

AGENDA
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, March 3, 2025

TIME: 9:00 AM

LOCATION: Courthouse, Room 302

1. Call meeting to order
2. Public Comments
3. Approve minutes from previous meeting
4. **Information Technology**
 - a. Vouchers
 - b. Monthly Comments
5. **Maintenance Dept.**
 - a. Vouchers
 - b. Monthly Comments
 - c. Review request for mural in River Block lobby
 - d. Disposition of properties adjacent to Courthouse
6. Future Agenda Items
7. Set date and time of next meeting – Monday, April 7, 2025, 9:00 AM
8. Adjourn

Join by phone

+1-408-418-9388 United States Toll

Meeting number (access code): 2489 526 8256

Join by WebEx App or Web

<https://woodcountyiwi.webex.com/woodcountyiwi/j.php?MTID=m9149e46905a5bdf0a2f6d0ff50eab56e>

Meeting number (access code): 2489 526 8256

Meeting password: 030325

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, February 3, 2025

TIME: 9:00 a.m.

PLACE: Courthouse – Room 302

MEMBERS PRESENT: Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the previous meeting were reviewed. Motion by Hamilton/Polach to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Brehm/Hamilton to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. IT Director Kaup presented a resolution to carry over funds from 2024 projects that were not completed by the end of the year. Motion by Hamilton/Brehm to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
7. The Maintenance vouchers were reviewed. Motion by Hamilton/Brehm to approve as presented. Motion carried unanimously.
8. The Maintenance Report and project updates were reviewed. Van Tassel will be suggesting a space needs study of some sort in the future so as to guide department moves once the Sheriff's Dept. location becomes vacant. More information will be forthcoming.
9. The next meeting will be held on Monday, March 3rd at 9:00 AM.
10. Chairman Breu declared the meeting adjourned at 9:39 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

Property & Information Technology Committee
February 3, 2025

[illegible]

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: FEBRUARY 2025

For the range of vouchers: 27250023 - 27250077

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27250023	AMAZON CAPITAL SERVICES	UW WEBCAM FOR J.S.	01/30/2025	\$66.99	P
27250024	AMAZON CAPITAL SERVICES	IT PIXEL 9 CASES	02/03/2025	\$34.98	P
27250025	AMAZON CAPITAL SERVICES	IT SUPPLIES	02/03/2025	\$384.74	P
27250026	AMAZON CAPITAL SERVICES	SH KEYBOARDS	02/03/2025	\$45.98	P
27250027	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	02/03/2025	\$7,663.00	P
27250028	SOLARUS	PHONE CHGS ACCT 00063942-1	02/01/2025	\$2,870.95	P
27250029	SOLARUS	PHONE CHGS ACCT 00077856-5	02/01/2025	\$233.58	P
27250030	SOLARUS	PHONE CHGS ACCT 00061009-7	02/01/2025	\$69.99	P
27250031	TDS TELECOM	PHONE CHARGES	01/28/2025	\$73.76	P
27250032	TDS TELECOM	PHONE CHARGES	01/28/2025	\$59.80	P
27250033	TDS TELECOM	PHONE CHARGES	01/28/2025	\$45.02	P
27250034	TDS TELECOM	PHONE CHARGES	01/28/2025	\$58.20	P
27250035	TDS TELECOM	PHONE CHARGES	01/28/2025	\$17.05	P
27250036	US CELLULAR	CELL PHONE CHGS ACCT 277407322	01/16/2025	\$405.11	P
27250037	US CELLULAR	CELL PHONE CHGS ACCT 851710598	01/16/2025	\$91.21	P
27250038	US CELLULAR	CELL PHONE CHGS ACCT 203538532	01/20/2025	\$2,143.67	P
27250039	US CELLULAR	CELL PHONE CHGS ACCT 203391922	01/20/2025	\$15.21	P
27250040	AT&T MOBILITY	MONTHLY CELL/HOTSPOT CHARGES	01/23/2025	\$380.86	P
27250041	AT&T MOBILITY	MONTHLY CELL CHARGES	01/23/2025	\$3,536.57	P
27250042	VERIZON	CELL CHGS ACCT 242258062-00001	02/01/2025	\$5,177.82	P
27250043	GOLDFAX	NETWORK FAXING JANUARY 2025	02/04/2025	\$77.85	P
27250044	AMAZON CAPITAL SERVICES	IT & SH FLASH DRIVES	02/04/2025	\$43.98	P
27250045	AMAZON CAPITAL SERVICES	HWY GPS STORAGE DRIVE	02/06/2025	\$19.74	P
27250046	AMAZON CAPITAL SERVICES	HWY GPS STORAGE DRIVE	02/07/2025	\$8.13	P
27250047	AMAZON CAPITAL SERVICES	LEC ITEMS & OFFICE SUPPLIES	02/10/2025	\$269.77	P
27250048	AMAZON CAPITAL SERVICES	HS CHARGER	02/10/2025	\$22.50	P
27250049	AMAZON CAPITAL SERVICES	ROD ERGO MOUSE FOR J.W.	02/10/2025	\$59.00	P
27250050	AMAZON CAPITAL SERVICES	ROD ERGO MOUSE FOR A.B.	02/10/2025	\$59.00	P
27250051	AMAZON CAPITAL SERVICES	BR 1 HEARING ASSIST	02/10/2025	\$828.57	P
27250052	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	02/01/2025	\$2.81	P
27250053	CHARTER COMMUNICATIONS (Pittsburgh)	INTERNET PRO100	02/01/2025	\$134.99	P
27250054	CHARTER COMMUNICATIONS (Pittsburgh)	WR FIBER	02/01/2025	\$982.56	P
27250055	CHARTER COMMUNICATIONS (Pittsburgh)	MFLD FIBER	02/01/2025	\$318.06	P
27250056	CHARTER COMMUNICATIONS (Pittsburgh)	NETWORK SERVICES	02/01/2025	\$2,653.26	P

