

**MINUTES**  
**PROPERTY & INFORMATION TECHNOLOGY COMMITTEE**

**DATE:** Tuesday, September 5, 2023

**TIME:** 9:00 a.m.

**PLACE:** Courthouse – Room 114

**MEMBERS PRESENT:** Al Breu, Jeff Penzkover, Dennis Polach, William Winch, Brad Hamilton

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the August 7, 2023 meeting were reviewed. Motion by Hamilton/Penzkover to accept them as presented. Motion carried unanimously.
4. Citizen Robert Shear discussed and shared photographs of the current condition of the old Wood County Poor Farm cemetery on Seneca Road. The committee reviewed what is being done currently and what is not allowed to be done pursuant to state statutes. No action taken by the committee.
5. The Information Technology vouchers were reviewed with explanations given. Motion by Winch/Hamilton to approve as presented. Motion carried unanimously.
6. The IT Report was reviewed with explanation given.
7. IT Director Kaup presented the 2024 Information Technology Dept. budgets, reviewed variances, and answered questions. Motion by Hamilton/Penzkover to approve the IT budgets as presented and forward to the Operations Committee. Motion carried unanimously.
8. The Maintenance vouchers were reviewed with explanations given. Motion by Hamilton/Polach to approve as presented. Motion carried unanimously.
9. The Maintenance Report and project updates were reviewed. There was a request by a Human Services Dept. employee to have children paint garbage receptacles at River Block as a part of their programming. After discussion, this item will be held over until the next meeting as Van Tassel gathers more information.
10. Facilities Manager Van Tassel presented the 2024 Maintenance Dept. budgets, reviewed variances, and answered questions. Motion by Hamilton/Penzkover to approve the IT budgets as presented and forward to the Operations Committee. Motion carried unanimously.

11. VanTassel presented the draft lease agreement for the smaller Market Street property the county just acquired. Motion by Hamilton/Winch to approve the lease as presented. Motion carried unanimously.
12. Van Tassel presented a resolution to go on record in support of updating the supply of electricity to River Block with a long-term solution that will include a relocated electric meter and the transfer of power supply cable responsibility to the utility provider. This will allow for the power provider to start ordering parts for this conversion. Motion by Hamilton/Penzkover to approve the resolution and forward to the county board for their consideration.
13. Future agenda items
  - a. Painted garbage receptacle request
  - b. Solar on the Jail
14. The next meeting will be held on Monday, October 2nd at 9:00 AM.
15. Motion by Winch/Hamilton to go into closed session pursuant to Wis Stats 19.85(1)(e) to discuss negotiation for the acquisition of property within the "Triangle Development". Motion carried unanimously.
16. Motion by Polach/Penzkover to return to open session. Motion carried unanimously.
17. Chairman Breu declared the meeting adjourned at 11:15 AM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

**Property & Information Technology Committee**  
**September 5, 2023**

NAME	REPRESENTING
RVANTASSEL	WC MANT.
Bob Shear	NEKUSA Resident (self)
DENNIS POLACU	WCB - 14
BILL WINCH	WCB - 9
BILL Cleudominy	WCB - 15
AMY KAUF	IT
JASON DEMARCO	
ALBREW	WC# 6
Tara Jensen	Probate
Lance Plim CB Chair	Web Ex
Ed Newton - Finance	Web Ex
Katie A Kleyn - Co Clerk	Web Ex
Nick Flugaur - HR	Web Ex
Kimberly Starnac - Clerk of Courts	Web Ex