

AGENDA

CONSERVATION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, March 5, 2025
TIME: 9:00 a.m.
LOCATION: Courthouse – Room 302

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2495 425 6311

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m11c06e385a94e39313e44a177e18770a>

Meeting number (access code): 2495 425 6311
Meeting password: 030525

1. Call meeting to order
2. Declaration of Quorum
3. Public Comments (*brief comments/statement regarding committee business*)
4. Review Correspondence.
5. Approve minutes of previous meetings
6. Approve vouchers, staff reports, & committee reports
7. Risk and Injury Report
8. Extension
 - a. Position Updates – Area Extension Director and Human Development & Relationships Educator
9. Land & Water Conservation Department
 - a. Discuss and possibly approve Ag Producer candidate as LCC representative on CEED Committee (George Gilbertson)
 - b. Review and approve bids for Lewis rip rap project
 - c. Central WI Farmers Profitability Exposition presentation (Kendra Wilhelm)
 - d. 2025 LWCD grant funds (informational)
 - e. Update on ongoing violations
 - f. Update on ARPA grant fund projects – well testing
10. Private Sewage
11. Land Records
 - a. 2025 Air Photo CIP Request
12. County Surveyor
13. Planning & Zoning
 - a. Consider resolution approving zoning amendments in the Town of Lincoln
14. Economic Development
 - a. Update from Saratoga Town Hall Restoration and consider release of Economic Development grant funds of \$35,000 for movement and restoration of Saratoga Town Hall.
 - b. Update from Melinda Osterberg, Regional Economic Director with the Wisconsin Economic Development Corporation (WEDC).
 - c. Consider release of REDI Implementation funds for sponsoring the statewide Connecting Entrepreneurial Communities (CEC) conference that will be held June 16th to 18th in Wisconsin Rapids.
 - d. Consider release of REDI Implementation funds for a preliminary housing assessment for the “Triangle Block” in Wisconsin Rapids.
 - e. Review of North Central Wisconsin Regional Plan Commission membership and benefits.
15. Consider Extension of CEED’s prevue to include Sustainability
16. Committee requests for per diem for meeting attendance
17. Schedule next regular committee meeting
18. Agenda items for next meeting
19. Schedule any additional meetings if necessary
20. Adjourn

MINUTES
CONSERVATION, EDUCATION, & ECONOMIC DEVELOPMENT COMMITTEE

DATE: Wednesday, February 5, 2025
TIME: 9:00 AM
PLACE: Courthouse – County Board Room #300

MEMBERS PRESENT: Bill Leichtnam, Tom Buttke, Tim Hovendick, Wayne Schulz, Russ Perlock

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Leichtnam called the meeting to order at 9:00 AM and declared a quorum present.
2. There was no public comment.
3. Under correspondence, Planning & Zoning Director Grueneberg announced the upcoming Workforce Development Conference in Plover. If the committee is interested, they are to contact his office to register.
4. The minutes of the January 8, 2025, meeting were presented. Motion by Buttke/Schulz to approve the minutes as presented. Motion carried unanimously.
5. Motion by Schulz/Hovendick to approve the vouchers, monthly department reports and committee reports. Motion carried unanimously.
6. Extension Area Director Solin presented a budget amending resolution for the Extension Projects account. The overage is being funded by excess revenues in the department. Motion by Buttke/Perlock to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
7. Solin updated the committee on the status of vacant position within Extension and how the hiring maybe affected by uncertainties in federal funding.
8. Land & Water Conservation Dept. Program Assistant Peeters presented a resolution to amend the MDV budget to cover additional costs with excess program revenue. Motion by Hovendick/Schulz to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
9. Peeters informed the committee about the upcoming Central Wisconsin Farmers Profitability seminar being held in April. The committee was advised to let her know if attending.
10. LWCD Engineering Technician Andreae updated the committee on the ongoing manure runoff violation.
11. P&Z Code Administrator Cook presented and reviewed the annual report for Private Sewage and Zoning permits.

12. P&Z Code Technician Rautio presented and reviewed the annual report for the Well Delegation program.
13. Grueneberg presented and reviewed the annual report for Land Subdivisions within the county.
14. Documentation for the upcoming countywide aerial photography was reviewed and discussed. Grueneberg stated that a resolution on the final funding for this project will be presented at a future meeting.
15. Planning & Zoning Director Grueneberg presented a proposal to use \$2,500 of REDI implementation funds for a consultant to help write a grant for Broadband, Equity, Access and Deployment (BEAD). This would be geared towards the Marshfield area where broadband has been determined to be lacking. Motion by Schulz/Hovendick to approve the expenditure of an amount not to exceed \$2,500 to fund the proposal. Motion carried unanimously.
16. There will be training on Board of Adjustments roles and responsibilities coming up later in the month. The training will be held in Wisconsin Rapids at the River Block building. If anyone is interested in attending, they should let Grueneberg know.
17. Grueneberg presented and reviewed the annual report for Land Subdivisions within the county.
18. Grueneberg presented a resolution amending the Transportation & Economic Development budget to carryover grant funding for projects not completed in 2024. Motion by Schulz/Buttke to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
19. Grueneberg requested the use of REDI funds to sponsor a Founders Network entrepreneurship event in Wisconsin Rapids coming up later this month. Motion by Buttke/Hovendick to approve the release of REDI Funds not to exceed \$500 for the above event. Motion carried unanimously.
20. The next regular meeting will be held on Wednesday, March 4, 2025, at 9:00 AM.
21. Chairman Leichtnam declared the meeting adjourned at 10:00 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Conservation, Education, & Economic Development Committee

February 5, 2025

[illegible]

Committee Report

County of Wood

Report of claims for: Extension Wood County

For the period of: February 2025

For the range of vouchers: 30250012 - 30250028

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
30250012	AMAZON CAPITAL SERVICES	Office Supplies	02/04/2025	\$33.47	P
30250013	AMAZON CAPITAL SERVICES	Office & 4-H Program Materials	02/04/2025	\$79.76	P
30250014	AMAZON CAPITAL SERVICES	Office & 4-H Program Materials	02/04/2025	\$143.29	P
30250015	AMAZON CAPITAL SERVICES	4H Project Discovery Materials	02/04/2025	\$127.48	P
30250016	AMAZON CAPITAL SERVICES	Community Health Publications	02/04/2025	\$165.01	P
30250017	CLARK COUNTY UW EXTENSION	Farm Record Books	02/04/2025	\$30.00	P
30250018	MARSHFIELD CLINIC HEALTH SYSTEM	AmeriCorps Member Cash Match	02/04/2025	\$3,500.00	P
30250019	EL MEZCAL - Mfld	FAFSA Program - Meal	02/18/2025	\$309.00	P
30250020	EXTENSION SHAWANO COUNTY	StrongBodies Supplies	02/18/2025	\$12.00	P
30250021	HAZARD SKATE AND SPORTS	Promotional Items	02/18/2025	\$812.71	P
30250022	UW MADISON EXTENSION	StrongBodies Training Fee	02/18/2025	\$350.00	P
30250023	US BANK	February Credit Card Bill	02/26/2025	\$456.03	
30250024	BORES TRINA	February Expenses	02/26/2025	\$58.80	
30250025	HUBER LAURA	February Expenses	02/26/2025	\$200.10	
30250026	JONJAK ALLISON	February Expenses	02/26/2025	\$174.63	
30250027	MEZA OLGA	February Expenses	02/26/2025	\$163.80	
30250028	ROMBALSKI KAYLA-ROSE	February Expenses	02/26/2025	\$732.99	
Grand Total:				\$7,349.07	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: Land & Water Conservation

For the period of: February 2025

For the range of vouchers: 18250007 - 18250009

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
18250007	NORTH CENTRAL LAND & WATER CONSERVATION	Area assoc. membership dues	02/04/2025	\$200.00	P
18250008	US BANK	Conference Registration	02/18/2025	\$350.00	
18250009	WI DEPT OF NATURAL RESOURCES	DNR portion of NMM permit fees	02/21/2025	\$3,945.00	
Grand Total:				\$4,495.00	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: Planning & Zoning

For the period of: February 2025

For the range of vouchers: 22250010 - 22250019

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22250010	INDUSTRY SERVICES DIVISION	PS-Sanitary Permit Fees	02/01/2025	\$600.00	P
22250011	BOYER KEVIN	SU-Prof Serv-Other	02/01/2025	\$1,126.67	P
22250012	AEGIS CORPORATION	PS-Other Prof Svcs	01/27/2025	\$30.00	P
22250013	HEART OF WIS CHAMBER OF COMMERCE	PL-Training/Conf	02/18/2025	\$75.00	P
22250014	WCCA (COUNTY CODE ADMINISTRATORS)	PS-Training/Conf	02/18/2025	\$350.00	P
22250015	US BANK	LR/ED/PL-Credit Card Charges	02/18/2025	\$775.90	
22250016	AMAZON CAPITAL SERVICES	PL-Office Supplies	02/07/2025	\$33.99	P
22250017	AMAZON CAPITAL SERVICES	PL-Office Supplies	02/07/2025	\$151.99	P
22250018	AMAZON CAPITAL SERVICES	PL-Office Supplies	02/12/2025	\$36.23	P
22250019	AMAZON CAPITAL SERVICES	PL-Office Supplies	02/19/2025	\$14.20	P
Grand Total:				\$3,193.98	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report
County of Wood

Report of claims for: Planning & Zoning

For the period of: December 2024

For the range of vouchers: 22240107 - 22240107

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
22240107	CENTERGY	PL-Training & Conf	10/02/2024	\$150.00	P
Grand Total:				\$150.00	

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Extension Wood County staff led, delivered, planned or collaborated on all of the following activities:

4-H POSITIVE YOUTH DEVELOPMENT

Laura Huber, 4-H Program Educator

Olga Meza, Bilingual 4-H Associate Educator

Trina Bores, 4-H AmeriCorps member

- Project Discovery Day is an in-person event for 4-H members in grades 3-13 during which youth participate in a variety of hands-on project activities. Staff, volunteers and guest speakers offered opportunities like flower arranging, cookie decorating, electrical circuits, woodcarving, model rocket building, crochet, music, cooking, basic Spanish, beekeeping, and more. Youth gained new skills while meeting adults who can help them learn more.
- Winter Camp is a weekend-long, in-person overnight camp experience during which teens build friendships and life skills through active engagement in a variety of activities. This year's theme was "Winning at the Game of Life" and the activities focused on "adulthood" skills like automotive maintenance, sewing, dressing for interviews, resume writing, responsible social media usage, cooking, and more.
- A series of lessons (Healthy Living/Life Management) for students at River Cities High School, where we engage them in lessons around topics such as budgeting, cooking, nutrition, and basic home repairs, to prepare them for life after high school and help support their overall health and well-being for when they are on their own.
- A hands-on workshop for teens at a local high school in which they learned how to repair damage to drywall and how to seek training in a trade after high school.
 - **Total Reach:** 38 students

AGRICULTURE

Matt Lippert, Agriculture Educator

- A webinar turned into a video on the topic hub plus Facebook live stream to inform dairy producers about DMC & ARC/PLC.
 - **Total Reach:** 18 webinar attendees
- A workshop "Dairy Feeder School" for all the individuals with a link with the formulation, mixing, and/or delivering of feedstuff for dairy cattle. We are creating an in person and bilingual event where participants will learn and reinforce their knowledge about feed safety, feed management, transition cow health, and the economics of feeding. Through this effort we will impact animal health and milk production efficiency, by improve the use of resources such as, feed ingredients, time and labor leading to an increased farm profitability and waste reduction.
- Planning for a conference on managing stress in all aspects of farming for farm owners. The goal is to educate on how stress can affect cattle, people, and ways to mitigate this stress in both, so that we have healthier more fulfilling lives and cattle have more productive lives with less health events.

- A factsheet for dairy producers and nutritionists is being developed to provide guidance about the emerging use of roasted high oleic soybeans in dairy cattle diets. The goal is to provide research based information to be used on farms to improve dairy cattle profitability and sustainability.

COMMUNITY DEVELOPMENT

Kayla Rombalski, Community Development Educator

- Facilitated meeting occurrences of the Wood County Child Care Task Force, Broadband/Digital Equity Steering Team, Housing Task Force, and Wood County Economic Development Roundtable. The purpose of these meetings is to advance Wood County's Economic Development Strategy in each of these focus areas through engagement and action.
 - **Total Reach:** 44 people across four meetings.
- Ongoing planning meetings and a site visit for the CranCity Corner project in Pittsville. This project, funded by WEDC Office of Rural Prosperity, Wood County, and other sources will contribute to the economic vitality of the Pittsville area.
- Bi-weekly planning meetings for the Connecting Entrepreneurial Communities Conference to be held in Wisconsin Rapids on June 16-18, 2025. This conference will draw a statewide audience of 250+ people to the Wisconsin Rapids area and highlight the entrepreneurial successes of Wood County and Central Wisconsin. There are three planning teams (Marketing & Promotion, Programming & Vision, and Logistics) made up of local partners meeting every other week until the conference occurs.
 - **Total Reach:** 250 anticipated attendees. 41 local and statewide planning team members.
- The culmination of a facilitated non-profit strategic planning session that has been occurring since August 2024. The impact of this effort is that the non-profit understands its challenges and opportunities and has created measurable goals and objectives for its successful future operations.
- Planning for and facilitation of the Founders Network: Wood County Meet-up at B's Tap House on February 20. This event, sponsored by Wood County, allowed local entrepreneurs to network with one another in a casual setting and led to greater engagement within the Wood County entrepreneurial ecosystem.
 - **Total Reach:** 27 attendees.

CRANBERRIES

Allison Jonjak, Cranberry Outreach Specialist

- A Virtual Brown Bag Zoom meeting was held for Wisconsin cranberry growers, where participants learned about on-road and off-road fuel differentiation and maintaining their farms in compliance; as well as refreshing education on Worker Protection and Safety.
 - **Total Reach:** 52 attendees
- An updated suite of nutrient management publications is being prepared to enable cranberry farmers to reference the most up-to-date information regarding nitrogen, phosphorous, potassium, and micronutrient



needs and efficiency for cranberry production. The current publication suite is from 2000, and does not address modern hybrids in sufficient depth.

- A Nutrient Management Plan Training was organized and delivered to refresh cranberry growers on nutrient best management practices and on the creation & maintenance of a current Nutrient Management Plan for their marshes. (Location type: Both)
 - **Total Reach:** 26 cranberry growers

FOODWISE

Hannah Wendels, FoodWise Nutrition Educator

Mallory McGivern, FoodWise Administrator

Michelle Van Krey, Healthy Communities Coordinator

- A 15-week series of strength training sessions (StrongBodies) for older adults/adults in the community, where participants engage in regular, progressive strength training and health education to improve their physical and mental health, and enhance social connectedness. This series is led by two Extension StrongBodies volunteers.
- A 5-week nutrition education series for third grade classrooms at Howe Elementary School, where students will learn about MyPlate, making healthy food choices, how to read nutrition facts labels, and about being physically active to help students to be healthier in school and at home.
- A 5-week nutrition education series for third grade classrooms at Mead Elementary School, where students will learn about MyPlate, making healthy food choices, how to read nutrition facts labels, and about being physically active to help students to be healthier in school and at home.
- A series of lessons (Healthy Living/Life Management) for students at River Cities High School, where we engage them in lessons around topics such as budgeting, cooking, nutrition, and basic home repairs, to prepare them for life after high school and help support their overall health and well-being for when they are on their own.
- A 5-week nutrition education series for fifth grade classrooms at Grove Elementary School, where students will learn about MyPlate, making healthy food and beverage choices, how to read nutrition facts labels, and about being physically active to help students to be healthier in school and at home.
- A partnership with United Way/Hunger Coalition, FOCUS Food Pantry, and the Housing Authority of Wisconsin Rapids that provides "Stockboxes for Seniors", a monthly food box service where low-income seniors can receive around 25-30 pounds of nutritious foods to stock their pantry with. The goal of this partnership is to promote the boxes with community partners with the overall goal to improve food security.
- Co-hosted the kick off meeting of the Central Wisconsin Farmers Market Collaborative (CWPMC) and Farmers Market Promotion Program grant. This collaborative and grant will bring together farmers markets from the central Wisconsin region to create a space for market managers to learn, connect and



collaborate on making their markets more successful, including increasing access to EBT and other nutrition programs at markets.

HEALTH AND WELL-BEING

Ka Zoua Thao, Bilingual (Hmong) Community Health Worker

- The Hmong Women's Social Space serves as a monthly gathering for Hmong women to engage in discussions about often overlooked topics within their community. This initiative aims to foster relationships among participants and empower them to advocate for the recognition of their voices. participants
 - **Total Reach:** 5 participants
- Monthly meetings for Hmong youth, at Wisconsin Rapids Area Middle School, where participants engage in healthy eating, active living, and behavioral health topics affecting their communities. This effort is designed to build a better understanding of these topics and promote advocacy for change in the Hmong community.
 - **Total Reach:** 28 Hmong youth
- A monthly youth group for Hmong youth at Lincoln High School where participants discuss active living and behavioral health topics. Through this effort, Hmong youth will have a better understanding of these topics and advocate for change within the Hmong community.
 - **Total Reach:** 5 Hmong youth and 1 Filipino youth
- A series of strength training sessions (StrongBodies) for adults in the community, where participants engage in regular, progressive strength training and health education to improve their physical and mental health, and enhance social connectedness.
 - **Total Reach:** 17 registered with 10 participants
- The Hmong Women's Social Space serves as a monthly gathering for Hmong women to engage in discussions about often overlooked topics within their community. This initiative aims to foster relationships among participants and empower them to advocate for the recognition of their voices.
 - **Total Reach:** 5 Hmong females
- A monthly youth group for Hmong youth at Lincoln High Schools where participants discuss active living and behavioral health topics. Through this effort, Hmong youth will have a better understanding of these topics and advocate for change within the Hmong community.
 - **Total Reach:** 7 youth participants
- Monthly meetings for Hmong youth, at Wisconsin Rapids Area Middle School, where participants engage in healthy eating, active living, and behavioral health topics affecting their communities. This effort is designed to build a better understanding of these topics and promote advocacy for change in the Hmong community.
 - **Total Reach:** 26 youth group participants

An EEO/AA employer, University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX, the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act requirements.



