10:00 AM

PLACE: Courthouse – Rm 302

MEMBERS PRESENT: Laura Valenstein, Donna Rozar (WebEx), Lance Pliml, Jake Hahn (WebEx), Joseph Zurfluh (WebEx)

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:00 AM.
2. There was no public comment.
3. Motion by Pliml/Hahn to approve the consent agenda. Motion carried unanimously.
4. County Clerk Miner & Chief Deputy County Clerk DeKleyn presented a draft memorandum of understanding laying out not only the various election tasks currently spelled out within the document, but also a purchasing agreement for the new DS300 tabulators in 2027. Miner had discussed this with the committee previously. The municipalities would pay \$1,000 for each current DS200 in stock with the county picking up the rest of the cost. Miner & DeKleyn do not want to send this out without some assurance of the CIP request moving forward. Consensus of the committee was to go ahead and distribute the letter and MOU.
5. Miner requested permission to request a change in the county board meeting date in June, due to the Wisconsin County Clerks Annual Conference being held the week of county board. Because it is being held in Portage County, DeKleyn is also going to attend the training sessions offered, which would leave nobody to clerk for the county board meeting. Consensus of the committee was to allow the County Clerk to request the date change to the board.
6. Finance Director Yang presented a resolution to authorize a tax bond financing request. This document is required in instances such as what is being presented, relating to a housing project in Wood County. Motion by Rozar/Pliml to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
7. Yang presented a resolution to amend the 2025 budget for Edgewater Haven to fund the emergency water lateral work that occurred last year. Motion by Pliml/Zurfluh to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
8. The next regular meeting will be held on Tuesday, February 3, 2026, at 10:00 AM.

9. Chair Valenstein adjourned the meeting at 10:17 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.



Wood County

WISCONSIN

OFFICE OF THE
COUNTY CLERK

Trent Miner

Letter of Comments – January 2026

- I will be presenting a couple of documents that, while I do not necessarily need committee approval on, there is a funding mechanism to it that we need to discuss as it relates to the upgrading of the election tabulation system in the county.
- I hosted a County Clerks Executive Committee meeting here at the Courthouse on December 4th to start the process of strategic planning for our association. After two terms as President of the association, I have another year left as Immediate Past President which lands me on the Executive Committee. The Board of Directors for the Wisconsin County Clerks Association will be meeting here on January 30th.
- In December, I conducted two, 3-hour sessions of the Municipal Clerk Core Training, a required training that new clerks must take before administering elections. One session was in Wausau, the other I did here at the courthouse. In January, I am doing six, 3-hour sessions of Chief Election Inspector Baseline training. The Marathon County Clerk likes to tag-team her trainings, so I will be in Wausau on Saturday, January 10th and Thursday, January 29th. I am doing two sessions in Wood County, both in Pittsville, on Wednesday, January 14th and Saturday, January 17th, and then two sessions in Portage County to assist their County Clerk on Wednesday, January 21st and Thursday, January 22nd.
- In addition, I will be attending a District County Clerk meeting on Thursday, January 15th in Green Lake County. We will be saying goodbye to their County Clerk who is retiring after 9 years that position, and many more years within that office.
- We are working on programming a spring primary election. So far, as of this writing, we only have one primary election needed, that being for County Board Supervisory District #9. I am constant communication with the school districts to determine whether they will be needing one as well. There does not appear to be a need for any statewide primary.
- I am looking at what our outgoing mail process would look like if we were to contract out all the postage application to a vendor instead of us leasing a mail machine. Stay tuned as this progresses. I will be making a final decision on this before the 2027 budget season commences as the current lease on the mail machine ends in November of 2027.
- I decided to discontinue our fax line into the office. We never use it and it cost us over \$200.00/year. Just did not make sense to continue to pay for the service.



Wood County

WISCONSIN

Office of
Finance Director

PaNya Yang
Finance Director

Date: 12/29/2025
To: Operations Committee
From: PaNya Yang
Subject: Monthly Letter of Comments

Departmental Activities

Finance Department Updates

a. ARPA Funds

As of November 30th, we have about \$4.0 million remaining – the majority being \$3.0 million of park improvements/building. The smaller amounts consist of \$545,000 for the radio system update, Land & Water Conservation of \$118,000 for various projects, Highway of \$232,000 for the Marshfield fuel system, and Planning & Zoning of \$145,000 for LiDAR. Funds must be expended by the end of 2026.

b. Year-end e-mails sent to Department Heads/Accountants/Office Managers

- i. Budget Action Letter – start reviewing actuals to budgeted amounts and draft resolutions if necessary
- ii. Year-end Accounting Letter – explains how to properly classify and record 2025 and 2026 expenditures, accrual of payroll expenses, etc.
- iii. Fixed Asset Inventory Report – report new fixed assets added/purchased in 2025, WIP, and/or retirements
- iv. Audit Preparation Letter – items to prepare and gather for the Finance department in preparation for the 2025 audit that will be taking place from April 27th thru May 8th.

c. Sales Tax Update

October sales tax revenues received in November were quite disappointing. We only received \$552,045. For the past three years, we were averaging about \$780,000 in the month of October. I'm hoping it was just an off month. I'm estimating we'll land anywhere from \$8.1 million to \$8.3 million in total sales tax revenue for the year - \$8.4 million if we're lucky. We budgeted \$8.3 million.

JAN	FEB	MAR	APR	MAY	JUNE
\$697,425.03	\$587,164.67	\$547,506.44	\$838,904.10	\$594,648.85	\$ 867,497.69
JULY	AUG	SEPT	OCT	NOV	DEC
\$761,499.31	\$719,135.88	\$907,123.98	\$552,045.16	\$ -	\$ -

Sales Tax Revenue received Jan-Oct **\$ 7,072,951.11**



Wood County

WISCONSIN

Office of
Finance Director

PaNyia Yang
Finance Director

Agenda Items

Resolution – Public Finance Authority Bond Consent

Per Corporation Counsel, Nick Flanagan, this resolution “*relates to a request by an area developer to utilizing tax revenue bond financing (a/k/a tax exempt financing) through the state’s Public Finance Authority under Wis. Stat. 66.0304(11)(a) for several housing development projects spanning three different counties (Wood, Portage, and Taylor). Pertinent to us would be the project located at 3220 Norton Street in the City of Wisconsin Rapids...Under state law- Wis. Stat. 66.0304- the County and City would need to consent to the use of such financing mechanism by the developer.*”

This request is also being considered by the City of Wisconsin Rapids at their Finance & Property Committee/City Council January meetings. Nick will attend the Operations Committee and answer questions that the Committee members may have. Included in the packet is a cover letter received by the developer, a map of the location, and the Joint Exercise of Powers Agreement that the developer has relating to the Public Finance Authority.

Resolution – Amend 2025 Budget – Edgewater Maintenance

This resolution seeks to amend Edgewater’s 2025 Maintenance budget for the purpose of funding the unanticipated water lateral repairs at Edgewater Haven. Repair costs were estimated to be around \$112,632. The Operations Committee approved Edgewater to retain the \$112,632 from the 2024 budget surplus to pay for these repairs in 2025 at their April 2025 committee meeting. The repairs were completed in October, and the actual total repair costs came in at \$134,349.59, an overage of \$21,717.59. Therefore, the overage will be covered using leftover Edgewater capital projects debt funding of \$15,979.41, and the remaining \$5,738.18 will be absorbed in Edgewater’s 2025 operating budget.



Wood County WISCONSIN

HUMAN RESOURCES DEPARTMENT

December 30, 2025

To: Wood County Operations Committee

From: Kimberly McGrath, Director- Human Resources

Subject: Human Resources (HR) Monthly Letter of Comments – December 2025

Human Resources Activity

	December 2025	2025 Year-to-Date
Applications Received	77	1,620
Positions Filled	9	166
Promotions/Transfers	3	50
New Hire Orientations	7	132
Terminations, Voluntary	8*	86
Terminations, Involuntary	1	10
Retirements	2	13
Turnover Rate	.97%	.93%
Exit Interviews	0	37

*Five of these are casual

Human Resources Narrative

General Highlights

1. All required annual Performance Evaluations were submitted to Human Resources this month. The 2025 wage plans will remain in place for the first half of 2026, with eligible employees receiving a step increase effective January 1st. The 2026 wage plans have been created and posted with an effective date of July 1, 2026; these plans have the 2% COLA added. Both 2025 and 2026 wage plans are available on the HR Intranet.
2. Annual Safety Training was communicated to all staff this month. This year, we are excited to provide a recorded video as well as the standard PowerPoint presentation. All current, non-healthcare employees are required to review the updated training electronically and submit a Certificate of Completion by January 16, 2026. At this point, approximately 200 certificates have been submitted.

Meetings & Trainings

1. Attended the Operations Committee meeting on December 2nd.
2. Attended County Board on December 15th.
3. Attended the Health & Human Services Committee meeting on December 18th.
4. Attended a SPAHRA Virtual Session titled "Reigniting Critical Thinking into our HR Work" on December 3rd.

5. Attended a Kick-Off call with Lumelight on December 9th regarding our required MHP Analysis.
6. Attended von Briesen’s Breakfast Briefing “Beyond the Normal Do’s and Don’ts of Internal Investigations” on December 16th.
7. Attended the monthly conference call with The Horton Group on December 23rd to discuss various benefit topics, including the 2026 renewal process.
8. Held individual staff and team meetings to discuss and provide updates on the department’s identified 2025 goals.
9. Team members attended various webinars related to benefits, employment law, and compliance.

Benefits

1. Medical, Dental, and Vision changes made at Open Enrollment were updated in HRMS and reflected on December employee paychecks. FSA, HSA, and Short Term Disability changes and enrollments were updated in HRMS in December and will be reflected on January paychecks.
2. Non-Discrimination Testing for the Flexible Spending Plan was completed and our plans passed.
3. Processed Family and Medical Leave requests, address changes, beneficiary designations, qualifying events, benefit elections or contributions for new hires, terminations, and cancellation/reporting of benefits.
4. Processed and prepared monthly COBRA remittance, EBC admin fees, and stop loss admin fees.
5. Assisted multiple employees with questions related to FMLA, leaves of absence, retirement, and benefit claims concerns.
6. Processed COBRA notifications for dependents on the health plan reaching age 26.

Recruitment

1. Updated the Status of Open Positions, Headcount Sheet (FTE Control), New Hire, and Termination spreadsheets daily.
2. Assisted multiple departments with interviews and selection process.
3. Reported new hires with the Wisconsin New Hire Reporting Center.
4. Posted multiple vacancies on Cyber Recruiter and other pertinent employment sites based on the Request for Hire submitted. Closed multiple positions in Cyber Recruiter upon successful acceptance of an offer and notified all remaining applicants of position status.
5. Communicated with multiple applicants, employees, and supervisors regarding varying positions.
6. Continue to work with Edgewater, Norwood, and Human Services to review and update/pause/re-instate subscriptions with Indeed. Continually looking into different options to ensure we are reaching out to interested candidates in a timely manner.
7. Scheduled multiple post-offer, pre-employment drug tests with multiple testing locations for applicants offered employment.

The following chart shows position activity during the month. Positions that are filled are dropped from the list the following month.

<u>Refilled Position</u>	<u>Department</u>	<u>Position</u>	<u>Status</u>
Replacements	Clerk of Courts	Court Clerk	Position posted: deadline 12/8/25. Interviews being conducted
Replacement	District Attorney	Legal Administrative Assistant	Position posted; interviews conducted, filled internally 12/29/25
Replacements	Edgewater	CNA, RN, LPN, and Dietary Assistant – (Multiple)	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding. Deadline 3/9/26
Replacement	Health	Program Assistant	Position posted; interviews conducted, references/background completed, offer extended and accepted, filled 12/8/25

Replacement	Health	WIC Nutritionist/Health Educator	Position posted; interviews conducted, references/background completed, offer extended and accepted, filled 1/5/26
Replacement	Highway	Mechanic II	Position posted; deadline 1/12/26
Replacements	Human Services	Mental Hlth Case Mgr (CCS Service Facilitator) – 2 - WR	Positions posted, interviews conducted, references/background completed, offer extended and accepted, one filled 11/10/2025 Deadline for 2nd position 1/5/26
Replacement	Human Services	Youth Mentor Case Mgr	Position posted; interviews conducted, references/background completed, offer extended and accepted, filled 12/22/25
Replacement	Human Services	Children’s Waiver Case Manager	Position posted; deadline 1/5/26
Replacement	Human Services	Case Manager/Social Worker – Ongoing	Position posted; deadline 1/5/26
Replacement	Human Services	Case Manager/Social Worker – IA	Position posted; deadline 1/5/26
New Position	Human Services	HOME Team Lead Social Worker	Filled from within 12/8/25
Replacement	Human Services	Mental Hlth/SUD Therapist	Position posted; deadline 1/12/26
Replacement	Human Services	Family Interaction Worker	Position posted; deadline 1/19/26
New Position	Maintenance	Building Automation Specialist	Position posted; deadline 1/12/26
Replacements	Norwood	Mental Health Technicians, Dietary Aides, RN, and LPN	Ongoing recruitment- positions posted, applications reviewed, interviews, references, backgrounds, onboarding; deadline 1/13/2026
Replacement	Parks	Medical 1 st Responders	Position posted; deadline 1/5/26
Replacement	Sheriff	Administrative Asst II	Position posted; deadline 12/14/25
Replacement	Sheriff	Deputy Sheriff – Establish Eligibility List	Position posted: deadline 1/11/26. One position filled 12/8/25

Safety/Risk Management

1. Managed open claims with Aegis/Charles Taylor throughout the month.
2. Corresponded with various insurers regarding claims and pending litigation.
3. Attended Edgewater Safety Committee on December 3rd and Norwood Safety Committee on December 9th.
4. Conducted N95 fit testing at Edgewater Haven for six employees and contract staff on December 4th.
5. Attended Q4 PRIMA Meeting virtually on December 11th.
6. Met with Emergency Management, Dispatch, Edgewater, Norwood, and IT staff on various dates to discuss messaging in the Everbridge System.

NEW Workers’ Compensation Claims (1)

1. 12/13/25 – Sheriff’s – Employee suffered pain/swelling to R hand after going to ground while taking combative juvenile into custody (restitution will be requested)

OPEN Workers’ Compensation Claims (7)

1. 2/12/25 – EM – Employee slipped on ice, fell on L side hauling debris to bin at EM Shop (surgery required)
2. 7/7/25 – Highway – Employee strained R knee while entering truck (late report)

3. 9/26/25 – Land Conservation – Employee suffered L shoulder/neck pain and soreness after MVC (initially reported as first aid only)
4. 10/17/25 – Sheriff's – Employee suffered R arm/shoulder pain and bruising at school function
5. 10/27/25 – Edgewater Haven – Employee strained R bicep/arm while lifting resident
6. 11/3/25 – Human Services – Employee sprained R ankle after stepping in hole on city street
7. 11/11/25 – Maintenance – Employee sprained L foot/ankle after stepping on uneven floor in underground parking

CLOSED Workers' Compensation Claims (3)

1. 10/6/25 – Human Services – Employee was bitten/scratched by cat while conducting home visit
2. 11/15/25 – Norwood – Employee was kicked in the L side/hip area while restraining combative patient
3. 11/22/25 – Sheriff's – Employee injured L hand/thumb while recovering stolen property at private residence

First Aid Injuries (2)

1. 12/13/25 – Sheriff's – Employee had R shoulder pain/tightness after taking combative juvenile into custody
2. 12/16/25 – Norwood – Employee had both feet run over by wheelchair propelled by resident

Property/Vehicle Damage Claims (1)

1. 11/8/25 – Parks – Powers Bluff dump truck damaged by vandalism (est. damage unknown)

Liability Claims (2)

Various mailbox claims were received throughout the month. All claims were investigated by Highway Department and Safety/Risk.

OPEN EEOC/ERD Claims (3)

1. 2/14/22- Former Norwood employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on creed/religion. We received a Notice of Complaint on February 16, 2022. Chubb Insurance assigned external counsel to Jackson Lewis. Our position statement was drafted, finalized, and submitted to the EEOC on April 15, 2022. No recent activity.
2. 12/13/24- Former Clerk of Courts employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on national origin and sex. County Mutual assigned external counsel to Lindner Marsack. Our position statement was drafted, finalized, and submitted to the EEOC on January 21, 2025. No recent activity.
3. 6/4/25- Former Human Services employee submitted a claim alleging violation of the Equal Employment Opportunity Act (EEO), experiencing discrimination based on pregnancy and sex. County Mutual assigned external counsel to Lindner Marsack. Our position statement was drafted, finalized, and submitted to the EEOC on June 18, 2025.

Other

1. Created and distributed the quarterly employee newsletter, County Connection.
2. Created and distributed the Monthly Manager Resource, titled "Employee Recognition" to all Wood County managers and supervisors.
3. Posted multiple announcements on LinkedIn and Facebook throughout the month. These include job advertisements, employee recognition, and other relevant community-focused announcements.
4. Worked with Unemployment Insurance (UI) to provide additional information regarding multiple claims. Worked with various departments to compile information needed.
5. Received and processed multiple invoices for HR, Safety & Risk, and Wellness.

6. Facilitated New Hire Orientation on December 1st, 8th, and 22nd.
7. There were no exit interviews conducted in December.
8. Responded to multiple verifications of employment.
9. Replied to requests from surrounding counties with varied information.
10. Met with several County employees and managers individually over the month to listen to concerns, provide advice, counsel, resources, and appropriate follow-up.
11. Created quarterly employee newsletter and distributed to all employees.



Wood County

WISCONSIN

OFFICE OF THE
TREASURER

Heather L. Gehrt

LETTER OF COMMENTS—JANUARY 2026

1. Attended Wisconsin Counties Association weekly calls on Mondays in December.
2. The office began running tax bills on December 2 and all were picked up by their municipalities by December 12.
3. Attended the Operations Committee meeting on December 2.
4. Attended United Way Board of Directors meeting on December 3.
5. Attended Rural Housing Board of Directors meeting virtually on December 15.
6. Attended the County Board meeting on December 16.
7. All Statement of Taxes were due to the Department of Revenue (DOR) by December 15 with a copy submitted to the county. All municipalities have completed these and I have been busy compiling the numbers to make sure all tax rolls are in agreement and amending the incorrect ones. I then resubmit them to the DOR and forward a corrected copy to the municipal clerks. This year there seems to be an issue with 1 municipality in the Marshfield School District. The Department of Public Instruction (DPI) sent a file to the (DOR), and the district is 1 cent off. These are prefilled numbers from the DOR and can't be changed. As you may recall, this issue happened last year, however, this year, the DPI sent another file to the DOR to clean up the cent issue. I will correct the SOT and send to the municipality.
8. There has been a lot of office time spent on the phone and via e-mails with municipalities regarding their new tax software program. It is important that they are comfortable with all functions of the new program to avoid mistakes.



Wood County

WISCONSIN

Employee Wellness

Riley Peterson

Letter of Comments – December 2025

- A large portion of the month was dedicated to preparing for the 2026 wellness program. Resources and challenges will be available for participants based on the 2025 wellness program aggregate report and the recommendations of the Wood County Wellness Committee.
- I have been working with local fitness centers to ensure that Wood County employees continue to receive reduced membership fees. This information will be posted on the 2026 ManageWell portal and on wellness bulletin boards.
- The 2026 ManageWell portal has been created and is ready to go live in January. The portal will include many of the popular challenges from previous years and will feature new resources for participants seeking support with smoking cessation, vaping cessation, and financial education.
- The 2026 onsite biometric calendar has been created and will be available on the 2026 ManageWell portal for participants who would like to schedule an appointment. Phlebotomists and wellness staff have been confirmed to administer these biometrics.
- I am continuing to work with a variety of participants looking to earn points, complete their qualifying activities, or receive assistance with their health goals as the 2025 program comes to a close.



RESOLUTION#

DATE January 20, 2025

Effective
Date

Upon passage & posting

Page 1 of 2

Introduced by Operations Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____ NF _____, Corp Counsel	
Reviewed by: _____ PY _____, Finance Dir.	

INTENT & SYNOPSIS: To consent to use of taxable revenue bond financing to be issued by the Public Finance Authority for a multi-jurisdictional project, a portion which is located in Wood County, Wisconsin.

FISCAL NOTE: No fiscal impact to Wood County. This consent by the Wood County (the “County”) does not impose any liability, obligation or responsibility for the Bonds to the County.

WHEREAS, the Public Finance Authority (the “Authority”) intends to issue its revenue bonds in one or more series of taxable bonds in an amount not to exceed \$25,000,000 (the “Bonds”) to finance and/or refinance a multi-jurisdictional project on behalf of S. C. Swiderski, LLC, SCS Countryside Apartments LLC, and SCS Gibson Estates LLC, each a Wisconsin limited liability company, and/or a related entity, and/or a limited liability entity to be formed (the “Borrower”), consisting of the following: (i) refinance the eligible costs of the Borrower’s multifamily housing project located at 3525 Willow Drive (Apt. 21-40) & 3535 Willow Drive (Apt. 1-20) in the Village of Plover, Portage County, Wisconsin (the “Plover Project”), (ii) refinance the eligible costs of the Borrower’s multifamily housing project located at 3220 Norton Street in City of Wisconsin Rapids, Wood County, Wisconsin (the “Wisconsin Rapids Project”), (iii) refinance the eligible costs of the Borrower’s multifamily housing project located at 765-767 S Gibson Street in the City of Medford, Taylor County, Wisconsin (the “Medford Project”), and (iv) finance the payment of professional fees and costs of issuance (collectively, the “Project”); and

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, pursuant to Section 66.0304(11)(a) of the Wisconsin Statutes, prior to their issuance, bonds issued by the Authority must be approved by the governing body or highest-ranking executive or administrator of the political jurisdiction within whose boundaries the Project is to be located, which includes the Wisconsin Rapids Project; and

WHEREAS, the Borrower has requested that Wood County, Wisconsin (“Wood County”) approve the financing of the Project, which includes the Wisconsin Rapids Project, and consent to the issuance of the Bonds in order

Adopted by the County Board of Wood County, January 20, 2025

County Clerk

County Board Chairman

to satisfy the requirements of Section 4 of the Amended and Restated Joint Exercise of Powers Agreement Relating to the Public Finance Authority, dated as of September 28, 2010 (the “Joint Exercise Agreement”), and Section 66.0304(11)(a) of the Wisconsin Statutes.

NOW THEREFORE BE IT RESOLVED, by the Wood County Board of Supervisors, as follows:

1, The County Board hereby consents to the issuance of the Bonds by the Public Finance Authority for financing the Project. It is the purpose and intent of the County Board that this Resolution constitutes approval of the Bonds by Wood County, which is a governmental unit having jurisdiction over the area in which the Project is located, which includes the Wisconsin Rapids Project, in accordance with Section 66.0304(11)(a) of the Wisconsin Statutes and Section 4 of the Joint Exercise Agreement

**SUMMARY OF REQUEST RELATING TO
CONSENT BY CITY OF WISCONSIN RAPIDS AND WOOD COUNTY
FOR ISSUANCE OF BONDS BY THE PUBLIC FINANCE AUTHORITY
TO BENEFIT
S. C. SWIDERSKI, LLC PROJECT**

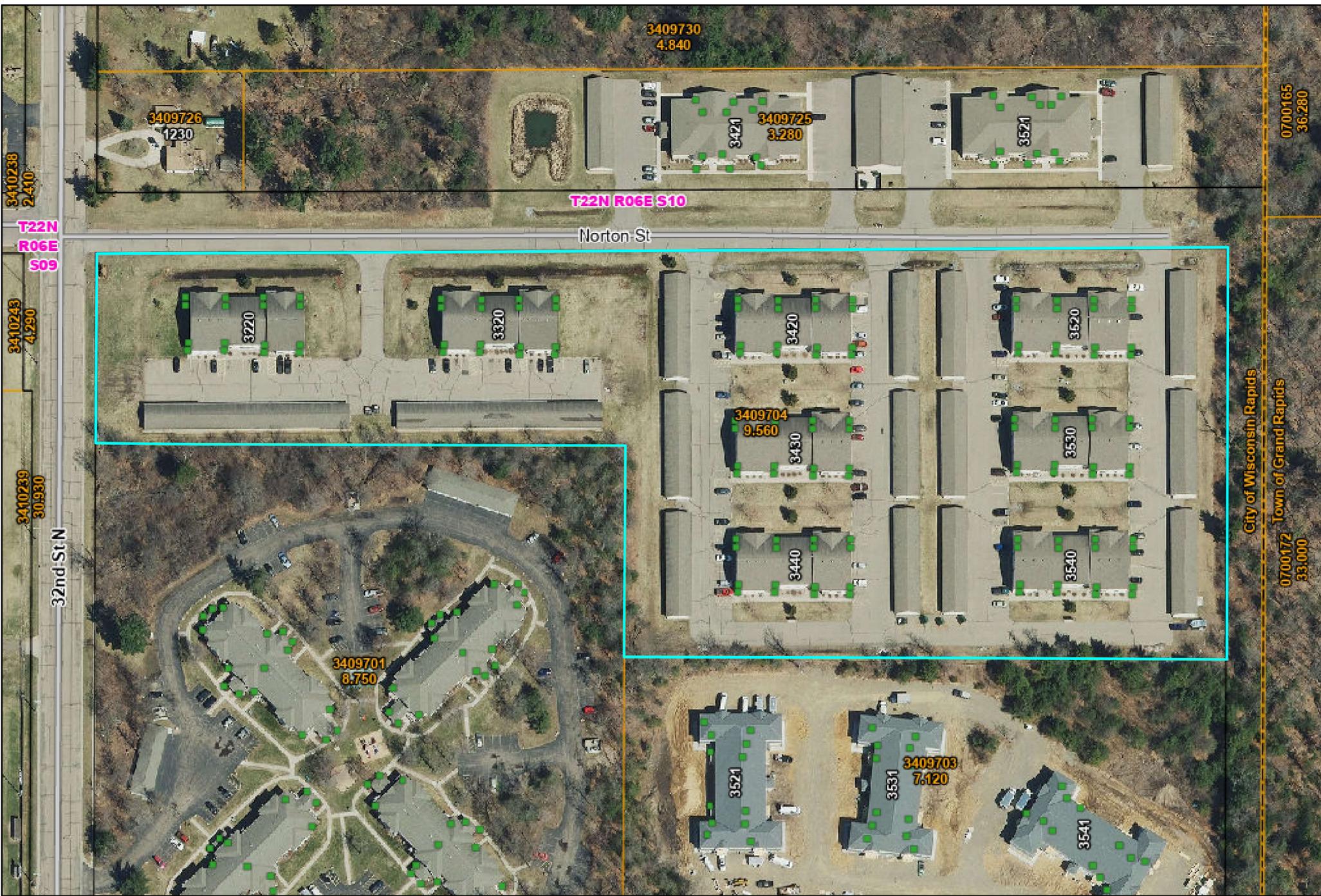
S. C. Swiderski, LLC, SCS Countryside Apartments LLC, and SCS Gibson Estates LLC, each a Wisconsin limited liability company (collectively, the “Borrower”), desires to use taxable revenue bond financing in an amount estimated to be \$20,000,000 (the “Bonds”) to be issued by the Public Finance Authority (the “PFA”) for its multi-jurisdictional project, a portion which is located in the City of Wisconsin Rapids, Wood County, Wisconsin and described as the “**Wisconsin Rapids Project**” below, to: (i) refinance the eligible costs of the Borrower’s multifamily housing project located at 3525 Willow Drive (Apt. 21-40) & 3535 Willow Drive (Apt. 1-20) in the Village of Plover, Portage County, Wisconsin (the “Plover Project”), (ii) refinance the eligible costs of the Borrower’s multifamily housing project located at 3220 Norton Street in City of Wisconsin Rapids, Wood County, Wisconsin (the “**Wisconsin Rapids Project**”), (iii) refinance the eligible costs of the Borrower’s multifamily housing project located at 765-767 S Gibson Street in the City of Medford, Taylor County, Wisconsin (the “Medford Project”), and (iv) finance the payment of professional fees and costs of issuance (collectively, the “Project”).

Pursuant to the authorizing legislation which created the PFA, both the local municipality (City of Wisconsin Rapids) and the county (Wood County) in which the **Wisconsin Rapids Project** is located must consent to the PFA being the conduit bond issuer as provided in Section 66.0304(11)(a) of the Wisconsin Statutes. This consent by the City of Wisconsin Rapids (the “City”) and Wood County (the “County”) does not impose any liability, obligation or responsibility for the Bonds to either the City or the County.

In summary, the following are the key points relating to this request:

- The City and the County are each being asked to consent to the PFA to act as the conduit bond issuer.
- **Consent of City** - The City’s consent document can be provided as follows: (1) by a certificate signed by the highest-ranking executive or administrator (without Common Council consideration and approval, if that is consistent with City procedures) -or- (2) by formal resolution of the Common Council. Husch Blackwell LLP will draft the City’s consent document.
- **Consent of County** - The County’s consent document can be provided as follows: (1) a certificate signed by the highest ranking executive or administrator (without County Board consideration and approval, if that is consistent with County procedures) -or- (2) by formal resolution of the County Board. Husch Blackwell LLP will draft the County’s consent document.
- The proposed Bonds would not be obligations of the City or the County.
- Neither the City nor the County will be liable for payment of the principal and interest on the Bonds. The Borrower will be fully responsible for repaying the loan and must make arrangements with the lender for the payment on the Bonds.
- Neither the City nor the County will have ongoing responsibilities of monitoring or reporting with regard to the Bonds or the multi-jurisdictional Project.
- The Bonds do not count against the City’s or the County’s borrowing capacity.
- The Bonds will not bear any legend or language identifying them as Bonds of the City or the County. The Bonds will be identified as:

[Principal Amount] Public Finance Authority Revenue Bonds, Series 2026
(S. C. Swiderski, LLC Project)



Wood County Land Information Office

Author: Wood County Land Information Office
 Date Printed: 12/15/2025 10:00 AM

DISCLAIMER: This map is not a survey. No information on this website is intended to serve as legal evidence of size, shape, location or ownership of real estate or environmental features. Wood County assumes no liability related to the use of this map.



**AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT
RELATING TO THE PUBLIC FINANCE AUTHORITY**

THIS AGREEMENT, dated as of September 28, 2010, among the parties executing this Agreement (all such parties, except those which have withdrawn as provided herein, are referred to as the "Members" and those parties initially executing this Agreement are referred to as the "Initial Members"):

WITNESSETH

WHEREAS, on June 30, 2010, the Initial Members entered into a Joint Exercise of Powers Agreement Relating to the Public Finance Authority ("June 30, 2010 Agreement"); and

WHEREAS, the Initial Members desire to enter into this Amended and Restated Joint Exercise of Powers Agreement, which Agreement amends only Section 3(D)(5) and Section 8 of the June 30, 2010 Agreement as set forth herein; and

WHEREAS, pursuant to sections 66.0301 and 66.0303 of the Wisconsin Statutes (and together with section 66.0304, in each case in effect as of the date hereof and as the same may from time to time be amended or supplemented, the "Joint Exercise of Powers Law"), two or more municipalities, which may include municipalities of other states than the State of Wisconsin (the "State"), may by contract create a commission for the joint exercise of any power or duty required or authorized by law including section 66.0304; and

WHEREAS, each of the Members is a "municipality" as that term is defined in section 66.0301 of the Joint Exercise of Powers Law, and each Initial Member is a political subdivision located in the State; and

WHEREAS, each of the Members is empowered by law to promote economic, cultural and community development, including, without limitation, the promotion of opportunities for the creation or retention of employment, the stimulation of economic activity, the increase of the tax base, and the promotion of opportunities for education, cultural improvement and public health, safety and general welfare, which may be accomplished by various means; and

WHEREAS, each Member is also empowered by law to acquire and dispose of real and personal property for a public purpose; and

WHEREAS, section 66.0304 provides that a commission created as provided in that section is a unit of government, and a body corporate and politic, that is separate and distinct from, and independent of, the State and the Members, and, in addition to other powers, shall have the powers set forth in that section 66.0304; and

WHEREAS, a commission described in the preceding WHEREAS clause is empowered to issue or execute bonds, notes, or other obligations or certificates of participation or lease-

purchase agreements (herein "Bonds"), and to undertake financing or refinancing of projects as defined in section 66.0304 located within or outside of the State; and

WHEREAS, the Members have determined to specifically authorize a commission under this Agreement to issue Bonds and to exercise other related and appropriate powers pursuant to the Joint Exercise of Powers Law or any other applicable law; and

WHEREAS, it is the desire of the Members to use the commission created under the Joint Exercise of Powers Law to undertake the financing and/or refinancing of projects, as that term is defined in section 66.0304(1)(g) of the Wisconsin Statutes, of any nature, including, but not limited to, any capital improvement, purchase of receivables, property, assets, commodities, bonds or other revenue streams or related assets, working capital program, or liability or other insurance program, located within or outside of the State, and to undertake all variety of actions, efforts or contracts related or ancillary to such financings or refinancings, including by facilitating the use of existing or new financial instruments and mechanisms; and

WHEREAS, by this Agreement, each Member desires to create and establish a commission known as the "Public Finance Authority" for the purposes set forth herein and to exercise the powers provided herein; and

WHEREAS, each Member has authorized entering into this Agreement by its governing body; and

WHEREAS, this Agreement has been submitted to the Attorney General of the State, who has determined that it is in proper form and compatible with the laws of the State; and

NOW, THEREFORE, the Members, for and in consideration of the mutual promises and agreements herein contained, do agree as follows:

Section 1. Purpose.

This Agreement is a contract entered into pursuant to the provisions of the Joint Exercise of Powers Law. The purpose of this Agreement is to establish a commission for the joint exercise of any power or duty of Members required or authorized by law and for the exercise of additional powers given to such a commission under the Joint Exercise of Powers Law or any other applicable law, including, but not limited to, the issuance of Bonds for any purpose or activity permitted under the Joint Exercise of Powers Law or any other applicable law. Such purpose will be accomplished and said power exercised in the manner hereinafter set forth.

Section 2. Term.

This Agreement shall become effective in accordance with Section 17 as of the date hereof and shall continue in full force and effect until such time as it is terminated in writing by all the Members and termination is approved by the Attorney General of the State as provided in the Joint Exercise of Powers Law; provided, however, that this Agreement shall not terminate or be terminated until all Bonds issued or caused to be issued by the Commission (defined below)

shall no longer be outstanding under the terms of the resolution, indenture, trust agreement or other instrument pursuant to which such Bonds are issued.

Section 3. Commission.

A. CREATION AND POWERS OF COMMISSION.

Pursuant to the Joint Exercise of Powers Law, there is hereby created a commission to be known as the "Public Finance Authority" (the "Commission"), and said Commission shall be a unit of government, and a body corporate and politic, that is separate and distinct from, and independent of, the State and the Members. Its debts, liabilities and obligations do not constitute debts, liabilities or obligations of the State or any Members.

B. BOARD.

The Commission shall be governed by the Board of Directors (the "Board," or the "Directors" and each a "Director") which shall consist of seven (7) Directors. The Board shall be the administering agency of this Agreement and, as such, shall be vested with the powers set forth herein, shall administer this Agreement in accordance with the purposes and functions provided herein and shall otherwise exercise all powers set forth in the Joint Exercise of Powers Law on the Commission's behalf.

