

CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE
AGENDA

DATE: Wednesday, January 4, 2023
TIME: 9:00 a.m.
LOCATION: Wood County Courthouse – Room 114

1. Call meeting to order
2. Declaration of Quorum
3. Public Comments (*brief comments/statement regarding committee business*)
4. Review Correspondence.
5. Consent Agenda.
 - a. Approve minutes of previous meeting
 - b. Approve bills
 - c. Receive staff activity reports
6. Review items, if any, pulled from Consent Agenda.
7. Risk and Injury Report
8. Land & Water Conservation Department
 - a. ARPA Funding Updates
 - b. Committee Reports.
 - i. Citizens Groundwater Group meeting.
 - ii. Health Committee report.
 - iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report.
 - iv. Golden Sands RC&D report.
9. Private Sewage
10. Land Records
 - a. LiDAR Funding Request Update
11. County Surveyor
12. Planning
 - a. Approve amendments to the Town of Marshfield Zoning Map and Zoning Ordinance.
13. Economic Development
 - a. Update on State Fair Booth for 2023.
14. Extension
 - a. General office update
 - b. Introduction of New Area Director
 - c. Introduction of FoodWise Administrator
15. Requests for per diem for meeting attendants
16. Schedule next regular committee meeting
17. Agenda items for next meeting
18. Schedule any additional meetings if necessary
19. Adjourn

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2489 668 3828

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m0f904c3b20a431c8d6d07a1a0ca1131c>
Meeting number (access code): 2489 668 3828
Meeting password: 010423

MINUTES
CONSERVATION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
WEDNESDAY, DECEMBER 7, 2022
WOOD COUNTY COURTHOUSE, ROOM #114, WISCONSIN RAPIDS WI

Members Present: Bill Leichtnam, Dave LaFontaine, Tom Buttke, Jake Hahn, Carmen Good

Members Excused: Laura Valenstein

Staff Present:

Planning & Zoning Staff: Jason Grueneberg, Adam DeKleyn (via WebEx & In person), Scott Custer (via WebEx) Victoria Wilson and Paul Bernard (for part of meeting)
Land & Water Conservation Staff: Shane Wucherpennig
UW Extension Staff: None
Health Department: Ben Jeffrey & Susan Smith
Finance: Ed Newton

Others Present (for part or all of the meeting): Shannon Rhode-Project Coordinator Central Wisconsin Windshed Partnership, Dennis Polach, Jeff Penzkover, Bill Clendenning, Lance Pliml

1. **Call to Order.** Chairperson Leichtnam called the CEED Meeting to order at 9:00 a.m.
2. **Declaration of Quorum.** Chairperson Leichtnam declared a quorum.
3. **Public Comment.** None.
4. **Review Correspondence.** Jason Grueneberg shared that the C2 Makerspace had a ribbon cutting on November 30. The event was well attended with state and local representatives and speakers. The C2 Makerspace also wished to express their gratitude for Wood County’s support on this project.

Shane Wucherpennig advised the committee that LWCD will need to take a budget resolution to County Board to cover some unexpected expenses and revenues. LWCD had a phenomenal year as far as practice installation, of which they have the grant to fund those practices; however, they did not physically have those funds in the budget. Shane further stated that LWCD had applied for and received a TMDL- 9 Key Element grant for the Mill Creek Watershed project in 2019. The grant award was \$650,000 from the WDNR and EPA. They are in the third year of implementation and moving into the tail end of phase 1. At the end of 2023, they will be concluding the first phase of the \$650,000 grant. In April of 2023, Shane will need to re-apply for the grant so they can move into phase 2 of the project.

5. **Consent Agenda.** The Consent Agenda included the following Items: 1) minutes of the November 2 CEED meeting, 2) bills from Planning & Zoning, Land & Water Conservation and UW Extension and 3) staff activity reports from Planning & Zoning, Land & Water Conservation and UW Extension offices.
 - a. Approve minutes of previous meeting. No additions or corrections needed.
 - b. Approve bills. No additions or corrections needed.
 - c. Receive Staff Activity Reports. No additions or corrections needed.

Motion by Dave LaFontaine to approve and accept the November 2, 2022 CEED minutes, bills from Planning & Zoning, Land & Water Conservation and UW Extension, and staff activity reports as presented. Second by Jake Hahn. Motion carried unanimously.

6. **Review items, if any, pulled from Consent Agenda.** None.

7. **Risk and Injury Report.** None.

8. **Land & Water Conservation Department**

a. ARPA Funding Updates

Shane included the revised/prioritized ARPA funding request in the packet. As there has not been a recent ARPA funding meeting, he has nothing new to report. The next ARPA funding meeting will take place mid-December.

b. **Central Wisconsin Windshed Partnership

Shannon Rhode, Project Coordinator for Central Wisconsin Windshed Partnership Group, gave an overview of the program. The program works with farmers and land owners all around Central Wisconsin to help to control wind erosion. Shannon is based out of the Hancock Research Station and has been in this position for twenty years. The position is housed through Portage County and Wood County partners with Portage County on this program. More information on this program can be found at this link: <https://www.co.portage.wi.us/department/planning-zoning/central-wisconsin-windshed-partnership-group>

c. Committee Reports:

i. Citizens Groundwater Group

Bill Leichtnam gave an overview of the CGG meeting on November 21st. (Notes are included in the packet for this meeting.) Next meeting is Monday December 12, 2022 at 2:00pm in the Auditorium of the Riverblock Building.

ii. Health Committee report

There will be a meeting with the Armenia Growers Coalition regarding the MOU on January 10, at 1:00pm.

The Juneau County Health officer, Amanda Dederich, has resigned her position. Juneau County will be recruiting for someone to fill her position and then partner with us on water issues.

iii. Central Sands Groundwater County Collaborative (CSGWCC) committee report

Bill Leichtnam shared that this group has been meeting monthly due to the amount of work they have. The Land & Water and Health Departments give updates on what they are doing as far as groundwater protection. Discussions have taken place on “next steps” for the collaborative. The first big step was a gap analysis, which is largely complete. The thirty to forty years of information from this analysis will be revealed on Thursday February 23 at Tri-County High School in Plainfield. Following that, there will be a Groundwater Resource Guide, a one and a half year study involving climate change and finally a panel discussion at UWSP in the summer of 2023 called Groundwater Protection Science and Solutions.

iv. Golden Sands RC&D report

Bill Leichtnam gave an overview of the November 17 meeting. The next meeting will be in January. Forestry, Ag and Wildlife have three new projects they are working on.

