



**ADAMS COUNTY HEALTH AND HUMAN
SERVICES DEPARTMENT
APPLICATION FOR
RECREATIONAL & EDUCATIONAL
CAMPGROUND PERMIT**

*Preserving & strengthening
individuals, families and the
community*

In accordance with Adams County Public Health Ordinance #20-16, I do hereby make application to the Adams County Health and Human Services Department for an operating permit for the license year July 1, 2026 to June 30, 2027. **Operating in any part of the fiscal year requires a permit.** Inspection and licensing services are being provided by the Wood County Health Department.

PERMITS ARE NOT TRANSFERABLE

Establishment Name _____	
Establishment Address _____	City _____ Zip _____
Establishment Phone _____	
Owner Name _____	(List the individual, partnership, or corporation name and the agent)
Owner email _____	Owner Phone _____
Owner Address _____	City _____ Zip _____
Management Name _____	
Management Address _____	City _____ Zip _____
Management Phone _____	Email _____
Preferred mailing address for license and correspondence: <input type="checkbox"/> Owner <input type="checkbox"/> Establishment <input type="checkbox"/> Management	
Signature of Applicant _____	Date _____

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How to Determine Recreational and Educational Camp License Complexity Category

Check all statements that apply

Use this form to help determine a Recreational and Educational Camp establishment's complexity category, which determines the license type and license fees. It is also used to determine if there is a hospitality add-on. Complexity category and hospitality add-on information are needed to complete your license application.

Check all that apply:

- The camp provides on-premises or off-premises waterfront activities including: swimming, kayaking, boating, sailing, canoeing, or inflatables to campers. This does not include vendor provided waterfront activities (2 points)
- The camp offers camper firearm activity on-premises (1 point)
- Archery, ax, hatchet, or knife throwing is offered to campers on-premises (1 point)
- The camp offers high element challenge course to campers on-premises (3 points)
- The camp offers low element challenge course to campers on-premises (1 point)
- The camp offers horseback riding to campers on-premises (1 point)
- The camp offers motorized vehicle activity for campers on-premises including go-kart, all-terrain vehicle, or utility-terrain vehicle (1 point)
- The camp serves one or more rental groups including a school, church group, or scout troop (1 point)
- The camp premises includes structures that are utilized for lodging, dining, health services, waterfront activities, water supply systems, or challenge courses that require inspection travel beyond a half mile from the main centralized camper drop off or welcome location (basic services that are spread out, or distant service areas) (1 point)
- The camp utilizes 4 or more private wells to supply camp drinking water (1 point)
- The camp utilizes more than one kitchen or physical building with kitchen preparation space to serve meals to campers (1 point)

*Camp sleeping structures on premises. These structures may include: cabin, yurt, covered wagon, Adirondack shelter, or platform tent (for college dorms, count individual sleeping rooms used by camp)

Choose one of the following:

- The camp has 1 to 10 stand-alone sleeping structures (1 point)
- The camp has 11-20 stand-alone sleeping structures (2 points)
- The camp has 21 or more stand-alone sleeping structures (3 points)

*Hospitality: The camp also offers additional activity such as a retail food establishment, campground, hotel, motel, bed and breakfast, or a tourist rooming house within the confines of the camp Yes No

Select all that apply:

- Campground
- Lodging
- Retail Food Establishment

Recreational and Educational Camps

*Select category for recreational and educational camp based on the permit category worksheet (see previous page)

	Pre-Licensing Insp Fee	License Fee
<input type="checkbox"/> Simple (0-5 points)	\$175.00	\$587.00
<input type="checkbox"/> Simple with Hospitality (0-5 points)	\$225.00	\$646.00
<input type="checkbox"/> Moderate (6-10 points)	\$275.00	\$638.00
<input type="checkbox"/> Moderate with Hospitality (6-10 points)	\$325.00	\$760.00
<input type="checkbox"/> Complex (≥11 points)	\$375.00	\$682.00
<input type="checkbox"/> Complex with Hospitality (≥11 points)	\$425.00	\$856.00

Total Recreational and Educational Campgrounds \$ _____

Certified Food Protection Manager _____

Water Supply

Private

Public

Annual Water Testing Fee Per Well

\$ 50.00

(If on a private well, bacteria and nitrate only)

Additional charges may apply for repeat sampling.

OTHER FEES

<input type="checkbox"/> NSF Fee (includes account closed or check non-payable)	\$75.00
<input type="checkbox"/> Operating without a License	Double License Fee
<input type="checkbox"/> No Certified Operator ... will be given 30-day warning for first offense	\$150.00
<input type="checkbox"/> Special Inspection	\$175.00
<input type="checkbox"/> Duplicate Permit	\$ 20.00
<input type="checkbox"/> Re-inspection Fee (\$200.00 for each additional repeat inspection)	\$ 100.00

Total of Other Fees Due \$ _____

Pre-Licensing Insp. Fee	License Fee	Other Fees (if applicable)	Total Fees
\$ _____ +	\$ _____ +	\$ _____ =	\$ _____

Forward completed application and fee to:

Phone (715) 421-8911 or (715) 387-8646

Wood County Health Department

Attn: Environmental Health

111 W Jackson Street

Wisconsin Rapids WI 54495

Make check or money order payable to: **Wood County Health Department**