

AGENDA
JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Thursday, October 5, 2023

TIME: 2:00 PM

LOCATION: Room 114, Wood County Courthouse

1. Call meeting to order.
2. Public comments. Now or at the time the item is taken up. Rules may apply.
3. Review minutes from previous meetings.
4. Review any claims, notices of injury, or litigation against the County, as necessary.
5. Review any Dog License Fee Fund claims.
6. Review for approval the vouchers and monthly reports of departments the committee oversees.
7. Presentation of correspondence and legislative issues or referrals and recognition of Legislators who may be present.
 - a. Report of Citizens Groundwater Group.
8. Review County Board Rules.
9. Attendance at meetings.
10. Discuss upcoming department head performance reviews.
11. Consideration of agenda items for next meeting.
12. Set date and time of next meeting.
13. Adjourn.

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2486 462 2026

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m19e7445abd4a58e768ceb87485a41be5>

Meeting number (access code): 2486 462 2026

Meeting password: 100523

MINUTES

JUDICIAL & LEGISLATIVE COMMITTEE

DATE: Thursday, September 7, 2023

TIME: 1:00 PM

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Bill Clendenning, Bill Leichtnam, William Voight, Ed Wagner

EXCUSED: Joseph Zurfluh

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Clendenning called the meeting to order at 1:00 PM.
2. There was no public comment.
3. The minutes of the July 31, 2023 meeting were reviewed. Motion by Voight/Leichtnam to accept them as presented. Motion carried unanimously.
4. The claim of Sharon Schladweiler was reviewed and will be forwarded to the county board.
5. The vouchers and monthly reports from the departments the committee oversees were reviewed. Motion by Wagner/Voight to approve them all as presented. Motion carried unanimously.
6. The committee reviewed the following budgets, with department heads discussing variances and answering questions.
 - a. Branch 1/Register in Probate: Judge Potter & Tara Jensen presenting. Motion by Wagner/Voight to approve the Branch 1 & Register in Probate budgets as presented and forward to the Operations Committee. Motion carried unanimously.
 - b. Branch 2 & 3: Judge Potter presenting. Motion by Wagner/Leichtnam to approve the Branch 2 & 3 budgets as presented and forward to the Operations Committee. Motion carried unanimously.
 - c. Branch 4: Judge Potter and Judge Gebert presenting. Motion by Voight/Leichtnam to approve the Branch 4 budget as presented and forward to the Operations Committee. Motion carried unanimously.
 - d. Clerk of Courts: Kimberly Stimac presenting. Motion by Leichtnam/Wagner to approve the Clerk of Courts budget as presented and forward to the Operations Committee. Motion carried unanimously.
 - e. Corporation Counsel: Peter Kastenholz presenting. Motion by Leichtnam/Voight to approve the Corporation Counsel budget as presented and forward to the Operations Committee. Motion carried unanimously.

- f. Criminal Justice Coordinator: Motion by Voight/Wagner to approve the Criminal Justice Coordinator budget as presented and forward to the Operations Committee. Motion carried unanimously.
 - g. District Attorney: Craig Lambert presenting. Motion by Voight/Leichtnam to approve the District Attorney budget as presented and forward to the Operations Committee. Motion carried unanimously.
 - h. Register of Deeds: Ed Newton, Finance Director presenting. Motion by Voight/Leichtnam to approve the Register of Deeds budget as presented and forward to the Operations Committee. Motion carried unanimously.
 - i. Victim Witness: Michelle Newman presenting. Motion by Wagner/Leichtnam to approve the Victim Witness budget as presented and forward to the Operations Committee. Motion carried unanimously.
 - j. Child Support: Brent Vruwink presenting. Motion by Wagner/Voight to approve the Child Support budget as presented and forward to the Operations Committee. Motion carried unanimously.
7. Supervisor Leichtnam provided an update on the Citizens Groundwater meeting held on August 21st.
8. Supervisor Leichtnam provided an update on the municipal well contamination motion that passed the committee last month. He has met with Health Director Smith, and have come up with a plan to provide an infographic on well contamination in the future.
9. Supervisor Clendenning asked for per diem reimbursement for a Wisconsin County Highway Association fall breakfast being held on October 6th in Stevens Point. Motion by Wagner/Leichtnam to approve this expense. Motion carried unanimously.
10. The next meeting will be held on Thursday, October 5th at 1:00 PM.
11. Chairman Clendenning declared the meeting adjourned at 1:53 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

September 7, 2023

4

South Wood County Humane Society
 3621 64th St N
 Wisconsin Rapids, WI 54494 US
 715-423-0505
 swchs@swchs.com
 www.swchs.com

Invoice



BILL TO

Edmund Baumgardner
 520 15th St N
 Wisconsin Rapids, WI 54494

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
589	06/08/2023	\$250.00	12/08/2023	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Bite Quarantine	mikey bq	1	300.00	300.00
					0.00

Thank you for working with the South Wood County
 Humane Society
 "Working together to build a better community"

PAYMENT
 BALANCE DUE

50.00
\$250.00

Phone number disconnected.
 Has not made payment - MK

If you have any questions about this invoice please contact Madison Rafter Executive Director

WISCONSIN RAPIDS POLICE DEPARTMENT OFFENSE REPORT

OFFICER RECORDING: OFFICER R. KRUMMEL

COMPLAINT #: 2023-8061

NARRATIVE:

On 05/29/2023 at approximately 8:15 p.m. I was attempting follow up at a residence on 15th Street North when I was approached by a female who I verbally identified as RACHEL COONEY, dob 07/26/1980. RACHEL stated that she was bit by a dog at 520 – 15th Street North.