A majority of the Directors shall be public officials or current or former employees of a political subdivision that is located in the State. The Initial Members shall appoint the initial Directors, by majority vote, based upon nomination of four (4) Directors from the Wisconsin Counties Association, and one (1) Director each from the National League of Cities, National Association of Counties and League of Wisconsin Municipalities. For purposes of appointing the initial Directors, the mayor and/or county board chair shall have the authority to act on behalf of an Initial Member.

The Directors shall serve staggered three (3) year terms. The initial Directors nominated by the National League of Cities and National Association of Counties shall serve a term ending June 1, 2011. The initial Director nominated by the League of Wisconsin Municipalities and one (1) of the initial Directors nominated by the Wisconsin Counties Association shall serve a term ending June 1, 2012. The remaining three (3) Directors nominated by the Wisconsin Counties Association shall serve a term ending June 1, 2013. Successors to such Directors shall be selected by majority vote of the Board based upon nomination from the organization that nominated the predecessor Director and shall each serve a term of three (3) years. Any appointment to fill an unexpired term, however, shall be for the remainder of such unexpired term. The term of office specified herein shall be applicable unless the term of office of a Director is terminated as hereinafter provided, and provided that the term of any Director shall not expire until a successor thereto has been appointed as provided herein.

Each of Wisconsin Counties Association, National League of Cities, National Association of Counties and League of Wisconsin Municipalities may nominate an

alternate Director for each Director it nominates and the Board shall, upon nomination, act to appoint or disapprove of such nomination(s). Such alternate Director may act as a Director in place of and during the absence or disability of such regularly appointed Director. All references in this Agreement to any Director shall be deemed to refer to and include the applicable alternate Director, if any, when so acting in place of a regularly appointed Director.

Each Director or alternate Director may be removed and replaced at any time by the Board upon recommendation of the applicable organization that nominated the Director.

Directors shall be entitled to reimbursement for any actual and necessary expenses incurred in connection with serving as a Director, if the Board shall determine that such expenses shall be reimbursed and there are unencumbered funds available for such purpose. The Board may establish a per diem and/or expense reimbursement policy by resolution.

C. OFFICERS; DUTIES; OFFICIAL BONDS.

The officers of the Commission shall be the Chair, Vice-Chair, Secretary and Treasurer (defined below). The Board, in its capacity as administering agent of this Agreement, shall elect a Chair, a Vice-Chair, and a Secretary of the Commission from among Directors to serve until such officer is re-elected or a successor to such office is elected by the Board. The Board shall appoint one or more of its officers or employees to serve as treasurer, auditor and controller of the Commission (the "Treasurer"), to serve until such officer is re-elected or a successor to such office is elected by the Board.

Subject to the applicable provisions of any resolution, indenture, trust agreement or other instrument authorizing or securing Bonds (each such resolution, indenture, trust agreement, instrument being herein referred to as an "Indenture") providing for a trustee or other fiscal agent, and except as may otherwise be specified by resolution of the Board, the Treasurer is designated as the depository of the Commission to have custody of all money of the Commission, from whatever source derived and shall have the powers, duties and responsibilities specified in by-laws or by resolution.

The Treasurer of the Commission is designated as the public officer or person who has charge of, handles, or has access to any property of the Commission, and such officer shall file an official bond with the Secretary of the Commission in the amount specified by resolution of the Board but in no event less than \$1,000, which amount may be paid by the Board.

The Board shall have the power to appoint such other committees, officers and employees as it may deem necessary and to retain independent counsel, administrators, consultants and accountants.

The Board shall have the power, by resolution, to the extent permitted by the Joint Exercise of Powers Law or any other applicable law, to delegate any of its functions to

one or more of the Directors or officers, employees, administrators or agents of the Commission and to cause any of said Directors, officers, employees or agents to take any actions and execute any documents or instruments for and in the name and on behalf of the Board or the Commission.

D. MEETINGS OF THE BOARD.

(1) Meetings Generally

All meetings of the Board, including, without limitation, regular, adjourned regular, special, and adjourned special meetings shall be called, noticed, held and conducted (whether in person or by teleconference) in accordance with the provisions of the Wisconsin Open Meetings Law, Wis. Stat. § 19.81 et seq. (the "Open Meetings Law").

(2) Regular Meetings.

The Board shall provide for its regular meetings; provided, however, it shall hold at least one regular meeting each year. The date, hour and place of the holding of the regular meetings shall be fixed by resolution of the Board. To the extent permitted by the Open Meetings Law, such meetings may be held by telephone conference or other remote access technology as approved by the Board.

(3) Special Meetings.

Special meetings of the Board may be called in accordance with the provisions of the Open Meetings Law. To the extent permitted by the Open Meetings Law, such meetings may be held by telephone conference.

(4) Minutes.

The Secretary of the Commission shall cause to be kept minutes of the regular, adjourned regular, special, and adjourned special meetings of the Board and shall, as soon as possible after each meeting, cause a copy of the minutes to be forwarded to each Director.

(5) Quorum.

Any three (3) Directors shall constitute a quorum for the transaction of business provided, however, that at least two (2) of the Directors at any meeting must be public officials or current or former employees of a political subdivision that is located in the State. No action may be taken by the Board except upon the affirmative vote of a majority of the Directors present, except that less than a quorum may adjourn a meeting to another time and place.

E. BY-LAWS.

The Commission may adopt, from time to time, by resolution of the Board such by-laws for the conduct of its meetings and affairs as the Board may determine to be necessary or convenient.

Section 4. Powers.

The Commission shall have the power, in its own name, to exercise any powers or duties of the Members required or authorized by law and to exercise all additional powers given to a commission under any law, including, but not limited to, the Joint Exercise of Powers Law, for any purpose authorized under this Agreement. Such powers shall include the powers specified in this Agreement and may be exercised in the manner and according to the method provided in this Agreement. The Commission is hereby authorized to do all acts necessary or convenient for the exercise of such power, including, but not limited to, any or all of the following: to make and enter into contracts; to employ agents and employees; to acquire, construct, provide for maintenance and operation of, or maintain and operate, any buildings, works, improvements, equipment or furnishings; to acquire, hold or dispose of property wherever located; to exercise the power of condemnation of property located in the State within the jurisdictional boundaries of the Members; to incur debts, liabilities or obligations; to receive gifts, contributions and donations of property, funds, services, and other forms of assistance from persons, firms, corporations or any governmental entity; to sue and be sued in its own name; to make grants to governmental and nonprofit organizations to accomplish any of its purposes; to establish and collect fees; and generally to do any and all things necessary or convenient to accomplish its purposes.

Without limiting the generality of the foregoing, the Commission may issue or cause to be issued Bonds, and pledge any property or revenues as security to the extent permitted under the Joint Exercise of Powers Law, or any other applicable provision of law; provided, however, the Commission shall not issue Bonds to finance any capital improvement project unless one or more political subdivisions ("Approving Agency"), within whose boundaries the project is to be located, as and to the extent required by the Joint Exercise of Powers Law, shall have approved the financing of the project. Such approval may be evidenced by resolution, certificate, order, report or such other means of written approval as may be selected by the Approving Agency. No such approval shall be required in connection with Bonds that are issued to refund Bonds previously issued.

Section 5. Fiscal Year.

For the purposes of this Agreement, the term "Fiscal Year" shall mean the fiscal year as established from time to time by resolution of the Board, being, at the date of this Agreement, the period from January 1 to and including the following December 31, except for the first Fiscal Year which shall be the period from the date of this Agreement to December 31, 2010.

Section 6. Disposition of Assets.

At the end of the term hereof or upon the earlier termination of this Agreement as set forth in Section 2, after payment of all expenses and liabilities of the Commission, all property of the Commission both real and personal shall automatically vest in the Members in the manner and amount determined by the Board in its sole discretion and shall thereafter remain the sole property of the Members; provided, however, that any surplus money on hand shall be returned in proportion to any contributions made by the Members and not previously repaid.

Section 7. Bonds.

From time to time the Commission shall issue Bonds, in one or more series, for the purpose of exercising its powers and raising the funds necessary to carry out its purposes under this Agreement.

The services of issuer counsel, bond counsel, financing consultants and other consultants and advisors working on the projects and/or their financing or refinancing or on post-issuance compliance or administration may be used by the Commission. The expenses of the Board shall be paid from the proceeds of the Bonds, payments made by Bond obligors or other third-parties, or any other unencumbered funds of the Commission available for such purpose.

Section 8. Bonds Only Limited Obligations of Commission.

The Bonds, together with the interest and premium, if any, thereon, shall not be deemed to constitute a debt of any Member or Approving Agency or pledge of the faith and credit of any Member, any Approving Agency, or the Commission. The Bonds shall be only limited obligations of the Commission, and the Commission shall under no circumstances be obligated to pay the Bonds, or other costs incidental thereto, except from the revenues and other funds pledged therefor. Neither the Members nor any Approving Agency shall be obligated to pay the principal of, premium, if any, or interest on the Bonds, or other costs incidental thereto, and neither the faith and credit nor the taxing power of the Members or any Approving Agency, nor the faith and credit of the Commission, shall be pledged to the payment of the principal of, premium, if any, or interest on the Bonds, nor shall the Members, any Approving Agency, or the Commission in any manner be obligated to make any appropriation for such payment.

No covenant or agreement contained in any Bond or related document shall be deemed to be a covenant or agreement of any Director, or any officer, employee or agent of the Commission in his or her individual capacity and neither the Board of the Commission nor any Director or officer thereof executing the Bonds shall be liable personally on any Bond or be subject to any personal liability or accountability by reason of the issuance of any Bonds unless the personal liability or accountability is the result of willful misconduct as specified in section 66.0304(8) of the Wisconsin Statutes.

Section 9. Accounts and Reports.

All funds of the Commission shall be strictly accounted for. The Commission shall establish and maintain such funds and accounts as may be required by good accounting practice

and by any provision of any Indenture (to the extent such duties are not assigned to a trustee or other fiscal agent for Bonds). The books and records of the Commission shall be open to inspection at all reasonable times by each Member.

The Treasurer of the Commission shall cause an annual audit to be made of the books of accounts and financial records of the Commission by a certified public accountant or public accountant.

Any costs of the audit, including contracts with, or employment of, certified public accountants or public accountants in making an audit pursuant to this Section, shall be borne by the Commission and shall be a charge against any unencumbered funds of the Commission available for that purpose.

In any Fiscal Year the Board may, by resolution adopted by unanimous vote, replace the annual special audit with an audit covering a two-year period.]

Section 10. Funds.

Subject to the applicable provisions of any Indenture, which may provide for a trustee or other fiscal agent to receive, have custody of and disburse Commission funds, the Treasurer of the Commission shall receive, have the custody of and disburse Commission funds pursuant to the accounting procedures developed under Sections 3.C and 9, and shall make the disbursements required by this Agreement or otherwise necessary to carry out any of the provisions of purposes of this Agreement.

Section 11. Notices.

Notices and other communications hereunder to the Members shall be sufficient if delivered to the clerk or equivalent officer of the governing body of each Member.

Section 12. Additional Members/Withdrawal of Members.

Qualifying municipalities in this state or another state may be added as parties to this Agreement and become Members upon: (1) the filing by such entity with the Commission of an executed counterpart of this Agreement, together with a copy of the resolution of the governing body of such entity approving this Agreement and the execution and delivery hereof; (2) adoption of a resolution of the Board approving the addition of such entity as a Member; and (3) appropriate approval by the Attorney General of the State as provided in the Joint Exercise of Powers Law. Upon satisfaction of such conditions, the Board shall file such executed counterpart of this Agreement as an amendment hereto, effective upon such filing.

A Member may withdraw from this Agreement upon written notice to the Board; provided, however, that no such withdrawal shall reduce the number of Members to less than two or the number of Members that are located in the State to less than one or result in the dissolution of the Commission so long as any Bonds remain outstanding. Any such withdrawal shall be effective only upon receipt of the notice of withdrawal by the Board which shall

acknowledge receipt of such notice of withdrawal in writing and shall file such notice as an amendment to this Agreement effective upon such filing.

Each Approving Agency, so long as the Bonds approved by it remain outstanding, shall be deemed to be an Affiliate Member, and shall have the right to receive, upon request, notices of all meetings of the Commission and such other rights as may be specified for Affiliate Members in the Commission's by-laws.

Section 13. Indemnification.

To the full extent permitted by law, the Board may authorize indemnification by the Commission of any person who is or was a Director or an officer, employee or other agent of the Commission, and who was or is a party or is threatened to be made a party to a proceeding by reason of the fact that such person is or was such a Director or an officer, employee or other agent of the Commission, against expenses, including attorneys fees, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding, if such person acted in good faith in a manner such person reasonably believed to be in the best interests of the Commission and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful and, in the case of an action by or in the right of the Commission, acted with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances. The Board may purchase a policy or policies of insurance in furtherance of any indemnification obligation created.

Section 14. Contributions and Advances.

Contributions or advances of public funds and of the use of personnel, equipment or property may be made to the Commission by Members for any of the purposes of this Agreement. Payment of public funds may be made to defray the cost of any such contribution or advance. Any such advance may be made subject to repayment, and in such case shall be repaid, in the manner agreed upon by the Commission and the Member making such advance at the time of such advance. It is mutually understood and agreed to that no Member has any obligation to make advances or contributions to the Commission to provide for the costs and expenses of administration of the Commission or otherwise, even though any Member may do so.

Section 15. Immunities.

To the full extent permitted by law, all of the privileges and immunities from liabilities, exemptions from laws, ordinances and rules, and other benefits which apply to the activity of officers, agents or employees of Members when performing their respective functions, shall apply to the same degree and extent to the Directors, officers, employees, agents or other representatives of the Commission while engaged in the performance of any of their functions or duties under the provisions of this Agreement.

Section 16. Amendments.

Amendments to the Agreement may be proposed by the Board or by any two Members. Except as provided in Section 12 above, this Agreement shall not be amended, modified, or altered, without the affirmative approval of the Board and the affirmative written consent of each of the Members; provided that if the number of Members exceeds 10, this Agreement may be amended either with (1) the affirmative written consent of each Member or (2) the affirmative approval of the Board and negative consent of each Member. To obtain the negative consent of each of the Members, the following negative consent procedure shall be followed: (a) the Commission shall provide each Member with a notice at least sixty (60) days prior to the date such proposed amendment is to become effective explaining the nature of such proposed amendment and this negative consent procedure; (b) the Commission shall provide each Member who did not respond a reminder notice at least thirty (30) days prior to the date such proposed amendment is to become effective; and (c) if no Member objects to the proposed amendment in writing within sixty (60) days after the initial notice, the proposed amendment shall become effective with respect to all Members. No amendment may impose a direct financial obligation on any Member without that Member's affirmative written consent.

Section 17. Effectiveness.

This Agreement shall become effective and be in full force and effect and a legal, valid and binding agreement of each of the Members on the date that (a) the Board shall have received from two of the Initial Members an executed counterpart of this Agreement, together with a certified copy of a resolution of the governing body of each such Initial Member approving this Agreement and the execution and delivery hereof, and (b) this Agreement is approved by the Attorney General of the State as provided in the Joint Exercise of Powers Law.

Section 18. Partial Invalidity.

If any one or more of the terms, provisions, promises, covenants or conditions of this Agreement shall to any extent be adjudged invalid, unenforceable, void or voidable for any reason whatsoever by a court of competent jurisdiction, each and all of the remaining terms, provisions, promises, covenants and conditions of this Agreement shall not be affected thereby, and shall be valid and enforceable to the fullest extent permitted by law.

Section 19. Successors.

This Agreement shall be binding upon and shall inure to the benefit of the successors of the parties hereto. Except to the extent expressly provided herein, no Member may assign any right or obligation hereunder without the consent of the other Members.

Section 20. Miscellaneous.

This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

The Section headings herein are for convenience only and are not to be construed as modifying or governing the language in the Section referred to.

Wherever in this Agreement any consent or approval is required, the same shall not be unreasonably withheld.

This Agreement shall be governed under the laws of the State of Wisconsin.

In the event that any part of this Agreement is determined to be invalid by a court of competent jurisdiction, the invalid part shall, only to the extent necessary, be reformed in a manner consistent with the intent of this Agreement and the Joint Exercise of Powers Laws, as may be amended from time to time. To the extent reformation is deemed impossible, the invalid part shall be stricken from this Agreement without affecting the validity of the remaining portions of this Agreement.

Any future amendments to the Joint Exercise of Powers Laws shall be automatically incorporated into the terms of this Agreement and any terms of this Agreement inconsistent with future amendments to the Joint Exercise of Powers Laws shall, only to the extent necessary, be reformed in a manner consistent with the amendments.

This Agreement is the complete and exclusive statement of the agreement among the Members, which supercedes and merges all prior proposals, understandings, and other agreements, whether oral, written, or implied in conduct, between and among the Members relating to the subject matter of this Agreement.

[Signatures on following page]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their duly authorized representatives as of the day and year first above written.

On behalf of MARATHON COUNTY:

By: _____

Its: _____

On behalf of ADAMS COUNTY:

By: _____

Its: _____

On behalf of WAUPACA COUNTY:

By: *Dee Court*

Its: *County Board Chair*

On behalf of BAYFIELD COUNTY:

By: _____

Its: _____

On behalf of CITY OF LANCASTER:

By: _____

Its: _____

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their duly authorized representatives as of the day and year first above written.

On behalf of MARATHON COUNTY:

By: _____

Its: _____

On behalf of ADAMS COUNTY:

By: _____

Its: _____

On behalf of WAUPACA COUNTY:

By: _____

Its: _____

On behalf of BAYFIELD COUNTY:

By: *[Signature]*

Its: *Chairman*

On behalf of CITY OF LANCASTER:

By: _____

Its: _____

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their duly authorized representatives as of the day and year first above written.

On behalf of MARATHON COUNTY:

By: _____

Its: _____

On behalf of ADAMS COUNTY:

By: Al Sebastiani

Its: County Board Chairman

On behalf of WAUPACA COUNTY:

By: _____

Its: _____

On behalf of BAYFIELD COUNTY:

By: _____

Its: _____

On behalf of CITY OF LANCASTER:

By: _____

Its: _____

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their duly authorized representatives as of the day and year first above written.

On behalf of MARATHON COUNTY:

By: _____

Its: _____

On behalf of ADAMS COUNTY:

By: _____

Its: _____

On behalf of WAUPACA COUNTY:

By: _____

Its: _____

On behalf of BAYFIELD COUNTY:

By: _____

Its: _____

On behalf of CITY OF LANCASTER:

By: James H. Wehler

Its: Mayor

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by their duly authorized representatives as of the day and year first above written.

On behalf of MARATHON COUNTY:

By: *Scott A. Lynch*
Its: *County Board Chair*

On behalf of ADAMS COUNTY:

By: _____
Its: _____

On behalf of WAUPACA COUNTY:

By: _____
Its: _____

On behalf of BAYFIELD COUNTY:

By: _____
Its: _____

On behalf of CITY OF LANCASTER:

By: _____
Its: _____



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

J.B. VAN HOLLEN
ATTORNEY GENERAL

Raymond P. Taffora
Deputy Attorney General

17 W. Main Street
P.O. Box 7857
Madison, WI 53707-7857
www.doj.state.wi.us

F. Thomas Creeron III
Assistant Attorney General
608/266-8849
creeronf@doj.state.wi.us
FAX 608/267-2223

September 30, 2010

Mr. Mark D. O'Connell
Executive Director
Wisconsin Counties Association
22 East Mifflin Street, Suite 900
Madison, WI 53703

Dear Mr. O'Connell:

Pursuant to Wis. Stat. § 66.0304(2), you have asked the Attorney General to review a signed intergovernmental agreement between Adams County, Bayfield County, Marathon County, Waupaca County, and the City of Lancaster. The agreement provides for the issuance of conduit revenue bonds.

Under Wis. Stat. § 66.0304(2), the Attorney General transmitted a draft of the agreement to the Governor. The Governor's Office had two comments, which are quoted below.

[1.] Sec[ti]on 8 of the agreement exempts the [members of the] board of directors from any personal liability relating to the issuance of bonds. This seems inconsistent with Wis. Stat. s. 66.0304(8), which provides that a board member is not personally liable except in cases involving willful misconduct.

[2.] The agreement requires a majority of board members to be current or former employees of a political subdivision located in the state (4 out of 7), as required by s. 66.0304(3)(b). However, a quorum is defined as 3 members and action may be taken by a majority of the members present (p. 6). This would allow the Board to take action if approved by 2 members, both of whom may be non-state members. The Board has broad powers, including the powers of condemnation. Sec[ti]on 66.0304 does not appear to prohibit this structure. Did the parties intend to confer such powers on a small minority of [board] members, particularly in light of the possibility of [having] non-state members [on the board]?

On September 17, 2010, we conditionally approved the draft agreement, subject to making the change identified in the first of the two comments received from the Governor's office. We also strongly encouraged you to consider making a change to address the second of

Mr. Mark D. O'Connell
September 30, 2010
Page 2

the two comments received from the Governor's office. All of the requested changes have been made.

The "AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT RELATING TO THE PUBLIC FINANCE AUTHORITY" is approved. The Attorney General expressly disclaims any liability on the part of the State of Wisconsin, any of its agencies, or any of its officers or employees in undertaking this review.

Sincerely,



F. Thomas Creeron III
Assistant Attorney General

FTC:cla

c: Dan Thompson

creeronf/mio'connell-intergovernmental-conduitrevenuebonds-finalapproval.doc
100707019



RESOLUTION#

DATE January 20, 2026
 Effective _____
 Date Upon Passage & Posting

Page 1 of 2

Health and Human Services Committee and Operations Committee

Introduced by _____

Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
No: _____ Yes: _____ Absent: _____		
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: To amend the 2025 Edgewater Haven Maintenance budget (54214) for the purpose of funding repairs for a water lateral failure not anticipated during the original budget process.

FISCAL NOTE: No additional cost to Wood County. The sources of funding will come from Edgewater’s retained earnings, the surplus from Edgewater’s 2025 capital projects funding, and Edgewater’s 2025 operating budget. The adjustment to the budget is as follows:

Function	Account Name	Debit	Credit
33900	Edgewater Retained Earnings	\$112,632.00	
57412	Edgewater Capital Projects	\$15,979.41	
54214	Edgewater Maintenance		\$128,611.41

WHEREAS, in January of 2025 a water lateral failed causing significant damage at Edgewater Haven Nursing Home, and

WHEREAS, it was imminent that the water lateral be repaired, and

WHEREAS, Edgewater Haven notified Health and Human Services Committee and Operations Committee that repair costs were estimated at \$112,632.00, and

WHEREAS, at their April 2025 committee meeting, the Operations Committee approved Edgewater Haven to retain \$112,632.00 from the 2024 Edgewater Haven operational surplus, and

WHEREAS, all repairs were completed in October 2025 and final costs came in at a total of \$134,349.59, an overage of \$21,717.59 from the

original estimate of \$112,632.00, and

WHEREAS, the overage of \$21,717.59 can be covered using the surplus from Edgewater Haven’s 2025 capital projects (CIP) balance of \$15,979.41 with the remaining \$5,738.18 to be absorbed in Edgewater Haven’s 2025 operating budget, and

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Adopted by the County Board of Wood County, January 20, 2026

County Clerk

County Board Chairman

WHEREAS, rule 5.03 of the Wood County Board of Supervisors states that an amendment to the budget is required any time that actual cost will exceed the budget at the function level, and

NOW THEREFORE BE IT RESOLVED to amend the Human Services Department, Edgewater Haven Maintenance budget (54214) for 2025 by appropriating \$112,632.00 of Edgewater Haven's 2024 Budget Surplus from retained earnings (33900) and transferring the surplus of \$15,979.41 from Edgewater Haven's 2025 Capital Projects account (57412), and

BE IT FURTHER RESOLVED that pursuant to Wis. Stats. s. 65.90(5), the County Clerk is directed to post a Class 1 notice of this budget change within 15 days.

MINUTES HEALTH & HUMAN SERVICES COMMITTEE

DATE: Thursday, December 18, 2025
TIME: 5:00 PM
PLACE: Wood County Annex & Health Center - Classroom

MEMBERS PRESENT: Donna Rozar, Tom Buttke, John Hokamp, Lee Thao, Laura Valenstein, Marie Topping, Dr. Tim Golemgieski, Rachel Stankowski (WebEx, arriving 5:10 PM)

MEMBERS EXCUSED: Leslie Kronstedt

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list.

1. Chair Rozar called the meeting to order at 5:00 PM and declared a quorum present.
2. There were no public comments.
3. The consent agenda was reviewed. Motion by Thao/Valenstein to approve the consent agenda as presented. Motion carried unanimously.
4. Health Director Smith & Health Department Manager Kathy Alft discussed their respective upcoming retirements and reviewed a proposed organizational chart that, through possible attrition could reduce the FTE count in the Health Department by 1.6 over the next two years while adding a position of Deputy Director. Much will depend on the upcoming replacements hired for Smith and Alft. This plan also allows for a period of training for any replacement staff. Consensus of the committee was in favor of the new organization chart and succession planning.
5. Edgewater Haven Administrator Cieslewicz presented a resolution amending the Edgewater Haven budget to fund the water lateral project. Motion by Valenstein/Golemgieski to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
6. Cieslewicz reported that the architectural design plan is still being worked on for the Edgewater CBRF project. There is an initial meeting with the state to help expedite the process of approval. In addition the state surveyor will be on site to review the plans as well. He is hoping for a March submittal to the state.
7. Norwood Administrator Kornack updated the committee on the water management project and the meetings with the engineer in regards to some of the asbestos remediation needed. About half of the design plans are completed to date.

8. Motion by Buttke/Thao to go into closed session pursuant to Wis Stats 19.85 (1)(f) to review a leave of absence request. Motion carried unanimously.
9. Motion by Valenstein/Hokamp to return to open session. Motion carried unanimously.
10. The next meeting will be held on Thursday, January 22, 2026, at 5:00 PM at the Edgewater Haven Nursing Home Conference Room.
11. Chair Rozar declared the meeting adjourned at 5:47 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

MINUTES OF THE VETERANS SERVICE COMMISSION

DATE: December 8, 2025

PLACE: Room 134 Courthouse, Wisconsin Rapids, WI

MEETING CALLED TO ORDER AT: 1:15 P.M.

MEETING ADJOURNED AT: 1:45 P.M.

MEMBERS PRESENT: Beverly Ghiloni, Tom Heiser and Michael Feirer

MEMBERS ABSENT: none

ALSO PRESENT: Rock Larson, Wood CVSO Secretary to the Veterans Service Commission.

Chairman Tom Heiser called the meeting to order at 1:15 P.M.

1. Wisconsin's open meeting law requirements were posted with the County Clerk's Office as required.
2. Public input: None.
3. The November 3, 2025, meeting minutes were reviewed. Motion by Beverly Ghiloni to approve second Michael Feirer by to approve. Motioned passed unanimously.
4. At 01:16 P.M. Michael Feirer moved, and Beverly Ghiloni seconded to enter closed session pursuant to exemption contained in Chapter 19.85(1)(f), to audit grants and loans to needy veterans and address new applications for grants. Motion carried unanimously. Michael Feirer moved, and Beverly Ghiloni seconded to exit closed session at 1:42 A.M. Motion carried unanimously.
5. Motion to approve the audit of grants and loans made by Beverly Ghiloni and second by Tom Heiser. Motion passed unanimously. New grants since November 3 totaling \$0.00
- 6 The January meeting required by State Statute was set for January 6, 2026 at 1:30 PM.
7. Thomas Heiser moved, and Michael Feirer seconded a motion to adjourn at 1:45 P.M. Motion carried unanimously.

Rock A. Larson, Administrative Secretary, VSC

If you have any questions about this report, please contact Sue Smith at 715-421-8928 (W) or 715-213-8493 (Cell) or ssmith@co.wood.wi.us

ADMINISTRATIVE REPORT – SUE SMITH, RN, MSN, CPM

- **Safe Haven Baby Box:** Fundraising is underway. United Way of South Wood and Adams Counties is assisting with collecting online donations.
- **Opioid Settlement:** We are finalizing contracts for each of the successful opioid settlement applicants for funding. We will wait to send those out until official approval at the December County Board meeting.
- **Strategic Planning:** We are making progress with our strategic planning. We are in the process of finalizing goals and then developing objectives and strategies to help us meet each goal. We are happy to have Donna participating with us!
- **National Public Health Accreditation site visit** occurred December 5 and 8 via Zoom. The visit went very well. Lance and Donna participated in an interview as part of assessing our governing entity. Staff did an amazing job responding to questions and providing additional information that was requested. Our exit interview went very well, and this experience was so uplifting and positive. We are providing some final required documentation and should hear of our reaccreditation determination around mid-February.
- I had the opportunity to **present to the UW Board of Regents** about the Wisconsin Partnership Program Oversight and Advisory Committee (WPP OAC). I serve as Vice Chair for the WPP OAC. My aspect of the presentation focused on the UW Population Health Service Fellowship Program. Wood County has hosted six fellows for two-year terms each, totaling 12 years of participation in the program. We have benefited tremendously from the service of these fellows!

SUPERVISOR OF STRATEGIC INITIATIVES REPORT – KRISTIE RAUTER EGGE, MPH

- Staff developed draft goals and strategies for the department's next Strategic Plan and analyzed data from the employee input survey and individual development plans and are working on updating WCHD's Workforce Development Plan with this data.
- The staff welcomed the Community Benefits Coordinator from Sanford Health Marshfield Clinic to the Health Department. During the visit, we conducted a tour of the department, engaged in meaningful discussions regarding current initiatives, and explored potential areas for future collaboration.
- Staff participated in the 2025 Public Health Learning Forum hosted by the Public Health Foundation (PHF). The sessions focused on training and tools designed to support the development of the public health workforce, quality improvement, and performance management, all aimed at strengthening the capacity of governmental public health agencies.
- Staff are in the process of finalizing the 2025 Wood County THC Community Report.
- Staff members are currently preparing for the 2026 Market Manager Workshop. They have developed a dedicated landing page featuring a pre-registration form to simplify the sign-up process, along with communication materials to support the event.

Communications

Staff members are developing communication materials for partners and community stakeholders to enhance communication, strengthen partnerships, and raise awareness of our initiatives.

Quality Improvement/Performance Management

- The Quality Council is preparing and strategizing for performance management and quality improvement initiatives for 2026.
- Staff members are finalizing data entry of end-of-year goals and performance measures into workbooks and storyboards while completing ongoing improvement projects. Various teams are extending their goals and measures into 2026, continuously updating and refining their processes.
- Discussions among staff have started regarding the goals and objectives for 2026.
- The Wood County Health Department Dashboard was updated with current data to highlight and monitor the department's progress on performance management and quality improvement initiatives, as well as its alignment with organizational goals and strategic priorities.

Access to Care

- Staff analyzed data from a prenatal survey that was conducted as part of the Community Health Improvement Plan objective to increase first-trimester prenatal care
- Staff completed serving as a preceptor for a UW-Madison DNP student who worked on the access to care community health improvement plan priority and creating materials for the WPHA Policy & Advocacy Committee.
- Staff are reviewing data for the oral health services that were available through the summer months at the department. These services were open to WIC eligible children. Services provided included assessment, fluoride varnish, cleanings,

sealants, and oral health education as well as an opportunity to review vaccinations. 72 children received services in 12 clinic days. The team plans to offer these services again next year and to expand offerings to the Marshfield area.

Mental Health

- A staff member held a meeting with our partner health system to align on mental health initiatives and explore strategies to advance them. Additional meetings have been scheduled to facilitate ongoing discussions and planning.
- A staff member held a meeting with Aspirus Hospital and Clinics' System Suicide Prevention Coordinator to align efforts and increase awareness of best practices and strategies for implementing suicide prevention initiatives in Wood County.

Financial Security

- The department applied for a grant through Marshfield Clinic to reduce food insecurity in Wood County.
- Staff developed a financial security resources document that Wood County HR will share with all new county employees and will be included in the next employee newsletter.
- Staff compiled a list of financial wellness resources to include in Wood County's Wellness program for 2026.

Farmer's Market

Staff debriefed the summer market season and discussed goals for next year. This includes more signage and marketing and a potential intern through UW Stevens Point.

Regional Farmers Market Collaborative

- Staff are serving on the WI Farmers Market Association board in the Treasurer role.
- Staff are organizing the statewide market manager workshop to be hosted in March; registration to be opened by December 10.
- The 2024 WI Nutrition Incentive Report is being finalized. Entered and collected any final data from summer farmers markets to be compiled in the 2025 Farm2Facts data reports.
- Staff attended the Wausau Winter Market to better understand customer flow, meet board members, and problem solve, and met with stakeholders in multiple counties to work toward more consistent market management strategies.
- Staff are preparing for the Central Wisconsin Farmers Market Collaborative leaders meeting in early December. Working with HOLA to identify a Hmong cultural ambassador.

Safe Kids Wood and Clark Counties

We are still waiting to hear back about the Department of Transportation grant for this upcoming cycle.

Substance Use

- *Public Health Vending Machines (PHVM)*: Staff updated the Public Health Vending Machine tracking spreadsheet for 2026. The PHVM vended a total of 378 supplies this month with Narcan remaining the number one vended product. Moving the machine from Aftermath to Tobacco City has allowed us to support more individuals that are using substances. The Tobacco City location has vended 54 products in the month it's been there.
- *Providers and Teens Communicating for Health (PATCH)*: The PATCH Teens presented the Stitches of Stigma presentation to the community with 20 community members in attendance. The teens held two Peer-to-Peer Workshops teaching 37 other teens about having a good relationship with your health care provider and legal teen health care rights and responsibilities involved in health care.
- *2025 Wood County Opinion Survey on Alcohol and Other Drugs*: The survey conducted by IMPACT and MACY to better understand substance use in Wood County concluded on December 1. A total of 557 responses were gathered from community members throughout Wood County. The results will be analyzed and shared with IMPACT and MACY in the coming months. These responses will help guide the work of IMPACT and MACY, evaluate current initiatives, and inform future efforts. The 2026 Wood County Opinion Survey on Alcohol and Other Drugs will be administered in August 2026.
- *IMPACT Full Team Meeting*: The IMPACT Community team met on November 11 to discuss an upcoming youth focus group. The team worked on creating a facilitator guide for the group. They plan to update the guide and hold the focus group in the coming months. The team also shared updates about the Healthy People Wood County website, including how to access data fact sheets on alcohol, THC, and nicotine for Wood County. Additionally, the team brainstormed ideas to promote the 2025 Wood County Opinion Survey to gather more responses before it closes at the end of the month. They received updates on the 2025 Alcohol Age Compliance Checks, the results from the recent THC community scans, and the outcomes from the October prescription drug take-back event.
- *Presentation*: Members of IMPACT presented to the staff at Howe Elementary on November 6. The presentations covered current trends around substance use, focusing on educating the community about recent THC community scans and the increase in retailers that are selling intoxicating hemp products. The presentation also covered information on other substances, harm reduction efforts, and resources in the communities.
- *External Coalition Support*:
 - Jacob Wagner has recently been appointed to the Northwoods Coalition's advisory board. The Northwoods Coalition aims to enhance and support the capacity of coalitions in substance misuse prevention and youth development. On November 3, an introductory meeting was held for new members, where discussions focused on the priority areas for the coalition's work in the coming years. The Northwoods Coalition Members meeting took place on November 19, which included representatives from coalitions in the Northwoods Coalition's service area. During this meeting,

members heard reports from other coalitions about successful initiatives, including Jackson County's update to its smoke-free parks policy, which now encompasses electronic smoking devices.