INFORMATION TECHNOLOGY -
FEBRUARY 2025

27250023 - 27250077

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27250057	INSIGHT PUBLIC SECTOR INC	ARCTIC WOLF ANNUAL RENEWAL	01/31/2025	\$60,968.26	P
27250058	INSIGHT PUBLIC SECTOR INC	IT MONITORS	01/31/2025	\$298.42	P
27250059	INSIGHT PUBLIC SECTOR INC	IT EXTENDED WARRANTY	02/03/2025	\$221.58	P
27250060	V3 DISTRIBUTION INC	MF CITY HALL RADIO SWITCH	02/06/2025	\$523.47	P
27250061	AMAZON CAPITAL SERVICES	HS WEBCAM FOR C.P.	02/13/2025	\$68.79	P
27250062	AMAZON CAPITAL SERVICES	HLTH PHONE CASES,SCRN PROTECT	02/18/2025	\$43.83	P
27250063	AMAZON CAPITAL SERVICES	BR 2 LISTENING DEVICE	02/18/2025	\$1,025.00	P
27250064	AMAZON CAPITAL SERVICES	1GTF-7G16-KFDW	02/18/2025	\$249.02	P
27250065	AVI SYSTEMS INC	CH UPDATE-BR 1 SOUND MASKING	01/31/2025	\$3,934.34	P
27250066	US BANK	KIT,SIGNUP,SNAGIT,GIPAW,GITHUB	02/18/2025	\$1,954.56	
27250067	AMAZON CAPITAL SERVICES	LEC WIRELESS MOUSE & KEYBOARD	02/24/2025	\$18.99	
27250068	BAYCOM INC	SH LEC DOCKS	02/20/2025	\$1,495.00	
27250069	CDW GOVERNMENT INC	2025 KOFAX POWER PDF RENEWALS	02/05/2025	\$1,518.00	
27250070	CDW GOVERNMENT INC	IT 2025 KOFAX POWER PDF RENEW	02/05/2025	\$114.00	
27250071	INSIGHT PUBLIC SECTOR INC	2025 SITE SERVER OS LICENSE	02/10/2025	\$3,369.38	
27250072	INSIGHT PUBLIC SECTOR INC	2025 BOC RENEWAL	02/10/2025	\$3,428.73	
27250073	TEKSYSTEMS INC	TEMP LBY 2/2/25 - 2/8/25	02/18/2025	\$883.50	
27250074	TEKSYSTEMS INC	TEMP NA 2/2/25 - 2/8/25	02/18/2025	\$816.00	
27250075	TEKSYSTEMS INC	TEMP LBY 2/9/25 - 2/15/25	02/24/2025	\$2,280.00	
27250076	TEKSYSTEMS INC	TEMP NA 2/9/25 - 2/15/25	02/24/2025	\$2,040.00	
27250077	INTER-QUEST CORP	2025 VOIP FLEX SUBSCRIPTION	02/01/2025	\$24,787.00	
Grand Total:				\$138,892.58	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