RACHEL stated she was sitting on the front steps of the residence and the dog was sitting next to her while the dog's owner was playing catch with a football in the front yard. She stated while she was sitting there, the dog turned its head and bit her in the face. I did not observe any injuries to her face, other than what appeared to be a small scratch at the base of the right side of her nose. RACHEL did not request any medical attention at that time, and later went to Aspirus Riverview Hospital where she was looked at by emergency room staff.

I was unable to make contact with the dog's owner, who I knew from prior professional police contacts as EDMUND BAUMGARDNER, dob 05/02/1995. He also resides at that residence.

I ask that this report be forwarded to the Wood County Humane Officer for her review and follow up.

Officer Krummel #632/vak

WOOD COUNTY SHERIFF'S DEPARTMENT OFFENSE REPORT	
OFFICER RECORDING: Humane Officer Brooke Matsch	COMPLAINT #: WR23-8061

FOLLOW UP REPORT

On May 29, 2023 I was notified of a dog bite that occurred at 520 15th Street north in Wisconsin Rapids. The victim is Rachel Cooney who resides at 1450 Baker Street. The owner is Edmund Roy Baumgardner who resides at 520 15th Street North at 9:00 a.m. I went to Rachel's residence at 1450 Baker Street and spoke with her about the situation. Rachel stated she was at her neighbor's house last night and that their dog bit her in the face. She stated that the dog put his head on her shoulder and that is when it bit her resulting in tooth scrapes above and below her right eye. She said it was a brown and white Pit-bull mix. I then walked across the street to 520 15th Street north and spoke with Edmund. Edmund stated that Rachel put her arm around the dog's neck and that is when the bite occurred. He said that he had no paperwork on the dog because it was fairly new so I told him the dog would need to quarantine at the humane society through the 8th. He stated it was a Pit-bull/German Shepherd mix. They dropped the dog off on May 30, 2023 at 1:00 p.m. at the South Wood County Humane Society for quarantine.

End of Report

6-14-23 JM

PAGE 1

SIGNATURE:

South Wood County Humane Society
3621 64th St N
Wisconsin Rapids, WI 54494 US
715-423-0505
swchs@swchs.com
www.swchs.com

Invoice

**BILL TO**

Jennifer Bonell
604 State Hwy 73 S
Nekoosa, WI 54457

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
574	02/24/2023	\$300.00	08/24/2023	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	QUAR	Quarantine - Lugnut	1	300.00	300.00
	DON	2 Weiss Walkies	2	25.00	50.00

Thank you for working with the South Wood County
Humane Society

PAYMENT

BALANCE DUE

50.00

\$300.00

"Working together to build a better community"

Phone number disconnected.
has not made payment.

WOOD COUNTY SHERIFF'S DEPARTMENT OFFENSE REPORT	
OFFICER RECORDING: Humane Officer Brooke Matsch	COMPLAINT #: 23-2785

NARRATIVE:

On February 14, 2023 I was notified of a dog bite that occurred at 604 State Highway 73 South in Saratoga. The victim is Frieda Dean who lives at 580 State Highway 73 South. I called Frieda and inquired about the incident at 5:00 p.m. on February 14, 2023.

Frieda stated she was taking her daily walk this morning when two dogs from the address of 604 State Highway 73 South came running out after her. She stated one looked like a pit bull and the other was some sort of hound. Frieda said she attempted to walk away, but the dogs followed her down into a ditch and surrounded her. She said the hound was only barking, but the pit bull type dog then bit her on her left buttocks leaving two punctures. She stated that a car then stopped and a woman helped get the dogs away and she walked home. Frieda contacted Brandon Burroughs regarding this incident who then called me. Frieda told me this is the third time the dogs have come after her on her walks, but the first time she had been bit. She does not know who the owner of the dogs are. Frieda has not sought medical attention as of tonight.

I followed up with dispatch and found out the unit is a rental and gave me the landlord's phone number. The landlord is Donald Lowe with a phone number of 715-424-3493. I then called Donald and left a voicemail at 5:30 p.m. Mr. Lowe never returned my phone call, so I went to the residence of 604 State Highway 73 South at 8:30 a.m. on February 15, 2023. I made contact with Jennifer Bonnell. I explained the situation to Jennifer and she said she was aware of what happened. Jennifer said the dog that bit Frieda is her dog Lugnut, a white three year old coonhound/shepard mix. Jennifer said the dog is registered with Saratoga and current on rabies although because of her recent move, could not find any documentation to support this. I explained to Jennifer she would have to provide proof of vaccination. Jennifer said that the vaccine was given at Petco in Stevens Point. I told her I would follow-up after I made a call regarding this. I then explained the quarantine and vet check procedure. I left the paperwork with Jennifer and told her I would be in touch. I then left the residence and called the Town of Saratoga and spoke with Billie Jean, the treasurer.