- Ongoing one-on-one meetings with Hmong clients, where resources and referrals are made. Through these efforts, individual clients are able to receive support navigating through the healthcare and legal systems, and get connected with community resources.
 - **Total Reach:** 42 Hmong residents in Wood County resulting in 7 direct clients
- Planning for monthly meetings for the Public Education and Youth Engagement committee of the South Wood County Cultural Coalition in collaboration with The Family Center, Wisconsin Rapids Public Schools, City of Wisconsin Rapids, and Mid-State Technical College. The order to determine future goals and efforts of the group with the goal of raising cultural awareness and connections in Wood County.
- A 7-session series designed in consultation with Hmong community members where participants learn tips and strategies to prepare for the end of life for themselves or a loved one and to make their wishes known. The program is designed to align with Hmong traditions, values, and cultural practices.
 - **Total Reach:** 13 participants registered and completed the workshop

HORTICULTURE

Janell Wehr, Horticulture Educator

- A diagnostic service for the general public, where Marathon and Wood County residents' horticultural inquiries are answered through evidence-based resources. This effort is designed to reduce pollution through horticultural product (pesticides and fertilizers) misuse.
- A newspaper article for residents of the Pittsville area, where readers learned about rotating crops in vegetable gardens to reduce pest issues. The goal of this effort was to increase awareness and knowledge about UW-Madison resources.
- A program for Wood County 4H Discovery Days, where participants created a Kokedama, a traditional Japanese gardening practice. This effort is designed to support science literacy in youth.
- A program for a Wisconsin Rapids garden club, where members learned the proper techniques for pruning ornamental trees and shrubs. This effort is designed to increase awareness and knowledge of UW-Madison resources.

NATURAL RESOURCES

Jen McNelly, Natural Resources Educator

Anna Mitchell, Natural Resources Educator

- A facilitated discussion for Farmers of the Roche-A-Cri, a producer-led watershed protection group, and UW-Madison and UW-Extension Researchers where participants discussed current and future research in vegetable and potato production systems. The goal of this effort was for participants to identify current research, discuss gaps or support needed for on farm research, and collaborate on new and innovative practices to protect and improve water quality. This discussion provided an opportunity for producer-led



group members to connect with researchers and identify potential projects and support for on farm research.

- **Total Reach:** 4 farmers, 5 agronomists, 4 researchers.
- A facilitated discussion for members and advisors of the Between the Lakes Demonstration Farms Network, where members and advisors participated in conversation and small group activities to identify program goals and develop an action plan. Through this facilitated discussion, members and advisors learned strategies to help ensure all ideas, insights, perspective, and wisdom are valued while developing shared program goals that inform and direct an action plan for the network that identifies responsibilities, audiences, and activities to achieve shared goals.
 - **Total Reach:** 26 members and advisors of the Between the Lakes Demo Farm Network
- A presentation and interactive workshop for members of producer-led watershed protection groups in collaboration with the Department of Agriculture, Trade and Consumer Protection (DATCP), where producer-led watershed groups were introduced to a training program that will help cultivate skills for leadership in conservation, empower producer members to step into leadership roles, and help groups become sustainable and avoid burnout. Through this presentation and workshop, producer-led watershed groups learned about a resource to help them increase their capacities to not just engage more farmers effectively, but also sustain their efforts and momentum over the long-term.
 - **Total Reach:** 150 farmers and agency collaborators of producer-led watershed groups
- Facilitation of monthly meetings of the Wood County Citizen Water Groups, where stakeholders meet to discuss ways to implement their annual action plan, learn about water related issues in Wood County, plan events and activities, update each other on work being done in Wood County, and identify new collaborations for future work/projects. Total Reach: 15 Citizen Members of the Wood County Citizen Water Group
 - **Total Reach:** 15 citizen members of the Wood County Citizen Water Group
- A planning effort for Marathon County where local decisions makers and stakeholders are working to update the County's Groundwater Management plan. The outcome of this effort will be an updated Groundwater Management Plan that provides recommendations to County staff on how to protect and enhance the quantity and quality of potable groundwater and potable surface water supplies in Marathon County. The planning process will include 9 team members.



Extension
UNIVERSITY OF WISCONSIN-MADISON

GRANT WRITING BASICS VIRTUAL WORKSHOP

Are you a nonprofit, business, or government leader in Wisconsin in need of grant writing skills?

Sign up for this informative and hands-on virtual training on grant writing.



**Tuesday,
March 11, 2025**



6:00-8:00 pm



**Wednesday,
March 12, 2025**



Noon-2:00 pm

Register here



You will learn:

- The outline of a common grant proposal.
- Where to look for funding for your organization.
- The most common grant writing mistakes.
- And MORE!

<https://go.wisc.edu/grantwriting>

An EEO/AA employer, University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX, the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act requirements.

Please make requests for reasonable accommodations to ensure equal access to educational programs as early as possible preceding the scheduled program, service or activity.

For communicative accommodations in languages other than English, or for communicative accommodations based on a disability, please contact Kayla Rombalski at: krombalski@wisc.edu



Wood County, Wisconsin LAND AND WATER CONSERVATION DEPARTMENT

Activities Report for Barb Peeters - February 2025

- Served as point of contact for LWCD staff while County Conservationist is on FMLA.
- Worked with the DNR Water Resources Management Specialist (on behalf of the County Conservationist while he's on FMLA) regarding several requests for additional information for the Mill Creek Watershed 9-Key TMDL Project (Phase II) reimbursement request submitted in December.
- Completed a second Mill Creek Watershed 9-Key TMDL Project (Phase II) 2024 reimbursement request for cost share contracts submitted the end of January for 2024 cover crops, obtained Chairman Leichtnam's signature and submitted.
- Attended February 5th CEED committee meeting. At the request of Chairman Leichtnam, provided committee with updates on behalf of County Conservationist.
- Discussed process for notification of LWCD meeting materials with George Gilbertson, candidate for Ag Rep on the CEED Committee.
- Worked with Kirstie Heidenreich, County Conservationist/Marathon County, regarding scheduling of the May 2025 virtual meeting for the North Central Area Land and Water Conservation Association (NCALWCA). Wood County is slated to host the spring virtual business meeting. Sent out a Doodle poll to NCALWCA members and Tues., May 13th was selected as the meeting date. Worked with the I.T. dept. to have a WebEx set up and sent meeting notice to NCALWCA members.
- Completed January sales tax report and forwarded to Finance.
- Continued to compile data/documentation for the 2024 Finance Audit which will occur April 28 to May 9, 2025 (includes DATCP SWRM grants (SEG, Bond & Staff/Support), DATCP Innovations Grant, DNR LMPN Grant, DNR Wildlife Abatement and Claims Program, ARPA funds, Mill Creek Grant, and MDV funds).
- Continued compiling information for the 2024 LWCD Annual Report. Sent email request to partner agencies (i.e. NRCS, UW Extension, etc.) requesting reports/updated staff photos to include in the annual report. As a side note, we'll take an updated photo of the CEED Committee for the annual report tentatively at the March County Board meeting. A copy of the final annual report will be shared with the CEED committee and be posted to the LWCD website.
- Submitted online submission forms for 3 items donated for the Silent Auction at the WI Land+Water Conference in March in Green Bay. Myself, Kendra Wilhelm and Emily Salvinski donated handmade items for the silent auction which benefits youth conservation programs across the entire state of Wisconsin, including Wood County.
- Attended Wellness Committee meeting on February 11th and shared updates with LWCD staff and Parks & Forestry staff.
- Organized County Board packet materials and electronically submitted to the County Clerk's office.
- Assisted customers calling with requests to order trees after the deadline and added to the waiting list.
- Approved staff timesheets for the February 6th & 20th pay periods on behalf of County Conservationist.
- Completed LWCD payroll percentages and forwarded to Finance prior to the February 6th & 20th payrolls.
- Reviewed payroll reports and verified distribution by accounts/department.
- Created a spreadsheet to track ARPA Groundwater Program funds (total of \$125,000) for a continued groundwater testing program across Wood County (\$10,000), funds to incentivize use of best management practices to address nitrate contamination in groundwater (\$40,000) and funds for cost-sharing (80/20) for nitrate reduction/water treatment systems (\$75,000).
- Scheduled, created agenda and took minutes at February 13th staff meeting. Discussion regarding substantial differences in cost per acre for cost sharing of harvestable buffers with the DNR Surface Water Grant and ARPA funds.
- Received notification of Wood County's 2025 MDV (multi-discharge variance) disbursement from the DNR Phosphorous Implementation Coordinator (\$27,761.49). Entered data in tracking spreadsheet and verified totals.
- Posted the 2025 poster contest winners on the LWCD website on the *Environmental Education* page. Brainstormed ways to increase awareness of the annual poster contest with conservation specialist.
- Compiled a list of 2025 grants/funding for the LWCD department for inclusion in the March 5th CEED packet.
- Generated bid letters to contractors for the Lewis rip rap project. The project will be cost shared with a DNR Targeted Runoff Management grant.
- Processed MDV payments as received. Worked with DNR Phosphorous Implementation Coordinator regarding an incorrect payment received for 2025 MDV.

- Registered District 1 Board Supervisor Wayne Schulz for the 2025 WI Land+Water Annual Conference March 5-7, 2025 in Green Bay and processed payments/forms.
- Coordinated and attended virtual meeting with Marathon County Land & Water staff (Kirstie Heidenreich, County Conservationist and Andrew Shep, Conservation Technician), Kendra Wilhelm, Emily Salvinski and myself to discuss Marathon County's nitrate program for private wells. They shared a letter template and DHS handout on nitrates which will be beneficial in developing our mailing to notify Wood County residents of the free nitrate testing for Wood County residents through ARPA grant funds.
- Worked with Heather Gehrt, County Treasurer and Chris Markworth, Programmer Analyst, regarding implementation of Point & Pay to give LWCD customers the ability to make payments via credit card (customers have consistently requested the ability to pay for tree/shrub orders via credit card, which we are currently not set up to do.) Completed a *Project Request Form* and submitted to County Conservationist for review.
- Nonmetallic Mining:
 - Submitted journal entry to have 2024 deferred revenue payments (permit fees) transferred to 2025 NMM budget.
 - Processed nonmetallic mine annual permit fees as received. All 2025 permit fees have now been received (Wood County portion \$46,155.00; WiDNR portion \$3,945.00).
 - Compiled NMM permit fee data for the Conservation Program Manager for submission of the Nonmetallic Mining Annual Report to WiDNR. Wood County currently holds permits for 49 nonmetallic mine sites.
 - Processed payment for WiDNR portion of NMM permit fees (\$3,945.00).
- Finalized tree sale orders and started working on mailing and lists for tree distribution in April.
- Reviewed the final press release being put out by MSTC for the Farmers Profitability Expo in April on behalf of the County Conservationist.
- Attended and took minutes at February 26th staff meeting. Discussed water testing project for nitrates in private wells in Wood County utilizing the ARPA grant funds as well as cost sharing of harvestable buffers with Surface Water Grant funds.
- Submitted additional information requested by DATCP for the 2024 Cost Share Contract Extension Request that was submitted on December 19, 2024.
- Processed department invoices/vouchers and deposits weekly for submission to the Treasurer/Finance.
- Notified Chairman Leichtnam regarding department updates and kept him apprised of pertinent items while the County Conservationist is on FMLA.
- Electronically submitted staff reports/packet materials to the County Clerk's office for the CEED meeting packet.

Activities Report for Kyle Andreae – February, 2025

- February 3 – Lewis design, Drone Pannel Preparation
- February 4 – Hoffman site visit, Lewis design
- February 5 – Lewis design, CEED meeting
- February 6 – Lewis design
- February 7 – Hoffman site visit with Portage County of Wood
- February 10 – Sick
- February 11 – Sick
- February 12 – Lewis design
- February 13 – Lewis design
- February 14 – Lewis design/ out for bid
- February 17 – Lewis permitting
- February 18 – Lewis permitting
- February 19 – Lewis contractor communications, Drone Pannel Preparation
- February 20 – Drone Pannel Preparation
- February 21 – Drone Pannel Preparation
- February 24 – Drone Pannel Preparation
- February 25 – Drone Pannel Preparation
- February 26 – Smith Site Visit, Krohn Design
- February 27 – Krohn Design
- February 28 – Krohn Design



Activities Report for Kendra Wilhelm – February 2025

- Continued to organize and plan for the Central Wisconsin Farm Profitability Expo.
- Attended the February Lakes & Rivers Partnership meeting.
 - This month's focus was watershed integration.
- Attended the North Central Area Association meeting.
 - Participated in the poster judging contest and gave the Wood County update during the business meeting.
- Presented awards to our poster contest participants and winners for the 2025 annual poster contest.
 - This year's theme was "Home is Where the Habitat Is."
- Submitted a press release to local newspaper outlets regarding the winners of the 2025 annual poster contest winners.
- Created and posted a document containing photos of the three poster contest winners. This was shared on our website along with the Wood County Facebook page.
- Coordinated with the Wood County Highway Department to potentially schedule a spring invasive plant identification presentation.
 - If scheduled, focus will be on prohibited plant species with a key focus on plants that can cause harm to human health, such as wild parsnip and giant hogweed as well as critical habitat identification, such as wild lupine identification.
- Discussed potential educational opportunities within the Marshfield area regarding invasive species with a focus on garlic mustard and giant hogweed.
 - Contacted Matt Wallrath from the Wisconsin First Detector's Network on partnership opportunities.
- Participated in the February 13th staff meeting.
- Created a tracking spreadsheet for the newly awarded Management Plan Implementation Surface Water Grant.
 - The grant is focused on providing cost-sharing for non-point source pollution control by installing harvestable buffers, planting cover crops, and using reduced/conservation tillage methods.
 - Communicated with interested landowners regarding the acquired funding.
- Attended a meeting with LWCD staff and Marathon County staff regarding groundwater concern letters.
- Attended the Citizens' Groundwater Group meeting.
 - Created three drafts of two one-page fact sheets and overview of the group to take to the March meeting for review.
- Assisted farmers with updating their nutrient management plan.
- Attended the Producer-led Watershed Protection Grant Program Annual Workshop at the Food + Farm Exploration Center in Portage County.
- Filed, organized, and mapped nutrient management plans and acreage as they were submitted to our department.

Activities Report for Rod Mayer – February 2025

- Highway project correspondence – research, DNR contact. Determined to handle under DNR stormwater construction permitting for material used on projects vs reclamation permitting.
- Financial assurance reviews for Weichelt, MidWi, Nikolai, Bohn Trucking, Kolo, etc. Updated files, spreadsheet, and software.
- Sent NMM fee reminder emails and phone contacts.
- FA amount error found on mine set – sent to bank for correction – updated all corrections.
- Multiple reviews (4) completed and sent to Earth inc. on new draft for MR2 reclamation plan. Worked with DNR for storm water compliance. Awaiting feedback from DNR on runoff BMPs shown on last draft prior to approval.
- Pond exemption info sent to landowner.
- Wildlife Damage and Abatement enrollment for Marti – WM-40(more than \$1000 appraised damage in 24). Crop owner contacted for field additions/changes to the enrollment had agreed to. Redo on 5 enrollment maps, re-calculated gross and huntable acre changes, created enrollment app and permit app. Obtained signatures. Processed enrollment in DNR database, sent info to DNR, updated file.
- Completed Wildlife Damage budget page for 2025 and sent to DNR.
- Completed Marti's 2024 damage claim, processed in DNR database, sent signed copies to DNR.
- Worked with IT for email archiving space issues.
- Reviewed Ruchti pond exemption application, created approval letter, sent to landowner, updated spreadsheet and crated file.
- Completed info for my programs for the annual report – sent to Barb.
- TEAMS meeting with DNR stormwater and DNR wetlands for wetland issues found on two mine sites while inspecting (DNR jurisdiction).
- Staff meeting on 2/13/25
- Correspondence with Cypress for mine site FA – expiring CDs – releasing one with enough in remaining, etc.
- DNR phone meeting for MR2 stormwater.
- Correspondence with DNR CH. 30 for updates on Ron Bohn mine site – contact made and confirmed reclamation on site in 2025 to avoid DNR CH 30 permitting.
- Set up new DNR Mine Management System log in, transfer of permission credentials, etc.
- Completed 2024 NMM annual report to DNR. Obtained invoice for DNR portions for 2024 fee payment.
- Began research into MidWI mine site – for DNR correspondence – new reclamation plan requirements – change in permitting, etc. – wetland questions.
- Updated file summary for MR2 plan review dates – etc.
- Research into disturbed site – verified DNR construction permitting.

Activities Report for Emily Salvinski

-February 2025-

- **Monday, February 3.** Added nutrient management plan maps to GIS.
- **Tuesday, February 4.** Attended “Winter Water Quality” Webinar. Reviewed a nutrient management plan and recorded the review. Sent out email to any agronomist who might be a CCA regarding the profitability expo.
- **Wednesday, February 5.** Worked on shapefile dedicated to farmers of mill creek practices to make it consistent with the rest ahead of Ken Schroeder getting me information from 2024 cost-sharing.
- **Thursday, February 13.** Attended staff meeting. Added multiple maps to 2025 NMP layers. Helped send out reminder to turn in nutrient management plan letter (and expo flyer). Entered data & attachments into BITS (Lake Dubay MDV).
- **Friday, February 14.** Entered data & attachments into BITS (Black River MDV and some of Castle Rock MDV). BITS is DNR’s tracking system.
- **Monday, February 17.** Prepared NMP info for upcoming meeting with farmer. Added 2025 NMP maps to database. Attended meeting with Marathon Co to go over their nitrate testing program. Attended portion of Citizens Water Group meeting.
- **Friday, February 21.** Met with farmer to update his nutrient management plan. Looked at best way to clip addresses in GIS. Picked up calibrated flow meter from UWSP.
- **Tuesday, February 25.** Entered data & attachments into BITS (Castle Rock MDV). BITS is DNR’s tracking system.



Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

TO: Conservation, Education & Economic Development Committee

FR: Jason Grueneberg, Planning & Zoning Director
Emily Arndt, County Planner
Paul Bernard, Land Records Coordinator
Brad Cook, Code Administrator
Kayla Rautio, Code Technician
Victoria Wilson, Program Assistant
Julie Mancl, Program Assistant

RE: Staff Report for March 5, 2025

1. Economic Development (Jason Grueneberg)

Central Wisconsin Economic Development Fund (CWED) – On February 19th I participated in the CWED Board of Directors' meeting. Agenda items included reducing loan interest rates, loan committee updates, approval of January financials, administrator/service provider updates, and approval of a startup loan for Cheese Market, LLC in Oneida County. Action was taken to reduce loan rates from 6% down to 3% to 5% for new micro loans and gap financing loans.

Board of Adjustment Training Workshop – On February 19th Wood County hosted a Board of Adjustment Training Workshop at River Block. The workshop was very well attended with 69 participants from central Wisconsin. The workshop presenter was Lynn Markham from the University of Wisconsin Stevens Point Center for Land Use Education (CLUE). A big thank you to Lynn for conducting the workshop, and to Victoria Wilson from the Planning & Zoning Office for planning and organizing the workshop. Please reach out to Victoria or me if you have ideas on future educational workshops.