- The Marshfield Area Coalition for Youth (MACY) held a monthly Drug Task Force meeting and a full coalition meeting in November. At the full coalition meeting, an announcement was made that Jacob Wagner will be the contracted Managing Director of MACY to oversee grant efforts and other non-profit management through his role with Wood County Health Department. The Drug Task Force reviewed a draft action plan that was developed because of the strategic planning that took place through most of 2025.
- *Coalition Training:* Members of the IMPACT Coalition and Health Department staff attended the Northwoods Coalition's Back to Basics Bootcamp. This four-part training series helps guide coalition members in understanding best practices in coalition work and discovering new ways to enhance their efforts in providing effective substance prevention strategies in their communities. The next training session will take place in December.
- *THC Committee:* Members of IMPACT recently met with the Wisconsin Rapids Public School staff to implement Stanford's Healthy Futures program, which offers alternatives to suspension for students caught with cannabis products in schools. The program is set to begin in December and will involve partnerships formed through the coalition, including CW Solutions and school resource officers. The program consists of four one-hour sessions that will occur weekly throughout the month. When a student is caught with cannabis for the first time, they will be required to attend the sessions in the following month. If a student is caught a second time, they will need to pursue follow-up counseling for Alcohol and Other Drugs (AOD).
- *Opioid Settlement:* The Wood County Opioid Task Force met in November to review proposals for funding in calendar year 2026. The task force reviewed 12 proposals for a total of \$703,223.00 in funding requests, with a total of \$362,414.74 available in funding to award. The group considered various aspects to determine how recommendations for funding would be awarded including average review scores, category of focus for the proposals, service area, individuals served compared to the request amount, and need for project based on the Wood County Community Assessment. An exciting accomplishment this year was the task force's ability to have at least one person with lived experience review nearly all proposals (unless the proposal was submitted by a Recovery Community Organization). The Health and Human Services Committee approved recommendations by the Opioid Task Force for the distribution of Opioid Settlement funding. The recommendations will go to the Operation's Committee before going to the full County Board in December.
- *LifePoint:*
 - After hearing several reports of individuals reusing needles in the Marshfield area, the LifePoint team determined it was time to explore expanding services into Marshfield. The team will continue to collect information on where services can take place and when to offer program services. The goal is to begin offering syringe services in Marshfield in 2026.
 - The Wisconsin Rapids program continues to serve a steady number of individuals requesting sterile supplies and referrals to services that can ultimately lead to treatment and recovery. In November, 4 participants attended the program and supported an additional 23 people.
- *Narcan Direct Program:* Wood County Health Department was awarded significantly less naloxone than last year, but our department still has a good supply of opioid antagonist medication from previous program years and through the Public Health Vending Machine funding. New to the program this year is the ability to order 3mg RiVive nasal spray and 0.4mg intramuscular (IM) naloxone. The IM naloxone has been offered through the LifePoint Program through the Vivent Health satellite program and will continue to be offered to program participants. The Wood County Sheriff's Department has volunteered to trial the 3mg RiVive nasal spray, which may lead to more positive outcomes in opioid reversal, as lower dose naloxone is consistent with a compassionate overdose response. Literature supports the effectiveness of using 3mg nasal spray to 4mg nasal spray. Our local emergency response data shows multiple doses of naloxone being administered, when a [2018 study](#) indicated the recommended dose of naloxone has not changed with the potency of opioids. The unnecessary increase in naloxone dosage and multiple doses to reverse an opioid overdose was highlighted at the [2024 Compassionate Overdose Response Summit](#). Wood County Health Department will continue to promote the importance of compassionate overdose response with partners. In November, 59 NARCAN nasal spray kits were distributed.
- *State Opioid Response (SOR) Program Funding:* The Northwoods Coalition released the next round of SOR funding through Wisconsin Department of Health Services. The funding is available to member coalitions who are also members of the Alliance for Wisconsin Youth. Coalitions are able to non-competitively apply for up to \$17,000 in the approved areas described in the funding application related to medication securing and disposal, drug checking technologies, drug take back events, community education/awareness, and staff support. Applications are due in December for a project year of October 2025-September 2026.
- *Overdose Fatality Review:* Staff facilitated the second Overdose Fatality Review meeting with community partners. Recommendations include identified area of prevention to educate those who are incarcerated upon discharge, if at risk for substance use, about the current drug trends to ensure they are utilizing harm reduction techniques and identified the need for coordinated care for medication assisted therapy upon discharge from incarceration.

Transportation

Received notice that Wood County was funded to complete a transportation feasibility study in partnership with the Regional Planning Commission. This funding is through 5304 and will start in 2026. This study will look at the gaps in transportation and the opportunity for additional programming. Completion of this study will open other opportunities for funding from the department.

ENVIRONMENTAL HEALTH REPORT – BEN JEFFREY, R.S.

Training

Dave Joosten and Kate Carlson attended the Wisconsin Radon Conference in Wisconsin Rapids held November 12 and 13. The conference provided training and continuing education on radon exposure, prevention, and measurement during day 1 and Radon and lung cancer prevention as well as local health department discussions on day 2.

New Businesses and Consultations

A pre-licensing inspection was completed for a micro market located in Port Edwards. A pre-licensing inspection was completed for J&S Processing at Hiller's in Marshfield. A pre-licensing inspection was completed for Domino's in Wisconsin Rapids due to a change in ownership. A consultation was completed for Evolution Throwing Company located in Wisconsin Rapids.

Complaint Investigations

Four complaint investigations were completed during the month of November.

- A complaint was received regarding bedbugs in a rental home. Professional pest control has been completed.
- A caller reported an unlicensed meat cooler in a hardware store. Environmental health staff reached out to the operator and have since gotten the business properly licensed.
- A caller reported a licensed retail establishment operating without a certified food manager. Environmental health staff completed a complaint inspection and found that a CFM was indeed needed. The manager will be completing the certification, and the business will have 30 days to complete this.
- A complaint was received regarding bedbugs in a home. Environmental health staff have reached out to the landlord and have learned that the tenant complaining about bedbugs has since left the residence. No bugs have been observed since.

HEALTHY SMILES FOR WOOD COUNTY REPORT – NICOLE BURLINGAME, RDH

We've completed our initial screenings and fluoride varnishes for all Head Start Centers. Sealant/fluoride visits are in progress.

PUBLIC HEALTH NURSE SUPERVISOR REPORT – ERICA SHERMAN, MSN, RN, IBCLC

Parents as Teachers (PAT)

- PAT staff assisted Human Services in hosting a Parent Café series in October/November called Stronger Roots, Brighter Futures. The three-part series was held in Marshfield and Wisconsin Rapids. The Marshfield series had six parents attend all three sessions. Wisconsin Rapids participation varied from 10-16 parents attending each evening. A one-night event was also hosted in Spanish. Each café featured discussion around two protective factors. Attendees have expressed a desire for regularly occurring cafes.
- This year's annual PAT holiday gathering will feature a guest speaker on buying groceries and making healthy meals on a budget. PAT staff will discuss ideas for making homemade gifts and toys out of regular household items.

Communicable Disease

Respiratory illness activity remains low in Wisconsin, with influenza activity on the increase.

Emergency Preparedness

- The Emergency Preparedness Coordinator recently attended an in-person training focused on the operation of a Community Reception Center (CRC). A CRC is a critical function of the local health department following a natural disaster, active threat such as a school shooting, or a radiological emergency. The workshop provided hands-on training in how to respond if people or pets are exposed to radiation contamination. Wood County, while in a centralized location, could potentially experience radiation fallout from the nuclear plants in Minnesota or in Two Rivers, WI. Key components of the training included conducting health screenings, offering appropriate referrals, and coordinating sheltering. The training strengthens our department's readiness to protect residents and animals in the event of a large-scale emergency, ensuring we can provide safe, organized, and equitable services during crisis response.
- Public Health Nurses who play leading roles in disaster response participated in a Point of Dispensing training the first week of December. The health department hosted this training at River Block with community partners also attending.

WOMEN, INFANTS AND CHILDREN (WIC) REPORT – CAMEN HOFER, RD, CD, IBCLC

- WIC issued 504 FMNP (Farmers Market Nutrition Program) voucher packets valued at \$25 to eligible WIC participants from July 1 through September 30. The 2025 redemption rate for participants who spent some or all was 85%.
- WIC is actively recruiting for two vacant positions: 0.8 FTE Program Assistant/Breastfeeding Peer Counselor and a casual 2 days per week WIC Nutritionist/Health Educator.

Caseload for 2025 (Contracted caseload 1676)

	Dec 2024	Jan 2025	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active (initial)	1517	1531	1532	1528	1504	1471	1398	1387	1364	1381	1398	1362	
Active (final)	1529	1534	1541	1527	1508	1478	1416	1395	1398	1384	1411		
Participating	1518	1534	1540	1527	1504	1479	1408	1395	1392	1383	1409	1368	

**WOOD COUNTY HUMAN SERVICES DEPARTMENT REPORT
December 2025**

Director Update by Brandon Vruwink

I participated in a meeting on November 21 with two other county human services directors, representatives from NACO, and Congressman Van Orden's office. The meeting was an opportunity to inform the congressman's representatives of the struggles counties will face in implementing H.R. 1, otherwise known as One Beautiful Big Bill. The primary concern is the shift in the administrative cost share from 50/50 to 25/75, with counties picking up 75% of the cost vs. 50% in the past. The congressman's representative was receptive to our position and will discuss this with the congressman. NACO will continue to track this policy and follow up with the congressman's office. If needed, we will schedule additional time with the congressman to share our concerns and offer possible solutions.

I have previously discussed the change approved by the Northern Income Maintenance Consortium, which removed Forest County from our Consortium. The Wisconsin Department of Health Services approached the Consortium again, asking us to reconsider our position regarding Forest County and to continue providing some services to its residents. The request was for us to contract directly with DHS and continue processing Forest County cases by handling all of their electronic and phone applications and reviews. Because we partner with DHS on several initiatives, we reviewed the request. While DHS made some concessions and was open to negotiation, the proposal was not in the best interest of Wood County or the Northern Income Maintenance Consortium customers. Ultimately, we declined the request and plan to proceed without Forest County in 2026. DHS may once again reapproach us and request that we continue providing service to Forest County for the first two months of 2026. We will consider this request, provided we are adequately compensated for our efforts. I will keep you apprised of the developments as we learn more.

I am excited to share that Norwood Administrator Kornack has returned from leave and rejoined our team on Monday, December 8, 2025. I look forward to catching Marissa up and preparing for the end of 2025 and the beginning of 2026 at Norwood Health Center.

I, along with H&HS Chair Rozar, attended the Wisconsin Counties Association's Health and Human Services Steering Committee meeting on November 21. The meeting was held virtually and facilitated by WCA staff. There were presentations on several topics related to Human Services programming.

Administrative Services Update by Mary Schlagenhaft

Administrative Services Team members attended various meetings specific to their job duties during the month. These included, but not limited to:

- Divisional Budget Meetings conducted, continued communication on budget.
- Edgewater claims billing "Triple Check Meeting" participating: Claims Specialist, Therapy Provider, Business office management team MDS Coordinator
- Additional accomplishments: Ongoing EHR SmartCare learning, cross training, workflows and processes reviewed and updated as need.
- Completion of 2025 Transportation Contract shared at Public Hearing and submitted timely.

Accounting and Accounts Payable Team

- Contract Coordinator added 3 contracts, 2026 contracts on progress and on time
- Submitted State Aids Final reports for contracts ending 9/30/25 and October reports
- Attended training for new CCOP reporting portal (HEART) and 3 CLTS Teleconferences
- Added 3 new CLTS enrollments (all from waitlist)
- Added 2 new CLTS providers and updated list of services available in all CLTS staff's workbooks
- Setup folders and created documents for new CLTS staff
- Updated budget report process and began running 2026 budget reports
- Completed and submitted to NIMC Director the BBB Impact for 2026
- Edgewater had 4 new hire orientation sessions

- Edgewater Business Services is working together on some billing tasks to help Wifpli complete Edgewater NH billing
- Norwood had submitted 2024 AHA (American Hospital Association) annual survey
- Admin Services Asst Manager attended Leadership Retreat
- Staff attended Fall All Staff Meeting – via Webex
- Staff reviewed CMS Fraud and Code of Conduct PowerPoint training materials as required by Human Services

Support Services Team

Behavioral Health Clinic service notes: We currently have a system in place to review and communicate with clinicians twice a week ensuring all appointments have service notes and errors or missing notes are identified

Records Released:

Behavioral Health Records Released: 74
 Family Service Record/Background checks released: 43
 Records pending/in progress: 16
 Total Completed: 117

Other Unit Information

- Support Services Staff updates – no vacant positions
- Attend Open Records Requests meeting – w/Corp Counsel, laws and guidance
- Attend Wood County Leadership Training @ MSTC
- Attend Juvenile Document Review meeting: we Deputy Dir/FS team, Probate clerk, DA's Office
- Attend SmartCare superuser mtgs & SHS WI users mtgs
- Attend Streamline contract review meeting
- Attend department All Staff virtual meeting
- HIPAA: 6 HIPAA/ Confidentially breaches - investigated /resolved
 - 1- confidentiality; email address error- no phi found
 - 5- *pending* investigation: disclosure of verbal and written client services/phi outside of department

Ongoing

- Privacy/Security: in progress- SRA risk mitigation 6 of 11 completed; partnership with *MetaStar- BH Connect*; DHS funded
- Participate in SUD workgroup- 42 CFR part 2
- Participate in HIPAACOW TPO- ROIs workgroup
- IMS/TCM migration to Laserfiche- in progress- retention list was provided to IT- 4/1/2025. IT began granting permissions to designated staff for viewing draft of repository
- Records Retention: Completion of destruction of past retention client documents
- FS MFLD records 4th floor - up to date
- RB- FS and CCS records destruction/move to vault up to date
- RB Foster Care provider records in progress- training staff on retention guidelines

Claims & Accounts Receivable, Client Interactions

- Testing 835 Files for Medicare Payer (MA is completed and working well)
- Monthly A/R review to determine collectability at all locations.
- Attended Monthly BH and Claims meeting for continuity in claim/service documentation needs.
- Prepared Financial Policy for Minimum Monthly Payment and Sliding Fee Schedule for HSRA grant. To be Presented for review and adoption before end of 2025.
- Transfer of Retired Electronic Health Record software TCM Financial documentation in process with assistance of IT. Record retention parameters of what documents to maintain in Laserfiche provided to IT/Help desk.

Insurance Claims created and submitted for current reporting period

- Norwood: 252 claims billed: \$1,325,947
- Edgewater: 96 claims billed: \$979,729
- Community: 5,539 claims submitted in the amount of \$568,051. Cash Receipts \$470,903

Service Admission Intakes - by Location

- NHC Admissions: 29 hospital, 3 LTC
- Edgewater: 6
- Community
 - 46 intakes for new clients conducted (currently no waiting list for therapy at OPC)
 - 1,138 appointments scheduled, 813 attended (71%)

2025 TRIP Monies received YTD:

- Norwood: \$36,189
- Community: \$31,377

Family Services Update by Jodi Liegl

Out of Home Care Numbers: As of the end of November, we have the following number of youth court ordered in restrictive placements:

Type of Facility	Number of Youth	Cost Per Day Range
Group Homes	1	\$300/day
Residential Treatment Centers	2	\$772.78 - \$1,000/day
Secure Detention	0	\$150 - \$500/day
Corrections	0	\$501/day
Mental Health Hospital (pending accepted placement)	0	\$1632/day with some MA reimbursement
Psychiatric Residential Treatment Centers (out of state)	2	\$1,350 - \$1,500/day

No youth served time in secure detention in the month of November.

Personnel: We had two new ongoing case managers join the team in November. Kayla Dartt and Ashlee Soik are our newest members of the team. We are recruiting for two vacant positions: a child protection initial assessment worker and a child protection ongoing worker.

Community Resources Update by Olivia Lloyd

Transportation: In November, the Transportation program provided 594 bus rides. Of these rides, 184 were for employment, and 88 were for medical. The program also provided 52 volunteer rides. Of these, 30 were for employment, and 22 were for medical.

WHEAP: The 2026 heating season began October 1, 2025. Wood County has received over 1000 applications. Due to the government shut down, benefits issuance was delayed. The first benefit extraction will occur December 10th.

Edgewater Haven Update by Justin Cieslewicz

Census Update: In the month of November, we had 7 admissions and 7 readmissions. Current Memory Care census is 17 residents. Census comparison to last year:
 November 2024 – 43.27 average census with 6.60 rehab
 November 2025 – 46.93 average census with 7.40 rehab

November 2024 – Admissions 15/Discharges 8/Readmissions 8/Deaths 1
 November 2025 – Admissions 7/Discharges 5/Readmissions 7/Deaths 1

November shown to be successful in total census. The team at Edgewater Haven has remained committed to admissions and when a bed would open, the team would work to fill that bed. The commitment to admissions resulted in a 93.8% occupancy rate for the month of November as Edgewater Haven is licensed for 50 beds.

Personnel Update: Open positions of writing this:

Nursing: Licensed Nurses: 2 Full-time Nurses, 1 Part-time Nurse, and 1 Full-time CNA

Norwood Health Center

Norwood Health Information Department by Jerin Turner

Elizabeth Justice has been hired as the casual receptionist, and she will be starting with us on December 5, 2025.

Norwood Nursing Department by Liz Masanz

For nurses, we currently have one agency nurse covering an open weekend position.

Our new contracted pharmacist from Health Direct is doing well, keeping on top of the pharmacy visits and medication room audits.

A new Hoyer lift and bladder scanner were purchased this month, and we will be purchasing some additional equipment to replace some aging wheelchairs and shower chairs.

Admissions Unit: The average census for the month of November was 9.1 and 8.20 YTD through November. The average length of stay for November was 8.97 and 8.61 YTD. There were 28 admissions and 29 discharges, with six 30-day readmissions.

The unit remains busy. We are working with the treatment director on solutions for how to better deal with certain scenarios revolving agitated patients, staff injuries, etc.

Long Term Care: The long-term care unit had three admissions and no discharges in November, with an average census of 13 on Crossroads and 12.5 on Pathways, and 12.21 and 13.09 YTD respectively, all of which are above budgeted census.

Melanie (LTC Head Nurse), Megan (LTC Social Services Coordinator), and Liz (DON) attended the Focus Conference in Green Bay, WI. Liz and Megan presented on financial exploitation at the conference, and it was very well received.

Norwood Dietary Department by Larry Burt

Congregate meals for the month of November were 3,982 with revenue of \$30,467. Congregate meals year to date were 50,850 (21% decrease compared YTD to last year), with revenue of \$389,084 (18.6% decrease compared YTD to last year). Meal reductions and impact on budget continue to be monitored and managed closely.

Of the 13,835 meals decrease YTD in November of 2025, Marshfield site makes up 60.8% of the decrease. The Marshfield site also makes up \$64,566 of the total revenue decrease. Since the closing of Cedar Rail in October of 2024, the Marshfield site located at the Senior Center, has not made up the gap in meals lost due to the closing.

Norwood Maintenance Department by Lee Ackerman

CIP Updates:

Water Pipe Replacement- The design plans are nearly completed; we were told they should be finished in early December. This is behind schedule due to a series of staffing issues with the design firm. Once we have the completed plans, the engineer and Lee will go through the building one last time, from roof to crawlspace, to verify accuracy.

Reuben met with Lee at Norwood to discuss asbestos abatement and both agreed that it would be necessary to open the walls in a typical bedroom to determine where pipes are run. This will help clarify specifications

and hopefully keep bids reasonable. The design plans will specify which wall must be abated and how much material needs to be removed to accomplish the work. The plans will also offer options for having more asbestos removed at the same time for the Board to consider.

Badge Readers- Installation of badge readers for the Medical Records office area and the Crossroads unit has been completed.

Circulating Fans- Work was completed on the installation of the new circulating fan components and did not encounter any unforeseen expenses. Once the invoices have been received, Lee will submit those along with the application started earlier in the year to Focus on Energy for an incentive payout. The amount of the incentive is projected to about \$6,000 for these energy-saving improvements, this will be on top of the decrease in utility costs we expect to see since the new fans can ramp down fan speeds during times of lower demand.

Other Maintenance:

The replacement board for the Chiller unit has been on back order and has not arrived yet. At this point, replacement may need to wait until spring to allow the unit to run for calibration, though the expense for the components is expected to be taken from 2025 budget as planned.

Sprinkler Testing Code- Fifty-two sprinklers were replaced on the East Wing due to a failed test sample from that area. At the same time, two more sample groups were taken to be tested to ensure similar sprinklers are acceptable in adjacent areas. At this time, the results are pending.

CVSO Report to the Wood County Health and Human Services Committee

Meeting Date: December 18, 2025

November 2025 Activity: During the month of November, we completed/submitted 172 federal forms to include:

- 23 Intent to file a claim (this marks the effective date while we assist the veteran in gathering all the required supporting documentation)
- 17 Appeals – Higher Level Review, Notice of Disagreement (appeal), appeals to Board of Veterans Appeals (Veterans Law Judge)
- 18 New claims for disability compensation
- 1 New claim for veterans’ pension
- 2 New claims for surviving spouse benefits (DIC or surviving spouse pension)
- 8 New applications for VA Healthcare
- 27 Appointments of Claimants Representative (POA for American Legion, VFW, DAV etc.)
- 13 Burial and marker applications
- 11 Request for individual’s VA or private medical records

Activities:

1. Completed as of December 10, 2025:
 - a. November 11 – Veterans Day
 - i. Visit with two veterans residing at Wellington Place
 - ii. Wisconsin Rapids YMCA – Mr. Sheppard is speaking
 - iii. Wood County Veterans memorial – MC for program
 - iv. Rededication of Midstate Technical College (WI Rapids campus) Veteran Memorial
 - v. Governor’s Veterans Day Reception at Executive Residence
 - b. November 12- Webinar on Veterans to Renaissance Learning nationwide Wellness program.
 - c. November 18 – VA regional Office Leadership quarterly call in with CVSOs/VSOs.
 - d. November 19 – Tomah VA Medical Center’s Director CVSO and legislative liaison quarterly meeting.
 - e. December 8- Wood County Veteran Service Commission meeting.
2. Near Future:
 - a. January 6 – Wood County Veteran Service Commission meeting.

Office updates:

Office policy, whenever possible a complete review of a new client’s VA file is conducted as the VA has a lot of regulations and doesn’t always follow them. In the VA Benefits Administration (disability, pension and education) there is a procedure called “Clear and Unmistakable Error” or CUE. It is a very specific, rare kind of error the VA makes in a final decision, and if you prove it, the VA must go back and fix that old decision as if it were done correctly the first time, often with significant retroactive back pay.

What CUE Means-

- A CUE exists when the correct facts were before the VA and the VA misapplied the law or regulations that were in effect at the time of the original decision.
- The error must be “undebatable,” meaning no reasonable person reviewing the record and law at that time could say the decision the VA made was correct.
- The mistake must have clearly changed the outcome back then (for example, service connection should have been granted or the rating or effective date should have been higher or earlier).

What Does Not Qualify as a CUE-

- A simple disagreement with how VA weighed or interpreted the evidence is not CUE; it must be an actual factual or legal mistake, not a difference of opinion.
- VA's failure to assist (like not getting certain records or not scheduling an exam) generally cannot be the basis for CUE, and new evidence created or obtained after the old decision cannot be used to prove CUE.

Pending examples our office is currently working two-

- Veteran moved to Wood County from Portage County who worked his original claim. Veteran casually stated that he filed a disability claim but was denied. I asked if I could look into it for him. One issue was for Tinnitus (ringing in his ears) claimed back in January 2014 and the veteran was discharged from service less than a week from the date he filed the claim. The VA denied the claim based on the opinion of the audiologist who stated as there is no hearing loss the tinnitus was diagnosed but not service connected. VA law has certain disabilities that are presumptive. In the case of tinnitus if manifested to the 10% disability level (which is tinnitus in any form/level) within one year of discharge it is presumed to have been caused by service. Veteran will receive over **\$13,000** in back compensation and \$175 per month going forward (all non-taxable).
- Another veteran new to our office/area who was rated overall 70% back in 2015. We reviewed his file and current medical issues. We claimed a CUE on one of his ratings granting a 0% (non-compensable) rating. The compensation exam for that issue clearly showed the disability to meet the requirements of a 10% rating. The VA conceded the CUE and changed his 70% to 80% effective 2015. The VA is still computing the back compensation, but rough estimate is it will be over **\$30,000** tax free. Note -other issues we identified were also decided and veteran is now 90% service-connected effective March 2025 total monthly increase of \$581 per month.

MINUTES PUBLIC SAFETY COMMITTEE

DATE: Monday, January 12, 2026
TIME: 9:00 AM
PLACE: Courthouse – Conference Rm #302

MEMBERS PRESENT: Joseph Zurfluh, Dennis Polach, Jeff Penzkover, William Voight, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Zurfluh called the meeting to order at 9:00 AM.
2. The minutes of the December 8, 2025, meeting were reviewed. Motion by Hamilton/Voight to approve the minutes as presented. Motion carried unanimously.
3. There was no public comment.
4. The next meeting will be held on Monday, February 9, 2026, at 9:00 AM.
5. The Communications Department presented their report and bill listing for review.
6. The Emergency Management Department presented their report and bill listing for review.
7. The Dispatch Department presented their report and bill listing for review.
8. The Coroner presented their monthly report and bill listing for review.
9. Sheriff Becker reviewed various reports and activities of the Sheriff's Department. He highlighted the following:
 - Reviewed the front office changes in personnel and that Lt. Peterson leads that group.
 - A new therapy dog is in training for SRO Nehls for the Auburndale School district.
10. Becker presented a resolution amending the 2026 Sheriff Traffic budget for the use of carryover grant funds for seat belt enforcement. Motion by Hamilton/Polach to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
11. Motion by Zurfluh/Hamilton to approve the voucher listings for Communications, Coroner, Dispatch, Emergency Management, and Sheriff's Department. Motion carried unanimously.
12. Motion by Zurfluh/Hamilton to go into closed session pursuant to Wis Stats 19.85(1)(c) to consider a leave of absence request for an employee. Motion carried unanimously.
13. Motion by Hamilton/Penzkover to move back into closed session. Motion carried unanimously.
14. Chairman Zurfluh declared the meeting adjourned 9:25 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Public Safety Committee
January 12, 2026**

NAME	REPRESENTING
BILL VOIGHT	wc-7
Bill Clendening	wc 15
Dennis Polach	wc 14
Saran Christensen	WCEM
Kim McGrath	HR
Erik Engel	wc COM
Shawn Becker	wcsd
Arenhi Ellis	wlsd
Charlie Augesteg	wcsd
Tony Austin	Disputes
David Patton	COV NEV
Cloe Hilliker	me
Scott BREHM	wc #9
Ted Asavoch	Woods County Sheriff's Dept./Jail
Darrin Steinbach (Web Ex)	Finance
Tyler Mellinger (Web Ex)	Emergency Mgmt
Lance Pliml (Web Ex)	CB Chair

**WOOD COUNTY
TRAFFIC SAFETY COMMISSION MEETING**

Date: Wednesday, December 10th, 2025

Time: 10:30 AM

**Place: Conference Room
Wood County Highway Dept
Wisconsin Rapids, WI**

Agenda

Present – Roland Hawk – Wood Co Highway, Emily Arendt - Wood Co Emergency Management, William Clendenning – Wood County Board, Dennis Polach – Wood County Board, Joseph H. Zurfluh– Wood County Board, Charles Hoogesteger – Wood Co Sheriff Dept, Matthew Susa – Wood Co Sheriff Dept, Todd Horn – Wis DOT BOTS, Cara Abts – WisDOT, Lance Pliml - Wood County Board Chairman

1. Meeting called to order by Roland Hawk at 10:30 AM.
2. Minutes of the September 2025 Traffic Safety Commission Meeting.

Motion to amend the minutes, changing title of Lance Pliml to Chairman, motion by Roland Hawk to accept the minutes, second by Brandon Whipple. Motion carried unanimously.

3. Charles Hoogesteger reports no traffic fatalities for this quarter.
4. Updates on Wood County Highway Projects delivered by Brandon Whipple. Projects on County Highway BB and T have been completed. Prep is underway for projects to improve safety along areas on County Highway U and Plank Hill Ln for the upcoming year.
5. Cara Abts present for WIS DOT. Funding applications have been submitted to develop projects to improve safety in multiple areas along US 10 and plans for a roundabout going in at the intersection at WIS 54 and 73. The Safety Engineer’s report shared an area of concern along Highway 13 and Nature’s Way to be mitigated by adjusting speed zones. The project forecast for 2026 was shared.
6. Todd Horn, Law Enforcement Liaison, reporting from WIS DOT. The quarterly slideshow was presented. Information such as Wood County crash statistics, Law

Enforcement phlebotomy program, WiSTAR traffic stop data tracking through Community Maps, Safe System Approach and predictive analytics data from 2019 – 2024 was shared.

7. Other business brought before the commission.
 - a. Upcoming meeting between Towns Association and Wisconsin State Patrol on January 16th at the Pittsville Community Center regarding possible development of an ordinance about permits and road weight limits.
 - b. AARP is teaching a series of Smart Driving courses for Seniors that will be offered in the area this upcoming year.
 - c. Reminder of date/time for next meeting – March 11th, 2026 at 10:30 AM.
8. Public Comments - No public comments
9. Adjournment – **Motion to adjourn by Roland Hawk, second by Joseph Zurfluh at 11:05 a.m.**

Minutes taken by: Emily Arendt – Wood County Emergency Management

These minutes are preliminary until reviewed and voted on at the next Traffic Safety Meeting



December Monthly Report

Wood County Sheriff's Rescue

Submitted by: Ann Burger, WCSR Secretary

December Training Descriptions

Date	Type	Description
2-Dec	Business Meeting	December Business Meeting
9-Dec	Work Night	Truck checks and call sheet completed.
16-Dec	Work Night	Moved airboat, dingy, and Marine 1 around in garage for winter use.
23-Dec	Work Night	Truck checks and call sheet completed.
30-Dec	Work Night	Truck checks and call sheet completed.

Call Summary

Call #	102	103	104	105	106
Date	12/2/2025	12/6/2025	12/8/2025	12/9/2025	12/22/2025
Time	6:02	17:03	7:58	7:15	15:10
Day of Week	Tuesday	Saturday	Monday	Tuesday	Tuesday
Township	Grand Rapids	Nekoosa	Saratoga	Saratoga	Port Edwards
Location	48TH ST N & STH 54	951 MARKET ST	CHURCH AVE & STH 73 S	STH 13 & STH 73	CTH GG & STH 54
Rescue 3	M. Wiberg	D. Westfall	M. Wiberg	M. Wiberg	M. Wiberg
Rescue 4					
Rescue 5					
10-22ed					Yes
Call Type	10-50 w/ Unknown Injuries	Other	10-50 w/ Unknown Injuries	10-50 w/ Injuries	10-50 w/ Injuries
Medical/Extrication					
Ambulance	UEMR		WFRD	WFRD	WFRD
EMR	Grand Rapids		Saratoga	Saratoga	Saratoga
Fire	Grand Rapids		Nekoosa	Nekoosa	Port Edwards
Air					
Tools/Equipment Used					
Notes		Parade			
Other members on scene					

Call Summary

Call #	107	108	109	110	
Date	12/24/2026	12/27/2025	12/28/2025	1/29/2026	
Time	0:08	15:59	9:43	8:19	
Day of Week	Wednesday	Saturday	Sunday	Monday	
Township	Grand Rapids	Grand Rapids	Grand Rapids	Port Edwards	
Location	PRAIRIE RIDGE & FOX RUN DRIVE	10TH ST S & PETERSON AVE	80TH ST S & JUNIPER RD	1351 WISCONSIN RIVER DRIVE	
Rescue 3	M. Wiberg	D. Westfall	B. Franz	Out of Service	
Rescue 4					
Rescue 5					
10-22ed	Yes				
Call Type	10-50 w/ Unknown Injuries	10-50 w/ Injuries	10-50 w/ Unknown Injuries	10-50 w/ Unknown Injuries	
Medical/Extrication					
Ambulance	UEMR	UEMR	UEMR	WRFD	
EMR	Grand Rapids		Grand Rapids	Port Edwards	
Fire	Grand Rapids		Grand Rapids	Port Edwards	
Air					
Tools/Equipment Used					
Notes					
Other members on scene		M. Wiberg B. Franz	M. Wiberg		



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

January 5th 2025

MEMORANDUM FOR Sheriff Becker; Public Safety Committee

SUBJECT: Monthly Crime Stoppers Report – December 2025

The Crime Stoppers program received 28 tips in the month of December 2025 that were forwarded to the appropriate agencies for follow-up, as reported by P3.

The last monthly board meeting was held on November 12, 2025. The next regular meeting will be January 14th, 2026.

Respectfully Submitted,

Daniel Berres
Investigator Sergeant
Wood County Sheriff's Department



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

2025 K9 Report

	TRAINING HOURS	USEAGE/ DEPLOYMENTS	DEMO/ COMMUNITY
K9 Sig	14	0	0
K9 Bingo	19	0	0
K9 Timo	15	2	0
K9 Rosco	14	2	0
K9 Lola	See	Below	

TRAINING (MONTHLY) –

The Wood County Sheriff's Department trained with the Wisconsin Rapids Police Department K9 Unit and Portage County Sheriff's Department K9 Unit during the month of December. The training venue consisted of the old US Bank location in the City of Wisconsin Rapids. Areas of training consisted of odor detection, civil search for man, and obedience with apprehension.

TRAINING (INDIVIDUAL) –

- Deputy Beathard and K9 Rosco completed obedience training in the office and completed pod casts for additional training.
- Lieutenant Christianson and K9 Bingo completed on-duty training in the area of obedience, tracking, odor detection, and handler knowledge training with pod casts.
- Deputy Pidgeon was researching and reviewing podcast videos
- Sergeant Arendt and K9 Timo completed 3 hours of on duty training. This training consisted of tracking, obedience, and reviewing case law referencing K9 sniffs in driveways (Collins v Virginia and Florida v Jardines).

USEAGE –

- Deputy Beathard and K9 Rosco had two deployments for the month of December. One deployment was a traffic stop with no indication, and Mary's place for a door bottoms sniff.



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

- Sergeant Arendt and K9 Timo had two deployments for the month of December. One of these deployments was a vehicle sniff on a traffic stop that resulted in an indication. Search of the vehicle revealed marijuana and the wax. The second deployment was a door bottom sniff at a private residence resulting in no indication.