9. **Private Sewage**

The staff report for Private Sewage is detailed in the packet.

10. **Land Records**

a. ARPA Funding Updates

Paul updated the committee on his ARPA funding requests which he had discussed at the last meeting.

He stated that the facility-mapping project he has been trying to garner interest on, has had little interest due to lack of funding and staff time. Due to this, he is taking this request off the table. The project will have to be done in-house sometime in the future. Paul answered questions from the committee. Paul continues to work on getting quotes from outside contractors for LiDAR digitizing of impervious surfaces in Wood County. He may have to do an RFP to get quotes as the quotes he has gotten thus far have been rather expensive.

b. Department Funding Request

Paul would like to have a process in place for the Land Records budget regarding funding requests from another department. Paul read the statute that states what role the Land Information Council has concerning Land Records, whether they are advisory or have the power of approving such requests. Wisconsin State Legislative Code 59.72 (3)(b) "The land information council shall review the priorities, needs, policies, and expenditures of a land information office established by the board under sub. (3) and advise the county on matters affecting the land information office." The statute can be found by following this link:

<https://docs.legis.wisconsin.gov/statutes/statutes/59/vii/72>

Recently, a Wood County department head approached Paul to ask if the Land Records budget could pay for equipment needs for their department. The request comes after the 2023 budgets were approved by County Board. The request was also made asking that although the Land Information Council is to "discuss/approve" such requests, the department head did not "want to waste anyone's time". The total expense of the request was \$2,088 per year for five years or a one-time lump sum payment. Generally, there is \$10,000 in capital outlay to pay for equipment for the Land Records Department should it be needed. Discussion took place and committee members agreed that the CEED committee is the oversight committee for the Land Records budget and is responsible for approving any funding requests. Land Information Council is advisory, and does not have authority to approve/deny funding requests. The next Land Information Council meeting is December 20 at 11:00am in room 115. The CEED Committee members are invited to attend that meeting.

Further discussion took place on if there are already written policies in place for situations such as this. Lance Pliml stated that Paul's position should not have neither the authority nor the responsibility to make these decisions on his own. Further, he should not be chastised for not making these decisions as this is a committee decision. It needs to be expressly outlined to the Land Information Council *who* has authority on funds that are not budgeted for. There is a county board rule already in place. No individual, Lance included, has the right to release \$10,000 without committee approval.

11. County Surveyor-no update

12. Planning and Zoning

a. Approve amendments to the Town of Marshfield Zoning Map and Zoning Ordinance.

Adam has been working with the Town of Marshfield to update their zoning map and zoning ordinance over the past several months. Many updates were initiated as a result of a recent review of their town planning and zoning program that Adam completed earlier this year. Because of that review, the Town of Marshfield is implementing many of the professional recommendations made by our office. This will make their town zoning ordinance and zoning map more effective and more useful in meeting the needs of the town and community. Further information is included in the packet.

Motion by Tom Buttke to approve the Town of Marshfield Zoning Map and Zoning Ordinance. Second by Dave LaFontaine. Motion carried unanimously.

13. Economic Development.

a. North Central Wisconsin Regional Plan Commission Update

Jason Grueneberg is working with Dennis Lawrence on a work program for next year.

14. Extension.

- a. General Office Update
Jason Hausler was unable to attend today's meeting. Bill Leichtnam updated the committee on Jason's replacement. That person has been selected and during the course of the month of December, Jason will be working through that transition.
- b. 2023 Extension Contract
Bill Leichtnam went over the contract that was included in the packet between Wood County and the Board of Regents of the University of Wisconsin System.

Motion by Dave LaFontaine to approve the 2023 Extension Contract. Second by Jake Hahn. Motion carried unanimously.

15. **Requests for per diem for meeting attendants.** None.
16. **Schedule next regular committee meeting.**
Wednesday January 4, 2023 at 9:00 a.m.
17. **Agenda items for next meeting.**
 - a. Resolution for Land & Water Conservation for budget amendment
 - b. Resolutions for unused REDI funds and Village of Port Edwards economic development funds being carried over to 2023.
18. **Schedule any additional meetings if necessary.**
None
19. **Adjourn**
Chair Bill Leichtnam declared the CEED Meeting adjourned @10:46 a.m.

Minutes by Victoria Wilson, Planning & Zoning Office and in draft form until approved at next meeting.

Committee Report

County of Wood

Report of claims for: Extension

For the period of: December

For the range of vouchers: 30220153 - 30220171

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30220153	UW MADISON ACCOUNTING SERVICES	ROMBALSKI BUSINESS CARDS	12/07/2022	\$30.95	P
30220154	DARR MELISSA	4-H FOODIE SUPPLIES	12/07/2022	\$18.00	P
30220155	WEAFCS	CARATTINI 2023 WEAFCS MBERSHP	12/07/2022	\$150.00	P
30220156	AMAZON CAPITAL SERVICES	FOODWISE/KITCHEN SUPPLIES	12/14/2022	\$37.28	P
30220157	HAZARD SKATE AND SPORTS	SCREENPRINTING/CLOTHING	12/14/2022	\$103.67	P
30220158	UW MADISON ACCOUNTING SERVICES	AREA 7 CONTRACTS, PART 2	12/14/2022	\$131,011.50	P
30220159	US BANK	DECEMBER STATEMENT	12/21/2022	\$490.65	
30220160	AMAZON CAPITAL SERVICES	4-H CREATIVE WEEK SUPPLIES	12/21/2022	\$178.42	P
30220161	STAPLES ADVANTAGE	EDUCATIONAL SUPPLIES	12/21/2022	\$25.80	P
30220162	STAPLES ADVANTAGE	OFFICE SUPPLIES	12/21/2022	\$47.51	P
30220163	LET'S CREATE	DIAMOND DOTZ CLASS	12/21/2022	\$84.00	P
30220164	UW MADISON ACCOUNTING SERVICES	4HONLINE & GOOSECHASE	12/21/2022	\$650.00	P
30220165	CARATTINI JACKIE	DECEMBER EXPENSES	12/21/2022	\$208.75	P
30220166	CARBAJAL JASMINE	JUNTOS EXPENSES	12/21/2022	\$42.50	P
30220167	CARBAJAL JASMINE	DECEMBER EXPENSES	12/21/2022	\$104.38	P
30220168	HUBER LAURA	DECEMBER EXPENSES	12/21/2022	\$250.50	P
30220169	JONJAK ALLISON	DECEMBER EXPENSES	12/21/2022	\$84.50	P
30220170	LIPPERT MATTHEW	DECEMBER EXPENSES	12/21/2022	\$62.94	P
30220171	ROMBALSKI KAYLA-ROSE	DECEMBER EXPENSES	12/21/2022	\$24.31	P
Grand Total:				\$133,605.66	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