Founders' Network – On February 20th a Central Wisconsin Founders' Network event was held in Wisconsin Rapids at B's Tap House. The successful event was well-attended by over 25 entrepreneurs and entrepreneur service providers. Wood County sponsored the event because supporting entrepreneurs is a focus of the Wood County REDI Plan.

North Central Wisconsin Regional Plan Commission (NCWRPC) Meeting – On January 29th I participated in the NCWRPC meeting. Agenda items included a regional comprehensive plan update, 2024 work activities review, 2025 work preview, Comprehensive Economic Development Strategy (CEDS) Annual Report, adoption of CEDS, review of WI DOA population projections, Executive Committee report, and state and federal updates.

Downtown Wisconsin Rapids Planning – I continue to meet with city of Wisconsin Rapids staff and planning consultants regarding the Downtown Plan. Although the plan includes areas of the downtown on both sides of the river, much of our focus is on the redevelopment of the "Triangle Block" located in front of the Courthouse. As draft reports become available, they will be released for comment.

Connecting Entrepreneurial Communities (CEC) – I continue to work with planning committees on the 2025 statewide Connecting Entrepreneurial Communities conference that will be held from June 16th to 18th in Wisconsin Rapids. In the last month the conference

venues, programming tracks, sessions, and speakers have been discussed at great length, and we are reaching the point where they are being finalized. This event is focused on entrepreneurs, and organizations that provide resources for entrepreneurs. We anticipate over 250 attending the conference. Please consider registering for the conference, and see the flyer included with this report for more information.

Heart of Wisconsin Leadership Class – On February 13th Wood County hosted the Heart of Wisconsin Leadership class for the day to learn about government services. I was the day chair for this educational opportunity and assembled the agenda for the day. I want to thank all of the County staff and elected leaders that graciously volunteered their time to help out.

Broadband – On February 20th I participated in a Digital Equity Solutions Team meeting. We have been working with Frontier Communications to support their Broadband Equity, Access, and Deployment (BEAD) grant for underserved areas around the city of Marshfield. The final touches are being put on the Wood County Broadband Plan, and it will be brought before the CEED Committee in April for possible approval. Other planning efforts continue in the development of a Wood County Community Area Network plan.

Vesper School Housing Project – A ribbon cutting is being planned for the Vesper Elementary School that is being converted to residential units. The ribbon cutting will take place on Tuesday, March 25th at 11:30am. An invitation will be shared with all Board Supervisors when it is available.

Board of Regents Lease Agreement – On February 24th I met with University of Wisconsin Board of Regents (BOR) staff regarding 144.2 acres of land in Marathon County, Town of Eau Plaine that Wood County leases to them for experimental agriculture purposes. I was made aware of some concerns from the staff regarding trespassing, hunting and utility work on the property that was taking place without their authorization. I assured BOR staff that Wood County is aware of the agreement, and they should post the property to not allow trespassing or hunting. As a follow up I am reaching out to WE Energies staff so that they inform the County Clerk of any planned utility work on any Wood County-owned property. We also had a conversation regarding Alliant Energy's wind energy proposal for the area and agreed to contact each other when there is any new information to share. Both Wood County and the BOR have an interest in learning more about Alliant Energy's proposal as it moves forward.

2. Planning & Zoning (Emily Arndt)

1. Attended a Board of Adjustment training.
2. Completed draft one of Town of Rock Ordinance.
3. Created supporting documents for the Town of Rock ordinance update.
4. Attended a Town of Rock Board of Appeals meeting for a variance application.
5. Updated Land Records with all recent zoning amendments.
6. Continued work with the Town of Cameron to update their comprehensive plan.
7. Assisted multiple towns with zoning ordinance update questions.
8. Working through review and approval of CSMs.
9. Continued planning the organization of future Comprehensive Plans.

10. Continued working with staff to ensure that questions are answered in a proficient manner.

3. Land Records (Paul Bernard)

- Parcel Mapping
- Address Mapping
- 2025 Emergency Services Atlas
- 2025 State GIS Data Submissions
- Working with Highway Department on GIS layers

4. Code Administrator (Brad Cook)

1-30-2025- - (1) Reviewed soils, plan review, issued permit for new HT TN: 03, (1) well permits reviewed and issued V: 25, Corp Meeting with DA Peter K., answer phone calls and inquires with POWTS, SL, FL.

1-31-2025- DSPS State Audit, answer phone calls and inquires with POWTS, SL, FL.

2-3-2025- (1) Reviewed soils, plan review, issued permit for new conv TN:18, (1) Reviewed soils, plan review, issued permit for privy-compost toilet TN: 04, (1) well permits reviewed and issued TN: 14, answer phone calls and inquires with POWTS, SL, FL.

2-4-2025- Answer phone calls and inquires with POWTS, SL, FL,(2) prepare and review submitted SL permits TN: 07, 18

2-5-2025- (1) HT inspection TN: 15, CEED meeting, answer phone calls and inquires with POWTS, SL, FL, (2) prepare and review submitted SL permits TN: 07, 18

2-6-2025- (1) Reviewed soils, plan review, issued permit for rep conv TN: 18, (2) well permits reviewed and issued TN:07, 21 , answer phone calls and inquires with POWTS, SL, FL.

2-7-2025- (1) well permit reviewed and issued TN: 18, answer phone calls and inquires with POWTS, SL, FL, prepare and review submitted SL permits TN: 07, 18.

2-10-2025-(3) prepare and review submitted SL & FL permits TN:05, 07,18, Answer phone calls and inquires with POWTS, SL, FL.

2-11-2025- (1) SL inspection TN: 10, (3) prepare and review submitted SL & FL permits TN:05, 07,18, Answer phone calls and inquires with POWTS, SL, FL.

2-12-2024- Answer phone calls and inquires with POWTS, SL, FL. Gather documents from paper files for SL,FL.

2-13-2025- Have IT fix my work cell phone,answer phone calls and inquires with POWTS, SL, FL.

2-14-2025- ManageWell biometric, survey completed, schedule health coaching session, answer phone calls and inquires with POWTS, SL, FL.

2-17-2025- (1) SF 25-002 letter written and sent to WI DNR-property owner, answer phone calls and inquires with POWTS, SL, FL, prepare and review submitted SL permits TN: 07, 18.

2-18-2025- Answer phone calls and inquires with POWTS, SL, FL, prepare and review submitted SL permits TN: 07, 18.

2-19-2025- Board of Adjustment Zoning Meeting, answer phone calls and inquires with POWTS, SL, FL.

2-20-2025- Health Coaching Session, old jail tour, write and sent SL affidavit TN: 18, answer phone calls and inquires with POWTS, SL, FL, prepare and review submitted SL permits TN: 07, 18.

2-21-2025- Answer phone calls and inquires with POWTS, SL, FL., help citizen in-person with SL-land lock property, prepare and review submitted SL permits TN: 07, 18.

2-24-2025- Conversation on cranberry drainage district, POWTS enforcement, help Code Tech with HS letter, (1) SL permit reviewed and issued TN: 07

2-25-2025- POWTS County Staff Training-Wausau

2-26-2025- POWTS County Staff Training-Wausau

5. Code Technician (Kayla Rautio)

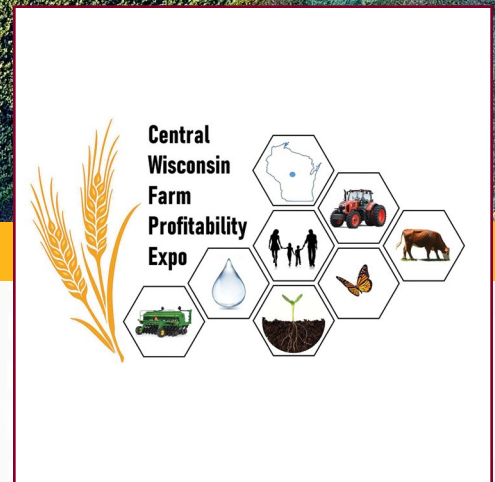
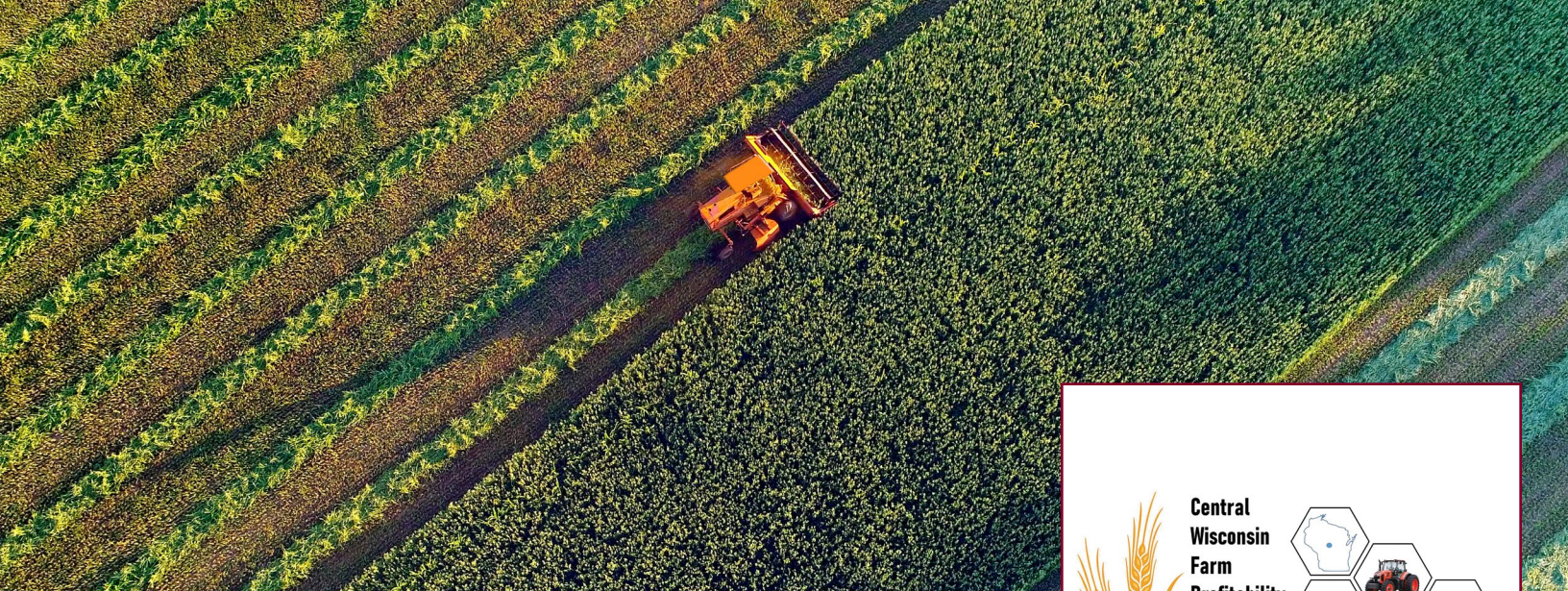
- A.** Continued shoreland zoning and POWTS education
- B.** Reviewed POWTS and well delegation permit applications
- C.** Worked on inspection reports
- D.** Studied Corp. Counsel and Board of Adjustment information
- E.** Started training on issuing correspondence notices
- F.** Inspections/Investigations:
 - 2-5-25: Holding tank inspection TN:15
 - 2-11-25: Shoreland investigation inspection TN:10
- G.** Attended Meetings/Trainings/Etc.
 - 1-31-25: POWTS audit with DSPS personnel
 - 2-5-25: CEED Committee meeting
 - 2-11-25: WRS – ETF webinar
 - 2-19-25: Board of Adjustment workshop
 - 2-25-25 & 2-26-25: POWTS county staff training

6. Office Activity (Victoria Wilson & Julie Mancl)

- a. Monthly Sanitary and Well Permit Activity – There were 4 sanitary permits, 1 shoreland permit and 3 well permits issued in February 2025.

- b. ArcGIS Pro Software Project – Julie continues to assist Paul with GIS mapping project for Shoreland permits.
- c. Board of Adjustment workshop – Victoria planned and organized a workshop for educational purposed for new staff in the Planning & Zoning office and for those in Central Wisconsin that serve in many capacities relating to BOA actions.
- d. Attended the following meetings/trainings & activities:
 - i. February 5th CEED meeting (VW & JM)
 - ii. February 13th Leadership Class assistance (VW)
 - iii. February 19th Board of Adjustment Training (VW & JM)

CENTRAL WISCONSIN FARM PROFITABILITY EXPO



The Central Wisconsin Farm Profitability Expo is working to encourage profitable farming by building resiliency, diversifying farming operations, reducing inputs, and increasing farmer return on investment.

Attendees at the expo will learn about conservation practices farmers can use to increase profitability and self-sufficiency while being stewards of the land, such as regenerative management, cover and companion crops, and no-till farming. Central Wisconsin farmers will discuss the specific barriers they are experiencing when adopting best management practices through panel discussion with fellow farmers who have implemented these practices. Attendees will also explore the unique partnerships that can be created when merging agriculture and conservation.

This event is free to participants due to funding provided by Wood County Land and Water Conservation. Certified Crop Adviser's (CCA) credits will be offered to anyone attending the expo.

Registration is required by Thursday, April 24.

Wednesday, April 30

10:00 a.m. – 3:00 p.m.

Wisconsin Rapids Campus • Auditorium (L118)

**LEARN MORE AND REGISTER AT
MSTC.EDU/FARM-EXPO**

Questions

If you have questions about this event, please contact:

Ashley Borchardt, Workforce & Professional Development Coordinator
continuinged@mstc.edu • 715.422.5347

Shane Wucherpfenning, Wood County Conservationist/Director
shane.wucherpennig@woodcountywi.gov • 715.421.8475

If you have a disability and require accommodations to participate in this activity, contact the event coordinator as soon as possible, ideally 14 days in advance.



mstc.edu • 888.575.6782 • TTY: 711

Mid-State does not discriminate on the basis of race, color, national origin, sex, disability, or age in its program, activity, or employment. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Vice President – Human Resources; 500 32nd Street North, Wisconsin Rapids, WI 54494; 715.422.5325 • AAEO@mstc.edu 1/2025



**WORKFORCE & ECONOMIC
DEVELOPMENT**

Wood County Land & Water Conservation Department - 2025 Grants/Funding

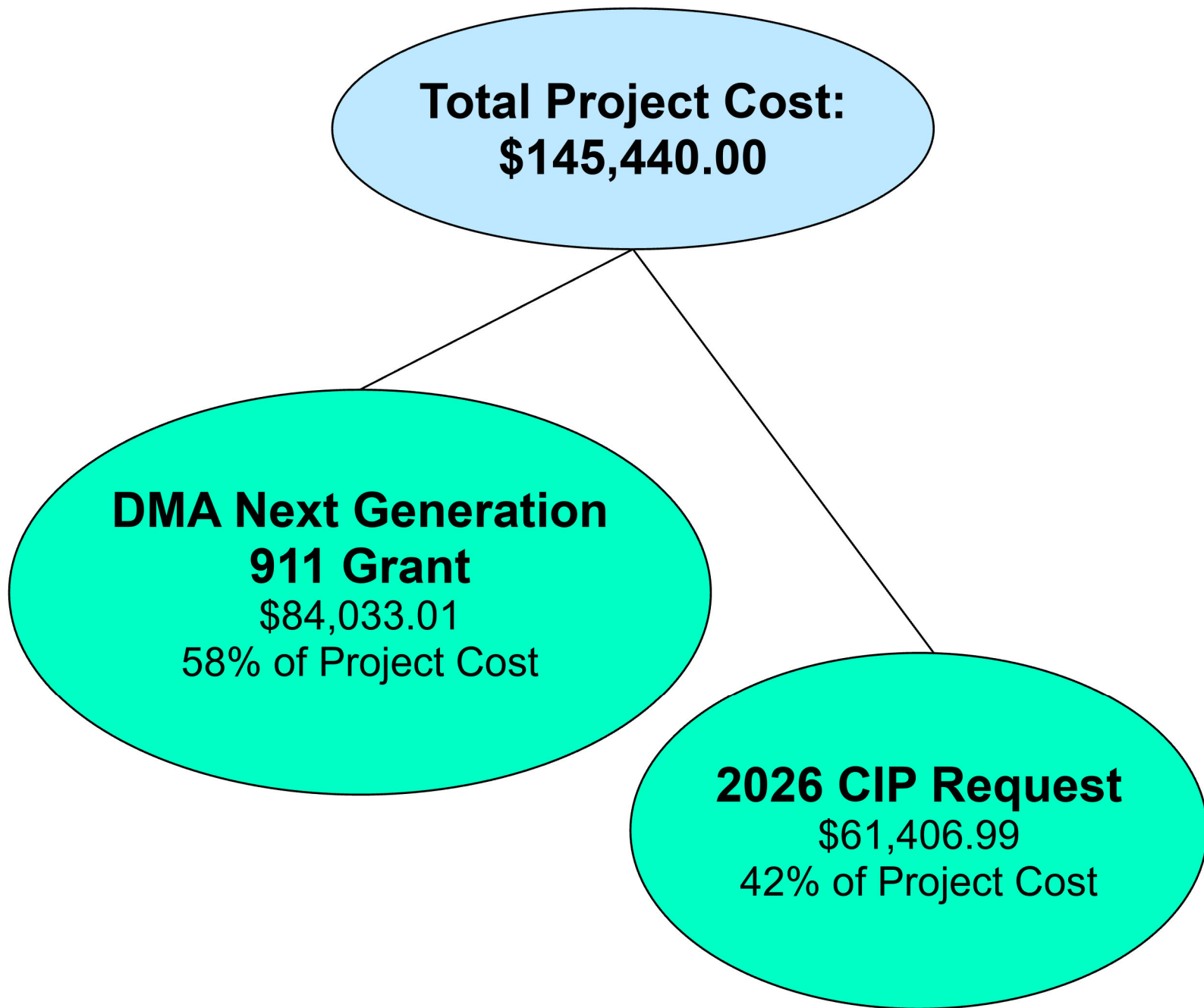
Source	Grant Information	Amount
DATCP (Dept. of Agriculture, Trade & Consumer Protection)	<i>Staff and Support</i> Support of land conservation personnel under the soil and water resource management program with reimbursement of up to 3 LWCD staff salaries (1 st position at 100%, 2 nd at 70% and 3 rd at 50%)	\$167,730.00
DATCP	<i>Structural/Bond Cost Sharing</i> Funding for cost-sharing of “hard” or “structural” practices to resolve discharges on farms and address priority non-point runoff projects.	\$ 50,000.00
DATCP	<i>SEG (segregated funds) Cost Sharing</i> Funding for cost-sharing of soft practices including nutrient management, cover crops and resident management.	\$ 54,000.00
DATCP	<i>Farmland Preservation Planning (FPP) Grant</i> Grant to help pay county costs to update the county’s certified farmland preservation plan. (Wood County’s FPP is due for revision by 12/31/25.)	\$ 28,300.00
DATCP	<i>Innovations Staffing Grant</i> A pass-through grant from the EPA’s Gulf Hypoxia award to DNR for staff support funding for Innovation Grants.	\$ 10,000.00
DNR (3 year grant)	<i>Surface Water Grant (3 year grant, 2025-2027)</i> For cost sharing of harvestable buffers, cover crops and conservation tillage practices to help reduce phosphorous, nitrogen and sediment runoff in the Wisconsin River Basin within Wood County and the entirety of the Mill Creek Watershed.	\$ 50,000.00
DNR	<i>LMPN Grant (Lake Monitoring and Protection Network)</i> Grant to implement aquatic invasive species (AIS) network activities/prevention within Wood County and provide technical assistance on how to prevent the spread of AIS.	\$ 13,097.11
DNR	<i>Targeted Runoff Management (TRM) Grant</i> Grant to cost-share the Lewis rip-rap project on the Wisconsin River.	\$ 70,420.00
DNR	<i>MDV (multi-discharger variance) (voluntary program)</i> The DNR determines annual MDV payments based on the number of point source participants in the watersheds. In Wood County, these funds are used in the Castle Rock, Lake DuBay and Black River watersheds to cost share implementation of practices to reduce phosphorus to offset discharges from point sources.	\$ 27,764.50
DNR (Phase II, year 2 of 3-year grant)	<i>Mill Creek 9-Key Element Plan (Phase II, 3-year \$600,000 grant)</i> Large scale targeted runoff management (TRM) grant to reduce phosphorous entering surface waters within the Mill Creek watershed which also impacts the Wisconsin River.	\$200,000.00
ARPA (funds to be spent by Dec. 31, 2026)	Drone (\$19,500), Water Quality Improvement Projects (\$90,000), Field Test Plots/Training/Field Days (\$10,000), Groundwater Program (\$125,000)	\$244,500.00
TOTAL LWCD GRANTS/FUNDING - 2025		\$ 915,811.61