Billie Jean stated that Jennifer's dog Lugnut was registered with the Town of Saratoga, but according to her records, Lugnut's rabies vaccine expired in April of 2022. In the meantime, Jennifer called me and said that she realized that the rabies vaccine from Petco is expired, but that she had administered a rabies vaccine from Tractor Supply but could not find a receipt to prove this. I explained to Jennifer that a rabies vaccine must be administered by a licensed veterinarian for us to consider it valid. I told Jennifer that Lugnut will have to quarantine at the South Wood County Humane Society until February 24, 2023 where they would complete the vet checks and administer a rabies vaccine before pick up.

I called Madison at the Humane Society and explained to her the situation. Madison said the dog could be dropped off after 3:00 p.m. on February 16, 2023 for the quarantine. I called Jennifer back and told her that she would have to drop Lugnut off at the designated time. I am aware that a payment plan will be set up to cover the cost of the quarantine. Lastly, I followed up with the victim and explained to her that Lugnut will be quarantining at the Humane Society. I explained to her the options for rabies

PAGE 1	SIGNATURE:	
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WOOD COUNTY SHERIFF'S DEPARTMENT OFFENSE REPORT	
OFFICER RECORDING: Humane Officer Brooke Matsch	COMPLAINT #: 23-2785

prevention shots and let her know that if anything concerning arises during the quarantine I would notify her immediately.

End of Report
02-21-23/KAT

PAGE 2	SIGNATURE:	
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South Wood County Humane Society
3621 64th St N
Wisconsin Rapids, WI 54494 US
715-423-0505
swchs@swchs.com
www.swchs.com

Invoice

**BILL TO**

Jessica McGrath
521 11th Ave N
Wisconsin Rapids, WI 54495

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
579	04/03/2023	\$300.00	05/03/2023	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	QUAR	Quarantine - bite quarantine pharoah	1	300.00	300.00

Thank you for working with the South Wood County
Humane Society

BALANCE DUE

\$300.00

"Working together to build a better community"

If you have any questions about this invoice please contact Madison Rafter Executive Director

WOOD COUNTY SHERIFF'S DEPARTMENT OFFENSE REPORT

OFFICER RECORDING: Humane Officer Brooke Matsch

COMPLAINT #: 23-4396

NARRATIVE:

On March 24, 2023 I went to the courthouse as I do weekly or biweekly to check my mailbox. Inside my mailbox was a faxed sheet from Aspirus in Stevens Point with a dog bite that occurred on March 20, 2023 at approximately 8:00 p.m. I was never notified by dispatch of a dog bite and it did not come with a call for service sheet attached. The Animal Bite Report Form read that the patient was Sabrina Peyketewa Major, DOB 3/30/84, who lives at 800 11th Avenue North with a phone number of 715-323-8053. The type of wound read a puncture of web between fingers. The owner on the sheet is Jessica. There is no last name attached or address, but there is a phone number of 772-204-5478. The report read that the bite happened at 800 11th Ave North in Wisconsin Rapids.

I called the victim, Sabrina, at 1:00 p.m. and left a voicemail. I attempted to call Jessica, but the call would not go through so I texted her to call me at her earliest convenience.

At 5:00 p.m., Jessica texted me back and stated she is unable to call because the phone was shut off due to being registered in her deceased dad's name. I attempted to get information via text, but Jessica stated "Why would I be associated with a dog bite to begin with" and that her dog would not hurt a fly. She then stated her dog was missing. I told Jessica I would follow-up after I made contact with Sabrina. As of March 24, 2023, at 7:00 p.m., I have not received a call back from the victim. The dog will be halfway through the quarantine tomorrow.

I did not receive a call back from Sabrina over the weekend, so I attempted contact again on March 27, 2023 at 10:00 a.m. I spoke with Sabrina and she stated there was a loose dog at the end of her block and when she went to approach it to look at the collar, the dog nipped at her which resulted in a puncture to the web of her finger. Sabrina did not have a house number for the owner of the dog. She just stated she lived along 11th Avenue. Sabrina brought the dog back to the house after the bite, so I told her if she could find out the house number I would follow-up with the owner regarding rabies protocol.

I called dispatch to create a complaint number and gave them the victim's information and the first name of the owner and the phone number affiliated with that person. When given that information, dispatch was able to find out that the owner of the dog is Jessica McGrath who resides at 521 11th Avenue North.

I have had previous complaints in 2022 with Jessica regarding multiple dog at large complaints. I am aware there was a dog at large complaint with this dog last week on the March 22, 2023 and that the dog is in current care of the South Wood County Humane Society. Jessica never came forward to reclaim her dog, Pharaoh. I got a picture of Pharaoh from Madison at the South Wood County Humane Society and asked Sabrina if that was the dog that bit her. Sabrina confirmed via text that it was. I had a conversation over text with Jessica regarding the reclaim of the dog plus the costs of the quarantine. Jessica was unable to provide me with a current rabies vaccine certificate, so Pharaoh will quarantine at the South Wood County Humane Society until Thursday where Jessica was informed to then reclaim or surrender. The paperwork was dropped off March 27, 2023, at 4:00 p.m., at the South Wood County Humane Society for the remainder of the quarantine. Jessica has only communicated with me via text at this

PAGE 1

SIGNATURE:

WOOD COUNTY SHERIFF'S DEPARTMENT OFFENSE REPORT	
OFFICER RECORDING: Humane Officer Brooke Matsch	COMPLAINT #: 23-4396

point. I have asked her numerous times to find a working phone to talk with me verbally, but as of today, she has not called me.