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Committee Member: _____

Committee Report

County of Wood

Report of claims for: LAND & WATER CONSERVATION DEPT

For the period of: DECEMBER 2022

For the range of vouchers: 18220103 - 18220111

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18220103	CHARNWOOD LLC	SWRM - CS MANURE STORAGE CLOSU	11/03/2022	\$4,483.50	P
18220104	DORSHORST CHARLES	CS - RESIDUE MANAGEMENT	11/03/2022	\$300.00	P
18220105	QUALITY PLUS PRINTING INC	LWC/WD NEWSLETTER PRINTING	12/01/2022	\$310.00	P
18220106	ARMAGOST RICHARD C JR	SWRM - CS NUTRIENT MANAGEMENT	11/17/2022	\$1,836.00	P
18220107	BEHLEN JOSEPH R	SWRM - CS NUTRIENT MANAGEMENT	11/17/2022	\$2,192.00	P
18220108	GABEL CYRIL	REFUND OVERPAYMENT	12/16/2022	\$70.29	P
18220109	RICHARDSON BARRY & GAYLE	MC - CS COVER CROPS	09/23/2022	\$1,355.00	P
18220110	STRAIGHT LINE FENCE	WLD - CS GLACIAL LAKE FENCE	12/01/2022	\$40,575.00	P
18220111	US BANK	NO TILL DRILL REPAIR, FIELD SU	12/18/2022	\$410.22	
Grand Total:				\$51,532.01	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: Planning & Zoning

For the period of: December 2022

For the range of vouchers: 22220095 - 22220101 38220022 - 38220022

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22220095	BOYER KEVIN	SU-Services per contract-Dec	12/08/2022	\$833.00	P
22220096	INDUSTRY SERVICES DIVISION	PS-November Permits	12/08/2022	\$1,400.00	P
22220097	POSTMASTER - WISCONSIN RAPIDS	PS-Postgae	12/08/2022	\$229.20	P
22220098	CENTRAL STAKING INC	LR-Prof Serv-PLSS Corners	12/21/2022	\$4,810.00	P
22220099	RAPIDS FORD LLC	PS-R/M Service-Other Vehicles	12/12/2022	\$96.88	P
22220100	90 WEST LLC	SU/LR-Prof Svcs Other	12/16/2022	\$31,164.00	P
22220101	US BANK	LR/PL Credit Card Charges	12/18/2022	\$79.05	
38220022	SHILOH BOUND INC	ED-C2 Makerspace-REDI Grant	12/19/2022	\$32,000.00	P
Grand Total:				\$70,612.13	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Jasmine Carbajal, 4-H Associate Educator (Marathon & Wood Counties)

- An educational session where youth 3rd grade and up baked three different holiday treats while working in a team setting. The goal of this effort was to teach Wood county youth easy recipes they could do at home and build their baking skills.
- An educational travel experience for teen 4-H members where they engaged in service, networking, STEM activities, team building and leadership exercises. Participants learned new ideas and developed skills to help improve the 4-H experience in Wisconsin.
- A hands-on educational session where Wood county youth in 3rd grade and older learned about the history of tamales and lotería in the Mexican culture and they cooked and tried sweet tamales in order to increase their cultural awareness and kitchen skills.
- A hands-on educational session where Wood County youth in kindergarten and older created a Christmas card using Diamond Dotz in order to increase their knowledge of tools and techniques when working with that specific material.

AGRICULTURE

Matt Lippert, Agriculture Educator

- A featured article in the Midwest Forage Association magazine informs those that grow or utilize forage about the value of forages that are high in Neutral Detergent Fiber and Fiber Digestibility so that they can make better decisions about feeding forage to dairy cattle.
- Development of a survey of high producing dairy producers to share results with dairy producers interested in increasing productivity.
- Planning for a dairy/ livestock production meeting for women farmers. The goal of this effort is to educate women farmers on various production methods, so that they can keep their farms profitable or implement new enterprises to keep their farm profitable.
- A statewide webinar series (Badger Dairy Insight) for dairy farmers, employees, industry representatives promoting the latest research based information.
- Planning for bi-annual Midwest Manure Summit for farmers, managers, agronomists, engineers, nutrient management consultants, manure haulers, consultants, and other agri-business professionals. The goal of this effort is to teach individuals the latest, unbiased, university-based research on manure handling technologies, so that they can improve environmental sustainability and increase farm business viability.

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- A diversity and inclusion program for leaders where they learned to engage in conversations across differences. The purpose of this effort is to make participants more aware of how their decisions affect community equity.
- A strategic planning initiative for a Wood County community (Pittsville, WI) in which residents engaged in prioritizing key strategies to move the community forward.
- Ongoing sustainment of a collaborative task force [Wood County Child Care Task Force] made up of 13 organizations who are committed to improving access to child care in Wood County. This effort will benefit Wood County families by increasing access and affordability of Child Care providers in Wood County.
- A radio conversation about rural broadband access and affordability in Wood County.

CRANBERRIES

Allison Jonjak, Cranberry Educator

- Planning for a Research Round Table where Wisconsin cranberry growers can directly communicate their needs and priorities to researchers at the University of Wisconsin-Madison, so that research proposals can be tailored to fit growers' most pressing needs.
- Facilitation of a Research Round Table where Wisconsin cranberry growers directly communicated their needs and priorities to researchers at the University of Wisconsin-Madison. This effort was designed to inform research proposals so that they can be tailored to fit growers' most pressing needs.
- An interview for Midwest Farm Report discussing cranberry research and outreach, for the purpose of broadening awareness of cranberry work as well as displaying the interconnectedness of cranberry growers and cranberry research.
- A presentation for agronomy students in eastern Kentucky to learn about progressing in the cranberry industry, increasing cranberry career visibility and creating connections for future internships and jobs for students with agronomic interests.

FOODWISE

Hannah Wendels, FoodWise Nutrition Educator

Mallory McGivern, FoodWise Administrator

Kelly Hammond, Healthy Communities Coordinator

- A 5-week series for fifth grade students at Howe Elementary School, where they learn about making healthy food and beverage choices, and about being physically active in order to help them to be healthier in school and at home.
- A ten-week series of strength training sessions (StrongBodies) in Wood county, for where older adults learn best practices and learn nutrition and health education as well as mindfulness practices. Participants

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engage in regular strength training exercises to improve strength, balance, and flexibility so they can stay healthy and socially connected.