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Wood County WISCONSIN

INFORMATION TECHNOLOGY

February 2025

1. Substantial staff time continues to be spent on the preparation and configuration for the new LEC. All network hardware for the wired network has been configured, placed, and tested. The Wireless controller has been configured in a highly available (HA) pair to ensure wireless access in the event of hardware failure or scheduled maintenance. The permanent switches for the security systems have been received and configured. All network hardware has been placed and successfully tested, including the wireless. Worked with Jail staff to ensure new inmate tracking system is configured and can connect throughout the facility. Technicians continue to place computers. Network staff continue to work through additional support items as needed. New printers and copiers for the LEC have been placed. New phones are being deployed and current phones are being relocated as well.
2. Network staff continue to work with the Communications Department on the radio upgrade project. Testing for the cutover is being scheduled as all sites have their new equipment installed and are configured for their respective new networks.
3. Completed implementation of IRS form 1099 automation software for the Finance Department. This form is sent to all vendors and payees on a yearly basis and now electronic submission to the IRS is required. Adding software for this purpose reduced data entry tasks related to this requirement.
4. Began development work on an improved public web application for Planning & Zoning permit access.
5. Continue the process of migrating virtual servers. The remaining servers need to be migrated during off hours as they are large and take a long period of time to transfer or have an impact on operations.
6. Began custom work for Human Services Electronic Health Record System, SmartCare. This includes reports, stored procedures, and import of ICD10 codes. The stored procedures and code import items have been completed.
7. Requested and received a project request for an Electronic Medical Records system from Criminal Justice. Continued working with them to identify needs and caveats of the system that was purchased before the project request was submitted for IT review.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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8. Began project to implement Everbridge, mass communication software, for Norwood and Edgewater. This will replace the current system that is used heavily.
 9. Assisting CIS, Countywide law enforcement software, on a 'Use of Force' supplemental narrative report for the Jail.
 10. Planning an upgrade for the CIS software for the Computer Aided Dispatch. This upgrade is necessary in order to complete other projects that Dispatch is requesting.
 11. Working with Dispatch on Total Response and Eventide software requests. This software will replace current solutions used in Dispatch.
 12. Programming staff works to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee benefit and payroll data. Programming staff begin the preliminary process of vetting replacement systems for HRMS and Dynamics. System preparation for year-end processing continues.
 13. Staff is reviewing the configuration of O365 to ensure the environment is properly configured, easy to use and has the proper security in place as we begin to implement SharePoint, Teams, and One Drive and work to migrate email servers to Exchange Online. The email migration process is working. Staff are now reviewing plans for backup and email encryption for the new environment.
 14. Completed review of proposals for an enhancement of County court rooms A/V system. This will be to improve reliability for in room and video conference communication. A room to house the new equipment has been located. Equipment has been ordered and preparations for installation have begun. The wiring project parameters have been expanded as we review the new project needs for a recent request by the new district attorney who wants to implement a paperless system as soon as possible.
 15. Delivered new server equipment for the Village of Port Edwards to update older systems and prepare for O365 license deployment.
 16. Continue assisting Maintenance department and vendor on sound masking for the jury room. This project should be complete by end of February.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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17. Continue project to replace and/or upgrade Winscribe for Human Services.
 18. System\code improvement for the in-house Planning & Zoning permitting system continues.
 19. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication migration to a second, new MFS system this month. Support and procedure improvement and preparation for electronic transaction implementation continues.
 20. Support for the Highway time and materials tracking system and AWS scales system continues.
 21. Support for GCS\Catalis property tax systems is ongoing. The former property tax software version end-of-life is set for Fall of 2024 and was on-prem, servers at Wood County. The upgraded version is cloud based. System migration and training is complete and go-live was July 15, 2024. Preparations begin for migrating the 34 municipalities to the new system by late 2025.
 22. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.
 23. Continue work on preparing data for migration from Human Services IMS, current document management system & TCM, Electronic Health Record System, into Laserfiche, countywide document management system. Held in-depth conversations with HS staff and continue working to provide data to them for organization and proper data retention.
 24. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system.
 25. Research and preparation begins for the CMS, including attending training webinars in order to meet the latest CMS (Centers for Medicare and Medicaid) requirement for the Norwood Admissions Hospital unit transparency in pricing reporting. Additional new requirements for reporting began January 1, 2025.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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26. Continued work with WISHIN and Matrix on standing up the CCD and ADT interfaces. The ADTs are in the test environment, and the CCDs should be in the test environment by the end of February. Norwood Admin and IT have accounts for the test environment to verify information that is being sent to WISHIN.
 27. Continued work consolidating programming source control systems to organize historical and ongoing software development projects. This will eliminate a server as part of the Server OS update project.
 28. Network staff continue to respond to information gathered by the recently implemented SIEM, Security Information & Event Management, solution. This gives us much needed insight into threat detection, security events, and compliance information and other useful metrics for ensuring that the Wood County network and computers are protected. Software has been installed on all Wood County clients and servers with sensors configured to monitor network traffic for malicious activity. The Virtual Scanner is fully operational. Work is being spent on planning risk scanning schedules for all endpoints on the County network.
 29. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue and new year preparations and year end processing is nearly complete. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities.
 30. The Register of Deeds work to upgrade multiple applications continues. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis.
 31. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL server is nearly complete. This ongoing project took considerable time to plan, test, and implement.
 32. Programming staff continue support and system functionality improvement coding for the ESS, employee self-service portal, for payroll reports and employee benefits open enrollment. The ESS test system was implemented and new admin views and significant .net updates deployment is complete.
 33. Continue to work with members of the Central Records subcommittee to review other public safety systems. Currently working on developing a Request for Information(RFI).