- **Nutrient Management Farmer Education (NMFE) – \$32,596 grant** which is “shared” between five Wisconsin counties (Wood, Marathon, Clark, Taylor and Lincoln). Participants are eligible to receive a stipend payment upon completion of a nutrient management plan as well as reimbursement of up to \$750 of eligible soil testing costs.
- **Wildlife Damage Abatement & Claims Program (\$141,799.66)** – reimbursement from DNR for expenses and administration of the program (includes \$80,000 for installation of permanent fencing in high damage situations which may or may not occur in 2025).

Wood County, Wisconsin



2025 Air Photo Acquisition



AGREEMENT FOR PROFESSIONAL SERVICES

FOR

GEOSPATIAL SERVICES

THIS AGREEMENT is made by and between Wood County, Wisconsin, (OWNER) and Ayres Associates Inc, 5201 East Terrace Drive, Suite 200, Madison, Wisconsin, 53718 (CONSULTANT).

WHEREAS, the OWNER intends to retain the CONSULTANT to provide geospatial services within the project area delineated in Attachment A.

NOW, THEREFORE, the OWNER and CONSULTANT agree to the performance of professional services by CONSULTANT and payment for those services by OWNER as set forth below:

ARTICLE 1 – SCOPE OF SERVICES

1.1 BASIC SERVICES

After written authorization to proceed, CONSULTANT shall:

- 1.1.1 Obtain digital aerial imagery during the spring of 2025 using a calibrated digital photogrammetric camera. The aerial imagery will be collected during leaf-off conditions when the sun angle is 30 degrees or greater above the horizon. Aerial imagery will be suitable for the production of 4-band (RGB-NIR) orthoimagery at 3-inch ground pixel resolution. Aerial imagery will be planned and collected with full stereo-coverage, 30% sidelap and 60% forward overlap (+/- 5%). The project area is 808 square miles plus a 500 foot buffer around the county boundary. See Attachment A for a map of the project area.
- 1.1.2 Collect control for the project using airborne inertial measurement unit (IMU), airborne global navigation satellite system (GNSS), and ground-based GNSS technology.
- 1.1.3 Prepare an analytical aerotriangulation solution for the aerial imagery to support digital orthoimagery production to meet American Society for Photogrammetry and Remote Sensing (ASPRS) accuracy standards for standard mapping and GIS work.
- 1.1.4 Prepare 3-inch pixel resolution digital orthoimagery for the project area which will be produced to meet a horizontal accuracy of 0.66 feet RMSE_H.
 - Prepare pilot GeoTIFF orthoimagery of an area not to exceed a contiguous one square mile block.
 - The orthoimagery tiling structure will follow PLSS quarter sections, delivered in uncompressed, 4-band TIFF format (with world file) and will be accompanied by a tiling schematic in ESRI format.
 - Orthoimagery will include 4-band MG4 MrSID format compressed tiles and a mosaic of the entire orthoimagery project area.
 - Deliverable products will be referenced to WISCRS, Wood County coordinates, NAD 83 (2011), US Survey Feet.

1.1.5 Final deliverable products to OWNER will include:

- 3-inch pixel, 4-band ortho tiles in uncompressed GeoTIFF format
- 3-inch pixel, 4-band ortho tiles in compressed MG4 MrSID format
- 3-inch pixel, 4-band ortho county wide mosaic in compressed MG4 MrSID format
- Ground control locations in ASCII format
- FGDC compliant metadata
- Tile schematic in ESRI shapefile format

1.1.6 CONSULTANT may render to the OWNER advice, consultation, and expertise with respect to the development, use, and technical application of the deliverables provided under this project.

ARTICLE 2 – CHANGES IN THE SCOPE OF SERVICES

2.1 Services Requiring Changes in the Scope of Services

The OWNER or the CONSULTANT may, from time to time, request changes in the scope of services to be performed hereunder. Such changes, while not anticipated, may include an increase or decrease in the amount of CONSULTANT'S compensation. Any such changes must be mutually agreed by and between OWNER and CONSULTANT and shall be incorporated in written amendments to this agreement. Such changes may include:

- 2.1.1 Services to investigate existing conditions or facilities or to verify the accuracy of information furnished by OWNER.
- 2.1.2 Services resulting from significant changes in the general scope, extent or character of the Project.
- 2.1.3 Furnishing services of independent professional associates and consultants for other than Basic Services.
- 2.1.4 Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration or other legal or administrative proceeding involving the Project.
- 2.1.5 Additional services in connection with the Project, including services, which are to be furnished by OWNER and services not otherwise, provided for in this Agreement.

ARTICLE 3 - OWNER'S RESPONSIBILITIES

OWNER shall do the following in a timely manner so as not to delay the services of CONSULTANT:

- 3.1 Place at CONSULTANT's disposal all available pertinent information, upon which the CONSULTANT can rely. This may include project boundaries in georeferenced vector format, existing digital terrain models, and existing ground control information.
- 3.2 Arrange for access to and make all provisions for CONSULTANT to enter upon public property as required for CONSULTANT to perform services under this Agreement.

- 3.3 Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
- 3.4 Give prompt written notice to CONSULTANT whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of CONSULTANT's services.

ARTICLE 4 - PERIODS OF SERVICE

- 4.1 The provisions of this Article 4 and the compensation for CONSULTANT's services have been agreed to in anticipation of the orderly and continuous progress of the Project. If completion dates are exceeded through no fault of CONSULTANT, compensation provided herein shall be subject to equitable adjustment. Any such changes must be mutually agreed by and between OWNER and CONSULTANT and shall be incorporated in written amendments to this agreement.
- 4.2 The services called for in Article 1 will be completed and submitted by December 31, 2025. Specific tasks will be completed and delivered according to the following schedule:
 - Aerial acquisition of digital imagery: Spring 2025 (March through May timeframe depending on weather and ground conditions)
 - Pilot orthoimagery tiles delivered for OWNER review: three months after completed acquisition
 - Countywide orthoimagery GeoTIFF tiles delivered: six months after completed acquisition
 - The OWNER has 30 days after delivery of the countywide products to review the data and provide the CONSULTANT with written comments. The CONSULTANT shall make final delivery within 30 days of OWNER's review.
 - Compressed orthoimagery MrSID tiles and mosaics delivered: one month after acceptance of the GeoTIFF tiles by OWNER
- 4.3 The expiration date of this Agreement is December 31, 2030.
- 4.4 CONSULTANT's services under this Agreement shall be considered complete when submissions have been accepted by the OWNER.
- 4.5 If OWNER has requested significant modifications or changes in the general scope, extent or character of the Project, the time of performance of CONSULTANT's services shall be adjusted equitably. Any such changes must be mutually agreed by and between OWNER and CONSULTANT and shall be incorporated in written amendments to this agreement.
- 4.6 If CONSULTANT's services for the Project are delayed or suspended in whole or in part by OWNER for more than three months for reasons beyond CONSULTANT's control, CONSULTANT shall on written demand to OWNER (but without termination of this Agreement) be paid as provided in paragraph 5.1.1.1.

ARTICLE 5 - PAYMENTS

5.1 Compensation for Services

5.1.1 OWNER shall compensate CONSULTANT for services included in Article 1 as follows:

5.1.1.1 Aerial data acquisition and orthoimagery processing.....\$145,440.00

5.2 Times of Payments

5.2.1 CONSULTANT shall submit monthly invoices for Basic and Additional Services rendered. OWNER shall make prompt monthly payments in response to CONSULTANT's invoices.

5.3 Other Provisions Concerning Payments

5.3.1 If OWNER fails to make any payment due CONSULTANT for services and expenses within sixty days after receipt of Consultant's invoice, the amounts due CONSULTANT will be increased at the rate of 1-1/2% per month (18% A.P.R.) from said sixtieth day, and in addition, CONSULTANT may, after giving seven days' written notice to OWNER, suspend services under this Agreement until CONSULTANT has been paid in full all amounts due for services and expenses. If for some reason there is a dispute concerning an invoice and the dispute extends beyond one month, the owner will not be assessed a 1.5% penalty to that invoice.

5.3.2 In the event of termination by OWNER, CONSULTANT will be reimbursed for all charges and services rendered.

5.3.3 Records pertinent to CONSULTANT's compensation will be kept in accordance with generally accepted accounting practices.

5.3.4 Factors determining compensation payable to CONSULTANT will be adjusted periodically and equitably to reflect changes in various elements that comprise such factors. Any changes must be mutually agreed by and between the OWNER and the CONSULTANT and shall be incorporated in written amendments to this agreement.

ARTICLE 6 - GENERAL CONSIDERATIONS

6.1 Reuse of Documents

Any reuse of the services and documents provided under this agreement for purposes not intended, will be at the OWNER's sole risk.

6.2 Controlling Law

This Agreement is to be governed by the law of the State of Wisconsin.

6.3 Termination

The obligation to provide further services under this Agreement may be terminated by either party upon seven days' written notice in the event of substantial failure by either party to perform in accordance with the terms hereof through no fault of the terminating party.

6.4 Indemnification

The CONSULTANT hereby agrees to indemnify the OWNER for all claims arising solely from negligent acts, errors or omissions of the CONSULTANT in the performance of professional services under this agreement.

6.5 Data ownership Assignment

The CONSULTANT assigns ownership of the data to the OWNER and its project participants for all deliverable products produced under this contract. The CONSULTANT agrees that the products and documents shall not be made available to nor used to prepare additional products for any individual or organization at any time without prior written approval by the OWNER.

ARTICLE 7 - EXHIBITS AND SCHEDULES

7.1 The following Exhibits are attached to and made a part of this Agreement.

7.1.1 Attachment A – Map of Project Area (consists of 1 page).

7.2 This Agreement (consisting of pages 1 to 7, inclusive), together with the Exhibits and Attachments identified above, constitute the entire agreement between OWNER and CONSULTANT and supersede all prior written or oral understandings. This Agreement and said Exhibits may only be amended, supplemented, modified or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first written above.

Wood County, WI
OWNER

Ayres Associates Inc
CONSULTANT

(Signature)

(Typed Name)

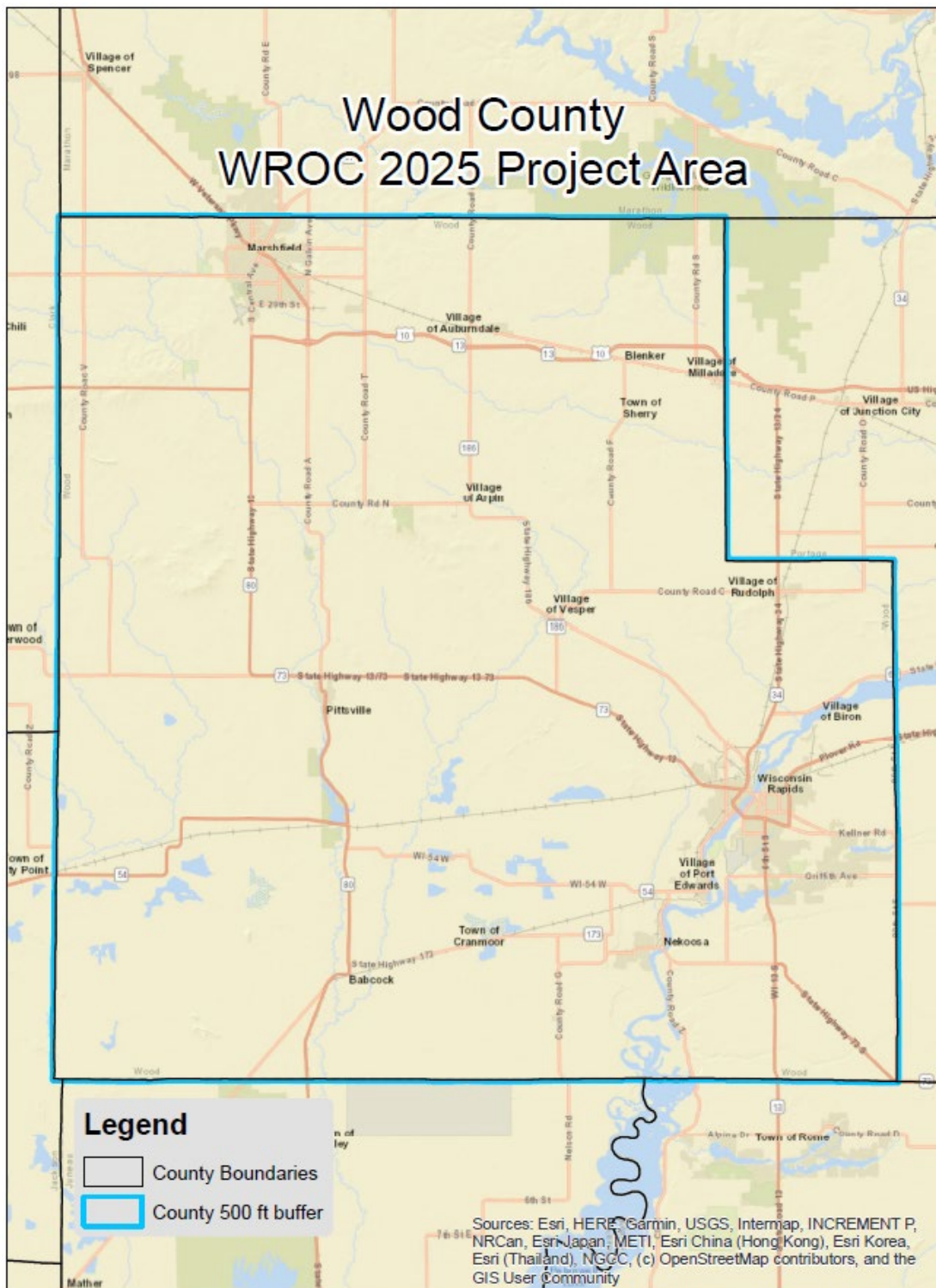
Zachary J. Nienow

(Title)

Manager

(Date)

Attachment A Map of Project Area





State of Wisconsin / DEPARTMENT OF MILITARY AFFAIRS

PO BOX 14587
MADISON 53708-0587

TELEPHONE 608 888-5501

OFFICE OF EMERGENCY COMMUNICATIONS

October 28, 2024

Wood County
Paul Bernard, Land Records Coordinator
400 Market Street
Wisconsin Rapids, WI 54494

RE: **NextGen9-1-1 GIS Grant Program**

Dear Paul Bernard,

The Wisconsin Department of Military Affairs/Office of Emergency Communications (DMA/OEC) is pleased to award **Wood County** state funding through the NG9-1-1 GIS Grant Program to provide funding to county land information offices for data creation, preparation, and remediation activities necessary for enabling Next Generation 9-1-1 (NG9-1-1). Before work on the grant project can begin, we will need the following:

1. Thoroughly read each document within this award package.
2. The **Signatory Official** must sign and initial where indicated including the bottom of each page and the last page. Electronic signatures are acceptable.
3. The **Signatory Official** is responsible for ensuring that the agency agrees with the terms and conditions of this grant award. If the agency or signatory official does not agree with the terms and conditions, they may notify the program contact identified in the award package to decline the award.
4. The **Main Point of Contact** must initial where indicated for any budget notes and/or special conditions that are listed.
5. Maintain a copy of the signed award documents. Return the signed award documents via email within thirty (30) days to interop@widma.gov.

Please feel free to reach out to the Grant Specialist, Grant Grywalsky, with any questions. We look forward to a collaborative working relationship with **Wood County**.

Sincerely,

Grant Grywalsky
NextGen9-1-1 Grant Specialist
Office of Emergency Communications
WI Dept of Military Affairs



State of Wisconsin /

DEPARTMENT OF MILITARY AFFAIRS

OFFICE OF EMERGENCY COMMUNICATIONS

PO BOX 14587
MADISON 53708-0587

TELEPHONE 608 888-5501

October 28, 2024

Wood County
Paul Bernard, Land Records Coordinator
400 Market Street
Wisconsin Rapids, WI 54494

Re: **NextGen9-1-1 GIS Grant Program**

Grant Number: **2025-G148**

The Department of Military Affairs (DMA), Office of Emergency Communications (OEC) hereby awards to **Wood County** (hereinafter referred to as the Grantee), the amount of \$147,612.00 for programs or projects pursuant to § 256.35 (3s) (br), Stats., and DMA NGSP.1 NG9-1-1 GIS Grants Policy.