- A partnership with the ADRC, United Way of South Wood and Adams County, and the Wood County Hunger Coalition that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive at least 10 pounds of pantry staples and nutritious foods. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.
- A Healthy Living series for teens (grades 9-12) at the alternative high school (River Cities), where students learn basic life skills such as food preparation and cooking skills, budgeting and finance skills, and mindfulness activities to better prepare them for their future and living on their own.
- A series of nutrition lessons (Kids in the Kitchen) for youth and their adults in grades 2nd-6th in collaboration with the South Wood County YMCA, where participants engaged in interactive activities around nutrition and prepared a healthy snack together to gain knowledge and skills in preparing healthy, inexpensive snacks for themselves and learn how to make healthy choices at home during the winter months and beyond.
- A 5-week series for fifth grade students at Grove Elementary School, where they learn about making healthy food and beverage choices, and about being physically active in order to help them to be healthier in school and at home.
- A FoodWise social marketing campaign (Harvest of the Month) for Wisconsin Rapids Public School district elementary school students and families, where promotional materials that were developed to empower students to eat more fruits and vegetables are posted in the cafeterias, classrooms, and sent home to families with information about how to buy, store, and prepare a different Wisconsin grown fruit or vegetable each month.

HORTICULTURE

Janell Wehr, Horticulture Educator

- An in person horticulture course where Wood County Master Gardener Trainees learn the fundamental principles of integrated pest management based gardening. The goal is to increase awareness and knowledge of resources to address environmental contamination and pollution due to overuse of horticulture chemicals in urban and suburban environments.
- An online course for consumer audiences (home gardeners) where participants learned fundamental knowledge of Wisconsin horticulture with an emphasis in Integrated Pest Management. The goal is to increase decision-making and problem-solving skills, improve the productivity / health of gardens and landscapes, and to implement gardening practices that have a positive impact on the environment.
- A social media outreach campaign for consumer gardeners in Wisconsin, where Facebook and Instagram users engaged with Extension resources, including the UW-Madison Extension Horticulture Topic Hub publications and YouTube videos. This effort is designed to increase awareness and knowledge of resources to address environmental contamination and pollution (due to overuse of horticulture chemicals in urban and suburban environments).



- Planning for a multi county educational program series for community gardeners. The goal of this effort is to increase gardeners' knowledge, promote best gardening practices and provide university based resources to community gardeners, which improves the health and productivity of their garden plots.

HUMAN DEVELOPMENT AND RELATIONSHIPS

Jackie Carattini, Human Development and Relationships Educator

- A diversity and inclusion program for leaders where they learned to engage in conversations across differences. The purpose of this effort is to make participants more aware of how their decisions affect community equity.
- Financial coaching sessions with residents where we support them in setting and developing financial goals, designed to assist clients in developing the skills to meet basic needs.
- Two online workshops ("Rent Smart" in the Wood County Jail) per month where participants gain knowledge and skills essential for a successful renting experience. This effort is designed to encourage safe and sober housing stability.
- A series of monthly, in-person workshops (Rent Smart) for renters where participants gain knowledge and skills essential for a successful renting experience. This effort is to encourage safe and sober housing stability.
- A 9-session monthly workshop series for high school youth where participants learned to be more financially capable, nutrition and healthy living and other life skills. The goal of the effort is to empower youth to live independently to have more skills that lead to fulfilling lives.
- A ten-week series of strength training sessions (StrongBodies) in Wood county, for where older adults learn best practices and learn nutrition and health education as well as mindfulness practices. Participants engage in regular strength training exercises to improve strength, balance, and flexibility so they can stay healthy and socially connected. An in-person program (Money Matters) for participants who want to improve their financial knowledge, where they completed a series of 6 sessions on different financial topics. The goal of the Money Matters modules is to increase participants' knowledge on topics such as credit scores and reports, making a spending plan, what to do when you can't pay your bills, and identifying financial strengths so that participants can apply these skills in the future.
- Train-the-trainer support for helping professionals where they learned to effectively teach rental housing skills (Rent Smart curriculum) to their clients. Having learned these skills, the clients are able to find and keep safe and affordable rental housing.
- A series of meetings with local financial coalition partners to learn about current community needs that will lead to the development of future financial programs in the Wisconsin Rapids area.
- A program for families and individuals, where participants learn to address their current financial situation by creating individual financial goals. The goal of this program is to enable participants to prepare for and take charge of household financial situations that occur due to changes in income or unforeseen hardships.
- Planning for the development and distribution of electronic/print resources for parents/guardians and professionals who work with youth ages 5th grade to early adulthood. The goal of this effort is to provide

information and tips, so that adults are equipped to support the social emotional and mental well-being of youth in the midst of a continuing pandemic.

NATURAL RESOURCES

Anna James, Natural Resources Educator

- Planning for a watershed scale social indicator study. The goal of this effort is to effectively identify where programming and educational materials are needed based on local agricultural operations and community needs.
- A meeting with producer led watershed protection groups in the North Central Region to share group updates and activities and explore collaboration opportunities between groups. These meetings provide lead farmers and collaborators an opportunity to update the regional collaborator on programming need.
- Planning for the Central Wisconsin Farm Profitability Expo. The goal of this event is to encourage profitable farming by building resiliency, diversifying farming operations, reducing inputs, and increasing farmers' return on investment.
- Attend the Producer Led Watershed Workshop, Wisconsin Cover Crop Conference, and Discovery Farms Conference. The goal of these events is to provide professionals and producers updates on research, best management practices, and conservation programs.
- A meeting with producers in the 14 Mile Creek Watershed to discuss the Producer Led Watershed Program provided by the Department of Agriculture Trade & Consumer Protection. The goal of this meeting is to identify opportunities for water quality and soil health initiatives, and gauge potential participation in the formation of a producer led watershed group.
- Planning for Common Grounds event with the Eau Plaine Partnership for Integrated Conservation, a producer led watershed protection group. This event will provide group members and update on activities and encourages partnership building.
- A listening session to discuss results of focus groups and interviews to get input on essential skills and knowledge - "core competencies" - a farmer needs to be an effective leader among their peers in soil and water conservation. The goal of this session was to gather feedback and ideas on the development of educational material designed to assist conservation professionals and farmers in hosting courses on how to be an effective farmer leader.