Wood County WISCONSIN

INFORMATION TECHNOLOGY

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34. The 2025 PC replacement orders have been identified. The 1st and 2nd quarter orders have been placed. Staff continue working to configure and place the final 2024 devices as well as the new equipment for the LEC.
35. The IT Security Team continues the Security Awareness Program. Members of our team have been virtually attending mentoring meetings with leaders in the cybersecurity area, as arranged by the MS-ISAC (Multi-State Information Sharing and Analysis Center). This includes monthly update meetings with the State of Wisconsin CRT (Cyber Response Team).
36. For the month of January, 630 helpdesk requests were created, with staff completing 620 tickets and leaving 146 open requests. In addition, there are currently 190 project requests.
37. Network analyst Brian Landowski will be transferring to the vacant Services Support Analyst position. Two temporary Network Analysts started February 6th. Jeremy Heckendorf, Systems Technician, resigned his position. His last day was February 21st. Recruitment to fill the System Technician vacancy is underway.
38. As we prepare for the upcoming occupancy of the LEC and the increased demands on IT, discussions with Maintenance continue regarding space needs for the IT department. With the addition of the Cyber Security analyst position, we are out of room in our current location. There is significant increase of technology that will need to be supported in the LEC and increase of staff and services in other Departments within the County increases the demands on IT support as well. It is inevitable that IT will need additional IT staff in order to properly support the County's expanded facilities, additional staff, additional software, hardware and systems and the increased reliance on technology.

Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: FEBRUARY 2025

For the range of vouchers: 19240974 - 19240978 19250065 - 19250157

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19240974	RON'S REFRIGERATION & AC INC	BR 1 - HVAC	12/01/2024	\$88,085.00	P
19240975	MUPPET PROPERTIES LLC	1ST AVE LOT RENT	12/31/2024	\$2,500.00	P
19240976	MOTOROLA SOLUTIONS INC	JAIL PROJ - RADIO EQUIPMENT	12/21/2024	\$18,890.01	
19240977	MOTOROLA SOLUTIONS INC	JAIL PROJ - RADIO EQUIPMENT	12/21/2024	\$9,072.03	
19240978	MOTOROLA SOLUTIONS INC	JAIL PROJ - RADIO EQUIPMENT	12/23/2024	\$457.02	
19250065	AMAZON CAPITAL SERVICES	JAIL PROJECT - TV WALL MOUNTS	01/30/2025	\$50.98	P
19250066	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	02/03/2025	\$45.98	P
19250067	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	01/15/2025	\$655.34	P
19250068	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	01/24/2025	\$152.83	P
19250069	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	01/29/2025	\$646.23	P
19250070	GRAINGER (Maintenance)	JAIL SUPPLIES	01/30/2025	\$19.68	P
19250071	INTEGRITY FIRE PROTECTION INC	RB SPRINKLER SYSTEM INSPECTION	01/23/2025	\$323.00	P
19250072	INTEGRITY FIRE PROTECTION INC	JAIL SPRINKLER SYSTEM INSPECT	01/23/2025	\$323.00	P
19250073	JOSLIN CONCRETE	JAN 25 SNOW REMOVAL - CH, RB	02/02/2025	\$871.25	P
19250074	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	01/29/2025	\$12.88	P
19250075	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	01/29/2025	\$183.96	P
19250076	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	01/29/2025	\$545.16	P
19250077	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	01/29/2025	\$90.88	P
19250078	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	01/29/2025	\$106.68	P
19250079	ACE HARDWARE	JAIL PROJECT - SUPPLIES	01/20/2025	\$8.17	P
19250080	SCHILLING SUPPLY COMPANY	JAIL PROJECT - SUPPLIES	01/28/2025	\$5,307.57	P
19250081	V3 DISTRIBUTION INC	JAIL PROJECT - VOIP PHONES	01/24/2025	\$2,213.47	P
19250082	VENTURE ARCHITECTS	JAIL PROJECT - PROF SERVICES	01/27/2025	\$10,803.47	P
19250083	VICTORY SUPPLY LLC	JAIL PROJECT - SUPPLIES	01/30/2025	\$25,513.10	P
19250084	DIAMOND BUSINESS GRAPHICS	PRINTING-ANNUAL	02/05/2025	\$1,792.00	P
19250085	DIAMOND BUSINESS GRAPHICS	PRINTING-FINANCE	02/05/2025	\$478.00	P
19250086	AMAZON CAPITAL SERVICES	CH SECURITY - SUPPLIES	02/05/2025	\$239.45	P
19250087	AMAZON CAPITAL SERVICES	JAIL PROJECT - SUPPLIES	02/05/2025	\$280.40	P
19250088	AMAZON CAPITAL SERVICES	JAIL PROJECT FF&E	02/06/2025	\$273.85	P
19250089	AMAZON CAPITAL SERVICES	JAIL PROJECT - SIGNAGE	02/07/2025	\$28.76	P
19250090	APEX ENGINEERING INC	CH HTG SYSTEM - ADMIN PHASE	01/31/2025	\$1,000.00	P
19250091	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC JAN 2025	02/04/2025	\$3,993.55	P
19250092	GRAINGER (Maintenance)	HEALTH DEPT LOCK	02/03/2025	\$50.98	P
19250093	GRAINGER (Maintenance)	BR 2 BLOWER MOTOR	02/05/2025	\$424.12	P