This grant may be used until **June 1, 2026** for the projects consistent with the budget and general conditions in Attachment A, subject to any grant assurances set forth in Attachment B, and the reporting requirements outlined in Attachment C.

The Grantee shall administer the program or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Department of Military Affairs. The submitted application is hereby incorporated as reference into this award as Attachment D.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A, B and/or C) starting December 1, 2024 and after the Grantee signs and returns a signed version of this grant award to the Department of Military Affairs. Keep a copy of these documents for your records.

Signed by:

Erik Viel

Erik Viel, Director

Office of Emergency Communications
Wisconsin Department of Military Affairs

10/28/2024 | 2:12 PM CDT

Date

The Grantee, Wood County hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

Grantee: **Wood County**

By:

Paul Bernard
Land Records Coordinator

11/26/2024

Date

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

Grantee: **Wood County** Grant Number: **2025-G148**
 Project Title: **FY25 NG9-1-1 GIS Grant Program**
 Statute Reference: **§ 256.35 (3s) (bm) and § 20.465 (3) (qm)** STATE ID: **465.368**

Grant Period from: **December 1, 2024 to June 1, 2026**

APPROVED BUDGET

Equipment Hardware & Software	\$-
NG9-1-1 Specific Training	\$-
Contractual Services	\$147,612.00
Supplemental Staff Time or Other Services	\$-
STATE (95%) TOTAL	\$140,231.40
MATCH (5%) TOTAL	\$7,380.60
TOTAL APPROVED BUDGET	\$147,612.00

Budget Note(s) Main Point of Contact: Initials PB Date 11/26/24

1. The local match required for a grant project cannot come from portions of a project that were already budgeted. The grant award was adjusted to reflect only the cost for the upgraded portion of the imagery project. (\$4,423.80)

Special Condition(s) Main Point of Contact: Initials PB Date 11/26/24

The following must be addressed during the performance period:

1. Your grant award included project(s) related to GIS imagery. The site structure address point (SSAP) and road centerline (RCL) layers must be submitted to the NextGen911 system before closing out your project for grant reimbursement. If you have already submitted those required layers prior to the grant performance period start date, you must be 100% critical error free in the SSAP and RCL layers before closing out your project for grant reimbursement. This requirement does not include the ALI/MSAG synchronization.

Grant/Budget Modifications

Budget changes in excess of 10% of the total project budget, or a change to include a grant expense not previously approved, requires a written modification request prior to any budget reallocations. Grant modifications that increase the award total may be considered if grant funds remain available. Contact OEC for a Modification Request Form.

Any changes in personnel involved with the grant including the main contact, the secondary contact and the signatory official need to be reported to grant administrative staff via email.

Signatory Official
 Initials PB
 Date 11/26/24

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

Name of Grant Specialist: **Grant Grywalsky**
Phone Number: **608-471-2155**
Email: **grant.grywalsky@widma.gov**

Name of Program Manager: **Jessica Jimenez**
Phone Number: **608-888-5520**
Email: **Jessica.Jimenez@widma.gov**

General OEC Email: Interop@widma.gov

Award General Conditions

1. *Supplantation*: In appropriate circumstances, grant funds may be used to supplant local funds authorized for a county land information office. However, grant funds must increase the amount of funds for the county land information office that would otherwise be available from local resources. County land information office base operating budgets shall not be reduced because of the award of grant funds. Grantees that are suspected of supplanting local funds will be scrutinized more closely and Department of Military Affairs (DMA) may require additional documentation to ensure base budgets are not being reduced.
2. *Training*: All personnel who utilize equipment purchased with funds from this grant must receive training either through the equipment vendor or other competent source specific to that piece of equipment before it is put into service. The Grantee is required to maintain proper training records.
3. *Fiscal Compliance*: To be allowable under a grant program, costs must match the approved budget and must be obligated (purchase order issued, class scheduled) during the grant performance period. Payment must be made within 30 days of the grant period ending date and/or vendor invoicing. Reimbursement for travel (i.e., mileage, meals, and lodging) is limited to applicable state rates and timeframes. Taxes are not allowable.
4. *Allowable Costs*: Costs incurred shall be allowable and meet grant goals and objectives. No costs or services shall be incurred outside of the approved grant performance period.
5. *Programmatic Changes*: Any changes to the grant require **prior** approval from DMA through a modification submitted via email and approved by the DMA Grant Specialist. Changes requiring a modification may include but are not limited to Budget, Scope of Project, main point of contact, secondary point of contact, signatory official, and/or applicable Performance Measures.
6. *Contracts and Procurement*: Grantees shall use their own procurement procedures and regulations, provided that the procurement conforms to applicable state law and procurement standards. Copies of legal agreements shall be submitted to the DMA Grant Specialist as deemed necessary which may include procurement solicitations, Contracts, or Interdepartmental Agreements and Memorandums of Understanding (MOU) among collaborating agencies.
7. *Conflict of Interest*: No staff member of the Grantee organization may use their position to obtain financial gain or anything of substantial value for the private benefit of themselves or their immediate family, or for an organization with which they are associated, such as a royalty, commission, contingent fee, brokerage fee, consultant fee, or other benefit. Wis. Stat. § 19.59(1)(a).

Signatory Official

Initials

Date

PB
11/26/24

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

8. *Fiscal Control:* The Grantee will use fiscal control and fund accounting procedures and will ensure proper disbursement of, and accounting for, funds received and distributed under this program, per Wis. Stat. § 16.41 (Agency and authority accounting; information; aid).
9. *Disbursement:* Grant funds will be disbursed in the form of reimbursement by DMA upon completion of approved Program Report(s), Fiscal Report(s), Project Closeout, and satisfaction of Special Conditions. The Final Closeout Report is considered your Request for Reimbursement and must include copies of paid detailed invoices/receipts, necessary supporting documentation and a completed Request for Reimbursement Form signed by the Signatory Official for your agency.
10. *Program Income:* All income generated as a direct result of a grant-funded project shall be deemed program income. Program income must be used for the purpose and under the conditions applicable to the award. Program income should be used as earned and accounted for in your reimbursement request.
11. *Copyright, Acknowledgement, and Publications:* The Grantee will comply with all copyright and materials acknowledgement requirements as addressed in the projects' grant guidelines. The Wisconsin Department of Military Affairs reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for DMA purposes: the copyright in any work developed under this grant; and any rights of copyright to which the Grantee or a contractor purchases ownership with grant support. The content of any grant-funded publication or product may be reprinted in whole or in part, with credit to the DMA acknowledged. When issuing statements, press releases, and other documents describing projects or programs funded in whole or in part with grant funds, the Grantee shall clearly acknowledge the receipt of grant funds in a statement.
12. *Grant Compliance:* Grantee must comply with the Grant Announcement used to announce the funding opportunity and this Grant Award Document. The Grantee must cooperate with the DMA Grant Specialist.
13. *Grant Reporting:* The Grantee shall ensure that all grant reporting will be timely on a schedule established by the DMA. Grant reporting information provided to the DMA staff shall accurately assess the completeness of grant goals, activities, benchmarks and target dates.
14. *Cooperation with Evaluation or Audit:* The Grantee shall cooperate with the performance of any evaluation or audit of the program by the State 911 Subcommittee, DMA or by their contractors.

Signatory Official

Initials PB

Date 11/26/24

ATTACHMENT B – GRANT ASSURANCES

1. Wisconsin State Statute and Standards Compliance

The Grantee agrees to comply with the requirements outlined in the statewide emergency services number statute (Wis. Stat. 256.35) and DMA NGSP.1 NG9-1-1 GIS Grants Policy. All awards funded under this Grant Announcement must comply with evolving state and national standards pertaining to NextGen9-1-1 systems as those standards are finalized and released statewide or at the national level. Please be advised that if the Grantee is deemed to be out of compliance with statute (Wis. Stat. 256.35) and DMA NGSP.1 NG9-1-1 GIS Grants Policy or any grant conditions or requirements, current grant funds may be held or de-obligated, and the approval of future grant funds may be impacted.

2. Grant Administration Training

The Grantee shall make every effort to participate in any applicable grant program conference calls or administrative trainings supplied by DMA. Grantees must participate in scheduled grant training events, allow a programmatic or financial site visit (if applicable), and accept technical assistance from DMA.

3. Audit Requirements

- a. The Grantee agrees to comply with all applicable Wisconsin State Purchases Law pursuant to Wis. Stat. Chapter 16; purchasing rules and regulations.
- b. The Grantee is prohibited from transferring funds between programs (i.e., NextGen9-1-1 Program, Homeland Security, Emergency Management Program Grant, etc.)
- c. The Grantee agrees to fully cooperate with compliance audits including periodic programmatic, fiscal monitoring, records review and site visits conducted by DMA. Grantees agree to submit timely and accurate Program Evaluation Reports to DMA as required and to participate in DMA sponsored surveys and all other required reports related to any DMA administered grant program. DMA reserves the right to deny payment to any approved programs for failure to comply with this provision.

4. Matching Funds

This grant award requires a 5% local match. Matching funds must be an allowable expense under the grant program and must come from a non-state or federal grant funding source. By accepting this grant award, the Grantee is certifying that it has the funding available to cover the total cost of the project prior to receiving reimbursement by DMA. The 95% state reimbursement will be a one-time payment at the close out of the grant project when all funds for the project have been expended.

5. Payment Methodology and Withholding Grant Funds

DMA shall only remit funds to Grantees upon receipt of a Grant Reimbursement Request Form at the close out of the grant period, signed by the Signatory Official, and including the required supporting documentation. The Grantee fully understands that DMA has the right to withhold, suspend or terminate grant funds to any recipient that fails to conform to the requirements (general/special conditions, reporting) outlined in this award package. If the Grantee is deemed to be out of compliance with the applicable DMA grants policy or any grant conditions or requirements that would make the Grantee ineligible to receive grant funding, current grant funds may be held or de-obligated, and the approval of future grant funds may be impacted.

6. Non-Appropriation

All awards are subject to the availability of appropriated state funds and to any modifications or additional requirements that may be imposed by law.

Signing Official
Initials PB
Date 11/26/24

ATTACHMENT B – GRANT ASSURANCES

7. Maintenance of Records

All grant documents including but not limited to invoices, purchase orders, packing slips, equipment make, model and serial numbers, must be maintained by the Grantee for a minimum of four (4) years after DMA closeout date.

8. Property acquired with grant funds

DMA requires that property acquired with grant funds be tagged and tracked detailing the description of the property, serial or identification number, source of property, name of owner, acquisition date, cost, location, and condition. Title to property acquired in whole or part with grant funds shall vest in the Grantee, subject to divestment at the option of DMA, where its use for 9-1-1 purposes is discontinued. Grantees shall exercise due caution in the use, maintenance, protection and preservation of such property. Grantees that accept grant funding are responsible for all sustainment costs after the end of the grant period.

9. Equal Opportunity, Non-discrimination and Affirmative Action Program Requirements

It is the responsibility of all Grantees to ensure that their employment practices comply with Equal Opportunity Requirements, s. 51.01 (5), Wis. Stats., s. 111.32 (13)(m), Wis. Stats., and Gubernatorial Executive Orders governing the promotion of a diverse workforce, equal opportunity and the prevention of sexual harassment and including where applicable, the requirement of Grantees to formulate, implement and file an Equal Opportunity Plan with DMA.

In connection with the performance of work under this grant, the Grantee agrees not to discriminate against any employee or applicant of employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., sexual orientation as defined in s. 111.32(13m), Wis. Stats., or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the Grantee further agrees to take affirmative action to ensure equal employment opportunities.

Pursuant to 2019 Wisconsin Executive Order 1, Grantee agrees it will hire only on the basis of merit and will not discriminate against any persons performing a contract, subcontract or grant because of military or veteran status, gender identity or expression, marital or familial status, genetic information or political affiliation.

10. Ethical Standards/Prohibited Political Activity

It is the responsibility of all Grantees to comply with applicable provisions of Wis. Stats. Chapter 19, Subchapter III – Code of Ethics for Public Officials and Employees and the provisions of the Hatch Act, which limits the political activity of public employees.

11. Collection of Unallowable Costs

Payments made for costs determined to be unallowable by either the awarding agency, cognizant agency for indirect costs, or pass-through entity, either as direct or indirect costs, must be refunded (including interest) to the State of Wisconsin in accordance with instructions from the state agency that determined the costs are unallowable unless state statute directs otherwise.

Signatory Official

Initials PB

Date 11/26/24

ATTACHMENT B – GRANT ASSURANCES

12. 9-1-1 Fee Diversion

In accordance with the Federal Communications Commission (FCC) regulation on 9-1-1 fee diversion, the Grantee agrees that as a taxing jurisdiction of the State of Wisconsin, the Grantee shall not use any portion of funds received under this grant program for a purpose or function other than those approved by DMA and designated by the FCC as acceptable under 47 CFR § 9.23.

Grantee agrees that, as a condition of receipt of the grant, the Grantee will return all grant funds if the Grantee expends, at any time for the full duration of this grant, any portion of funds received under this grant program for a purpose or function other than those approved by DMA and designated by the FCC as acceptable under 47 CFR § 9.23.

Signatory Official

Initials PB

Date 11/26/24

ATTACHMENT C – REPORTING REQUIREMENTS AND CLOSEOUT

Reporting Requirements

Grantee agrees to meet reasonable fiscal and administrative requirements to account for its grant funds in accordance with state statute, administrative code, and as the Office of the Governor or DMA may require including but not limited to submitting quarterly progress reports, final financial reports, and closeout documentation. Templates for the quarterly reports will be made available at a later date.

Quarterly reports must be sent to DMA by the end of the following month (with the exception of the closeout report) after the close of each calendar quarter as follows:

Report 1 – Grant Period Start to March 31, 2025	Due: April 30, 2025
Report 2 – April 1, 2025 to June 30, 2025	Due: July 31, 2025
Report 3 – July 1, 2024 to September 30, 2025	Due: October 31, 2025
Report 4 – October 1, 2025 to December 31, 2025	Due: January 31, 2026
Report 5 – January 1, 2026 to March 31, 2026	Due: April 30, 2026
Report 6 – April 1, 2026 to June 1, 2026	Due: At Closeout

Failure to comply with this provision may result in the withholding of grant funds until the delinquent report is received. If a Grantee closes out their project prior to the grant period end date, a final progress report and closeout report is required within forty-five (45) days of the final expense and invoice.

Grant Closeout

After the project period of the grant has ended, the Grantee will need to submit all closeout documents and complete closeout requirements within 60 days after the end of the grant. Extension requests must be submitted a minimum of 30 days before the end date of the grant performance period and will be reviewed by program staff on a case-by-case basis. Requests to extend the grant performance period are generally discouraged. There is no guarantee of an extension request approval and extensions are contingent on state fiscal year deadlines and state statutory requirements.

Unless requested in advance, grant reimbursement payment will be in the form of a check. If the Grantee prefers electronic payment via ACH, please contact OEC for more information.

In order to closeout a grant, DMA requires submission of:

- *Grant Reimbursement Request Form* – expenditures on the Grant Reimbursement Form must have been incurred within the approved period of performance listed on these award documents.
- *Invoices and proof of payment* for all grant funded items identified on the Grant Reimbursement Request Form – proof of payment can be a copy of the check or a general ledger report with the check number.
- *A copy of the procurement information* authorizing that type of purchase if not already submitted to OEC.
- *A final equipment inventory report* – this report is required for any equipment purchased with a single per unit cost in excess of \$5,000 and should include serial numbers for equipment. A template will be provided.

Upon completion of the closeout process, DMA will send a Closeout Letter to Grantees, advising the grant is closed.

Signatory Official
Initials PB
Date 11/26/24



State of Wisconsin / DEPARTMENT OF MILITARY AFFAIRS

PO BOX 14587
MADISON 53708-0587

OFFICE OF EMERGENCY COMMUNICATIONS

TELEPHONE 608 888-5501

As the duly authorized representative, I hereby certify that this award package was received and reviewed by the appropriate members of this organization. I also acknowledge receipt of the Grant Award and any attached Special Conditions, as well as receipt of the General Conditions. I understand that this grant is awarded subject to compliance with all certifications and conditions described in this award package.

11/26/24

Wood County

Signature of Authorized Agent

Date

Agency

Paul Bernard

2025-G148

Name (printed)

Grant Award Number

This grant award is effective starting December 1, 2024 and after the Grantee signs and returns a signed version of this grant award to the Department of Military Affairs. Substitute signing or stamping is not accepted.

**PLEASE SIGN DOCUMENTS, KEEP ONE COPY FOR RECORDS AND RETURN A SIGNED
SCANNED VERSION VIA EMAIL WITHIN THIRTY (30) DAYS TO:**

**Interop@widma.gov
Subject: Signed Grant Award Documents**

AGREEMENT FOR PROFESSIONAL SERVICES

FOR

GEOSPATIAL SERVICES

THIS AGREEMENT is made by and between Wood County, Wisconsin, (OWNER) and Ayres Associates Inc, 5201 East Terrace Drive, Suite 200, Madison, Wisconsin, 53718 (CONSULTANT).

WHEREAS, the OWNER intends to retain the CONSULTANT to provide geospatial services within the project area delineated in Attachment A.

NOW, THEREFORE, the OWNER and CONSULTANT agree to the performance of professional services by CONSULTANT and payment for those services by OWNER as set forth below:

ARTICLE 1 – SCOPE OF SERVICES

1.1 BASIC SERVICES

After written authorization to proceed, CONSULTANT shall:

- 1.1.1 Obtain digital aerial imagery during the spring of 2025 using a calibrated digital photogrammetric camera. The aerial imagery will be collected during leaf-off conditions when the sun angle is 30 degrees or greater above the horizon. Aerial imagery will be suitable for the production of 4-band (RGB-NIR) orthoimagery at 3-inch ground pixel resolution. Aerial imagery will be planned and collected with full stereo-coverage, 30% sidelap and 60% forward overlap (+/- 5%). The project area is 808 square miles plus a 500 foot buffer around the county boundary. See Attachment A for a map of the project area.
- 1.1.2 Collect control for the project using airborne inertial measurement unit (IMU), airborne global navigation satellite system (GNSS), and ground-based GNSS technology.
- 1.1.3 Prepare an analytical aerotriangulation solution for the aerial imagery to support digital orthoimagery production to meet American Society for Photogrammetry and Remote Sensing (ASPRS) accuracy standards for standard mapping and GIS work.
- 1.1.4 Prepare 3-inch pixel resolution digital orthoimagery for the project area which will be produced to meet a horizontal accuracy of 0.66 feet RMSE_H.
 - Prepare pilot GeoTIFF orthoimagery of an area not to exceed a contiguous one square mile block.
 - The orthoimagery tiling structure will follow PLSS quarter sections, delivered in uncompressed, 4-band TIFF format (with world file) and will be accompanied by a tiling schematic in ESRI format.
 - Orthoimagery will include 4-band MG4 MrSID format compressed tiles and a mosaic of the entire orthoimagery project area.
 - Deliverable products will be referenced to WISCRS, Wood County coordinates, NAD 83 (2011), US Survey Feet.