On March 30, 2023 Madison at the South Wood County Humane Society contacted me and said that Jessica has not contacted her in anyway during the quarantine or stray period and that the stray period is up and ownership of the dog now belongs to the South Wood County Humane Society.

On April 3, 2023 a citation was wrote to Jessica McGrath in regards to abandonment of Pharaoh at the South Wood County Humane Society including the restitution fees for the Humane Society.

End of Report
04-05-23/KAT

PAGE 2	SIGNATURE:	
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Committee Report

County of Wood

Report of claims for: BRANCH 1 / PROBATE

For the period of: SEPTEMBER 2023

For the range of vouchers: 03230070 - 03230070

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
03230070	THOMSON REUTERS-WEST PUBLISHING CORP	STATUTES ANNOTATED, CRIM CODE	09/13/2023	\$491.00	
Grand Total:				\$491.00	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: BRANCH 2

For the period of: SEPTEMBER 2023

For the range of vouchers: 04230025 - 04230026

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
04230025	KIMBALL JAMES	REIMBURSE FOR EXPENSES	08/23/2023	\$35.00	P
04230026	ZAMOW DENISE	TRANSCRIPTS 21CF426	09/18/2023	\$86.00	
Grand Total:				\$121.00	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

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Committee Member: _____

Committee Member: _____

Committee Report

County of Wood

Report of claims for: BRANCH 3

For the period of: SEPTEMBER 2023

For the range of vouchers: 05230039 - 05230046

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
05230039	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	08/31/2023	\$59.90	P
05230040	NATIONAL COURT REPORTERS ASSN	2024 DUES - MICHELLE PETERSON	09/12/2023	\$300.00	P
05230041	STATE BAR OF WISCONSIN	WI RULES OF EVIDENCE HANDBOOK	09/18/2023	\$192.39	
05230042	PETERSON MICHELLE L	TRANSCRIPTS 23CT64, 120, 236	09/08/2023	\$12.00	
05230043	PETERSON MICHELLE L	TRANSCRIPTS 20CF213 20CF363	09/12/2023	\$44.00	
05230044	PETERSON MICHELLE L	TRANSCRIPT 23CF217,369 23CM296	09/25/2023	\$34.00	
05230045	PETERSON MICHELLE L	TRANSCRIPTS 20CF333 22CF63	09/25/2023	\$42.00	
05230046	STAPLES ADVANTAGE	OFFICE SUPPLIES	09/19/2023	\$22.44	
Grand Total:				\$706.73	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: BRANCH 4

For the period of: SEPTEMBER 2023

For the range of vouchers: 34230010 - 34230012

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
34230010	KIMBALL JAMES	WINDOW BLOCK	08/23/2023	\$35.00	P
34230011	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/12/2023	\$126.30	P
34230012	K & W GLASS INC	GLASS TOP FOR BENCH	09/20/2023	\$114.67	
Grand Total:				\$275.97	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Member: _____

Committee Report

County of Wood

Report of claims for: CHILD SUPPORT

For the period of: SEPTEMBER 2023

For the range of vouchers: 02230068 - 02230075

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
02230068	WCSEA	WCSEA FALL CONF-REG FEES	09/05/2023	\$530.00	P
02230069	WI DEPT OF ADMINISTRATION	CSA/DHSS-SHARED ROUTER COSTS	09/05/2023	\$50.00	P
02230070	ABTS GRUBOFSKI & VRUWINK LLC	SUB. CORP COUNSEL FEE	09/26/2023	\$180.00	
02230071	CW SOLUTIONS LLC	ELEVATE & A/V PROGRAM COSTS	09/26/2023	\$17,340.31	
02230072	DNA DIAGNOSTICS CENTER	10-IND. GENETIC TESTS	09/26/2023	\$297.00	
02230073	LEGAL LOGISTICS LLC	21-PROCESS OF SERVICE FEES	09/26/2023	\$1,695.00	
02230074	ODP BUSINESS SOLUTIONS LLC (OFFICE DEPOT)	OFFICE SUPPLIES/STAMPS	09/26/2023	\$108.32	
02230075	RIVER CITY PROCESS SERVERS	22-PROCESS OF SERVICE FEES	09/26/2023	\$1,060.00	
Grand Total:				\$21,260.63	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Report