Committee Report - County of Wood

MAINTENANCE - FEBRUARY 2025

19250065 - 19250157 19240974 - 19240978

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19250094	MUPPET PROPERTIES LLC	1ST AVE LOT RENT	02/03/2025	\$2,500.00	P
19250095	WASTE MANAGEMENT	CREDIT - WASTE DISPOSAL FEES	02/05/2025	(\$824.20)	P
19250096	WE ENERGIES	GAS SERVICE JAIL - JAN	02/03/2025	\$958.20	P
19250097	WE ENERGIES	GAS SERVICE 321 MARKET ST-JAN	02/03/2025	\$159.69	P
19250098	WE ENERGIES	GAS SERVICE 441 SARATOGA - JAN	02/03/2025	\$188.01	P
19250099	WE ENERGIES	GAS SERVICE RIVER BLOCK - JAN	02/03/2025	\$1,228.32	P
19250100	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP-JAN	02/04/2025	\$287.42	P
19250101	WE ENERGIES	GAS SERVICE COURTHOUSE - JAN	02/03/2025	\$1,687.56	P
19250102	WE ENERGIES	GAS SERVICE JOINT USE BLDG-JAN	02/04/2025	\$548.20	P
19250103	WISCONSIN VALLEY BUILDING PRODUCTS	SHOP SUPPLIES	01/31/2025	\$186.36	P
19250104	GUARDIAN RFID	JAIL PROJECT - FF&E	02/03/2025	\$765.00	P
19250105	HARBOR FREIGHT COMMERCIAL ACCOUNT	JAIL PROJECT - SUPPLIES	02/10/2025	\$1,277.21	P
19250106	THE SAMUELS GROUP INC	JAIL PROJECT - 37TH PAYMENT	02/06/2025	\$267,745.86	P
19250107	STRATFORD SIGN COMPANY LLC	JAIL PROJECT - SIGNAGE	01/31/2025	\$407.50	P
19250108	CRESCENT ELECTRIC SUPPLY CO	JAIL PROJECT - SUPPLIES	01/31/2025	\$159.37	P
19250109	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - ADDL COMPUTERS	01/18/2025	\$2,494.05	P
19250110	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - ADDL COMPUTERS	01/28/2025	\$6,214.72	P
19250111	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - ADDL COMPUTERS	01/29/2025	\$3,315.78	P
19250112	AMAZON CAPITAL SERVICES	CH SECURITY - CAMERA	02/11/2025	\$199.00	P
19250113	ACE HARDWARE	SHOP SUPPLIES	02/03/2025	\$11.76	
19250114	ACE HARDWARE	SUPPLIES	02/10/2025	\$8.90	
19250115	CONSTELLATION NEWENERGY-GAS DIVISION	CH, JAIL, RB GAS SERVICE	02/13/2025	\$10,101.25	P
19250116	GAPPA SECURITY SOLUTIONS LLC	CH KEYS	02/13/2025	\$59.50	P
19250117	HARTERS FOX VALLEY DISPOSAL LLC	WASTE DISPOSAL FEES	02/01/2025	\$765.16	P
19250118	HOME DEPOT CREDIT SERV (Maintenance)	CH/SHOP, RB, NEW JAIL	02/05/2025	\$11,000.22	P
19250119	MID-STATE TECHNICAL COLLEGE	TRAINING - BUEHRING, HARTJES	02/14/2025	\$540.00	P
19250120	SUPERIOR CHEMICAL LLC	JANITORIAL SUPPLIES	02/06/2025	\$244.00	P
19250121	SUPERIOR CHEMICAL LLC	ICE MELT	02/11/2025	\$2,748.92	P
19250122	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	02/12/2025	\$2,799.19	P
19250123	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 441 SARATOGA	02/12/2025	\$223.48	P
19250124	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 321 MARKET ST	02/12/2025	\$95.90	P
19250125	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	02/12/2025	\$1,030.36	P
19250126	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	02/12/2025	\$21.78	P
19250127	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	02/12/2025	\$57.55	P
19250128	WATER WORKS & LIGHTING COMM	RB PARKING LOT STORM SEWER	02/12/2025	\$51.38	P
19250129	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	02/12/2025	\$59.80	P
19250130	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	02/12/2025	\$10.30	P
19250131	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	02/12/2025	\$126.47	P
19250132	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	02/12/2025	\$11,783.91	P
19250133	DIAMOND BUSINESS GRAPHICS	PRINTING-COC	02/19/2025	\$74.20	P
19250134	DIAMOND BUSINESS GRAPHICS	PRINTING-CJ	02/19/2025	\$48.74	P
19250135	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	02/18/2025	\$99.99	
19250136	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	02/18/2025	\$47.98	
19250137	AMAZON CAPITAL SERVICES	WATER FILTERS	02/18/2025	\$443.98	

