

## HEALTH AND HUMAN SERVICES COMMITTEE

5a

**DATE:** November 17, 2022

**PLACE:** River Block Building, Room 206 – Wisconsin Rapids (meeting also accessible via WebEx)

**PRESENT: (in-person)** Adam Fischer, Tom Buttke, John Hokamp, Lee Thao, Lori Nordman  
**(via WebEx)** Donna Rozar, Rebecca Spiros RN, Kristen Iniguez DO

**EXCUSED:** Mary Jo Wheeler-Schueller

**ALSO PRESENT (for all or part of the meeting):** Brandon Vruwink, Mary Solheim, Kyle Theiler, Mary Schlagenhaft, Marissa Kornack, Kathleen Zellner, Matt Passineau (Human Services); Rock Larson (Veterans Service); Sue Smith, Kathy Alft (Health Department); Reuben Van Tassel (Maintenance); Ed Newton (Finance); Bill Clendenning, Jeff Penzkover, Dennis Polach (County Board Supervisors); Betsy Wood, Dawn Neuman (Incourage Foundation)

**1) Call to Order**

Meeting called to order at 5:00 p.m. by the Chair.

**2) Quorum**

Fischer declared a quorum.

**3) Public Comments**

- n/a

**4) Incourage Presentation on Edgewater Haven Donor Fund**

Kyle Theiler briefly described the process that led to inviting Incourage Foundation to assist with the Edgewater Haven Donor Fund. Betsy Wood and Dawn Neuman from Incourage Foundation joined via WebEx to share information regarding their focus with supporting a donor fund, the investment process, and spending policy.

**5) Consent Agenda**

Motion (Buttke/Hokamp) to approve the consent agenda. All ayes. Motion carried

**6) Discussion and consideration of items removed from consent agenda**

- n/a

**7) Financial Statements – Edgewater Haven, Human Services Community, Norwood Health Center**

Department staff answered questions regarding information in the financial statements.

**8) Health Department resolution to amend 2022 budget for HEALTH (54121) function for additional revenue and expenditures unanticipated during the original budget process**

**9) Health Department resolution to amend 2022 budget for GRANTS (54128) function for additional revenue and expenditures unanticipated during the original budget process**

**10) Health Department resolution to amend 2022 budget for HEALTHY SMILES (54130) function for additional revenue and expenditures unanticipated during the original budget process**

**11) Health Department resolution to amend 2022 budget for ADAMS-JUNEAU (54132) function for additional revenue and expenditures unanticipated during the original budget process**

There was committee consensus to take the four resolution agenda items as one. Motion (Hokamp/Thao) to support the Resolutions as presented and forward to the Operations Committee for co-sponsorship and County Board for approval. All ayes. Motion carried.

**12) Edgewater Haven Ad Hoc Committee Update**

Kyle Theiler summarized cost estimate totals for use of available funds, Motion (Buttke/Nordman) to approve spending the \$38,154.98 as presented. All ayes. Motion carried.

**13) 2022 Edgewater CIP Update**

Kyle Theiler shared an update with completed 2022 projects and unallocated funds that remains available. Motion (Buttke/Hokamp) to approve using \$12,000 for dining room renovation. All ayes. Motion carried.

**14) Norwood Psychiatry Coverage Options**

Brandon Vruwink shared options that have been explored for Psychiatry coverage. Brandon described an on-call, rotation, of contracted staff in an association model vs a county FTE model. Preliminary discussions indicate costs will fall within budget parameters. Motion (Buttke/Thao) to allow Human Services to move forward with the association model as presented. All ayes. Motion carried.

**15) Request for Wood County Human Services staff member to attend the SNAP Employment and Training National Forum December 13-14, 2022 in Alexandria VA with budgeted FSET dollars, tax levy will not be used to cover expenses**

Brandon Vruwink shared information about the training opportunity. Motion (Hokamp/Buttke) to authorize attendance to the SNAP Employment and Training National Forum in Alexandria VA with all expenses paid using FSET dollars. All ayes. Motion carried.

**16) Dietary Assistant wages at Wood County Health Care Facilities**

There was committee consensus to move this agenda item to a future meeting.

**17) Veterans Services Overview of Veterans Health Benefits**

Rock Larson provided an overview of Veterans Health Care, sharing information about administration, enrollment, hospitals, clinics, specialties, and care plans.

**18) Discuss Rotating Meeting Locations**

Marissa Kornack stated there are no restrictions to the Norwood conference room; Kyle Theiler stated regulations require screening and masks at Edgewater. If we continue to use the RiverBlock auditorium, we need to reserve the room. The Courthouse is an option but may require security. There was Committee consensus to return to rotation of meeting locations. Chair Fischer will work with Department Heads to establish locations.

**19) Legislative Issue Updates**

Department heads provided updates regarding issues pertaining to their departments.

**20) Future Agenda Items**

The Chair noted items for future agendas.

**21) Next Meeting(s)**

- December 15, 2022, 5:00 pm, River Block Building, Room 206 – Wisconsin Rapids with WebEx option

**22) Closed Session**

Motion (Thao/Hokamp) to convene into closed session pursuant to 19.85(1)(c) Wis. Stats. to discuss annual evaluations of Health Department Director, Human Services Director, and Veterans Service Officer. Fischer: Aye, Rozar: Aye, Hokamp: Aye, Thao: Aye, Spiros: Aye, Buttke: Aye, Iniguez: Aye. Motion carried. The Committee went into closed session at 6:15 p.m.

**23) Open Session**

Motion (Thao/Buttke) to return to open session at 7:05 p.m. All ayes. Motion carried.

**24) Adjourn**

Chair Fischer declared the meeting adjourned at 7:05 p.m.

Minutes taken by Kathy Alft and subject to Committee approval.