Staff Report for December

Caleb Armstrong

- Shane and I replaced the blown out ram mount on the No-Till drill this year.
- Worked on preparing for the upcoming Nutrient Management classes that will be starting after the holiday season and run into March.
 - We will be helping out at 4 different locations this year teaching classes to farmers and ag producers on how to write and manage their own nutrient management plans.
- Worked with Barry Richardson on his cost-share agreement for planting cover crops.
 - Planted roughly 30 acres of winter rye following the harvest of his corn grain, planning on harvesting rye for forage in spring.
- Worked with Joe Behlen on his cost-share agreement relating to implementing a nutrient management plan on his rotational grazing system.
- Collected all of Jeff Wierniks cost-share contracts for his farm getting into Nutrient Management.
 - Jeff put roughly 900 acres of land into NMP.
 - He is taking our class in March to learn how to write the plan himself.
- Attended a SnapPlus 101 training put on by DATCP, that showed updates on the programs as well as other helpful tips on how to navigate the program.
- Working with both Rick Armagost and Luke Kueffer on establishing a rotational grazing system on their properties to manage their beef cattle herds better.
 - Had Paul Daigle from Grassworks come in and present proposed grazing plans to these farmers on the right ways about going into their pastures with the cattle.
 - Emily and I worked together on making the correct maps needed for plans to be approved.
 - Had Luke attended a grazing facility with me where the farmer showed how to properly winter graze cattle on your landscape without doing damage but acquiring the proper nutrients on the land.
 - Got all contracts signed and approved to move along in spring of 2023 with seeding and fence design on the properties.
- Working with Dustin Albert on his cost-share contracts for adding new fields for nutrient management, no-tilling, and cover cropping of fields.
 - Dustin is also working with us on fixing old existing grass waterways and making them into good filtration systems again.

Activities Report for Emily Salvinski

-December 2022-

- **Friday, December 2.** Attended staff meeting. Took streamflow measurements at 4 out of 6 monitoring sites in southeast Wood County. Started to work on grazing plan maps.
- **Wednesday, December 7.** Worked on grazing plan maps. Attended grazing planning meeting.
- **Thursday, December 8.** Attended modeling training.
- **Friday, December 9.** Attended modeling training.
- **Wednesday, December 14.** Worked on P reduction calculations.
- **Thursday, December 15.** Worked on P reduction calculations.
- **Friday, December 16.** Worked on P reductions using APLE-Lots. Edited grazing plan maps. Mad up a contract amendment.
- **Wednesday, December 21.** Entered streamflow data into SWIMS and files from early December. Cross-trained for tree sale.

Activities Report for Kyle Andreae – December, 2022

- December 1 – Schill design
- December 2 – Borchert inspections, Richardson site visit
- December 5 – Schill design, Borchert inspections
- December 6 – Schill design, Borchert as built
- December 7 – Schill design, Borchert inspections
- December 8 – sick
- December 9 – Borchert inspections/ re-design
- December 12 – Schill survey/ design, Kobza/Oppeneer inspections, Karl site visit
- December 13 – Schill design/ site visit
- December 14 – Schill design, winter NE area technician meeting
- December 15 – Vacation
- December 16 – Schill design, Keuffer cost estimate, Armagost cost estimate
- December 19 – Schill design, Borchert inspections
- December 20 – Schill design, Keuffer site visit, Borchert inspections
- December 21 – Schill design
- December 22 – Schill design
- December 23 – Holiday
- December 26 – Holiday
- December 27 – Vacation
- December 28 – Vacation
- December 29 – Schill design
- December 30 – Holiday

***Activities Report for Lori Ruess
December 2022***

- Answered phones and replied to emails.
- Reviewed payroll reports and payroll registers.
- Completed November sales tax report and forwarded to Finance.
- Completed two CREP Practice payment reimbursement requests and forwarded to DATCP for payment.
- Completed seven SWRM reimbursement requests for cover crops, nutrient management, and residue management and forwarded to DATCP for payment.
- Completed the 13 Mill Creek reimbursements to landowners for cover crops, residue management and nutrient management.
- Completed LWCD payroll percentages and forwarded to Finance prior to the December 1, 15, and 29 payrolls.
- Worked on the LWCD office procedure manual.
- Assisted customers who came to the office to completed tree order forms or drop off order forms and payment.
- Processed tree, shrub and wildflower order forms and deposited payments (as received).
- Processed Nonmetallic Mining annual permit fees as received.
- Electronically submitted staff reports and packet materials to the County Clerk's office for CEED packet.
- Organized County Board packet and electronically submitted to the County Clerk's office.
- Attended staff meeting.

Activities Report for Rod Mayer – December 2022

- Correspondence with Earth Inc. for permit take over of Hansen Sand Products.
- Completed and sent Wildlife and Abatement program budget amendment for 2022 fence builds to DNR.
- Completed 2023 Wildlife abatement program budget to DNR. Updated database and files.
- Updated Verso FA data – file, database, spreadsheet.
- Sent deer donation numbers report to DNR.
- Emailed schools DNR 4th grade seedling opportunity.
- Reviewed Ibrandl Eisenhower reclamation plan.
- Updated Altman, Ignatowski, Brand, Hass financial assurance – file, database, spreadsheet.
- Update Earth fee information.
- Field inspection for Glacial Lake Wilderness Unit wildlife fence build. GPSed changes, updated fence design map, gate edits, etc.
- Completed edits to Glacial fence contract.
- Updated Fanning & Tork financial assurance – file, database, spreadsheet.
- Altman site visit – meeting. Reclamation needed review – advice – etc.
- Processed Glacial Wilderness fence invoice for payment.
- Completed Glacial Wilderness fence final contract – sent to DNR for signature.
- Met with Felts for Ibrandl Eisenhower mine site sale – went over what would be needed to transfer permit for landowner reclamation.
- Met with Jon Eron – worked with to complete pond build map and exemption application – etc. for ag irrigation pond.
- Completed draft of reclamation plan requirements for landsale – reclamation only – no mining allowed plan – sent to engineering firm for review. Scanned existing reclamation plan, activity maps, field visit maps, etc. and sent to engineer.