DEMO/COMMUNITY –

ADDITIONAL INFORMATION –

Lola's Work and Training Schedule November 2025

November 4th

Visited Pods on 2nd and 3rd floors

November 3-4th

Prepped for Lola's birthday week

November 10th

Collected donations from courthouse employees

November 11th

Collected donations from courthouse employees
Attended Lt. Meeting and Recovery Pod Application Process
Visited 4th floor pods

November 12th

Jail Interview
Visited Riverblock Human Services and Finance for donations
Visited Highway Department for donations
UW Extension office presented Donations to Lola
Accepted a donation from Park City Credit Union for the fundraiser they did for our K9 Department
also collected donations to SWCHS from Park City employees

November 13th

Attended Leadership Training at MSTC and collected donations from MSTC Employees and County Employees

November 14th

Visited EM for donations and Human Resources



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Visited Norwood both Secured and unsecured housing units and picked up donations

November 15th

Celebrated Lola's Birthday

November 17th

Attended discussion group for Programing and treatment in the jail at UWSP

November 19th

Jail Tour with High School Kids

Dropped of donations collected for Lola's Birthday Wish at SWCHS

November 20th

MSTC HSED Graduation

Accepted a donation for K-9 Department from VFW

November 23rd

Jail Tour with potential new hire

December 2025 Lola's Training and Work Log

December 2nd

Interview Jail

December 4th

Visited Pittsville Elementary 2nd Graders

December 9th

Interview Jail

Lt. Meeting

December 13th

Town of Remington Volunteer Fire Dept Open House

December 16th

Escorted inmates to see jail provider

Attended the presentation of the badge to Wheelers in Wisconsin Rapids for their continued support of our K9s

December 18th

Visited Clerk of Courts, DA's Office and Planning and Zoning and kids who were attending a court hearing in branch 1



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

December 22nd

Escorted Inmates to see provider

Escorted an inmate to court

December 23rd

Lola visited all 4 floors

December 2025

Lola Adopted a Grandparent at Edgewater Home.

December 26th

Lola attended an interview with Channel 12

Met with inmates leaving for prison

Respectfully,

Brandon Christianson

Brandon Christianson

Patrol Lieutenant



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

HUMANE OFFICER

11-24-25 to 12-31-25

Animal Bites:	<u>Dog</u>	<u>Cat</u>	<u>Squirrel</u>
• Arpin	0	0	0
• Auburndale	0	0	0
• Grand Rapids	0	0	0
• Nekoosa	0	0	0
• Wis. Rapids	2	1	0
• Wood	0	0	0
• Marshfield	0	0	0
• Saratoga	3	0	0
• Port Edwards	1	0	0
• Richfield	1	0	0
• Lincoln	0	0	0
• Rock	0	0	0

Inhumane /Abuse Case: 1

Abandonment: 0

Animal vs Animal: 1

Abatement Order: 0

Animals at Large: 0

Major Incidents: 0

Follow-up-Brooke: 2

Follow-up-Susa: 0

Monthly Hours: 18

2025 YTD Hours: 315.75

Submitted by: Jenna McDonald



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Department of Natural Resources Patrols

December 2025

ATV

- Patrol Hours – 30.5
- Citations - 0
- Warnings – 0

BOAT

- 3 Hours- Boat Winterized

SNOWMOBILE

- Patrol Hours -4
- Citations- 0
- Warnings – 0

Submitted by

Sgt. Matt Susa



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Operations Overtime/Comp Time Totals

DECEMBER 2025 (11/23/25to 01/03/26)

Patrol

Overtime hours:	218.5
Comp time hours:	318
Holiday Pay/Comp hours:	494/72

Investigations

Overtime hours:	35.5
Comp time hours:	69.08

Security Services

Overtime hours:	30
Comp time hours:	3.25

TOTAL CALL OUT:	15
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Submitted By: Charles Hoogesteger – Operations Captain



Public Safety Committee Meeting

Security Services December 2025 Report

For the month of December, the total number of prohibited items prevented from entering the Courthouse are:

Guns -	0
Knives -	72
O.C. -	9
Misc. Items -	4

The miscellaneous items that were located were three (2) pairs of scissors, a screwdriver and a shell casing.

Security Services screened 7,188 people entering the courthouse in December. Security had 27 security requests from different departments within the Courthouse. Security also assisted with three (3) jury trials for the month of December.

Security served four (4) civil process papers, fulfilled two (2) warrants and handled five (5) complaints for the jail. The five complaints were for a theft, two criminal damage to property complaints, a possible sexual assault and a mental evaluation.

Due to schedule shortages on patrol, Security assisted them by testifying in a preliminary hearing, so the night patrolman did not have to come in to testify, to then return to duty that evening.

During the Month of December, I utilize part-time employees for 27.5 hours to fill employee shortage hours and for trainings. Several shifts ran short due to no part-time employees able to help.

Report submitted by: Lieutenant Bryan D. Peterson



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

Public Safety Committee Meeting

School Resource Officer (Auburndale) December 2025 Report

For the month of December, the School Resource Officer initiated/responded to 13 calls of service while at the Auburndale High School/Middle School/Elementary School. The calls for service included:

- Welfare Checks (Mental Health)
- Disturbances (Fight)
- Extra Patrols for monitoring traffic before/after school
- Disturbances (Child Abuse Investigation)
- Assisted patrol/investigations with several LE related incidents outside the school
- Truancy
- Civil Standby for Child Custody Dispute

(Noted: December was a short school calendar month due to the Holidays)

The School Resource Officer also participated in the following:

- Safety walk at the High School/Middle School
- Safety walk at Elementary School
- Attended Varsity Basketball Games
- Attended after school Christmas Concert
- Attended Veterans Coffee and Community Coffee at High School
- Narcan Training
- Attended Auburndale Village Board Meeting
- Attended High School Classroom for Jury Trial Lesson and Participation

As always, the School Resource Officer made a continued presence within the schools and continues to be a positive role model for students within the district.

Report submitted by: SRO Nehls #441



WOOD COUNTY SHERIFF'S DEPARTMENT



SHAWN BECKER, SHERIFF

US HWY 10 Cross Traffic Monthly Report

December (12/01/25 – 12/31/25)

Intersection	Time Spent (min)	Citations	Warnings
USH 10/Day RD	95	0	0
USH 10/CTH T	886	0	0
USH 10/CTH E	0	0	0
USH 10/STH 186	211	1	1
USH 10/North RD	60	0	1
USH 10/CTH K	57	1	1
USH 10/Blueberry RD	0	0	0
USH 10/CTH N	0	0	0
USH 10/CTH S	0	0	0
USH 10/Brookside RD	60	0	0
USH 10/CTH F	0	0	0
USH 10 Patrol	40	0	0
Totals:	1409	2	3

MINUTES – 1409

WARNINGS – 3

CITATIONS – 2

CRASHES – 4 (3 Injury/1 Property Damage)

Submitted By: Charles Hoogesteger – Operations Captain

WOOD COUNTY JAIL

January - June 2025

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	January			February			March			April			May			June		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	189	77	30	198	75	30	188	71	29	188	0	24	192	0	24	193	0	35
2	189	77	30	197	75	30	188	71	29	185	0	25	185	0	27	194	0	35
3	187	76	28	201	75	30	189	71	28	188	0	24	187	0	30	185	0	35
4	190	75	27	195	72	30	177	69	26	179	0	25	191	0	30	190	0	35
5	193	75	27	199	72	34	181	69	25	187	0	25	189	0	29	187	0	34
6	193	75	27	202	73	34	184	70	25	185	0	24	188	0	29	189	0	34
7	189	73	28	198	69	34	183	69	26	185	0	24	187	0	29	194	0	34
8	194	72	29	194	69	34	179	68	26	179	0	23	187	0	29	198	0	34
9	193	69	29	193	69	32	177	68	26	184	0	23	184	0	29	200	0	34
10	193	68	31	195	69	32	175	68	23	187	0	23	185	0	28	204	0	34
11	197	73	32	197	69	32	178	65	23	192	0	26	188	0	28	202	0	33
12	196	73	32	200	67	32	177	65	24	193	0	25	189	0	26	198	0	31
13	198	73	32	199	64	33	179	62	24	196	0	24	189	0	27	196	0	33
14	195	70	31	202	67	33	178	61	26	200	0	24	185	0	27	196	0	33
15	195	70	30	200	70	34	180	59	27	197	0	24	185	0	28	195	0	31
16	201	73	31	201	70	33	179	59	27	198	0	24	194	0	32	198	0	31
17	194	72	30	202	70	32	180	59	27	202	0	24	194	0	32	198	0	31
18	200	74	31	193	68	32	180	56	28	196	0	24	194	0	32	200	0	31
19	205	74	31	187	66	32	181	53	28	196	0	25	190	0	32	198	0	33
20	207	74	31	194	72	32	177	50	30	197	0	25	190	0	33	192	0	32
21	208	74	31	191	70	31	180	47	30	200	0	25	187	0	33	194	0	32
22	203	74	32	195	72	31	184	44	30	202	0	24	188	0	35	193	0	32
23	204	75	32	195	72	31	189	44	30	200	0	24	192	0	35	191	0	31
24	200	77	32	197	72	30	188	44	29	197	0	24	192	0	35	194	0	30
25	204	74	32	186	70	31	182	41	29	192	0	24	191	0	33	188	0	30
26	202	73	32	185	69	29	190	35	28	194	0	25	191	0	33	186	0	30
27	203	73	32	187	71	29	191	33	28	192	0	25	190	0	33	189	0	29
28	201	73	33	183	70	29	192	30	28	193	0	25	195	0	36	190	0	28
29	199	72	34				205	10	27	190	0	26	187	0	35	195	0	28
30	201	76	34				199	10	27	188	0	24	183	0	34	199	0	28
31	198	74	33				198	0	27				185	0	35			
WCJail	197.5			195.2			184.1			192.1			188.8			194.20		
Shipped	73.5			70.3			52.3			0.0			0.0			0.00		
EMP	30.8			31.6			27.1			24.4			30.9			32.03		
Avg Length of Stay (Days)	30.20			44.90			30.50			33.30			24.30			28.30		

WOOD COUNTY JAIL

July - December 2025

DAILY POPULATION / INMATES SHIPPED OUT / EMP

Day	July			August			September			October			November			December		
	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP	Total	SK	EMP
1	202	0	28	191	0	31	201	0	28	183	0	22	212	0	25	206	0	24
2	201	0	26	187	0	31	201	0	28	182	0	23	212	0	24	206	0	25
3	202	0	25	187	0	31	196	0	27	189	0	25	208	0	23	212	0	24
4	201	0	23	188	0	29	202	0	27	192	0	24	207	0	23	212	0	24
5	201	0	23	186	0	30	202	0	26	190	0	24	207	0	26	208	0	26
6	208	0	22	185	0	29	196	0	27	190	0	24	212	0	26	210	0	24
7	213	0	22	186	0	30	197	0	26	186	0	24	208	0	26	210	0	24
8	205	0	24	192	0	31	197	0	26	190	0	24	203	0	27	211	0	24
9	200	0	26	190	0	31	192	0	26	192	0	24	206	0	27	208	0	24
10	203	0	26	192	0	31	186	0	25	189	0	22	207	0	26	207	0	24
11	196	0	27	192	0	31	188	0	25	196	0	23	211	0	28	200	0	24
12	196	0	27	186	0	31	194	0	25	198	0	23	210	0	28	199	0	26
13	200	0	28	185	0	30	188	0	25	198	0	22	216	0	29	195	0	26
14	199	0	28	186	0	29	188	0	25	199	0	24	214	0	29	196	0	25
15	192	0	28	183	0	30	192	0	25	194	0	25	214	0	29	199	0	25
16	190	0	27	183	0	30	191	0	25	193	0	25	214	0	28	201	0	25
17	192	0	27	186	0	30	195	0	25	198	0	25	215	0	27	199	0	26
18	189	0	27	184	0	30	195	0	25	200	0	26	216	0	26	198	0	26
19	191	0	28	186	0	29	198	0	24	208	0	26	217	0	26	199	0	26
20	196	0	28	186	0	28	191	0	23	209	0	26	221	0	26	192	0	28
21	195	0	28	185	0	28	193	0	23	204	0	26	213	0	26	190	0	28
22	195	0	30	188	0	28	193	0	22	209	0	26	214	0	26	190	0	27
23	196	0	30	183	0	27	189	0	22	211	0	26	217	0	26	190	0	27
24	195	0	32	183	0	26	191	0	22	211	0	26	217	0	26	187	0	27
25	195	0	32	188	0	26	186	0	21	210	0	26	210	0	24	189	0	27
26	194	0	31	189	0	26	184	0	21	210	0	26	207	0	24	189	0	27
27	194	0	31	184	0	28	180	0	21	210	0	26	213	0	25	183	0	25
28	191	0	30	184	0	28	184	0	21	216	0	26	213	0	25	182	0	25
29	188	0	30	189	0	28	186	0	21	212	0	26	213	0	25	181	0	25
30	186	0	31	189	0	28	181	0	21	215	0	25	208	0	24	175	0	24
31	190	0	31	199	0	28				214	0	26				176	0	22
WCJail	196.65			187.16			191.90			199.94			211.83			196.77		
Shipped	0.00			0.00			0.00			0.00			0.00			0.00		
EMP	27.61			29.13			24.27			24.71			26.00			25.29		
Avg Length of Stay (Days)	32.50			30.20			28.2			22.7			30.3			35.1		

2025 Yearly Averages

Total	194.68
EMP	27.82

Date Population

Color indicates low population	3/10/2025	175
Color indicates high population	11/20/2025	221

Orange indicates the last day of Safe Keeper housing

Electronic Monitoring 2025	
Month	Monthly Average
January	30.80
February	31.60
March	27.10
April	24.40
May	30.90
June	32.03
July	27.61
August	29.13
September	24.27
October	24.71
November	26.15
December	25.29
TOTAL	27.83

Wood County Sheriff's Department Kitchen

MONTH		Breakfast	Lunch	Dinner	Specials
January 1/02/2025	WEEK 1	648	639	634	0
1/9/2025	WEEK 2	689	675	681	0
1/17/2025	WEEK 3	737	719	704	0
1/23/2025	WEEK 4	755	748	732	0
1/30/2025	WEEK 5	730	719	695	0
		3559	3500	3446	0
February 2-6	WEEK 6	716	687	699	0
02/14/25	WEEK7	731	754	710	0
2/21/2025	WEEK 8	749	754	719	0
2/28/2025	WEEK 9	695	680	662	0
		2891	2875	2790	0
March 6,2025	WEEK 10	674	691	643	0
March 14/2025	WEEK 11	687	688	662	0
20-Mar-25	WEEK 12	741	719	724	0
3/28/2025	WEEK 13	866	861	873	0
		2968	2959	2902	0
April 4-3-25	WEEK 14	1197	1205	1191	0
4/10/2025	WEEK 15	1246	1229	1185	0
4/17/2025	WEEK 16	1295	1277	1272	0
4/24/2025	WEEK 17	1322	1315	1260	9
5/1/2025	WEEK 18	1288	1278	1251	4
		6348	6304	6159	13
May 5/8/25	WEEK 19	1253	1230	1204	0
5/16/2025	WEEK 20	1206	1204	1167	0
5/22/2025	WEEK 21	1226	1199	1173	0
5/30/2025	WEEK 22	1222	1184	1204	0
		4907	4817	4748	0
June 6/6/25	WEEK 23	1217	1170	1182	0
6/12/2025	WEEK 24	1291	1228	1232	0
6/21/2025	WEEK 25	1306	1244	1263	0
6/28/2025	WEEK 26	1283	1213	1242	0
		5097	4855	4919	0
July 7-3-25	WEEK 27	1269	1279	1281	0
7/11/2025	WEEK 28	1430	1382	1382	0
7/17/2025	WEEK 29	1366	1295	1338	0
7/25/2025	WEEK 30	1319	1281	1261	0
7/31/2025	WEEK 31	1283	1229	1232	0
		6667	6466	6494	0
August 08-07-2025	WEEK 32	1267	1222	1263	0
8/14/2025	WEEK 33	1227	1202	1213	0

8/21/2025	WEEK 34	1260	1245	1222	0
8/28/2025	WEEK 35	1237	1228	1229	0
		4991	4897	4927	0
September 9/4/25	WEEK 36	1340	1327	1330	0
9/11/2025	WEEK 37	1338	1307	1328	0
9/18/2025	WEEK 38	1302	1305	1298	0
9/26/2025	WEEK 39	1327	1308	1308	0
		5307	5247	5264	0
October 10-2	WEEK 40	1278	1282	1252	0
10/10/25	WEEK 41	1281	1279	1281	0
10/20/2025	WEEK 42	1322	1303	1313	0
10/24/2025	WEEK 43	1407	1381	1394	0
10/30/25	WEEK 44	1429	1432	1420	0
		6717	6677	6660	0
November 11/6/20	WEEK 45	1451	1433	1418	0
11/10/2025	WEEK 46	1389	1407	1381	0
11/20/2025	WEEK 47	1435	1418	1433	0
11/27/2025	WEEK 48	1428	1434	1422	0
		5703	5692	5654	0
December 12/5/25	WEEK 49	1398	1409	1390	0
12/11/2025	WEEK 50	1385	1392	1365	0
12/18/2025	WEEK 51	1340	1331	1314	0
12/25/2025	WEEK 52	1274	1308	1252	
		5397	5440	5321	0
TOTAL		60552	59729	59284	13

Annual Report - 2025

Total meals	Food Cost plus Labor
1921	\$5,113.71
2045	\$5,443.79
2160	\$5,376.24
2235	\$5,562.92
2144	\$5,336.42
10505	\$26,833.08
2102	\$5,231.87
2195	\$5,463.36
2222	\$5,530.56
2037	\$5,422.49
8556	\$21,648.28
2008	\$5,345.30
2037	\$5,422.49
2184	\$5,435.98
2600	\$5,795.40
8829	\$21,999.17
3593	\$7,074.62
3660	\$7,206.54
3844	\$7,636.84
3906	\$7,709.20
3821	\$7,531.67
18824	\$37,158.87
3687	\$7,291.17
3577	\$7,043.11
3598	\$7,084.46
3610	\$7,108.10
14472	\$28,526.84
3569	\$7,027.36
3751	\$7,385.72
3813	\$7,507.80
3738	\$7,360.13
14871	\$29,281.01
3829	\$7,592.46
4194	\$8,257.99
3999	\$7,874.03
3861	\$7,602.31
3744	\$7,371.94
19627	\$38,698.73
3752	\$7,387.69
3642	\$7,171.10

3727	\$7,338.47
3694	\$7,273.48
14815	\$29,170.74
3997	\$7,870.09
3973	\$7,822.83
3905	\$7,688.95
3943	\$7,763.76
15818	\$31,145.63
3812	\$7,505.83
3841	\$7,562.93
3938	\$7,753.93
4182	\$8,234.36
4281	\$8,429.25
20054	\$39,486.30
4302	\$8,470.64
4177	\$8,224.51
4286	\$8,439.14
4284	\$8,435.20
17049	\$33,569.49
4197	\$8,263.89
4142	\$9,882.81
3985	\$9,763.25
3834	\$9,393.30
16158	\$37,303.25
179578	\$374,821.39

Cost per meal \$2.09

Cost Per day \$6.26

1/2/2026	WCJ10873	731 WS	12/30/2025	20:37	422662

Michael Welter

MINUTES
CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, January 7, 2026

TIME: 9:00 AM

PLACE: Courthouse – Room 302

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Wayne Schulz, Russ Perlock, Tim Hovendick (via WebEx, arriving at 9:35 AM), George Gilbertson

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 9:00 AM and declared a quorum present.
2. There were no public comments.
3. Under correspondence, County Conservationist Wucherpfennig announced the upcoming Wisconsin Land + Water Annual Conference.
4. The minutes of the December 3, 2025, meeting were presented. Motion by Buttke/Perlock to approve the minutes as presented. Motion carried unanimously.
5. Motion by Schulz/Buttke to approve the vouchers, monthly department reports and committee reports. Motion carried unanimously.
6. Interim Area Extension Director McGivern provided an updated timeline on when a new Area Director would be in place with the final interviews occurring at the end of this month. The hope is to have them on the job by March.
7. Wucherpfennig highlighted the upcoming Central Wisconsin Farm Profitability Expo being held in Marshfield on January 27, 2026.
8. Central Wisconsin Windshed Partnership Coordinator, Shannon Roedhe, provided a yearly update of activities completed over the past year, including planted and maintained windbreaks and snow fence.
9. Wucherpfennig reviewed the current status of the Mill Creek chloride issue and noted that not much has transpired in this regard due to the holidays. More information will be forthcoming.
10. Wucherpfennig brought the committee up to date on the current violations.
11. County Planner Simkowski presented a resolution amending the Town of Saratoga Zoning Ordinance, highlighting the various changes. Motion by Buttke/Schulz to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
12. Planning & Zoning Director Grueneberg reviewed the current status of the Broadband Equity Access Deployment (BEAD) around the Marshfield area. Two companies received funding to

ensure this area of the county has broadband access. Wood County should be completely covered by the end of 2028.

13. Grueneberg & Extension Educator Rombalski reviewed the proposed economic development grant application. The committee noted a couple of changes and then, by consensus, instructed staff that this version was ready to be distributed.
14. Motion by Leichtnam/Buttke to approve per diem and mileage to one member of the CEED Committee to attend the Citizens Water Group each month. Motion carried unanimously.
15. The next regular meeting will be held on Wednesday, February 4, 2026, at 9:00 AM.
16. Motion by Buttke/Perlock to adjourn. Motion carried unanimously at 10:17 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Golden Sands Resource Conservation & Development Council, Inc.
Personnel/Finance Committee Meeting Minutes
November 20th, 2025
Golden Sands RC&D Office/Online

Attendees: Shane Wucherpfennig (Wood); Bill Leichtnam (Wood); Gary Beastrom (Member-at-Large); Bob Walker (Member-at-Large); Jennifer Glad (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D Staff); Denise Hilgart (Golden Sands RC&D Staff); Amanda Gurklis Tuma (Golden Sands RC&D Staff); Katherine Jaeger (Golden Sands RC&D Staff); Brian Haase (Waupaca); Jared Mader (Marathon). Bill Clendenning (Wood) also attended.

CALL TO ORDER: Wucherpfennig called the meeting to order at 9:01 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Leichtnam, which was seconded by Beastrom, to approve the minutes of the September 2025 meeting. Motion carried.

CLOSED SESSION: A motion was made by Walker, which was seconded by Leichtnam, to go into closed session at 9:04 a.m. Motion carried.

OUT OF CLOSED SESSION: A motion was made by Leichtnam, which was seconded by Walker, to come out of closed session at 9:08 a.m. Motion carried.

TREASURER'S REPORT: Hilgart presented the treasurer's report. In addition to normal routine reporting, Hilgart addressed the issue of reimbursement delays caused by the recent federal government shutdown. A motion was made by Walker, which was seconded by Beastrom, to accept the treasurer's report and recommend for full council approval. Motion carried.

FEDERAL FUNDING STATUS: Glad discussed impacts of the recent federal government shutdown. There was an impact on staffing and projects, along with slow reimbursements that adversely affected cash flow. Potential sources of revenue outside of federal contracts are being explored to reduce dependence on federal funding.

FORM 990: Thorstenson reviewed highlights of the document.

2026 OVERHEAD/ADMIN BUDGET: Glad reported that budget drafts had been prepared during the government shutdown period, but due to the uncertainty of funding at that time, she recommended the board delay consideration of the budget until the January 2026 meeting.

2026 FEE-FOR-SERVICE RATE: Glad recommended increasing the hourly fee-for-service contract rate from \$65 an hour to \$75 an hour. A motion was made by Walker, which was seconded by Beastrom, to approve the new rate. Motion carried.

Employment Updates: Glad reported that two NRCS employees, who were laid off at the start of the federal government shutdown, have not yet been put back on payroll. She recommended

keeping them in that status until back payments from the federal government have been received.

AL BARDEN TRIBUTE: No update.

POLICY AND PROCEDURE: No report.

PR & COMMUNICATIONS: Glad updated the committee on various communications initiatives, noting specifically that social media efforts have been enhanced.

OTHER BUSINESS: Glad reported on efforts to recognize long-time Golden Sands RC&D supporter, Merlin Becker. Glad also discussed the idea of developing and administering an employee communications survey to identify opportunities for improvements. Walker, Glad, and Hilgart will initiate a steering committee in early 2026 to develop the concept more fully for future consideration by the committee and full board.

ADJOURNMENT: A motion was made by Leichtnam, which was seconded by Beastro, to adjourn. Motion carried. The meeting was adjourned at 9:59 a.m.

Minutes by: Bob Walker, Secretary

Golden Sands Resource Conservation & Development Council, Inc.
Agriculture Committee Meeting Minutes
November 20th, 2025
Golden Sands RC&D Office/Online

Attendees: Brent Tessmer (Taylor); Jennifer Glad (Golden Sands RC&D); Denise Hilgart (Golden Sands RC&D); Brooke Patrick (Golden Sands RC&D); Asher Maliepaard (Golden Sands RC&D); Robert Bauer (Golden Sands RC&D); Gary Beastrom (Member-at-Large); Ben Babcock (Golden Sands RC&D).

CALL TO ORDER: Tessmer called the meeting to order at 10:20 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: Beastrom requested edits to the spelling of his name in the minutes. A motion was made by Beastrom, which was seconded by Tessmer, to approve the amended September 2025 minutes. Motion carried.

STAFF & COUNTY MEMBER UPDATES:

Tessmer (Taylor): Updates included activities for land and water conservation, including finishing up cost-share contracts for the year for nutrient management and cover crops, doing as-builts of completed structural practices, and making payments to participants.

Patrick: She explained that she completed three grazing plans and six site visits since the last meeting. She also talked about the various events that have taken place so far this summer such as the GrassStock farm tour and the Waupaca County Conservation Field Day. Plans are being made for a Beef Marketing Workshop in Columbia County in April 2026. She described her upcoming plans for parental leave.

Babcock: He explained that he has resumed working as an NRCS affiliate in the Westfield NRCS Office and explained that he was working as a Regenerative Agriculture Specialist during the government shutdown.

Bauer: He explained that he completed two grazing plans since the last meeting and has four plans in progress and waiting to be signed. A second episode of the grazing podcast was edited by Angel Rakow, Media Production Intern, and is awaiting approval to be released.

Maliepaard: He explained his progress on wrapping up the Sustain Our Great Lakes grant. There is a pasture walk at the Richardson Farm next month. He also summarized efforts to seek funding to sustain the Regenerative Agriculture Specialist position.

Glad: She provided an update on upcoming outreach efforts, including plans to three staff present at the GrassWorks Conference. She also described an upcoming presentation to the annual Grazing Coalition meeting and a group involved with the Vista Sands project. She explained efforts to diversify funding sources to compensate for the loss of funding from the

agreements to host affiliate staff with the WI NRCS. She also provided updates on urban agriculture and community garden initiatives, including composting 2768 lbs of squash at the first annual Pumpkin Smash event last weekend.

NEW PROJECTS: None.

STAFF/PROJECT UPDATES: Glad provided an update on progress with developing a grant proposal focused on wildlife connectivity, firebreaks, and trail maintenance in the Chequamegon-Nicolet National Forest in Taylor County. She explained that Golden Sands RC&D is looking for a partner organization to provide free tree stock for the proposed project.

ADJOURNMENT: A motion was made by Beastrom, which was seconded by Tessmer, to adjourn. The meeting adjourned at 10:47 a.m.

Minutes by: Robert Bauer

Golden Sands Resource Conservation & Development Council, Inc.
Forestry/Wildlife Committee Meeting Minutes
November 20th, 2025
Golden Sands RC&D Office/Online

Attendees: Al Drabek (Marathon); Bill Clendenning (Wood); Bob Walker (Member-at-Large); Claire Harwood (Golden Sands RC&D Staff); Katherine Jaeger (Golden Sands RC&D Staff); Jenna Tuma (Golden Sands RC&D Staff).

CALL TO ORDER: Drabek called the meeting to order at 10:15 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Clendenning, which was seconded by Walker, to approve the minutes from the September 2025 meeting. Motion carried.

HABITAT FOR KARNER BLUE BUTTERFLY, POWESHIEK SKIPPERLING & OTHER POLLINATORS: Harwood shared information from Bo Hendrickson regarding project work that has been completed. We are applying for a grant that will allow work to continue past April 1st, 2026.

CENTRAL WISCONSIN WINDSHED PARTNERSHIP: Tuma reported that Golden Sands RC&D will not be coordinating the hiring for this group's 2026 summer interns.

COOPERATIVE FORESTRY/DEMO FORESTS/CWIP/NEWIP: Harwood reported. Project work continues. Demo forest events were held in Portage and Marquette Counties. An event for demo forest owners is being planned for March at the Marshfield School Forest. Grants have been applied for outreach to stem the spread of invasive species through recycling/compost facilities. She attended the state CISMA meeting. Steering committee meetings were held.

TREE SHELTERS: Tuma reported that promotional materials are being developed for the 2026 sales season.

NEW PROJECTS: None.

OTHER BUSINESS: Clendenning encouraged RC&D representation at the Wisconsin Counties Association and Wisconsin Townships Association annual meetings.

ADJOURNMENT: A motion was made by Walker, which was seconded by Clendenning, to adjourn. Motion carried. The meeting adjourned at 10:53 a.m.

Minutes by: Bob Walker

Golden Sands Resource Conservation & Development Council, Inc.
Waters Committee Meeting Minutes
November 20th, 2025
Golden Sands RC&D Office/Online

Attendees: Bill Leichtnam (Wood); Amy Thorstenson (Golden Sands RC&D Staff); Mara Lince (Golden Sands RC&D Staff); Amanda Gurklis (Golden Sands RC&D Staff); Jared Mader (Marathon); Shane Wucherpennig (Wood); Nancy Eggleston (Portage); Chris Hamerla (Golden Sands RC&D Staff).

CALL TO ORDER: Leichtnam called the meeting to order.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Wucherpennig, which was seconded by Eggleston, to approve the September 2025 meeting minutes. Motion carried.

NEW PROJECTS: None.

COUNTY AND STAFF UPDATES:

Portage (Eggleston): The county is developing a well head ordinance. The county groundwater plan was approved.

Wood (Wucherpennig/Leichtnam): Final ARPA funds were allocated. Focus on private wells with nitrate levels greater than 20 ppm. Thirteen funded. Continued work with producers with focus on nitrogen reduction and harvestable buffers. Soil Health Day planning for 2026 (networking opportunity). Wood County added fruit trees to their tree sale event. Working on operations ordinance for large scale animal farms.

Marathon (Mader): County applied for surface water grant to continue Mader's position. EPPIC (Eau Pleine Partnership for Integrated Conservation) received a grant to continue their efforts. Animal waste ordinance is going to vote in December, with hope to be implemented in 2026. Healthy Lakes grant completed 8 shoreline practices on Big Bass Lake. 10 are scheduled for 2026.

Thorstenson: Acrylic block specimen work continues. An order was placed from the WI Center for Environmental Education.

Gurklis: The Waupaca County Conservation Field Day was a success with approximately 450 students. This is an increase of ~100 students and there were 6 additional presenters. Additional funding for Waupaca ground water lessons.

Lince: Waushara Conservation Field Days went really well. She is continuing to work on Buffalo Marquette Co 9 Key Element plan. Working with Wood and Adams Counties to develop AIS education specific to cranberry growers. LMPN program reporting. Spiny waterflea surveys on Big Green Lake with GLA staff, WDNR, and Hamerla.

Hamerla: New LMPN planning. Current LMPN reporting. Waupaca Field Day AIS station went really well. Spiny waterflea surveys on Big Green Lake with GLA staff, WDNR, and Lince.

Pennywort monitoring on Twin Lake in Green Lake Co. Waterfowl hunter outreach at the Mead Wildlife Area

OTHER BUSINESS: Potential groundwater lessons in Portage Co.

ADJOURNMENT: A motion was made by Wucherpfennig, which was seconded by Eggleston, to adjourn. Motion carried.

Minutes by: Chris Hamerla

Golden Sands Resource Conservation & Development Council, Inc.
Regular Business/Executive Committee Meeting Minutes
November 20th, 2025
Golden Sands RC&D Office/Online

Attendees: Bob Walker (Member-at-Large); Al Drabek (Marathon); Bill Leichtnam (Wood); Gary Beastrom (Member-at-Large); Jennifer Glad (Golden Sands RC&D Staff); Amy Thorstenson (Golden Sands RC&D); Asher Maliepaard (Golden Sands RC&D Staff); Denise Hilgart (Golden Sands RC&D Staff); Claire Harwood (Golden Sands RC&D Staff); Jenna Tuma (Golden Sands RC&D Staff); Bill Clendenning (Wood); Katherine Jaeger (Golden Sands RC&D Staff); Todd Morris (Green Lake); Brooke Patrick (Golden Sands RC&D Staff); Shane Wucherpfennig (Wood); Brent Tessmer (Taylor); Nancy Eggleston (Portage); Ben Babcock (Golden Sands RC&D Staff); Amanda Gurklis (Golden Sands RC&D Staff); Robert Bauer (Golden Sands RC&D Staff); Jared Mader (Marathon); Steve Hubbard (Wisconsin Forestry Center).

CALL TO ORDER: President Wucherpfennig called the meeting to order at 11:00 a.m.

INTRODUCTIONS: Everyone introduced themselves.

APPROVAL OF MINUTES: A motion was made by Clendenning, which was seconded by Drabek, to approve the minutes from the September 2025 meeting. Motion carried.

TREASURER'S REPORT: Hilgart presented the treasurer's report. A motion was made by Eggleston, which was seconded by Walker, to accept the report and place it on file. Motion carried.

WI RC&D ASSOCIATION: Glad reported that the other RC&Ds are open to opportunities to collaborate. Clendenning encouraged RC&D representation at the Wisconsin Counties Association and Wisconsin Townships Association annual meetings.

FEDERAL FUNDING STATUS: Glad discussed impacts of the recent federal government shutdown. There was an impact on staffing and projects, along with slow reimbursements that adversely affected cash flow. Potential sources of revenue outside of federal contracts are being explored to reduce dependence on federal funding.

MEMBERSHIP DUES: Glad reported that three counties have not yet paid 2025 dues, and efforts are being made to seek at least partial payment. Invoices for 2026 dues will be sent out soon.

FORM 990: Thorstenson reviewed highlights of the document.

COMMITTEE REPORTS: Each of the four standing committees reviewed its actions from meetings held just before the full board meeting.

MEETING DATES FOR 2026: A motion was made by Walker, which was seconded by Drabek, to set the meeting dates for 2026. Motion carried. The 2026 meeting dates are January 15th, March 19th, May 21st, July 16th, September 17th, and November 19th.

ALLIANCE FOR GREAT LAKES AND CLEAN WISCONSIN: Leichtnam led a discussion of the nitrate-related aspects of a report and a letter to state legislators that was developed by the Central Sands Groundwater County Collaborative, which represents four central Wisconsin counties. A motion was made by Leichtnam, which was seconded by Clendenning, to create a letter on behalf of Golden Sands RC&D modeled after Central Sands Groundwater County Collaboration recommendations. A sub-committee, coordinated by Glad, will create the letter. Motion carried.

NEW PROJECTS: None.

STAFF/PROJECT UPDATES: Glad reminded attendees that staff activity reports were included with information sent out prior to the meeting.

AGENCY/PARTNER REPORTS: Steve Hubbard, Director of Wisconsin Forestry Center, talked about the organization and opportunities to work collaboratively with Golden Sands RC&D, such as on a project being developed in the Chequamegon-Nicolet National Forest.

OTHER REPORTS: None.

ADJOURNMENT: A motion was made by Wucherpfennig, which was seconded by Drabek, to adjourn. Motion carried. The meeting was adjourned at 12:37 p.m.