County of Wood

Report of claims for: CLERK OF CIRCUIT COURT

For the period of: SEPTEMBER

For the range of vouchers: 07230667 - 07230734

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07230667	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee - 20GN22	05/09/2023	\$200.00	P
07230668	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee - 21JC35 & 36 OHP	05/22/2023	\$250.00	P
07230669	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee - 23CF173	08/14/2023	\$592.37	P
07230670	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee - 09JG128 OHP	08/31/2023	\$150.00	P
07230671	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee - 22JC47 IHP	09/01/2023	\$110.00	P
07230672	GORSKI & WITTMAN SC	Mediation Svcs - July/Aug 2023	09/06/2023	\$850.00	P
07230673	GORSKI & WITTMAN SC	Atty Fee - 21GN03	09/05/2023	\$450.44	P
07230674	WEILAND LUKE A ATTORNEY AT LAW LLC	Atty Fee - 23PA27	08/30/2023	\$175.00	P
07230675	HOEL KARI S ATTY	Atty Fee - 19GN86	08/31/2023	\$290.00	P
07230676	NASH LAW GROUP	Atty Fee - 23CF316	08/24/2023	\$910.00	P
07230677	WEILAND LEGAL SERVICES	Atty Fee - 22GN49	08/31/2023	\$120.00	P
07230678	WEILAND LEGAL SERVICES	Atty Fee - 23GN52	09/02/2023	\$290.00	P
07230679	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	SDC People Search August 2023	09/01/2023	\$75.00	P
07230680	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fees 22CF304 & 22CF627	09/12/2023	\$770.00	P
07230681	ABTS GRUBOFSKI & VRUWINK LLC	GAL Fee 23JG25 & 23JG26	09/12/2023	\$130.00	P
07230682	ABTS GRUBOFSKI & VRUWINK LLC	GAL Fee 20JC129 & 20 JC130	09/12/2023	\$110.00	P
07230683	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 23CF115	09/12/2023	\$596.35	P
07230684	ABTS GRUBOFSKI & VRUWINK LLC	ATTY FEES 20CF723 & 20CT240	09/12/2023	\$860.81	P
07230685	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fees 22CT381, 400,405,406	09/12/2023	\$474.79	P
07230686	KRYSHAK LAW LLC	GAL Fees 22CF589	09/12/2023	\$1,525.68	P
07230687	OSWALD NATHAN	Atty Fee 22CF541	09/12/2023	\$754.75	P
07230688	SHEETS LAW OFFICE	Atty Fees 21CF138	09/12/2023	\$5,569.15	P
07230689	SIEWERT JEFFREY J ATTORNEY	Atty Fees 15GN57	09/12/2023	\$280.00	P
07230690	WEILAND LEGAL SERVICES	GAL Fee 22CT336	09/12/2023	\$1,030.00	P
07230691	WEILAND LEGAL SERVICES	GAL Fee 20GN64	09/12/2023	\$110.00	P
07230692	WEILAND LEGAL SERVICES	GAL Fees 23GN61	09/12/2023	\$280.00	P
07230693	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	MED EXAM 23JM117	09/12/2023	\$570.00	P
07230694	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	MED EXAM 23ME48	09/12/2023	\$610.00	P
07230695	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	MED EXAM 23GN66	09/12/2023	\$500.00	P
07230696	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 23JM117	09/12/2023	\$845.00	P

Committee Report - County of Wood

CLERK OF CIRCUIT COURT - SEPTEMBER

07230667 - 07230734

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
07230697	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	Med Exam 22ME21	09/12/2023	\$845.00	P
07230698	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	MED EXAM 21ME39	09/12/2023	\$570.00	P
07230699	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	MED EXAM 14GN74	09/12/2023	\$600.00	P
07230700	PATEL SANGITA MD	MED EXAM 23ME153	09/12/2023	\$900.00	P
07230701	ABTS GRUBOFSKI & VRUWINK LLC	ATTY FEE 23JG27 & 23JG28	09/12/2023	\$210.00	P
07230702	ABTS GRUBOFSKI & VRUWINK LLC	ATTY FEE 23JC37 & 23JC38	09/12/2023	\$180.00	P
07230703	LLOYD PETER C LLC	ATTY FEE 21JC27	09/12/2023	\$210.00	P
07230704	NASH LAW GROUP	ATTY FEE 23CF242	09/12/2023	\$245.06	P
07230705	SIEWERT JEFFREY J ATTORNEY	ATTY FEE 03GN27	09/12/2023	\$242.00	P
07230706	WCCCA	Fall Conference Registration	09/20/2023	\$135.00	P
07230707	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee -02GN11	09/20/2023	\$140.00	P
07230708	WEILAND LEGAL SERVICES	Atty Fee - 18GN85	09/20/2023	\$260.00	P
07230709	WEILAND LEGAL SERVICES	Atty Fee - 23GN57	09/20/2023	\$260.00	P
07230710	WEILAND LEGAL SERVICES	Atty Fee- 23GN50	09/20/2023	\$370.00	P
07230711	FEDDICK-GOODWIN LAW OFFICE SC	Attt Fee- 06GN46	09/20/2023	\$180.00	P
07230712	FEDDICK-GOODWIN LAW OFFICE SC	Atty Fee - 87GN233	09/20/2023	\$180.00	P
07230713	ABTS GRUBOFSKI & VRUWINK LLC	Atty Fee 22CT420	09/20/2023	\$130.00	P
07230714	AMAZON CAPITAL SERVICES	Office Supplies	09/20/2023	\$129.76	P
07230715	AMAZON CAPITAL SERVICES	Office Supplies	09/20/2023	\$51.69	P
07230716	BOETTCHER AMY J	September Mediation Services	09/20/2023	\$250.00	P
07230717	GORSKI & WITTMAN SC	September 2023 Mediation	09/20/2023	\$575.00	P
07230718	GEBERT LAW OFFICE	Mediation July-August 2023	09/20/2023	\$2,525.00	P
07230719	ABTS GRUBOFSKI & VRUWINK LLC	ATTY FEE 23CF216	09/22/2023	\$509.23	P
07230720	ABTS GRUBOFSKI & VRUWINK LLC	ATTY FEE 15GN42	09/14/2023	\$270.00	P
07230721	ABTS GRUBOFSKI & VRUWINK LLC	ATTY FEE 23JC40	09/14/2023	\$260.00	P
07230722	ABTS GRUBOFSKI & VRUWINK LLC	ATTY FEE 23CM20, 23CM195	09/14/2023	\$901.60	P
07230723	ABTS GRUBOFSKI & VRUWINK LLC		09/22/2023	\$210.00	P
07230724	ANCHOR POINT THERAPY AND EVALUATION SERVICES LLC	MED EXAM 23ME177	09/22/2023	\$570.00	P
07230725	PHYSICIAN BEHAVIORAL HEALTH EVALUATIONS LLC	MED EXAM 23 GN68	09/25/2023	\$845.00	P
07230726	DR STRESS & ASSOCIATES LLC	MED EXAM 16GN80	09/19/2023	\$675.00	P
07230727	HILL & WALCZAK ATTYS	ATTY FEE 22JC66	09/22/2023	\$550.00	P
07230728	HILL & WALCZAK ATTYS	ATTY FEE 22JC62	09/22/2023	\$790.00	P
07230729	HILL & WALCZAK ATTYS	ATTY FEE 19JC2	09/22/2023	\$350.00	P
07230730	HILL & WALCZAK ATTYS	ATTY FEE 22JC92	09/22/2023	\$430.00	P
07230731	HOEL KARI S ATTY	ATTY FEE 89GN215	09/24/2023	\$240.00	P
07230732	LLOYD PETER C LLC	ATTY FEE 23CM308	09/15/2023	\$574.48	P
07230733	WOLF RIVER LAWYERS SC	ATTY FEE 02GN31	09/22/2023	\$490.00	P
07230734	WEYMOUTH RICHARD D	SEPT FCC SERVICES	09/27/2023	\$5,416.66	P