1.1.5 Final deliverable products to OWNER will include:

- 3-inch pixel, 4-band ortho tiles in uncompressed GeoTIFF format
- 3-inch pixel, 4-band ortho tiles in compressed MG4 MrSID format
- 3-inch pixel, 4-band ortho county wide mosaic in compressed MG4 MrSID format
- Ground control locations in ASCII format
- FGDC compliant metadata
- Tile schematic in ESRI shapefile format

1.1.6 CONSULTANT may render to the OWNER advice, consultation, and expertise with respect to the development, use, and technical application of the deliverables provided under this project.

ARTICLE 2 – CHANGES IN THE SCOPE OF SERVICES

2.1 Services Requiring Changes in the Scope of Services

The OWNER or the CONSULTANT may, from time to time, request changes in the scope of services to be performed hereunder. Such changes, while not anticipated, may include an increase or decrease in the amount of CONSULTANT'S compensation. Any such changes must be mutually agreed by and between OWNER and CONSULTANT and shall be incorporated in written amendments to this agreement. Such changes may include:

- 2.1.1 Services to investigate existing conditions or facilities or to verify the accuracy of information furnished by OWNER.
- 2.1.2 Services resulting from significant changes in the general scope, extent or character of the Project.
- 2.1.3 Furnishing services of independent professional associates and consultants for other than Basic Services.
- 2.1.4 Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration or other legal or administrative proceeding involving the Project.
- 2.1.5 Additional services in connection with the Project, including services, which are to be furnished by OWNER and services not otherwise, provided for in this Agreement.

ARTICLE 3 - OWNER'S RESPONSIBILITIES

OWNER shall do the following in a timely manner so as not to delay the services of CONSULTANT:

- 3.1 Place at CONSULTANT's disposal all available pertinent information, upon which the CONSULTANT can rely. This may include project boundaries in georeferenced vector format, existing digital terrain models, and existing ground control information.
- 3.2 Arrange for access to and make all provisions for CONSULTANT to enter upon public property as required for CONSULTANT to perform services under this Agreement.

- 3.3 Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
- 3.4 Give prompt written notice to CONSULTANT whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of CONSULTANT's services.

ARTICLE 4 - PERIODS OF SERVICE

- 4.1 The provisions of this Article 4 and the compensation for CONSULTANT's services have been agreed to in anticipation of the orderly and continuous progress of the Project. If completion dates are exceeded through no fault of CONSULTANT, compensation provided herein shall be subject to equitable adjustment. Any such changes must be mutually agreed by and between OWNER and CONSULTANT and shall be incorporated in written amendments to this agreement.
- 4.2 The services called for in Article 1 will be completed and submitted by December 31, 2025. Specific tasks will be completed and delivered according to the following schedule:
- Aerial acquisition of digital imagery: Spring 2025 (March through May timeframe depending on weather and ground conditions)
 - Pilot orthoimagery tiles delivered for OWNER review: three months after completed acquisition
 - Countywide orthoimagery GeoTIFF tiles delivered: six months after completed acquisition
 - The OWNER has 30 days after delivery of the countywide products to review the data and provide the CONSULTANT with written comments. The CONSULTANT shall make final delivery within 30 days of OWNER's review.
 - Compressed orthoimagery MrSID tiles and mosaics delivered: one month after acceptance of the GeoTIFF tiles by OWNER
- 4.3 The expiration date of this Agreement is December 31, 2030.
- 4.4 CONSULTANT's services under this Agreement shall be considered complete when submissions have been accepted by the OWNER.
- 4.5 If OWNER has requested significant modifications or changes in the general scope, extent or character of the Project, the time of performance of CONSULTANT's services shall be adjusted equitably. Any such changes must be mutually agreed by and between OWNER and CONSULTANT and shall be incorporated in written amendments to this agreement.
- 4.6 If CONSULTANT's services for the Project are delayed or suspended in whole or in part by OWNER for more than three months for reasons beyond CONSULTANT's control, CONSULTANT shall on written demand to OWNER (but without termination of this Agreement) be paid as provided in paragraph 5.1.1.1.

ARTICLE 5 - PAYMENTS

5.1 Compensation for Services

5.1.1 OWNER shall compensate CONSULTANT for services included in Article 1 as follows:

5.1.1.1 Aerial data acquisition and orthoimagery processing.....\$145,440.00

5.2 Times of Payments

5.2.1 CONSULTANT shall submit monthly invoices for Basic and Additional Services rendered. OWNER shall make prompt monthly payments in response to CONSULTANT's invoices.

5.3 Other Provisions Concerning Payments

5.3.1 If OWNER fails to make any payment due CONSULTANT for services and expenses within sixty days after receipt of Consultant's invoice, the amounts due CONSULTANT will be increased at the rate of 1-1/2% per month (18% A.P.R.) from said sixtieth day, and in addition, CONSULTANT may, after giving seven days' written notice to OWNER, suspend services under this Agreement until CONSULTANT has been paid in full all amounts due for services and expenses. If for some reason there is a dispute concerning an invoice and the dispute extends beyond one month, the owner will not be assessed a 1.5% penalty to that invoice.

5.3.2 In the event of termination by OWNER, CONSULTANT will be reimbursed for all charges and services rendered.

5.3.3 Records pertinent to CONSULTANT's compensation will be kept in accordance with generally accepted accounting practices.

5.3.4 Factors determining compensation payable to CONSULTANT will be adjusted periodically and equitably to reflect changes in various elements that comprise such factors. Any changes must be mutually agreed by and between the OWNER and the CONSULTANT and shall be incorporated in written amendments to this agreement.

ARTICLE 6 - GENERAL CONSIDERATIONS

6.1 Reuse of Documents

Any reuse of the services and documents provided under this agreement for purposes not intended, will be at the OWNER's sole risk.

6.2 Controlling Law

This Agreement is to be governed by the law of the State of Wisconsin.

6.3 Termination

The obligation to provide further services under this Agreement may be terminated by either party upon seven days' written notice in the event of substantial failure by either party to perform in accordance with the terms hereof through no fault of the terminating party.

6.4 Indemnification

The CONSULTANT hereby agrees to indemnify the OWNER for all claims arising solely from negligent acts, errors or omissions of the CONSULTANT in the performance of professional services under this agreement.

6.5 Data ownership Assignment

The CONSULTANT assigns ownership of the data to the OWNER and its project participants for all deliverable products produced under this contract. The CONSULTANT agrees that the products and documents shall not be made available to nor used to prepare additional products for any individual or organization at any time without prior written approval by the OWNER.

ARTICLE 7 - EXHIBITS AND SCHEDULES

7.1 The following Exhibits are attached to and made a part of this Agreement.

7.1.1 Attachment A – Map of Project Area (consists of 1 page).

7.2 This Agreement (consisting of pages 1 to 7, inclusive), together with the Exhibits and Attachments identified above, constitute the entire agreement between OWNER and CONSULTANT and supersede all prior written or oral understandings. This Agreement and said Exhibits may only be amended, supplemented, modified or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first written above.

Wood County, WI
OWNER

Ayres Associates Inc
CONSULTANT

(Signature)

(Typed Name)

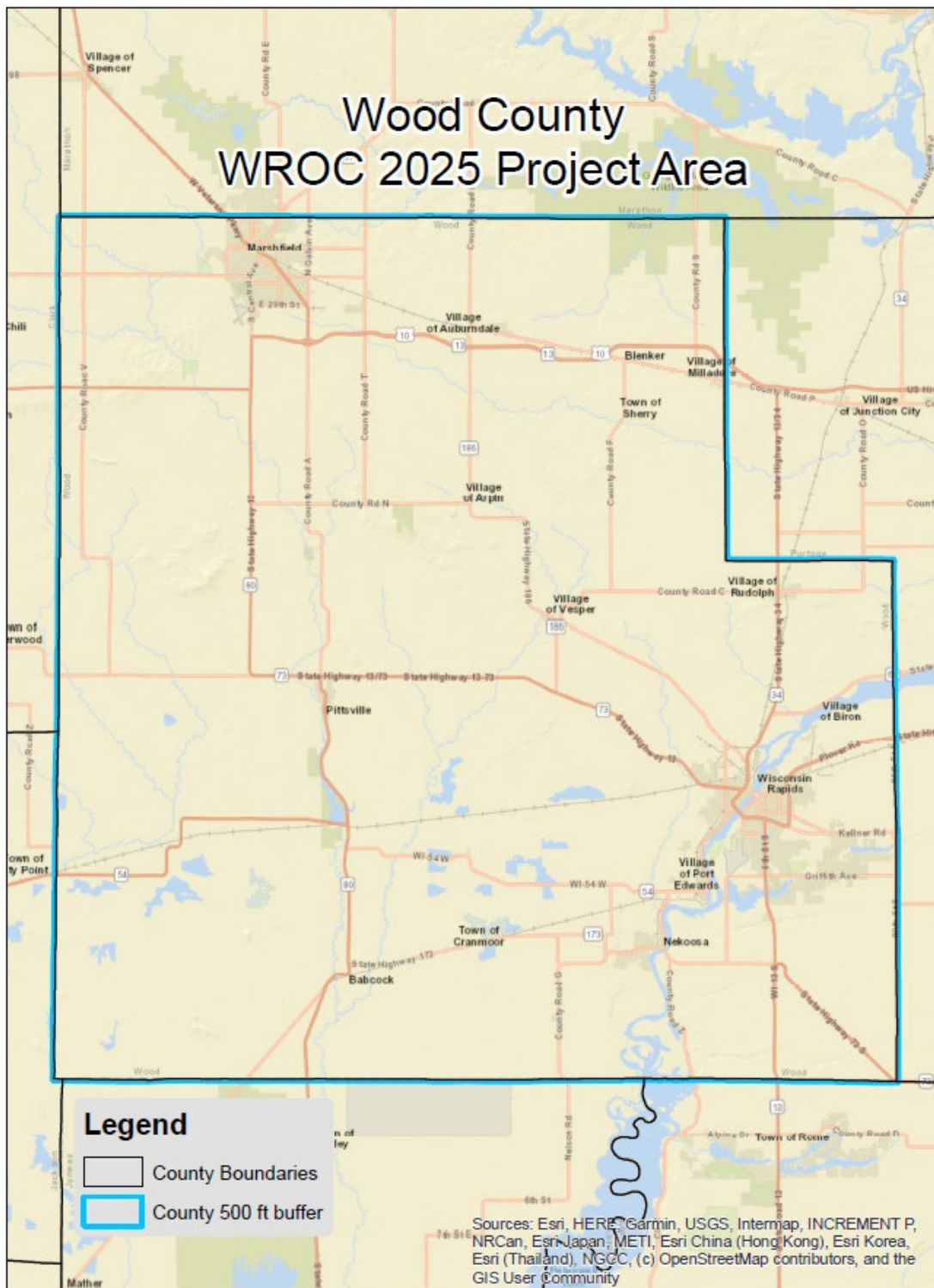
Zachary J. Nienow

(Title)

Manager

(Date)

Attachment A Map of Project Area





State of Wisconsin / DEPARTMENT OF MILITARY AFFAIRS

PO BOX 14587
MADISON 53708-0587

TELEPHONE 608 888-5501

OFFICE OF EMERGENCY COMMUNICATIONS

October 28, 2024

Wood County
Paul Bernard, Land Records Coordinator
400 Market Street
Wisconsin Rapids, WI 54494

RE: **NextGen9-1-1 GIS Grant Program**

Dear Paul Bernard,

The Wisconsin Department of Military Affairs/Office of Emergency Communications (DMA/OEC) is pleased to award **Wood County** state funding through the NG9-1-1 GIS Grant Program to provide funding to county land information offices for data creation, preparation, and remediation activities necessary for enabling Next Generation 9-1-1 (NG9-1-1). Before work on the grant project can begin, we will need the following:

1. Thoroughly read each document within this award package.
2. The **Signatory Official** must sign and initial where indicated including the bottom of each page and the last page. Electronic signatures are acceptable.
3. The **Signatory Official** is responsible for ensuring that the agency agrees with the terms and conditions of this grant award. If the agency or signatory official does not agree with the terms and conditions, they may notify the program contact identified in the award package to decline the award.
4. The **Main Point of Contact** must initial where indicated for any budget notes and/or special conditions that are listed.
5. Maintain a copy of the signed award documents. Return the signed award documents via email within thirty (30) days to interop@widma.gov.

Please feel free to reach out to the Grant Specialist, Grant Grywalsky, with any questions. We look forward to a collaborative working relationship with **Wood County**.

Sincerely,

Grant Grywalsky
NextGen9-1-1 Grant Specialist
Office of Emergency Communications
WI Dept of Military Affairs



State of Wisconsin /

DEPARTMENT OF MILITARY AFFAIRS

OFFICE OF EMERGENCY COMMUNICATIONS

PO BOX 14587
MADISON 53708-0587

TELEPHONE 608 888-5501

October 28, 2024

Wood County
Paul Bernard, Land Records Coordinator
400 Market Street
Wisconsin Rapids, WI 54494

Re: **NextGen9-1-1 GIS Grant Program**

Grant Number: **2025-G148**

The Department of Military Affairs (DMA), Office of Emergency Communications (OEC) hereby awards to **Wood County** (hereinafter referred to as the Grantee), the amount of \$147,612.00 for programs or projects pursuant to § 256.35 (3s) (br), Stats., and DMA NGSP.1 NG9-1-1 GIS Grants Policy.

This grant may be used until **June 1, 2026** for the projects consistent with the budget and general conditions in Attachment A, subject to any grant assurances set forth in Attachment B, and the reporting requirements outlined in Attachment C.

The Grantee shall administer the program or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Department of Military Affairs. The submitted application is hereby incorporated as reference into this award as Attachment D.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A, B and/or C) starting December 1, 2024 and after the Grantee signs and returns a signed version of this grant award to the Department of Military Affairs. Keep a copy of these documents for your records.

Signed by:

Erik Viel

4249C585540744F...
Erik Viel, Director

Office of Emergency Communications
Wisconsin Department of Military Affairs

10/28/2024 | 2:12 PM CDT

Date

The Grantee, Wood County hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

Grantee: **Wood County**

By:

Paul Bernard
Paul Bernard
Land Records Coordinator

11/26/2024

Date

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

Grantee: **Wood County** Grant Number: **2025-G148**
 Project Title: **FY25 NG9-1-1 GIS Grant Program**
 Statute Reference: **§ 256.35 (3s) (bm) and § 20.465 (3) (qm)** STATE ID: **465.368**

Grant Period from: **December 1, 2024 to June 1, 2026**

APPROVED BUDGET

Equipment Hardware & Software	\$-
NG9-1-1 Specific Training	\$-
Contractual Services	\$147,612.00
Supplemental Staff Time or Other Services	\$-
STATE (95%) TOTAL	\$140,231.40
MATCH (5%) TOTAL	\$7,380.60
TOTAL APPROVED BUDGET	\$147,612.00

Budget Note(s) Main Point of Contact: Initials PB Date 11/26/24

1. The local match required for a grant project cannot come from portions of a project that were already budgeted. The grant award was adjusted to reflect only the cost for the upgraded portion of the imagery project. (\$4,423.80)

Special Condition(s) Main Point of Contact: Initials PB Date 11/26/24

The following must be addressed during the performance period:

1. Your grant award included project(s) related to GIS imagery. The site structure address point (SSAP) and road centerline (RCL) layers must be submitted to the NextGen911 system before closing out your project for grant reimbursement. If you have already submitted those required layers prior to the grant performance period start date, you must be 100% critical error free in the SSAP and RCL layers before closing out your project for grant reimbursement. This requirement does not include the ALI/MSAG synchronization.

Grant/Budget Modifications

Budget changes in excess of 10% of the total project budget, or a change to include a grant expense not previously approved, requires a written modification request prior to any budget reallocations. Grant modifications that increase the award total may be considered if grant funds remain available. Contact OEC for a Modification Request Form.

Any changes in personnel involved with the grant including the main contact, the secondary contact and the signatory official need to be reported to grant administrative staff via email.

Signatory Official
 Initials PB
 Date 11/26/24

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

Name of Grant Specialist: **Grant Grywalsky**
Phone Number: **608-471-2155**
Email: **grant.grywalsky@widma.gov**

Name of Program Manager: **Jessica Jimenez**
Phone Number: **608-888-5520**
Email: **Jessica.Jimenez@widma.gov**

General OEC Email: Interop@widma.gov

Award General Conditions

1. *Supplantation*: In appropriate circumstances, grant funds may be used to supplant local funds authorized for a county land information office. However, grant funds must increase the amount of funds for the county land information office that would otherwise be available from local resources. County land information office base operating budgets shall not be reduced because of the award of grant funds. Grantees that are suspected of supplanting local funds will be scrutinized more closely and Department of Military Affairs (DMA) may require additional documentation to ensure base budgets are not being reduced.
2. *Training*: All personnel who utilize equipment purchased with funds from this grant must receive training either through the equipment vendor or other competent source specific to that piece of equipment before it is put into service. The Grantee is required to maintain proper training records.
3. *Fiscal Compliance*: To be allowable under a grant program, costs must match the approved budget and must be obligated (purchase order issued, class scheduled) during the grant performance period. Payment must be made within 30 days of the grant period ending date and/or vendor invoicing. Reimbursement for travel (i.e., mileage, meals, and lodging) is limited to applicable state rates and timeframes. Taxes are not allowable.
4. *Allowable Costs*: Costs incurred shall be allowable and meet grant goals and objectives. No costs or services shall be incurred outside of the approved grant performance period.
5. *Programmatic Changes*: Any changes to the grant require **prior** approval from DMA through a modification submitted via email and approved by the DMA Grant Specialist. Changes requiring a modification may include but are not limited to Budget, Scope of Project, main point of contact, secondary point of contact, signatory official, and/or applicable Performance Measures.
6. *Contracts and Procurement*: Grantees shall use their own procurement procedures and regulations, provided that the procurement conforms to applicable state law and procurement standards. Copies of legal agreements shall be submitted to the DMA Grant Specialist as deemed necessary which may include procurement solicitations, Contracts, or Interdepartmental Agreements and Memorandums of Understanding (MOU) among collaborating agencies.
7. *Conflict of Interest*: No staff member of the Grantee organization may use their position to obtain financial gain or anything of substantial value for the private benefit of themselves or their immediate family, or for an organization with which they are associated, such as a royalty, commission, contingent fee, brokerage fee, consultant fee, or other benefit. Wis. Stat. § 19.59(1)(a).