Minutes by: Bob Walker, Secretary



Monday, Dec. 15, 2025 @ 2:00pm (Riverblock Auditorium, room 206)

- 1.) The meeting was called to order by Chairman Bill Leichtnam at 2:00 pm.
- 2.) Public Comment:
 - a. Chair Leichtnam suggested that a statement of “now or at the time of the agenda item” be added to the rules may apply notation after public comment on the agenda.
- 3.) Approve minutes of Nov. 17th 2025 mtg
 - a. Carrell made a motion to adopt the Nov. 17, 2025 meeting minutes as presented. Dimick 2nd the motion. Motion passed unanimously.
- 4.) Correspondence / Updates / Handouts / Reports on meetings attended
 - a. There is a new fire fighting foam that uses soybeans as an alternative to PFA’s.
 - b. Shane Wucherpennig shared a map of where Wood County has installed water treatment systems in Wood County
 - c. It was asked if the minutes of the meetings could be shared with the Wood County Judicial and Legislative Committee
- 5.) SRAP Slides on new “Winter Spreading” guidelines
 - a. Socially Responsible Agriculture Project (SRAP) had given a presentation on a new model being developed by students at UW-Madison. The model tracks winter spreading on snow covered fields and will be available to anyone wo would like to use it.
 - b. The model is not available yet and the slide are not able to be shared. Once things are ready they will be shared with the group.
- 6.) Wisconsin Conservation Voters Video
 - a. The following videos were shared with the group and were sent via email to the membership. <https://www.youtube.com/watch?v=305G0OLYpFE>
<https://www.youtube.com/watch?v=YAS6gtZ2w5M>
- 7.) CEED Action on CWG Rules Draft Document
 - a. Corporation Counsel reviewed the draft document
 - b. The rules are now on file with the CEED committee and are in place for CWG.
- 8.) Disposition of the letter on recommendations from the Alliance for the Great Lakes Report
 - a. Letter was sent out to 127 recipients.

- b. CSGCC and Golden Sands will also be sending out letters with regards to the recommendations in the report.
- 9.) Action from the floor - None
- 10.) Possible agenda items for next meeting
 - a. Please have submitted to Bill or Jen at least one week before the meeting
- 11.) Next mtg.—Jan. 19, 2025, 2025, 2:00 pm
- 12.) Adjourn –
 - a. Motion to adjourn was made by Clendenning and 2nd by Rayome. Motion passed unanimously.
 - b. Chairman Bill Leichtnam adjourned the meeting at 3:10pm.

Present in the meeting: Bill Leichtnam, Jen McNelly, Rhonda Carrell, Bill Clendenning, Bruce Dimick, Tom Rayome, Shane Wucherpfennig, Lance Pliml and Ben Jeffery.

Respectfully submitted by Jen McNelly on December 18, 2025

DRAFT

MINUTES
WOOD COUNTY LAND INFORMATION COUNCIL

DATE: Monday December 22, 2025
TIME: 9:00 AM
PLACE: Courthouse – Conference Room #114

MEMBERS PRESENT: Bill Leichtnam, Brian Spranger, Andrew Jennings, Paul Bernard,
Tony Bastien, Kevin Boyer (via Webex), Al Breu (via Webex)

MEMBERS EXCUSED: Tiffany Ringer, Heather Gehrt

OTHERS PRESENT: Victoria Wilson, Planning & Zoning; Bill Clendenning, County Board
Supervisor Dist #15

1. Chairperson Leichtnam called the meeting to order at 9:02 a.m.
2. Introductions were made.
3. Chairperson Leichtnam declared a quorum was present.
4. There was no public comment.
5. The minutes of the previous meeting were reviewed. Motion by Boyer/Bernard to approve the minutes as presented. Motion carried unanimously.
6. Land Information Office, Paul Bernard provided project updates.
 - The 2025 air photos are now available with enhanced resolution from 6 inch to 3 inch.
 - Bernard is working on digitizing historic air photos dating back to 1938.
 - The Right of way scanning project is underway and includes right of way collections from County Clerk and Highway department.
 - The impervious surface mapping project has been on hold for some time awaiting the 2025 air photos. Couldpoint Geospatial now has the air photos and is working on that project.
 - Datamark is working on improving our road centerlines to ensure we are adhering to the Next-Generation 911 standards.
7. Budget Update
 - Bernard spoke on a new funding proposal for Wisconsin Land Information Program.
8. Agenda Items for Next Meeting
 - Next meeting will tentatively be in August of 2026. Discussion will take place on whether a second meeting is needed in 2026.
9. Motion by Boyer/Breu to adjourn the meeting. Chairman Leichtnam adjourned the meeting at 9:19 AM.

Minutes taken by Victoria Wilson, Planning and Zoning, and are in draft form until approved at the next meeting.

Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Trina Bores, 4-H AmeriCorps member

- A multi-county pen pal project for youth in kindergarten - 2nd grade featuring Jeff Brown's book "Flat Stanley." This project will incorporate developing literacy skills with social skills. The program will include two virtual meetings.
- An in-person service-learning project for 4-H youth during which they made pans of lasagna to donate to families in need throughout the community, learned how families make difficult budget decisions, and how acts of kindness make lasting impacts. Youth in 4-H and Girl Scouts worked together to serve families in southern Wood County.
- A direct education program for high school students in which we taught about the different cuts of beef, how to shop for the best cut of beef based on price and recipe, and the students cooked two different recipes using beef purchased by the high school. The high school received a WI Beef Council grant to purchase the beef. This lesson is part of a bigger series in which we help youth build independent living skills.

AGRICULTURE

Matt Lippert, Agriculture Educator

- A Zoom presentation for staff from the Wisconsin Division of Vocational Rehabilitation and the Department of Health Services Independent Living Centers, where participants learned about the typical day of a dairy farmer and the various farming operation types that exist in Wisconsin. Through this presentation, employees of these entities will have a better understanding of the needs of dairy farmers throughout Wisconsin. Total Reach: 96
- A statewide survey for dairy producers, where participants shared detailed records on inputs, management practices, and expenses associated with raising replacement heifers to generate updated benchmarks and highlight cost-saving opportunities, to support more informed decision-making and improve the economic sustainability of dairy operations.

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- A kick-off meeting for the Central Wisconsin Entrepreneurship Coalition (CWEC), where economic developers, practitioners, and local government staff brainstormed and developed a shared mission, mapped resources, and identified priorities of focus for the coalition. Through this effort, CWEC aims to

build a strong entrepreneurial ecosystem with resources, capital, and collaboration for growth within the Central Wisconsin Region.

- **Total Reach:** *21 meeting participants*
- Planning for a regional rural housing summit hosted in Stevens Point in collaboration with state and regional CDI educators, and local, regional, and state housing partners. The goal is to engage developers, local government, and housing practitioners around rural housing solutions and best practices in order to increase affordable workforce housing and local economies in their area.
- Participation in a virtual panel discussion hosted by the Wisconsin Women’s Business Initiative Corporation (WWBIC) focused on “Rural Resources for Small Business.” Entrepreneurs and small business owners learned about five key rural resources available in Wisconsin to help catalyze business success. This effort supports rural entrepreneurs by connecting them to tools and programs that can accelerate growth and sustainability.
 - **Total Reach:** *5 presenters, approx. 20 participants*
- Facilitation of the Heart of Wisconsin Chamber of Commerce’s A.C.E. (Advancing Community Education) Leadership program’s Cultural Competence Day. Participants of the leadership program are employees of a variety of organizations across South Wood County. The purpose of this effort was to use a variety of hands-on instruction to demonstrate how to foster inclusiveness in leadership and understand the importance of diverse perspectives.
 - **Total Reach:** *20 participants*
- As part of ongoing facilitation of the Wood County Health Department’s 2026–2028 Strategic Plan, three strategy sessions were held to identify actionable objectives under three main goals. These sessions provided clarity and alignment for leadership, resulting in a roadmap that will guide the department’s priorities and initiatives over the next three years.
 - **Total Reach:** *Approx. 10 attendees*
- Facilitation of regular meetings for the Wood County Child Care Task Force and the Wood County Digital Equity Solutions Team continued to advance local economic development priorities. These meetings provide collaborative work time to address issues and updates directly related to child care and digital equity, while connecting local efforts to statewide resources and policy updates that impact Wood County.
 - **Total Reach:** *15 attendees*

CRANBERRIES

Allison Jonjak, Cranberry Outreach Specialist

- A compendium was compiled of all current UW and Wisconsin cranberry research, and statistical analysis was performed. This was shared with Wisconsin cranberry growers and in particular the Wisconsin Cranberry Board, which provides grower-supported funding for research projects. A complete



understanding of ongoing research helps grower-supported funds allocate support to high-leverage, critical research projects.

- A virtual brown bag seminar for Wisconsin cranberry growers will be held, where current research updates will be presented on health topics and cranberry chewing gum, stem gall canker, and current pollinator tracking research. Through this seminar, growers will learn how to protect their marshes against the stem gall disease and understand how to assess foraging patterns of pollinators on their marshes. Both of these will improve yields and reduce input costs.
- A virtual brown bag discussion was held for Wisconsin cranberry growers, where new information was shared about blunt nosed leafhoppers, new research on spring frost tolerance was shared, and color development at and during harvest was discussed. Through this session, growers have better research-backed information with which to make harvest color decisions. They are also able to use new information to manage frost tolerance in new hybrids. They also can manage the blunt nosed leafhopper better--important as the BNLH transmits an incurable disease.
 - **Total Reach:** 47

FOODWISE

Hannah Wendels, FoodWise Nutrition Educator

- A 5-week nutrition education series for fifth grade classrooms at Grove Elementary School, where students will learn about MyPlate, making healthy food and beverage choices, how to read nutrition facts labels, and about being physically active to help them to be healthier in school and at home.
 - **Total Reach:** 40 students in 5th grade
- A 5-week nutrition education series for fifth grade classrooms at Mead Elementary School, where students will learn about MyPlate, making healthy food and beverage choices, how to read nutrition facts labels, and about being physically active to help them to be healthier in school and at home.
 - **Total Reach:** 40 students in 5th grade
- A 12-week series of strength training sessions (StrongBodies) for older adults/adults at the Pittsville Community Hall, where participants engage in regular, progressive strength training and health education to improve their physical and mental health and enhance social connectedness. This series is led by two Extension StrongBodies volunteers.
 - **Total Reach:** 30 adult participants, 2 volunteers
- A 12-week series of strength training sessions (StrongBodies) for older adults/adults at the Nekoosa Area Community Center, where participants engage in regular, progressive strength training and health education to improve their physical and mental health and enhance social connectedness. This series is led by two Extension StrongBodies volunteers.
 - **Total Reach:** 30 adult participants, 2 volunteers
- A partnership with United Way/Hunger Coalition, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-



income seniors can receive around 25–30 pounds of nutritious foods to stock their pantry with. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.

- A direct education program for high school students in which we taught about the different cuts of beef, how to shop for the best cut of beef based on price and recipe, and the students cooked two different recipes using beef purchased by the high school. The high school received a WI Beef Council grant to purchase the beef. This lesson is part of a bigger series in which we help youth build independent living skills.

HEALTH AND WELL-BEING

Ka Zoua Thao, Bilingual (Hmong) Community Health Worker

- A resilience-building program for incarcerated women at the Wood County Jail, where participants engage in WeCOPE programming focused on managing stress, practicing mindfulness, and developing healthy coping strategies. Through this effort, the participants will gain tools to strengthen emotional regulation, improve relationships, and build confidence in their ability to navigate life's challenges to promote overall well-being.
 - **Total Reach:** 7 participants
- Facilitation of the Heart of Wisconsin Chamber of Commerce's A.C.E. (Advancing Community Education) Leadership program's Cultural Competence Day. Participants of the leadership program are employees of a variety of organizations across South Wood County. The purpose of this effort was to use a variety of hands-on instruction to demonstrate how to foster inclusiveness in leadership and understand the importance of diverse perspectives.
 - **Total Reach:** 20 participants
- Each month, Feeding Our Communities with United Services (FOCUS) hosts a food distribution where Hmong families can receive groceries to support their households. This effort helps ensure families have the nourishment they need to care for themselves and their loved ones.
 - **Total Reach:** 13 individuals on a monthly basis
- Weekly cultural practices for Hmong middle schoolers (grades 6–8), where participants explore their heritage and prepare to share their learning with all 6th graders at Wisconsin Rapids Area Middle School to promote cultural awareness in December.
 - **Total Reach:** 29 middle school students, grades 6–8
- Support groups for Hmong students where they learn about feelings, safety, and respect through storytelling, art, and guided conversations. Using age-appropriate terms, basic concepts of mental health, personal boundaries, and trusted adults while honoring Hmong traditions and values will be introduced. Through this program, Hmong students will feel safe, heard, and confident to lay the foundation for lifelong emotional well-being and opening the door to healthier conversations in their families and communities.



- **Total Reach:** 48 students
 - 7 students in grades 4-5
 - 33 students in grades 6-8
 - 8 students in grades 9-12
- Building relationships and engaging with partners to address health needs with the Hmong community within Wood County.
- Ongoing one-on-one health coaching meetings with Hmong clients, where resources and referrals are made. Through these efforts, individual clients are able to receive support navigating through the healthcare and legal systems and get connected with community resources.
 - **Total Reach:** 11 one-on-one clients
- The Hmong Women's Social Space serves as a monthly gathering for Hmong women to engage in discussions about often overlooked topics within their community. This initiative aims to foster relationships among participants and empower them to advocate for the recognition of their voices.
 - **Total Reach:** 5 participants
- A 12-week series of strength training sessions (StrongBodies) for older adults/adults at the Pittsville Community Hall, where participants engage in regular, progressive strength training and health education to improve their physical and mental health and enhance social connectedness. This series is led by two Extension StrongBodies volunteers.
 - **Total Reach:** 30 adult participants, 2 volunteers

HORTICULTURE

Janell Wehr, Horticulture Educator

- Planning for a bilingual agricultural conference for Hmong farmers in collaboration with local agencies and educators. The goal is to provide education on sustainable farming, business development, and pest management, so that participants can improve farm profitability, adopt resilient practices, and strengthen community connections.
- Planning for a four-part vegetable gardening series for novice and resource-limited gardeners in collaboration with multiple identified county partners in Wood and Marathon Counties. The goal is to teach foundational gardening skills and integrated pest management principles, so that participants can adopt sustainable practices that reduce chemical use and protect environmental health.
- Planning for a major update to the Sowing Success horticulture curriculum for gardeners and green industry professionals. The goal is to modernize content and delivery through a flipped classroom model with updated multimedia and hands-on labs, so that participants gain practical skills in sustainable gardening and integrated pest management, ultimately reducing environmental impacts and improving ecosystem health.



- Planning for a culturally responsive gardening workshop series for Hmong growers with limited English proficiency. The goal is to help participants gain foundational skills in garden planning, soil health, and integrated pest management while learning to identify reliable resources, so that they can increase awareness of sustainable practices and adopt methods that reduce chemical overuse and prevent environmental contamination.
- Planning for a four-part therapeutic horticulture series for residents of assisted living facilities in rural Marathon and Wood Counties. The goal is to provide accessible, hands-on plant activities that promote emotional and social wellness while teaching environmentally-sound gardening practices, so that residents experience improved mood, confidence in plant care, and stronger community connections.
- A diagnostic service for the general public, where Marathon and Wood County residents' horticultural inquiries are answered through evidence-based resources. This effort is designed to reduce pollution through horticultural product (pesticides and fertilizers) misuse.

HUMAN RELATIONSHIPS & DEVELOPMENT

Ben Eberlein, Human Development & Relationships Educator

- A 12-week series of strength training sessions (StrongBodies) for older adults/adults at the Nekoosa Area Community Center, where participants engage in regular, progressive strength training and health education to improve their physical and mental health and enhance social connectedness. This series is led by two Extension StrongBodies volunteers.
 - **Total Reach:** 30 adult participants, 2 volunteers
- A direct education program for high school juniors and seniors in which we help youth build independent living skills.
 - **Total Reach:** 81 students in grades 9-12
- A 6-session course for renters where participants learn how to find and apply for rental housing, understand their responsibilities as a renter, how to communicate effectively with their landlords, and manage housing expenses. Through this, those with negative rental records and those new to renting are able to increase their ability to find and keep safe affordable housing, thereby increasing their stability and decreasing their reliance on public supports. Total Reach: 1 session with one participant
- A direct education activity for elementary & middle school students in which participants learn basic financial concepts like the difference between needs & wants and to identify personal financial values and goals. Through this, they establish a foundation of knowledge for positive money management later in life.
 - **Total Reach:** 18 students in grades 1-8
- An 8-module class that provides people reentering communities with tools and tips for managing bills, identifying & prioritizing payments for both legal system-related debt and consumer debt, creating a spending & savings plan, understanding credit scores & reports, choosing financial products and services,



and building other financial competencies. Through this, participants strengthen their financial literacy to support a prosperous reentry to their community.

- **Total Reach:** *2 participants in the Wood County Jail*
- A direct education program for high school students in which we taught about the different cuts of beef, how to shop for the best cut of beef based on price and recipe, and the students cooked two different recipes using beef purchased by the high school. The high school received a WI Beef Council grant to purchase the beef. This lesson is part of a bigger series in which we help youth build independent living skills.

NATURAL RESOURCES

Jen McNelly, Natural Resources Educator

Anna Mitchell, Natural Resources Educator

- An Agriculture and Conservation Roundtable for farmers, agriculture industry professionals, conservation organizations, and agency staff where Natural Resources Educators and partners facilitated breakout sessions on five key topics: peer networks and local leadership, trust and communication, funding and economic opportunities, technology and research, and consistency and accountability. Through these sessions, participants identified practical actions and targeted strategies to guide implementation of Wisconsin's Nutrient Loss Reduction Strategy. This effort was designed to support farmers in reducing nutrient loss from agricultural land, improving water quality, and strengthening collaboration across sectors.
 - Extension Wood County Community Development Educator, Kayla Rombalski also assisted with facilitation for the Roundtable.
 - **Total Reach:** *Over 120 participants*
- Facilitation of quarterly meetings of the Central Sands Groundwater County Collaborative, where representatives from Wood, Waushara, Marquette, Portage, Juneau, and Adams Counties Health and Land and Water Conservation Department and County Board Supervisors meet to discuss groundwater issues and concerns and management actions, plan events, update each other on work being done and identify new collaborations for future work and projects in the Central Sands Region of Wisconsin.
 - **Total Reach:** *14 meeting participants*
- A meeting with Nepco Lake District, where members reviewed results from a stakeholder engagement survey and outlined the strategic planning process. Through this meeting, participants learned how to incorporate community feedback into planning efforts, ensuring diverse perspectives are considered in decision making. This meeting is designed to foster inclusive and informed strategic planning, laying the groundwork for future meetings and conversations that will guide the Lake District's long-term goals and initiatives.
- A series of meetings for conservation and water professionals from six counties in the Wisconsin central sands to learn about the groundwater nitrate flow model created by the Wisconsin Geological and



Natural History Survey. The first meeting was to introduce the model and solicit feedback on potential improvements. The second meeting was to provide guidance on the use of the model and answer any questions that the Counties might have.

- **Total Reach:** *10 meeting attendees*
- Facilitation of monthly meetings of the Wood County Citizen Water Groups, where stakeholders meet to discuss ways to implement their annual action plan, learn about water related issues in Wood County, plan events and activities, update each other on work being done in Wood County, and identify new collaborations for future work/projects.
 - **Total Reach:** *15 Citizen Members of the Wood County Citizen Water Group*



LAND AND WATER CONSERVATION DEPARTMENT
STAFF REPORTS – DECEMBER 2025

Barb Peeters

Conservation Administrative Specialist

- Completed November sales tax report and forwarded to Finance.
- Processed tree sale orders for 43 customers as received. We are close to selling out of both species of peach trees as well as the Honey Crisp apple trees. Fielded calls & emails from customers regarding tree sale.
- Attended Dec. 3rd CEED meeting at courthouse.
- Attended Dec. 9th Wellness Committee meeting and shared updates with LWCD staff & Parks/Forestry staff.
- Assisted Conservation Program Coordinator with mailing out letters for nonmetallic mine sites as notice to submit annual permit fees and financial assurance fees by deadline of January 31, 2026 (per ordinance).
- Downloaded the December DATCP monthly report and shared with LWCD staff.
- Generated cost share contract for *grassed waterway* using SWRM grant funds (G. Gilbertson \$3,386.25).
- Processed AWO (animal waste ordinance) permit payment (D. Vruwink)
- Generated payments to landowners for:
 - *cover crops* utilizing SWRM grant funds (G. Gilbertson (2 contracts) \$2,905.00; R. Fait (2 contracts) \$21,494.75; K. Heeg (2 contracts) \$11,511.50; A. Grassl (2 contracts) \$1,368.50)
 - *waste facility closures* utilizing SWRM grant funds (D. Vruwink \$4,515.00; S. Strobel \$4,769.45)
 - *cover crops* utilizing Mill Creek grant funds (G. Gilbertson \$6,013.00; A. Grassl \$1,911.00)
 - *cover crops* utilizing MDV funds (D. Albert (8 contracts) \$9,547.50)
 - *residue management* utilizing MDV funds (R. Fait \$2,247.75; K. Heeg (4 contracts) \$2,165.00)
 - *nitrate removal systems* utilizing ARPA grant funds to Water Excellence (T. Eglund \$4,960.00) (waiting on invoices for one system that has been installed and one yet to be installed)
 - *NMFE reimbursement* (G. Krohn \$1,150.00; J. Viegut \$603.00; D. Albert \$931.00; L. Scheunemann \$571.00; M. Roffers \$1,411.00)
- Processed reimbursement payment received from DATCP for four cost share contracts (\$9,949.50).
- Processed reimbursement requests for fifteen SWRM cost-share contracts totaling \$54,486.75 and submitted reimbursement requests to DATCP.
- Organized County Board packet materials and electronically submitted to the County Clerk's office.
- Completed the Wood County Employee Annual Safety Training.
- Processed nonmetallic mining annual permit fee payments as received (fees are due by January 31, 2026).
- Ordered department supplies and processed invoices/payments. Verified balances of 2025 supply accounts.
- Generated contract for a stream crossing project utilizing SWRM grant funds (S. Ciesielski - \$8,400.00)
- Worked with I.T. to have the Nutrient Management Course Registration Flyer placed on the LWCD website.
- Processed 3rd quarter Wildlife Damage Abatement & Claims Program reimbursement payment (\$14,662.01)
- Generated cost share contract for a wastewater treatment strip/barnyard runoff control system (heavy use protection) and sediment basins utilizing SWRM grant funds (J. Gilbertson \$30,626.04).
- Processed department invoices/vouchers and deposits weekly for submission to the Treasurer/Finance.
- Completed LWCD payroll percentages and forwarded to Finance prior to the December 11th & 24th payrolls. Reviewed payroll reports and verified distribution by accounts/department. Generated and submitted journal entry to correct payroll benefits charged to incorrect budget account(s)
- Electronically submitted staff reports/packet materials to the County Clerk's office for the CEED meeting packet and entered LWCD agenda items.
- Attended virtual meeting on Dec. 23rd and assisted with planning for the 2026 Central WI Farmer Profitability Expo scheduled for January 27th in Marshfield. Uploaded flyer to LWCD website.

- Generated 2025 Extension Request, compiled supporting documents and submitted to DATCP prior to Dec. 31st deadline. We are requesting the extension of 6 contracts from 2025 to 2026 as noted below:
 - well closure (G. Jones - \$1,500.00) (project submitted for additional one-year extension request due to extenuating circumstances of a 2-3 year waiting list to get well driller on site to close well)
 - manure pit closure due to availability of contractors (D. Hayden \$3,499.99)
 - partial extension of cover crop cost share contract for cover crops (G. Gilbertson - \$1,085.00)
 - grassed waterway project due to weather conditions (G. Gilbertson - \$3,386.25)
 - streambank crossing due to weather conditions (S. Ciesielski \$8,400.00)
 - wastewater treatment strip/barnyard runoff system/sediment basins due to weather conditions (J. Gilbertson \$30,626.04)
- With the contracts listed above on extension request, LWCD expended and/or allocated all 2025 DATCP SEG grant funds (\$54,000.00) with one SEG contract submitted for extension. The 2025 DATCP Bond grant funds were also expended and/or allocated (\$50,300.00) with five bond contracts submitted for extension.
- Generated TRM Grant (Mill Creek) Reimbursement Request totaling \$34,128.65 (for reimbursement of 11 cost-share contracts paid out in 2025), compiled documents, & submitted to County Conservationist to submit to DNR.
- Served as point of contact for staff while Conservationist was out of the office Dec. 5, 10, 12, 17, 18, 23, 29, 30.
- Wishing all CEED committee members a Merry Christmas and Happy New Year 2026!

Emily Salvinski

Conservation Specialist

- **Monday, December 1.** Worked on phosphorus reductions in SnapPlus and added that information to GIS.
- **Tuesday, December 2.** Checked cover crops on 2 farms in northwest Wood Co.
- **Wednesday, December 10.** Attended Farmers of Mill Creek event.
- **Thursday, December 11.** Organized photos from cover crop checks. Completed reduction scenarios in SnapPlus. Completed annual safety training.
- **Monday, December 15.** Used GIS to generate numbers requested by DATCP like number of acres with NMPs written by farmer, acres turned in due to ordinance, and more.
- **Tuesday, December 16.** Helped check cover crops on multiple fields where they were cost-shared.
- **Wednesday, December 17.** Ran reductions in snap and added to GIS (in half day).
- **Monday, December 22.** Added soil tests to snap to get farmer reimbursed for taking NMFE class. Made changes to fields in cost-share tracking shapefile to reflect changes in contracts. Run reductions in snap, added to GIS.
- **Monday, December 29.** Worked on reductions in snap, added to GIS, finished the Mill Creek shapefile to be uploaded into DNR's tracking system.

Kendra Wilhelm

Conservation Specialist

- Read a scientific paper regarding lessons learned about aquatic invasive species in northern Wisconsin.
- Continued to track remaining funds for each cost-share funding source and kept in communication with relevant staff members on the status of each cost-share contract.
- Navigated through UW-Extension's new interactive guide – "Water WELLness: Managing Your Private Well Water System."
- Participated in two planning meetings for the Central Wisconsin Farm Profitability Expo.
- Attended the December Lakes and Rivers Partnership Meeting.

- Continuous communication with partners regarding the new outreach opportunity with cranberry growers about aquatic invasive species prevention.
 - Created an informational flyer.
 - Assisted with the creation of a survey that was sent out to cranberry growers to gauge their knowledge on aquatic invasive species.
- Navigated through DNR’s new “Be Well Informed” tool for private well owners to help interpret test results.
- Submitted the Lake Monitoring & Protection Network grant report and reimbursement forms.
 - Final report was approved by DNR Regional Aquatic Invasive Species Biologist and uploaded to the SWIMS database.
 - Final reimbursement forms were sent to the DNR Grant Specialist.
- Continued communication with multiple venue options to host the Central Wisconsin Farm Profitability Expo. The Blue Heron Brew Pub has been locked in for the date of Tuesday, January 27th.
- Created a flyer for the Central Wisconsin Farm Profitability Expo.
- Assisted with cleaning and organizing a shared space within the Land & Water Conservation office.
- Compiled reporting documents for the Management Plan Implementation Surface Water Grant the Land & Water Department has been working on since the start of 2025 and extends through 2026.
 - This grant is for the installation of harvestable buffers.
 - A total of 4.5 acres of harvestable buffers were established under a 3-year contract.
 - A total of 63.6 acres of harvestable buffers were established under 5-year contracts.
 - Total reductions at the end of the 3- and 5-year contracts are calculated to be:
 - 544.3 pounds of phosphorus kept out of our waterways.
 - 267.8 pounds of nitrogen kept out of our waterways.
 - 236.6 tons of sediment kept out of our waterways.
- Assisted customers with tree sale orders via phone and email.
- Attending a webinar focused on “Unlocking the Power of Cover Crop Diversity.”
- Attended a webinar focused on current cover crop data in Wisconsin.
- Attended a webinar focused on “How do Conservation Staff and Dollars Advance Farm and Woodland Stewardship.”
- Made follow-up calls and emails for landowners with outstanding cost-share contracts.
- Verified cover crops for A. Grassl, Roth Golden Acres, and Albert Acres.
- Attended the December Winter Water Talk hosted by Water Action Volunteers and the Citizen Lake Monitoring Network.
- Worked on a presentation about the Wood County Poster Contest for 2nd graders at Grant Elementary School in Marshfield. The presentation will be given on January 7th.
- Participated in a planning meeting for the Central Wisconsin Farm Profitability Expo, finalized the flyer and agenda, and began promoting the event.

Kyle Andreae

Engineer Technician

- December 1 – Vruwink Site Visit and Contractor Correspondence
- December 2 – Ciesielski Site Visit and Investigation
- December 3 – Ciesielski Design
- December 4 – Vruwink Site Visit, Gilbertson Site Visit, Ciesielski Design
- December 5 – Gilbertson Design
- December 6 – Vruwink Contractor Coordination
- December 7 – Vruwink Construction Inspection
- December 8 – Vruwink Construction Inspection

- December 9 – Vruwink Construction Inspection, Strobel Site Visit
- December 10 – Cohort Meeting, Stream Stats Data Model Testing
- December 11 – Technical Committee meeting, Ciesielski Design
- December 12 – Ciesielski Design
- December 15 – Gilbertson Design
- December 16 – Gilbertson Design
- December 17 – Gilbertson Design, Strobel Construction Inspection
- December 18 – Gilbertson Design, Strobel Construction Inspection
- December 19 – Sick
- December 22 – Gilbertson Design, Strobel Construction Inspection and As-Built
- December 23 – Gilbertson Design and Site Visit, Vruwink Construction Inspections
- December 24-25 – Holiday
- December 26 – Vacation
- December 29-30 – Vacation
- December 31 – Holiday

Rodney Mayer

Conservation Program Manager

- Reviewed Post pond site exemption info – issued extension due to warm weather as frozen ground needed. Issued letter – updated file and spreadsheet.
- Finalized Brehm mine site inspection letter – outlining site shutdowns, needed actions, etc.
- Reviewed Earth 186 site stormwater emails and revised SWPPP. Updated file.
- Sent earth status email – researched sites, needed actions, etc.
- Kollross wildlife damage and abatement program deer tag complaint. Researched and sent response explaining program, damage info, DNR contacts, etc.
- Met with landowner – explained program for pond build, wetland issues, permits needed, avoidance of mining permitting, etc.
- Correspondence with DNR for pending mine site issues (Weichelt, Earth, Brehm, Tork).
- Contact to engineer – obtained Weichelt HWY T mine site wetland layer – input into county GIS layer – etc.
- FA reviews for: I Brandl, Milestone, Schneider, Hansen Sand, Earth 186, B&R, Haas, Ignatowski, Tork, Fanning Cranberry). Updates to file, spreadsheet, and software.
- Contacted deer donation processors for DNR December report. 9 deer donated as of 12/10/25 for DNR Wildlife Venison Donation Program.
- Bach (MidWI mine site) contact for updates on new plan and permit transfer. Discussed procedure and actions needed.
- Contact with Autumn Cranberry for deer damage on marsh, issued ag tags, discuss future fence build, etc.
- Emailed Weichelt’s surveyor for amendments needed to Hwy T reclamation plan maps for wetland areas and Ch. 30 setbacks.
- Reviewed Tork site wetland restoration plan.
- Contact for info request from engineering firm working with Weichelt wetland issues.
- Researched mountain lion call located on reservation in Nekoosa. Contacted landowner with information/ advice and provided landowner with Ho-Chunk wildlife contact.
- Reviewed site exemption for pond – sent comments via email for changes needed and info.
- (4 days of vacation taken for WI cow elk hunt.)

Shane Wucherpfennig

County Conservationist

- Zoom meeting with Caleb Armstrong & Kendra Wilhelm to discuss the Central Wisconsin Farm Profitability Expo (CWFPE). Planning the event for January 27, 2026, in Marshfield
 - Streambank Crossing assessment at the Dawn Ciesielski farm on Hwy 34
 - Attended CEED Meeting on December 3, 2025
 - Follow up discussions & water testing with landowners that have installed Nitrate Removal Systems
 - Approved timesheets and payroll percentages.
 - Attended PACRS Meeting in Necedah
 - Attended Virtually the Central Sands Groundwater County Collaborative (CSGCC) meeting in Hancock
 - Attended Farmers of Mill Creek Watershed Council (FMCWC) Field Day.
 - Attended Wood Co Citizens Groundwater Group Meeting
 - Attended virtually the County Con Support Network meeting
 - Attended Wood County Board Virtually
 - Met with Golden Sands RC&D director and staff to discuss groundwater Nitrate Reduction Recommendations
 - Met with PartnersHP of Portage County to discuss concerns
 - Cost-share contracts with landowners
 - Met with Nick Flannagan (Corp Counsel)
 - Follow-up meeting with Caleb Armstrong & Kendra Wilhelm to discuss the Central Wisconsin Farm Profitability Expo (CWFPE). Planning the event for January 27, 2026, in Marshfield
 - Inspected Nitrate Removal in-home installations
 - Staff activity report and CEED agenda.
 - Reviewed new contracts and signed for various grants.
 - Staff Meeting
 - CSA Contracts for carryover projects
 - Wrapped up Doug Vruwink final reimbursement for pit closure
 - Agenda items for CEED meeting
-



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Emmett Simkowski, County Planner
Paul Bernard, Land Records Coordinator
Brad Cook, Code Administrator
Kayla Rautio, Code Technician
Victoria Wilson, Program Assistant
Julie Mancl, Program Assistant

RE: Staff Report for January 7, 2026

1. Economic Development (Jason Grueneberg)

North Central Wisconsin Regional Planning Commission (NCWRPC) Comprehensive Economic Development Strategy (CEDs) – On December 11th the NCWRPC CEDs Committee met to finalize the Comprehensive Economic Development Strategy 2026 for the region. The focus of the meeting was to review and discuss the Strength, Weaknesses, Opportunities, and Threats (SWOT) and make any changes prior to the plan going to the Regional Plan Commission for approval.

Central Wisconsin Economic Development Fund (CWED) – On December 17th I participated in the CWED Board of Directors' meeting. Agenda items included review of 4 loan applications, modification to an existing loan, the monthly fund status report, administrator report, loan committee report, and review of financials.

Central Wisconsin Economic Development (CWED) Fund Loan Committee – With over 20 loan applications in the pipeline, the CWED Loan Committee has been busy the last few months. In December, 7 loans were reviewed by the Loan Committee. As the Loan Committee Chair, I have been working with our Administrative Service Provider to implement processes and tools to expedite the review of incoming loan application.

UW Stevens Point – Marshfield Campus Grant – On December 30th I submitted a grant application to the Wisconsin Economic Development Corporation (WEDC) requesting \$2 million for the renovation of the Helen Connor Laird Theater. The total estimated project cost is approximately \$2.4 million with up to \$400,000 being committed as a match by the Laird Endowment Committee. I have spoken with the WEDC Regional Economic Development Director, Melinda Osterberg, and she has indicated that they will likely meet in early January to review the application.

2. Planning & Zoning (Emmet Simkowski)

I have been working on adjusting to my new role with Wood County after starting on December 1st. The two main projects I have been picking up where they were left off, are the Town of Rock's and the Town of Cameron's comprehensive plan. In between working on those projects, a few CSM's have come in for review, along with multiple zoning map and text amendments to Saratoga's Zoning Ordinance. I also have met with the City of Marshfield's planning staff to

discuss some upcoming projects they have going and how the City and County will have overlap to have a coordinated effort with them.

