490 East Grand Avenue
Wisconsin Rapids, WI 54494
(715) 422-5136
www.mcmillanlibrary.org

Notice is hereby given of a meeting of the McMillan Library Board of Trustees to be held in the Meeting/Training Room at McMillan Library, 490 E Grand Ave on Wednesday, October 21, 2026 at 5:00 pm. The public may attend in person, call into the meeting 1 (312) 626-6799 (access code: 261 293 8727, password: 369900773), or by joining in virtually via zoom link: https://us02web.zoom.us/j/2612938727

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Open Meeting Declaration**
   The open forum is at the option of the Library Board President and ground rules may be established in order to ensure the orderly conduct of business. Please keep in mind this is a meeting of the Library Board, open to the public, and not a public hearing. Persons who wish to address the Library Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the Library Board. The Board President may or may not respond to statements made.
4. **Public Comment**
5. **Approval of Previous Minutes**
   - **a.** September 16, 2026 Board Minutes
6. **Treasurer's Report**
   - **a.** Monthly Finance Reports
   - **b.** Payment of the Bills
7. **Committee Reports**
   - **a.** Finance / Building & Grounds Committee
   - **b.** Services / Personnel Committee
8. **Director's Report**
   - **a.** Library Use and Events
   - **b.** Statistics
   - **c.** Miscellaneous
9. **Unfinished Business**
   - **a.** Elevator Project
   - **b.** Draft Strategic Plan
   - **c.** JobPod Project

Any person who has a qualifying disability as defined by the Americans With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Heather Kinkade, Library Director; hkinkade@mcmillanlibrary.org so that necessary arrangements can be made to accommodate each request. It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

10. **New Business**
    - **a.** Background Check Policy
    - **b.** The Board will entertain a motion to move into Closed Session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes for the purpose of:
        - **i.** Considering employment, promotion, compsensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
        - **ii.** *Specific Subject*: Discussion of disciplinary charges against a public employee.
    - **c.** Closed Session Discussion
    - **d.** Action on Closed Session Items
    - **e.** Reconvene into Open Session
        - **i.** Consideration and potential vote regarding the employment status or disciplinary action discussed in closed session.
11. **Information Requests**
12. **Items for the Next Agenda**
13. **Adjournment**

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