

MINUTES OPERATIONS COMMITTEE

DATE: Tuesday, December 2, 2025

TIME: 10:00 AM

PLACE: Courthouse – Rm 302

MEMBERS PRESENT: Laura Valenstein, Donna Rozar, Lance Pliml, Jake Hahn,
Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chair Valenstein called the meeting to order at 10:00 AM.
2. There was no public comment.
3. Motion by Rozar/Zurfluh to approve the consent agenda. Motion carried unanimously.
4. Wellness Coordinator Peterson reviewed updates of the Wellness Program and presented a PowerPoint on the year-to-date aggregate results from the previous two years from the Wellness Program, highlighting successes and challenges. Activities will be built around those results going forward.
5. Treasurer Gehrt presented a request to fund legal fees associated with a tax assessment appeal on selected manufacturing parcels in the City of Wisconsin Rapids. The cost of the legal fees is being split proportionally between the various taxing entities in the county. If the appeal were to lose, the county portion of the tax payback would be over \$1.1 million. Motion by Rozar/Pliml to approve the expenditure of not to exceed \$25,000 for the aforementioned purpose. Motion carried unanimously.
6. Gehrt requested the use of the Wisconsin Surplus Online Auction website to sell tax deeded parcels that do not sell during the sealed bid process. The auction process would be added before the office does the over-the-counter sales. Motion by Rozar/Hahn to allow the County Treasurer to utilize use of the Wisconsin Surplus Online Auction site to sell tax deeded property. Motion carried unanimously.
7. Gehrt presented a resolution to sell tax deeded property. Motion by Pliml/Hahn to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
8. Finance Director Yang presented a resolution to authorize the expenditure of opioid settlement dollars to various applicants approved by the Opioid Task Force. Motion by Hahn/Valenstein to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.

9. The next regular meeting will be held on Tuesday, January 6, 2026, at 10:00 AM.
10. Motion by Rozar/Pliml to go into closed session pursuant to Wis Stats 19.85 (1)(c) to conduct performance evaluations of the department heads the committee oversees. Motion carried unanimously.
11. Motion by Rozar/Hahn to come back into open session. Motion carried unanimously.
12. Chair Valenstein adjourned the meeting at 11:09 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

Operations Committee

December 2, 2025

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