3. Land Records (Paul Bernard)

- Parcel Mapping
- Address Mapping
- Paperwork for 2026 Wisconsin Land Information Grants
- Creating an interactive snow plow map for the Highway Department
- Planimetric Mapping-Building interiors & Roofs, Farm Fields
- Working with IT on deploying new 2025 Air Photo

4. Code Administrator (Brad Cook) November and December reports

10-30-2025- (1) Reviewed soils, plan review, issued permit for rep. mound TN: 12, (1) conv insp TN: 18, answer phone calls and inquires with POWTS, SL, FL.

10-31-2025- WCCA Conference- WI Dells

11-3-2025- (1) reviewed soils, plan review, issued permit for mound TN: 16, (1) reviewed soils, plan review, issued permit for new HT TN: 33, (3) well permits reviewed and issued TN: 01,07, (1) SL permit reviewed and issued TN:07, (1) new mound and tanks insp TN:10, answer phone calls and inquires with POWTS, SL, FL

11-4-2025- Planning & Zoning Staff meeting, answer phone calls and inquires with POWTS, SL, FL

11-5-2025- (1) SL permit reviewed and issued TN 17, (2) mound inspections TN: 02, 15; <24, plow, abs. cell, tanks, answer phone calls and inquires with POWTS, SL, FL

11-6-2025- ACE Leadership Program- WI Rapids

11-7-2025- (1) reviewed soils, plan review, issued permit for new mound TN: 19, (1) mound inspection <24, plow, abs. cell, tanks mound inspection TN: 02, answer phone calls and inquires with POWTS, SL, FL

11-10-2025- (1) reviewed soils, plan review, issued permit for new mound TN: 19, (1) reviewed soils, plan review, issued permit for new HT TN: 14, (1) reviewed soils, plan review, issued permit for rep mound TN: 08, (1) mound plow insp TN: 21, answer phone calls and inquires with POWTS, SL, FL

11-11-2025- (1) reviewed soils, plan review, issued permit for new At-Grade system TN: 14, (1) mound plow insp TN: 12, (1) abs. cell, tanks mound inspection TN:21, answer phone calls and inquires with POWTS, SL, FL.

11-12-2025- (2) HS 25-037 & HS-25-042 letter (s) written and sent to owner TN 07, 18: , (1) HTA letter reviewed and sent TN: 12, (1) SF 25-019 letter reviewed and sent TN: 18, (1) POWTS onsite visit TN: 11, (1) mound abs cell, tanks insp TN: 12, answer phone calls and inquires with POWTS, SL, FL.

11-13-2025-(1) <24, plow, abs. cell, tanks mound insp TN: 20 , (1) new HT insp TN: 03, answer phone calls and inquires with POWTS, SL, FL.

11-14-2025- (2) SL permit reviewed and issued TN: 07, 18, (1) reviewed soils, plan review, issued permit for new HT TN: 18, (1) <24, plow, abs. cell, tanks mound insp TN: 19, answer phone calls and inquires with POWTS, SL, FL.

11-17-2025-(1) reconnect HT insp TN: 22, (1) rep HT insp TN: 21, (1) HTA letter reviewed and sent TN: 22, answer phone calls and inquires with POWTS, SL, FL.

11-18-2025-(1) <24, plow, abs. cell, tanks mound inspection TN: 18, answer phone calls and inquires with POWTS, SL, FL

11-19-2025- (1) abs. cell, tanks, At-Grade system inspection TN: 14, answer phone calls and inquires with POWTS, SL, FL

11-20-2025- (1) SL permit reviewed and issued TN: 07, (1) POWTS Onsite insp TN: 17, answer phone calls and inquires with POWTS, SL, FL

11-21-25- Vacation

11-24-25- Vacation

11-25-2025- Vacation

11-26-2025- Vacation

12-1-2025- (1) Reviewed soils, plan review, issued permit for new HT TN: 12, answer phone calls and inquires with POWTS, SL, FL.

12-2-2025- (1) soil evaluation TN:18, (1) conventional inspection V:27, answer phone calls and inquires with POWTS, SL, FL.

12-3-2025-(1) Reviewed soils, plan review, issued permit for new mound TN: 22, (2) POWTS onsite and verification TN: 14, 22, (1) conventional insp TN:13, answer phone calls and inquires with POWTS, SL, FL

12-4-2025- Organize office, documents, miscellaneous tasks, answer phone calls and inquires with POWTS, SL, FL

12-5-2025- Out of Office-Sick Leave- Family Emerg.

12-8-2025- (4) POWTS inspection reports written and reviewed TN: 113, 18, 19, 21, answer phone calls and inquires with POWTS, SL, FL

12-9-2025-, (1) conv. inspection TN: 18, answer phone calls and inquires with POWTS, SL, FL

12-10-2025- Answer phone calls and inquires with POWTS, SL, FL, review soil and POWTS

evaluation material (s)

12-11-2025- ACE Leadership Program- Nekoosa

12-12-2025- Review soil and POWTS evaluation material (s), answer phone calls and inquires with POWTS, SL, FL.

12-15-2025-(3) POWTS inspection reports written and reviewed TN: 07, 18, 21 answer phone calls and inquires with POWTS, SL, FL.

12-16-2025-(4) POWTS inspection reports written and reviewed TN: 04, 13, 20, 22, answer phone calls and inquires with POWTS, SL, FL.

12-17-2025- Out of Office- Sick Leave-Family Emerg.

12-18-2025- Out of Office- Sick Leave-Family Emerg.

12-19-2025- Out of Office- Sick Leave-Family Emerg.

12-22-2025- Review, respond to inquiries about POWTS, shoreland, floodzone issues from previous days, answer phone calls and inquires with POWTS, SL, FL

12-23-25- (4) POWTS inspection reports written and reviewed TN: 01, 07, 15, answer phone calls and inquires with POWTS, SL, FL

12-24-25- Holiday

12-25-2025- Holiday

12-26-2025- Vacation

12-29-2025- (1) soil eval reviewed TN: 22, (6) inspection reports reviewed issued TN: 01, 08, 10, 18, V:27, answer phone calls and inquires with POWTS, SL, FL.

12-30-2025- (1) soil eval reviewed TN: 15, (9) POWTS inspection reports written and reviewed TN: 06, 11, 12, 14, 17, 18, 20, answer phone calls and inquires with POWTS, SL, FL.

12-31-2025- Holiday

5. Code Technician (Kayla Rautio)

- A.** Reviewed and approved POWTS & well permit applications
- B.** Reviewed and approved soils evaluations
- C.** Completed inspection reports
- D.** Studied POWTS codes
- E.** Entered information from past well permits into online system and verified well abandonment from Well Filling & Sealing Reports
- F.** Assisted with daily phone calls/emails/office questions

G. Inspections/Investigations:

- 11-26-25: Conventional inspection, TN: 18
- 12-11-25: Conventional inspection, TN: 07
- 12-18-25: Conventional & holding tank inspection, TN: 18

H. Attended Meetings/Trainings/Etc.

- 12-8-25: Annual Review/Evaluation
- 12-9-25: POWTS Chat Update

6. Office Activity (Victoria Wilson & Julie Mancl)

- a. Monthly Sanitary and Well Permit Activity – There were 5 sanitary permits and 2 well permits issued as well as 1 CSM processed and 2 recorded in December 2025.
- b. Triennial Program Fee – 386 invoices remain unpaid. A letter from our Corporation Counsel office will be mailed on January 12th to property owners who have not paid the fee.
- c. Attended the following meetings/trainings & activities:
 - i. December 3rd CEED meeting (VW & JM)
 - ii. December 22nd Land Information Council meeting (VW)
 - iii. Wood County Annual Safety training (JM & VW)



RESOLUTION#

DATE January 20, 2026
 Effective _____
 Date January 20, 2026

Page 1 of 2

Introduced by Conservation, Education, and Economic Development Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: Approve an amendment to the Town of Saratoga Official Zoning Ordinance.

FISCAL NOTE: No cost to Wood County.

WHEREAS, the Town of Saratoga adopted and administers a zoning ordinance to promote the health, safety, aesthetics, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on December 1st, 2025 the Town of Saratoga submitted an ordinance amendment to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Saratoga and finds the Town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs

and ordinances; and

WHEREAS, on January 7, 2026 the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended approval; and

Adopted by the County Board of Wood County, January 20, 2026

County Clerk

County Board Chairman

NOW THEREFORE BE IT RESOLVED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following amendments to the Town of Saratoga Official Zoning Ordinance:

1. Rezoning of parcel #1800316 located west of 11072 State Highway 13 from Rural Preservation District to Highway Commercial District
2. Rezoning of parcel #1800316E located west of 11078 State Highway 13 from Rural Preservation District to Highway Commercial District
3. Rezoning of parcel #1800354 from Rural Preservation District to Highway Commercial District
4. Rezoning of parcel #1800287A from Rural Preservation to Highway Commercial
5. Rezoning of parcel #1800758BA located at 10720 Rangeline Rd. From Rural Preservation District to Suburban Residential
6. Rezoning of parcel #1800758B located at 10620 Rangeline Rd. From Rural Preservation District to Suburban Residential
7. Zoning text amendments to the Town of Saratoga's Zoning Ordinance



OFFICE OF PLANNING AND ZONING

DATE: December 30th, 2025
TO: Conservation, Education & Economic Development Committee (CEED)
County Board of Supervisors

FROM: Emmett Simkowski, County Planner
RE: Town of Saratoga – Zoning Map Amendment (Rezoning) and Zoning Text Amendment.

STAFF MEMORANDUM

Introduction:

The Town of Saratoga adopted and administers their own town zoning ordinance. In December 2025, the Town submitted a zoning map amendment and zoning text amendment to the Wood County Planning and Zoning Department for review and approval. The request includes six properties being rezoned and a text amendment refining and clarifying some items in their zoning code. The request is discussed further in this memo.

Background:

Wood County adopted the Wood County Zoning Ordinance #700. This ordinance is in effect in all 22 towns within its jurisdiction. In counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors Wis. Stat. §60.62(3)(a). This rule also applies to town zoning map amendments, and text amendments.

Analysis

The Town of Saratoga is requesting that Wood County approves six separate rezonings on multiple parcels throughout the Township in which the Town Board has acted on. The requests are as follows:

Parcel: 1800316 – Rural Preservation → Highway Commercial
Parcel: 1800316E – Rural Preservation → Highway Commercial
Parcel: 1800354 – Rural Preservation → Highway Commercial
Parcel: 1800287A – Rural Preservation → Highway Commercial
Parcel: 1800758BA – Rural Preservation → Suburban Residential
Parcel: 1800758B – Rural Preservation → Suburban Residential

All of the parcels being rezoned from Rural Preservation to Highway Commercial are within 1,000 feet of a State Highway and within a commercial corridor. Within the Town's Comprehensive plan, the Town's future land use map identifies a buffer around portions of State Highway 13 and 73 in which these rezonings take place; these rezonings are consistent with that map and the neighboring zoning districts.

The parcels being rezoned from Rural Preservation to Suburban Residential was due to minimum lot size requirements. The property owner desired to split a 2-acre parcel off their parent 32-acre parcel. By rezoning to Suburban residential, this could be accomplished. This rezoning is also consistent with the Town's Comprehensive plan as the land being rezoned is classified as Suburban Residential within the town's future land use map in their plan.



OFFICE OF PLANNING AND ZONING

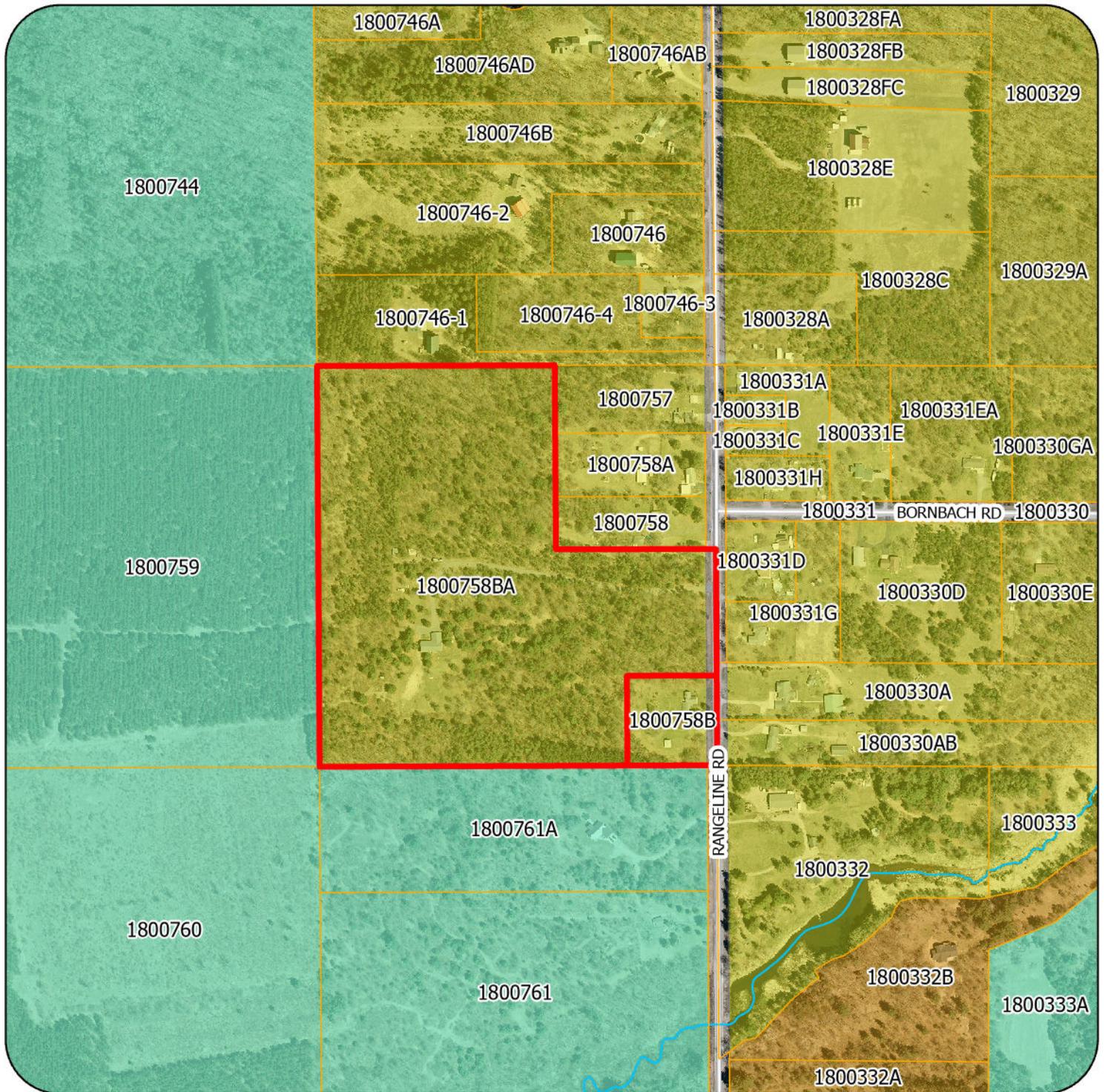
Along with this request, the town has also made some minor changes to their Zoning Ordinance. These changes include adding additional land uses as conditional uses in the Industrial District, clarifying processes in the plan review section, cleaning up redundancies and correcting grammatical errors. County Staff has reviewed the Ordinance and nothing that would conflict with state statute, Wood County Ordinances or plans was noticed. If anyone would like to view the Ordinance, please reach out and I can provide a copy.

Conclusion & Recommendation

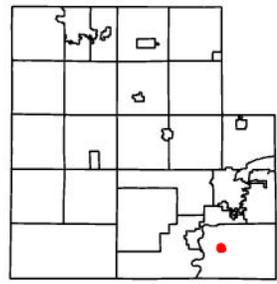
County review and decision concerning approval or disapproval of a town rezone is limited to cases of abuse of discretion, excess of power, or error of law. Based on the information submitted to the Planning and Zoning Department, the Town of Saratoga adhered to the process for zoning amendments as outlined in Wis. Stats. The Town Board has acted on the items above and approval was unanimous. Additionally, I find no conflict with any existing county planning documents and zoning programs or ordinances.

Attachments

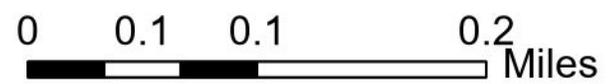
1. Parcel Location Maps
2. Resolution

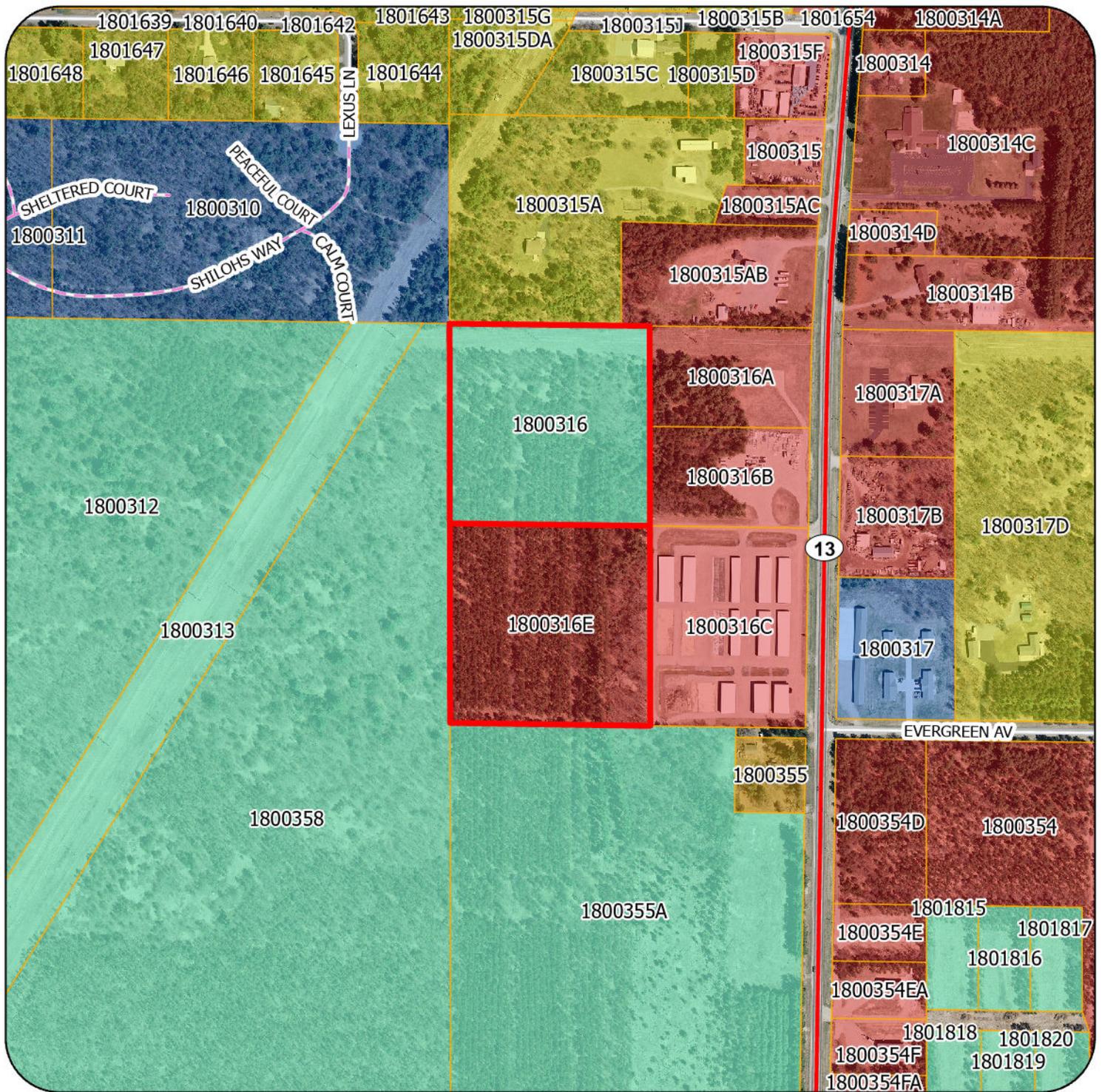


Attachment 1: Location Map Town of Saratoga, Wood County Wisconsin

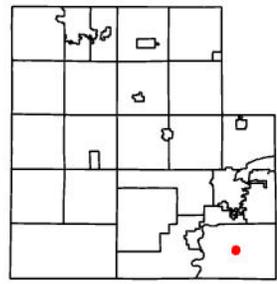


- Rural Preservation District
- Rural Residential District
- Suburban Residential District
- Subject Parcel(s)

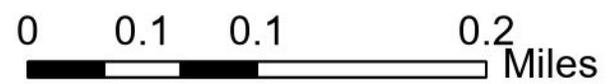


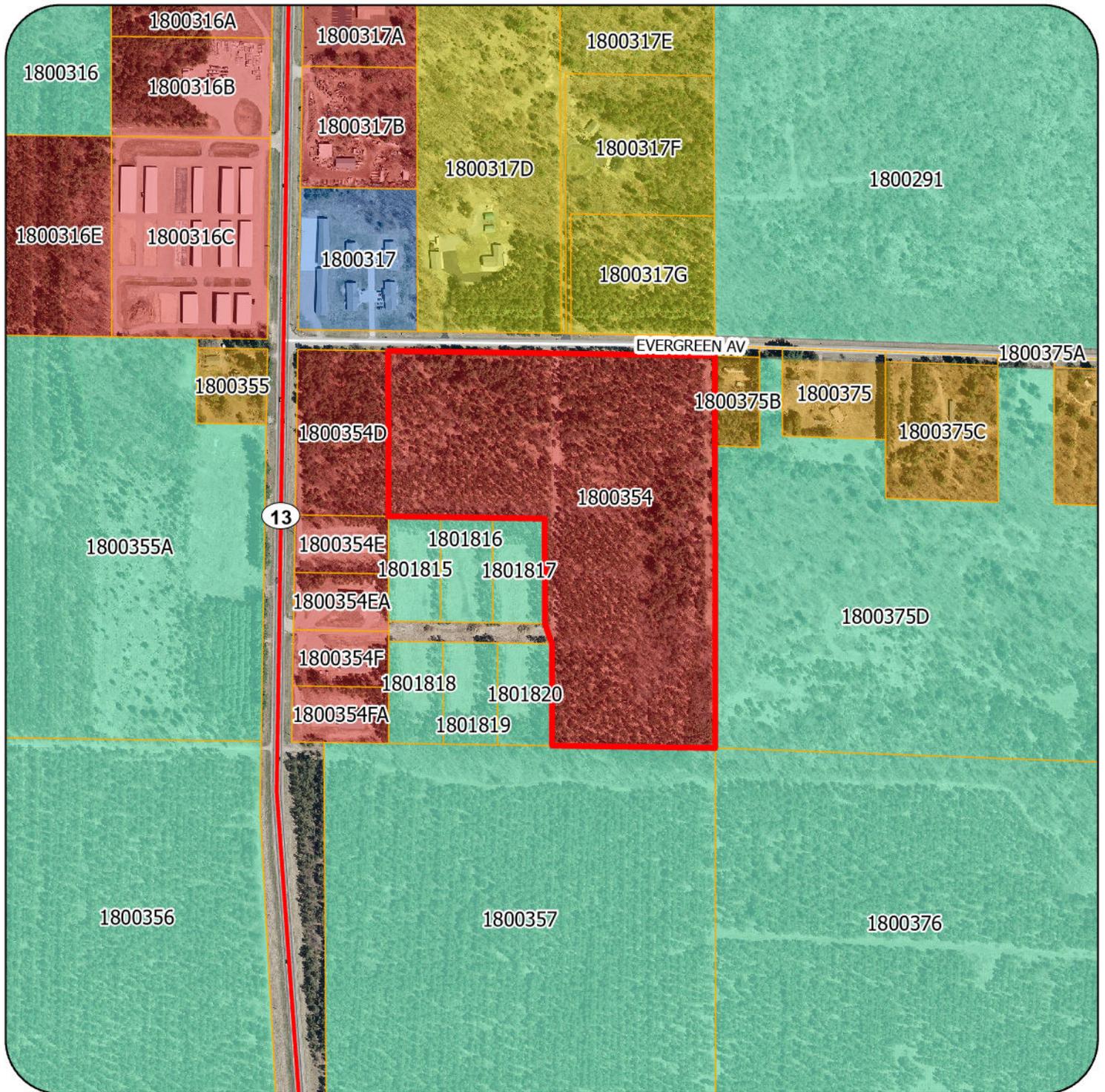


Attachment 1: Location Map Town of Saratoga, Wood County Wisconsin

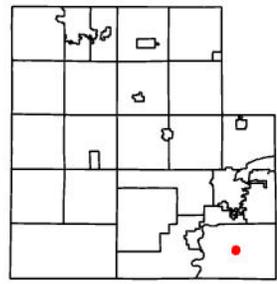


- Subject Parcel(s)
- Highway Commercial District
- Planned Unit Development Districts - Residential
- Rural Preservation District
- Rural Residential District
- Suburban Residential District

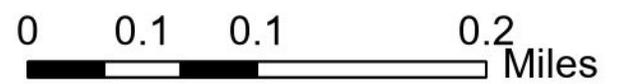




Attachment 1: Location Map Town of Saratoga, Wood County Wisconsin



- Highway Commercial District
- Planned Unit Development Districts - Residential
- Rural Preservation District
- Rural Residential District
- Suburban Residential District
- Subject Parcel(s)



MINUTES JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Friday, January 2, 2026
TIME: 9:00 AM
PLACE: Courthouse – Room 302

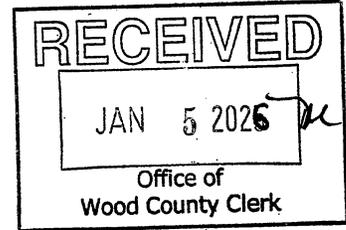
MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Russ Perlock, Tim Hovendick

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. Motion by Leichtnam/Hovendick to approve the minutes of the December 5, 2025, meeting as presented. Motion carried unanimously.
4. There were 2 Notices of Claim & Injury filed with the county.
 - Claim of Jessica Diercks was reviewed and will be provided to the county board for their information.
 - Claim of Eddie Dyreson was investigated and reviewed. Motion by Voight/Hovendick to deny the claim of Eddie Dyreson. Motion carried unanimously. Claim will be provided to the county board for their information.
5. The vouchers and reports from the departments the committee oversees were reviewed and discussed. Motion by Leichtnam/Voight to approve them as presented. Motion carried unanimously.
6. Supervisor Leichtnam provided the minutes of the Citizens Water Group in lieu of a separate written report. This will be included in the departmental reports going forward. Motion by Leichtnam/Hovendick to approve this report as presented. Motion carried unanimously.
7. The next meeting will be held on Friday, February 6, 2026, at 9:00 AM.
8. Motion by Hovendick/Perlock to adjourn. Motion carried unanimously at 9:18 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

NOTICE OF INJURY AND CLAIM



To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

cc:
Corp Counsel
HR
Hwy

THE INCIDENT

Date: 12-19-25
Time: early AM?
Place: 11649 - Hwy M - Auburndale

The circumstances giving rise to my claim are as follows:

My mail box was knocked off the 4x4 pole in the ground. I found lag bolts broken off the 4x4 pole, there was a piece broken off the back side of the Mail box that can't be reattached. I was able to put some lag bolts into the front to hold it in place until Spring.

*I did see the Plow Truck stopped in front of my house when I woke up.

The names of county personnel involved are: Travis - maybe Plow truck Driver

The names of other witnesses are: Karen Anderson, Owner of House

THE CLAIM

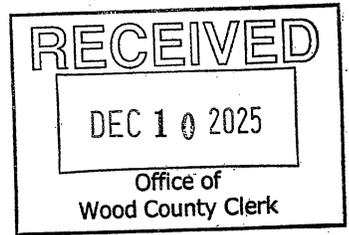
I request the following monetary or other relief: Replacement of my Mail box - and labor to fix it.

Date: 12-30-25

x Karen Anderson
Signature

Print Name: Karen Anderson
Address: 11649 County Road M
Auburndale, WI 54412

Phone: 715-652-2929



NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

CC: Corp Council
HR
Hwy

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

THE INCIDENT

Date: 12/10/2025

Time: Unknown-discovered 0800

Place: 11253 county road Z Nekoosa, WI 54457

The circumstances giving rise to my claim are as follows:

Snowplow hit mailbox, mailbox snapped off at base after plow passed, inspected by Randy (supervisor wood cty hwy dept 12/10 AM)

The names of county personnel involved are: Randy

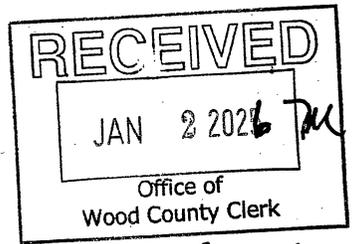
The names of other witnesses are: Eddie and Gayle Dyreson, Scott (neighbor)

THE CLAIM

I request the following monetary or other relief: \$100

12/10/2025
Date

Eddie P Dyreson
Signature
Print Name: Eddie Dyreson
Address: 11253 County Road Z
Nekoosa, WI 54457
Phone: (608)669-5371



NOTICE OF INJURY AND CLAIM

To: Wood County Clerk
400 Market Street
Wisconsin Rapids, WI 54494

Pursuant to sec. 893.80, Wis. Stats., you are hereby notified of this claim for damage against Wood County.

cc Corp Council
HR
Huy

THE INCIDENT

Date: 12/29/2025

Time: MORNING HOURS

Place: 6263 WISCONSIN ST VESPER WI

The circumstances giving rise to my claim are as follows:

WOOD COUNTY SNOW PLOW DAMAGED OUR MAILBOX WHILE
PLOWING SNOW.

The names of county personnel involved are: SNOW PLOW DRIVER

The names of other witnesses are: JOE SCHMITZ

THE CLAIM

I request the following monetary or other relief: \$350.00

12/30/2025
Date

Kathleen Schmitz
Signature

Print Name: KATHLEEN SCHMITZ

Address: 6263 WISCONSIN ST
VESPER WI 54489

Phone: 970-203-8628



Wood County

WISCONSIN

CHILD SUPPORT
AGENCY

JANUARY 2026

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- I will be working on the Cooperative Agreements in January. I am waiting for the Bureau of Child Support to release the standard agreements to see if any changes exist.
- The 2026 State/County contract was received and signed by County Board Chair Pliml.
- DCF informed us that the ELEVATE Program will end March 31, 2029. The program has been funded by a waiver from the Federal Government since implementation on January 1, 2020. At this point we are planning on the funding ending at that time, but as political administrations change so do policy decisions.
- I attended the WCSEA Board meeting on December 11th.
- I attended the WCSEA State meeting on December 12th.
- Agency staff have completed the year end trainings required by DCF.
- The November performance measures are mixed. We are on pace to meet three of the four measures. We are down in current support collections compared to past years. The state has made some policy decisions that could be impacting numbers, but at this point we probably need to let the next couple of months play out to determine the root cause.
- The current IV-D case count is 3,696.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

January 2026

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

Meetings Attended:

- Operations Committee meeting on 12/2/2025.
- Monthly judges meeting on 12/19/2025.

We have completed interviews for the second and final court clerk position.

Family Court Commissioner Richard Weymouth retired. His final day holding hearings was December 18th. We will miss him but know that he will enjoy being fully retired now. Our new Family Court Commissioner Christopher Lummis will hold his first hearings on Wednesday January 7th. He will be here all day Wednesdays and every Thursday morning starting in February.

As far as the budget, I am currently under the budgeted amount for expenses by 18%. On January 2nd, we will be sending a memorandum to attorneys requesting they submit invoices for 2025 services by January 31, 2026.



Wood County

WISCONSIN

CORPORATION

COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

December 2025

Hearings and Court Cases:

Health & Human Services – The following is a breakdown of Ch. 51 (mental commitment) and 54/55 (guardianship/protective placement) matters handled by my office in the month of November 2025:

- 14 Mental Commitments (includes Probable Cause, Final Hearings, and Recommitments)
- 9 Guardianship/Protective Placement Hearings
- 20 WATTS Review/Contested Hearings

Child Support – During the month of November, the Corporation Counsel’s office participated in three dates for Child Support-related hearings (in custody and hearing days).

CAPTA Hearings– During the month of November, the Corporation Counsel’s office participated in one CAPTA scheduled prehearing conference and advocated to the Wisconsin Division of Hearings and Appeals.

Additional Meetings Attended:

During the last month, I participated in the following meetings/topics to provide support to departments and/or Committees:

- CEED Committee – Reviewing a request received from Invenergy to modify the existing JDA Agreement executed on January 18, 2024. I subsequently attended the CEED Committee meetings on this request to provide additional guidance as needed.
- Highway Dept. & HIRC Committee – Reviewing a request received regarding land dedicated to the County for highway purposes, and suggested resolution via easement agreement. Also reviewed application of the Highway Access Control Ordinance 401 to provide support in obtaining the requisite permit and protective deposit.
- Operations Committee – Reviewing with the Committee a request from the City of Wisconsin Rapids for contribution of funds to intervene and assist DOR with an ongoing assessment appeal pending before the Tax Appeals Commission. All involved taxing jurisdictions have been asked to contribute, with the proposed contribution split being equal to each jurisdiction’s percentage of the net property taxes paid (for Wood County, 21%).
- Civil Service Commission – Reviewed and discussed with the Commission the Statute requirements and Ordinance process for reviewing applications, examinations and choosing candidates to be certified to the eligibility list for filling vacant positions in the Wood County Sheriff’s Department.



Wood County WISCONSIN

WOOD COUNTY CRIMINAL
JUSTICE DEPARTMENT

December 2025

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Respectfully submitted by Criminal Justice Coordinator, Dillon Ksionek

Meetings Attended:

11/26/2025: Mental Health Court Staffing/Court
12/1/2025: Drug Court Staffing/Court
12/3/2025: Mental Health Court Staffing/Court
12/4/2025: Meeting with State Public Defenders Office
12/4/2025: Staffing with Outpatient Clinic
12/5/2025: Judicial and Legislative Sub-Committee Meetings
12/8/2025: Drug Court Staffing/Court
12/9/2025: Meeting with Langlade County Diversion Coordinator
12/9/2025: Oxford House Board Meeting
12/9/2025: Wood County Wellness Committee
12/10/2025: Mental Health Court/Staffing
12/15/2025: Meeting with Marathon County DA Concerning Diversion
12/16/2025: County Board Meeting
12/17/2025: Mental Health Court Staffing/Court
12/18/2025: Drug Court Sustainability Meeting
12/18/2025: Monthly RSAT Meeting with DOJ
12/18/2025: Monthly Diversion/Deflection meeting with DOJ
12/22/2025: Drug Court Staffing/Court
12/22/2025: Monthly Drug Court Coordinators Meeting

Adult Drug Treatment Court:

Current Participants: 20
Active Referrals: 2
Pending Referrals: 2
2025 Admissions: 20
2025 Terminations: 7
2025 Graduations: 16
2025 Referrals: 41

We continue to have monthly sustainability meetings with representatives from the district attorney's office, the division of community corrections, the state public defender, the criminal justice department, and with our treatment court judge. The conversation centers around all aspects of sustainability but varies from month to month. Decembers' meeting focused on small changes to the referral vetting process, larger changes to the employment policy (to more closely align with treatment court standards), and the clarification of some of our treatment expectations.

We held our 2nd drug court drawing of the year on 12/22/2025. These drawings provide us with an opportunity to reward our participants for the progress that they have made, and for all of their individual

accomplishments. The bi-annual drawings have been a part of the program for many years, with an effort to make one around Christmas each year. This initiative is fully funded through donations.