Grand Total:**\$41,749.82**

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Report

County of Wood

Report of claims for: Corporation Counsel

For the period of: September 2023

For the range of vouchers: 09230024 - 09230025

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
09230024	STATE BAR OF WISCONSIN	WI Rules of Evidence	09/13/2023	\$182.36	
09230025	AMAZON CAPITAL SERVICES	Office Supplies	09/16/2023	\$60.90	
Grand Total:				\$243.26	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Committee Report

County of Wood

Report of claims for: CRIMINAL JUSTICE COORDINATOR

For the period of: SEPTEMBER 2023

For the range of vouchers: 35230066 - 35230077

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
35230066	AMAZON CAPITAL SERVICES	PHONE CASES	08/26/2023	\$86.39	P
35230067	HENSEL PAULA	REIMB EXPENSE-COSSAP MAP GRANT	09/06/2023	\$195.00	P
35230068	RUESCH COMPANIES	RENT FOR JE	09/01/2023	\$749.53	P
35230069	BRISTOW SARAH	REIMB EXPENSE-COSSAP MAT GRANT	09/06/2023	\$195.00	P
35230070	KUKLA ANDREA	REIMB EXPENSE-COSSAP MAT GRANT	09/06/2023	\$195.00	P
35230071	SAYLOR CAITLIN	REIMB EXPENSE-COSSAP MAT GRANT	09/06/2023	\$321.00	P
35230072	AMAZON CAPITAL SERVICES	SUPPLIES	09/08/2023	\$132.54	P
35230073	THREE BRIDGES RECOVERY WI INC	TREATMENT SVCS 7/20/23-8/16/23	09/12/2023	\$2,900.00	P
35230074	US BANK	SEPT PCARD CHARGES	09/19/2023	\$3,183.98	
35230075	FAMILY HEALTH CENTER OF MARSHFIELD INC	AUG COUNSELING & TREATMENT SVC	09/11/2023	\$1,080.71	
35230076	OPTIONS LAB INC	DRUG TESTING AUGUST 2023	08/31/2023	\$2,212.00	
35230077	US 2 BEHAVIORAL HEALTH CARE INC	DRUG COURT EVALUATION ADDL SVC	08/30/2023	\$22,853.00	
Grand Total:				\$34,104.15	

Signatures

Committee Chair:

Committee Member:

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Committee Report

County of Wood

Report of claims for: REGISTER OF DEEDS

For the period of: SEPTEMBER 2023

For the range of vouchers: 24230027 - 24230030

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
24230027	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	08/28/2023	\$33.73	P
24230028	WI REGISTER OF DEEDS ASSOCIATION	FALL CONFERENCE REGISTRATION	09/01/2023	\$125.00	P
24230029	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/05/2023	\$39.99	
24230030	FIDLAR TECHNOLOGIES INC	LAREDO USAGE SEPTEMBER 2023	09/18/2023	\$1,803.29	
Grand Total:				\$2,002.01	