Signatory Official

Initials

Date

PB
11/26/24

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

8. *Fiscal Control:* The Grantee will use fiscal control and fund accounting procedures and will ensure proper disbursement of, and accounting for, funds received and distributed under this program, per Wis. Stat. § 16.41 (Agency and authority accounting; information; aid).
9. *Disbursement:* Grant funds will be disbursed in the form of reimbursement by DMA upon completion of approved Program Report(s), Fiscal Report(s), Project Closeout, and satisfaction of Special Conditions. The Final Closeout Report is considered your Request for Reimbursement and must include copies of paid detailed invoices/receipts, necessary supporting documentation and a completed Request for Reimbursement Form signed by the Signatory Official for your agency.
10. *Program Income:* All income generated as a direct result of a grant-funded project shall be deemed program income. Program income must be used for the purpose and under the conditions applicable to the award. Program income should be used as earned and accounted for in your reimbursement request.
11. *Copyright, Acknowledgement, and Publications:* The Grantee will comply with all copyright and materials acknowledgement requirements as addressed in the projects' grant guidelines. The Wisconsin Department of Military Affairs reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for DMA purposes: the copyright in any work developed under this grant; and any rights of copyright to which the Grantee or a contractor purchases ownership with grant support. The content of any grant-funded publication or product may be reprinted in whole or in part, with credit to the DMA acknowledged. When issuing statements, press releases, and other documents describing projects or programs funded in whole or in part with grant funds, the Grantee shall clearly acknowledge the receipt of grant funds in a statement.
12. *Grant Compliance:* Grantee must comply with the Grant Announcement used to announce the funding opportunity and this Grant Award Document. The Grantee must cooperate with the DMA Grant Specialist.
13. *Grant Reporting:* The Grantee shall ensure that all grant reporting will be timely on a schedule established by the DMA. Grant reporting information provided to the DMA staff shall accurately assess the completeness of grant goals, activities, benchmarks and target dates.
14. *Cooperation with Evaluation or Audit:* The Grantee shall cooperate with the performance of any evaluation or audit of the program by the State 911 Subcommittee, DMA or by their contractors.

Signatory Official

Initials PB

Date 11/26/24

ATTACHMENT B – GRANT ASSURANCES

1. Wisconsin State Statute and Standards Compliance

The Grantee agrees to comply with the requirements outlined in the statewide emergency services number statute (Wis. Stat. 256.35) and DMA NGSP.1 NG9-1-1 GIS Grants Policy. All awards funded under this Grant Announcement must comply with evolving state and national standards pertaining to NextGen9-1-1 systems as those standards are finalized and released statewide or at the national level. Please be advised that if the Grantee is deemed to be out of compliance with statute (Wis. Stat. 256.35) and DMA NGSP.1 NG9-1-1 GIS Grants Policy or any grant conditions or requirements, current grant funds may be held or de-obligated, and the approval of future grant funds may be impacted.

2. Grant Administration Training

The Grantee shall make every effort to participate in any applicable grant program conference calls or administrative trainings supplied by DMA. Grantees must participate in scheduled grant training events, allow a programmatic or financial site visit (if applicable), and accept technical assistance from DMA.

3. Audit Requirements

- a. The Grantee agrees to comply with all applicable Wisconsin State Purchases Law pursuant to Wis. Stat. Chapter 16; purchasing rules and regulations.
- b. The Grantee is prohibited from transferring funds between programs (i.e., NextGen9-1-1 Program, Homeland Security, Emergency Management Program Grant, etc.)
- c. The Grantee agrees to fully cooperate with compliance audits including periodic programmatic, fiscal monitoring, records review and site visits conducted by DMA. Grantees agree to submit timely and accurate Program Evaluation Reports to DMA as required and to participate in DMA sponsored surveys and all other required reports related to any DMA administered grant program. DMA reserves the right to deny payment to any approved programs for failure to comply with this provision.

4. Matching Funds

This grant award requires a 5% local match. Matching funds must be an allowable expense under the grant program and must come from a non-state or federal grant funding source. By accepting this grant award, the Grantee is certifying that it has the funding available to cover the total cost of the project prior to receiving reimbursement by DMA. The 95% state reimbursement will be a one-time payment at the close out of the grant project when all funds for the project have been expended.

5. Payment Methodology and Withholding Grant Funds

DMA shall only remit funds to Grantees upon receipt of a Grant Reimbursement Request Form at the close out of the grant period, signed by the Signatory Official, and including the required supporting documentation. The Grantee fully understands that DMA has the right to withhold, suspend or terminate grant funds to any recipient that fails to conform to the requirements (general/special conditions, reporting) outlined in this award package. If the Grantee is deemed to be out of compliance with the applicable DMA grants policy or any grant conditions or requirements that would make the Grantee ineligible to receive grant funding, current grant funds may be held or de-obligated, and the approval of future grant funds may be impacted.

6. Non-Appropriation

All awards are subject to the availability of appropriated state funds and to any modifications or additional requirements that may be imposed by law.

Signing Official
 Initials PB
 Date 11/26/24

ATTACHMENT B – GRANT ASSURANCES

7. Maintenance of Records

All grant documents including but not limited to invoices, purchase orders, packing slips, equipment make, model and serial numbers, must be maintained by the Grantee for a minimum of four (4) years after DMA closeout date.

8. Property acquired with grant funds

DMA requires that property acquired with grant funds be tagged and tracked detailing the description of the property, serial or identification number, source of property, name of owner, acquisition date, cost, location, and condition. Title to property acquired in whole or part with grant funds shall vest in the Grantee, subject to divestment at the option of DMA, where its use for 9-1-1 purposes is discontinued. Grantees shall exercise due caution in the use, maintenance, protection and preservation of such property. Grantees that accept grant funding are responsible for all sustainment costs after the end of the grant period.

9. Equal Opportunity, Non-discrimination and Affirmative Action Program Requirements

It is the responsibility of all Grantees to ensure that their employment practices comply with Equal Opportunity Requirements, s. 51.01 (5), Wis. Stats., s. 111.32 (13)(m), Wis. Stats., and Gubernatorial Executive Orders governing the promotion of a diverse workforce, equal opportunity and the prevention of sexual harassment and including where applicable, the requirement of Grantees to formulate, implement and file an Equal Opportunity Plan with DMA.

In connection with the performance of work under this grant, the Grantee agrees not to discriminate against any employee or applicant of employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., sexual orientation as defined in s. 111.32(13m), Wis. Stats., or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the Grantee further agrees to take affirmative action to ensure equal employment opportunities.

Pursuant to 2019 Wisconsin Executive Order 1, Grantee agrees it will hire only on the basis of merit and will not discriminate against any persons performing a contract, subcontract or grant because of military or veteran status, gender identity or expression, marital or familial status, genetic information or political affiliation.

10. Ethical Standards/Prohibited Political Activity

It is the responsibility of all Grantees to comply with applicable provisions of Wis. Stats. Chapter 19, Subchapter III – Code of Ethics for Public Officials and Employees and the provisions of the Hatch Act, which limits the political activity of public employees.

11. Collection of Unallowable Costs

Payments made for costs determined to be unallowable by either the awarding agency, cognizant agency for indirect costs, or pass-through entity, either as direct or indirect costs, must be refunded (including interest) to the State of Wisconsin in accordance with instructions from the state agency that determined the costs are unallowable unless state statute directs otherwise.

Signatory Official

Initials PB

Date 11/26/24

ATTACHMENT B – GRANT ASSURANCES

12. 9-1-1 Fee Diversion

In accordance with the Federal Communications Commission (FCC) regulation on 9-1-1 fee diversion, the Grantee agrees that as a taxing jurisdiction of the State of Wisconsin, the Grantee shall not use any portion of funds received under this grant program for a purpose or function other than those approved by DMA and designated by the FCC as acceptable under 47 CFR § 9.23.

Grantee agrees that, as a condition of receipt of the grant, the Grantee will return all grant funds if the Grantee expends, at any time for the full duration of this grant, any portion of funds received under this grant program for a purpose or function other than those approved by DMA and designated by the FCC as acceptable under 47 CFR § 9.23.

Signatory Official
Initials PB
Date 11/26/24

ATTACHMENT C – REPORTING REQUIREMENTS AND CLOSEOUT

Reporting Requirements

Grantee agrees to meet reasonable fiscal and administrative requirements to account for its grant funds in accordance with state statute, administrative code, and as the Office of the Governor or DMA may require including but not limited to submitting quarterly progress reports, final financial reports, and closeout documentation. Templates for the quarterly reports will be made available at a later date.

Quarterly reports must be sent to DMA by the end of the following month (with the exception of the closeout report) after the close of each calendar quarter as follows:

Report 1 – Grant Period Start to March 31, 2025	Due: April 30, 2025
Report 2 – April 1, 2025 to June 30, 2025	Due: July 31, 2025
Report 3 – July 1, 2024 to September 30, 2025	Due: October 31, 2025
Report 4 – October 1, 2025 to December 31, 2025	Due: January 31, 2026
Report 5 – January 1, 2026 to March 31, 2026	Due: April 30, 2026
Report 6 – April 1, 2026 to June 1, 2026	Due: At Closeout

Failure to comply with this provision may result in the withholding of grant funds until the delinquent report is received. If a Grantee closes out their project prior to the grant period end date, a final progress report and closeout report is required within forty-five (45) days of the final expense and invoice.

Grant Closeout

After the project period of the grant has ended, the Grantee will need to submit all closeout documents and complete closeout requirements within 60 days after the end of the grant. Extension requests must be submitted a minimum of 30 days before the end date of the grant performance period and will be reviewed by program staff on a case-by-case basis. Requests to extend the grant performance period are generally discouraged. There is no guarantee of an extension request approval and extensions are contingent on state fiscal year deadlines and state statutory requirements.

Unless requested in advance, grant reimbursement payment will be in the form of a check. If the Grantee prefers electronic payment via ACH, please contact OEC for more information.

In order to closeout a grant, DMA requires submission of:

- *Grant Reimbursement Request Form* – expenditures on the Grant Reimbursement Form must have been incurred within the approved period of performance listed on these award documents.
- *Invoices and proof of payment* for all grant funded items identified on the Grant Reimbursement Request Form – proof of payment can be a copy of the check or a general ledger report with the check number.
- *A copy of the procurement information* authorizing that type of purchase if not already submitted to OEC.
- *A final equipment inventory report* – this report is required for any equipment purchased with a single per unit cost in excess of \$5,000 and should include serial numbers for equipment. A template will be provided.

Upon completion of the closeout process, DMA will send a Closeout Letter to Grantees, advising the grant is closed.

Signatory Official
Initials PB
Date 11/26/24



State of Wisconsin / DEPARTMENT OF MILITARY AFFAIRS

PO BOX 14587
MADISON 53708-0587

OFFICE OF EMERGENCY COMMUNICATIONS

TELEPHONE 608 888-5501

As the duly authorized representative, I hereby certify that this award package was received and reviewed by the appropriate members of this organization. I also acknowledge receipt of the Grant Award and any attached Special Conditions, as well as receipt of the General Conditions. I understand that this grant is awarded subject to compliance with all certifications and conditions described in this award package.

11/26/24

Wood County

Signature of Authorized Agent

Date

Agency

Paul Bernard

2025-G148

Name (printed)

Grant Award Number

This grant award is effective starting December 1, 2024 and after the Grantee signs and returns a signed version of this grant award to the Department of Military Affairs. Substitute signing or stamping is not accepted.

**PLEASE SIGN DOCUMENTS, KEEP ONE COPY FOR RECORDS AND RETURN A SIGNED
SCANNED VERSION VIA EMAIL WITHIN THIRTY (30) DAYS TO:**

**Interop@widma.gov
Subject: Signed Grant Award Documents**



RESOLUTION#

DATE March 18, 2025

Effective
Date

March 18, 2025

Page 1 of 2

Introduced by Conservation, Education, and Economic Development

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
No: _____	Yes: _____	Absent: _____
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by: _____, Corp Counsel		
Reviewed by: _____, Finance Dir.		

INTENT & SYNOPSIS: Approve an amendment to the Town of Lincoln Official Zoning Ordinance.

FISCAL NOTE: NONE

WHEREAS, the Town of Lincoln adopted and administers a zoning ordinance to promote the health, safety, aesthetics, prosperity, and general welfare of the town; and

WHEREAS, pursuant to § 60.62(3)(a) Wis. Stats., in counties having a county zoning ordinance, no town zoning ordinance or amendment of a zoning ordinance may be adopted unless approved by the County Board of Supervisors; and

WHEREAS, on February 13, 2025 the Town of Lincoln submitted an ordinance amendment to the Wood County Department of Planning and Zoning for review and approval pursuant to the Wis. Stats.; and

WHEREAS, county review and decision concerning approval or disapproval of a town zoning amendment is limited to cases of abuse of discretion, excess of power, or error of law; and

WHEREAS, the Wood County Department of Planning and Zoning reviewed the information submitted by the Town of Lincoln and finds the town adhered to the process for zoning amendments as outlined in the Wis. Stats.; and

WHEREAS, the Wood County Department of Planning and Zoning finds no conflict with any county planning and zoning programs and ordinances; and

WHEREAS, on March 5th the Conservation, Education and Economic Development Committee (CEED) reviewed the request and recommended

approval; and

NOW THEREFORE BE IT ORDAINED, that the Wood County Board of Supervisors, pursuant to § 60.62(3)(a) Wis. Stats., hereby approves the following amendments to the Town of Lincoln Official Zoning Ordinance:

1. Zoning amendment for parcel #1000645 from (A1) Agricultural District to (C) Commercial District
2. Zoning amendment for parcel #1000644AA from (A1) Agricultural District to (C) Commercial District
3. Zoning amendment for parcel #1000644B from (A1) Agricultural District to (C) Commercial District

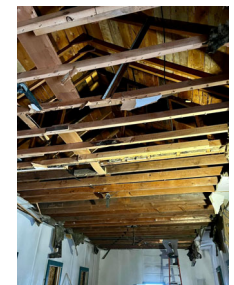
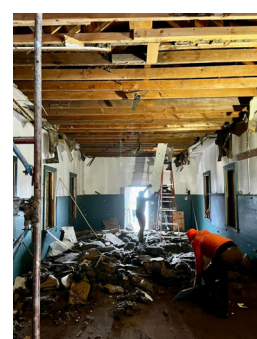


1898 Saratoga Town Hall Restoration

Historic Point Basse

Where we started and where
we are today.

- Step 1: Prepare a location to move the building to.
Remove pine trees and stumps from site.
Preparing the building to be moved. Removing the attached shed.
Clean out all the garbage in the building
Re-purpose red bricks that were donated
- Step 2: Put in the foundation, basement, put on new floor decking, joists, and facing the on the upper part of the foundation.
Basement door prepped and purchase
- Step 3: Remove all the maple flooring in the Town Hall
Remove all the windows and prep them for restoration.
Board up the doors and windows
- Step 4: Disassemble the building, load on trailer and move to the site. Unload and prep for winter weather.
- Step 5: Re-assemble the building onto the foundation.
New roof rafters, sheeting and shingles to be put on.
Seal up for the weather.
- Step 6: Start the restoration on the interior and exterior as money allows.







Money spent to date

Date	Check#	Those Paid	For		Balance
12/27/2023	Deposit	Gordon Wipperfurth	Town Hall	\$500.00	\$500.00
3/15/2024	3882	Roger Wilcox	Landfill Charges	-\$212.45	\$287.55
4/12/2024	3891	Roger Wilcox	Landfill Charges	-\$106.48	\$181.07
8/6/2024	Deposit	Saratoga Grant Money		\$35,000.00	\$35,181.07
8/6/2024	3939	Quality Control Solutions	Foundation	-\$20,000.00	\$15,181.07
8/14/2024	3943	Wis Valley Building Products	Base for Town Hall	-\$144.00	\$15,037.07
8/27/2024	3944	Quality Control Solutions	Town Hall	-\$19,463.10	-\$4,426.03
10/7/2024	3951	Wis Valley Building Products	concrete	-\$30.74	-\$4,456.77
10/18/2024	3956	Wis Valley Building Products	concrete	-\$148.68	-\$4,605.45
10/4/2024	Deposit	Stella's CD		\$27,260.77	\$22,655.32
10/29/2024	3961	Marling Lumber	materials	-\$4,932.79	\$17,722.53
10/29/2024	3962	Quality Control Solutions	Door basement	-\$1,900.00	\$15,822.53
11/23/2024	3966	Otto's Drywall Service	Disassembly	-\$1,800.00	\$14,022.53
11/23/2024	3967	Quality Control Solutions	Disassembly	-\$7,233.88	\$6,788.65
12/23/2024	3970	B.B Rental	forklift rental	-\$950.00	\$5,838.65
12/23/2024	3971	Central Landscaping	Dumpster Rental	-\$521.40	\$5,317.25
1/7/2025	3975	Quality Control Solutions	Rafters supplies	-\$5,384.31	-\$67.06
waiting		CEED Grant		\$30,000.00	



**Wood County Economic Development
(Planning & Zoning/Extension)**

400 Market Street/ P.O. Box 8095, Wisconsin Rapids, WI 54495
Phone: 715-421-8466

Wood County (WI) Economic Development Funding Application Instructions & Grant Information

The Wood County CEED (Conservation, Education, and Economic Development) Committee and the Board of Supervisors have made available a limited amount of economic development funds to be awarded each year to projects or proposals that seek to enhance the economic vitality of Wood County. This includes projects or proposals to encourage business growth and development, promote tourism and recreational opportunities, develop workforce retention or attraction strategies, and more.

To be successful, proposals should be clear and concise with a detailed description of the project's scope, program, or activity, timeline, and 1:1 match funding. A successful proposal will -

1. **Align to REDI Plan Goals:** Wood County's economic development strategy ([The Rural Economic Development Initiative \(REDI\) Plan](#)) outlines strategic goals in key focus areas. Proposals should align with one of these strategic goals -
 - Supporting **Entrepreneurship**
 - Offering collaborative **Economic Development Networking**
 - Ensuring robust **Technology Infrastructure**
 - Addressing **Housing** needs throughout the County
 - Engaging in solutions for **Child Care** Accessibility & Affordability
 - Supporting **Asset-Based Branding & Tourism**
 - Developing combined county-wide **Recreational Mapping** to increase use and attract tourism
2. **Provide an ROI to Wood County:** Proposals should provide a detailed ROI (Return on Investment) description for the funds invested.
3. **Be Completed in One Year:** These economic development grant funds are not ongoing. Successful proposals will have a clear timeline and be completed within the 2025 calendar year.
4. **Include a 1:1 Match:** Proposals should include at least a 1:1 match. The match can be monetary or in-kind contributions. A description of the match must be included in the application.