Jail Programming (STRONG):

Medication Assisted Treatment Program (MARP):

Current Participants: 28

Year to date participants: 142

Jail Residential Treatment Program (RSAT):

Current Participants: 10 (5 males and 5 females)

Year to date graduates: 10

Year to date participants: 40

We have been working to fine-tune our Medication Assisted Treatment program in recent weeks. We have chosen to make some changes to the eligibility criteria to get on medications, and to the specifics surrounding infractions that could lead to termination from the program. I am working closely with Corporation Counsel to change our consent forms and policies to better reflect what our program is currently offering.

We continue to work on offering as much programming to participants of our recovery pods as possible. We will once again be expanding what UW-Extension is offering in the jail after the first of the year. We also added a new program focused on wellness that is facilitated by the nurse practitioner from my department.

Other Matters:

The criminal justice departments request for County Opioid Settlement dollars was formally approved and our contract for 2026 was signed and returned to the Wood County Health Department.

Several Wood County representatives attended a meeting with the Marathon County Diversion Coordinator to learn more about their model for diversion and deflection. The long-term goal for Wood County would be that we would be able to implement a diversion program that works in unison with our brand-new deflection team from the Sheriff's Department to replicate the type of work that is being done in Marathon County. Portage County (which we visited in November) and Marathon County both shared a ton of information and material with us concerning diversion and deflection. A representative from Human Services is working to put together a synopsis of all that we learned so that we can sit down and put together a presentation for the other invested parties in Wood County. Hopefully, after learning more, everyone is still in favor or pursuing a program of this nature.



Wood County

WISCONSIN

REGISTER IN
PROBATE

January 2, 2026

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- Attended Wisconsin Counties Association weekly Zoom meetings on Mondays.
- December 2 – Operation Committee Meeting
- December 5 – Judicial & Legislative Committee Meeting
- December 16 – County Board Meeting
- December 19 – Monthly Judges Meeting

During the weeks of Christmas and New Years our office will be printing and running annual reports and annual accounts for those under guardianship with Wood County. This is a large task as close to 1,000 of these reports are mailed out every January. The reports are required to be completed and returned to our office by April 15th of each year. Each report has to be carefully reviewed and filed into the respective guardianship case. Any concerns or questions noted on the reports are carefully reviewed and addressed.

MINUTES
HIGHWAY, INFRASTRUCTURE & RECREATION COMMITTEE

DATE: Thursday, January 8, 2026
TIME: 9:00 AM
PLACE: Highway Dept., Conference Room

MEMBERS PRESENT: Jake Hahn, Al Breu (WebEx), Scott Brehm, Lee Thao, John Hokamp

OTHERS PRESENT: Trent Miner, County Clerk, see attached sign-in sheet

1. Chairman Hahn called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. The minutes of the December 4, 2025, meeting were presented. Motion by Thao/Breu to accept the minutes as presented. Motion carried unanimously.
4. The Highway Dept. staff reports were highlighted and reviewed.
5. The Highway revenue report was reviewed.
6. Motion by Hokamp/Thao to approve the Highway Dept. vouchers. Motion carried unanimously.
7. Highway Commissioner Hawk highlighted the active winter weather season so far as it relates to the budget.
8. Hawk presented two resolutions for out of state travel. One request is to attend the National Association of County Engineers in Arlington, TX. The other is to attend the Transportation Development Association Fly-In in Washington, DC. Motion by Hokamp/Breu to approve the two resolutions and forward onto the county board for their consideration. Motion carried unanimously.
9. Accounting Supervisor Peckham reviewed the history of the administrative fee being applied to invoices and the deficit that it had eliminated. At the time of inception, it was voted to let the Highway Committee (or its successor) decide what to do once the deficit was eliminated. Motion by Hokamp/Thao to continue the administrative fee, and to include it on road and bridge aid invoices, and to review again after a year. Motion carried unanimously.
10. The Parks & Forestry staff reports were reviewed.
11. Parks & Forestry Director Schooley presented 2 special use permits for approval:
 - a. Ice Races at Dexter County Park
 - b. Aqua Skiers practice and tournament schedule for beach closures at South ParkMotion by Thao/Hokamp to approve the special use permits as presented. Motion carried unanimously.

12. Parks & Forestry Director Schooley presented the 2026 Work Plan resolution for the Wood County Forest. This enables application for grant funding. Motion by Thao/Hokamp to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
13. The Wood County Wildlife Advisory Committee have reviewed their current rules of order and have determined that they should be amended to better reflect the needs of the committee. This is done via resolution, which was presented. Motion by Brehm/Breu to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
14. The Parks & Forestry revenue reports were reviewed.
15. Motion by Thao/Hokamp to approve Parks & Forestry vouchers. Motion approved unanimously.
16. The next meeting will be held on Thursday, February 5th, at 9:00 AM at the Highway Department Conference Room.
17. Chairman Hahn declared the meeting adjourned at 9:24 AM.

Minutes taken by Trent Miner, County Clerk, and Rachel Krause, Highway Program Assistant, and are in draft form until approved at the next meeting.



Wood County

WISCONSIN

OFFICE OF
HIGHWAY COMMISSIONER

Roland Hawk
COMMISSIONER

December 29, 2025

To: Highway, Infrastructure & Recreation Committee

From: Roland Hawk, PE Highway Commissioner

Subject: Commissioner Report for January 8, 2026, HIRC meeting

Department Activities

Personnel/Administration

The Highway Department currently has one mechanic vacancy. The employee resigned to go work for his family business. Interviews will be scheduled for the end of January.

Commissioner coordinated with Corporation Counsel to deliver a letter to a resident on CTH A with a driveway violation and no permit. Resident contacted Commissioner to discuss the permit and paid the fee and penalty.

Commissioner coordinated with Corporation Counsel to draft resolutions for PIT Committee to obtain a grant through Marshfield Area Foundation Inc to purchase a property at the CTH B & BB intersection. Marshfield Area Community Foundation approved the project and commissioner is coordinating the acquisition of the property.

Commissioner has been asked to present recycled asphalt and recycled asphalt chips process at National Association or County Engineers Conference in April 2026 in Dallas, Tx. A resolution for out-of-state travel to the NACE Conference has been submitted to HIRC for approval. As WCHA BOD member the cost is reimbursed at 50%.

The Commissioner requests out of state travel for the Wisconsin Transportation Development Association Washington DC Fly-in for March 4-5, 2026. As WCHA BOD member the cost is reimbursed at 50%.

An Administrative Fee of 2% was adopted during 2013 to recover an approximately \$1.0 Million deficit in the State and Local Fund from activities during 2000's. The fee was approved on most local projects as well as inter-department work. Road Aid and Bridge Aid projects were excluded from the fee because those funds are separate from the State and Local Fund. It is anticipated that the State and Local Fund will have fully recovered by the end of fiscal year 2025. The Commissioner requests approval to continue the Admin Fee since there are significant administrative costs associated with cost recovery, invoicing, and project management. The Commissioner also requests approval to extend the Admin Fee to Local Road and Local Bridge Projects.

Highway/Facility Projects

- WisDOT STP Project CTH F & HH Intersection **Construction 2026**
 - Bid Opening was November 11, 2025, Mashuda Contractors, Inc, is low bid at \$1,303,522.47

- WisDOT STP Bridge CTH N (STH 186 – CTH N) *Construction 2025*
 - Work is in progress. Deck poured in late December under close supervision. Remaining work to proceed as weather dictates
- WisDOT STP Urban (BIL) CTH U Village of Biron *Construction 2026*
 - Final R/W parcel purchased 9/24/25. Need to Raise the structure during winter 2025-26.
 - Commissioner working with Village, Tn of Grand Rapids, & Tn of Plover on Jurisdictional Transfer
- CTH AA Lynn Creek
 - Preliminary Road & Structure Plans 98% complete.
 - Preliminary Estimate \$1.9 million
 - R/W acquisition scheduled for 2026.
 - Commissioner reassigned \$139,651 LRIP funds to the Lynn Creek Bridge replacement.
 - Highway will assign 2026-2027 CHI (50/50) funds to this project to construct in 2026. HIRC approved moving CTH HH (CTH F – STH 186) to 2027 construction to make funds available for CTH AA in 2026.
- Marshfield Facility Fueling Station
 - New pumps and tanks installation complete.

Highway Maintenance

Work in December included:

- Sign replacements
- Large culvert replacements
- Tree & brush removal
- Ditching & drainage maintenance
- Mastic and asphalt patching
- Snow & ice removal
- Bridge repairs & maintenance

WCHA Events & Misc. Meetings since the last HIRC meeting

Commissioner attended the following events/meetings:

- December 1, Snowplow Driver Appreciation Day,
- December 2, CTH N Bridge weekly progress meeting, virtual
- December 2, CTH N Bridge, deck pre-pour meeting, virtual
- December 2, Meeting with Ayres Associates, CTH HH Bridge
- December 3, Meeting with Village of Biron, JT Agreement and Storm Water Mgmt, Vil of Biron
- December 4, HIRC meeting, Highway Shop
- December 4, CTH F & HH meeting with Alliant Energy, utility relocation
- December 8, WCHA Executive Committee meeting, virtual
- December 9, CTH N Bridge weekly progress meeting, virtual
- December 10, Traffic Safety Committee meeting, Wis Rapids Hwy Shop
- December 11, WCHA Exec/Legislative Committee mtn, LRIP legislation proposal
- December 15, WCHA Board of Directors meeting, virtual
- December 16, CTH N Bridge weekly progress meeting, virtual
- December 16, County Board meeting, courthouse
- December 16, Mt w/Chairman Hahn, & Sup Leightnum, Town of Saratoga Solar Farm
- December 16, Meeting with WisDOT, STH 13 & CTH Z intersection 2028 project
- December 17, WCHA NCR Commissioner Meeting, Merrill, WI
- December 18, CTH AA progress meeting, virtual

- December 18, management mtg./holiday lunch
- December 23, Dentist Appointment/Vacation
- December 24-25 Holiday
- December 26, Vacation

EQUIPMENT

The new high-capacity brine maker was installed at the Marshfield facility December 15, 2025. WisDOT provides 100% of the funding to purchase the brine maker and equipment.

Commissioner & shop supervisor working with truck dealership to finance one of two 2026 patrol trucks as directed by HIRC. Vendor working on purchasing/financing options.

Accounting Supervisor Report

By John Peckham, Wood County Highway Department Accounting Supervisor

HIRC Meeting

Revenues and Expenses

Both revenues and expenses have, in a number of functions, exceeded budget estimates. Revenues for state charges, local government charges, and road-aid projects, to name a few, were higher than anticipated. Conversely, expenses for administration, crushing operations, salt brine operations, county GANG maintenance, state and local road maintenance, and road-aid projects were also higher than anticipated.

Other

In December, we are wrapping up a number of large projects, both for the County and Locals. Final costs and invoices for this end-of-year work will be generated in January and included in our year-end close of the books.

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Tuesday, December 30, 2025

		2025			
		Actual	Budget	Variance	Variance %
REVENUES					
Intergovernmental Revenues					
43300	Federal Grants-American Recovery & Reinvest Act	\$172,714.73	\$400,000.00	(\$227,285.27)	(56.82%)
43531	State Aid-Transportation	2,545,399.09	2,497,341.00	48,058.09	1.92%
43534	State Aid-LRIP	470,745.05	844,061.00	(373,315.95)	(44.23%)
	Total Intergovernmental	<u>3,188,858.87</u>	<u>3,741,402.00</u>	<u>(552,543.13)</u>	<u>(14.77%)</u>
Licenses and Permits					
44101	Utility Permits	33,371.79	30,550.00	2,821.79	9.24%
	Total Licenses and Permits	<u>33,371.79</u>	<u>30,550.00</u>	<u>2,821.79</u>	<u>9.24%</u>
Intergovernmental Charges for Services					
47230	State Charges	1,713,139.52	1,264,109.00	449,030.52	35.52%
47231	State Charges-Highway	266,433.48	268,014.00	(1,580.52)	(0.59%)
47232	State Charges-Machinery	26,423.91	(14,629.00)	41,052.91	(280.63%)
47300	Local Gov Chgs	583,715.25	848,896.00	(265,180.75)	(31.24%)
47330	Local Gov Chgs-Transp	2,496,597.98	1,964,726.00	531,871.98	27.07%
47332	Local Gov Chgs-Roads	427,512.73	267,134.00	160,378.73	60.04%
47333	Local Gov Chgs-Bridges	98,787.27	117,697.00	(18,909.73)	(16.07%)
	Total Charges to Other Governments	<u>5,612,610.14</u>	<u>4,715,947.00</u>	<u>896,663.14</u>	<u>19.01%</u>
Interdepartmental Charges for Services					
47470	Dept Charges-Highway	2,612,483.76	2,731,559.00	(119,075.24)	(4.36%)
	Total Interdepartmental Charges	<u>2,612,483.76</u>	<u>2,731,559.00</u>	<u>(119,075.24)</u>	<u>(4.36%)</u>
	Total Intergovernmental Charges for Services	<u>8,225,093.90</u>	<u>7,447,506.00</u>	<u>777,587.90</u>	<u>10.44%</u>
Miscellaneous					
48340	Gain/Loss-Sale of Salvage and Waste	5,451.00	10,605.00	(5,154.00)	(48.60%)
	Total Miscellaneous	<u>5,451.00</u>	<u>10,605.00</u>	<u>(5,154.00)</u>	<u>(48.60%)</u>
Other Financing Sources					
49110	Proceeds from Long-Term Debt	2,725,250.00	2,451,500.00	273,750.00	11.17%
49280	Transfer from Trust Funds	470,745.05		470,745.05	0.00%
	Total Other Financing Sources	<u>3,195,995.05</u>	<u>2,451,500.00</u>	<u>744,495.05</u>	<u>30.37%</u>
	TOTAL REVENUES	<u>14,648,770.61</u>	<u>13,681,563.00</u>	<u>967,207.61</u>	<u>7.07%</u>
EXPENDITURES					
Public Works-Highway					
53110	Hwy-Administration	410,601.22	437,391.41	26,790.19	6.12%
53120	Hwy-Engineer	217,580.29	210,931.64	(6,648.65)	(3.15%)
53191	Hwy-Other Administration	394,684.88	402,931.49	8,246.61	2.05%
53210	Hwy-Employee Taxes & Benefits	(929,405.01)		929,405.01	0.00%
53220	Hwy-Field Tools	44,729.34	(45,534.22)	(90,263.56)	198.23%
53230	Hwy-Shop Operations	188,207.00	397,971.95	209,764.95	52.71%
53232	Hwy-Fuel Handling	(25,854.74)	(17,766.00)	8,088.74	(45.53%)
53240	Hwy-Machinery Operations	(1,854,600.63)	(71,912.30)	1,782,688.33	(2,478.98%)
53250	Hwy-Crushing Operations	48,940.66	17,936.97	(31,003.69)	(172.85%)
53251	Hwy-Crushing Operations Production	141,065.49	103,564.60	(37,500.89)	(36.21%)
53260	Hwy-Bituminous Ops	159,113.39	214,888.22	55,774.83	25.96%
53266	Hwy-Bituminous Ops	1,823,709.95	2,017,610.84	193,900.89	9.61%
53270	Hwy-Buildings & Grounds	286,811.52	233,326.35	(53,485.17)	(22.92%)
53290	Hwy-Salt Brine Operations	(9,423.56)	(1,013.49)	8,410.07	(829.81%)
53291	Hwy-Salt Brine Operations	18,326.25	(4,800.49)	(23,126.74)	481.76%
53281	Hwy-Acquisition of Capital Assets	106,778.75		(106,778.75)	0.00%
53310	Hwy-Maintenance CTHS		65,522.15	65,522.15	100.00%
53311	Hwy-Maint CTHS Patrol Sectn	2,025,052.90	2,296,960.44	271,907.54	11.84%
53312	Hwy-Snow Remov	1,069,122.58	990,000.16	(79,122.42)	(7.99%)
53313	Hwy-Maintenance Gang	331,326.21	217,072.03	(114,254.18)	(52.63%)
53314	Hwy-Maint Gang-Materials	2,852.98	8,302.00	5,449.02	65.64%
53320	Hwy-Maint STHS	1,902,664.59	1,264,109.05	(638,555.54)	(50.51%)
53330	Hwy-Local Roads	2,392,273.51	1,964,726.04	(427,547.47)	(21.76%)
53340	Hwy-County-Aid Road Construction	559,427.35	330,037.42	(229,389.93)	(69.50%)
53341	Hwy-County-Aid Bridge Construction	197,574.55	250,731.09	53,156.54	21.20%
53490	Hwy-State & Local Other Services	622,701.83	848,895.86	226,194.03	26.65%
53491	Hwy-ATV Route Signage		17,346.37	17,346.37	100.00%
	Total Public Works-Highway	<u>10,124,261.30</u>	<u>12,149,229.58</u>	<u>2,024,968.28</u>	<u>16.67%</u>
Capital Outlay					
57310	Highway Capital Projects	3,920,453.45	3,423,665.39	(496,788.06)	(14.51%)

County of Wood
 DETAILED INCOME STATEMENT W/SUBTOTALS
 Highway Departmentwide
 Tuesday, December 30, 2025

		2025			
		Actual	Budget	Variance	Variance %
	Total Capital Outlay	3,920,453.45	3,423,665.39	(496,788.06)	(14.51%)
	Other Financing Uses				
59210	Transfers to General Fund	470,745.05		(470,745.05)	0.00%
	Total Other Financing Uses	470,745.05		(470,745.05)	0.00%
	TOTAL EXPENDITURES	14,515,459.80	15,572,894.97	1,057,435.17	6.79%
	NET INCOME (LOSS) *	133,310.81	(1,891,331.97)	2,024,642.78	(107.05%)



Parks & Forestry Department Reports

January 8, 2026

Director Report, by Chad Schooley

- Powers Bluff Trailhead Shelter project is moving along. Roof is enclosed, wall sheathing installed, and interior walls being built. Expected to be insulated with temporary heat the week of Jan. 5th.
- Completed project relocating electrical lines underground from stone shelter building to tube hill tow building.
- Continue planning for other ARPA projects: South Park shower building, playground equipment replacement, etc..
- Staff has completed 2026 Work Plan, which is included in the packet.
- **Special Use Permits**
 - None at this time.

Maintenance Program Supervisor Report, by Dan Vollert

Construction Projects

- South Park: Looking at new showerhouse plans for Loop 2 & 3 upgrade.
- Dexter Park: Finalizing plans for new beachhouse.
- Powers Bluff: New Trailhead Shelter construction project continuing. Parks staff working on staining pine tongue & groove boards for open shelter ceiling.
- Powers Bluff: Power installed underground on top of hill (old part of park). Trailhead Building, 4 phase electrical close to being completed.

Maintenance Operations

- ALL Parks: Campgrounds closed & winterized for 2025 season.
- Dexter Park: Clear coating tongue & groove for new beachhouse. Dead tree cleanup, table repair, and snow removal.
- South Park: Dead tree cleanup, snow removal, shelter & bathroom cleaning.
- NEPCO Park: Shelter cleaning, snow removal, tree cleanup.
- North Park: Ash tree removal.
- Powers Bluff: Grooming tube/ski hills, x-country ski & multiuse trails. Winter operations.
- CERA Park: Firewood processing, brush burning, old marina cleanup.

Employee Matters

- All FTE's and some LTE's scheduled for Powers Bluff Winter Operations.
- Still looking for another First Responder for Powers Bluff Operations.

Snowmobile/ATV

- Auburndale (DH) Snowmobile Bridge project off of CTH N east of Arpin has been completed and Grant Reimbursement Submittal is underway.
- All seven Snowmobile Clubs are prepping trails for 2025-26 snowmobile season. SNARS entries from Clubs are under way.
- Range Road ATV Connector Trail to Intensive Use Area is close to completion.

Office Supervisor Report, by Stacie Kleifgen

- Attended Wisconsin Park & Recreation Leadership Academy. This was my second year at this 3 day leadership conference, and this year I was able to obtain a grant from the WPRA Foundation that covered my tuition. I received a certificate of graduation through the WPRA Professional Development School Committee.
- Entered 2027 pricing structures into reservation system.
- Worked on year end budget reports

Forest Administrator Report, by Fritz Schubert

- Timber Sales: Ten active timber sales in December. Logging activity on Wood County Forest has increased significantly due to weather conditions and good market demand for pine sawlogs. If these conditions persist we will achieve budgeted 2025 timber revenue and also be off to a good start for 2026 revenue.
- Drafted and sent out timber contracts and timber sale extensions approved by HIRC during November committee meeting.
- Developed 2026 Wood County Forest Annual Work Plan.
- Forestry Technician: Continued grading, prepping, spreading road base associated with new ATV trail project, aka Range Road Connector, north of HWY 54 and ATV intensive use area. Assisted with Accessible Hunting Area signs and gates. Plowed snow and assisted with freezing down logging roads for timber sale access.

**WOOD COUNTY, PARKS & FORESTRY - FOREST ADMINISTRATOR
REVENUE REPORT & TIMBER SALE BALANCES**

December 2025 Revenue (January HIRC)

Budget Year 2025

CONTRACT	TRACT	CONTRACTOR	CONTRACT AWARD AMOUNT	CONTRACT AWARD DATE	CONTRACT EXPIRATION DATE	\$ RECEIVED CURRENT MONTH	AMOUNT BILLED TO DATE	AMOUNT RCVD TO DATE	BALANCE
780	2-16	MIDWEST HW	\$42,886.00	7/10/2020	7/31/2026		\$31,778.92	\$31,778.92	\$0.00
790	4-21	SCHREINER	\$15,600.00	11/24/2021	12/31/2026		\$1,476.64	\$0.00	-\$1,476.64
797	3-22	SCHREINER	\$30,770.00	5/27/2022	6/30/2026		\$0.00	\$0.00	\$0.00
800	6-22	SCHREINER	\$16,440.00	5/27/2022	7/31/2026		\$0.00	\$0.00	\$0.00
801	7-22	WILSON	\$11,750.00	8/4/2022	7/31/2026		\$0.00	\$0.00	\$0.00
803	9-22	KOERNER	\$21,057.80	11/16/2022	12/31/2025	\$18,499.24	\$32,736.96	\$24,214.32	-\$8,522.64
804	10-22	KOERNER	\$84,093.60	11/16/2022	12/31/2026		\$103,155.10	\$103,155.10	\$0.00
807	13-22	FLINK	\$9,450.00	12/31/2022	12/31/2026		\$2,274.03	\$2,274.03	\$0.00
812	4-23	FLINK	\$11,813.85	6/1/2023	6/30/2026		\$7,418.12	\$7,418.12	\$0.00
814	6-23	FLINK	\$21,055.00	4/28/2025	3/31/2028		\$0.00	\$0.00	\$0.00
816	8-23	KOERNER	\$31,625.00	1/4/2024	12/31/2025	-\$5,430.26	\$35,819.62	\$35,819.62	\$0.00
817	9-23	KOERNER	\$17,310.00	1/4/2024	12/31/2026		\$0.00	\$0.00	\$0.00
818	10-23	MIDWEST HW	\$51,768.30	1/4/2024	12/31/2026		\$0.00	\$0.00	\$0.00
819	11-23	TNT Timber	\$124,257.30	4/30/2024	5/1/2026		\$12,093.06	\$0.00	-\$12,093.06
821	1-24	KOERNER	\$26,270.00	4/30/2024	5/1/2026	\$9,859.25	\$9,859.25	\$4,995.40	-\$4,863.85
824	5-24	KOERNER	\$53,280.00	4/30/2024	5/1/2026		\$0.00	\$0.00	\$0.00
826	6-24	BIEWER	\$158,818.20	12/19/2024	12/31/2026	\$73,968.37	\$161,446.20	\$147,004.08	-\$14,442.12
827	7-24	MEDDA	\$60,286.80	12/19/2024	12/31/2026		\$11,413.53	\$0.00	-\$11,413.53
828	8-24	MIDWEST HW	\$75,328.40	12/19/2024	12/31/2026		\$26,670.92	\$0.00	-\$26,670.92
832	2-25	KOERNER	\$19,840.00	6/18/2025	6/30/2027		\$0.00	\$0.00	\$0.00
833	3-25	KOERNER	\$7,740.00	6/18/2025	6/30/2027		\$0.00	\$0.00	\$0.00
834	4-25	WEEKLY	\$36,980.00	6/18/2025	6/30/2027		\$0.00	\$0.00	\$0.00
835	7-25	FLINK	\$10,350.00	7/7/2025	6/30/2027	\$1,469.42	\$13,122.62	\$11,001.58	-\$2,121.04
836	9-24	WEEKLY	\$34,063.30	6/18/2025	6/30/2027		\$0.00	\$0.00	\$0.00
837	1-25	WEEKLY	\$18,809.44	12/11/2025	12/31/2029		\$0.00	\$0.00	\$0.00
838	8-25	MATTICKS	\$10,890.00	12/11/2025	12/31/2027		\$0.00	\$0.00	\$0.00
839	9-25	KOERNER	\$9,810.00	12/11/2025	12/31/2027		\$0.00	\$0.00	\$0.00
840	14-25	KOERNER	\$57,865.00	12/11/2025	12/31/2027		\$0.00	\$0.00	\$0.00
755		FIREWOOD				\$30.00	\$174.66	\$174.66	
Total Active Contract Value			\$1,070,207.99						
						Payments Received This Month:	\$98,396.02		
						\$ RECEIVED CURRENT MONTH			

2025 Budgeted Total Revenues	\$400,000	Jobs Finished
2025 Total County Forestry Revenues this month (90%)	\$88,556.42	Jobs Started
2025 Total Township Revenues this month (10%):	\$9,839.60	Jobs Continuing/Reactivated
2025 TOTAL NET FORESTRY REVENUE TO DATE:	\$412,697.63	Jobs Gone Inactive

**WOOD COUNTY PARKS & FORESTRY DEPARTMENT
REVENUE SUMMARY 2025**

December Revenue - January HIRC

BUDGETED REVENUES 2025	46721	FEES	YTD REVENUE	YTD REVENUE	DEC REV	DEC REV	ACTUAL REV
	SOURCE		2025	2024	2025	2024	2024
\$ 612,000.00	Camping Reservations	\$10 Resv. Fee+/\$21/\$26/\$29/\$36	\$615,102.69	\$ 559,084.56	\$7,890.54	\$ 11,801.34	\$ 559,084.56
\$ 45,000.00	Campground Firewood Sales	\$7 per rack	\$38,413.07	\$ 39,888.11	\$79.62	\$ 63.51	\$ 39,888.11
\$ 10,000.00	Ice	\$4 (small) /\$7 (large)	\$7,002.80	\$ 7,887.62	\$0.00	\$ -	\$ 7,887.62
\$ 3,900.00	Non-Camper Dump Station	\$20	\$2,287.78	\$ 2,905.41	\$18.96	\$ 37.91	\$ 2,905.41
\$ 400.00	Camper Storage	\$20/wk - \$300/mo	\$41.74	\$ 99.87	\$0.00	\$ -	\$ 99.87
\$ 900.00	Washer/Dryer/Showers	\$2 wash / \$2 dry/\$1 Laundry Pods	\$772.03	\$ 802.85	\$0.00	\$ 3.79	\$ 802.85
\$ 59,000.00	Shelters Enclosed	Various Fees based on 4 or 8 hrs or all day.	\$62,395.58	\$ 62,254.51	\$6,381.37	\$ 4,989.89	\$ 62,254.51
\$ 13,000.00	Shelters - Open	Various Fees based on location of shelter.	\$13,938.76	\$ 12,862.13	\$251.91	\$ 547.78	\$ 12,862.13
\$ 3,000.00	General Park User Fees (Use of open areas within parks)	\$75 / \$10 per picnic table	\$1,109.00	\$ 450.24	\$0.00	\$ -	\$ 450.24
\$ 38,000.00	Powers Bluff Winter Recreation Tickets, Parties, Rentals & Concessions	\$13/\$22/\$515/\$655/\$515/\$725/\$865	\$18,341.68	\$ 1,824.33	\$4,354.67	\$ -	\$ 1,824.33
\$ 5,000.00	Trail Passes (Ski/Snowshoe/Multi-Use)	\$8/daily; \$30/annual; \$60/family	\$4,382.69	\$ 4,936.78	\$918.13	\$ 309.04	\$ 4,936.78
\$ 8,500.00	Disc Golf	\$3 / \$5 / \$25 / \$50	\$3,984.96	\$ 4,677.66	\$22.90	\$ 27.53	\$ 4,677.66
\$ 500.00	Parks Pulpwood	Market Price	\$0.00	\$ -	\$0.00	\$ -	\$ -
\$ 25,000.00	Boat Launch	\$25/annual; \$7/daily	\$22,394.03	\$ 24,755.49	\$0.00	\$ -	\$ 24,755.49
\$ 17,000.00	Miscellaneous	advertising	\$6,326.16	\$ 19,360.22	\$150.00	\$ 9,462.45	\$ 19,360.22
\$ 8,800.00	Gift Certificates	Gift Certificates	\$9,828.00	\$ 9,035.75	\$9,744.79	\$ 8,680.46	\$ 9,035.75
\$ 850,000.00			\$806,320.97	\$ 750,825.53	\$29,812.89	\$35,923.70	\$ 750,825.53
\$ 400,000.00	46813 - Timber Sales & Wood Cutting (90%/County & 10%/Townships) Monthly totals = NET Revenue	CONTRACTED	\$412,697.63	\$ 377,740.88	\$88,556.42	\$ 69,606.04	\$ 377,740.88
\$ 1,250,000.00		TOTAL REVENUE:	\$1,219,018.60	\$1,128,566.41	\$118,369.31	\$105,529.74	\$1,128,566.41



RESOLUTION#

DATE 01/20/2026
 Effective _____
 Date 01/20/2026

Page 1 of 2

Introduced by Highway Infrastructure and Recreation Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____ NF _____, Corp Counsel	
Reviewed by: _____ PY _____, Finance Dir.	

INTENT & SYNOPSIS: To authorize out-of-state travel for the Highway Commissioner to attend the National Association of County Engineers annual training conference in Arlington, Texas April 11-15, 2026.

FISCAL NOTE:	Registration	\$745
	Hotel	\$1,176
	Flight	\$450
	Meals	\$149
	<u>Total</u>	<u>\$2,520</u>
	Reimbursed by WCHA	\$1,260
	<u>Total to the County</u>	<u>\$1,260</u>

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, the National Association of County Engineers (NACE) is hosting an annual conference in Arlington, Texas April 11-15, 2026, and

WHEREAS, the Wood County Highway Commissioner was elected to the NACE Board of Directors at their annual conference, and has been selected to present a technical session at the conference, and

WHEREAS, the objective of NACE is to promote the use of recognized engineering standards for the design, construction, and maintenance of public works, and

WHEREAS, the Wood County Highway Commissioner’s attendance will promote the exchange of ideas, to give Wood County the advantages of qualified professional engineering services in all phases of public works, and

WHEREAS, NACE provides a forum for the exchange of ideas and information for the advancement of county engineering and management aimed at improving services to the public, and

WHEREAS, Rule 2.07(F) of the Wood County Board states that out-of-state travel that is funded by tax levy dollars requires approval from the County Board,

Adopted by the County Board of Wood County, January 21, 2025

County Clerk

County Board Chairman

NOW THEREFORE BE IT RESOLVED, that the Wood County Highway Department send the Highway Commissioner to the National Association of County Engineers annual training conference April 11-15, 2026 in Arlington, Texas.



RESOLUTION#

DATE 01/20/2026
 Effective _____
 Date 01/20/2026

Page 1 of 1

Introduced by Highway Infrastructure and Recreation Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____ NF _____, Corp Counsel	
Reviewed by: _____ PY _____, Finance Dir.	

INTENT & SYNOPSIS: To authorize out-of-state travel for the Highway Commissioner to attend the Transportation Development Association Fly-in March 4-5, 2026

FISCAL NOTE:	Registration	\$550
	Hotel	\$600
	Flight	\$600
	Meals	\$200
	<u>Total</u>	<u>\$1,950</u>
	Reimbursed by WCHA	\$975
	<u>Total to the County</u>	<u>\$975</u>

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

WHEREAS, The Transportation Development Association (TDA) is a statewide alliance committed to advancing the best in transportation with a goal of the development and maintenance of a safe, modern, interconnected transportation network that will support a robust economy and enhance the quality of life for everyone in Wisconsin, and

WHEREAS, TDA has scheduled a Fly-in to provide opportunities to meet with local legislators while both the US House of Representatives and the US Senate are both in session, and

WHEREAS, the Wood County Highway Commissioner, in his role as Commissioner and a member of the Board of Directors WCHA will have the opportunity to meet with local legislators to share transportation priorities for both Wood County and the State of Wisconsin, and

WHEREAS, Rule 2.07(F) of the Wood County Board states that out-of-state travel that is funded by tax levy dollars requires approval from the County Board,

NOW THEREFORE BE IT RESOLVED, that the Wood County Highway Department send the Highway Commissioner to the Transportation Development Association Fly-in March 4-5, 2026.

Adopted by the County Board of Wood County, January 20, 2026

County Clerk

County Board Chairman



RESOLUTION#

DATE January 20, 2026
 Effective Date Upon passage of publication

Page 1 of 1

Introduced by Highway Infrastructure & Recreation Committee

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____	NF _____	, Corp Counsel
Reviewed by: _____	PY _____	, Finance Dir.

INTENT & SYNOPSIS: Approval of the 2026 Wood County Forest Annual Work Plan.

FISCAL NOTE: Potential loss of State Aid Revenues of \$59,040.08

WHEREAS Wood County has lands enrolled in the Wisconsin County Forest Land Program commonly referred to as the Wood County Forest, and

WHEREAS the Wood County Board of Supervisors adopted the 2026 Wood County Parks & Forestry Budget at the November 2025 County Board Meeting, and

WHEREAS Wis. Stat. § 28.11 and the Wood County Forest Comprehensive Land Use Plan requires an annual County Forest Work Plan to be approved by the Wood County Board of Supervisors, in order to be eligible for certain grant funding per § 28.11(5m) Wis. Stats., and

WHEREAS the Highway Infrastructure and Recreation Committee approved the 2026 Wood County Parks & Forestry Annual Work Plan (see attached documents) at their monthly meeting held January 8, 2026, and

NOW THEREFORE BE IT RESOLVED, the Wood County Board of Supervisors hereby approves and adopts the 2026 Wood County Forest Annual Work Plan.

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Adopted by the County Board of Wood County, January 20, 2026

County Clerk

County Board Chairman

WOOD COUNTY

PARKS AND FORESTRY DEPARTMENT



**2026
WORK PLAN**

WOOD COUNTY PARKS AND FORESTRY DEPARTMENT

2026 PERSONNEL

Director	Chad Schooley
Forest Administrator	Fritz Schubert
Maintenance Program Supervisor	Dan Vollert
Office Supervisor	Stacie Kleifgen
Program Assistant.....	Monica Anderson
Park Lead Workers	Jeff Okonek
	Brad O' Donnell
	Matt Huber
Park Maintenance Workers	Seth Dupee
	Jesse Kostolny
	Mitch Darr
	Jonathan Rahm
	Dawson Simon
Forest Technician.....	Clyde Dammann

2026 SEASONAL EMPLOYEES

LTE II	9
LTE I	2
Camp Rangers.....	4
Powers Bluff First Responders	2

WOOD COUNTY PARKS

“MISSION STATEMENT”

To develop, maintain, and operate facilities, resources and programs that meet the outdoor recreation, environmental, and economic needs of the public; and provide clean, safe, quality family enjoyment at a reasonable cost.