Signatures

Committee Chair: _____

Committee Member: _____

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Committee Member: _____

Committee Report

County of Wood

Report of claims for: VICTIM WITNESS

For the period of: SEPTEMBER 2023

For the range of vouchers: 32230009 - 32230010

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
32230009	PROFESSIONAL INTERPRETING ENTERPRISE	INTERPRETER SERVICES	08/31/2023	\$85.00	P
32230010	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	09/16/2023	\$366.83	
Grand Total:				\$451.83	

Signatures

Committee Chair:

Committee Member:

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Committee Member:



Wood County WISCONSIN

CHILD SUPPORT
AGENCY

OCTOBER 2023

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Child Support Director Brent Vruwink

- On September 6th I met with The Wisconsin Bureau of Regional Operations to complete the annual check in.
- I attended the WCA Annual Conference on September 18th.
- I will be attending the WCSEA Board meeting on October 10th.
- Three staff members and I will be attending the WCSEA Fall Conference in Appleton on October 11th and 12th.
- Agency performance is on track to meet all four Federal Performance measures. We have been diligent in our efforts to meet all the measures. In the last month we exceeded the benchmark for arrears collections and we are still above the 80% benchmark for current support collections.
- The current IV-D case count is 3,590.



Wood County

WISCONSIN

Kimberly A. Stimac

CLERK OF
CIRCUIT COURT

October 2023

Monthly Report to the Judicial and Legislative Committee
Prepared by Kimberly Stimac, Clerk of Circuit Court

Meetings Attended:

September 5th – Property & Information Technology Committee Meeting

September 7th – Judicial & Legislative Committee Meeting

September 20th – County Board Meeting

Staffing:

On September 5th we had Michele Haas starting as the Bookkeeper and Mari Schlice as the Traffic Clerk. These two have been doing an amazing job with all the training that goes in to these positions. There is a lot of information that gets thrown at them. While training, we are also working on creating and updating position specific procedure manuals so that in the future we have clear written procedures for everyone to follow.

The good thing to come out of the months of having been short staffed is the amount of cross-training that everyone received. I am truly amazed at how much time and energy everyone put in to help out and make sure everything was being done. It may have been a slower process than normal, but we made it through and will be back full speed soon.



Wood County WISCONSIN

CORPORATION
COUNSEL OFFICE

Peter A. Kastenholtz
CORPORATION COUNSEL

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE
September 27, 2023

1. Residential Options Committee: The Committee has located a property owner who is willing to lease one of two properties to the State for the placement of the subject the Court ordered to be released on supervised placement. As a result, the Committee has finished its work. It is anticipated that the subject's counsel will withdraw its request for sanctions against the County and that the hearing set on that motion for November 6 will be cancelled.
2. Marshfield Clinic property assessment. The trial was supposed to be at the end of September but the case was transferred to new Br. 4 here in Wood County, thereby resulting in a rescheduled trial set for the last week of February 2024. Marshfield City Attorney Wolfgram has advised me that settlement discussions are ongoing but that a PILOT (a/k/a PILT – payment in lieu of tax) is not on the table and likely would not be legally sustainable. The City of Marshfield is offering to prospectively modify the use and or value of the east wing but not the main building in the clinic. Such a proposal would be a good outcome for the County. My thinking is that the case will either be settled in early 2024 or go to trial in February. I will keep you posted.
3. Defamation allegation. Counsel for a former employee contacted the County and requested that the County staff discontinue defaming his client. It does not appear that there have been any defamatory communications by County staff but there will be a need for a continuing working relationship between County departments and the new employer. At this point, the matter seems to be resolved. I will let you know if there are any further dust-ups.
4. Mental Commitments. Since the new group of psychiatrists started at Norwood several months ago, the number of probable cause hearings emanating from there (probably 75% or more of our mental commitment cases start at Norwood) has diminished substantially. Correlation does not mean causation but in this case, I certainly think that there is a link. As a result, the workload on the legal secretaries in the office is a bit lighter. This does not translate into a reduction in FTEs at this time, but I thought that you should know.



Wood County WISCONSIN

CRIMINAL JUSTICE DEPARTMENT

OCTOBER 2023

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Criminal Justice Coordinator, Caitlin Saylor

Meetings Attended:

- 9/5/23: Meeting with Three Bridges Recovery to discuss grant expectations
- 9/5/23: Central WI Partnership for Recovery
- 9/8/23: Meeting with Department of Justice – COSSAP MAT Grant
- 9/11/23: Drug Court staffing/Court
- 9/12/23: Us2 Behavioral Health Care – Drug Court Project Evaluation update
- 9/14/23: Criminal Justice Department staff meeting
- 9/15/23: Meeting with FSET Team for collaboration
- 9/18/23: Drug Court staffing/court
- 9/21/23: COSSAP MAT Grant Site-based meeting w/ DOJ
- 9/25/23: Drug Court Staffing/Court
- 9/28/23: Drug Court Oversight meeting

Department Activities

Formal weekly supervision meetings with staff and monthly team meetings have been established. Staff are asked to address their SMART goals for their evaluations, burnout ratings and how they are addressing it with self-care, client updates, tasks to complete within the next week, and items they need from the supervisor.

Options Lab opened up a satellite office in Wisconsin Rapids for UA collections for treatment court. The new location is within close proximity to the Riverblock building. The new location decreases foot traffic coming into the courthouse and creates a more confidential space for clients. It also provides more flexibility for clients to test if they are participating in services at Riverblock. Services were also expanded to include a female medical specimen collector.