Who Can Apply? Applications are welcome from local municipalities or units of government, non-profit/community organizations, or project-based teams. Proposals should have a Wood County focus.

Funds Available & Grant Size: A total of \$400,000 is available in this fund for the 2025 grant cycle. There is no cap in place for these requests, but keep in mind there is a **1:1 match preference** and scoring will be based, in part, on the match details.

What we do not generally fund: Annual campaigns, Operating expenses or losses, Debt retirement, Endowments, Direct support of individuals, Lobbying, Sectarian causes

Process: All applications are due by 4:30pm on Friday, July 5, 2024. Applications are reviewed in August, approved by the County Board in November and grantees will be notified following approval of the County budget. Note that funds will not be released until a project results report is presented to the CEED Committee.

Questions/More Information: Contact Jason or Victoria in Wood County Planning & Zoning with questions. 715-421-8466, jason.grueneberg@woodcountywi.gov, victoria.wilson@woodcountywi.gov.



**Wood County Economic Development
(Planning & Zoning/Extension)**
400 Market Street/ P.O. Box 8095, Wisconsin Rapids, WI 54495
Phone: 715-421-8466

2025 Wood County (WI) Economic Development Funding Request

Proposal Title:

Applicant Organization:

Website:

Mailing Address:

Street Address: (if different)

Contact Name & Title:

Phone:

Email:

Proposal Narrative

1. REDI Alignment (select one)

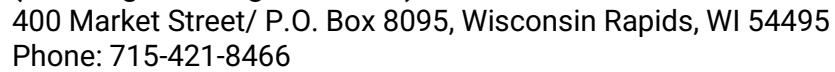
If selected other, please describe:

2. Please provide a summary of your proposal. Explain how it is consistent with and supports the Wood County REDI (Rural Economic Development Initiative) Plan.

3. Have you received funds through this grant in the past? (if yes, check box)

Have you applied in the past? (if yes, check box)

If yes, in which years did you receive funds and in which years did you apply?



- 75



**Wood County Economic Development
(Planning & Zoning/Extension)**

400 Market Street/ P.O. Box 8095, Wisconsin Rapids, WI 54495
Phone: 715-421-8466

Funding Considerations/Request Summary

(provide separate spreadsheet/budget if needed)

Budget Summary		Budget Detail	
Total Organization Budget	\$	Revenue/Income	
Total Proposal Cost	\$		\$
Total Amount Requested	\$		\$
Total Match *	\$	Total Revenue/Income	\$
* Please provide a match explanation in question 6.		Expenses	
			\$
			\$
			\$
		Total Expense	\$

Project Reporting Requirement

As a reporting requirement of receiving an Economic Development Grant, a one-page summary project report will be prepared and presented to the CEED Committee. **This report must be submitted no later than Tuesday, October 1, 2025.** Funding will not be released to the applicant prior to the reporting requirement being met. Please also note that funds are not able to be carried over into the following year.

Signatures

I attest that the information in this application submitted to Wood County is true and correct.

Applicant

Signature	Printed Name	Date

Highest Organization Elected Official/Board Chair

Signature	Printed Name	Date

Historic Point Basse

P.O. Box 295
Nekoosa, WI 54457-0295
364 Wakely Rd
Nekoosa, WI 54457

Phone: 715-459-1722
Website:
historicpointbasse.com

Contact person:

Tina Krummel
President
715-459-3058
or
715-325-5840
Email:
krummtin@gmail.com



Request For Assistance



Example of how the Town Hall could look with restoration.
From Old World Wisc.



Picture of the 1898 Saratoga Town Hall in its present condition.





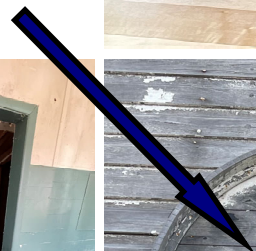
What the current condition of the structure is. Note the fiber ceiling tiles.



Old World Wisc. in Eagle Wisc. This is the vision we have of how we would interpret the 1898 Saratoga Town Hall.



Note the date 1898 above the door



June 11, 2024

1898 Saratoga Town Assistance Request:

Mailing Address:

Historic Point Basse

P.O. Box 295

Nekoosa, WI 54457-0295

715-459-1722

Physical Address:

364 Wakely Rd

Nekoosa, WI 54457

Historicpointbasse.com

Contact Person:

Tina Krummel President

Cell 715-459-3058 House 715-325-5840

krummtin@gmail.com

Request Overview:

Who is Historic Point Basse: We started in 1985 in the effort to save, preserve and share the history of the “Old Ferry Farm” (the 1840s Wakely House). We are a group of volunteers who donate out time and talents to the preservation and education of our history of Point Basse, Saratoga, Wood Co. and the state of Wisconsin.

What have we accomplished so far: Since January of 1986, we have done archaeological research on the site; brought in a cabin, barn and warehouse that had to be disassembled, moved and reassembled. We have a working blacksmith shop, 3 bay warehouse (workshop and working icehouse), and bunkhouse that work with the time frame of 1840s to 1890s. We have built a foot bridge that connects the east (1900s time frame) and west (pre-1900s) side of the creek. We were blessed to get the late 1800 Columbia School that had sat on the corner of Church and Hwy 13 (just north of the 1898 Saratoga Town Hall). Now we hope to add the 1898 Saratoga Town Hall to the site, to sit just north of the Columbia School.

Our Mission: As stated in our charter we are to preserve the Wakely Property and open it for the education of all the people young and old. We use our buildings as a “Living History Center”. At this center today’s citizens can experience just what life was like when Wisconsin became a territory, and was considered the frontier.

Our Goals: Historic Point Basse is the creation of a top-notch center for the display of Central Wisconsin Heritage. Historic Point Basse will by no means be just a museum, but a hands on learning center where experiencing the past will be the order of the day. During a tour of Historic Point Basse 21st Century people will see, feel, smell, taste, and touch the life style of the earliest Wisconsin Settlers. We are a melting pot of cultures, indigenous people, loggers, lumbermen, merchants, traders, trappers, farmers and families.

What and why we are here: Today we serve several school districts by providing educational opportunities to experience Wisconsin history. We have districts from Wood, Portage, Adams, and Waushara Counties bringing up to 900 students to our site. We provide walking (nature) trails for those seeking recreational activity, individual tours, and we have specialty days about once a month to share with the public what our site has to offer.

By moving the 1898 Saratoga Town Hall to our site we will be able to add a Civic component to our educational programs, by including the History of Saratoga, Wood Co and the State of Wisconsin.

What we are asking from the Town Of Saratoga: When the subject of the 1898 Saratoga Town Hall came up it was a bit of a dream. As an organization, we can see this forgotten building becoming what it was in the 1898. Historic Point Basse is at a point where we would need help in saving this building.

We have recently discovered major renovations are needed for the Wakely House. That being said we wouldn't be able to take on the 1898 Saratoga Town Hall Restoration without major help.

We know that this will take several years to complete the full restoration. We are hoping that Town of Saratoga will help us obtain grants and funding to do the work.

By breaking the work down into several phases to help with the planning, we feel that with help we could restore the structure.

Preliminary figures on the restoration are based on what we can see from the ground and from a distance. We will need to get the building to our site and in our possession to have a better idea of how much restoration is needed.

Depending on how the years go we might need to push an item back a year or move something ahead a year if necessary.

Phase One: 2024 Four Year Plan

Save, Stabilize, Protect

Moving the building to our site

Putting a foundation under the building

Protection from the elements

Moving chimney bricks and any wood from the back addition on the building and the outhouse.

Filling the hole at the former site

Insurance of the building.

Permits

Phase Two: 2025

Protect, Rebuild

Putting in Window and doors

Roof

Chimney rebuild

Siding and painting

Disposal of refuse.

Phase Three: 2026

Preparing, planning,

Heating

Insulation

Electrical (wiring)

Solar Panels (possibly)

Lighting

Phase Four: 2027

Restoring

Flooring

Ceiling

Interior walls

Period appropriate tables and chairs

Display cases for documents and other items.

Could be part of Phase Four or

Phase Five: 2028

Finalizing, narration, sharing our history

Researching

Artifacts and the History of the Town Hall.

Phase One: 2024 Save, Stabilize, Protect

Moving the building to our site	\$13,000.00 - \$20,000.00
Putting a foundation under the building	Between \$6500.00 and \$8000.00
Protection from the elements	\$510.00
Moving chimney bricks and any wood from the back addition on the building and the outhouse.	\$2000.00
Filling the hole at the former site	\$1,000.00 to \$1,500.00
Insurance of the building.	\$300.00 for \$50,000.00 based on \$6 per \$1000. (not covered during move)
Utility wire moving: Solarus, Alliant, Spectrum	(\$3380.00 Solarus) (Alliant) (Spectrum) Total=\$10,000.00
Tree Trimming	\$500.00 to \$1000.00
Foundation Excavation	\$1,000.00 to \$2,000.00 (Peterson)
Permits	\$500.00 Not sure what we will need.
<i>Total</i>	\$50,000.00 to \$60,000.00

Phase Two: 2025 Protect, Rebuild

Putting in 8 Window and 4 doors	Between \$2800.00 - \$3500.00
Roof	Between \$18,000.00 – \$20,000.00
Chimney rebuild	Between \$3000.00-\$5000.00
Siding and painting: need to assess	Between \$15,000.00 - \$20,000.00
Disposal of refuse.	Approx. \$500.00 - \$1,000.00
<i>Total</i>	\$49,500.00 to \$50,000.00

Phase Three: 2026 Preparing, planning,

Heating	Between \$7,000.00 - \$10,000.00
Insulation	Between \$6,000.00 - \$10,000.00
Electrical (wiring)	\$10,000.00 Unsure what we will need to do until we get the building.
Solar Panels (possibly)	\$25,000.00
Lighting: fixtures 6-8 ceiling fixtures	\$,1,500.00
Total	\$ 50,000.00 to \$60,000.00

Phase Four: 2027 Restoring

Flooring	\$10,000.00 to \$20,000.00 Not sure what we will find until we get the building
Ceiling	\$5,000.00 to \$10,000.00 We won't know what is under the fiber ceiling tiles until we can open it up.
Interior walls	\$15,000.00
Period appropriate tables and chairs	\$5,000.00
Display cases for documents and other items.	\$5,000.00
Total	\$50,000.00 to \$60,000.00

Could be part of Phase Four or

Phase Five: 2028 Finalizing, narration, sharing our history

Researching	\$1,000.00 to \$5,000.00
Artifacts and the History of the Town Hall	\$5,000.00 to \$10,000.00 depending on what is out there from that time period
Copies from the town Hall files	\$1000.00
Total	\$ 16,000.00 Depending on what still needs to be done.

Phase One: 2024 into 2025

Two Year Plan

Save, Stabilize, Protect

Moving the building to our site

Putting a foundation under the building

Protection from the elements

Moving chimney bricks and any wood from the back addition on the building and the outhouse.

Filling the hole at the former site

Insurance of the building.

Permits

Protect, Rebuild

Putting in Window and doors

Roof

Chimney rebuild

Siding and painting

Disposal of refuse.

Phase Two: 2025 into 2026

Preparing, Planning, Restoring, Finalizing

Heating

Insulation

Electrical (wiring)

Solar Panels (possibly)

Lighting

Restoring

Flooring

Ceiling

Interior walls

Period appropriate tables and chairs

Display cases for documents and other items.

Finalizing, narration, sharing our history

Researching

Artifacts and the History of the Town Hall.

Phase One: 2023-2024 Save, Stabilize, Protect, Rebuild

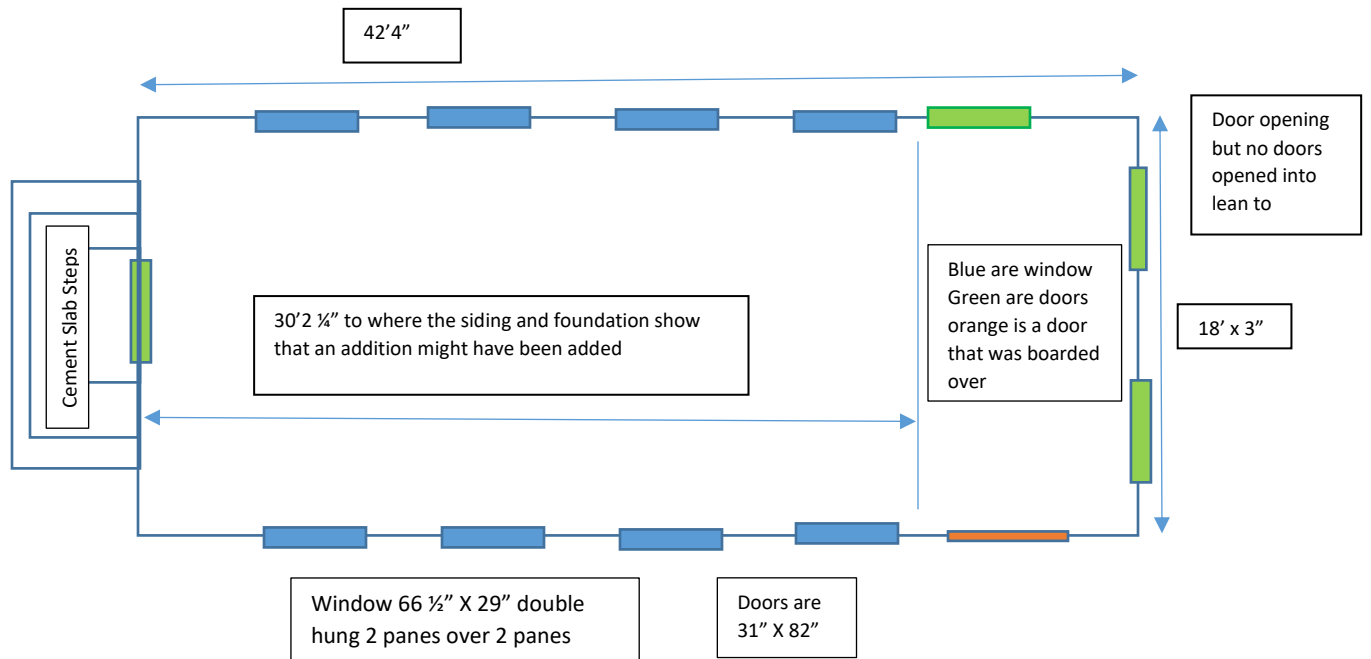
Moving the building to our site	\$13,000.00 - \$20,000.00
Putting a foundation under the building	Between \$6500.00 and \$8000.00
Protection from the elements	\$510.00
Moving chimney bricks and any wood from the back addition on the building and the outhouse.	\$2000.00
Filling the hole at the former site	\$1,000.00 to \$1,500.00
Insurance of the building.	\$300.00 for \$50,000.00 based on \$6 per \$1000. (not covered during move)
Utility wire moving: Solarus, Alliant, Spectrum	(\$3380.00 Solarus) (Alliant) (Spectrum) Total=\$10,000.00
Tree Trimming	\$500.00 to \$1000.00
Foundation Excavation	\$1,000.00 to \$2,000.00 (Peterson)
Permits	\$500.00 Not sure what we will need.
Putting in 8 Window and 4 doors	Between \$2800.00 - \$3500.00
Roof	Between \$18,000.00 – \$20,000.00
Chimney rebuild	Between \$3000.00-\$5000.00
Siding and painting: need to assess	Between \$15,000.00 - \$20,000.00
Disposal of refuse.	Approx. \$500.00 - \$1,000.00
<i>Total</i>	\$99,500.00 to \$110,000.00

Phase Two: 2024-2025

Preparing, Restoring, Planning, Finalizing, and sharing our history

Heating	Between \$7,000.00 - \$10,000.00
Insulation	Between \$6,000.00 - \$10,000.00
Electrical (wiring)	\$10,000.00 Unsure what we will need to do until we get the building.
Solar Panels (possibly)	\$25,000.00
Lighting: fixtures 6-8 ceiling fixtures	\$1,500.00
Flooring	\$10,000.00 to \$20,000.00 Not sure what we will find until we get the building
Ceiling	\$5,000.00 to \$10,000.00 We won't know what is under the fiber ceiling tiles until we can open it up.
Interior walls	\$15,000.00
Period appropriate tables and chairs	\$5,000.00
Display cases for documents and other items.	\$5,000.00
Researching	\$1,000.00 to \$5,000.00
Artifacts and the History of the Town Hall	\$5,000.00 to \$10,000.00 depending on what is out there from that time period
Copies from the town Hall files	\$1000.00
<i>Total</i>	\$66,000.00 to \$76,000.00

Total Cost of the restoration of “The 1898 Saratoga Town Hall” in either the 2 or 4 year plan is between \$165,500.00 and \$200,000.00.



SAVE THE DATE

WISCONSIN'S 2ND CONNECTING ENTREPRENEURIAL COMMUNITIES CONFERENCE



June 16-18, 2025
Wisconsin Rapids, WI

About the Event

The CEC Conference is back, this time in Wisconsin Rapids. **This conference “about small towns, for small towns,”** is for economic developers, local government leaders, and community champions. Not your typical conference, CEC features programming about entrepreneurship in smaller communities, featuring the **local leaders, local businesses, and local cultures of a Wisconsin town.**

Rivers of opportunities are flowing from Wisconsin Rapids, and economic development professionals will take home new ideas about planning and infrastructure projects, **entrepreneurial ecosystem development**, agritourism, placemaking, and community partnerships.

Featured Community

Discover the spirit of Wisconsin Rapids, a city redefining its future. Once known as "The Paper City," this community is now a hub of entrepreneurial energy, **revitalizing its downtown** along the scenic Wisconsin River.

Join us for engaging workshops led by **local innovators** along historic Grand Avenue, take a stroll across the river's picturesque bridges, and **celebrate the region's cranberry heritage.** Experience how this underdog community is forging a new chapter of growth and creativity in Central Wisconsin.

Questions? Please contact Maggie Cornelius, mmcornelius@wisc.edu.

Building Bridges, Empowering Entrepreneurs: [Register Here!](#)



CENTERGY



Extension
UNIVERSITY OF WISCONSIN-MADISON
COMMUNITY ECONOMIC DEVELOPMENT