Activities Report for Shane Wucherpennig – December, 2022

- **December 1** – Landowner visits, contracts
- **December 2** – PACRS Meeting in Rome, Worked on designs and plan sets, CWFPE planning meeting
- **December 5** – Landowner visits, contracts
- **December 6** – NM reclamation meeting with Taylor Feltz on the Brandl mine site, CSGCC meeting with County Cons.
- **December 7** – CEED meeting, Luke Keuffer/Rick Armagost Grazing Plan/Construction, meet with Paul Daigle
- **December 8** – Project updates in database
- **December 9** – Met with Dan O’Connell for Bulgrin Grand View project
- **December 12** – Follow-up with Taylor Feltz on the Brandl mine site Wood County Citizens Groundwater meeting
- **December 13** – Leadership Retreat at Nepko County Park
- **December 14** – NE area Technicians meeting – all day
- **December 15** – County Conservationist seminar
- **December 16** – Landowner visits, contracts
- **December 19** – Discussion with Kevin Masarik on groundwater testing protocols, Virtual meetings
- **December 20** – Landowner visits, contracts
- **December 21** – Landowner visits, contracts, project plan reviews
- **December 22**– Virtual meetings, CEED agenda, Staff report, Webinar
- **December 23** – Paid Holiday
- **December 26** – Paid Holiday
- **December 27** – Landowner visits, contracts, budget and spreadsheet updates
- **December 28** – Landowner visits, contracts, Construction Plan reviews & as built
- **December 29** – Reports for BITS, Application letter for MDV funds, contracts
- **December 30** - Paid Holiday
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Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Adam DeKleyn, County Planner
Paul Bernard, Land Records Coordinator
Jeff Brewbaker, Code Administrator
Scott Custer, Code Technician
Victoria Wilson, Program Assistant
Karoline Whitman, Program Assistant

RE: Staff Report for January 4, 2023

1. Economic Development (Jason Grueneberg)

Central Wisconsin Economic Development (CWED) Fund Executive Committee – On December 7th I participated in the CWED Executive Committee meeting to conduct a review of the fund's administrative services provider.

Future Wisconsin Summit – On December 8th I attended the Future Wisconsin Summit. The summit focused on current and future economic issues, with a focus on workforce supply.

Leadership Retreat – On December 13th I participated in the Wood County leadership training retreat facilitated by Human Resources. The day-long retreat centered around the *21 Irrefutable Laws of Leadership*.

Childcare Taskforce – On December 19th a Childcare Taskforce meeting was held. Items discussed include status of the ARPA funding request, update on the Legacy Foundation funding request, childcare surveys, and *Dream Up* grant application.

Land Information Council Meeting - On December 20th I attended the Land Information Council meeting. Items discussed include a request for funding to purchase a large-format scanner for the Register of Deeds, review of financials, roundtable updates, and project updates.

Central Wisconsin Economic Development (CWED) Fund Board of Directors - On December 21st the CWED Board held a quarterly meeting. Agenda items included review of financials, loan committee update, monthly fund and status report, as well as review of the administrative services contract.

2. Planning & Zoning (Adam DeKleyn)

Happy New Year! 2022 was another successful year. I absolutely enjoy leading planning, zoning and community development services for Wood County and all of the unique municipalities within its jurisdiction. Connecting the dots with our residents, local elected officials, and stakeholders across the county is always a highlight of my year. I look forward to continuing to be a resource to our communities in 2023.

Land Records (Paul Bernard)

- Wrapping up a few notable projects before 2023:
 - Municipal Address Maps
 - Document Indexing – plats, tie sheets, surveys etc.
- Integrating our 2022 PLSS Survey Deliverables into our GIS
- Wisconsin Land Information Program Grant Application Submitted
- Parcel Mapping, Addressing as needed

3. Code Administrator (Jeff Brewbaker)

11-30-2022- Re-Connect inspection mound system TN: 11

12-01-2022- Floodplain elevation survey on-site TN: 18, Complaint investigation TN: 07

12-02-2022- Followed up on numerous complaints

12-05-2022- Inspection reports TN: 07 & 18

12-06-2022- Soils evaluation, hydrograph, plan review, issued permits TN: 18 (2x), Issued new well permit TN: 01

12-07-2022- Holding tank replacement permit TN: 01, Inspected new conventional install TN: 18, Inspected conventional install replacement TN: 07, Drafted out of court settlement agreement TN: 22

12-08-2022- Completed inspection report replacement mound A+4 TN: 04

12-09-2022- Absent

12-12-2022- Replacement A+0 mound inspection report TN: 21, Replacement convention inspection report TN: 18, New A+4 mound inspection report TN: 22, Rep A +4 mound inspection report TN: 20, New holding tank inspection report TN: 01

12-13-2022- New mound A+0 mound inspection report TN: 15, New holding tank for an Amish School TN: 20, Rep A+4 Eljen Pod mound TN: 22, New A+ 0 mound insp report TN: 11, Rep holding tank insp report TN: 02

12-14-2022- After the Fact shoreland zoning permit for a shed TN: 07

12-15-2022- Screened numerous court cases

12-16-2022- Issued sanitary permit for rep A+0 mound TN: 11, Inspected 3Br conv system and 5 Br system both in TN:18

12-19-2022- Drafted (2) out of court settlement agreements for septic maintenance TN: 18 & 06, (2) privy permit request TN: 07 & 04, Insp report rep conventional TN: 07

12-20-2022- (3) inspection reports, two holding tanks and one mound, all new systems TN: 15 & 01 & 03

4. **Code Technician (Scott Custer)**

11-30-2022– Well permit review and approval X 1. Conventional permit review and approval TN-07. Holding tank permit review and approval TN-22.

12-1-2022 – Complaint onsite investigation TN-07. Floodplain elevation onsite TN-13.*

12-2-2022 – Conventional inspection TN-13. DOT floodplain plan review. Parcel permit history research TN-13.

12-5-2022 – Well permit review and approval X 1. Conventional permit review and approval TN-07. Mound permit review and approval TN-08. Conventional revision review and approval TN-07.

12-6-2022 – Conventional inspections X 2 TN-07. Annual review. Sizing per capita document TN-08.

12-7-2022 – Follow up with plumbers to get missing items on pending permits and inspections. Yearend housekeeping for permits.

12-8-2022 – Conventional inspection TN-07.

12-9-2022 – Conventional inspection TN-18. Septic maintenance notice follow up with systems not yet pumped. Enforcement meeting for septic violation TN-08.

12-12-2022 – Well permit review and approval X 2. Oil change on work truck.

12-13-2022 – Septic maintenance notice follow up with systems not yet pumped. POWTS DSPS web training. Well permit review and approval X 1.