Criminal Justice Coordinator, Caitlin Saylor, Case Manager Cassandra Abney, and Social Work Intern Andrea Kukla completed Seeking Safety training on 9/27/23. Seeking Safety is a cognitive thinking group designed to address trauma and PTSD for individuals with substance use disorders. This group will be implemented within the drug court program in 2024.

Criminal Justice Coordinator, Caitlin Saylor, worked with corporation counsel to respond to a letter and records request from Nash Law Group.

Drug Court

Current participants: 17

Pending Admissions: 2

2023 Terminations (Year to Date): 8

2023 Graduations (Year to Date): 11
Pending Referrals: 4

Four participants graduated from the Drug Court program during the months of August and September.

The Treatment and Diversion (TAD) grant pre-application was submitted for 2024. When the Criminal Justice Coordinator started her position, Wood County's baseline grant award was \$140,000. Throughout the last two years, applications have been submitted for program expansion and Wood County's baseline award has been increased to \$170,664 for the remaining three years of the grant cycle. This grant increase has allowed Wood County to decrease the needed tax levy to support the department and drug court program.

Comprehensive Opioid Stimulants and Substance Abuse Program Grant (COSSAP)

The COSSAP Grant will transition to a new name, Comprehensive Opioid Stimulants and Substance, Use Program (COSSUP) in the new grant period. Wood County is currently in the budget modification process to increase grant funds from \$150,000 to \$250,000. One goal of the increased funding is to eventually include personnel to case manage clients in the program.

The grant and program manager for COSSUP from the Department of Justice has requested that the Criminal Justice Coordinator attend the Police Treatment and Community Collaborative training summit in Denver, CO to work on program development for their COSSUP grant funds. One goal of this training is to develop a deflection program, which reaches individuals at risk of overdose and incarceration and connects them to the necessary treatment and community resources. Due to the late notice of the conference, out-of-state travel was approved by County Board Supervisor. All travel expenses are covered by the COSSUP grant.

Criminal Justice Coordinator Update

The Criminal Justice Coordinator began her final year of her MSW program in September and she is completing her clinical internship with Us 2 Behavioral Health Care. Us 2 Behavioral Health Care is a mental health clinic that focuses on diverse and culturally competent services for youth and adults. Internship activities that are relevant to the criminal justice coordinator duties include: formalized individual staff supervision development, development of treatment plans, health insurance coding and policies, professional noting for treatment providers, Dialectical Behavioral Therapy, and suicide risk assessment.



Wood County WISCONSIN

REGISTER IN
PROBATE

Hon. Gregory J. Potter
Circuit Court Branch I

Hon. Nicholas J. Brazeau, Jr.
Circuit Court Branch II

Hon. Todd P. Wolf
Circuit Court Branch III

October 2023

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

Prepared by Register in Probate, Tara Jensen

- In anticipation of the Probate office separating from Branch 1 we have been sorting boxes of files in our office. Many of these files are being scanned to comply with the State retention guidelines.
- We have been working with the Wood County IT Department and have received a test-site of pages for the Probate Office to have a link on the Counties webpage. We are excited to have this available soon to better inform the public of the services our office offers. Stay tuned for a link to the live pages.

Meetings Attended:

- 9/5 - Property & IT Committee meeting
- 9/5 - WI Counties Association County Leadership virtual weekly meeting
- 9/7 - Judicial and Legislative Committee meeting
- 9/11 - WI Counties Association County Leadership virtual weekly meeting
- 9/12- Operation Committee Meeting
- 9/12 - Monthly Judges Meeting
- 9/13 - Wood County Security Meeting
- 9/13 - Children's Court Improvement Program virtual Juvenile Clerk Meet-Up
- 9/21 - WI Register in Probate Association Meeting by Zoom
- 9/25 - WI Counties Association County Leadership virtual weekly meeting

Tara Jensen

Mary Anderson
Register in Probate
Probate Registrar

Karrie Moore

Kimberly A. Thurber
Deputy Register in Probate
Juvenile Clerk



Wood County

WISCONSIN

REGISTER OF DEEDS OFFICE

Tiffany R. Ringer
Register of Deeds

OCTOBER 2023

MONTHLY REPORT TO THE JUDICIAL AND LEGISLATIVE COMMITTEE

- I attended the Property Records Industry Association (PRIA) conference virtually.
- I attended the Wood County Board meeting
- Along with Oneida and Dunn County Register of Deeds, I presented to the Wisconsin Real Property Lister Association conference in Hayward. We discussed forms, recording Statutes and the importance of our offices working together.
- I attended the WRDA District 7 meeting in Waupaca.
- I met with Corporation Counsel Peter Kastenholz to discuss Daniel's Law opt-in and release templates. The WRDA will meet in October to further discuss procedures for Daniel's Law. There isn't a uniform response to the Federal Law as each county will need to work with their Corporation Counsel to be in compliance.
- I attended the WCA County Leadership virtual meetings.
- Clint, from Fidlar, made an office visit to go over the user group meeting and answer all office questions.
- Fidlar College begins next month. This is a software training opportunity that allows all staff to attend virtually.