Committee Report - County of Wood

MAINTENANCE - FEBRUARY 2025

19250065 - 19250157 19240974 - 19240978

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19250138	AMAZON CAPITAL SERVICES	JAIL PROJECT - SIGNAGE	02/20/2025	\$9.49	
19250139	AMAZON CAPITAL SERVICES	CREDIT - JAIL PROJECT FF&E	02/20/2025	(\$169.00)	
19250140	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	02/22/2025	\$18.98	
19250141	ACE HARDWARE	SHOP SUPPLIES	02/17/2025	\$15.58	
19250142	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	02/18/2025	\$210.00	
19250143	VAN ERT ELECTRIC COMPANY INC	RB UPDATES - UPS	02/13/2025	\$4,187.97	
19250144	US BANK	CH/SHOP, OFFICE, JAIL FF&E	02/18/2025	\$3,133.51	
19250145	CONNECTED MEDIA SOLUTIONS LLC	JAIL PROJECT - BLINDS	02/16/2025	\$3,653.00	
19250146	GRAINGER (Maintenance)	JAIL PROJECT - KEY CABINET	02/13/2025	\$130.29	
19250147	QUALITY DOOR & HARDWARE	JAIL PROJECT - FF&E	02/20/2025	\$210.80	
19250148	QUALITY DOOR & HARDWARE	JAIL PROJECT - FF&E	02/20/2025	\$107.52	
19250149	THE SAMUELS GROUP INC	JAIL PROJECT - FURNITURE	02/17/2025	\$2,290.32	
19250150	STRATFORD SIGN COMPANY LLC	JAIL PROJECT - SIGNAGE	01/09/2025	\$60,141.40	
19250151	ULINE	JAIL PROJECT - FF&E	02/04/2025	\$1,796.74	
19250152	ULINE	JAIL PROJECT - FF&E	02/09/2025	\$502.79	
19250153	V3 DISTRIBUTION INC	JAIL PROJECT - PHONE ADAPTORS	02/12/2025	\$707.25	
19250154	SCHILLING SUPPLY COMPANY	CLEANING SUPPLIES	02/26/2025	\$1,831.80	
19250155	DM STAMPS & SPECIALTIES	STAMPS	02/26/2025	\$69.65	
19250156	DIAMOND BUSINESS GRAPHICS	PRINTING	02/26/2025	\$48.74	
19250157	NASSCO INC	CLEANING SUPPLIES	02/26/2025	\$10.00	
Grand Total:				\$586,298.40	

Signatures

Committee Chair:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:

Committee Member:



Wood County

WISCONSIN

Reuben Van Tassel
Facilities Manager

Letter of Comments March 2025

Ongoing Projects and Planning

Jail Project – Security system programming and testing, staff training and system/equipment demonstration (conducted by the contractors) is ongoing.

Details for demolition of the old jail are still under review by the architect, structural engineer, demolition contractor, and our construction manager.

Maintenance staff are assisting with setup of equipment and relocation of staff offices in the new facility.

The next phase of construction will continue to limit accessibility and parking around the Courthouse; we owe a thank you to all staff who have been willing to deal with these temporary conditions.

Courthouse – The contractor responsible for replacing our heating system has been collecting more information onsite and is scheduling some of the work in the building to start at the beginning of April.

River Block – The Human Services Department is working with some youth in our community who are interested in creating a mural in the main entrance lobby at River Block. The artwork is based on a historic postcard featuring elements of Wisconsin Rapids nature; I will bring more details for the Property & Information Technology Committee to review at their meeting on March 3rd.

Miscellaneous

Continuing to work with City staff and adjacent property occupants regarding accessibility improvements at the Courthouse.

Attended PIT, Public Safety, HHS, County Board, and numerous project meetings.