PARKS IMPROVEMENT PROJECTS

SOUTH PARK

1. Complete shoreline improvements where RC&D ditch drains into Lake Wazeecha.
2. Repair campground boat mooring retaining walls
3. Tuck pointing White Beach stone entrance gate
4. Steel roof on Open Shelter
5. Design and construct new restrooms/shower building in 2nd loop.
6. Dead tree removal
7. Concrete approach at maintenance shop
8. Replace outdated playground equipment

NEPCO PARK

1. Walk trail/shore stabilization improvements near beach
2. Dead tree removal
3. Replace outdated playground equipment
4. Pave cross country skiing/hike trail parking lot and add vault toilet.

POWERS BLUFF

1. Resurface entrance/exit road off Bluff Drive
2. Install historic signage
3. Pave parking lot for Welcome Center
4. Complete construction of salt/sand shed by new shop.
5. Plant trees and landscaping around new trails & building.
6. Install playground equipment near Welcome Center

DEXTER PARK

1. Dam gate-seal replacement
2. Construct new Dexter Beach Open Shelter
3. Resurface beach parking lot, and park road between Hwy 54 and campground
4. Continue walk trail improvements: culverts, resurfacing, ditching, etc.
5. Gilligan's Island entrance road upgrade
6. Continue upgrading camp pads
7. Dead tree removal

NORTH PARK

1. Install concrete approach around vault toilet -behind ranger house
2. Continue upgrading camp pads
3. Continue lower campground road improvements, signage.
4. Tuck pointing of stone bridges and abutments
5. Install ice guards on maintenance shop roof
6. Dead tree removal
7. New fiberglass doors in lower shower building
8. Puff Creek Bridge replacement

RICHFIELD 360 AREA

1. Replace trail signage at entrance
2. Create small parking lot on south end of property off Puff Creek Blvd
3. Repair multi-use trail bridge decking

CERA PARK

1. Reroof north shop
2. Continue cleaning shop buildings and removing unneeded equipment
3. Construct new stone entrance sign and replace wayfinding signs throughout park
4. Park electrical upgrades
5. Blacktop resurfacing
6. Continue park planning process
7. Construct firewood storage shed

ATV/SNOWMOBILE PROGRAM

1. Finish Range Road ATV trail with signage and open in spring 2026
2. Continue bridge inspections
3. Brush removal in ATV Intensive Use Area

OTHER

1. Begin rentals of Cera Park Riverfront Shelter, Powers Bluff Welcome Center, and possibly Dexter Park Beach Open Shelter
2. Continue process of reviewing Parks ordinances, and possibly bring recommended changes to HIRC, if time allows.

WOOD COUNTY FOREST 2026 ANNUAL WORK PLAN

The mission of the Wood County Forest is to provide current and future generations with outdoor recreational opportunities while managing timber resources for raw materials for wood using industries on a sustainable basis.

Management of the Forest balances local needs with broader concerns through integration of forestry, wildlife, fisheries, endangered resources, water and air quality, soil, and recreational recommendations and practices. Multiple-use management will provide this variety of products and recreational amenities for the future with sound forestry management practices. The Forest will also be managed for such environmental needs as watershed protection, the protection of rare plant and animal communities, and biological diversity.

The Wood County Forest will be protected from natural catastrophes such as fire, insect and disease outbreaks, and from possible detrimental effects of human encroachment, over-utilization, environmental degradation and excessive development.

ANNUAL DNR TIME STANDARDS

Each year the county forest administrator and the Department of Natural Resources (DNR) liaison forester meet for an annual meeting. During this meeting one of the discussion topics is the DNR's availability to work on the county forest, also known as "Time Standards". Time Standard hours were revised in 2022 resulting in the current DNR minimum Time Standard commitment of **819** hours. This new Time Standards revision affects all county forests and is to be in effect until the end of DNR fiscal year 2027. The DNR Time Standard commitment for all counties has fluctuated over the years.

This past year the DNR contributed **865.5** hours, thus exceeding the **819** hour Time Standard minimum for 2025. Wood County is experiencing an increased interest, pressure, and opportunity for land trades and

acquisitions that could benefit the county forest. It is possible an adjustment to the Time Standards will be needed to address increased workloads associated with land trades/acquisitions.

TIMBER SALE NEEDS IN 2026

The timber sale program on the forest continues to generate substantial revenues for the county.

Gross timber revenues for 2025 were \$---,---.--- (or \$---,---.--- net).

Each year we examine the timber harvest schedule from the Wood County Forest / DNR forest inventory data, and GIS representation of the Wood County Forest to identify areas in need of a harvest or thinning. To maintain a sustainable flow of income to the county, timber sales are established throughout the year and then sold at bid openings, usually targeted for spring and fall. Once contracts have been signed, loggers usually have two years to harvest the timber on each sale. This past year, we established thirteen timber sales on 396 acres. Unfortunately, three of these tracts did not receive any bids. We may adjust stumpage prices and/or other factors pertinent to each unsold tract and rebid in 2026.

Potential Timber Sales for 2026:

REGENERATION & FINAL HARVESTS:

COMPARTMENT	STANDS	ACRES	FOREST TYPE	TOWNSHIP
5	7	41	OAK	REMINGTON
5	9	28	R.MAPLE	REMINGTON
8	4	30	R.MAPLE	REMINGTON
9	2	35	BOT. HDWD.	REMINGTON
9	9	7	BOT.HDWD.	REMINGTON
37	16	109	OAK	HILES
43	1	56	W.PINE	HILES
44	6	77	W.PINE	HILES
46	1	30	W.PINE	HILES
46	2	12	ASPEN	HILES
52	1	7	OAK	DEXTER
52	2	5	OAK	DEXTER
52	3	9	ASPEN	DEXTER
52	8	15	ASPEN	DEXTER
54	5	31	OAK	DEXTER
54	7	6	R.MAPLE	DEXTER
54	8	25	OAK	DEXTER
73	9	59	R.PINE	SENECA
78	1	6	ASPEN	CARY
78	6	20	ASPEN	CARY

Total Regeneration Acres = 608

THINNINGS

COMPARTMENT	STANDS	ACRES	FOREST TYPE	TOWNSHIP
8	1	21	R.PINE	REMINGTON
16	2	10	R.PINE	REMINGTON
54	9	2	R.PINE	DEXTER
69	1	10	R.PINE	SENECA
69	15	11	R.PINE	SENECA
71	1	13	R.PINE	SENECA
79	12	28	CNTRL. HDWD	RICHFIELD

Total Thinning Acres = 95

TOTAL FOR ALL POTENTIAL TIMBER SALES = 703 ACRES

WILDLIFE HABITAT PROJECTS:

Wildlife Habitat Grant funding was fully funded in State budget for 2026, thus generating appropriate amounts under what was originally known as “Dime-an-Acre”.

Wildlife projects, utilizing Dime-an-Acre monies, identified for the year 2026 include:

- Shearing tag alder and non-commercial aspen for grouse/woodcock habitat improvement project.
Location and acres to be determined through consultation with local DNR wildlife biologist.
- Red-Shouldered Hawk/Goshawk: Survey suitable habitat within new timber harvest areas as needed.
- Herbicide control of invasive species depending on \$ amount expended on above projects.

2026 REFORESTATION/CULTURAL PROJECTS:

a) Reforestation:

- Red pine seedlings are scheduled to be planted on 46 acres in compartment 14-stand 1, and compartment 19-stand 24. These sites will be hand planted at a rate of approximately 1250 trees per acre in spring 2026.
- Jack pine seeding: The following is a list of sites that have been identified as suitable for seeding to jack pine. These sites, and possibly others, will be scarified with assistance from DNR dozer(s) followed by direct seeding to jack pine as availability of machinery and personnel permits.

Compartment	Stand(s)	Acreage
33	2	25

TOTAL 71 acres

b) Cultural Projects:

- These projects will be undertaken as time and availability of personnel permit.

CULTURAL PROJECTS

Non-commercial thinning:

Compartment	Stand	Timber Type	Acreage
73	12	Oak/ Red Pine	18
TOTAL:			18 acres

Release/TSI:

COMPARTMENT	STAND	ACRES	TIMBER TYPE	NOTES
70	16	28	R.PINE, W.PINE	Chem. Release
71	12, 21	21	J.PINE	Chem. Release

Total= 75 acres

Site Prep:

COMPARTMENT	STAND	ACRES	TIMBER TYPE	NOTES
73	9	63	R. PINE	Mechanical Site Prep (Disc Trench) & Pre-plant herbicide 2026
71	2	29	R.PINE	Mechanical Site Prep. (Disc Trench) 2026
62	1	30	R.PINE	Mechanical Site Prep. (Disc Trench) 2026
20	20	18	R.PINE	Mechanical Site Prep. (Disc Trench) 2026
19	14	8	R.PINE	Mechanical Site Prep. (Disc Trench) 2026

TOTAL= 148 acres

RECON UPDATING:

- Routine recon updates due to timber sales completion as needed.
- Backlog recon project: update recon in compartments 25 and 26, approximately 542 acres. These compartments contain some of the oldest and most outdated data on the county forest. Due to difficult access and resulting lack of past management it is suspected that composition and health of these forest acres may have changed significantly. Updated recon data is crucial to future management decisions.
- Evaluate natural and artificial regeneration on 321 acres.

OTHER WORK NEEDS:

a) Forestry Technician:

- Continue training Forestry Technician to improve skills related to forestry aspects of the position. The Technician position shall be focused on timber stand improvement, invasive species management, forest infrastructure maintenance, and shall assist with timber sale establishment, forest recon, tree planting, surveys, ATV trail development, etc.

b) Road Repairs & Access Management:

Road improvement efforts in 2025 were somewhat reduced due to other work priorities. Therefore, improvements and regular maintenance will be placed as a higher priority in 2026. Heavily traveled county forest roads open to vehicular travel are in decent shape but still vulnerable to wet conditions. Furthermore, it is expected road maintenance needs will increase on certain roads destined to become part of the new Wood County ATV trail system. Road maintenance and improvements will continue to be a main work priority for the forestry technician.

- Continue project to repair and protect damaged roads on the county forest. Road repairs and closures will occur throughout the county forest as time and manpower permit. Install boulders and rebuild berms throughout county forest where vehicles are gaining illegal access and damaging roads or dumping trash.
- Begin project to improve road and install railroad crossing in compartment 46 for the purpose of timber sale access.
- Improve parking and vehicular access control off Puff Creek Boulevard (south access to the Richfield 360 block of county forest).

c) Recreation:

- ATV Trail Improvement: Maintain trail identification and signage improvements to the Wood County ATV intensive use area located south of HWY 54 near Port Edwards. Also, work with DNR forestry technicians to incorporate dozer-training time for trail maintenance purposes whenever possible. Improve access for emergency vehicles and first responders.
- Maintain new ATV trail system on county forest including signage, brushing, grading.
- ATV Trail Development: 1) Work with Wood County ATV Trail Coordinator to complete trail development project north of HWY 54 (near ATV intensive use area). 2) Continue identification and planning for future trail development projects within Wood County Forest lands.
- Mountain Bike Trail: Work with local individuals who have begun developing a mountain bike trail system in the South Bluff Block of Wood County Forest. Maintain helicopter-landing site for emergency response.
- Disabled Hunter Blinds: Complete project to improve/develop hunting blinds, policy, and procedure to reserve blinds, notify public of use of blinds and associated areas. Continue to make necessary repairs to blinds and regrade, improve access/gravel approach.

d) 2026 WCFA Summer Tour

- Plan and host 2026 Wisconsin County Forests Association (WCFA) summer tour.

e) Land Surveying Needs:

- Several areas of the county forest need surveying and boundary line establishment. We will continue a survey project, using budgeted dollars, to facilitate timber sale establishment in areas of the county forest in need of management. We will also work with neighboring landowner requests to locate property lines provided good monumentation exists, and as time permits.

f) Easements, Encroachments, Land Transactions:

- Investigate and address easement, land trade requests and encroachments as they arise. Investigate opportunities to purchase parcels advantageous to the management of the county forest as they arise. Recently several parties have expressed interest in trading for County Forest lands.
- Utility Easements: Fiber-optic and other utility activity is increasing in Wood County and it is expected that these developments will impact the Wood County Forest and result in additional increased workload.

g) Forest Certification:

- Continue to make changes necessary to comply with forest certification corrective actions previously identified and as solutions are developed.

h) Wildlife Habitat:

- Continue to involve the wildlife biologist in timber sales design, planning for Dime-an-Acre grant funds, and in identifying wildlife habitat improvement projects.

i) Invasive Species:

- Continue efforts to treat most severe infestations of buckthorn. County forest locations include timber stands in Compartments 69,74,75,79.

j) Beaver Issues:

- Continue to address increasing complaints about beaver activities on Wood County Forest where they are negatively affecting town roads and recreational trails. Make use of volunteer trappers whenever possible.

k) Technical Forestry Training & Technology:

- Take advantage of training and continuing educational opportunities offered through DNR, FISTA, and other professional forestry organizations as time permits.
- Cooperate with other entities (e.g. FISTA, UWSP, WLAWCA) to promote forestry and natural resource educational efforts.

k) Drainage Ditch Management:

- Continue efforts to work with cranberry grower requests to clean selected ditches to improve drainage. Ditch cleaning projects will be discussed with appropriate DNR, Army Corps of Engineers, County Planning and Zoning personnel to ensure proper design and permits are in place.



RESOLUTION#

DATE January 20, 2026

Effective
Date

Upon passage & posting

Page 1 of 1

Introduced by Highway Infrastructure & Recreation Committee

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
No: _____ Yes: _____ Absent: _____	
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____, Corp Counsel	
Reviewed by: _____, Finance Dir.	

INTENT & SYNOPSIS: To Amend the “Rules of Order” for the Wood County State Wildlife Area Advisory Committee.

FISCAL NOTE: None

WHEREAS, the Wood County Board of Supervisors approved the formation of the Wood County State Wildlife Area Advisory Committee on July 19, 1988 to advise the Park & Forestry Committee on action needed to protect the interests of the residents of Wood County and the State of Wisconsin in the management of the Wood County State Wildlife Area; and

WHEREAS, Rules of Order for this Committee were approved on May 19, 1992 by the Wood County Board and later amended on June 2, 2001; and

WHEREAS, The Wood County State Wildlife Area Advisory Committee is requesting further amendments to the Rules of Order, adjusting committee member composition and clarifying quorum requirements, as shown on the attached draft, which is incorporated by reference herein.

NOW THEREFORE BE IT RESOLVED, the Wood County Board of Supervisors do hereby amend the “Rules of Order” for the Wood County State Wildlife Area Advisory Committee as proposed in the attached draft.

		NO	YES	A
1	Schulz, W			
2	Rozar, D			
3	Buttke, T			
4	Perlock, R			
5	Hovendick, T			
6	Breu, A			
7	Voight, W			
8	Hahn, J			
9	Brehm, S			
10	Thao, L			
11	Penzkover, J			
12	Valenstein, L			
13	Hokamp, J			
14	Polach, D			
15	Clendenning, B			
16	Pliml, L			
17	Zurfluh, J			
18	Hamilton, B			
19	Leichtnam, B			

Adopted by the County Board of Wood County, January 20, 2026

County Clerk

County Board Chairman

WOOD COUNTY STATE WILDLIFE AREA ADVISORY COMMITTEE

RULES OF ORDER

Revised December 2025

The purpose of the Wood County State Wildlife Area Advisory Committee is to advise the Highway Infrastructure and Recreation Committee of action needed to protect the interests of the residents of Wood County and residents of the State of Wisconsin in the management of the Wood County State Wildlife Area.

1. The Wood County State Wildlife Area Advisory Committee (the Committee) shall be made up of seven residents of Wood County. Additionally, a Wood County Board Supervisor may be appointed to serve in an ex officio non-voting capacity, and his or her position and attendance shall not be counted for the purpose of establishing a quorum of the Committee. Department of Natural Resources employees or County Board Supervisors are otherwise not eligible to serve on the Committee.
2. The secretary will confirm they have a quorum (this must appear on the agenda) consisting of a majority of members prior to each meeting. Vacant member positions are not considered when calculating the number of members required to constitute a quorum. A quorum of members must be present at a properly called meeting to conduct business.
3. Members of the Committee will serve staggered 3-year terms. Each three year term will expire on June 30th.
4. The function of the Committee will be advisory only and is responsible for reporting to the Highway Infrastructure and Recreation Committee.
5. Applications and resumes for appointment to the Committee are to be filed with the County Forest Administrator who will submit them to The Highway Infrastructure and Recreation Committee for their review.
6. The Highway Infrastructure and Recreation Committee will recommend three candidates to the County Board Chair for appointment to the Wood County State Wildlife Area Advisory Committee. The County Board Chair will make the appointments.
7. The Committee will follow the rules as contained in “Robert’s Rules of Order”. Any deviation from “Robert’s Rules of Order” will be by majority vote and only for specific issues.
8. An election will be held at the first meeting of the Committee, after the annual appointment of the new members. The members of the Committee will elect a chair, vice chair, and secretary.

9. Members of the Committee will not receive per diem or reimbursement from the County for mileage driven.
10. The Committee Chair will call all meetings, draft the agendas, and preside over the meetings of the Committee. The agendas will be forwarded to the secretary of the Committee.
11. The secretary of the Committee will submit the meeting agendas to the Forest Administrator's office by the Wednesday of the week before the meeting is to be held.
12. The secretary of the Committee will take all minutes, including all motions, seconds, and supporting information. The minutes of the meeting will be submitted to the County Forest Administrator within ten (10) days of the meeting, to be put on the agenda of, and for the consideration of The Highway Infrastructure and Recreation Committee who will take all official action. The secretary shall send a copy of the minutes to each Committee member.
13. The vice chairperson will chair the meeting in the absence of the chairperson.
14. Any Committee member, with two or more unexcused absences occurring in one year, may be removed from the Committee by majority vote of the Highway Infrastructure and Recreation Committee.
15. The Committee will consider and make recommendations on issues, which are brought properly before them, and will report these recommendations to the Highway Infrastructure and Recreation Committee.
16. All rules pertaining to County Committees apply to this Committee, unless stated otherwise.

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, January 5, 2026

TIME: 9:00 a.m.

PLACE: Courthouse – Room 302

MEMBERS PRESENT: Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the December 1, 2025, meeting were reviewed. Motion by Hamilton/ Polach to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Brehm/Hamilton to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed and discussed.
6. IT Director Kaup reviewed the referral resolution received from Winnebago County requesting the state to cover the cost for all membership to the Multi-state Information Sharing & Analysis Center (MS-ISAC). Because of federal budget cuts, this is no longer a free service and is vital in protecting our systems. Motion by Hamilton/Brehm directing Kaup to bring a resolution to the next committee meeting for Wood County to go on record in support of the state membership in MS-ISAC. Motion carried unanimously.
7. The Maintenance vouchers were reviewed. Motion by Hamilton/Brehm to approve as presented. Motion carried unanimously.
8. The Maintenance Report was reviewed and discussed.
9. The next meeting will be held on Monday, February 2, 2026, at 9:00 AM.
10. Chairman Breu declared the meeting adjourned at 9:15 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

December 2025

1. Staff continue to work on items related to the Law Enforcement Center occupancy. The network team re-configured the network for the new jail to allow for a physical key switch to be installed between the Wood County network and the Detention networks. This will allow isolation of the Detention networks. The network separation switch has been installed in the LEC. A notification lighting system has been purchased and given to maintenance to install.
2. After reviewing the feedback from the State audit on jail forms, research continues to obtain CJIS compliance. Completed response sheet for CJIS follow up questions for the Jail.
3. IT notified users and published instructions for users to prepare for the October 2026 end-of-life for Microsoft publisher.
4. The Wood County internet connection experienced issues on 12/9 around 4 PM. This was a provider wide issue with our ISP. Repeated calls and emails to the provider were unanswered until later that night. Once Network was able to get in contact with the provider we were able to get things working again around 9:45 PM.
5. Work was completed with the Communications department to get some radio base stations configured to work in the LEC. This will allow users in the Sheriff's department to hear and respond without the need for the body worn radios.
6. Resolved an issue with a GIS server which was causing a service outage for the GIS Land Records Viewer.
7. Reviewed website accessibility compliance and continued work to comply with Web Content Accessibility Guidelines (WCAG).
8. Began work on the Video Server Migration project. The Highway video server was successfully migrated this month. Riverblock and Norwood video servers will be scheduled for migration soon.
9. Norwood was having issues with their paging coming over the speakers consistently. Pages were being broadcast to phones. Network worked with the software and hardware vendors to resolve the issue.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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10. Continued implementing Laserfiche document management for the Finance department.
 11. Plans for a firmware update to all County network devices is underway.
 12. A new IT request form and procedure has been developed and implemented to improve handling user requests to recover accidentally deleted data. Data recovery often consumes excessive IT staff resources and the new procedure should help mitigate that resource loss.
 13. IT staff continue work to outline and document proper procedures and best practices for system administration, especially in regard to server and application maintenance and/or upgrades that may affect accessibility and functionality.
 14. The Courthouse & Riverblock network refresh project is nearly complete. This project is one of the CIP projects that was approved for this year. There is a set of switches configured for placement at Riverblock. Migration at Riverblock will need to occur over a weekend due to the number of devices that rely on the hardware. All switches at the Courthouse have been refreshed.
 15. Assisting Port Edwards with new server and O365 migration to transition out-of-date systems to supported operating systems. This includes updates to end-user computing devices for staff and Trustees. All Full-time staff are now using O365 and accessing new files servers. The migration of the workhorse software to new servers has also been completed.
 16. Network staff met with Cisco to discuss the features of their Secure Endpoint platform. This would add another level to securing Wood County devices on and off the network.
 17. Monitoring daily software installs for all computers managed by Desktop Central. Removed unapproved or questionable software as needed.
 18. Staff continue to work with CIS, Countywide law enforcement software, on a request for an interface to transmit electronic referrals to the DA's office.
 19. Continue conversion of Human Service's TCM client financial data for import into Laserfiche.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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20. Completed rollout of Software Restriction Policy to all IT staff, effectively blocking software installation in known exploitable locations, massively shrinking the potential for users to install unapproved software either on purpose or by consequence of visiting a malicious internet site. Planning the rollout of this system to other departments in the near future.
 21. Triaged and followed up with 12 alerts from the County's end point protection system. Manually investigated and cleaned up each detection and worked with the vendor as needed. In every instance, when an alert was triggered the end point protection system quarantined and stopped the process until an investigation could be completed.
 22. The IT Security Team continues the Security Awareness Program. Additional security training is being assigned to all who fail a phishing campaign. Working with UW security on their mail system inspection and triggering false positives for UW emails forwarded to their system.
 23. Employees submitted approximately 125 phishing emails to IT for review. Each submittal was reviewed. Several were identified as legitimate phishing attempts. Filters were put in place to disallow mail from known phishing senders.
 24. Programming staff works to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee benefit and payroll data. Programming staff work to compose an RFP for a replacement system for HRMS and payroll.
 25. Completed implementation of Total Response Project. Total Response will replace ProQA for the Emergency Medical Dispatch software in dispatch. The interface to CIS is complete and tested. Total response software has been installed on all dispatch workstations. Go live and staff training was completed in December.
 26. The EvenTide project for Dispatch continues. This will replace their current solution as the emergency protocols recording software in Dispatch. EvenTide will interface with Total Response so this project is being scheduled after Total Response implementation is finalized.
 27. Implementation phase continues for a project for the Highway Department to replace the current Highway permit system with Delasoft vendor software. Research continues on an app requested by Highway staff that will assist in tracking Caterpillar equipment codes and parts.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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28. Programming staff continue support and system functionality improvement coding for the ESS, employee self-service portal, system for payroll reports and employee benefits open enrollment.
 29. System\code improvement for the in-house Planning & Zoning permitting system continues.
 30. IT staff went to assist installing a new Livescan machine at Marshfield Police Department, however the vendor did not send all the necessary items. Staff will need to revisit after the missing parts are delivered.
 31. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
 32. Continued speaking with Compliant Technology, the vendor who provides GLOVE/Light Sound Shield software on their data management portal. They have provided technical details that need to be reviewed. This is in response to a request from the Jail to utilize this software.
 33. Continued work on a project request from the Division Chief of EMS/Service Director for WR Fire Department to have WRFD ambulances dispatched similar to law enforcement units in CIS, the Countywide law enforcement software. This requires additional configuration in CIS to map out areas, activity codes and assigned units.
 34. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication (MFA) migration to a new system evolving constantly. Account work for new backup procedures for Claims Management continues. Research is complete and a project request by Edgewater Haven Director to utilize AI supported software that can vet and speed up admission referral processes has been approved. Amnis system implementation continues.
 35. Support for GCS\Catalis property tax systems is ongoing. The former property tax software version end-of-life is set for Fall of 2024 and was on-prem, servers at Wood County. The upgraded version is cloud based. System migration and training is complete and go-live was July 15, 2024. Initial training and migration of the 34 municipalities to the new system is complete. Security and best practice research to address a request by the County GIS specialist for the City of Marshfield GIS specialist to obtain direct access to the County tax database is on hold.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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36. For the month of November, 486 helpdesk requests were created, with staff completing 509 tickets and leaving 104 open requests. In addition, there are currently 140 project requests.
37. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. IT support works to improve the user reliance on IT for basic system functionality. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system. Research and preparation work continues for another annual change to the reporting procedures for hospital pricing transparency required by CMS (Centers for Medicare and Medicaid).
38. Support is ongoing for Cyber Recruiter upgrades and super user support, the HRMS extension system and website used for new hire applications. IT staff worked to resolve multiple serious issues that were caused by a very poorly developed error prone vendor supplied system upgrade. We plan to eliminate and replace the Cyber Recruiter\Careers software as part of the HRMS and payroll system replacement project.
39. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. PBJ mapping update work is scheduled so we can support new job codes.
40. The Register of Deeds work to upgrade multiple applications continues. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Work to increase server security via user account permissions, server access ports and preparations for 2 large upgrades scheduled for early January 2026 continues.
41. Staff continue to actively review and update Active Directory (AD) to ensure employee details such as department, titles and managers are accurate.
42. The 2025 PC replacement 4th quarter devices are about 80% replaced. Staff prepared and sent out 2026 1st quarter surveys so the 1st order will be ready to be placed early in January.
43. Met with Streamline, HS Electronic Health Records, to review contract and kick off discussion on hosting migration.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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44. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL servers, begins a new cycle. This ongoing project that takes considerable time to plan, test, and implement. Continued work improving database server security.
45. Discussions with Maintenance continue regarding space needs for the IT department. There is significant increase of technology being supported in the LEC and the increase of staff and services in other Departments within the County increases the demands on IT support as well. IT will need additional IT staff and space in order to properly support the County's expanded facilities, staff, software, hardware, systems and the increased reliance on technology. The IT Conference room now serves as our vendor staging area, network setup area, equipment storage and conference room. We have repurposed and triple purposed as much space as possible. IT needs more space to function properly.



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments January 2026

Ongoing Projects and Planning

Jail Project – The restricted parking area along 5th Street is now available for authorized personnel. Permanent signage indicating restricted use will be installed in the spring.

The garage space under the restricted lot is awaiting equipment programming and final inspection before it will be available for daily operations. Other exterior finishes are ongoing.

Building automation and security system adjustments are ongoing.

Courthouse – The HVAC contractor is continuing to work on duct sealing and programming to provide better temperature control throughout the building. Some areas have become difficult to regulate due to reduced exterior wall space where the new structure is joined to the Courthouse.

River Block – One of this year's projects is to update some of the heating equipment that is at the end of its useful life and has been malfunctioning recently. We will begin developing an equipment specification and plan for this work to take place before the next heating season.

Miscellaneous

Attended PIT, County Board, and numerous project meetings.

Supporting Norwood team with water line replacement project planning.

The Building Automation Specialist position has been posted; I expect to start scheduling interviews later this month.

Working with Human Services to reconfigure areas within their office space to better accommodate staff.

JUNIOR FAIR BOARD MINUTES

October 15, 2025

Jr. Fair Building - Marshfield

October 15th meeting of the Central WI Jr. Fair Board was called to order by President Megan Kunding at 7:00 pm at the Jr. Fair Building.

MEMBERS PRESENT: Brittany Bauer, Lisa Blanchard, Jodie Budtke, Kitty Bymers, Romelle Bymers, Dale Christensen, George Gilbertson, Bob Hartwig, Tim Heeg, Katlyn Kohl, Virginia Krause, Megan Kunding, Jessica Lindow, Betty Peterson, Steve Redmond, Mark Seefeldt, Josh Sabo, Andrew Seefeldt, Laura Strigel, and.

EXCUSED: Amanda Budtke, Lori Haffenbredl, Laura Huber, Heather Wellach, Dave Urban, and Emma Kunding.

MEMBERS ABSENT: Tracy Benson, Jason Bernick, and Beth Spindler.

GUESTS: Gary Potts, Dave Lang, Anne Lindow, Mark Zee, Tammy Grassel

ADDITIONS TO THE AGENDA: Budget

SECRETARY'S MINUTES: Approved as printed.

TREASURER'S REPORT: Approved as presented. One buyer's payment is still out.

FAIR BOARD REPORT: Fair went well. There will be a Christmas show on November 29 starting at 5 with the meal at 5:30. There will be entertainment. Anyone or group interested in donating a silent raffle basket should get them to the fair office the week before. Pegboards have been moved to the swine building and are located where they can be moved at any time.

EXTENSION REPORT: No report.

OLD BUSINESS:

- Fair Book Changes -Showmanship ages in Market Animal Classes. The ages break down in beef, sheep, and swine showmanship need to be the same. Added to the Dairy Dept – Exhibitors must show his/her entered animal unless okayed by the superintendent.
 - Suggestions from Care to Share Forms – Tabled until the next meeting.
 - Age Requirement to Show in Jr. Fair - A lengthy discussion was held on age vs grade. A committee was formed to come to a suggested requirement based on the ATCP 160.30 requirements. Committee members – Josh, Romelle, Tim and Megan. They will make their recommendation to the Fair Board on Monday, October 20.
 - Discussion was held on ways to ID all dairy animals in the Jr. Fair. Animals shown in the Jr. Fair cannot be shown for premium in Open Show at the same fair (ATCP 160.01) This will need to be added to the Fair Book. Suggestions were some type of permanent ID – tattoo, ear tag, RFID.

NEW BUSINESS:

- Audit Committee - Tim and Megan will audit the books.
- Membership & Superintendents – Members should check with their superintendents to see if they are returning in 2026. We are still in need of a home & family superintendent. The board is also open to anyone interested in becoming a member. Youth members representing the 4-H are needed.

CWSF Board of Directors Meeting Minutes

Monday, November 17th, 2025, at 6:30 PM

Call to Order: Sandy Leonhard - 6:30 pm

Roll Call: Dale Christiansen, Gary Bymers, Brad Hamilton, Joyce Karl, Scott Karl, Kara McManus, Sandy Leonhard, Kate Kohl, Dave Lang, Heather Wellach, Peggy Sue Behselich

Others Present - Heidi Kundinger and Rob Wiskerchen

Not Present - Nick Wayerski, Andrew Reigel

Approval of Minutes: Motion by Brad Hamilton, 2nd by Dave Lang, for approval of submitted minutes- unanimous approval.

Financial Report: Reviewed and handed out at the meeting. Gary Bymers motioned to approve the report as presented. 2nd by Brad Hamilton - unanimous approval.

Executive Director's Report: Review of last commission meeting and plans to move building, and rough estimated costs at this time. Brainstorming other fundraising ideas.

Junior Fair Report: Kate Kohl - will be meeting on Wednesday, Nov 19th.

Fair update: Working on entertainment and looking at getting a fair pass deal out for Christmas

Christmas Dinner Show - Set up on Sunday from 8 am to hopefully 2 pm.

Committee Report:

Market Committee - videos here to review

Fairest of the Fair - No candidate at this time for fairest. Multiple applicants for ambassadors. Will present and crown at the Christmas dinner show. Heidi is working on getting things ready for the convention will come back to the December meeting with requests or needs for assistance from the board for her basket.

Fair Park Management: review of finances.

10. Old Business:

WAF Convention - January 11th - 14th - Review of members going. Those who have gone in the past gave an outline of things to expect.

New Code of Conduct Policy - waiting for legal guidance

New Business:

Board Elections - Thank you to Kara for nearly a decade of service to the board.

Nomination from the floor for Rob Wiskerchen, Joyce Karl, and Scott Karl by Dave Lang, 2nd by Brad Hamilton. After President Sandy Leonhard called for any other nominations from the floor. Gary Bymers motioned to close nominations and cast a unanimous ballot for Rob Wiskerchen, Joyce Karl, and Scott Karl. 2nd by Brad Hamilton - unanimous approval.

Next Meeting 12/15/25 @ 6:30pm

Meeting items to include Christmas party wrap-up

Adjournment: 7:24 pm

- 2026 Scholarship – Scholarship applications are needed at the school’s guidance offices at least 4 weeks before the application deadline. The Junior Fair scholarship and Fair Board scholarship will use the same form. The fair will sponsor \$1000, Market Animal Committee - \$500 and Jr. Fair \$200. The selection committee will be a member from the market sale, Jr. Fair Board, and Fair Board. Scholarships will be available at Nekoosa, Port Edwards, WI Rapids, Pittsville, Auburndale, and Marshfield schools and on the Extension and Fair web sites. The awards will be presented at the school’s recognition program in the spring and be announced at the Thursday fair program.
- Improvements and Signage – More signage is needed to direct people to the correct sites of the exhibits. Also needed are ways to displace the dept. signs within the hockey building. Further discussion will be at the November meeting. Tim moved that the Jr. Fair purchase 5 4 compartment poultry cages at a cost of \$74.20 per cage. George seconded. MC It is hope that the Fair Board will purchase an addition 5 cages so there will be enough to house all the small chickens.
- Budget -Josh moved to approve the 2026 horse budget. Lisa seconded. MC Josh moved to approve the 2026 Market Animal Sale budget with and additional amount for meat goats. Katlyn seconded. MC Tim moved to approve the dairy 2026 budget. Bob seconded. MC Jodie moved to add \$50 to \$250 for the scholarship line and reduce the appreciation line to \$450. Josh seconded. MC Tim moved to approve the 2026 Junior Fair budget. Josh seconded. MC

Department Reports:

- Market Sale – Dale has been working on a promotional video by needs more ag educational material. He is hoping that the Market Sale Committee could create their own video. Work is being done on the record books. A trip to State Fair in August is being planned for youth and their parents. The cost will be \$25per person. The Lindow family will be covering the cost of the fair passes. Jason Bernick was re-elected at the president.
- Dairy – Will be meeting on October 22 at the High School to discuss 2026 fair.
- Horse – Will be meeting on Oct. 16 to plan the educational meetings.

AGENDA ITEMS FOR THE NEXT MEETING: Audio Committee report, Fair Book changes, membership, scholarship, 2026 schedule, designed signer, signage, election of officers

The next meeting will be September 17 at the Hewitt Village Hall in Hewitt at 7:00 pm. Heather moved to adjourn the meeting. Dave seconded. MC Meeting adjourned at 8:00 pm.

Respectfully submitted,
Romelle Bymers,
Recording Secretary