12-14-2022 – Court case staff meeting. Conventional inspection TN-07.

12-15-2022 – Septic maintenance notice follow up and research with systems not yet pumped.

12-16-2022 – Well permit review and approval X 2. Shoreland pond construction meeting with landowner TN-08.

12-19-2022 – Floodplain road project review TN-15. Well permit review and approval X 1.

12-20-2022 – Conventional inspection TN-18.

12-21-2022 – Shoreland mitigation plan development and review.

12-22-2022 – Septic maintenance follow up.

5. Office Activity (Victoria Wilson)

- a. Monthly Sanitary and Well Permit Activity – There were 8 sanitary permits and 7 well permits issued in December 2022.
- b. Septic Maintenance Notices – Corporation Counsel letters for Septic Maintenance went out November 10th. Jeff, Scott and Victoria have been working on contacting people on the list to find out why maintenance has not been reported to us. Jeff and Scott will do vacancy checks in early January. Court action will begin after that. Final letters from Corporation Counsel will go out for the Triennial Program fee on January 10th,2023.
- c. Attended the following meetings/trainings & activities:
 - i. December 7th CEED meeting (VW)
 - ii. December 12th Citizen’s Groundwater meeting (VW)
 - iii. December 20th Land Information Council meeting (VW)

CITIZENS (WOOD COUNTY) GROUNDWATER GROUP MEETING

DATE: Monday, December 12, 2022
TIME: 2:00 p.m.
LOCATION: Wood County Riverblock Building, Conference Room 206 & Teleconference via WebEx

Present (In person or via WebEx): Bill Leichtnam, Bill Clendenning, Lance Pliml, Ray Bossert, Lisa Anderson, Tim Wuebben, Gordon Gottbeheit, Bruce Dimick, Gregg Wavrunek, Herman Arendt, Carol Arendt, Jeff Penzkover, Gordon Gottbeheit, Myra Gottbeheit, Marlene Winters, Joe Ancel, Shane Wucherpfennig, Scott Bordeau, Brendan Doughty, Robert Sorenson, David Kuschel, Mike Krizan, K Griffin, Randy Moody, Rick & Linda Rusk, Ken Winters, Gail Kretschmer, Al Hamel, John K Endrizzi, Bob Wright, Ronald E Hall, Criste Greening, BJM Wilson, Doreen Dimick

1. **Call Meeting to Order:** Bill Leichtnam called the meeting to order at 2:00 p.m.
2. **Speaker—Wood County Board Chairman, Lance Pliml:**
Topic – ARPA Funding/Groundwater Protection
 - Lance gave an overview of the American Rescue Plan when it came out and what the allowable rules were initially. The allowable rules did not include dollars for groundwater protection. Under the revised American Rescue Plan there are available dollars in the county that could be available for groundwater.
 - Lance stated he is firmly in favor of doing something about nitrates. However, his concern is not just putting a band-aid on this problem, rather solving the problem from the source.
 - Lance recently met with the Portage County Board Chairman and Executive. They have allocated more than two million dollars to deal with the nitrate problem. They have had very few requests for that money. If that money is not used by the end of 2024, it will have to be re-allocated. They indicated this is only a band-aid and whom do you give the money to?
 - Different committees have forwarded ideas on how they would like the ARPA money spent. Those ideas are sent on to the ARPA Committee that will rank all of the ideas from all committees. Finally, the ideas go to the full County Board where they vote on how those dollars are allocated.
 - How do we approach this systemically? Long term, how do we identify, track and bring it back to the owners or persons that are creating the problem. The county does not have enforcement mechanisms at their disposal. A lot of this is education and getting those people in Ag to agree with and adopt certain practices. One idea that has been suggested to us is using LiDAR to monitor gradients and flows.
 - Further questions and answers took place on this subject.
 - One attendee shared with the audience that with regard to who has the authority to mandate protection of our water resources and pass regulatory ordinances, State Statute 92.02 is quite clear; it states:

92.02 Legislative intent.

- (1)** The legislature finds that the soil resources of this state are being depleted by wind and water erosion and that the waters of this state are being polluted by nonpoint sources of pollution. The legislature further finds that these are statewide problems endangering the health and welfare of the state's citizens, its recreational resources, agricultural productivity and industrial base.
- (2)** The legislature declares it to be the policy of this state to halt and reverse the depletion of the state's soil resources and pollution of its waters.
- (3)** It is the intent of the legislature to implement this policy by enacting this soil and water conservation law to:
 - (a)** Establish goals and standards for conservation of soil and water resources;
 - (b)** Provide for cost sharing, technical assistance, educational programs and other programs to conserve soil and water resources;
 - (c)** Encourage coordinated soil and water conservation planning and program implementation; and

(d) Enable the regulation of harmful land use and land management practices by county ordinance where necessary to achieve the purposes of this chapter.

History: [1981 c. 346](#); [1983 a. 410 s. 2200 \(2\)](#); [1985 a. 332 s. 251 \(8\)](#).

3. **Next Meeting:**

At this time, the remaining agenda items were moved to the January meeting. The next meeting will be on Monday January 16th, 2023 at 2:00pm in conference 206 of the Riverblock building.

4. **Adjourn:**

Bill Leichtnam declared the meeting adjourned at 3:20 p.m.

Notes by Victoria Wilson, Planning & Zoning Office

WOOD COUNTY LAND INFORMATION COUNCIL
MINUTES

Date: Tuesday December 20, 2022

Location: Via Webex Teleconference and in person room 115

Attendees: Bill Leichtnam, District 19 Supervisor; Paul Bernard, Land Information Officer; Al Breu, District 6 Supervisor; Nancy Marti, Real Property Lister; Heather Gehrt, Treasurer; Victoria Wilson, Planning & Zoning; Kevin Boyer-Wood County Surveyor; Tiffany Ringer, Register of Deeds; Jason Grueneberg, Planning & Zoning Director; Lance Pliml, District 16 Supervisor/County Board Chair; Brian Spranger (via WebEx), First Weber; Adam DeKleyn (via WebEx), County Planner; Jake Hahn, District 8 Supervisor; Dave LaFontaine, District 1 Supervisor;

1. Chairperson Leichtnam called the meeting to order at 11:00 a.m.
2. Introductions.
3. Chairperson Leichtnam declared a quorum.
4. Public Comment. None
5. Approval of previous meeting minutes (8/2/2022).

Chairperson Leichtnam asked for any additions or corrections to the previous meeting minutes. Hearing none, Al Breu made a motion to approve the minutes. Second by Heather Gehrt. Motion carried unanimously.

6. Register of Deeds Funding Request

- A request was made by the Register of Deeds for funding of recording equipment needed. The request is for \$2,088 each year for five years or a one-time lump sum payment of \$10,440. Paul asked Tiffany at this meeting to clarify what recording equipment is needed. Tiffany stated she needs a scanner in order to make recorded documents available online. She further stated that she once had the equipment to do this but no longer does. Paul asked if she is referring to the scanner owned by the Planning & Zoning department. Tiffany said yes, that is the scanner she is referring to. Tiffany quoted Wisconsin State Statute: 59.72(4)(b): A board shall use any grant received by the county under s. [16.967 \(7\) \(a\)](#) and any fees retained under sub. [\(5\) \(b\)](#) to design, develop, and implement a land information system under s. [16.967 \(7\) \(a\) 1.](#) and to make public records in the system accessible on the Internet before using these funds for any other purpose. Tiffany recently attended a joint conference with WLIA where she learned this information. It is her understanding that her department's equipment needs would come before those of Land Records. Discussion took place on how the statute is interpreted. Heather Gehrt made the point that the Capital Outlay account that Tiffany is requesting the funds from, cannot be used, as capital outlay items must be \$5,000 or more. Heather suggested if the funds were approved, they should come from Operating Supplies and Expenses. Tiffany does have the funds available in the 2023 Register of Deeds budget to purchase the scanner but would rather not use taxpayer dollars to purchase it. Paul was concerned that this request comes after the budget has been approved by the CEED committee and was not mentioned at prior meetings when the

three-year plan was discussed. Further discussion took place regarding the scanner that is owned by Planning & Zoning and is available to the Register of Deeds office for their use. Questions were raised on where the scanner is physically located and whether the Register of Deeds has access to the room it is in. The room the scanner is in is locked but a key can be obtained from Planning & Zoning personnel. Tiffany stated her staff does not feel safe coming to Planning & Zoning to obtain a key and has requested Security Services and IT to escort them in the past.

Heather Gehrt made a motion to take the funds, \$2,088 for the next five years, from the Land Records budget to not incur cost to the taxpayer out of tax levy dollars. Lance Pliml clarified that this would have to be done on an annual basis as funds cannot be committed from future budget years. Heather amended the motion to take the full \$10,440 from the Operating Supplies and Expenses of the Land Records budget to not cause additional money to the taxpayers. Motion withdrawn.

Lance questioned why we would pay the full five year cost now when there is no benefit in prepaying for the equipment/IT support. Discussion took place regarding the role of Land Information Council in review versus approval of the Land Records budget. Both Tiffany and Paul talked with Peter Kastenholtz but received conflicting advice from him on the statute. A suggestion was made for Register of Deeds and Land Records to meet with Peter at the same time for clarification. Kevin Boyer asked for clarification of who owns the scanner and why it was moved into Register of Deeds vault and then back to Planning & Zoning. Tiffany further stated she had asked for a key to the room the scanner is in and was denied. Planning & Zoning director, Jason Grueneberg, clarified that it is not true that Tiffany was denied a key to the room. Bill Leichtnam suggested there be mediation between all parties involved in this matter, which include Tiffany Ringer, Paul Bernard and Jason Grueneberg. Tiffany stated she would not be in the room if Jason were in the room. Lance stated that Tiffany should feel comfortable being in the same room in a mediation setting. Lance further stated he would not expect someone to meet with Tiffany's staff without her present. No resolution to the problem was obtained.

7. Round Table Discussion on Land Information

Paul has been working with Parks & Forestry GPSing trails and campsites. He has also been working with Fire Departments to get them a solid pdf map that works for each fire department.

8. Land Information Project Updates

- 2022 PLSS Monumentation
 - PLSS Monumentation Project now complete until next iteration
This project is now complete for the next eight to nine years.
Paul showed some examples of having all GIS information available online. Having this information online is a big time and money savings for the taxpayers.
- 2023 Highway Surveying Project
Kevin stated that they are working with the Highway Department to clarify some of the right of ways issues that exist in the county. Again, this project will help save not only the Highway Department money, but the taxpayers as well.
- 2022 LiDAR Project
 - Review of Phased Approach:

- Initial Project
- Capital Improvement Plan (CIP) Request
- American Rescue Plan Act (ARPA) Request

Information was included in the packet for this bullet point. Questions and answer took place.

- Next Generation 911
 - DATAMARK Validate/Edit/Provision Software in use
These tools are very helpful in telling us where there are errors in our GIS. We will have this software available until May of 2024.
 - Department of Military Affairs (DMA) NG911 GIS Grant
Paul applied for this grant but was denied. He will be following up with DMA to find out why he was denied. This is the first round of four rounds of funding. He hopes to have more luck in the future.
- Land Information Collaboration with other Departments
 - Health Department – Radon Testing Application
Paul shared an interactive map for Adams, Wood and Juneau counties that details radon testing results in those counties.
 - Paul has been working with ESRI on licensing to find the best fit for Wood County. The old licensing model had sixteen GIS users in the county at a cost of \$12,100 per year. The new licensing model has twenty-one users and is \$8,900, a savings of over \$3,000.
 - Highway Department – Signs, Culverts, Snow Fence etc.
Paul shared a map that shows the Highway Department’s sign inventory. He has been working with Highway Department’s sign coordinator to take pictures and GPS all of their signs. This will be a very useful tool for them in keeping track of what signs they have and what their upcoming needs will be.

9. Budget Update

Paul stated that the Strategic Initiative Grant for 2023 is \$70,000, which is the highest it has ever been. Information for this item is detailed in the packet.

Heather provided clarification on the budget items that were paid for from the capital outlay account and asked why a computer was purchased out of IT rotation and why it was not taken out of 230 P/C Replacement line item. Jason and Paul explained that Paul is a power user and needs a computer that can support the applications he uses. Corrections will be made via journal entry to items deducted from the Capital Outlay account that should not have been. Heather further asked the reasoning for purchasing Trimble GPS units. Paul and Kevin gave explanation.

10. Agenda Items for Next Meeting

Discussion was had on how many meetings and when the next LIC meeting should take place. Next meeting will tentatively take place in August.

11. Adjourn

Motion by Kevin Boyer to adjourn, second by Paul Bernard. Motion carried unanimously. Meeting adjourned at 12:08 p.m.

Minutes taken by Victoria Wilson of Planning and Zoning and in draft form until next meeting.